



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
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THE CITY OF PINEY POINT VILLAGE SPECIAL COUNCIL MEETING AGENDA MONDAY, DECEMBER 20, 2021 6:30 PM

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A SPECIAL MEETING ON MONDAY, DECEMBER 20, 2021, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

DECLARATION OF QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

1. Public Hearing on a proposed Ordinance amending Section 74-123 of Division 4 of Article II of Chapter 74, establishing when specific use permits are required.
2. Discuss and consider possible action on Ordinance No. 2021.12.20, amending Section 74-123 of Division 4 of Article II of Chapter 74 of the Code of Ordinances.
3. Discuss and consider possible action on the Memorial Villages Police Department monthly report.
4. Discuss and consider possible action on the Village Fire Department monthly report.
5. Discuss and consider possible action on an agreement with Cypress Creek Mosquito Control, Inc. The terms of the agreement will be for three years starting 01/01/2022 and ending on 12/31/2024. Spraying will commence the week of March 15th and ending the week of November 15th.

6. Discuss and consider possible action on Ordinance No. 2021.12.20.1 establishing regular City Council Meeting dates for 2022.
7. Discuss and consider possible action on Holidays for 2022.
8. Discuss and consider possible action on the Mayor's Monthly Report.
 - Update on Moody's issuer rating
9. Discuss and consider possible action on the City Administrator's Monthly Report, including but not limited to:
 - November 2021 Financials
10. Discuss and consider possible action on the Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund.
11. Discuss and take possible action on a proposal for professional survey services for the Piney Point Circle easements.
12. Discuss and take possible action on the Wilding Lane Parking Pads.
13. Discuss and take possible action on a change order for the 2021 Maintenance Project to include Wickwood and Memorial point repairs.
14. Discuss and take possible action on the Engineer's Report.
15. Discussion regarding replacing existing fences.
16. Discuss and consider approval of the Minutes for the November 15, 2021, November 22, 2021, and December 6, 2021, Special Council Meetings.
17. Discuss and consider possible action on any future agenda items, meeting dates, etc.
18. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code (Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator.
19. Discuss and consider possible action on City Administrator Employment Agreement.
20. Discuss and consider possible action on other items discussed in Executive Session.
21. Adjourn

CERTIFICATION

I certify that a copy of the December 20, 2021, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on December 17, 2021.



Karen Farris
City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide for reasonable accommodations for persons attending City Council meetings. This facility is wheelchair accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours prior to the meeting. Please contact Karen Farris, City Secretary, at 713-230-8702. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Public Hearing on a proposed Ordinance amending Section 74-123 of Division 4 of Article II of Chapter 74, establishing when specific use permits are required.

Agenda Item: 1

ORDINANCE NO. _____

AN ORDINANCE AMENDING DIVISION 4 OF ARTICLE II OF CHAPTER 74 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING SUBSECTION (4) OF SECTION 74-123 AND ADDING A NEW SUBSECTION (4) OF SECTION 74-123, REQUIRING ALL ELEMENTARY AND HIGH SCHOOLS, COLLEGES AND UNIVERSITIES TO OBTAIN A SPECIFIC USE PERMIT FOR THE CONSTRUCTION OF ANY STRUCTURE OR USE OF ANY LOT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES AND PART OF ORDINANCES IN CONFLICT HEREWITH.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. That Subsection (4) of Section 74-123 be deleted in its entirety and a new Subsection (4) of Section 74-123 be added to Division 4 of Article II of Chapter 74 to provide as follows:

“Article II. – Administration

* * *

Division 4. – Specific Use Permits

* * *

Sec. 74-123 – When required.

* * *

(4) ~~Private elementary~~ Elementary, middle and high schools, colleges and universities.”

Section 2. Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this chapter shall be deemed guilty of a

misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 4. All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this ____ day of _____, 2021.

Mark Kobelan
Mayor

ATTEST:

Karen Farris
City Secretary

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Discuss and consider possible action on Ordinance No. 2021.12.20,
amending Section 74-123 of Division 4 of Article II of Chapter 74 of the
Code of Ordinances.

Agenda Item: 2

ORDINANCE NO. 2021.12.20

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Division 4. – Specific Use Permits

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Sec. 74-123 – When required.

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(4) Elementary, middle and high schools, colleges and universities.”

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misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

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Section 4. All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this ____ day of _____, 2021.

Mark Kobelan
Mayor

ATTEST:

Karen Farris
City Secretary



Memorial Villages Police Department
 11981 Memorial Drive
 Houston, Texas 77024
 Tel. (713) 365-3701

Raymond Schultz
 Chief of Police

December 13, 2021

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: November Monthly Report

During the month of November MVPD responded/handled a total of 5,957 calls/incidents. 4,691 House watch checks were conducted. 464 traffic stops were initiated with 469 citations being issued for 511 violations. (Note: 10 Assists in Hedwig, 97 in Houston, 1 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1791/27,493	1463/23,672	3	52/91/143	4@4:34
Piney Point:	1653/22,072	1317/18,271	4	47/110/157	4@5:35
Hunters Creek:	2379/33,066	1908/28,129	7	66/103/169	11@4:52
				Cites/Warn/Total	19@4:58

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	137	Ord. Violations:	17	Speeding:	130
Accidents:	14	Information:	29	Exp. Registration:	122
ALPR Hits:	60	Suspicious Situations	98	No Ins:	73
Assist Fire:	39	Loud Party	15	No License	84
Assist EMS:	34	Welfare Checks:	17	Stop Sign	51

*This month the department generated a total of 70 police reports.
 BH-18, PP-22, HC-23, HOU - 7*

Crimes Against of Persons (4)
 Assault – Family Violence 2
 Assault – Simple 2

Crimes Against Property (14)
 Burglary of a Motor Vehicle 4
 Burglary of a Building 2

Theft 3
 Fraud/ID 5

Petty/Quality of Life Crimes/Events (52)
 ALPR Hits (valid) 7
 Misc. Reports 14
 Public Intoxication 1

Information Reports 12
 Possession of CS 5
 Warrants 13

Arrest Summary: Individuals Arrested (21)
 Warrants 13
 Class 3 Arrests 4

Felony 4

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	4,349,728	5,040,063	86.5%
• Operating Expense:	781,546	899,881	86.8%
• Total M&O Expenditures:	5,131,274	5,939,944	86.4%
• Capital Expenses:	169,842	169,500	100.2%
• Net Expenses:	5,301,116	6,109,444	87%

Follow-up on Previous Month Items/Requests from Commission

- Conducted conference call with executive team from Gallagher in reference to compensation study on rescoping the project and on revised pricing.
- The RFP for the employee healthcare insurance and benefits has been initiated. .

Personnel Changes/Issues/Updates

- TCO Allison Tillmon started 11/27/21.
- Officer Ortega released from FTO training and is a solo unit. Officer Kukowski is in his final phase of training on nightshift.
- Patrol Units conducted their annual assignment selection bid.
- Winter Intern, Noah Boggus started his internship on 11/29/21 and has started production on the recruiting videos for both uniform and dispatch openings.

Major/Significant Events

- 11/14/21 Officers assisted with an assault call involving a firearm on Voss at Woodway. Due to numerous residents frequenting the area and no HPD units close by, MVPD responded and took both parties into custody. A loaded firearm was recovered. HPD did arrive and took over the investigation.
- 11/24/21 Officers located a stolen vehicle after receiving an ALPR alert. The suspect ran on-foot, but Officer Kukowki was quickly in foot pursuit behind him and was able to successfully capture the serial criminal.
- 11/29/21 Detectives were able to utilize the MVPD ALPR system to locate a burglar who had entered the Catholic Retreat Center in Bunker Hill and committed a burglary. Detectives used a poor-quality surveillance photo to use and search hundreds of ALPR captures. After the vehicles were reduced to a manageable number, they began cross-searching with other agencies ALPR's and located our suspect vehicle and a license plate. The suspect was then positively identified based on his license photo and an interior surveillance phot from the crime scene.
- 11/30/21 Officers stopped and prevented an attempted robbery of a resident. The potential victim believed that he was being followed from an area bank after making a withdraw and called the MVPD dispatch center. MVPD personnel quickly gathered the information and dispatched officers who were able to intercept the suspects. The suspects were identified as gang members and admitted that they were planning on robbing the victim.

Status Update on any Major Projects

- MVPD uniformed personnel are posting a picture on Facebook each evening of a MVPD marked unit parked out front of an area home that is displaying Holiday decorations. The MVPD account daily number of hits has increased by 3 times.

V-LINC new registrations in November: +17

BH – 1423(+4)

PP – 1013 (+6)

HC – 1462 (+3)

Out of Area – 485 (+4)

November VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
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Total – 11	4:41
Fire – 1	6:16 (*Gas Leak)
EMS – 10	4:31

By Village

BH Fire – 1	6:16
BH EMS – 2	3:27

PP Fire – 0	0
PP EMS – 3	5:17

HC Fire -0	0
HC EMS -5	4:36

Combined VFD Events (Priority + Radio)

Total – 43	3:52
Fire – 25	3:28
EMS – 18	4:20

Radio Call Events

Total – 32	3:34
Fire- 24	3:20
EMS- 8	4:06

Radio Call Events by Village

BH – 4	3:14
PP – 16	4:17
HC – 12	3:01

2021 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	14:27:08	6:19:50	9:11:48	4:38:17	4:00:59	2:09:49	7:38:50	5:01:13	0:52:11	0:41:32	0:49:00			0
BIEHUNKO, JOHN	23:07:01	19:19:59	14:04:18	12:55:49	17:39:07	13:24:26	28:52:16	3:04:24	15:00:36	11:53:55	8:37:40		6	7
BOGGUS, LARRY	7:55:02	20:20:04	5:40:37	10:56:38	5:10:26	1:43:35	8:55:13	4:33:09	0:50:53	7:53:28	10:00:01			0
BRACHT, DANIEL	17:07:03	11:15:42	9:46:04	6:46:17	10:42:15	2:18:36	9:32:56	7:08:44	1:48:52	5:09:00	4:37:12			0
BURLESON, Jason	12:12:34	18:10:56	10:39:53	13:49:14	17:04:01	12:48:05	19:51:20	16:26:16	24:12:55	15:43:50	17:49:48		5	10
CADENA, VANESSA	18:00:04	12:07:28	24:08:28	10:26:28	12:23:19	16:34:39	15:29:05	22:04:13	8:01:39	16:46:43	5:46:51			0
CANALES, RALPH EDWARD	16:04:00	7:27:16	14:33:16	15:02:51	12:18:48	17:39:17	15:05:58	12:13:54	13:51:20	11:27:15	15:07:31		1	22
CERNY, BLAIR C.	* 7:56:59	4:17:26	7:37:24	9:13:59	11:30:49	5:30:29	22:13:46	15:34:45	13:35:49	6:19:35	6:52:55		2	0
HARWOOD, NICHOLAS	18:15:14	15:46:27	14:27:52	11:56:07	19:13:33	10:50:16	12:19:00	15:19:41	16:51:51	13:25:18	9:33:16		2	0
JARVIS, RICHARD	10:46:12	28:53:18	23:27:39	16:31:49	9:17:32	22:40:23	19:08:52	10:59:24	22:09:11	15:56:16	8:05:32		1	22
JOLIVET, CHARLES	11:59:12	9:59:43	10:18:23	15:17:10	22:51:51	8:20:21	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00			0
JONES, ERIC	* 0:31:48	0:06:32	0:00:00	0:00:00	0:05:23	0:00:00	1:38:50	1:14:48	0:14:18	0:00:00	0:00:00			0
KELSO JR, RONALD K	15:55:08	2:04:16	15:04:52	12:24:25	18:36:33	15:40:55	23:40:16	20:14:53	21:08:46	15:42:58	17:53:30		1	19
Kukowski, Andy									4:55:51	11:03:44	37:02:37		6	95
Lowrie, Andy				31:05:28	51:48:34	41:03:41	31:12:08	41:36:01	38:10:32	40:02:16	24:33:06		5	60
MCELVANY, ROBERT	15:06:05	10:55:03	7:34:12	14:51:04	7:40:03	6:40:44	7:02:18	11:09:10	18:30:34	22:51:03	15:56:06		5	2
MILLER, OSCAR	* 11:42:37	16:13:37	16:55:40	6:53:42	23:58:45	8:36:01	16:39:36	3:23:54	2:20:10	6:32:39	18:53:58			0
NASH, CHRISTOPHER	13:30:51	14:08:19	13:58:31	13:30:18	19:37:33	14:04:38	9:32:58	10:37:45	17:23:34	23:01:29	9:08:18		1	5
Ortega, Yesenia									0:00:00	43:45:37	18:22:00		5	32
OWENS, LANE	* 4:42:45	0:12:48	2:33:47	2:05:39	0:00:00	0:39:21	1:37:08	0:52:49	0:12:58	0:06:50	0:00:00			0
PAVLOCK, JAMES ADAM	7:56:41	9:16:17	3:48:02	8:41:59	11:23:34	3:39:55	3:41:25	4:13:55	12:38:44	11:16:58	18:08:03		3	26
RODRIGUEZ, CHRISTOPHER	* 5:37:51	7:31:36	3:54:08	6:27:54	4:05:17	6:45:09	8:40:31	5:50:17	8:56:02	9:02:54	7:43:12			0
SCHANMEIR, CHRISTIAN	2:03:24	11:09:37	22:03:09	13:23:38	15:21:03	35:38:00	31:11:55	16:18:31	31:16:46	0:13:07	24:56:56		1	40
SCHULTZ, RAYMOND	* 0:00:00	0:49:06	0:00:56	1:01:23	2:24:51	0:59:42	1:34:39	0:50:03	0:26:41	1:10:04	0:00:00			0
SILLIMAN, ERIC	16:45:18	18:58:22	19:39:33	13:27:53	12:35:27	10:45:35	7:13:22	16:02:37	16:52:17	43:45:37	19:47:07		8	39
SISSION, KYLE J	* 0:58:16	0:15:03	0:00:00	0:00:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00			0
SPRINKLE, MICHAEL	1:19:49	4:18:27	6:30:48	5:23:43	6:58:37	3:22:06	5:52:46	3:37:51	13:38:29	8:19:02	7:03:00			3
TAYLOR, CRAIG	14:41:29	12:18:05	11:35:47	10:15:58	17:10:22	19:04:50	16:19:36	20:28:11	27:44:07	9:51:01	20:43:44		5	34
TORRES, PATRICK	14:43:57	13:30:08	13:27:58	16:10:17	28:54:02	16:12:23	12:03:12	10:32:36	14:21:28	21:22:56	16:02:29		4	13
TUGGLE, JAMES	8:01:57	13:07:32	13:22:19	15:25:17	18:29:52	11:37:22	4:49:22	21:58:07	10:26:32	15:07:42	0:00:00			0
VALDEZ, JUAN	17:55:02	21:37:31	25:08:41	12:08:45	19:10:40	19:47:07	33:08:24	20:38:47	23:36:33	15:33:19	15:41:17			23
VASQUEZ, MONICA	23:38:14	15:16:42	15:32:19	16:21:37	9:48:28	20:24:37	35:09:41	13:51:11	22:04:34	12:53:41	7:42:12			8
WHITE, TERRY	23:35:00	19:20:08	19:55:44	14:16:38	17:33:08	31:39:37	12:21:50	22:42:41	27:47:45	35:03:04	19:31:17		6	19
WILLIFORD, Adam											21:02:54		3	6

* = Admin Asmt.

t = temporary

70

485

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
911 Phone Calls	302	314	231	279	310	315	373	387	360	307	291		3469
3700 Phone Calls	2189	3536	2566	2301	2359	2490	2606	2585	2501	2268	2329		27730
DP General Phone Calls*	54:30:49	90:01:08	62:57:40	55:10:01	55:48:51	63:16:21	68:36:54	63:02:19	59:07:42	55:04:26	58:22:20		

* This is the minimal time as all internal calls route through the 3700 number.

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	
1	KHM2376	Ford F350	22	\$ 48,000.00	Drugs-Meth	1/5/2021
2	MVL8705	Hyndi	10	\$ 14,000.00		11-Jan
3	GKR5588	Hond Civ	8	\$ 12,500.00	Fugitive/poss	18-Jan
4	MWV2069	Chev Cruz	8	\$ 9,800.00	Fraud	20-Jan
5	R000293	Toy Cor	17	\$ 12,000.00	Rental/Cluck	21-Jan
6	LJP9550	Hynd SFE	19	\$ 14,000.00		28-Jan
7	DV48493	VW Jetta	14	\$ 17,500.00	Fel Warrant	29-Jan
8	MHT8564	Hond Acc	2	\$ 16,000.00	Car Jacking	31-Jan
9	9.49E+09	Chev Volt	8	\$ 38,000.00		2-Feb
10	DLJ392	Hond Acc	6	\$ 21,000.00	Fel Warrant	4-Feb
11	MPR6064	Toy Cor	12	\$ 14,000.00	Fug/Drugs	5-Feb
12	NS41138	Chev Mal	8	\$ 21,000.00	Fug/Burg	8-Feb
13	BZ8K588	Ford Taur	23	\$ 8,000.00	Fraud	10-Feb
14	MNC3563	Cadi CTS	8	\$ 28,500.00		21-Feb
15	MWR3265	ToyHigh	US Coins	\$ 18,000.00	Fraud	3-Mar
16	89686F5	HYN Son	7	\$ 18,500.00	Fraud	4-Mar
17	KX59288	Ford Focus	2	\$ 14,500.00	Fraud	11-Mar
18	MXL9491	Ford F350	22	\$ 31,000.00		18-Mar
19	NZN3882	Acura TLX	8	\$ 24,500.00		22-Mar
20	GSC6637	Niss Alt	8	\$ 16,000.00		30-Mar
21	AW83550	Ford F150	19	\$ 24,000.00	meth/fraud	2-Apr
22	8UTT006	BMW X7	20	\$ 41,000.00		16-Apr
23	NF50818	MercC30	19	\$ 37,000.00		18-Apr
24	DV3Y5L	Chev Equx	8	\$ 15,600.00		11-Apr
25	NZN3882	Acura TLX	8	\$ 23,000.00	Burg/BMV's	11-May
26	DB3Y023	Buick Sed	4	\$ 20,000.00		12-May
27	BPS9409	Niss RGE	15	\$ 22,500.00		13-May
28	JDV2724	Toy Corrol	2	\$ 26,000.00	Car Jacking	16-May
29	GYL2571	Chev PU	2	\$ 41,000.00	Prostitute	25-May
30	1275 E1	Niss Rog	6	\$ 24,500.00	Prostitute/273	6-Jun
31	MXD4027	Niss Alt	8	\$ 19,500.00		7-Jun
32	NTH2685	Chev Van	2	\$ 31,000.00	Fugitive	10-Jun
33	NTV6211	Toy Cor	River	\$ 17,000.00	Mail Thieves	10-Jun
34	LDCV51	Kia Van	19	\$ 19,000.00	Fraud	12-Jun
35	MVL3523	Mini	8	\$ 22,500.00		27-Jun
36	LTR3263	Audi	17	\$ 37,000.00	Burglar	8-Jul
37	CWX5690	Tou Rav4	4	\$ 17,500.00	fugitive	9-Jul
38	DGJ6939	Buick Sed	6	\$ 11,000.00	Drugs-Mail	17-Jul
39	DCJ8410	Mercury	Longwd's	\$ 12,000.00	Weapons	18-Jul
40	NHK7400	Ford F250	22	\$ 23,000.00	Stolen PLT anc	27-Jul
41	KHT0403	Toy SUV	8	\$ 11,000.00	Warrant	28-Jul
42	N573023	Ford Edge	23	\$ 2,000.00	Fraud	4-Aug
43	AH32929	Uhaul	19	\$ 31,000.00		4-Aug
44	14919H8	Ram 1500	8	\$ 43,000.00	Burglars	7-Aug
45	PRL8380	Honda Od	1	\$ 22,000.00	Civil	8-Aug
46	NMC1245	Niss Alt	10	\$ 23,000.00	Mail Thieves	26-Aug *STL PL+
47	401278J	Trailer	8	\$ 9,000.00	Fugitive	9-Sep
48	MXN1989	Chev Sil	8	\$ 16,500.00		10-Sep
49	JMA4019	ChevMal	8	\$ 9,000.00	Runaway	13-Sep
50	AE77046	Uhaul	17	\$ 27,000.00	Stolen in Burg	21-Sep
51	LJ59812	Dodge Chg	River	\$ 23,000.00	Fugitive	30-Sep
52	BWE005	MazMX3	Mall	\$ 19,000.00	Mall	4-Oct
53	KXN6727	BMW X3	2	\$ 28,000.00	Fugitive	8-Oct
54	NHT2463	Chry300	8	\$ 22,500.00	Rental	10-Oct
55	Z958GU	Niss Alt	10	\$ 17,000.00		16-Oct
56	MXN4265	Toy Cam	22	\$ 18,000.00	Fugitive	19-Oct
57	JFL0108	Hon Acc	8	\$ 26,000.00	Fugitive	22-Oct
58	EVUJ13	Hyun ELN	1	\$ 21,000.00	Fugitivesx2/m	24-Oct
59	AE48785	Uhaul	Echo	\$ 48,000.00	Fugitive/Narc	28-Oct
60	KZP1231	Chev EQN	5	\$ 34,500.00		5-Nov
61	28917V1	Chev Imp	24	\$ 21,000.00	Fugitive	10-Nov
62	CKV2809	ChevVan	6	\$ 11,000.00		13-Nov
63	GJK8795	Chev1500	2	\$ 26,000.00	Fugitive/drugs	17-Nov
64	PSX1433	Jeep Wran	20	\$ 31,000.00	Fugitive/Drug:	24-Nov
65	22842Z7	MerC230	10	\$ 45,000.00		24-Nov
66	PCD8584	GMC Sierra	10	N/A	Missing Person	27-Nov
67	PWL8051	Kia Opt	14	\$ 18,501.00		3-Dec
2021 Value				\$ 1,483,901.00		65
2020 Value				\$ 1,147,500.00	Recovered	61
2019 Value				\$ 438,000.00	Recovered	22
Program Total				\$ 3,069,401.00		148

