

**MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING ON MONDAY, JUNE 24, 2024,  
AT 6:00 P.M. LOCATED AT 201 KINKAID SCHOOL DR, PINEY POINT VILLAGE, TEXAS.**

**Councilmembers Present:** Aliza Dutt, Michael Herminghaus, Dale Dodds, Joel Bender, and Jonathan Curth.

**Councilmembers Absent:** Margaret Rohde.

**City Representatives Present:** Bobby Pennington, City Administrator; David Olson, City Attorney; Ray Schultz, Police Chief; Henry Kollenberg, Fire Commissioner; Howard Miller, Fire Chief; Joe Moore, City Engineer.

**I. Call To Order**

- At 6:01 p.m., Mayor Dutt declared a quorum and called the meeting to order.

**II. Pledge of Allegiance**

- Council led the Pledge of Allegiance to the United States of America Flag.

**III. Citizens Wishing to Address Council**

- There were no requests.

**IV. New Business**

**1. Consideration and possible action on approval of the Council Meeting Minutes held on May 28, 2024.**

- Councilmember Herminghaus brought to our attention a necessary Item 10 date correction from "June" to "May" in the draft minutes.
- Councilmember Herminghaus moved to approve the Council Meeting Minutes for the meeting held on May 28, 2024, as presented with the inclusion of the date correction. Bender seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.
- The motion carried.

**2. Consideration and possible action on the Memorial Villages Police Department, a) Update on activities, b) MVPD 2025 Budget, c) E-Bicycles (ORD 2024.04).**

- In May, the MVPD responded to and handled 1,711 calls and incidents for Piney Point Village alone. Additionally, 1,259 house watch checks were conducted, and 342 citations, with 163 as warnings, were issued during this period.
- Chief Schultz provided an update to the council on the challenges and public safety measures that were implemented promptly following the Derecho storm in May.
- Based on the Police Commission's review, it is recommended that the MVPD Budget be approved as presented at \$8,106,966 obligating \$2,702,322 of the PPV budget for Police in FY2025.
- Councilmember Dodds motioned to approve the 2025 MVPD budget as presented. Bender seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.
- The motion carried.
- MVPD legal is incorporating changes to the draft ordinance that were discussed with the Chief on June 4<sup>th</sup>. The item is tabled until a final draft is provided.
- No other action was taken.

**3. Consideration and possible action on the Village Fire Department. a) Update on activities, b) VFD 2025 Budget, c) VFD Financials, d) VFD Agendas & Minutes.**

- For the month, the VFD responded to 372 calls, with 67 in Piney Point Village with a response

time of 4:38.

- Commissioner Kollenberg presented the final draft of the budget to the Council, proposing a total budget of \$10,325,920. The budget to be assessed is \$10,075,920, which reflects a 1.64% increase over last year. It is important to note that \$250,000 from EMS Revenue will be retained for capital replacement contribution. Based on the Fire Commission's draft, Piney Point Village is to obligate an annual assessment of \$2,115,943, or 21% of the \$10,075,920 in total assessment. It was further understood that EMS will go directly to the VFD capital replacement and not be reimbursed directly to the participating cities as of 2025.
- Councilmember Bender motioned to approve the 2025 VFD budget as presented. Dodds seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.
- The motion carried.
- No other action was taken.

**4. Consideration and possible action regarding the Mayor's Monthly Report.**

- The mayor reminded members of the community regarding the scheduled Independence Day parade.

**5. Consideration and possible action regarding the City Administrator's Monthly Report, including a) Financial Related Items. b) Temporary Space Amendment - 7660 Woodway Suite 593; c) Update on Current Specific Use Permit Projects; and d) Country Squire Gateway Easement Proposal.**

- Councilmember Dodds motioned to approve the financial disbursement of \$18,379.18 for audit services by Brooks-Watson. Bender seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.
- The motion carried.
- Councilmember Bender motioned to approve the authorization to sign the 7660 Woodway contract space amendment for the use of Suite 593. Herminghaus seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.
- The motion carried.
- The council discussed the proposal for an easement at the Country Squire Gateway and requested that staff, engineering, and legal further review the possibilities and challenges of providing such an easement for a proposed gateway.
- No further action was taken.

