

**MINUTES OF A CITY OF PINEY POINT REGULAR COUNCIL MEETING MONDAY, JUNE 26, 2023, 6:00 P.M.  
AT CITY HALL CHAMBERS, 7676 WOODWAY DRIVE, SUITE 300, HOUSTON, TEXAS.**

**Councilmembers Present:** Mayor Mark Kobelan, Michael Herminghaus, Dale Dodds, Aliza Dutt, Jonathan Curth.

**City Representatives Present:** Bobby Pennington, City Administrator; David Olson, City Attorney; Ray Schultz, Police Chief; Brian Baker, Police Patrol Commander; Annette Arriaga, Director of Planning & Development; Joe Moore, City Engineer; Zeb Nash, Fire Commissioner; Howard Miller, Interim Fire Chief; Marlo Longoria, Village Fire Administrator.

**Call To Order**

- Mayor Kobelan declared a quorum and called the meeting to order at 6:02 p.m.

**Pledge Of Allegiance**

- Council led the Pledge of Allegiance to the United States of America Flag.

**Citizens Wishing to Address Council**

- Berzin Bhandara with Ardenwood Group discussed potential public office space at 7670 Woodway.
- There were no other general comments.

**Agenda**

**1. Consideration and possible action on the Memorial Villages Police Department Monthly Report.**

- Ray Schultz, Police Chief reported the activities of the police department for the month of May.
- No action was taken.

**2. Consideration and possible action on the Village Fire Department Monthly Report.**

- Fire Commissioner Nash and Interim Chief Miller reported the activities of the fire department for the month of May.
- No action was taken.

**3. Presentation on the Village Fire Department Annual Audited Report for FY 2022 and consider acceptance as presented.**

- Interim Fire Chief Miller presented the audit report for fiscal year 2022 completed by Belt Harris Pechacek, LLLP.
- Councilmember Dodds made a motion to approve the Village Fire Department fiscal year 2022 audit as presented, seconded by Councilmember Herminghaus.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**4. Consideration and possible action on Village Fire Department Budget Amendment 003-2022.**

- Councilmember Herminghaus made a motion to approve the Village Fire Department Budget Amendment 003-2022, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.
- 5. Consideration and possible action on Village Fire Department Budget Amendment 2023-04 and Ordinance No. 2023.06 amending the City of Piney Point Village 2023 Budget to account for an increase assessment for Village Fire Department services.**
- Councilmember Dodds made a motion to approve the Village Fire Department Budget Amendment 2023-04 and Ordinance No. 2023.06 amending the City of Piney Point Village 2023 Budget, seconded by Councilmember Herminghaus.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.
- 6. Consideration and possible action on the Village Fire Department Fiscal Year 2024 Budget.**
- The budget presentation was provided by Interim Chief Miller followed by Council questions and comments.
  - Councilmember Dodds made a motion to approve the Village Fire Department Fiscal Year 2024 Budget, seconded by Councilmember Herminghaus.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.
- 7. Consideration and possible action on modification of monthly unit rate and fuel surcharge on GFL contracted solid waste collection, disposal services and recycling services.**
- The council discussed the fuel surcharge calculations.
  - Councilmember Herminghaus made a motion to approve the monthly unit rate increase of 5.41% and a fuel surcharge increase of 3% in accordance with the exhibit provided, seconded by Councilmember Dodds.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.
- 8. Consideration and possible action on revising the city holiday schedule to observe Independence Day on July 4.**
- Councilmember Herminghaus made a motion revising the city holiday schedule to observe Independence Day on July 4, seconded by Councilmember Dutt.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.
- 9. Consideration and possible action on the Mayor's Monthly Report.**
- No action taken.
- 10. Consideration and possible action on the City Administrator's Monthly Report including Financial Report for May 2023; Refund of Temporary Certificate of Occupancy on 601 Piney Point Road; Disbursement – Bright Landscape Designs (Greenbay/Robbins); Disbursement – Bright Landscape Designs (Greenbay/Tynebridge); Disbursement – Tyler Technologies Inc; Maintenance Contract Amendment – Westco; Memorial Drive Esplanade Plant Replacement; Specific Use Permit Projects**

**– Update; Short-Term Lease on Single-Family Dwellings – P&Z Status; Iris Lee Automated License Plate Recognition (ALPR) system; Parade Event.**

- Councilmember Herminghaus made a motion to the following: (1) to refund of 601 Piney Point Road temporary certificate of occupancy; (2) to approve disbursements over \$10,000 as presented; (3) to amend Westco landscape contract including Greenbay maintenance, changes to crape myrtle care and insect control, increasing cost to \$10,598 per month; (4) to approve proposal from Tree Service and Design to replace Memorial Drive plantings as itemized for \$8,875; (5) to allow for an ALPR system to be located on private property near Iris Lee. Motion was seconded by Councilmember Dodds.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**11. Consideration and possible action on quotes received from contractors for asphalt repairs at Memorial/San Felipe and Taylorcrest/Echo Lane.**

- Councilmember Dodds made a motion to award AAA Paving the asphalt repairs at Memorial/San Felipe and Taylorcrest/Echo Lane for \$27,151.25, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**12. Consideration and possible action on the Engineer's Report.**

- No action taken.

**13. Consideration and possible action on approval of minutes for the Regular Session Meeting held on May 22, 2023.**

- Councilmember Herminghaus made a motion to approval of minutes for the Regular Session Meeting held on May 22, 2023, seconded by Councilmember Dodds.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**14. Consideration and possible action on any future agenda items, meeting dates, and similar matters.**

- No action taken.

**15. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney); and pursuant to Section 551.072 of the Texas Government Code (Real Property), specifically to deliberate on Piney Point Village City Hall office lease.**

- Council adjourned into closed session at 8:26 p.m.
- Council reconvened into open session at 8:42 p.m.

**16. Consideration and possible action on items discussed in Executive Session.**

- No action was taken.

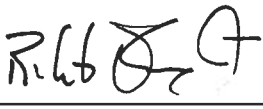
**17. Adjourn.**

- Councilmember Herminghaus made a motion for adjournment, seconded by Councilmember Dodds.
- Mayor Kobelan adjourned the meeting at 8:43 p.m.

**PASSED AND APPROVED this 24th day of July 2023.**

  
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Mark Kobelan  
Mayor



  
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Robert Pennington  
City Administrator / City Secretary