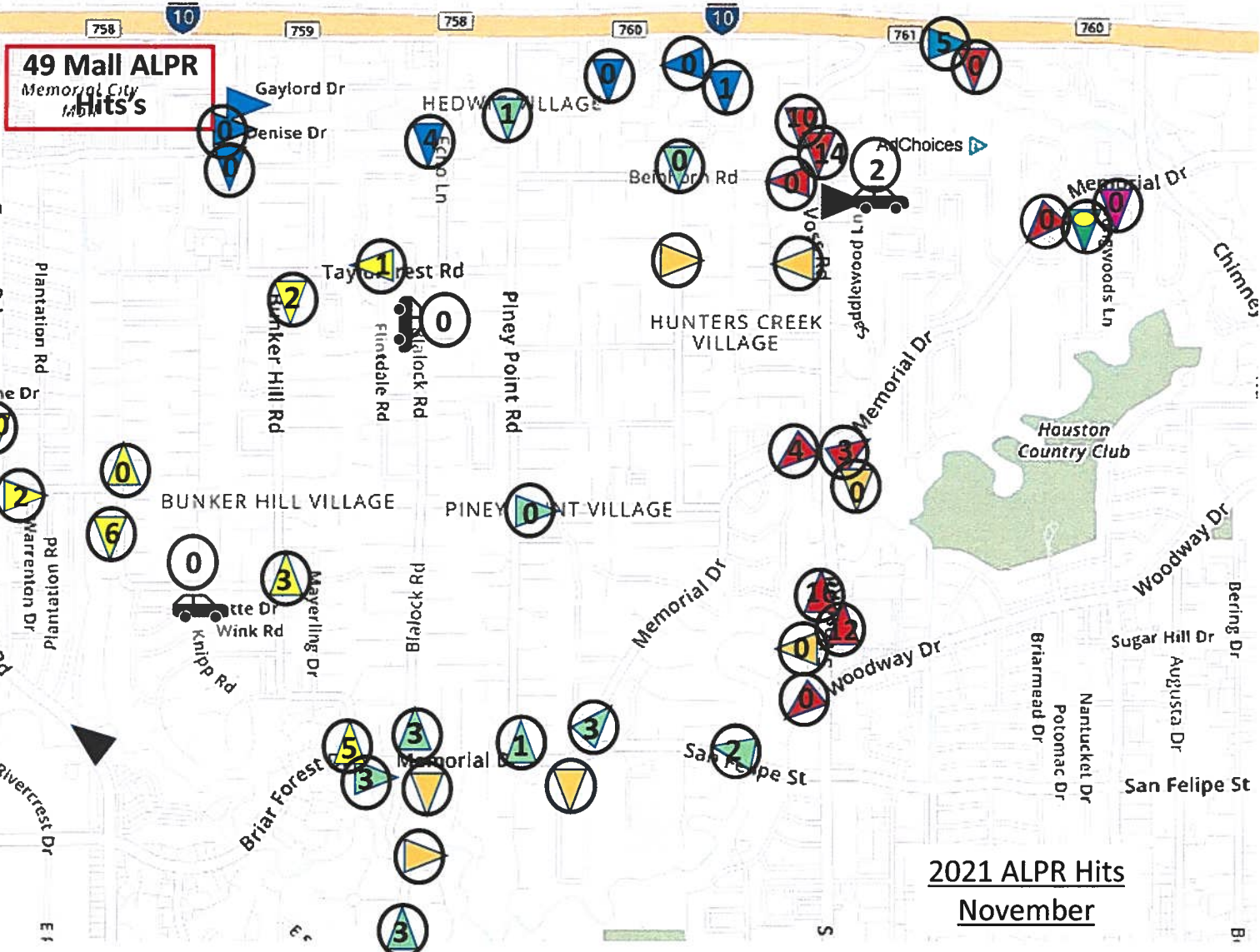
Plate Recoveries		
Plate Recove	Date	Links
9056154	3/1/2021	Paper Fraud Tag
LKW4759	5/23/2021	
KDG6937	7/31/2021	Wanted Subject
NMC1245	8/26/2021	On stolen car same make
JLX5130	9/15/2021	
19614A4	9/13/2021	Stolen Temp
NBJ0628	9/19/2021	
DKP0999	10/18/2021	Fug/Stolen Mail/Hotlist
KPX3504	30-Nov	Fraud

41 of 65 involved in other crimes = 63%

Firearm in vehicle

INVESTIGATIVE LEADS

103	NVK8808	Chev Tahoe	MDE Harrassment Case	SBISD	Solved	21-Jan
18	92350G3	Jeep Cherokee	Jugger Belaire to Racquet Club		CID-Open	22-Jan
21	BXR4783	Chev Pickup	FSGI		Solved	8-Feb
WIND HOA	FDC2680	Niss Alt	Mail Thieves		Solved	16-Feb
US Coins	MPV1209	Toy	BMV Jugger		CID-Open	27-Feb
Strey	LYN9642	Toy Cor	Package Thief		CID-Open	27-Feb
17	CNB1734	BLK F150	FSGI		ID's	3-Mar
24	960200	Blk Exped	Burg		Gypsys	27-Apr
26	11548U4	Ford PU	Burg		Gypsys	29-Apr
11	10654S1	Ford PU	Burg		Gypsys	29-Apr
19	07316A8	Niss Sen	Mail Thieves		Arrested	19-Jun
23	BX3C492	Pirus	Selling Drugs		Arrested	26-Jun
Hed	MZZ3574	Ford F150	Theft of Lawn EQPT		Open	7-Jul
10	NMC1245	Niss Alt	Serial Mail Thief		Arrested	26-Aug
11	Golf	Golf	Burglar		Open	14-Sep
12	GWS6988	Chev	Trailer Thief		Open	27-Oct
25			Burglar		TBW	29-Nov



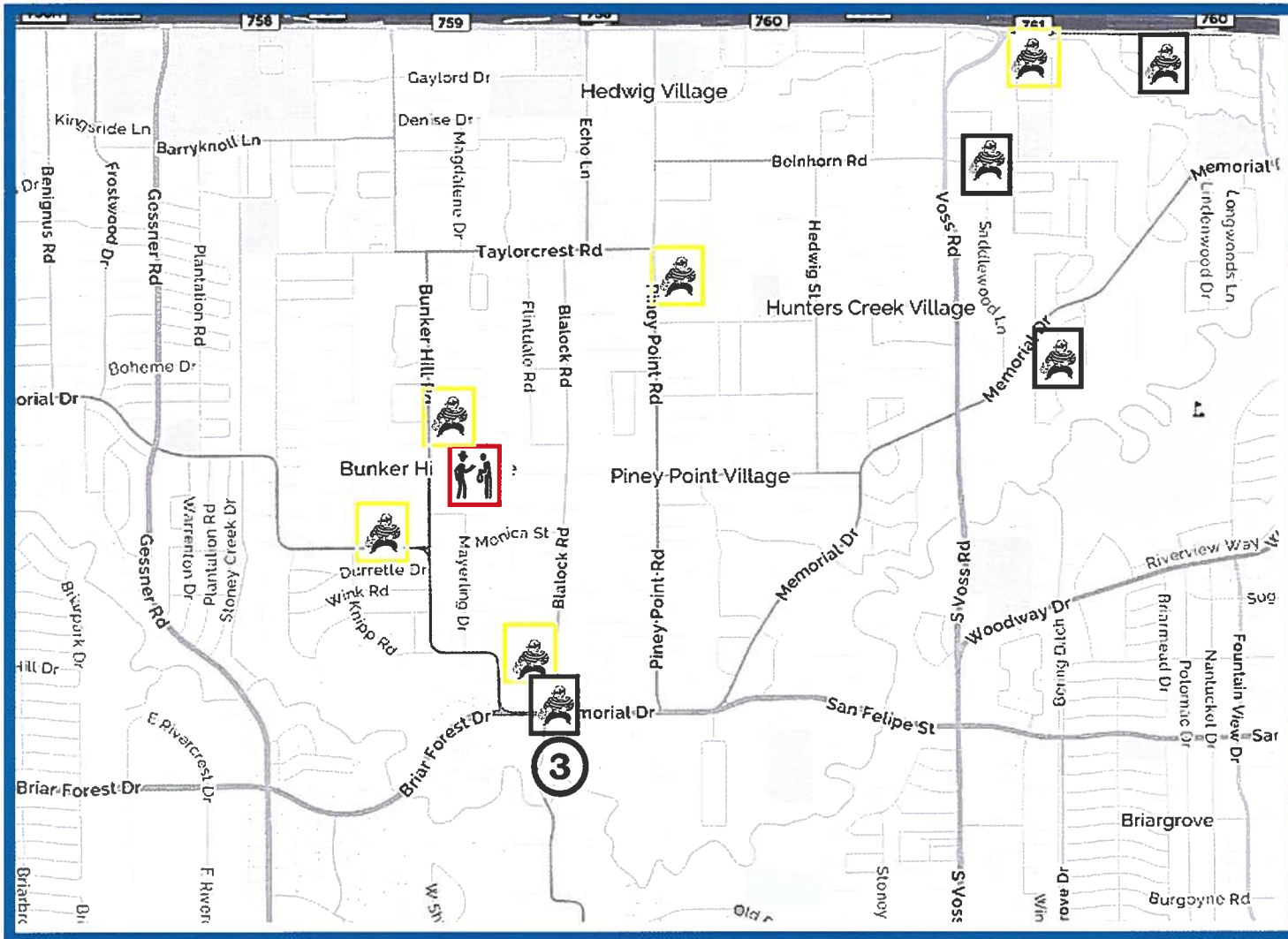
49 Mall ALPR
 Memorial City
 Hits

- Hedwig  (5)
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
- 108** Total Hits

- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems 

2021 ALPR Hits
November

11/30/21







2021 Burglary Map

Address	Alarm	POE
302 Chapel Bell	No	Vacant (none)
10611 Tarleton	No	Side Door
11634 Blalock Ln	No	Ruse
618 Piney Point Rd	No	Ruse
11310 Smithdale	No	Veh in Carport
11612 Memorial	No	Open Door
11612 Memorial	No	Key in Door
8429 Katy Fwy	No	Smash Door
10903 Wickwild	Yes	Open Garage
11612 Memorial	No	Gated Space
430 Bunker Hill	No	Open Door

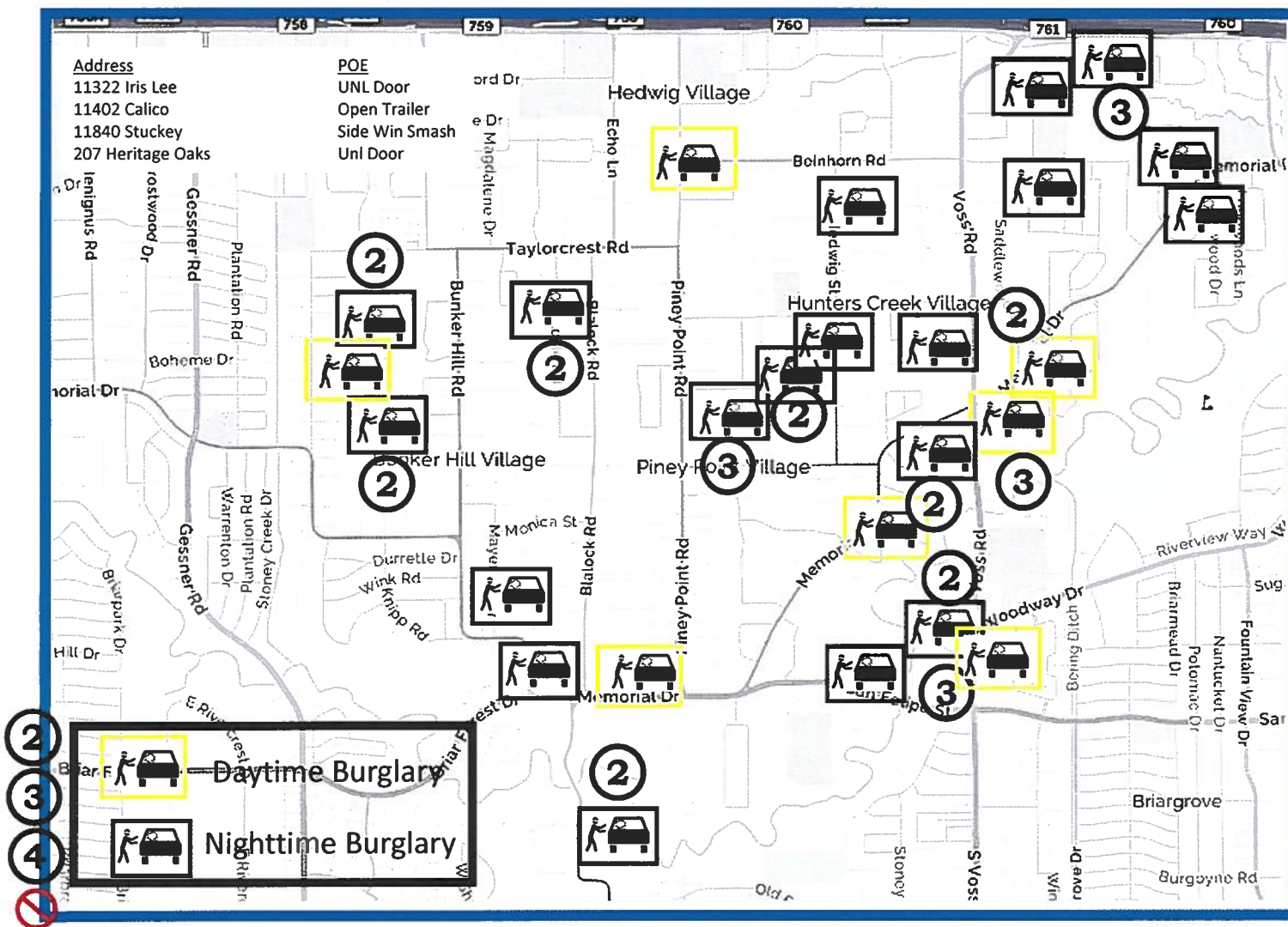
2021 Robberies

Address	MO
11702 Greenbay	Walker

 Daytime Burglary
 Nighttime Burglary
 Robbery

 2
 11/30/21

2021 Auto Burglary Map



Address	POE
10709 Memorial (jugging)	Side Win Smash
335 Knipp	UNL Door
11931 Broken Bough	UNL Door
348 Knipp	UNL Door
512 Knipp	UNL Door
8435 Katy Fwy	Side Win Smash
11322 Surrey Oaks	UNL Door
505 Ripplecreek	Truck Bed
7627 River Point	UNL Door
11734 Flintwood	UNL Door
7630 River Point	UNL Door
907 Tarrington	UNL Door
10610 N Evers Park	UNL Door
11107 Wickway	UNL Door
243 Hedwig	UNL Door
3 Stayton Cir	UNL Door
3 Claymore	UNL Door
302 Lindenwood	UNL Door
323 Hunters Trail	UNL Door
6 Woodsedge	Truck Bed
10821 Longshadow	UNL Door
1116 Riverglyn	UNL Door
10709 Memorial	UNL Door
PP City Hall	Side Win Smash
11701 Forest Glen	UNL Door
733 Creekside	UNL Door
218 Bylane	UNL Door
30 Windemere	UNL Door
8525 Katy Fwy	UNL Door
10700 Memorial	Side Win Smashed
11715 Timberknoll	UNL Door
8525 Katy Fwy	UNL Door
335 Piney Point	UNL Door
3 Saddlecreek	UNL Door
1108 Rivabend	UNL Door
339 Hunters Trail	Side Win Smash
380 Piney Point	UNL Door
1 Windemere	UNL Door



MEMORIAL VILLAGES POLICE DEPARTMENT NOTICE OF A REGULAR MEETING

Notice is hereby given of a Regular Meeting of the Board of Commissioners of the Memorial Villages Police Department, a combined police department of the Cities of Bunker Hill Village, Hunters Creek Village and Piney Point Village, Texas, to be held at 6:00 PM on December 13, 2021, at the

Memorial Villages Police Department
11981 Memorial Drive
Second Floor Conference Room
Houston, Texas 77024

for the purpose of considering and, if deemed advisable by the Board of Commissioners, acting upon the agenda items shown below. A quorum of the Board of Commissioners will be physically present at the above referenced meeting location, but some commissioners and staff members may attend the meeting by videoconference call as authorized by §551.027 of the Texas Government Code.

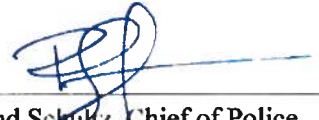
AGENDA

- a. Citizen Comments – At this time, any person may speak to the Police Commission. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, the Police Commission may only respond by giving a statement of specific factual information or by reciting existing policy. The Police Commission may not deliberate or vote on the matter, but it may be recessed for a future meeting.
- b. Approval of Minutes - Update, discussion and possible action.
 1. Approval of November 8, 2021, Meeting Minutes.
- c. Financial Report - Update, discussion and possible action.
 1. FY21 Budget Review and Discussion.
- d. New Business - Discussion and possible action.
 1. Request to move February's Commission meeting to Wednesday, February 9th, 2021, in order to accommodate the RFP process for all lines of insurance coverages.
 2. Commission Chairman, Secretary and Committee Assignments (Personnel, Finance and I.T.) for 2022
 3. Compensation Study - update from Chief Schultz
- e. Chief's updates
 1. Summary overview of monthly reports and activities.
 2. COVID-19 Pandemic updates and discussion of possible actions that may be required, due to staffing/ Vaccine Distributions.
 3. Policy change to recognize out of State certifications that are concurrent with TCOLE certifications.
- f. Executive Session - It is anticipated that all, or a portion of the discussion of the following item will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on this item until the Commission reconvenes in open session.
 1. Legal advice from the Commission's attorney regarding pending claims against the Department.
 2. Legal advice and discussion of personnel matters.

- g. Suggestions for future agenda items - Discussion of the agenda for the next Commission meeting and the meeting schedule.

Adjournment

The Police Commission may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Commission’s attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Commission clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076. The Commission may announce that it will go into executive Session on any item listed on this agenda if the subject matter and circumstances are such that a discussion in executive (closed) session is authorized under the provisions of chapter 551 of the Texas Government Code.



Raymond Schultz, Chief of Police
Memorial Villages Police Department

POSTED: 12/8/2021 @ 11981 Memorial Drive at 2 : 00 pm.
(date) (time)

City of Bunker Hill Village
Jay Smyre, Commissioner
Bert Rosenbaum, Commissioner
William Murphy, Alt. Commissioner

City of Hunters Creek Village
Sean Johnson, Commissioner
Brooke Hamilton, Commissioner
Stephen Reichel, Alt. Commissioner

City of Piney Point Village
James Huguenard, Chairman
Solace Southwick, Commissioner
John Ebeling, Alt. Commissioner

Chief of Police Raymond Schultz

Legal Counsel John Hightower

This facility is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for person who are deaf or hearing impaired, readers, or large print, are requested to contact Office Manager at 713-365-3701. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the Memorial Village Police Department website at www.mvpx.org.



MEMORIAL VILLAGES POLICE DEPARTMENT
Minutes of the Police Commission Meeting
November 8, 2021, 6:03 p.m.

A quorum was established, and Commissioner Huguenard called the November 8th, 2021, meeting to order at 6:03p.m. via. Zoom Teleconference, the toll-free number used for the meeting was 1-346-248-7799.

