

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, JULY 23, 2018**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JULY 23, 2018 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Dale Dodds, Henry Kollenberg, Brian Thompson

**CITY STAFF:** Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning/Zoning, Development and Permits/Inspections; David Olson, City Attorney; Joe Moore, City Engineer; Aaron Crowley of HDR Engineering, Inc.

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Kobelan called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL:** There were no citizens wishing to address Council regarding items not on the agenda.

**1. Discuss and take possible action on the MVPD monthly report**

Present was Police Chief Schultz and Police Commissioner Jim Huguenard. Chief Schultz presented the MVPD report for the month of June and updated council on the Budget, Major and Significant Events, and Major Projects. Commissioner Huguenard updated Council on personnel vacancies for police and dispatch; and he reported the audit is still in the preliminary phase. Commissioner Huguenard announced that the Police Department received 2 gifts from the Police Officers Association. Received was a police vehicle and a drone. There was discussion regarding the Automated License Plate Recognition Project (ALPR). There will be a presentation regarding the ALPR at the next month's Council Meeting.

**2. Discuss and take possible action on the VFD monthly report**

Commissioner Zeb Nash updated Council on the Village Fire Department's monthly activities and areas of concern. The replacement of the roof has been approved. Commissioner Nash updated Council on personnel vacancies, the McGrath Report, response times, receipt of the FEMA reimbursement, and renovating the fire station. Commissioner Nash reported that Chief Foster is requesting to be the primary contact with the federal government authorities in case of an Anthrax attack. Each city would be required to provide the number of city employees and their family members and the number of residents to share with the Department of Homeland Security.

**3. Discuss and take possible action on Interlocal Mutual Aid Agreement**

Council Member Kollenberg made a motion to authorize Mayor Kobelan to execute the Interlocal Mutual Aid Agreement. Council Member Bender seconded the motion and it passed unanimously.

**4. Discuss and take possible action on San Felipe/Memorial Drive**

- **Traffic Signals**
- **Mowing of Medians and Parks**
- **Sidewalks**
- **Pavement Maintenance**

Mayor Kobelan explained this item. Harris County has removed these roads from the county maintenance log book. The maintenance of these roads, sidewalks and parks are now the responsibility of the City of Piney Point Village.

David Olson, City Attorney suggested going into Executive Session at this time to discuss legal concerns.

**17. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property.**

Council adjourned into a closed session at 7:10 p.m.

Council reconvened into open session at 7:27 p.m.

**18. Action outside of Executive Session, if any**

No action taken

**4. Discuss and take possible action on San Felipe/Memorial Drive**

This is a continuation of Agenda Item #4. This occurred after the Executive Session. Present is Margaret Rohde, resident of 11306 Iris Lee Ln. She had concerns regarding the San Felipe/Kinkaid Drive intersection and the Kinkaid fencing. Her children attend Kinkaid and Mrs. Rohde is the Chair Person of the Beautification Committee. Mrs. Rohde explained she does not have an official report from the Beautification Committee but will present and discuss preliminary plans in the fall. Mrs. Rohde asks Council to review the Kinkaid Traffic Study carefully and to work with Kinkaid to insure that 3 goals are met; (1) must be safe for drivers, (2) must have a significant positive impact for community drivers, and; (3) any changes in approved construction should have the smallest amount of impact possible on the footprint and beauty of the community.

**5. Discuss and take possible action on St. Francis presentation regarding upcoming columbarium SUP request**

Louise Richmond, a member of St. Francis Episcopal Church was present to introduce the City to the Church's request for a Specific Use Permit for its existing columbarium that is located within the church building. The most recent church construction was completed in 2000. Ms. Richmond explained she does not know why an SUP was not requested at that time and adds they are correcting that oversight.

**6. Discuss and take possible action on Kinkaid SUP request**

Gene Werlin was present to explain the Specific Use Permit request for Kinkaid. There are 4 items on the SUP:

1. Increase previously approved 6' chain link fence surrounding the south detention pond to an 8' fence for security purposes.
2. Increase the previously approved 24' netting around the west campus baseball field to up to 42' for safety purposes.
3. Install bleachers at the west campus field
4. Install a 6' to 8' wrought iron fence separated by brick columns every 60 to 80 feet on San Felipe from the east exit to the west property line.

