

**MINUTES OF A CITY OF PINEY POINT REGULAR COUNCIL MEETING MONDAY, JULY 24, 2023, 5:30 P.M.
AT CITY HALL CHAMBERS, 7676 WOODWAY DRIVE, SUITE 300, HOUSTON, TEXAS.**

Councilmembers Present: Mayor Mark Kobelan, Michael Herminghaus, Dale Dodds, Aliza Dutt, Jonathan Curth.

Councilmembers Virtual: Joel Bender.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Ray Schultz, Police Chief; James Huguenard, Police Commissioner; Annette Arriaga, Director of Planning & Development; Joe Moore, City Engineer.

Call To Order

- Mayor Kobelan declared a quorum and called the meeting to order at 5:38 p.m. with Dodds, Dutt, and Curth present. *Bender connected by Zoom at 5:38 p.m. and Herminghaus joins the meeting in progress during Item #1 at 5:40 p.m.*

Pledge Of Allegiance

- Council led the Pledge of Allegiance to the United States of America Flag.

Citizens Wishing to Address Council

- There were no other general comments.

Agenda

1. Budget Workshop #1 for the 2024 Proposed Budget.

- This workshop is an initial presentation of the filed proposed budget with general fund balanced at \$9,090,419 and Debt Service secured at \$885,050. The Council provided constructive feedback in examining details of the proposed budget. Discussion concluded at 6:30 p.m.
- No action was taken.

2. Consideration and possible action on the Memorial Villages Police Department Monthly Report.

- Ray Schultz, Police Chief reported the activities of the police department for the month of June.
- No action was taken.

3. Consideration and possible action on the Village Fire Department Monthly Report.

- VFD submitted the report for the month of June. Alternate Commissioner Dutt reported on the project status for the fire station roof.
- The Council reaffirmed that an accountant position is requested within the budgeted 53 full-time equivalent total submitted by the VFD Commission.
- No other action was taken.

4. Presentation and possible action for iTRI365 Timing & Event Production to host a 5K Run in Piney Point Village requiring temporary street closures.

- Kayla Tillison representing iTRI365 Timing & Event Production presented a proposal for a local 5K Road Race.
- Bender requested that staff notify adjacent villages regarding the potential event and traffic delays.

- Councilmember Curth made a motion to approve iTRI365 Timing & Event Production to host a 5K Run in Piney Point Village requiring temporary street closures for October 14, seconded by Councilmember Dodds.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

5. Consideration and possible action on the Mayor's Monthly Report including: Greenbay Street Landscape Improvements (Phase 3), between Robbins Drive and Tynbridge Lane; Other Landscape Improvements.

- Councilmember Dodds made a motion to approve Bright Landscaping Services at \$49,873.28 for Greenbay Street Landscape Improvements, including a design fee of \$1,450, seconded by Councilmember Herminghaus.

AYES: Herminghaus, Dodds, Dutt, Curth, and *Bender (Zoom)*.

NAYS: None.

- The motion carried followed by further discussion on quotes received for irrigation improvements.
- Councilmember Dodds made a motion granting the mayor authority up to \$8,000 for irrigation by Tree Service Design, seconded by Councilmember Curth.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

6. Consideration and possible action on the City Administrator's Monthly Report including Financial Report for June 2023; Investment Report for Quarter Ended June 2023; Specific Use Permit Projects Updates; Holiday Event Planning

- Councilmember Herminghaus made a motion to accept the Quarterly Investment Report as presented, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

7. Consideration and possible action on a quote received from Uretek on concrete pavement lifting for sunken concrete panels on Baker Cove.

- Councilmember Dodds made a motion to accept a \$33,800 quote from Uretek for Baker Cove pavement lifting as presented, seconded by Councilmember Curth.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

8. Consideration and possible action on a quote received from ICS for the repair of a storm sewer at 347 Tynbridge damaged due to a water line break.

- Councilmember Dodds made a motion to accept a \$7,800 quote from ICS for the repair of a storm sewer at 347 Tynbridge, seconded by Councilmember Herminghaus.

AYES: Herminghaus, Dodds, Dutt.

NAYS: Curth.

- The motion carried.

9. Consideration and possible action on a quote received from ICS for an emergency repair to an asphalt pavement sink hole at 443 Flint Point.

- Councilmember Herminghaus made a motion to accept a \$10,950 quote from ICS for an emergency sinkhole repair at 443 Flint Point, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

10. Consideration and possible action on the Engineer's Report.

- No action taken.

11. Consideration and possible action on revising Exhibit A to Section 74-245 Landscaping Plan, as referenced in Ordinance 2021.04.13.A as the Pre-Approved Plantings List.

- Councilmember Herminghaus made a motion on revising Exhibit A with agreed changes to height, width and maximum spacing, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

12. Consideration and possible action on approval of minutes for the Regular Session Meeting held on June 26, 2023.

- Councilmember Herminghaus made a motion to minutes for the Regular Session Meeting held on June 26, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

13. Consideration and possible action on any future agenda items, meeting dates, and similar matters.

- The council discussed future events including Engineering Meeting for August 9; Council Meeting & Budget Workshop #2 for August 28; and Beautification Meeting for August 21.
- Discussed Fire and Police appreciation dinners.

14. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney); and pursuant to Section 551.072 of the Texas Government Code (Real Property), specifically to deliberate on Piney Point Village City Hall office lease, and pursuant to Section 551.074 of the Texas Government Code (Personnel), to deliberate exempt employee salaries.

- The council adjourned into closed session at 8:24 p.m.
- The council reconvened into open session at 8:42 p.m.

15. Consideration and possible action on items discussed in Executive Session.

- No action was taken.

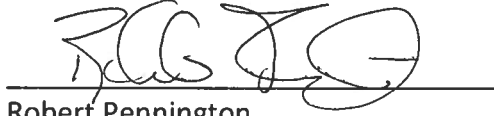
16. Adjourn.

- Councilmember Dodds made a motion for adjournment, seconded by Councilmember Herminghaus.
- Mayor Kobelan adjourned the meeting at 8:43 p.m.

PASSED AND APPROVED this 28th day of August 2023.



Mark Kobelan
Mayor



Robert Pennington
City Administrator / City Secretary