In attendance were:

From the Commission:

City of Piney Point

Commissioner Huguenard
Commissioner Southwick
Alt. Commissioner Ebeling

City of Hunters Creek

Commissioner Hamilton
Commissioner Johnson
Alt. Commissioner Reichel

City of Bunker Hill

Commissioner Smyre
Commissioner Rosenbaum

Absent:

Alt. Commissioner Murphy

From Memorial Village PD

Chief of Police, Raymond Schultz
Finance Manager, Victoria Bowman
HR/Office Manager, Maureen Loud

Guests

Officer Adam Williford

Legal Counsel

John Hightower/ Kaela Olson

MINUTES

At 6:03 p.m. Commissioner Huguenard called the meeting to order and stated that a quorum was present by the attendance of an appropriate number of members of the Board of Commissioners in person. This meeting was recorded and will be available to the public in accordance with the Open Meetings Act upon written request. Some members of the Board of Commissioners may have attended by teleconference or Zoom as permitted by Section 551.127 of the Texas Government Code. The telephonic or Zoom moderator was Kaela Olson of Olson and Olson.

a. Citizen Comments and Administration of Oath to Officer

None

Commander Baker introduced our newly appointed Police Officer Williford who comes to us from Livingston Police Department with 12 years of experience. Officer Williford was sworn in by Commissioner Huguenard.

b. Approval of Minutes

Motion was made by Commissioner Southwick and seconded by Commissioner Smyre to approve the October 13, 2021, minutes as presented. The Commission voted unanimously to approve the minutes.

c. Financial Report

Mrs. Bowman handed out an amended packet to the Commissioners as there were items that were misstated in the original package. Line item 860 Recruiting Costs and projected savings were transposed in the original packet and the revised packet information corrects that error. With two months remaining in the fiscal year, the department has received 92% of its appropriation and expended 79%. The Department is projected to end the year within budget, expending 96%. As in prior years a budget amendment will be submitted next month to reallocate funds to line items that are reflecting a deficit.

Commissioner Huguenard requested that we appoint Commissioner Southwick as secretary and, if necessary, take formal action to do so. Legal Counsel advised that this item be included on the agenda for the next meeting.

d. New Business

1. Consideration and possible action on the matter of an employee benefit survey or analysis to be performed by a third party.
2. Consideration of and planning for long term capital projects for the Department.
3. Discussion and consideration of unified dispatching services for MVPD and other agencies.

Item 1 – Three informal proposals for a benefit study were received prior to the completion of the 2021 budget. Chief stated that they were made in January-February of this year and are only good for 90 days. He estimates the cost of a formal study to be approximately \$8K-\$30K, depending on the depth of the study that is performed. It was decided that the best course of action would be to determine the costs of the Gallagher study and have this added to the next meeting's agenda.

Item 2 - Commissioner Huguenard asked Chief Schultz to discuss the Capital long-term projects that need to be completed. According to Chief Schultz, the main projects are the Radio System with an estimated cost of \$150K-\$300K, the HVAC system at \$66-\$148K, the CAD system at \$400-500K, and the replacement of the roof for the station at \$200K. These capital items are all at end of life. The Commission stated that the cities have already been made aware of these capital projects and have been advised that funds will be made available as the needs arise. The Commission agreed that the mayors need to be reminded of these costs.

Commissioner Huguenard stated we would skip to item 4 related to premiums for dependent health care coverage. At the last meeting, the Commission voted to approve an increase in the portion of the premium for dependent care paid by the Department from 50% to 75%. The projected cost of this increase in employee benefits was believed to be around \$20,000 when the action to approve the increase was taken by the Commission. Upon further analysis, it was determined that the actual cost of such increased benefits will be approximately \$58,000 in FY2022. Since this amount exceeds the Commission's authority for a line-item budget amendment (\$25,000) without approval by the participating cities, the Commission will need the approval of the respective cities for a budget amendment which will accommodate the increased benefits.

A motion was made by Commissioner Southwick and seconded by Commissioner Hamilton to amend line item 130 in the 2022 budget to add \$60K additional dollars to allow the Department to enhance the benefit to employees for dependent coverage. The Commission voted unanimously to approve the motion. The Chief was directed to initiate a budget amendment and forward it to the cities.

Item 3 - Dispatch Services – Chief met with Chiefs Scott and Evans and discussed consolidating dispatch during the overnight hours. Chief Schultz reported that numerous issues were discussed at the meeting which revealed difficulties that may be encountered with consolidating dispatch services, including potential problems involving the forwarding and handling of 911 calls, differing CAD systems, handling alarm calls, handling warrants, ALPR's, email accounts in certain jurisdictions, overseeing jail cells, etc. It would take a lot of advance work and technology to implement this and the hiring of additional staff to perform administrative and clerical duties at each facility. The Commission agreed to discuss the matter with their respective city mayors.

e. Chief's Update

Chief Schultz presented his monthly report. Top calls for service are False Alarms. We had 5,717 calls/incidents, 4,364 House watches, 489 traffic stops with 496 citations being issued for 830 violations. There were 13 priority responses, and the average response time was 3:42. We had 18 new V-LINC registrations.

f. Follow Up Item from a Previous Meeting

1. Status of current job openings.

Officer Bracht has submitted his letter of intent to retire. Officer Tuggle resigned and left last week. Officer Cadena has submitted her resignation as she will be going back to school. Her last day will be November 19th, 2021. We have two officers that we have made conditional offers to and this will leave one officer and two dispatcher openings. The new officers, however, will not be available until January 1, 2022.

COVID testing started on Wednesday last week. These are self-administered tests which have to be done by the unvaccinated employees. These are logged and tracked.

g. Executive Session

1. Legal advice from the Commission's attorney regarding pending claims against the Department.
2. Legal Advice and discussion of personnel matters.

No Executive Session was held.

h. Suggestions for future agenda items

1. Appoint Commissioner Southwick as Secretary for the Board.
2. Discussion and consideration of the Gallagher Study Costs for a formal employee benefit survey and analysis.

Motion was made by Commissioner Southwick and seconded by Commissioner Rosenbaum to adjourn the meeting at 8:05p.m. The Commission voted unanimously to approve the motion.

Approved and accepted on _____, 2021.

By:

James Huguenard, Chairman
Board of Commissioners
Memorial Villages Police Department



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024

Raymond Schultz
Chief of Police

December 8, 2021

Submitted for your review is the FY21 Budget Performance Report and accompanying documents as of November 30, 2021. With one month remaining in the fiscal year, the Department has received 100% of its appropriation and has expended 87%. At this point last year, the Department expended 89%.

The Department is projected to remain within budget expending 96% by fiscal year end.

Auto Replacement:

Two vehicles were sold at auction during the month:

Unit 176, 2016 Chevy Tahoe - \$18,970.00

Unit 179, 2017 Dodge Charge - \$14,500.00

Proceeds were deposited into the Auto replacement fund. Net proceeds from the sale of vehicles for the year totaled \$77,456.

Updates:

The budget amendment to eliminate line-item overages has been moved to next month.

**Memorial Villages Police Department
General Fund**

For the eleven months ended November 2021

91.67% 92.31%

DESCRIPTION		ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/21	Projected Saving / (Deficits)	% Forecasted
Expenditures								
100	Regular Wages	3,679,271	3,251,068	428,203	88.36%	3,631,511	47,760	99%
110	Overtime	125,000	102,932	22,068	82.35%	111,510	13,490	89.2%
115	Court/Bailiff OT	12,000	506	11,494	4.22%	552	11,448	5%
120	Retirement	450,483	401,536	48,947	89%	440,520	9,963	97.8%
125	457b Employer contribution	32,869	31,538	1,331	96%	31,538	1,331	96.0%
130	Health Insurance	592,828	435,704	157,124	73.50%	471,124	121,704	79%
140	Workers Compensation	70,500	59,282	11,218	84.09%	64,313	6,187	91.2%
150	Life/LTD	21,709	17,268	4,441	79.54%	18,913	2,797	87%
160	Medicare/SS	55,403	49,894	5,510	90.06%	54,051	1,352	97.6%
	Personnel Services	5,040,063	4,349,728	690,335	86.3%	4,824,033	216,030	95.7%
200	Auto	41,100	22,067	19,033	53.7%	23,386	17,714	57%
210	General Liability	720	296	424	41.2%	348	372	48.4%
220	Public Official Bond	960	777	183	81.0%	848	112	88%
230	Professional Liability	21,400	17,850	3,550	83.4%	20,149	1,251	94.2%
240	Real & Personal Property	8,000	6,826	1,174	85.3%	7,499	501	94%
	Total Other Insurance	72,180	47,816	24,364	66.2%	52,231	19,949	72.4%
300	Gas & Oil	70,500	99,596	(29,096)	141.3%	120,956	(50,456)	172%
310	Maintenance	35,000	37,672	(2,672)	107.6%	41,096	(6,096)	117.4%
320	Tires	7,000	2,699	4,301	38.6%	2,944	4,056	42%
330	Damage Repair	10,000	2,134	7,866	21.3%	2,134	7,866	21.3%
	Maintenance & Misc.	122,500	142,100	(19,600)	116.0%	167,130	(44,630)	136.4%
400	General Maintenance	25,000	23,884	1,116	95.5%	26,055	(1,055)	104%
410	Janitorial Services	21,000	18,700	2,300	89.0%	20,400	600	97.1%
420	Jail	1,000	1,000	0.00	0.0%	350	650	35%
430	Building Furnishings	15,000	7,803	7,197	52.0%	8,513	6,487	56.8%
	Total Building	62,000	50,387	11,613	81.3%	55,318	6,682	89.2%
500	Computers	13,000	10,169	2,831	78.2%	13,000	0	100%
510	Postage/Postage Machine	1,100	645	455	58.6%	704	396	64.0%
520	Stationery/Expendables	15,000	15,691	(691)	104.6%	17,117	(2,117)	114%
530	Bank Finance Charges	550	466	84	84.7%	508	42	92.4%
540	Payroll	17,400	16,165	1,235	92.9%	17,400	0	100%
	Total Office	47,050	43,136	3,914	91.7%	48,729	(1,679)	103.6%
600	Telephone	36,003	35,142	861	97.6%	37,727	(1,724)	105%
310	Electric	20,000	11,706	8,294	58.5%	12,770	7230	63.8%
620	Water/Sewer	5,320	4,343	977	81.6%	5,143	177	97%
630	Natural Gas	600	563	37	93.9%	600	0	100.0%
	Total Utilities	61,923	51,754	10,169	83.6%	56,240	5,683	90.8%
700	Equipment Maint Contracts	118,340	92,039	26,301	77.8%	118,340	0	100%
710	SETCIC fees	3,600	3,008	592	83.6%	3,282	318	91.2%
720	Legal/Professional	55,000	46,057	8,943	83.7%	50,244	4,756	91%
730	IT Services	101,850	91,988	9,862	90.3%	103,978	(2,128)	102.1%
740	Software Maintenance Contracts	56,202	48,056	8,146	85.5%	56,202	0	100%
	Total Contract Services	334,992	281,148	53,844	83.9%	332,046	2,946	99.1%
800	Accreditation	1,200	1,200	0	100.0%	1,200	0	100%
810	Uniforms	30,500	35,286	(4,786)	115.7%	38,494	(7,994)	126.2%
820	Radio parts and labor	33,036	28,044	4,992	84.9%	28,044	4,992	85%
830	Firearms Training & Ammo	5,500	3,927	1,573	71.4%	4,284	1,216	77.9%
835	Tasers	15,000	10,254	4,746	68.4%	10,254	4,746	68%
840	Training & Prof Dues	58,000	30,968	27,032	53.4%	33,784	24,216	58.2%
850	Travel	9,000	3,614	5,386	40.2%	3,942	5,058	44%
860	Recruiting Costs	5,000	17,324	(12,324)	346.5%	17,324	(12,324)	346.5%
870	Criminal Investigations	3,500	2,682	818	76.6%	2,882	618	82%
880	Contingency	25,000	0	25,000	0.0%	0	25,000	0.0%
890	Small Equipment	13,500	13,381	119	99.1%	13,381	119	99%
	Storm Related Expenditures		18,523			18,523		
	Total Office	199,236	165,204	34,032	82.9%	172,112	45,647	86.4%
	TOTAL GENERAL	5,939,944	5,131,274	808,670	86.4%	5,707,839	232,105	96.1%

**Memorial Villages Police Department
Vehicle Replacement**

For the eleven months ended November 2021 91.67%

Prior Year Cash Carryover	27,608.11		
FY21 Sale of vehicles	77,456.00		
FY21 Assessment collected to date	153,000.00	FY21 Assessment remaining	0.00
FY21 Interest earned to date	188.90		
FY21 Expenditures	(153,000.00)		
FY21 A/P	-		
Cash Balance @ 11/30/21	84,953.02		

DESCRIPTION	ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/21	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
1000 Vehicle Replacement	153,000	153,000	0	100.00%	153,000	0	100.0%
Total Vehicle Replacement	153,000	153,000	0		153,000	0	100.0%
Vehicle Replacement costs covered by carryover		20,300					

**Memorial Villages Police Department
Special Capital Assets**

For the eleven months ended November 2021 91.67%

Prior Year Cash Carryover	84,147.81		
Asset Seizure Funds	48,482.93		
FY21 Assessment collected to date	16,500.00	FY21 Assessment remaining	0.00
FY21 Interest earned to date	532.14		
FY21 Expenditures	(16,842.01)		
Cash Balance @ 11/30/21	132,820.87		

DESCRIPTION	ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/21	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
2880 Capital Projects	16,500	16,842	(342)	0.0%	17,728	(1,228)	107.4%
Total Capital Items	16,500	16,842	(342)	0.0%	17,728	(1,228)	107.4%
Total Vehicle and Capital Fund	169,500	169,842	(342)	100.2%	170,728	(1,228)	101%

Memorial Villages Police Department

DESCRIPTION	ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/21	Projected Saving / (Deficits)	% Forecasted
GENERAL FUND	5,939,944	5,131,274	808,670	86%	5,707,839	232,105	96%
VEHICLE & CAPITAL FUNDS	169,500	169,842	0	100%	170,728	(1,228)	101%
TOTAL BUDGET	6,109,444	5,301,116	808,670	87%	5,878,567	230,877	96%

**MEMORIAL VILLAGES POLICE DEPARTMENT
PROJECTED CASH BALANCE
30-Nov-21**


All Funds (MODIFIED CASH BASIS PROJECTIONS)

Cash collected for FY21 @ 11/30/21	6,243,985.92
Estimated Expenditures (Nov 21)	5,301,116.11
Estimated cash on hand @ 11/30/21 for FY21 activities	942,869.81

Cash Balances@ 11/30/21:

Health Benefits	5,127.21
General	924,295.53
Vehicle Replacement	84,953.02
Dare Fund	12,689.12
Special Capital Assets	132,820.87
Actual cash balance @ 11/30/21 all accounts	1,159,885.75

All Funds (Modified Accrual Basis Projections)	2021 YTD Budget	2021 YTD Actual	2021 YTD Difference (Budget vs. Actual)	2021 Total Adopted Budget
GENERAL FUND REVENUES	5,939,943	5,947,826	7,883	5,939,944
GENERAL FUND EXPENDITURES		5,131,274		
GENERAL FY 21 REVENUES OVER EXPENDITURES		816,552		
VEHICLE REPLACEMENT REVENUES	153,000	230,645	77,645	153,000
VEHICLE REPLACEMENT EXPENDITURES		153,000		
VEHICLE FY 21 REVENUES OVER EXPENDITURES		57,345		
SPECIAL CAPITAL ASSETS REVENUES	16,500	65,515	49,015	16,500
CAPITAL EXPENDITURES		16,842		
CAPITAL FY 21 REVENUES OVER EXPENDITURES		48,673		
COMBINED REVENUES	6,109,443	6,243,986	134,543	6,109,444
COMBINED EXPENDITURES		5,301,116		
COMBINED FY 21 NET REVENUES / EXPENDITURES		942,870		
Formal reserves:				
	DARE			\$12,689
	VEHICLE REPLACEMENT			\$84,953
	SPECIAL CAPITAL ASSETS			\$132,821
	WORKING CAPITAL			\$60,000
	STATE TRAINING FUNDS			\$4,572
				\$295,035

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
A		Total Number of YTD Incidents 2021				Life Threatening (LT) EMS Incidents				Life Threatening (LT) Fire Incidents						
		Fire	EMS	Total	# LT EMS	Natl Stand. 6:30	of 90%	Natl. Stand 10:30	of 90%	# LT Fire	Natl Stand. 6:50	of 90%	% of 2021 Calls are:		Fire Alarms	% of Fire Calls
						1st Resp. Time		ALS Resp Time			Response Time		Fire	EMS		
Bunker Hill Village	219	107	326	45	3:53	100%	6:16	100%	12	4:51	100%	67%	33%	81	37%	
Hedwig Village	206	223	429	124	3:16	100%	3:19	100%	34	3:25	100%	48%	52%	95	46%	
Hilshire Village	33	47	80	27	2:57	100%	5:09	100%	5	4:38	100%	41%	59%	11	0%	
Hunters Creek Village	373	180	553	75	4:01	100%	5:38	100%	32	5:31	100%	67%	33%	167	45%	
Piney Point Village	273	139	412	56	4:26	100%	5:21	100%	23	5:27	100%	66%	34%	127	47%	
Spring Valley Village	260	184	444	88	2:51	100%	4:04	100%	26	4:16	100%	59%	41%	69	27%	
Houston	98	0	98													
Totals	1462	880	2342	415	3:34	100%	4:58	100%	132	4:41	100%	62%	38%	550	33%	

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Discuss and consider possible action on an agreement with Cypress Creek Mosquito Control, Inc. The terms of the agreement will be for three years starting January 1, 2022 and ending December 31, 2024.

Agenda Item: 5

MOSQUITO CONTROL AGREEMENT

1. The parties to this Mosquito Control Agreement are City of Plney POint (hereinafter, the "Association") and Cypress Creek Mosquito Control, Inc. (hereinafter, the "Contractor"), a Texas Corporation, with principal offices in Houston, Harris County, Texas.
2. In consideration for the payments to be made by Association to Contractor, as recited herein below, Contractor shall be responsible for providing mosquito control application for the City of Plney POint community in Greater Harris County, Texas. Association shall attach hereto as Exhibit "A" a map, plat or chart, showing the layout of the said subdivision.
3. The terms of this agreement shall be for **three (3) years starting 01-01-2022 and ending on 12-31-2024.**
4. Contractor shall perform application at least once every week commencing the week of **March 15th** and ending the week of **November 15th**, weather conditions permitting, and in case of bad weather, as soon thereafter as is practicable the (Application Visits"). However, in the event the Association determines that additional applications are not caused by faulty work or breach of warranty by Contractor, **Association may request Contractor to make additional applications at the agreed upon rate per Application Visits.**
5. The Association shall pay a consideration of \$595 (plus tax, if applicable) per application visit to Contractor for each actual visit made by Contractor to the subdivision for complete application. The Contractor shall submit invoices on the first of each month. Invoice terms shall be net fifteen (15) days. Price is based on map in Cypress Creek Mosquito Control's file.
6. Should the price of fuel increase more than twenty-five percent from the highest average price of gasoline of the previous year (2021) published by the Energy Information Administration, Contractor has the right to add a fuel adjustment to the price of each Application Visit (the "Fuel Adjustment"). The Fuel Adjustment shall be determined by increasing the price of each Application Visit by the percentage of the fuel cost increase (Application Visit Price x (100% + the percentage of the fuel cost increase) multiplied by the Contractor's percentage of overhead costs attributed to fuel (8%)."
7. Contractor hereby warrants that the application Visits shall be performed shall in accordance with the chemical labeling.
8. Contractor is to provide:
 - (a) All necessary equipment;
 - (b) Equipped, trained and competent personnel adequate for the performance of Contractor's duties hereunder;
 - (c) Public liability and property damage insurance with limits of \$300,000 for damage resulting to one person, \$300,000 for damages resulting from one casualty, and \$50,000 property damage insurance for damages Resulting from one occurrence;
 - (d) Responsibility for all existing local, state and federal regulations relating to work performed under this contract;
 - (e) Workman's Compensation - Statutory
9. Contractor shall indemnify and hold harmless the Association against any and all liability which may be incurred by Association arising from work performed under this contract, or from work which was to have been performed by Contractor under this contract, but which Contractor omitted to perform.
10. Association hereby expressly disclaims any liability whatsoever or responsibility of any kind with respect to the choice of judgment exercised by Contractor in his determination of what chemicals or other materials should be used by Contractor in performance of the work provided for by this contract.
11. Association designates the agent named herein below in this paragraph as its agent for the performance of Association obligations under this contract. All correspondence between the parties shall be sent to the names and addresses shown herein below. Any notice required under provisions within this contract shall be deemed to have been sent if mailed to the appropriate address shown herein below.

For Association:
 City of Plney POint
 7676 Woodway #300
 Houston, TX 77063

For Contractor:
 CYPRESS CREEK MOSQUITO CONTROL, INC.
 PO Box 691227
 Houston, TX 77269

12. The parties hereby warrant to each other that the person(s) signing below is or are principal(s), officer(s), or otherwise duly authorized agent(s) to enter into this agreement for the party for whom such person or persons is or are signing.
13. This contract may be canceled by either party, provided a written notice of cancellation is given (30) days prior to the effect of the cancellation date.