Margaret Rohde, resident of Piney Point provided her personal opinion that an 8 foot fence is more secure; provides a positive first impression; easy visibility and delays intruders.

Council Member Bender made a motion to approve the 3 items on the SUP approved by the Planning Commission; increase 6' chain link fence surrounding the south detention pond to an 8' fence for security purposes; increase the previously approved 24' netting around the west campus baseball field to 42' for safety purposes; and install bleachers at the west campus field. Council Member Ebeling seconded the motion and it passed unanimously.

Council Member Ebeling made a motion to approve a 6' wrought iron fence on San Felipe from the east exit to the west property line. Council Member Dobbs seconded the motion and it passed with a vote of four in favor and one against.

**7. Discuss and take possible action on Westco proposal for the mowing of the San Felipe/Memorial medians**

Council Member Thompson made a motion to approve the additional cost of \$26,040 for the mowing of the San Felipe/Memorial medians and both Flag Tree Park and Carol Tree Park. Council Member Ebeling seconded the motion and it passed unanimously.

**8. Discuss and take possible action on Memorial Drive Elementary School construction**

Council discussed the potential cooperative opportunities between the City and Spring Branch ISD.

**9. Discuss and take possible action on the Mayor's monthly report**

Mayor Kobelan reported that Cary Moran, Urban Forester; and John Driscoll, Piney Point resident met with Carol Bright to discuss landscaping options for North Piney Point Road at North Cheska. Cary Moran and John Driscoll updated Council regarding cleaning and removing dead vegetation, roots and stumps. It was also reported that there is not an irrigation system near this section and that nothing could be planted without adequate irrigation.

**10. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- June 2018 Financials

- **Budget**

Roger Nelson, the City Administrator requested the availability of Council for the Budget Hearing. Council determined August 21<sup>st</sup> would be an acceptable date for the Budget Hearing.

**11. Discuss and take possible action on the City Engineer's monthly report**

Joe Moore discussed the City Engineer's monthly report. This month included updates to the N. Piney Point Road Paving & Drainage Improvements Project, 2018 Street Assessment Project, Wilding Lane, Surrey Oaks, Master Drainage Study Update; Maintenance Projects, FEMA, future projects and anticipated Piney Point Project Schedules.

**12. Discuss and take possible action on the Street Condition Assessment**

The updated Planning Document includes an engineering evaluation of all public streets in the City based on visual inspection, pictures of the streets, recommended street rehabilitation or reconstruction methods, and budgetary improvement costs for each street. It also provides comparisons of deterioration levels of all streets.

**13. Discuss and take possible action on Sidewalk Repairs Quotes**

Council Member Thompson made a motion to accept the quote from T Construction, LLC to perform small sidewalk and curb repairs at several locations throughout the City. Council Member Bender seconded the motion and it passed unanimously.

**14. Discuss and take possible action on Wilding Lane Turnout Options**

Council discussed options to improve the north side of the Wilding Lane turnout at Hedwig Road.

**15. Discuss and take possible action on the minutes of the June 25, 2018 Council meeting**

Council Member Bender made a motion to approve the minutes of the June 25, 2018 Council meeting. Council Member Ebeling seconded the motion and it passed unanimously.

**16. Discuss and take possible action on any future agenda items, meeting dates, etc.**

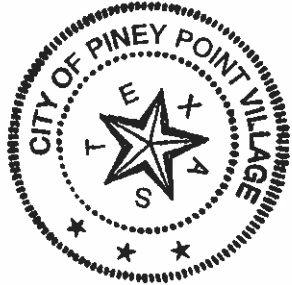
Council determined August 21<sup>st</sup> would be an acceptable date for the Budget Hearing. (This was determined at Agenda Item #10)

**19. Adjourn**

Council Member Bender made a motion to adjourn. Council Member Thompson seconded the motion and the meeting adjourned at 8:50 p.m.

**PASSED AND APPROVED this 27th day of August, 2018**

  
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Mark Kobelan  
Mayor



  
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Karen Farris  
City Secretary