

**Minutes**  
**THE CITY OF PINEY POINT VILLAGE**  
**SPECIAL COUNCIL MEETING**  
**MONDAY, DECEMBER 16, 2013**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A SPECIAL MEETING ON MONDAY, DECEMBER 16, 2013 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

**DECLARATION OF QUORUM AND CALL TO ORDER:** Mayor Butler called the meeting to order at 6:30 p.m. Those present were: Mayor Butler, Mayor Pro Tem Ebeling, Henry Kollenberg, Dale Dodds, Joel Bender, Ron Goodwine, City Administrator Ben Griffin, Annette Arriaga, City Attorney David Olson and the City Engineers.

Citizens wishing to address Council: none at this time.

- 1. Discuss and take possible action on the MVPD monthly report.**
  - A. Discussion on CodeRed User Agreement and Policy**

Chief Sanders gave the Memorial Villages Police Department monthly activity report.

- 2. Discuss and take possible action on the VFD monthly report.**

Commissioner Nash gave the Village Fire Department monthly activity report.

- 3. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**
  - **November 2013 Financials**
  - **December Builder of the Month – Azar Mozuturi with Exquisite Homes**

City Administrator Ben Griffin presented the financials and the December Builder of the Month to Council.

- 4. Discuss and take possible action on Ordinance 2013.12.16 regarding FY 2013 Budget Amendment.**

No action was taken on this item.

- 5. Discuss and take possible action on update regarding the ongoing Hedwig Roadway Improvements project.**

John Peterson presented the update on the Hedwig Roadway project to Council.

**6. Discuss and take possible action on update regarding the ongoing Batch 1 project.**

**A. Discussion on progress of negotiations with COH on their 24" water transmission line blocking this project.**

John Peterson gave Council an update on this project and no action was taken.

**7. Discuss and take possible action on the current status of the sinkhole at Tiny Trails.**

Item taken into executive session.

**8. Discuss and take possible action on the construction activities at the Vargos apartment complex.**

John Peterson gave Council an update on the progress of the Vargos apartment complex and the drainage mitigation required.

**9. Discuss and take possible action on the current status of the 2013 Paving Improvements Project.**

John Peterson gave Council an update on this project and no action was taken.

**10. Discuss and take possible action on the current status of the Smithdale and Claymore Roadway Improvements Project.**

John Peterson gave Council an update on this project and no action was taken.

**11. Discuss and take possible action on the landscaping at the drainage easement at 11306 Claymore Road.**

John Peterson gave Council an update on this project and no action was taken.

**12. Update on the current status of the discussions with the City of Houston on the Buffalo Bayou bank outfall erosion at the Windermere subdivision.**

John Peterson gave Council an update on this project and no action was taken.

**13. Discuss and take possible action on approving bids regarding asphalt repairs.**

Motion was made by Mayor Pro Tem Ebeling to accept the bid from Forde Construction in the amount of \$48,800.00 for asphalt repairs. Motion was seconded by Councilman Bender and passed unanimously.

**14. Discuss and take possible action on updating Accounts Payable Policy.**

Motion was made by Councilman Bender to accept the proposed accounts payable policy. Motion was seconded by Councilman Dodds and passed unanimously.

**15. Discuss and take possible action on the Bank's Resolution and Safekeeping Agreement with BBVA Compass Bank.**

Motion was made by Councilman Kollenberg to authorize Mayor Butler to execute and approve BBVA Compass Bank's Resolution and Safekeeping Agreement. Motion was seconded by Councilman Bender and passed unanimously.

**16. Discuss and take possible action to add Coastal Securities as an authorized Broker/Dealer under the City's investment policy.**

Motion was made by Councilman Bender to add Coastal Securities to the City's Investment Policy. Motion was seconded by Councilman Goodwine and passed unanimously.

**17. Discuss and take possible action on refund of resident gas meter deposit due to ordinance violation.**

This item was taken into executive session at 7:18 p.m.  
Reconvened into regular session at 7:42 p.m. no action was taken.

Motion was made by Councilman Bender to refund the gas meter deposit. Motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

**18. Discuss and take possible action on future agenda items.**

Councilman Kollenberg discussed this item with Council.

**19. Discuss and take possible action on minutes from the November 25, 2013 Council meeting.**

Motion was made by Councilman Bender to approve the minutes as presented. Motion was seconded by Councilman Dodds and passed unanimously.

**20. EXECUTIVE SESSION:**

**The City Council will adjourn into closed executive session pursuant to section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY): City ordinance regarding gas meter deposit and negotiations with the City of Houston on the 24" water line blocking the Batch 1 project**

on Piney Point Road; and Section 551.074 (PERSONNEL MATTERS): specifically, matters involving the employment, evaluation, and duties of the City Administrator, City Secretary, Court Clerk, Director of Planning, Development and Permits/Building Official and the Code Enforcement Officer.

Adjourned into Executive Session at 7:51 pm regarding personnel matters.  
Reconvened back into regular session at 8:30 p.m.

**21. Action out of executive session, if any.**

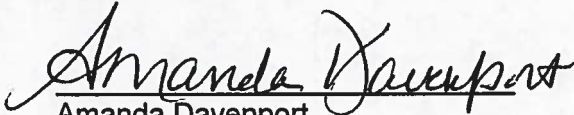
**22. Adjourn**

Councilman Bender made the motion to adjourn and Councilman Goodwine seconded and it passed unanimously.

PASSED AND APPROVED this 27<sup>th</sup> day of January 2014.



F. Lee Butler  
Mayor



Amanda Davenport  
City Secretary