IN WITNESS, WHEREOF, this Mosquito Control Agreement has been executed in duplicate original, this _____ day of _____, 20_____.

 TDA BL # 0667952
 CONTRACTOR
 CYPRESS CREEK MOSQUITO CONTROL, INC.
 PH: 281-469-2679 FAX: 281-469-4720

 ASSOCIATION/ Signature

Licensed and regulated by:
 Texas Department of Agriculture
 PO Box 12847, Austin, TX 78711
 Phone (866) 918-4481 Fax (888) 232

Association/Subdivision-

Account Instruction-

Property Mgmt. Co. (if applicable) _____

Manager or Contact _____

Phone _____ Email _____ Cell _____

Board Contact _____

Phone _____ Email _____ Cell _____

Additional Information _____

Do you want Cypress Creek Mosquito Control to maintain your TCEQ log at a cost of \$15.00 per month + tax, Yes

If no, our Association will maintain our TCEQ log and release and indemnify Cypress Creek Pest Control, Inc. from all regulatory responsibilities

We offer Larvaciding as a supplement to mosquito control abatement. This consists of monthly (April – October) treatment of the drains, ditches, retention ponds and other areas of standing water where mosquitos breed. This offers additional benefit for control of mosquitos by reducing the number of potential breeding sites.

If your community was provided Larvaciding service for the 2021 season, we will continue to provide that service unless otherwise notified.

If your community was not provided Larvaciding service for the 2021 season and are interested, let us know so we can give you a quote.

Signature Title Date

PLEASE ENCLOSE CURRENT MAP OF COMMUNITY

Karen Farris

From: Suzanne Ivey <suzanne@cycreekpestcontrol.com>
Sent: Wednesday, November 17, 2021 2:50 PM
To: Cityadmin
Subject: 2022 City of Plney Point mosquito control agreement
Attachments: 50536 City of Plney POint.docx

Attached is the mosquito agreement for 2022. This is a 3 year agreement where service starts the week of March 15 and ends the week of November 15 each year. Please let me know if you have any questions.

Thanks ,

Suzanne Ivey



P.O. Box 690548 Houston, Texas 77269
(281)469-2679 www.cycreekpestcontrol.com



P.O. Box 690548 Houston, Texas 77269
(281)469-2679 www.cycreekpestcontrol.com

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Discuss and consider possible action on Ordinance No. 2021.12.20.1
establishing regular City Council Meeting dates for 2022.

Agenda Item: 6

ORDINANCE NO 2021.12.20.1

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS,
ESTABLISHING REGULAR CITY COUNCIL MEETING DATES;
REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES
INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR
SEVERABILITY

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT
VILLAGE, TEXAS:

Section 1. The City Council of the City of Piney Point Village, Texas hereby adopts the
following dates as the regular City Council meeting schedule for the 2021 calendar year:

Regular City Council Meeting Dates

January 24, 2022
February 28, 2022
March 28, 2022
April 25, 2022
May 23, 2022
June 27, 2022
July 25, 2022
August 22, 2022
September 26, 2022
October 24, 2022
November 28, 2022
December 26, 2022

Section 2. All ordinances and parts of ordinance in conflict herewith are, to the extent
of such conflict, hereby repealed.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance
or the application of the same to any person or circumstance shall for any reason be adjudged
invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or
invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to
be invalid or unconstitutional; and the City Council of the City of Piney Point Village,

Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED on first and final reading this 20th day of December 2021.

Mark Kobelan
Mayor

ATTEST:

Karen Farris
City Secretary

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Discuss and consider possible action on approving proposed Holidays for 2022.

Agenda Item: 7

2022 Holidays

Observed

New Year's Day, January 1, 2022 (Saturday)	December 31, 2021 (Friday)
President's Day, February 21, 2022 (Monday)	February 21, 2022 (Monday)
Good Friday, April 15, 2022 (Friday)	April 15, 2022 (Friday)
Memorial Day, May 30, 2022 (Monday)	May 30, 2022 (Monday)
Independence Day, July 4, 2022 (Monday)	July 4, 2022 (Monday)
Labor Day, September 5, 2022 (Monday)	September 5, 2022 (Monday)
Thanksgiving, November 24, 2022 (Thursday)	November 4, 2022 (Thursday)
Day After Thanksgiving, November 25, 2022 (Friday)	November 25, 2022 (Friday)
Christmas Eve, December 24, 2022 (Saturday)	December 23, 2022 (Friday)
Christmas Day, December 25, 2022 (Sunday)	December 26, 2022 (Monday)
New Year's Day, January 1, 2023 (Sunday)	January 2, 2023 (Monday)

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Discuss and consider possible action on the Mayor's Monthly Report.

Agenda Item: 8

- Moody's issuer rating

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Discuss and consider possible action on the City Administrator's Monthly Report.

Agenda Item: 9

- November 2021 Financials



Piney Point Village TEXAS

Revenue & Expense Report (Unaudited)
as of: November 30, 2021

**10 - GENERAL FUND
FINANCIAL SUMMARY**

91.67 % OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TOTAL REVENUES	\$ 6,868,910.00	\$ 143,365.14	\$ 7,654,668.32	111.44	\$ (785,758.32)
EXPENDITURE SUMMARY					
PUBLIC SERVICE	\$ 4,056,357.00	\$ 291,471.00	\$ 3,859,350.56	95.14	\$ 197,006.44
CONTRACT SERVICES	499,000.00	-	464,254.75	93.04	34,745.25
BUILDING	193,500.00	1,714.45	212,878.99	110.01	(19,378.99)
GENERAL GOVERNMENT	963,200.00	52,702.53	930,852.40	96.64	32,347.60
MUNICIPAL COURT	30,000.00	2,756.97	45,282.58	150.94	(15,282.58)
PUBLIC WORKS MAINTENANCE	383,500.00	11,055.46	319,713.77	83.37	63,786.23
GOF CAPITAL OUTLAYS	1,920,896.00	-	1,696,838.75	88.34	224,057.25
TOTAL EXPENDITURES	\$ 8,046,453.00	\$ 359,700.41	\$ 7,529,171.80	93.57	\$ 517,281.20
REVENUES OVER/(UNDER) EXPENDITURES	\$ (1,177,543.00)	\$ (216,335.27)	\$ 125,496.52		\$ (1,303,039.52)



Piney Point Village TEXAS

Revenue & Expense Report (unaudited)
as of: November 30, 2021

10 - GENERAL FUND
FINANCIAL SUMMARY

91.67 % OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TAXES	\$ 5,787,210.00	\$ 29,167.53	\$ 6,076,909.16	105.01	\$ (289,699.16)
PERMITS & INSPECTIONS	357,000.00	51,232.30	485,200.76	135.91	(128,200.76)
COURT	100,000.00	5,682.84	57,406.80	57.41	42,593.20
INVESTMENT INCOME	50,000.00	52.45	1,216.60	2.43	48,783.40
AGENCIES & ALARMS	30,000.00	150.00	3,050.00	10.17	26,950.00
FRANCHISE REVENUE	408,200.00	44,145.02	336,190.84	82.36	72,009.16
DONATIONS & IN LIEU	136,500.00	12,935.00	694,694.16	508.93	(558,194.16)
TOTAL REVENUES	\$ 6,868,910.00	\$ 143,365.14	\$ 7,654,668.32	111.44	\$ (785,758.32)
EXPENDITURE SUMMARY					
PUBLIC SERVICE					
COMMUNITY	\$ 5,000.00	\$ 400.00	\$ 804.19	16.08	\$ 4,195.81
POLICE	2,036,481.00	169,248.00	2,036,481.00	100.00	-
MISCELLANEOUS	-	-	12,167.50	-	(12,167.50)
SANITATION COLLECTION	536,500.00	-	397,079.55	74.01	139,420.45
LIBRARY	1,500.00	-	-	-	1,500.00
STREET LIGHTING	15,000.00	-	11,853.83	79.03	3,146.17
FIRE	1,461,876.00	121,823.00	1,400,964.49	95.83	60,911.51
TOTAL PUBLIC SERVICE	\$ 4,056,357.00	\$ 291,471.00	\$ 3,859,350.56	95.14	\$ 197,006.44
CONTRACT SERVICES					
CONTRACT SERVICES	\$ 499,000.00	\$ -	\$ 464,254.75	93.04	\$ 34,745.25
TOTAL CONTRACT SERVICES	\$ 499,000.00	\$ -	\$ 464,254.75	93.04	\$ 34,745.25
BUILDING					
CONTRACT SERVICES	\$ -	\$ 1,714.45	\$ 15,638.28	-	\$ (15,638.28)
BUILDING SERVICES	193,500.00	-	187,516.68	96.91	5,983.32
ADMIN EXPENSE	-	-	390.00	-	(390.00)
OFFICE EXPENSE	-	-	1,972.38	-	(1,972.38)
WAGES & BENEFITS	-	-	-	-	-
INSURANCE	-	-	7,361.65	-	(7,361.65)
TOTAL BUILDING	\$ 193,500.00	\$ 1,714.45	\$ 212,878.99	110.01	\$ (19,378.99)
GENERAL GOVERNMENT					
CONTRACT SERVICES	\$ -	\$ -	\$ 20,279.94	-	\$ (20,279.94)
ADMIN EXPENSE	39,200.00	1,416.89	30,464.28	77.72	8,735.72
OFFICE EXPENSE	172,500.00	12,156.91	145,718.27	84.47	26,781.73
WAGES & BENEFITS	628,000.00	36,297.47	680,475.50	108.36	(52,475.50)
INSURANCE	123,500.00	2,831.26	43,133.99	34.93	80,366.01
INTERGOVERNMENTAL	-	-	10,780.42	-	(10,780.42)
TOTAL GENERAL GOVERNMENT	\$ 963,200.00	\$ 52,702.53	\$ 930,852.40	\$ 96.64	\$ 32,347.60

MUNICIPAL COURT

CONTRACT SERVICES	\$	-	\$	-	\$	-	-	\$	-
ADMIN EXPENSE		-		-		334.83			(334.83)
OFFICE EXPENSE		-		-		1,304.74			(1,304.74)
WAGES & BENEFITS		-		-		-			-
INSURANCE		-		-		12,113.18			(12,113.18)
COURT OPERATIONS		30,000.00		2,756.97		31,529.83	105.10		(1,529.83)
TOTAL MUNICIPAL COURT	\$	30,000.00	\$	2,756.97	\$	45,282.58	150.94	\$	(15,282.58)

PUBLIC WORKS MAINTENANCE

CONTRACT SERVICES	\$	-	\$	-	\$	-	-	\$	-
ADMIN EXPENSE		-		-		3,008.50			(3,008.50)
OFFICE EXPENSE		-		-		239.77			(239.77)
WAGES & BENEFITS		-		-		-			-
INSURANCE		-		-		21,347.64			(21,347.64)
PUBLIC WORKS OPERATIONS		383,500.00		11,055.46		295,117.86	76.95		88,382.14
TOTAL PUBLIC WORKS MAINTENANCE	\$	383,500.00	\$	11,055.46	\$	319,713.77	83.37	\$	63,786.23

GOF CAPITAL OUTLAYS

OTHER EXPENSES	\$	337,304.00	\$	-	\$	355,160.21	105.29	\$	(17,856.21)
OTHER EXPENSES		1,583,592.00		-		1,341,678.54	84.72		241,913.46
TOTAL GOF CAPITAL OUTLAYS	\$	1,920,896.00	\$	-	\$	1,696,838.75	88.34	\$	224,057.25

TOTAL EXPENDITURES	\$	8,046,453.00	\$	359,700.41	\$	7,529,171.80	0.94	\$	517,281.20
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**PINEY POINT VILLAGE
PROPERTY TAX REVENUE SUMMARY FOR BUDGET YEAR 2021**

MONTH	2020 BUDGET YEAR (2019 tax yr)		2021 BUDGET YEAR (2020 tax yr)		2022 BUDGET YEAR (2021 tax yr)		TEX POOL DEPOSITS		CHECKED
	M/O	I/S	M/O	I/S	M/O	I/S	M/O	I/S	
Oct-20	\$ 8,599.32	\$ 2,310.64	\$ 8,969.79	\$ 2,130.76			\$ 17,569.11	\$ 4,441.40	YES
Nov-20	\$ 909.37	\$ 242.14	\$ 300,019.38	\$ 71,279.36			\$ 300,928.75	\$ 71,521.50	YES
Dec-20	\$ (836.98)	\$ (223.64)	\$ 1,383,770.72	\$ 328,759.57			\$ 1,382,933.74	\$ 328,535.93	YES
Jan-21			\$ 1,966,245.12	\$ 467,219.38			\$ 1,966,245.12	\$ 467,219.38	
Feb-21			\$ 1,580,488.45	\$ 375,531.40			\$ 1,580,488.45	\$ 375,531.40	
Mar-21			\$ 119,016.52	\$ 28,251.67			\$ 119,016.52	\$ 28,251.67	
Apr-21			\$ 198,794.34	\$ 43,442.45			\$ 198,794.34	\$ 43,442.45	
May-21			\$ 52,964.94	\$ 12,298.87			\$ 52,964.94	\$ 12,298.87	
Jun-21			\$ 99,026.77	\$ 22,247.87			\$ 99,026.77	\$ 22,247.87	
Jul-21			\$ -	\$ -			\$ -	\$ -	
Aug-21			\$ 56,246.27	\$ 13,421.45			\$ 56,246.27	\$ 13,421.45	
Sep-21			\$ -	\$ -			\$ -	\$ -	
Oct-21			\$ 17,575.39	\$ 3,438.43	\$ 8,554.89	\$ 2,032.50	\$ 26,130.28	\$ 5,470.93	
Nov-21			\$ 1,433.70	\$ 354.14	\$ 300,746.58	\$ 71,452.05	\$ 302,180.28	\$ 71,806.19	
Dec-21							\$ -	\$ -	
TOTALS	\$ 8,671.71	\$ 2,329.14	\$ 5,784,551.39	\$ 1,368,375.35	\$ 309,301.47	\$ 73,484.55	\$ 6,102,524.57	\$ 1,444,189.04	
2020 COMBINED TOTAL TAX REVENUE:			\$ 7,152,926.74						

The dollar amounts for OCT, NOV and DEC 2020 shown above in blue need to be added to the JAN 2021 revenues to match the 2021 budget.

Jan-21	\$ 3,659,005.01	\$ 869,389.07
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2021 BUDGET (M/O I/S)	\$ 5,557,210	\$ 1,333,692
2021 BUDGET COMBINED	\$ 6,890,902	

2021 ACTUAL - BUDGET (M/O I/S)	\$ 227,341.39	\$ 34,683.35
2021 ACTUAL - BUDGET COMBINED	\$ 262,024.74	

**PINEY POINT VILLAGE
PROPERTY TAX REVENUES**

ACCOUNTING MONTH: Nov-21

WIRE XFER DATE	ACCT	2021 AND PRIOR BUDGET YEARS (2020 AND PRIOR TAX YEARS)			2022 BUDGET YEAR (2021 TAX YEAR)			DEPOSIT TOTALS		
		M/O	I/S	P&I+FEES	M/O	I/S	P&I+FEES	M/O	I/S	TOTAL
11/1/2021	M/O	\$ 812.51		\$ 46.76	\$ 5,226.92			\$ 6,086.19		
21-20	I/S		\$ 206.56	\$ 11.11		\$ 1,241.83			\$ 1,459.50	
										\$ 7,545.69
11/12/2021	M/O	\$ 507.16		\$ 67.27	\$ 295,519.66			\$ 296,094.09		
21-21	I/S		\$ 120.49	\$ 15.98		\$ 70,210.22			\$ 70,346.69	
										\$ 366,440.78
	M/O							\$ -		
	I/S								\$ -	
										\$ -
	M/O							\$ -		
	I/S								\$ -	
										\$ -
	M/O							\$ -		
	I/S								\$ -	
										\$ -
TOTALS		\$ 1,319.67	\$ 327.05	\$ 141.12	\$ 300,746.58	\$ 71,452.05	\$ -	\$ 302,180.28	\$ 71,806.19	\$ 373,986.47
TOTALS W/P&I+FEES		\$ 1,433.70	\$ 354.14		\$ 300,746.58	\$ 71,452.05				



10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
10-1100	Claim on Cash	2,901,876.88	(519,923.91)	246,770.20	3,148,647.08
10-1101	Cash- GF Texpool	1,926,058.06	302,188.92	(1,543,418.58)	382,639.48
10-1105	Cash with Amegy	0.00	0.00	0.00	0.00
10-1108	Cash with Agent	517,073.82	0.00	0.00	517,073.82
10-1120	Cash-Texas Class	1,266,696.11	43.81	(499,196.32)	767,499.79
10-1200	Accounts Receivable	0.00	0.00	0.00	0.00
10-1201	Sales Tax Receivable	21,374.37	0.00	0.00	21,374.37
10-1202	FEMA Reimbursement Receivable	0.00	0.00	0.00	0.00
10-1203	Property Tax receivable-PY	211,633.93	0.00	0.00	211,633.93
10-1204	Property Tax Receivable-CY	3,432,434.53	0.00	0.00	3,432,434.53
10-1205	Other Receivables	21,484.69	0.00	0.00	21,484.69
10-1209	A/R Willet	2,813.36	0.00	0.00	2,813.36
10-1301	Accrued Interest	0.00	0.00	0.00	0.00
10-1400	Prepaid Expenses	0.00	0.00	0.00	0.00
10-1507	Due from Debt Service Fund	0.00	0.00	0.00	0.00
10-1508	Due from Capital Projects Fund	0.00	0.00	0.00	0.00
10-1509	Due from Non-Major Fund	0.00	0.00	0.00	0.00
10-1510	Due from Metro Fund	0.00	0.00	0.00	0.00
10-1550	Due from Other Governments	0.00	0.00	0.00	0.00
10-1802	Street and Drainage System	0.00	0.00	0.00	0.00
	TOTAL ASSETS	10,301,445.75	(217,691.18)	(1,795,844.70)	8,505,601.05
LIABILITIES					
10-2001	Accounts Payable	107,127.09	(306,293.41)	(114,728.22)	(7,601.13)
10-2002	Other Accrued Liabilities	1,953.89	0.00	0.00	1,953.89
10-2005	Misc Payables	0.00	0.00	0.00	0.00
10-2051	Payroll Tax Payable	0.00	0.00	0.00	0.00
10-2052	Employee Insurance Payable	(5,382.42)	237.98	(1,982.12)	(7,364.54)
10-2062	TMRS Payable	159.04	0.00	(7,290.69)	(7,131.65)
10-2101	Property Tax Overpayments	0.00	0.00	0.00	0.00
10-2102	MC-Child Safety Fees Due	(28.50)	0.00	0.00	(28.50)
10-2103	MC-Bonds Due	0.00	0.00	0.00	0.00
10-2104	Due To - MC Technology	0.36	0.00	0.00	0.36
10-2105	Due To-MC Security	0.00	0.00	0.00	0.00
10-2106	Due To-State Comptroller	7,206.89	3,854.01	(38.78)	7,168.11
10-2107	Due To OMNI Base	3,983.73	98.50	836.50	4,820.23
10-2108	RESTITUTION	(270.00)	0.00	0.00	(270.00)
10-2109	Due from other fund	(348,914.48)	0.00	0.00	(348,914.48)
10-2110	Bond Payable - FAST	6,709.05	0.00	486.00	7,195.05
10-2111	Other Accrued Liabilities	0.00	0.00	0.00	0.00
10-2130	Deferred Revenue-Property Tax	211,633.93	0.00	(2,094,929.58)	(1,883,295.65)
10-2131	Other Deferred Revenue	20,450.83	0.00	0.00	20,450.83
10-2302	Due to State-CJ Fee	331.23	0.43	4.20	335.43
10-2303	Due To-Debt Service Fund	0.00	0.00	0.00	0.00
10-2402	Permit Deposits	0.00	0.00	0.00	0.00
10-2403	Drainage Deposit Payable	0.00	0.00	0.00	0.00
10-2404	Gas Meter Deposit	149,485.00	0.00	(13,000.00)	136,485.00

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
10-2405	P&Z Deposit	0.00	0.00	0.00	0.00
10-2500	Accrued Wages	21,771.31	0.00	0.00	21,771.31
10-2501	Gordon Estate Bond	0.00	0.00	0.00	0.00
10-2601	Construction Retainage Payable	154,182.27	0.00	0.00	154,182.27
10-2701	Deferred Taxes	0.00	0.00	0.00	0.00
10-2702	Deferred Revenue-Alarm Fees	0.00	0.00	0.00	0.00
10-2703	Deferred Franchise Taxes	0.00	0.00	0.00	0.00
10-2704	Unearned Revenue-CY Prop Taxes	5,641,983.23	300,746.58	309,301.47	5,951,284.70
10-2801	General LT Debt-N/P	0.00	0.00	0.00	0.00
10-2802	GO Bonds Payable	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	5,972,382.45	(1,355.91)	(1,921,341.22)	4,051,041.23
<u>FUND EQUITY</u>					
10-3000	Fund Balance	726,631.20	0.00	0.00	726,631.20
10-3003	Fund Balance	3,602,432.10	0.00	0.00	3,602,432.10
10-3900	Earnings	0.00	0.00	0.00	0.00
	TOTAL BEGINNING EQUITY	4,329,063.30	0.00	0.00	4,329,063.30
	TOTAL REVENUES	0.00	143,365.14	7,654,668.32	7,654,668.32
	TOTAL EXPENSES	0.00	359,700.41	7,529,171.80	7,529,171.80
	INCREASE/(DECREASE) IN FUND BAL.	0.00	(216,335.27)	125,496.52	125,496.52
	TOTAL LIABILITIES, EQUITY & FUND BAL.	10,301,445.75	(217,691.18)	(1,795,844.70)	8,505,601.05
		=====	=====	=====	=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

