

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, OCTOBER 25, 2021**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR COUNCIL MEETING ON MONDAY, OCTOBER 25, 2021, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg

**ABSENT:** Brian Thompson

**CITY STAFF:** Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer, Jose Gomez, Code Enforcement/Public Works

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Kobelan called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL** – At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.

Citizens present:

The City Engineer provided an update on the Wilding Lane Drainage and Paving Improvements Project for citizen concerns.

- Joseph Reeves, a Wilding Lane resident had concerns about the layout of driveways and an issue for several months about a 5-foot-tall pile of dirt across ROW of his property.

**City Council Agenda:**

\*Agenda item no. 20 was moved as it was related to Wilding Lane,

**20.** Discussed and considered possible action on a change order to the Wilding Lane Drainage and Paving Improvements Project for an additional inlet and storm sewer pipe in front of 11208 Wilding Lane to accommodate a new walkway. A walkway is proposed between the newly installed Type A Inlet and the east driveway approach at 11208 Wilding Lane. To capture runoff between the new Type A Inlet and east driveway, it is recommended that approximately 45-feet of additional 24-inch storm sewer and a Type A Inlet be installed. The cost to perform this work is approximately \$5,875.00 and would need to be included in the

project by change order. Builder will discuss with homeowner sharing the cost for the work with the city.

1. Discussed and considered possible action on the Memorial Villages Police Department monthly report. Commissioner Huguenard discussed personnel matters and issues. The police department will supply detailed information about the cost and details of employee dependent benefits. Chief Schultz summarized activities and provided statistics for September.
2. Discussed and considered possible action on the Village Fire Department monthly report. Commissioner Nash was out of town. Council Member Kollenberg provided an update for the VFD for September.
3. Discussed and considered the ERCOT Membership renewal for 2022 and designated an authorized representative. Council Member Dodds made a motion to approve the ERCOT Membership renewal for 2022 with a membership fee of \$100, and to designate Council Member Brian Thompson as the ERCOT authorized representative. Council Member Bender seconded the motion and it passed unanimously.
4. Discussed and considered sign replacement, samples, and quotes. Mayor Kobelan approved Alliance Reprographics Invoice # 27087 for \$1,517.50 for design work. Council Member Herminghaus made a motion to approve the quote from Alliance Reprographics for \$5,800 but insists that the city be supplied with the artwork. Council Member Dodds seconded the motion and it passed unanimously.
5. Discussed and considered possible action designating a Council Member to serve on the Project Advisory Team for the design of the new Memorial Drive Elementary School. This would start in January and end in May or June. It would consist of attending 6-7 meetings, approximately 2 hours, in the afternoon. Only one representative of the City of Piney Point Village is needed. This item was tabled to next month.
6. Discussed and considered possible action on a Proclamation for Diane Wege expressing recognition and appreciation for 20 years of service with the City of Piney Point Village as a member of the Planning & Zoning Commission. Council Member Herminghaus made a motion to authorize Mayor Kobelan to sign the Proclamation for Diane Wege in recognition of 20 years of service as a member of the Planning & Zoning Commission. Council Member Bender seconded the motion and it passed unanimously.
7. Discussed and considered possible action at the request of the Beautification Committee to approve a quote for a bench in recognition of Diane Wege's service with the City of Piney Point Village as a member of the Planning & Zoning Commission. Council Member Bender volunteered to share with the city the cost of the bench in recognition of Diane Wege's service. Council Member Herminghaus made a motion to authorize the purchase and installation of the bench in honor of Diane Wege not to exceed \$2,500 with half of the cost voluntarily

to be paid by Council Member Bender. Council Member Dodds seconded the motion and it passed unanimously.