**6. Consideration and possible action regarding a resolution (RES 2024.05-H), the appointment to the Planning and Zoning Commission.**

- Staff requested that this item be postponed. The city attorney will clarify the existing ordinance regarding Planning and zoning membership.
- The item has been tabled by the Council until August.
- No further action was taken.

**7. Consideration and possible action on quotes for the revisions of 7 Smithdale Estates storm inlet grates.**

- The council had previously asked HDR to design and get a quote for changing the Smithdale Estates Bypass intake structure. The changes involve removing the vertical bars and adjusting the spacing on the horizontal bars to 8 inches apart, with a 5-inch gap between bars.
- Councilmember Dodds motioned to approve Infrastructure Construction Services quote at \$2,900 for the revisions of 7 Smithdale Estates storm inlet grates. Bender seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.

- The motion carried.

**8. Consideration and possible action on quotes for installing gravel at the Wilding Lane turnout and removing broken curbs.**

- The council had previously asked HDR to solicit quotes for curb removal and Black Star gravel substitute on the two corners at the intersection of Wilding Lane and Hedwig Road.
- Councilmember Dodds motioned to approve the Infrastructure Construction Services quote at \$5,950 for installing gravel at the Wilding Lane turnout and removing broken curbs. Bender seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.
- The motion carried.

**9. Consideration and possible action on quotes for the removal of existing school zone signs.**

- The council had previously assigned HDR the task of obtaining quotes for the removal of existing school zone signs as part of the effort to upgrade current zone signage in coordination with the improved beacon work already awarded.
- Councilmember Dodds motioned to approve the Infrastructure Construction Services quote at \$9,600 for the removal of existing school zone signs. Bender seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.
- The motion carried.

**10. Consideration and possible action on the HDR proposal for engineering services for the Chuckanut project.**

- HDR Engineering has submitted a proposal for the design, bid phase, construction management, and part-time construction phase services for the Chuckanut project.
- The engineer's opinion of probable construction costs for the project is \$850,000.
- Councilmember Bender motioned to approve the HDR proposal for engineering services only for the Chuckanut project as presented. Dodds seconded the motion.
  - AYES: Herminghaus, Dodds, Bender, and Curth.
  - NAYS: None.
- The motion carried.

**11. Consideration and possible action on the Engineer's Report.**

- Joe provided updated information on various projects listed within the engineer's report.
- No formal action was taken.

**12. Discussion on the overview of Piney Point Village 2025 fiscal year budget.**

- The city is set to approve the budget for the 2025 fiscal year in September. The budget process kicks off with two budget workshops beginning in July to review the proposed annual budget for the fiscal year 2025. An informal discussion was conducted to poll council objectives for the upcoming budget.
- No formal action was taken.

**13. Discuss and consider possible action on any future agenda items, meeting dates, and similar matters.**

- The City Holiday falls on Thursday, July 4. The Beautification Meeting will take place on July 8 at the regular time. The Engineering Meeting is scheduled for Wednesday, July 10. The regular Council Meeting is set for Monday, July 22.
- No further action was taken.

**V. Executive Session**

**14. Executive Session.**

- There was no call for an executive session.

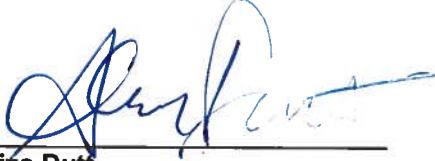
**15. Consideration and possible action on items discussed in the Executive Session**

- There was no executive session.

**VI. Adjournment**

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Herminghaus.
- Mayor Dutt adjourned the meeting at 7:55 p.m.

**PASSED AND APPROVED this 29th day of July 2024.**



**Aliza Dutt  
Mayor**



**Robert Pennington  
City Administrator / City Secretary**