10 -GENERAL FUND
FINANCIAL SUMMARY

91.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	5,787,210.00	29,167.53	6,076,909.16	105.01 (289,699.16)
PERMITS & INSPECTIONS	357,000.00	51,232.30	485,200.76	135.91 (128,200.76)
COURT	100,000.00	5,682.84	57,406.80	57.41	42,593.20
INVESTMENT INCOME	50,000.00	52.45	1,216.60	2.43	48,783.40
AGENCIES & ALARMS	30,000.00	150.00	3,050.00	10.17	26,950.00
FRANCHISE REVENUE	408,200.00	44,145.02	336,190.84	82.36	72,009.16
DONATIONS & IN LIEU	136,500.00	12,935.00	694,694.16	508.93 (558,194.16)
TOTAL REVENUES	6,868,910.00	143,365.14	7,654,668.32	111.44 (785,758.32)
<u>EXPENDITURE SUMMARY</u>					
<u>PUBLIC SERVICE</u>					
COMMUNITY	5,000.00	400.00	804.19	16.08	4,195.81
POLICE	2,036,481.00	169,248.00	2,036,481.00	100.00	0.00
MISCELLANEOUS	0.00	0.00	12,167.50	0.00 (12,167.50)
SANITATION COLLECTION	536,500.00	0.00	397,079.55	74.01	139,420.45
LIBRARY	1,500.00	0.00	0.00	0.00	1,500.00
STREET LIGHTING	15,000.00	0.00	11,853.83	79.03	3,146.17
FIRE	1,461,876.00	121,823.00	1,400,964.49	95.83	60,911.51
TOTAL PUBLIC SERVICE	4,056,357.00	291,471.00	3,859,350.56	95.14	197,006.44
<u>CONTRACT SERVICES</u>					
CONTRACT SERVICES	499,000.00	0.00	464,254.75	93.04	34,745.25
TOTAL CONTRACT SERVICES	499,000.00	0.00	464,254.75	93.04	34,745.25
<u>BUILDING</u>					
CONTRACT SERVICES	0.00	1,714.45	15,638.28	0.00 (15,638.28)
BUILDING SERVICES	193,500.00	0.00	187,516.68	96.91	5,983.32
ADMIN EXPENSE	0.00	0.00	390.00	0.00 (390.00)
OFFICE EXPENSE	0.00	0.00	1,972.38	0.00 (1,972.38)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	7,361.65	0.00 (7,361.65)
TOTAL BUILDING	193,500.00	1,714.45	212,878.99	110.01 (19,378.99)
<u>GENERAL GOVERNMENT</u>					
CONTRACT SERVICES	0.00	0.00	20,279.94	0.00 (20,279.94)
ADMIN EXPENSE	39,200.00	1,416.89	30,464.28	77.72	8,735.72
OFFICE EXPENSE	172,500.00	12,156.91	145,718.27	84.47	26,781.73
WAGES & BENEFITS	628,000.00	36,297.47	680,475.50	108.36 (52,475.50)
INSURANCE	123,500.00	2,831.26	43,133.99	34.93	80,366.01
INTERGOVERNMENTAL	0.00	0.00	10,780.42	0.00 (10,780.42)
TOTAL GENERAL GOVERNMENT	963,200.00	52,702.53	930,852.40	96.64	32,347.60

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

10 -GENERAL FUND
 FINANCIAL SUMMARY

91.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT</u>					
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
ADMIN EXPENSE	0.00	0.00	334.83	0.00 (334.83)
OFFICE EXPENSE	0.00	0.00	1,304.74	0.00 (1,304.74)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	12,113.18	0.00 (12,113.18)
COURT OPERATIONS	30,000.00	2,756.97	31,529.83	105.10 (1,529.83)
TOTAL MUNICIPAL COURT	30,000.00	2,756.97	45,282.58	150.94 (15,282.58)
<u>PUBLIC WORKS MAINTENANCE</u>					
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
ADMIN EXPENSE	0.00	0.00	3,008.50	0.00 (3,008.50)
OFFICE EXPENSE	0.00	0.00	239.77	0.00 (239.77)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	21,347.64	0.00 (21,347.64)
PUBLIC WORKS OPERATIONS	383,500.00	11,055.46	295,117.86	76.95	88,382.14
TOTAL PUBLIC WORKS MAINTENANCE	383,500.00	11,055.46	319,713.77	83.37	63,786.23
<u>GOF CAPITAL OUTLAYS</u>					
OTHER EXPENSES	337,304.00	0.00	355,160.21	105.29 (17,856.21)
OTHER EXPENSES	1,583,592.00	0.00	1,341,678.54	84.72	241,913.46
TOTAL GOF CAPITAL OUTLAYS	<u>1,920,896.00</u>	<u>0.00</u>	<u>1,696,838.75</u>	<u>88.34</u>	<u>224,057.25</u>
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(1,177,543.00)	(216,335.27)	125,496.52	(1,303,039.52)

10 -GENERAL FUND

91.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
10-4101 Property Tax Revenue (M&O)	5,557,210.00	1,433.70	5,784,551.72	104.09 (227,341.72)
10-4150 State Comptroller (Sales Tax)	230,000.00	27,733.83	292,357.44	127.11 (62,357.44)
TOTAL TAXES	5,787,210.00	29,167.53	6,076,909.16	105.01 (289,699.16)
<u>PERMITS & INSPECTIONS</u>					
10-4203 Plat Reviews	3,500.00	150.00	5,150.00	147.14 (1,650.00)
10-4204 Code Enforcement Citations	500.00	0.00	0.00	0.00	500.00
10-4205 Contractor Registration	12,000.00	720.00	10,710.00	89.25	1,290.00
10-4206 Drainage Reviews	40,000.00	0.00	34,050.00	85.13	5,950.00
10-4207 Permits/Insp Fees - Other	300,000.00	50,112.30	433,540.76	144.51 (133,540.76)
10-4208 Board of Adjustment Fees	1,000.00	250.00	1,750.00	175.00 (750.00)
TOTAL PERMITS & INSPECTIONS	357,000.00	51,232.30	485,200.76	135.91 (128,200.76)
<u>COURT</u>					
10-4300 Court Fines	100,000.00	5,202.04	54,413.87	54.41	45,586.13
10-4301 Building Security Fund	0.00	168.28	1,047.53	0.00 (1,047.53)
10-4302 Truancy Prevention	0.00	171.72	1,068.91	0.00 (1,068.91)
10-4303 Local Municipal Tech Fund	0.00	137.36	855.11	0.00 (855.11)
10-4304 Local Municipal Jury Fund	0.00	3.44	21.38	0.00 (21.38)
TOTAL COURT	100,000.00	5,682.84	57,406.80	57.41	42,593.20
<u>INVESTMENT INCOME</u>					
10-4400 Interest Income	50,000.00	52.45	1,216.60	2.43	48,783.40
TOTAL INVESTMENT INCOME	50,000.00	52.45	1,216.60	2.43	48,783.40
<u>AGENCIES & ALARMS</u>					
10-4501 Agencies	0.00	0.00	0.00	0.00	0.00
10-4507 Sec-False Alarm	0.00	0.00	0.00	0.00	0.00
10-4508 SEC-Registration	30,000.00	150.00	3,050.00	10.17	26,950.00
10-4520 FEMA - State Reimbursement	0.00	0.00	0.00	0.00	0.00
TOTAL AGENCIES & ALARMS	30,000.00	150.00	3,050.00	10.17	26,950.00
<u>FRANCHISE REVENUE</u>					
10-4602 Cable	75,000.00	20,366.59	79,860.05	106.48 (4,860.05)
10-4605 Power/Electric	272,000.00	22,700.63	248,183.45	91.24	23,816.55
10-4606 Franchise Fees-Gas	26,000.00	0.00	0.00	0.00	26,000.00
10-4607 Franchise Fees/Telephone	35,000.00	956.31	6,801.99	19.43	28,198.01
10-4608 Franchise Fees/Wireless Comm	200.00	121.49	1,345.35	672.68 (1,145.35)
TOTAL FRANCHISE REVENUE	408,200.00	44,145.02	336,190.84	82.36	72,009.16
<u>DONATIONS & IN LIEU</u>					
10-4702 Kinkaid School Contribution	0.00	0.00	0.00	0.00	0.00
10-4703 Metro Congested Mitigation	136,000.00	0.00	136,000.00	100.00	0.00
10-4704 Intergovernmental Revenues	0.00	0.00	542,060.16	0.00 (542,060.16)
10-4705 Ambulance	0.00	0.00	0.00	0.00	0.00
10-4706 Donation to Historical Preserv	0.00	0.00	0.00	0.00	0.00
10-4800 Misc Income (Cheska St. 2019)	500.00	12,935.00	16,634.00	3,326.80 (16,134.00)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

10 -GENERAL FUND

91.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-4850 Transfer In	0.00	0.00	0.00	0.00	0.00
10-4900 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
10-4907 Unearned Revenue	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	<u>136,500.00</u>	<u>12,935.00</u>	<u>694,694.16</u>	508.93 (<u>558,194.16)</u>
TOTAL REVENUES	<u>6,868,910.00</u>	<u>143,365.14</u>	<u>7,654,668.32</u>	111.44 (<u>785,758.32)</u>

10 -GENERAL FUND

91.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE</u>					
=====					
<u>COMMUNITY</u>					
10-510-5001 Community Celebrations	5,000.00	400.00	804.19	16.08	4,195.81
TOTAL COMMUNITY	5,000.00	400.00	804.19	16.08	4,195.81
<u>POLICE</u>					
10-510-5010 MEMORIAL VILLAGE POLICE DEPT	1,979,981.00	164,998.00	1,985,481.00	100.28 (5,500.00)
10-510-5011 MVPD - AUTO REPLACEMENT	51,000.00	4,250.00	51,000.00	100.00	0.00
10-510-5012 MVPD CAPITAL EXPENDITURE	5,500.00	0.00	0.00	0.00	5,500.00
TOTAL POLICE	2,036,481.00	169,248.00	2,036,481.00	100.00	0.00
<u>MISCELLANEOUS</u>					
10-510-5020 Miscellaneous	0.00	0.00	12,167.50	0.00 (12,167.50)
TOTAL MISCELLANEOUS	0.00	0.00	12,167.50	0.00 (12,167.50)
<u>SANITATION COLLECTION</u>					
10-510-5030 SANITATION COLLECTION	525,000.00	0.00	389,293.65	74.15	135,706.35
10-510-5031 SANITATION FUEL CHARGE	11,500.00	0.00	7,785.90	67.70	3,714.10
TOTAL SANITATION COLLECTION	536,500.00	0.00	397,079.55	74.01	139,420.45
<u>LIBRARY</u>					
10-510-5040 Spring Branch Library	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL LIBRARY	1,500.00	0.00	0.00	0.00	1,500.00
<u>STREET LIGHTING</u>					
10-510-5050 Street Lighting	15,000.00	0.00	11,853.83	79.03	3,146.17
TOTAL STREET LIGHTING	15,000.00	0.00	11,853.83	79.03	3,146.17
<u>FIRE</u>					
10-510-5060 Villages Fire Department	1,461,876.00	121,823.00	1,400,964.49	95.83	60,911.51
10-510-5070 Contribution to Fire Dept	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	1,461,876.00	121,823.00	1,400,964.49	95.83	60,911.51
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TOTAL PUBLIC SERVICE	4,056,357.00	291,471.00	3,859,350.56	95.14	197,006.44
<u>CONTRACT SERVICES</u>					
=====					
<u>CONTRACT SERVICES</u>					
10-520-5102 Accounting/Audit	30,000.00	0.00	28,384.08	94.61	1,615.92
10-520-5103 Engineering	200,000.00	0.00	198,196.21	99.10	1,803.79
10-520-5104 Legal	90,000.00	0.00	122,946.50	136.61 (32,946.50)
10-520-5105 Tax Appraisal-HCAD	60,000.00	0.00	44,359.00	73.93	15,641.00
10-520-5107 Animal Control	1,000.00	0.00	1,831.94	183.19 (831.94)
10-520-5108 IT Hardware/Software & Support	50,000.00	0.00	14,897.02	29.79	35,102.98

10 -GENERAL FUND

91.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-520-5109 Urban Forester	46,000.00	0.00	34,600.00	75.22	11,400.00
10-520-5110 Mosquito Control	22,000.00	0.00	19,040.00	86.55	2,960.00
TOTAL CONTRACT SERVICES	499,000.00	0.00	464,254.75	93.04	34,745.25
TOTAL CONTRACT SERVICES	499,000.00	0.00	464,254.75	93.04	34,745.25
BUILDING					
CONTRACT SERVICES					
10-530-5108 Information Technology	0.00	1,714.45	15,638.28	0.00 (15,638.28)
TOTAL CONTRACT SERVICES	0.00	1,714.45	15,638.28	0.00 (15,638.28)
BUILDING SERVICES					
10-530-5152 Drainage Reviews	75,000.00	0.00	88,251.68	117.67 (13,251.68)
10-530-5153 Electrical Inspections	14,000.00	0.00	10,710.00	76.50	3,290.00
10-530-5154 Plat Reviews	500.00	0.00	0.00	0.00	500.00
10-530-5155 Plan Reviews	50,000.00	0.00	40,000.00	80.00	10,000.00
10-530-5156 Plumbing Inspections	19,000.00	0.00	16,515.00	86.92	2,485.00
10-530-5157 Structural Inspections	28,000.00	0.00	23,940.00	85.50	4,060.00
10-530-5160 Mechanical Inspections	7,000.00	0.00	8,100.00	115.71 (1,100.00)
TOTAL BUILDING SERVICES	193,500.00	0.00	187,516.68	96.91	5,983.32
ADMIN EXPENSE					
10-530-5204 Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00
10-530-5206 Legal Notices	0.00	0.00	0.00	0.00	0.00
10-530-5207 Misc Supplies	0.00	0.00	390.00	0.00 (390.00)
10-530-5209 Office Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	390.00	0.00 (390.00)
OFFICE EXPENSE					
10-530-5210 Postage	0.00	0.00	0.00	0.00	0.00
10-530-5211 Meeting Supplies	0.00	0.00	172.16	0.00 (172.16)
10-530-5213 Office Supplies	0.00	0.00	900.25	0.00 (900.25)
10-530-5214 Telecommunications	0.00	0.00	399.97	0.00 (399.97)
10-530-5215 Travel & Training	0.00	0.00	500.00	0.00 (500.00)
TOTAL OFFICE EXPENSE	0.00	0.00	1,972.38	0.00 (1,972.38)
WAGES & BENEFITS					
10-530-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-530-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-530-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE					
10-530-5353 Employee Insurance	0.00	0.00	7,361.65	0.00 (7,361.65)
TOTAL INSURANCE	0.00	0.00	7,361.65	0.00 (7,361.65)
TOTAL BUILDING	193,500.00	1,714.45	212,878.99	110.01 (19,378.99)

10 -GENERAL FUND

91.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL GOVERNMENT</u>					
<u>CONTRACT SERVICES</u>					
10-540-5108 Information Technology	0.00	0.00	20,279.94	0.00 (20,279.94)
TOTAL CONTRACT SERVICES	0.00	0.00	20,279.94	0.00 (20,279.94)
<u>ADMIN EXPENSE</u>					
10-540-5201 Administrative	0.00	0.00	0.00	0.00	0.00
10-540-5202 Auto Allowance/Mileage	10,000.00	325.00	3,815.68	38.16	6,184.32
10-540-5203 Bank Fees	2,200.00	276.86	3,146.65	143.03 (946.65)
10-540-5204 Dues/Seminars/Subscriptions	4,000.00	55.00	2,025.00	50.63	1,975.00
10-540-5205 Elections	5,000.00	0.00	0.00	0.00	5,000.00
10-540-5206 Legal Notices	0.00	0.00	137.40	0.00 (137.40)
10-540-5207 Miscellaneous	3,000.00	591.47	4,780.79	159.36 (1,780.79)
10-540-5208 Citizen Communication	5,000.00	0.00	7,350.80	147.02 (2,350.80)
10-540-5209 Office Equipment & Maintenance	10,000.00	168.56	9,207.96	92.08	792.04
TOTAL ADMIN EXPENSE	39,200.00	1,416.89	30,464.28	77.72	8,735.72
<u>OFFICE EXPENSE</u>					
10-540-5210 Postage	2,000.00	0.00	1,000.00	50.00	1,000.00
10-540-5211 Meeting Supplies	10,000.00	433.20	6,334.25	63.34	3,665.75
10-540-5212 Rent/Leasehold/Furniture	125,000.00	10,400.80	117,211.45	93.77	7,788.55
10-540-5213 Supplies/Storage	15,000.00	247.94	6,343.55	42.29	8,656.45
10-540-5214 Telecommunications	17,000.00	686.37	12,626.23	74.27	4,373.77
10-540-5215 Travel & Training	0.00	388.60	1,850.09	0.00 (1,850.09)
10-540-5216 Statutory Legal Notices	3,500.00	0.00	352.70	10.08	3,147.30
TOTAL OFFICE EXPENSE	172,500.00	12,156.91	145,718.27	84.47	26,781.73
<u>WAGES & BENEFITS</u>					
10-540-5301 Gross Wages	525,000.00	27,706.40	457,815.82	87.20	67,184.18
10-540-5302 Overtime/Severance	20,000.00	3,760.92	40,762.66	203.81 (20,762.66)
10-540-5303 Temporary Personnel	5,000.00	0.00	106,295.70	2,125.91 (101,295.70)
10-540-5304 Salary Adjustment(Bonus)	0.00	0.00	0.00	0.00	0.00
10-540-5306 FICA/Med/FUTA Payroll Tax Exp	35,000.00	2,382.34	26,062.23	74.46	8,937.77
10-540-5310 TMRS (City Responsibility)	40,000.00	2,241.37	46,860.36	117.15 (6,860.36)
10-540-5311 Payroll Process Exp-Paychex	3,000.00	206.44	2,678.73	89.29	321.27
10-540-5312 TWC-Unemployment	0.00	0.00	0.00	0.00	0.00
10-540-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	628,000.00	36,297.47	680,475.50	108.36 (52,475.50)
<u>INSURANCE</u>					
10-540-5353 Employee Insurance	110,000.00	2,831.26	29,615.09	26.92	80,384.91
10-540-5354 General Liability	11,000.00	0.00	5,190.28	47.18	5,809.72
10-540-5355 Bonds for City Staff	0.00	0.00	0.00	0.00	0.00
10-540-5356 Workman's Compensation	2,500.00	0.00	8,328.62	333.14 (5,828.62)
10-540-5357 Drainage Study	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE	123,500.00	2,831.26	43,133.99	34.93	80,366.01

10 -GENERAL FUND

91.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INTERGOVERNMENTAL</u>					
10-540-5710 Intergovernmental Expenditure	0.00	0.00	10,780.42	0.00 (10,780.42)
10-540-5711 American Rescue Plan Exp	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	10,780.42	0.00 (10,780.42)
TOTAL GENERAL GOVERNMENT	963,200.00	52,702.53	930,852.40	96.64	32,347.60
<u>MUNICIPAL COURT</u> =====					
<u>CONTRACT SERVICES</u>					
10-550-5108 Information Technology	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
<u>ADMIN EXPENSE</u>					
10-550-5204 Dues & Subscriptions	0.00	0.00	235.00	0.00 (235.00)
10-550-5207 Misc Supplies	0.00	0.00	99.83	0.00 (99.83)
10-550-5209 Office Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	334.83	0.00 (334.83)
<u>OFFICE EXPENSE</u>					
10-550-5210 Postage	0.00	0.00	0.00	0.00	0.00
10-550-5211 Meeting Supplies	0.00	0.00	564.01	0.00 (564.01)
10-550-5213 Office Supplies	0.00	0.00	158.98	0.00 (158.98)
10-550-5214 Telecommunications	0.00	0.00	0.00	0.00	0.00
10-550-5215 Travel & Training	0.00	0.00	581.75	0.00 (581.75)
TOTAL OFFICE EXPENSE	0.00	0.00	1,304.74	0.00 (1,304.74)
<u>WAGES & BENEFITS</u>					
10-550-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-550-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-550-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
<u>INSURANCE</u>					
10-550-5353 Employee Insurance	0.00	0.00	12,113.18	0.00 (12,113.18)
TOTAL INSURANCE	0.00	0.00	12,113.18	0.00 (12,113.18)
<u>COURT OPERATIONS</u>					
10-550-5402 MC Facilities	0.00	0.00	0.00	0.00	0.00
10-550-5403 Credit Card Charges	7,000.00	1,106.97	12,185.79	174.08 (5,185.79)
10-550-5404 Judge/Prosecutor/Interpreter	22,000.00	1,650.00	18,500.00	84.09	3,500.00
10-550-5405 Jury Pay	0.00	0.00	0.00	0.00	0.00
10-550-5406 State Comptroller/OMNI/Linebar	0.00	0.00	60.95	0.00 (60.95)
10-550-5407 SETCIC	0.00	0.00	0.00	0.00	0.00
10-550-5408 Supplies/Miscellaneous	0.00	0.00	25.98	0.00 (25.98)
10-550-5409 Collection Agency	0.00	0.00	0.00	0.00	0.00
10-550-5410 OmniBase Services of Texas	1,000.00	0.00	757.11	75.71	242.89