8. Discussed and considered approval of PS Lightwave Fiber Optic Cable Aerial Improvements Plans along N. Piney Point Road at Ecclesia. PS Lightwave has submitted plans to the city for installation of approximately 400 linear feet of fiber optic cable on existing power poles along N. Piney Point Road across from Carsey Lane south to Ecclesia. City staff has no objections to the plans as presented. Council Member Bender made a motion to approve the PS Lightwave Fiber Optic Cable Aerial Improvements Plan along N. Piney Point Road at Ecclesia. Council Member Dodds seconded the motion and it passed unanimously.
9. Discussed the appointment of a Harris-Galveston Director on the Subsidence District Board. The Term of Office will expire January 31, 2022. The expired position is filed by the Village Mayors collectively. Discussion only. Mayor Kobelan will coordinate with the mayors of the other Villages. No action taken.
10. Discussed and considered an estimate to replace the plants at the Memorial and Blalock esplanades. Council Member Bender made a motion to approve the Bright Landscape estimate to replace the plants at the Memorial and Blalock esplanades for \$3,285.17. Council Member Herminghaus, requested in the future, to provide more than one quote. Council Member Herminghaus seconded the motion and it passed unanimously.
11. Discussed and considered approving a landscape maintenance proposal. Council received and reviewed 2 quotes for landscape maintenance, one from Bright Landscape and one from Westco Grounds Maintenance. Council Member Bender made a motion to approve the landscape maintenance proposal from Westco. Council Member Herminghaus seconded the motion and it passed unanimously.
12. Discussed and considered approving Resolution No. 2021.10.25 authorizing participation in the National Opioid Settlement Agreements. Council Member Dodds made a motion to approve Resolution No. 2021.10.25 authorizing participation in the National Opioid Settlement Agreements and to authorize Mayor Kobelan to execute all other necessary documents to participate in the National Opioid Settlement Agreements. Council Member Bender seconded the motion and it passed unanimously.
13. Discussed and considered possible action on the Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund. This item was tabled.
14. Discussed and considered action on amending the Schedule of Fees adopted by Resolution No. 2021.04.26 specifically in regard to fees set for non-residential permit fees. Council Member Herminghaus made a motion to approve amending the Schedule of Fees adopted by Resolution No. 2021.04.26 specifically in regard to fees set for non-residential permit fees. Council Member Dodds seconded the motion and it passed unanimously.

Agenda Items 15 & 16 were discussed, and a motion was made together:

15. Considered and take possible action to approve Piney Point Circle ROW Agreement.
16. Considered and take possible action to approve the ROW Agreement with Mr. and Mrs. Harrell for additional ROW needed on Piney Point Circle.

Council Member Kollenberg moved to approve the circulation of the ROW Agreements to residents and if they are received back, then the city will act on authorizing eminent domain for Piney Point Circle. Council Member Bender seconded the motion and it passed unanimously.

17. Considered and take possible action to approve Resolution No. 2021.10.25A authorizing eminent domain for Piney Point Circle. This item was tabled.
18. Discussed and considered action on the Mayor's Monthly Report. There was nothing to add.
19. Discussed and considered action on the City Administrator's Monthly Report, including but not limited to the September 2021 Financials. There were no questions.

\*Agenda item no. 20 was moved before Citizen Comments as it was related to Wilding Lane, which was also the concern of Joseph Reeves.

20. Discussed and considered action on a change order to the Wilding Lane Drainage and Paving Improvements Project for an additional inlet and storm sewer pipe in front of 11208 Wilding Lane to accommodate a new walkway.
21. Discussed and considered action the Engineer's Report. The Engineer's Report for this month includes updates to the Wilding Lane Project, other various maintenance projects, and future projects.
22. Discussed and considered action on the Minutes for the Regular Session Meeting held on September 27, 2021. Council Member Herminghaus requested a change to the Minutes on agenda item #13 by removing the sentence "This is the time to make a change in the Auditor if needed." Council Member Herminghaus made a motion to approve the Minutes of the Regular Session Meeting held on September 27, 2021, with the change to item #13. Council Member Bender seconded the motion and it passed unanimously.
23. Discussed and considered possible action on any future agenda items, meeting dates, etc.
  - November 10, 2021 – Engineering Meeting
24. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code

(Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator.  
Council adjourned into a closed session at 8:36 p.m.  
Council reconvened into an open session at 9:02 p.m.

25. Proposed action when Executive Session is reconvened.  
No formal action taken.
  
26. Adjourn  
Council Member Herminghaus made a motion to adjourn. Council Member Bender seconded the motion and it passed unanimously. The meeting adjourned at 9:03 p.m.

**PASSED AND APPROVED this 15th day of November 2021.**

  
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Mark Kobelan  
Mayor



  
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Karen Farris  
City Secretary