10 -GENERAL FUND

91.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-550-5412	0.00	0.00	0.00	0.00	0.00
10-550-5417 Time Payment Reimbursement Fee	0.00	0.00	0.00	0.00	0.00
TOTAL COURT OPERATIONS	30,000.00	2,756.97	31,529.83	105.10 (1,529.83)
TOTAL MUNICIPAL COURT	30,000.00	2,756.97	45,282.58	150.94 (15,282.58)
PUBLIC WORKS MAINTENANCE =====					
CONTRACT SERVICES					
10-560-5108 Information Technology	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
ADMIN EXPENSE					
10-560-5207 Misc Supplies	0.00	0.00	3,008.50	0.00 (3,008.50)
10-560-5209 Office Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	3,008.50	0.00 (3,008.50)
OFFICE EXPENSE					
10-560-5213 Office Supplies	0.00	0.00	139.77	0.00 (139.77)
10-560-5214 Telecommunications	0.00	0.00	0.00	0.00	0.00
10-560-5215 Travel & Training	0.00	0.00	100.00	0.00 (100.00)
TOTAL OFFICE EXPENSE	0.00	0.00	239.77	0.00 (239.77)
WAGES & BENEFITS					
10-560-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-560-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-560-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE					
10-560-5353 Employee Insurance	0.00	0.00	21,347.64	0.00 (21,347.64)
TOTAL INSURANCE	0.00	0.00	21,347.64	0.00 (21,347.64)
PUBLIC WORKS OPERATIONS					
10-560-5500 Public Works Maintenance	0.00	0.00	0.00	0.00	0.00
10-560-5501 TCEQ & Harris CO Permits	2,000.00	0.00	1,656.25	82.81	343.75
10-560-5504 Landscaping Maintenance	40,000.00	3,285.17	27,992.93	69.98	12,007.07
10-560-5505 Gator Fuel & Maintenance	2,000.00	46.88	415.34	20.77	1,584.66
10-560-5506 Right of Way Mowing	90,000.00	7,573.00	75,580.23	83.98	14,419.77
10-560-5507 Road & Sign Repair	30,000.00	0.00	64,384.92	214.62 (34,384.92)
10-560-5508 ROW Water/Planting	2,000.00	0.00	996.90	49.85	1,003.10
10-560-5509 Tree Care/Removal	15,000.00	0.00	13,995.00	93.30	1,005.00
10-560-5510 Road/Drainage Maintenance	50,000.00	0.00	0.00	0.00	50,000.00
10-560-5515 Landscape Improvements	100,000.00	0.00	108,453.18	108.45 (8,453.18)
10-560-5516 Ford F150 Maintenance & Fuel	2,500.00	150.41	1,643.11	65.72	856.89
10-560-5517 Sidewalk Improvements	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL PUBLIC WORKS OPERATIONS	383,500.00	11,055.46	295,117.86	76.95	88,382.14
TOTAL PUBLIC WORKS MAINTENANCE	383,500.00	11,055.46	319,713.77	83.37	63,786.23

10 -GENERAL FUND

91.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GOF CAPITAL OUTLAYS</u>					
<u>OTHER EXPENSES</u>					
10-570-5601 Capital Improvements	0.00	0.00	0.00	0.00	0.00
10-570-5602 Drainage Ditch Maintenance	0.00	0.00	0.00	0.00	0.00
10-570-5606 Road/Drainage Projects	0.00	0.00	24,991.89	0.00 (24,991.89)
10-570-5607 2014 Paving Project	0.00	0.00	0.00	0.00	0.00
10-570-5608 MDE Drainage	0.00	0.00	0.00	0.00	0.00
10-570-5609 Windermere Drainage	0.00	0.00	0.00	0.00	0.00
10-570-5610 Fire Station Remodel	0.00	0.00	0.00	0.00	0.00
10-570-5616 S. Piney Pt/Blalock Rd	0.00	0.00	0.00	0.00	0.00
10-570-5640 Surrey Oaks	0.00	0.00	100,237.47	0.00 (100,237.47)
10-570-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
10-570-5665 Woods Edge Erosion Project	0.00	0.00	0.00	0.00	0.00
10-570-5700 2015 Maintenance Project	0.00	0.00	0.00	0.00	0.00
10-570-5701 2019 Maintenance Projects	0.00	0.00	6,509.30	0.00 (6,509.30)
10-570-5702 2020 Paving Improvements	337,304.00	0.00	223,421.55	66.24	113,882.45
10-570-5705 Tynewood Ditch Washout Project	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	337,304.00	0.00	355,160.21	105.29 (17,856.21)
<u>OTHER EXPENSES</u>					
10-570-5800 Lanecrest Improvements Project	0.00	0.00	0.00	0.00	0.00
10-570-5805 Beinhorn Paving Project	0.00	0.00	0.00	0.00	0.00
10-570-5806 Drainage and Sidewalks	0.00	0.00	104,731.64	0.00 (104,731.64)
10-570-5808 Wilding Lane	1,583,592.00	0.00	1,236,946.90	78.11	346,645.10
TOTAL OTHER EXPENSES	1,583,592.00	0.00	1,341,678.54	84.72	241,913.46
TOTAL GOF CAPITAL OUTLAYS	1,920,896.00	0.00	1,696,838.75	88.34	224,057.25
TOTAL EXPENDITURES	8,046,453.00	359,700.41	7,529,171.80	93.57	517,281.20
REVENUES OVER/(UNDER) EXPENDITURES	(1,177,543.00)	(216,335.27)	125,496.52		(1,303,039.52)

CITY OF PINEY POINT VILLAGE
 YEAR TO DATE BALANCE SHEET (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

20 -DEBT SERVICE

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
20-1100	Claim on Cash	(1,586,039.53)	1,000,000.00	(105,355.31)	(1,691,394.84)
20-1105	Cash - Amegy Bank	0.00	0.00	0.00	0.00
20-1108	Cash with Agent	122,855.85	0.00	0.00	122,855.85
20-1109	Texpool-DS	537,832.63	143,617.19	(282,839.13)	254,993.50
20-1110	Texas Class-DS	1,973,942.44	(999,862.00)	401,574.48	2,375,516.92
20-1200	Property Tax Receivable-PY	46,177.51	0.00	0.00	46,177.51
20-1201	Property Tax Receivable-CY	813,686.24	0.00	0.00	813,686.24
20-1300	Due to/From General Fund	(348,914.48)	0.00	0.00	(348,914.48)
20-1301	Accrued Interest Receivable	0.00	0.00	0.00	0.00
	TOTAL ASSETS	1,559,540.66	143,755.19	13,380.04	1,572,920.70
		=====	=====	=====	=====
<u>LIABILITIES</u>					
20-2001	Accounts Payable	(1,419,475.00)	0.00	0.00	(1,419,475.00)
20-2002	Other Accrued Liabilities	1,419,475.00	0.00	0.00	1,419,475.00
20-2130	Deferred Revenue-Property Tax	48,571.51	0.00	0.00	48,571.51
20-2200	Deferred Property Tax Rec	0.00	0.00	0.00	0.00
20-2300	Other Accrued Liabilities	0.00	0.00	0.00	0.00
20-2701	Unearned Revenue-Property Tax	1,340,436.26	71,452.05	73,484.55	1,413,920.81
	TOTAL LIABILITIES	1,389,007.77	71,452.05	73,484.55	1,462,492.32
<u>FUND EQUITY</u>					
20-3000	Fund Balance	170,532.89	0.00	0.00	170,532.89
	TOTAL BEGINNING EQUITY	170,532.89	0.00	0.00	170,532.89
	TOTAL REVENUES	0.00	72,303.14	1,447,420.49	1,447,420.49
	TOTAL EXPENSES	0.00	0.00	1,507,525.00	1,507,525.00
	INCREASE/(DECREASE) IN FUND BAL.	0.00	72,303.14	(60,104.51)	(60,104.51)
	TOTAL LIABILITIES, EQUITY & FUND BAL.	1,559,540.66	143,755.19	13,380.04	1,572,920.70
		=====	=====	=====	=====

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

20 -DEBT SERVICE
 FINANCIAL SUMMARY

91.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	1,333,692.00	72,160.33	1,445,652.47	108.39 (111,960.47)
INVESTMENT INCOME	0.00	142.81	1,768.02	0.00 (1,768.02)
TOTAL REVENUES	1,333,692.00	72,303.14	1,447,420.49	108.53 (113,728.49)
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	2,250.00	0.00	3,000.00	133.33 (750.00)
OTHER EXPENSES	1,504,525.00	0.00	1,504,525.00	100.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,506,775.00	0.00	1,507,525.00	100.05 (750.00)
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(173,083.00)	72,303.14	(60,104.51)	(112,978.49)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

20 -DEBT SERVICE

91.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
20-4101 Property Tax Revenue	1,333,692.00	72,160.33	1,445,652.47	108.39	(111,960.47)
TOTAL TAXES	1,333,692.00	72,160.33	1,445,652.47	108.39	(111,960.47)
<u>INVESTMENT INCOME</u>					
20-4400 Bank Interest	0.00	142.81	1,768.02	0.00	(1,768.02)
20-4410 Bond Premium	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	142.81	1,768.02	0.00	(1,768.02)
TOTAL REVENUES	1,333,692.00	72,303.14	1,447,420.49	108.53	(113,728.49)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

20 -DEBT SERVICE

91.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>ADMIN EXPENSE</u>					
20-500-5204 Paying Agent Fees	2,250.00	0.00	3,000.00	133.33 (750.00)
TOTAL ADMIN EXPENSE	2,250.00	0.00	3,000.00	133.33 (750.00)
<u>OTHER EXPENSES</u>					
20-500-5820 Interest Expense-Bonds	139,525.00	0.00	139,525.00	100.00	0.00
20-500-5821 Bond Principal Payments	1,365,000.00	0.00	1,365,000.00	100.00	0.00
20-500-5822 Amortization of Bonds	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	1,504,525.00	0.00	1,504,525.00	100.00	0.00
<u>TRANSFERS</u>					
20-500-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,506,775.00	0.00	1,507,525.00	100.05 (750.00)
TOTAL EXPENDITURES	1,506,775.00	0.00	1,507,525.00	100.05 (750.00)
REVENUES OVER/(UNDER) EXPENDITURES	(173,083.00)	72,303.14 (60,104.51)	(112,978.49)

CITY OF PINEY POINT VILLAGE
 YEAR TO DATE BALANCE SHEET (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

30 -SPECIAL REVENUE FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
30-1100	Claim on Cash	64,354.79	51.92	20,901.03	85,255.82
30-1102	Donation	0.02	0.00	0.00	0.02
30-1103	MC Security	0.36	0.00	0.00	0.36
30-1104	MC Technology	0.05	0.00	0.00	0.05
30-1106	Child Safety	27,665.05	295.37	3,597.84	31,262.89
30-1200	Due To/From General Fund	0.00	0.00	0.00	0.00
30-1301	Accrued Interest Receivable	0.00	0.00	0.00	0.00
	TOTAL ASSETS	92,020.27	347.29	24,498.87	116,519.14
=====					
<u>LIABILITIES</u>					
30-2001	Accounts Payable	0.00	0.00	0.00	0.00
30-2100	Grants Payable	0.00	0.00	0.00	0.00
30-2200	Due To General Fund	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
30-3000	Fund Balance	3,695.40	0.00	(3,695.40)	0.00
30-3001	Fund Balance-Child Safety	42,532.64	0.00	3,644.97	46,177.61
30-3002	Fund Balance-MC Security	24,123.20	0.00	206.23	24,329.43
30-3003	Fund Balance-MC Technology	21,669.03	0.00	(155.80)	21,513.23
30-3010	Unrestricted Retained Earnings	0.00	0.00	0.00	0.00
30-3300	Fund Balance-MC Security	0.00	0.00	0.00	0.00
30-3400	Fund Balance- MC Technology	0.00	0.00	0.00	0.00
30-3904	Earnings-MC Technology	0.00	0.00	0.00	0.00
	TOTAL BEGINNING EQUITY	92,020.27	0.00	0.00	92,020.27
	TOTAL REVENUES	0.00	347.29	4,378.42	4,378.42
	TOTAL EXPENSES	0.00	0.00	(20,120.45)	(20,120.45)
	INCREASE/(DECREASE) IN FUND BAL.	0.00	347.29	24,498.87	24,498.87
	TOTAL LIABILITIES, EQUITY & FUND BAL.	92,020.27	347.29	24,498.87	116,519.14
=====					

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

30 -SPECIAL REVENUE FUND
 FINANCIAL SUMMARY

91.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	0.00	347.29	4,377.84	0.00 (4,377.84)
INVESTMENT INCOME	0.00	0.00	0.58	0.00 (0.58)
DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	347.29	4,378.42	0.00 (4,378.42)
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>QUALIFIED EXPENSES</u>					
COURT	0.00	0.00 (20,120.45)	0.00	20,120.45
TOTAL QUALIFIED EXPENSES	0.00	0.00 (20,120.45)	0.00	20,120.45
<u>ADMINISTRATION</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	347.29	24,498.87	(24,498.87)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

30 -SPECIAL REVENUE FUND

91.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
30-4305 MC Security Revenue	0.00	22.25	313.10	0.00 (313.10)
30-4310 MC Technology Revenue	0.00	29.67	417.48	0.00 (417.48)
30-4315 Child Safety Revenues	0.00	295.37	3,647.26	0.00 (3,647.26)
TOTAL COURT	0.00	347.29	4,377.84	0.00 (4,377.84)
<u>INVESTMENT INCOME</u>					
30-4405 MC Security-Interest	0.00	0.00	0.00	0.00	0.00
30-4410 MC Technology-Interest	0.00	0.00	0.00	0.00	0.00
30-4415 Child Safety-Interest	0.00	0.00	0.58	0.00 (0.58)
30-4420 Donations-Interest	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.00	0.58	0.00 (0.58)
<u>DONATIONS & IN LIEU</u>					
30-4720 Donations	0.00	0.00	0.00	0.00	0.00
30-4800 Other Income	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	347.29	4,378.42	0.00 (4,378.42)
	=====	=====	=====	=====	=====

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2021

30 -SPECIAL REVENUE FUND

91.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>MISCELLANEOUS</u>					
30-500-5029 Gen Govt Qualified Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>QUALIFIED EXPENSES</u>					
<u>COURT</u>					
30-510-5121 Child Safety	0.00	0.00	(18,950.00)	0.00	18,950.00
30-510-5122 MC Security	0.00	0.00	494.55	0.00	(494.55)
30-510-5123 MC Technology	0.00	0.00	(1,665.00)	0.00	1,665.00
30-510-5129 Donation	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	0.00	0.00	(20,120.45)	0.00	20,120.45
TOTAL QUALIFIED EXPENSES	0.00	0.00	(20,120.45)	0.00	20,120.45
<u>ADMINISTRATION</u>					
<u>ADMIN EXPENSE</u>					
30-520-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>					
30-520-5702 Other Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS</u>					
30-520-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	(20,120.45)	0.00	20,120.45
REVENUES OVER/(UNDER) EXPENDITURES	0.00	347.29	24,498.87	(24,498.87)

CITY OF PINEY POINT VILLAGE
YEAR TO DATE BALANCE SHEET (UNAUDITED)
AS OF: NOVEMBER 30TH, 2021

99 - POOLED CASH FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
99-1101	Cash	1,070,090.86	480,128.02	488,960.12	1,559,050.98
99-1510	DUE FROM GENERAL FUND	0.00	0.00	0.00	0.00
99-1520	DUE FROM DEBT SERVICE	0.00	0.00	0.00	0.00
99-1530	DUE FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00
99-1540	DUE FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00
99-1550	DUE FROM METRO FUND	0.00	0.00	0.00	0.00
99-1599	Due From Other Funds	<u>108,477.09</u>	<u>(306,293.41)</u>	<u>(116,078.22)</u>	<u>(7,601.13)</u>
	TOTAL ASSETS	<u>1,178,567.95</u>	<u>173,834.61</u>	<u>372,881.90</u>	<u>1,551,449.85</u>
<u>LIABILITIES</u>					
99-2000	Accounts Payable	(202,974.19)	(306,293.41)	233,880.89	30,906.70
99-2190	Due to Other Funds	<u>1,381,542.14</u>	<u>480,128.02</u>	<u>139,001.01</u>	<u>1,520,543.15</u>
	TOTAL LIABILITIES	<u>1,178,567.95</u>	<u>173,834.61</u>	<u>372,881.90</u>	<u>1,551,449.85</u>
<u>FUND EQUITY</u>					
99-3000	Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL BEGINNING EQUITY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	INCREASE/(DECREASE) IN FUND BAL. (WILL CLOSE TO FUND BAL.)	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES, EQUITY & FUND BAL.	<u>1,178,567.95</u>	<u>173,834.61</u>	<u>372,881.90</u>	<u>1,551,449.85</u>

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Discuss and consider possible action on the Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund.

Agenda Item: 10

No attachment

Council Agenda Item Cover Memo

12/20/2021
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on a proposal for professional survey services for the Piney Point Circle easements.

SUMMARY/BACKGROUND (WHY): Council request that HDR obtain a proposal for survey on an existing storm sewer and potential drainage easement along the side yards and backyards of 11302 and 11303 Piney Point Circle and then 11410 Memorial Drive. The purpose of the survey is to identify the location of the existing storm sewer in relation to the property lines so that an easement size can be determined. The surveyor will prepare a metes and bounds for proposed easements at 11302 and 11303 after the easement size has been determined. Easement at 11410 Memorial will likely be dedicated by plat. The total survey length is approximately 950 linear feet.

STAFF RECOMMENDATION:

ESTIMATED COST: N/A

FUNDING SOURCE: N/A

CURRENT BUDGETED ITEM: YES NO

EMERGENCY REQUEST: YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



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PROPOSAL FOR LAND SURVEYING SERVICES

December 9, 2021

HDR Inc.
Joseph Moore, P.E., CFM
4828 Loop Central Drive, Suite 800
Houston, TX 77081

Re: Proposal request for a topographic survey of an existing storm sewer and possible easements in Piney Point Village and as shown in Exhibit A.

Dear Mr. Moore:

MBCO Engineering, LLC. (MBCO) is pleased to submit this proposal for professional surveying services for the scope provided by HDR in an email on December 3, 2021, and as shown in Exhibit "A" of this proposal.

SCOPE OF TOPOGRAPHIC SURVEY SERVICES

MBCO will perform a limited topographic survey which meets the standards described in the TSPS Manual of Practice for Land Surveying in the State of Texas for a Category 6, Condition II Topographic Survey which includes, but is not limited to:

- MBCO will establish control based off Piney Point Village Control Reference Monuments, and having datums consisting of NAVD 88, 2001 Adjustment and NAD 83, State Plane Coordinate System, Zone 4204.
- MBCO will research the existence of a storm drain easement encompassing the location of the pipe and appurtenances crossing private property.
- MBCO will utilize the Texas 811 system and locate any underground utility paint markings or flags provided by others. (MBCO cannot be held liable for the completeness or accuracy of marks provided by others).
- MBCO will research underground utilities and request maps and utility location from Memorial Villages Water Authority (MVWA) and request utility maps from AT&T and CenterPoint Energy.
- MBCO will locate the edge of woods and trees over 6" in diameter affecting the project corridor.



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- MBCO will locate all visible aboveground utilities and improvements within the project limits.
- MBCO will locate and invert all accessible storm and sanitary sewer manholes and inlets.
- MBCO will locate all water valves and provide top of nut elevations within valve.
- MBCO will provide detailed topographic information of a width sufficient to show the existing storm sewer appurtenances and topographic features which may affect the proposed easement between the lots located at 11302 and 11303 Piney Point Circle and along the east property line fence of the above lots.
- MBCO will provide detailed topographic information for a width of 20 feet along the east property line fence of the lot located at the address of 11410 Memorial Drive.
- MBCO will collect data on cross-sections no greater than 50-feet and at all grade changes and significant ground features.

ADDITIONAL BOUNDARY SERVICES

- MBCO will provide storm drain easement exhibits and accompanying metes & bounds descriptions for easements to contain the existing location of the pipe crossing the lots located at 11302 and 11303 Piney Point Circle.
- MBCO will locate accessible right-of-way and boundary information within the project limits in the field to write two drainage easements.

ASSUMPTIONS and EXCLUSIONS

- This proposal is based solely and exclusively on the best interpretation of the scope as provided by HDR and as shown on Exhibit "A". Any changes to the project location, area, or scope will significantly impact costs and fees and will require a new cost proposal.
- MBCO will be given unrestricted access to each lot requiring survey on the day scheduled.
- Boundary location and resolution other than what is expressed in the scope is specifically excluded from this survey.
- MBCO assumes the easement crossing the address of 11410 Memorial Drive is being dedicated by a plat to be recorded by others.



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DELIVERABLES:

TOPOGRAPHIC:

- 2021 AutoCAD .dwg file of processed field work and line work
- Point File (P,N,E,Z,D) in excel format
- Field Book notes from Survey Crew
- A signed and sealed 8.5"x11" .pdf of the easement exhibits and metes & bounds description.
- A .doc format copy of the metes & bounds description for title use.

SCHEDULE:

MBCO will complete the initial survey scope within twenty-one (21) calendar days from when we receive the Notice to Proceed.

COMPENSATION:

The surveying scope is based on a Lump Sum Fee, which will be billed at project completion or percent completion at the end of every month for the duration of the project, to be paid in full within 30 days of invoice date.

Basic Topographic Survey Services: \$5,995.00
Additional Boundary/Easements: Services \$3,700.00
Total Fee of all Tasks: (**\$9,695.00**)

This cost proposal is valid for 30 days and may be re-evaluated after such time to account for any changes with the project scope, environmental factors and/or the general rate schedule. If this proposal is acceptable, please sign and return a copy. If you have any questions, you may reach me at Marion.Clark@mbcoengineering.com.

Thank you for the opportunity and we appreciate doing business with you.

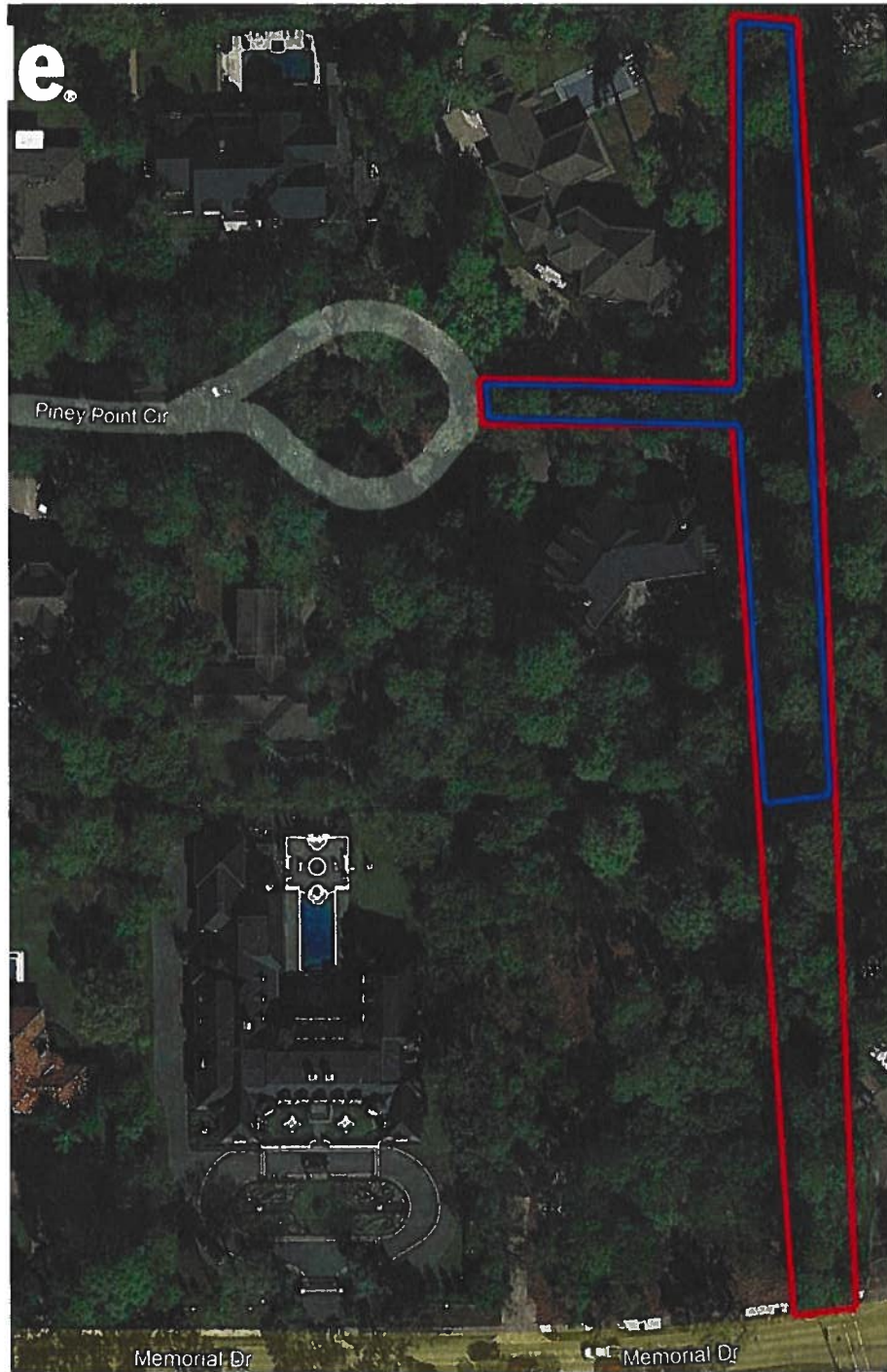
Sincerely,

A handwritten signature in blue ink that reads 'Marion R. Clark'.

Marion Clark, RPLS
Vice President, Survey

Exhibit "A"

Blue = Easements Red = Topographic survey





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GENERAL TERMS AND CONDITIONS

1. **Access To Site** - Unless otherwise stated, MBCO will have access to the site for activities necessary for the performance of the services. MBCO will take all commercially reasonable precautions to minimize damage due to these activities but has not included in the fee the cost of restoration of any resulting damage.

2. **Ownership Of Documents** - Client acknowledges that all original papers, documents, maps, surveys, digital data and other work product and copies thereof, whether produced by MBCO (collectively, the "MBCO IP") shall remain the property of MBCO, except documents which are to be filed with public agencies. MBCO grants to Client a non-exclusive license to use the MBCO IP solely for the business relationship between MBCO and Client. Client further acknowledges that Client's right to utilize the MBCO IP pursuant to this agreement will continue only so long as Client is not in default pursuant to the terms and conditions of this Agreement and Client has performed all obligations under this Agreement.

3. **Copyright** - The parties agree that all protections of the United States and Texas copyright laws shall be applicable to the MBCO IP to the benefit of MBCO, including common law and statutory law, whether or not any copyright for such work product actually is registered, and without regard to whether or not such copyright actually applies to such work product.

4. **Invoices** - Invoices for fees and all other charges will be submitted monthly for all services rendered as the work progresses, and the net amount shall be due and payable as of the date of the invoice (the "Due Date") at MBCO's office in Houston, Harris County, Texas. Any sums not paid by the Due Date shall bear interest at the highest rate allowed by law (measured on a per diem basis) until paid in full. In the event Client pays by check and such check is returned for non-sufficient funds, Client shall be liable for all costs and expenses related therefrom incurred by MBCO. In addition to the foregoing, in the event MBCO engages legal counsel to collect any sums due and owing by Client, Client shall be liable for all reasonable attorney's fees and all other costs and expenses incurred by MBCO in relation to such collection efforts.

5. **Default** - Should Client (i) fail to perform, observe or keep any of its obligations under this Agreement, any agreed upon proposal(s) or any other document or instrument entered into by and between the Client and MBCO, (ii) fail to pay when due the full amount of any sums owed to MBCO, (iii) become insolvent, have a petition in bankruptcy filed by or against it prior to full payment to MBCO or (iv) violate any of the terms of this Agreement, any agreed upon proposal(s) or any other document or instrument entered into by and between the Client and MBCO, MBCO may at its option do any one or more of the following: (i) terminate this Agreement and retain all sums paid to MBCO, not as a penalty, but as the agreed upon liquidated damages for such default; (ii) declare all unpaid amounts owed immediately due and payable without further notice or demand and will thereafter bear interest at the highest rate allowed by law (measured on a per diem basis) until paid; and/or (iii) pursue any other remedies available at law or equity. Client hereby expressly agrees that Client shall be responsible for all costs incurred or sums advanced (including, without limitation, reasonable attorney's fees and associated costs) in relation to any remedy utilized.

6. **Client's obligation to pay** - Client's obligation to pay is solely that of Client, and the acts or omissions of any third party shall not affect that obligation. All sums due and not received by the Due Date shall be construed as past due. To cover the costs of collection, all past-due amounts will bear interest at one and one half percent (1.5%) or the highest rate allowed by law (measured on a per diem basis) or until paid in full. The Client shall pay any attorney's fees or court costs incurred in collecting any past-due amount. In the event that Client fails to pay MBCO within thirty (30) days after invoices are rendered, then Client agrees that MBCO shall have the right to stop or suspend work and consider the non-payment as grounds for a total breach of this Agreement.

7. **Termination Of Services** - This Agreement may be terminated by either party upon five (5) days' written notice, by mutual consent or in the event of persistent failures of performance of material terms and conditions of this Agreement by the other party through no fault of the terminating party. MBCO shall then be paid for the services completed up to the time of the termination date based upon the attached Rate Schedule.

8. **Dispute Resolution** - Claims or disputes in connection with the services provided under this agreement between Client and MBCO shall be submitted to non-binding mediation. Client and MBCO agree to include a similar mediation agreement with all contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

9. **Governing Law** - This Agreement shall be construed and enforced in accordance with the laws of Texas.

10. **Indemnification** - EACH PARTY (THE "INDEMNIFYING PARTY") HEREBY AGREES TO INDEMNIFY AND HOLD HARMLESS THE OTHER PARTY, WHICH SHALL INCLUDE, WITHOUT LIMITATION, SUCH PARTY'S OWNERS, OFFICERS, EMPLOYEES, CONTRACTORS, REPRESENTATIVES, AGENTS AND AFFILIATES (THE "INDEMNIFIED PARTY") FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, LIABILITIES, COSTS, EXPENSES, AND/OR DAMAGES TO PERSON OR PROPERTY ASSERTED AGAINST, IMPOSED UPON OR INCURRED BY THE INDEMNIFIED PARTY TO THE EXTENT ARISING FROM, IN CONNECTION WITH OR ON ACCOUNT OF ANY ACT OR OMISSION OF THE INDEMNIFYING PARTY IN RELATION TO THE PERFORMANCE OR LACK OF PERFORMANCE OF THE INDEMNIFYING PARTY OR ANY PARTY UNDER THE INDEMNIFYING PARTY'S REASONABLE CONTROL. THE INDEMNIFYING PARTY FURTHER AGREES TO PAY THE INDEMNIFIED PARTY'S COURT COSTS, REASONABLE ATTORNEYS' FEES INCURRED AND ALL OTHER ASSOCIATED COSTS ARISING FROM ANY SUCH CLAIMS, INCLUDING, BUT NOT LIMITED TO, ALL COSTS INCURRED IN ESTABLISHING THE APPLICABILITY OF THIS PARAGRAPH. THIS INDEMNITY SHALL APPLY WITHOUT REGARD TO WHETHER THE CLAIM, DEMAND, ACTION, LIABILITY, COST, EXPENSE, OR DAMAGE IS



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BASED ON BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY OR OTHER TORT. THIS SECTION SHALL SURVIVE THE EXPIRATION OR TERMINATION OF THE AGREEMENT.

11. Limitation Of Liability - Client acknowledges and agrees that under no circumstances shall MBCO be liable in any manner for delay or deficiency in any performance on any matter caused in whole or in part by acts or omissions of third parties, delays, failures to perform, or any delays due to fire, flood, water, the elements, labor disputes, shortages of labor or materials, explosions, civil disturbances, governmental actions, unavailability of transportation, or any other cause beyond MBCO's reasonable control. BECAUSE IT IS EXTREMELY DIFFICULT TO FIX THE ACTUAL DAMAGES, IF ANY, WHICH MAY RESULT FROM ANY FAILURE ON THE PART OF MBCO TO PERFORM ANY OF ITS OBLIGATIONS HEREUNDER AND BECAUSE CLIENT DOES NOT DESIRE THE AGREEMENT OR THESE TERMS AND CONDITIONS TO PROVIDE FOR FULL LIABILITY OF MBCO, CLIENT AGREES THAT MBCO SHALL BE EXEMPT FROM ANY AND ALL LIABILITY FOR ANY LOSS, DAMAGE AND/OR INJURY DUE TO A FAILURE OF THE WORK AND/OR MATERIALS IN ANY RESPECT THAT IS NOT WITHIN THE REASONABLE CONTROL OF MBCO. CLIENT FURTHER ACKNOWLEDGES AND AGREES THAT MBCO SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH THE WORK, THE MATERIALS OR ANY MATTER RELATED THERETO. IN ANY EVENT MBCO IS FOUND LIABLE FOR LOSS, DAMAGE, AND/OR INJURY DUE TO A FAILURE OF THE SERVICES IN ANY RESPECT, MBCO'S LIABILITY SHALL BE NO GREATER THAN A SUM EQUAL TO THE AMOUNT PAID BY CLIENT TO MBCO, AS THE AGREED UPON DAMAGES, NOT AS A PENALTY, BUT AS THE EXCLUSIVE REMEDY, AND THAT THE PROVISIONS OF THIS SECTION SHALL APPLY REGARDLESS OF WHETHER SUCH DAMAGE, INJURY AND/OR LOSS WAS DUE DIRECTLY OR INDIRECTLY FROM THE NEGLIGENCE, GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF MBCO OR ANY PARTY UNDER ITS REASONABLE CONTROL OR ARISING OUT OF STRICT LIABILITY IN TORT, BREACH OF CONTRACT, BREACH OF WARRANTY OR OTHERWISE. CLIENT FURTHER ACKNOWLEDGES AND AGREES THAT THE INCLUSION OF THIS PARAGRAPH WAS A MATERIAL CONSIDERATION FOR MBCO TO ENTER INTO THE AGREEMENT.

12. No Warranties - AS TO THE SERVICES PROVIDED, MBCO SHALL USE ALL COMMERCIALY REASONABLE EFFORTS TO ENSURE THE SERVICES ARE SUBSTANTIALLY CORRECT. HOWEVER, MBCO MAKES NO EXPRESS REPRESENTATIONS OR WARRANTIES AND DISCLAIMS ANY AND ALL IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF TITLE, WARRANTIES OF MERCHANTABILITY, WARRANTIES OF QUALITY AND/OR WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE. MBCO DOES NOT AUTHORIZE ANYONE TO MAKE A WARRANTY OF ANY KIND ON ITS BEHALF AND CLIENT MAY NOT RELY ON ANY STATEMENT OF WARRANTY. CLIENT HEREBY EXPRESSLY ACKNOWLEDGES THAT CLIENT IS NOT RELYING ON THE STATEMENTS, REPRESENTATIONS OR ACTIONS OF ANY EMPLOYEE, REPRESENTATIVE, AGENT OR CONTRACTOR OF MBCO IN ANY WAY. THIS SECTION SHALL SURVIVE THE COMPLETION, EXPIRATION OR TERMINATION OF THIS AGREEMENT.

13. Authority - Client affirmatively represents and states that he/she is authorized to enter into this Agreement, either as the owner or an officer of (Company Name), or as Company's duly authorized agent, trustee, or receiver for the purpose of entering into this Agreement.

14. Professional Services - All surveying services are regulated under the Texas Board of Professional Engineers and Land Surveyors. The Board can be contacted at 1917 S. Interstate 35, Austin, Texas 78741.

15. Use of Work Product - MBCO acknowledges that Client is requesting services to be performed under the applicable agreed upon proposal(s) for the purpose of providing such information to other parties including, but not limited to, clients, customers, governmental entities and other interested parties. Client agrees that the work product prepared by MBCO may not be altered in any way except for the addition of page numbers or exhibit captions necessary to incorporate that work product into other documents. MBCO agrees to provide copies of the work product mutually agreed upon by both parties described in the proposal hereof.

16. No Accord and Satisfaction - The parties hereto expressly agree that no payment made by Client or on behalf of Client of a lesser amount than the required amount shall be deemed an accord and satisfaction, regardless of any statement on any check or accompanying letter to the contrary, and MBCO is hereby authorized to accept such payment(s) without prejudice to its rights to recover any balance due.

17. Entire Agreement; Amendments and Waivers; Successors and Assigns - The Agreement (and the proposal to which this is attached) constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties. No amendment, supplement, modification or waiver of this Agreement shall be binding unless executed in writing by the Party to be bound thereby. The failure of either Party to this Agreement to enforce any of its terms, provisions or covenants shall not be construed as a waiver of the same or of the right of such Party to enforce the same. Waiver by either Party hereto of any breach or default by any other Party of any term or provision of this Agreement shall not operate as a waiver of any other breach or default. The provisions of this Agreement shall be binding upon and inure to the benefit of the heirs, personal representatives, successors, and assigns of the parties. Notwithstanding the foregoing, the Client may not assign any part of this Agreement without the express written consent of MBCO.

18. Severability; Survival - Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision (or any section of any provision) of this Agreement is held to be prohibited by or invalid under applicable law, such provision (or any section of any provision) shall be ineffective only to the extent of such prohibition or invalidity, without



WBE | DBE
SBE | HUB
CERTIFIED

invalidating the remainder of such provision or the remaining provisions of the Agreement. The parties expressly agree that the indemnities, covenants and agreements contained in this Agreement shall survive the completion, expiration or termination of this Agreement.

19 **Contract Negotiation** - Client shall bear all MBCO's costs and expenses (including legal costs) in the event Client wishes to negotiate any proposal(s), this Agreement or any other document or instrument entered into by and between the Client and MBCO, or any part thereof.

20 **Conflicting Terms** - In the event of any conflict between the terms and conditions set forth in this Agreement and any other terms and conditions set forth in any proposal(s) or any other document or instrument entered into by and between the Client and MBCO, the terms and conditions set forth in this Agreement shall control for all intent and purposes.

MBCO Engineering, LLC (MBCO)

HDR, Inc.

Signature _____

Signature _____

Date _____

Date _____

Printed Name _____

Printed Name _____

Title _____

Title _____

Council Agenda Item Cover Memo

12/20/2021
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Wilding Lane Parking Pads.

SUMMARY/BACKGROUND (WHY): Council requested that HDR present one alternative option to the asphalt parking pads between driveways on Wilding Lane. This alternative would allow the residents at the above listed addresses to install 2-feet of gravel in-lieu of the 2-foot wide asphalt to serve as a parking pad. A meeting was held on Wednesday, December 15th at 4:30PM to discuss the alternative with residents on the street. Residents at 11200, 11201, 11202, 11203, 11206, 11207, 11208, 11209, 11211, 11212, 11213, 11215, 11218, 11224, and 11227 submitted their choice of asphalt (at the City's expense) or gravel parking pad (at the resident's expense) Friday, December 17th (no response will result in installation of the asphalt parking pad as included in the City's current contract). HDR will provide a summary of the meeting and resident requests at the meeting.

STAFF RECOMMENDATION:

ESTIMATED COST: N/A

FUNDING SOURCE: N/A

CURRENT BUDGETED ITEM: YES NO

EMERGENCY REQUEST: YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes

Council Agenda Item Cover Memo

12/20/2021
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on a change order for the 2021 Maintenance Project to include Wickwood and Memorial point repairs.

SUMMARY/BACKGROUND (WHY): Council previously requested that HDR investigate and obtain costs for adding two additional full depth concrete point repairs on Wickwood just east of Memorial Drive and on Memorial Drive just east of Piney Point circle and Memorial Drive. The cost to perform this work is \$12,500 and would need to be included in the Maintenance Project by change order.

STAFF RECOMMENDATION:

ESTIMATED COST: See Attached

FUNDING SOURCE: N/A

CURRENT BUDGETED ITEM: YES NO

EMERGENCY REQUEST: YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



WICKWOOD

MEMORIAL DRIVE



Moore, Joseph

From: Croley, Aaron
Sent: Monday, December 13, 2021 9:34 AM
To: Moore, Joseph
Subject: FW: Request for Quote - Piney Point 2021 Maintenance Project

Aaron Croley, P.E., CFM
O 713.622.9264 F 713.622.9265

hdrinc.com/follow-us

From: Rogelio Munoz <bidonpar@gmail.com>
Sent: Friday, December 10, 2021 7:34 AM
To: Croley, Aaron <Aaron.Croley@hdrinc.com>
Cc: ROSIE TROY <onpar072@gmail.com>
Subject: Re: Request for Quote - Piney Point 2021 Maintenance Project

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Aaron,

Our LS price for all items below is \$12,500

Sent from my iPhone

On Dec 9, 2021, at 12:33 PM, Croley, Aaron <Aaron.Croley@hdrinc.com> wrote:

Rogelio,

Council has now interested in getting pricing for concrete point repairs to fix the two potholes at Memorial Drive and Wickwood Drive instead of patching with HMAC. This would obviously be a more permanent solution and they're interested in seeing how much more it would cost over temporary patches.

Can you please provide separate quotes for the two locations that include the following quantities?

Memorial Drive east of N. Piney Point Road:

- 1) Concrete point repair including full depth saw cut, removal, disposal, reinforcing joints, dowels, paving under cut, and replacement of 7" thick concrete and 12" thick cement stabilized sand subgrade – 3 SY (5'x5' repair)
- 2) Remove, dispose, and replace 6" concrete curb, including replacement of sod behind curb – 5 LF

3) Traffic Control – 1 LS

Wickwood Drive at Memorial Drive:

- 1) Concrete point repair including full depth saw cut, removal, disposal, reinforcing joints, dowels, paving under cut, and replacement of 7" thick concrete and 12" thick cement stabilized sand subgrade – 45 SY (20'x20' repair)
- 2) Remove, dispose, and replace 6" concrete curb, including replacement of sod behind curb – 20 LF
- 3) Traffic Control – 1 LS

If you could us pricing for these two locations ASAP, we can get Council to make a decision on the conc. point repairs vs. asphalt patching quickly so you'll know by Monday when your crews are performing the asphalt patch at Radney Road. I'll give you a call after lunch to discuss further.

Let me know if you have any questions.

Thanks,

Aaron Croley, P.E., CFM
O 713.622.9264 F 713.622.9265

hdrinc.com/follow-us

From: Rogelio Munoz <bidonpar@gmail.com>
Sent: Monday, December 6, 2021 10:46 AM
To: Croley, Aaron <Aaron.Croley@hdrinc.com>
Cc: ROSIE TROY <onpar072@gmail.com>; Moore, Joseph <Joseph.Moore@hdrinc.com>
Subject: Re: Request for Quote - Piney Point 2021 Maintenance Project

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

2500 each for total \$5000

Sent from my iPhone

On Dec 6, 2021, at 9:53 AM, Croley, Aaron <Aaron.Croley@hdrinc.com> wrote:

Rogelio,

For clarification, is the \$2,500 for the repair of both potholes or is that the price to repair each one (\$5,000 total for both)?

Thanks,

Aaron Croley, P.E., CFM

hdrinc.com/follow-us

From: Rogelio Munoz <bidonpar@gmail.com>
Sent: Monday, December 6, 2021 9:48 AM
To: Croley, Aaron <Aaron.Croley@hdrinc.com>
Cc: ROSIE TROY <onpar072@gmail.com>; Moore, Joseph <Joseph.Moore@hdrinc.com>
Subject: Re: Request for Quote - Piney Point 2021 Maintenance Project

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Aaron,

Below are pricing for change orders.

2500 ea. - Potholes with Traffic Control

4500 ea. - Removal of Inlet, plug of pipes and site to ori condition (Recommended after exploratory dig, inlet full of dirt/Spoils)

Sent from my iPhone

On Dec 1, 2021, at 10:47 AM, Croley, Aaron
<Aaron.Croley@hdrinc.com> wrote:

Rogelio,

As previously discussed, in addition to the cost of plugging and abandoning the storm sewer manhole referenced in the email below, the City would also like to get a cost to fill in two potholes with HMAC (similar to the pothole filling at Radney Rd and Memorial Dr).

The first pothole is located along the northernmost westbound lane of Memorial Drive just east of the righthand turn lane at N. Piney Point Road. The second is located along the westbound lane of Wickwood Drive just east of the intersection with Memorial Drive. Please see the attached pictures of both locations for reference.

I will be out in Piney Point late tomorrow morning so I would be happy to meet you at either location to discuss further or at any other location included in the Maintenance Project.

Please let me know if you have any questions.

Thanks,

Council Agenda Item Cover Memo

12/20/2021
Date of Meeting

To: Mayor and City Council
Agenda Item:
Discuss and take possible action on the Engineer's Report

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the Wilding Lane Project, other various maintenance projects, and future projects.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES NO **EMERGENCY REQUEST:** YES NO

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



Engineer's Status Report

City of Piney Point Village

HDR Engineering, Inc.

City Council Meeting Date: December 20, 2021

Submit to City: December 15, 2021

CURRENT PROJECTS

1. Wilding Lane Drainage & Paving Improvements Project

The Contractor has completed a large portion of the project. Remaining items include but are not limited to repair of subgrade and base on Phase 2, installation of the asphalt overlay on the entire project, final grading of right-of-way, installation of sod, repair of damaged driveways, and installation of mailboxes.

As discussed in the December Engineering Meeting, the pavement base course primarily in front of 11211 Wilding Lane, exhibited signs for cracking and pot holing. The Contractor removed the failed base material which exposed the subgrade. It was observed that the subgrade was moist and soft in locations. The geotechnical engineer on the project, Geotest Engineers, Inc., concluded that the failed subgrade is likely due to improper grading of the adjacent right-of-way and storage of soil stockpiles that would have impeded proper drainage for several months. This caused saturation of the soil which could have saturated the subgrade. Per the project Contract Documents, it is the responsibility of the Contractor to replace materials that do not meet the project requirements until the City has accepted the project and for a period of one year after project acceptance.

HDR has communicated the observations and issues with the Contractor who stated that they will only repair the subgrade and base for a cost to the City. HDR is continuing the discuss the Contract requirements with the Contractor.

HDR has a meeting scheduled with residents who will have a parking pad installed in the right-of-way in front of their property on Wednesday, December 15th. The purpose of the meeting is to present an alternative to the asphalt parking pad which includes the City not installing asphalt on the 2-foot wide parking pad section and allowing the resident to install gravel at their own cost and maintenance. HDR will discuss the results of that meeting in more detail at the Council meeting and in a separate agenda item.

2. Farnham Park Washout

The Project is completed and request for payment submit to the City. A summary of the project costs is as follows:

Original Quote: \$77,124.00

Change Order for outfall replacement: \$25,400.00

Total: \$102,524.00

Final Project Cost: \$98,224.00



3. Maintenance Projects

On Par Civil Services has completed the Wickway Concrete Point Repair, the Blalock Sidewalk Replacement and Sinkhole, Memorial Point Inlet Replacement, Magnolia Circle Inlet Modification, and Memorial/Kensington curb repair. Currently the only outstanding item is the Radney Road asphalt patch.

In response to the Smithdale Estates sinkhole on the abandoned manhole, On Par Civil Services provided an additional cost of \$4,500 to remove the manhole and plug the abandoned 24-inch storm sewer line. HDR also contacted Conrad Construction about the sinkhole on the abandoned manhole at 12 Smithdale Estates who stated that they would look into the issue and contact us to discuss further. HDR will follow up with Conrad on the possibility of repairing the sinkhole. If Conrad does not agree, HDR will send the cost from On Par to the Mayor for authorization.

Mr. Driskoll and Councilman Dodds sent two additional pothole locations to HDR: Memorial Drive just east of N. Piney Point Road and Wickwood just east of Memorial Drive. HDR obtained a price from On Par Civil Services to fill the two locations with asphalt as a temporary patch for \$5,000 (\$2,500 each location). Council requested that HDR obtain a price from On Par for full depth concrete point repairs at each location. The price for this has been included in a separate agenda item for discussion and possible action on the change order to the project.

4. 96-inch CMP on S. Piney Point Road

Council authorized HDR to begin the project at the November Council meeting. HDR has begun the project and will present to Council upon completion of the PER phase. No additional update this time.

5. Piney Point Circle - Additional Easements

HDR obtained a proposal from MBCO Surveying to survey the location of the existing pipe and to prepare metes and bounds for a potential easement at 11202 and 11203 Piney Point Circle. HDR also contacted the developer at 11410 Memorial Drive to request an easement on the existing storm sewer be included on the final plat.

FUTURE PROJECTS

6. Windermere

The City of Houston contacted HDR about the status of the Windermere Project. The Contractor currently under contract to do the project is requesting to be released from the Contract. The City is likely going to release them from their contract. The City of Houston will have to re-bid the project which they anticipate doing this spring. They noted that the Interlocal Agreement is expired and a new ILA will need to be processed. Their ILA department will be in contact with HDR/City in the future.

7. North & South Country Squire/Tokeneke

At the December Engineering Meeting City Council requested that HDR prepare a proposal for professional engineering design, bid, and construction management phase services to prepare plans and bid the concrete point repairs on the County Squires and drainage



improvements on Tokeneke. HDR anticipates submitting this proposal at the January City Council meeting.

8. Memorial Drive Elementary Rebuild

SBISD scheduled a meeting with Councilman Dodds and HDR on January 6th to begin discussions about the upcoming MDE rebuild. Additionally, Annette and HDR had the first introduction development meeting with SBISD's architect and engineer to begin discussing development criteria. The agenda was primarily limited to discussions and questions regarding the City drainage criteria and platting requirements. It was requested that HDR send as-built drawings of the Smithdale Road construction project and MDE drainage improvements project to the SBISD architect and engineer. Annette will be scheduling subsequent meetings with the architect to go over project requirements.

The anticipated re-construction schedule for the school is as follows:

- Design – Begin Jan. 2022 – 1 year duration
- Construction – Begin Jan. 2023 – 18-month duration
- Students to be in south transition campus until August 2024
- Project Advisory Board – Comprised of representatives from the Village – November/December 2021

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: December 20, 2021

SUBJECT: Discussion regarding replacing existing fences.

Agenda Item: 15

No attachment

**MINUTES
THE CITY OF PINEY POINT VILLAGE
SPECIAL COUNCIL MEETING
MONDAY, NOVEMBER 15, 2021**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A SPECIAL COUNCIL MEETING ON MONDAY, NOVEMBER 15, 2021, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

CITY STAFF: Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Kobelan called the meeting to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL – At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.

Citizens present: Joe Reeves, resident of Wilding Lane wanted to voice his concerns regarding the Wilding Lane project. The Wilding Lane project is on the agenda. The Wilding Lane project agenda item was moved to #5. At that time, the resident will be able to speak regarding his concerns.

City Council Agenda:

1. Discussed and considered action on the Memorial Villages Police Department monthly report. Chief Schultz provided updates for the month of October.
2. Discussed and considered amending the MVPD FY22 Budget to increase the employer contribution of dependent health coverage from 50 percent to 75 percent. Commissioner Huguenard provided an estimate of cost differential in health insurance premium. Council Member Bender made a motion to approve amending the MVPD FY22 Budget, to increase the employer contribution of dependent health coverage from 50 percent to 75 percent, not to exceed \$60,000. Council Member Dodds seconded the motion and it passed unanimously.
3. Discussed and considered possible action on the Village Fire Department monthly report. Commissioner Nash provided an update for the VFD for October. The Fire Station is finished, except for punchlist items. An official "Open House"

will be announced. Mayor Kobelan thanked Commissioner Nash for his service on the Fire Commission. Commissioner Nash has been on the Fire Commission for about 10 years. Council thanked Commissioner Nash for a great job in dealing with the planning and building of the fire station. Mayor Kobelan made Commissioner Nash the Volunteer of the Decade for the City of Piney Point Village.

4. Discussed and considered action on authorizing the Village Fire Department to sell, auction, and or dispose of a 2005 utility trailer. Council Member Kollenberg made a motion to authorize the Mayor to execute the Certificate of Title to transfer, if in consultation with the City Attorney, he deems it appropriate. Council Member Bender seconded the motion and it passed unanimously. City Attorney stated for the record, the trailer was probably donated to the Fire Department and considered Fire Department property.

21. This agenda item was one of the current project updates moved out of Agenda Item #21 of the Engineers Report.

Joe Moore, the City Engineer provided an update on the Wilding Lane Drainage & Paving Improvements Project. Mr. Joe Reeves, a resident on Wilding Lane was present to express his concerns regarding the street width and asphalt parking pads. After discussion, Council Member Herminghaus made a motion to stop the asphalt at 18', change order the contract, and allow the homeowners on Wilding Lane decide if they want to install gravel in accordance with city ordinances. Council Member Bender seconded the motion and it failed with a vote of two in favor of, and three opposed.

6. Agenda item #6 was moved.
Discussed and considered possible action on Kinkaid presentation. Kinkaid School, Studio RED Architects, and Linbeck Representatives presented informational exhibits regarding the Kinkaid New Upper and Lower Schools. The purpose of this presentation was to update City Council on the status of the project, and to respectfully request approval to schedule Meets and Greets with residents. City Council had no objections to Kinkaid moving forward with Meets and Greets with the residents.
5. Discussed and considered possible action on Moody's issuer rating. The City of Piney Point Village no longer has any outstanding debt/bonds rated by Moody's, however; Moody's currently maintains an issuer rating for Piney Point Village that is not associated with any specific series of debt. Moody's can continue maintain the issuer rating if the city would like, or it can be withdrawn. If the City chooses to maintain the issuer rating it is associated with a \$3,000 annual fee. Council Member Thompson made a motion to authorize the Mayor to have a conversation with Drew Masterson, a financial advisor. Council Member Dodds seconded the motion and it passed unanimously.
7. Discussed and considered action on approving the renewal of the Interlocal Agreement with Harris County to house, support, maintain, and confine or detain city prisoners in Harris County Jail. Council Member Kollenberg made a motion to renew the Interlocal Agreement with Harris County and authorize the

Mayor to sign to renew the agreement. Council Member Dodds seconded the motion and it passed unanimously.

8. Discussed and considered possible action on the Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund. No formal action taken.
9. Considered possible action to approve Piney Point Circle ROW Agreement. This item was tabled.
10. Considered possible action to approve the ROW Agreement with Mr. and Mrs. Harrell for additional ROW needed on Piney Point Circle. This item was tabled.
11. Considered possible action to approve Resolution No. 2021.11.15 authorizing eminent domain for Piney Point Circle. This item was tabled.
12. Discussed and considered possible action on designating a Council Member to serve on the Project Advisory Team for the design of the new Memorial Drive Elementary School. This would start in January and end in May or June. It would consist of attending 6-7 meetings, approximately 2 hours, in the afternoon. Only one representative from the City of Piney Point Village is needed. Council Member Kollenberg was appointed to serve on the Project Advisory Team for the design of the new Memorial Drive Elementary School. All Council Members recognized that Council Member Kollenberg was appointed to the Memorial Drive Elementary School Project Advisory Team.
13. Discussed and considered action on Resolution No. 2021.11.15A casting a ballot to fill the position on the Board of Directors of the Harris County Appraisal District, representing and to be filled by the cities, other than the City of Houston, participating in the appraisal district. Council Member Thompson made a motion to approve Resolution No. 2021.11.15A casting a ballot for Mike Sullivan to fill the position on the Board of Directors on the Harris County Appraisal District. Council Member Dodds seconded the motion and it passed unanimously.
14. Discussed the appointment of a Harris-Galveston Director on the Subsidence District Board. The term of office will expire January 31, 2022. The expired position is filled by the Village Mayors collectively. Mayor Kobelan reported that he discussed with the other Mayors, and all agreed to appoint Kyle Sears. All Piney Point Council Members agreed on the appointment of Kyle Sears as a Harris-Galveston Director on the Subsidence District Board.
15. Discussed and considered action on the Mayor's Monthly Report.
 - Property Tax Revenues – updated spreadsheet
16. Discussed and considered action on the City Administrator's Monthly Report, including but not limited to the October 2021 Financials. There were no questions.

17. Discussed and considered proposal for professional engineering services for the South Piney Point Road 96-inch CMP Storm Sewer Replacement Project. Council Member Dodds made a motion to approve the Proposal for Professional Engineering Services for Study and Preliminary Engineering Phase Services for the 96-inch CMP Replacement Project for \$115,050.00. Council Member Bender seconded the motion and it passed unanimously.
18. Discussed and considered quotes for the 2021 Maintenance Project. Council Member Bender made a motion to accept the quote for the 2021 Maintenance Project from On Par Civil Services for \$49,588.75. Council Member Herminghaus seconded the motion and it passed unanimously.
19. Discussed and considered the approval of CenterPoint Energy Gas Line Improvement Plans along N. Piney Point Road at Williamsburg & Kingsworthy. Council Member Bender made a motion to authorize CenterPoint to install gas line improvement plans along N. Piney Point Road at Williamsburg & Kingsworthy. Council Member Herminghaus seconded the motion and it passed unanimously.
20. Discussed and considered action on a right-of-way drainage plan submittal for 11321 Greenvale Drive. Council Member Kollenberg made a motion to approve the right-of-way drainage plan for 11321 Greenvale Drive. Council Member Bender seconded the motion and it passed unanimously.
21. Discussed and considered action the Engineer's Report. The Engineer's Report for this month includes updates to the Wilding Lane Project, other various maintenance projects, and future projects. The City Engineer provided a brief update on Farnham Park, Smithdale Estates, North and South Country Squire. There was discussion regarding payment made to the City of Houston. Council Member Kollenberg made a motion to authorize the Mayor to request money back that was paid to the City of Houston. Council Member Bender seconded the motion and it passed unanimously.
22. Discussed and considered action on a revised landscape proposal from Westco to include pine park mulch and irrigation checks. The annual cost would increase from \$115,800 to \$117,408. Council Member Herminghaus made a motion to accept the revised landscape with the correction to add pine bark mulch. Council Member Bender seconded the motion and it passed unanimously.
23. Discussed and considered approving the Minutes for the Regular Session Meeting held on October 25, 2021. Council Member Bender made a motion to approve the Minutes of the October 25, 2021 Regular Council Meeting. Council Member Thompson seconded the motion and it passed unanimously.
24. Discussed and considered action on any future agenda items, meeting dates, etc. Nothing was added.
25. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code

(Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator.

Council adjourned into a closed session at 8:59 p.m.

Council reconvened into an open session at 9:49 p.m.

25. Proposed action when Executive Session is reconvened.
No formal action taken.

26. Adjourn
Council Member Bender made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 9:49 p.m.

PASSED AND APPROVED this 20th day of December 2021.

Mark Kobelan
Mayor

Karen Farris
City Secretary

**MINUTES
THE CITY OF PINEY POINT VILLAGE
SPECIAL COUNCIL MEETING
MONDAY, NOVEMBER 22, 2021**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A SPECIAL COUNCIL MEETING ON MONDAY, NOVEMBER 22, 2021, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

Council Members Present: Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Brian Thompson

Council Members attending remotely: Henry Kollenberg

City Staff: Karen Farris, City Secretary

City Staff attending remotely: David Olson, City Attorney

Declaration of Quorum and call to order

Mayor Kobelan called the meeting to order at 6:35 p.m.

Pledge of Allegiance

City Council Agenda:

1. Discussed and considered action on the City Administrator's Employment Agreement.

Council adjourned into a closed session at 6:36 p.m.

2. **Executive Session:** The City Council adjourned into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code (Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator and to deliberate employee salary increases.

Council reconvened into an open session at 7:21 p.m.

3. Discussed and considered action on items discussed in Executive Session. Council acted on one item with regard to the new City Administrator. Council Member Herminghaus made a motion to negotiate in regard to Jason Weeks and the conditions discussed in Executive Session. Council Member Thompson seconded the motion and it passed with a vote of four in favor of, and one opposed.

Council Member Bender made a motion to accept the mayor's suggestions for employee recognition. Council Member Dodds seconded the motion and it passed unanimously.

4. **Adjourn**

Council Member Bender made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 7:23 p.m.

PASSED AND APPROVED this 20th day of December 2021.

Mark Kobelan
Mayor

Karen Farris
City Secretary

**MINUTES
THE CITY OF PINEY POINT VILLAGE
SPECIAL COUNCIL MEETING
MONDAY, DECEMBER 6, 2021**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A SPECIAL COUNCIL MEETING ON MONDAY, DECEMBER 6, 2021, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

Council Members Present: Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

City Staff: Karen Farris, City Secretary, David Olson, City Attorney

Declaration of Quorum and call to order

Mayor Pro Tem Bender called the meeting to order at 6:30 p.m.

Pledge of Allegiance

City Council Agenda:

1. Discussed and considered action on the City Administrator's Employment Agreement.
2. **Executive Session:** The City Council adjourned into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code (Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator and to deliberate employee salary increases.
Council adjourned into a closed session at 6:31 p.m.
Council reconvened into an open session at 7:13 p.m.
3. Discussed and considered action on items discussed in Executive Session.
No action taken
4. **Adjourn**
Council Member Dodds made a motion to adjourn. Council Member Thompson seconded the motion and it passed unanimously. The meeting adjourned at 7:14 p.m.

PASSED AND APPROVED this 20th day of December 2021.

Mark Kobelan
Mayor

Karen Farris
City Secretary