



# City of Piney Point Village

7676 WOODWAY DR., SUITE 300  
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271  
FAX (713) 782-0281

## THE CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING MONDAY, JANUARY 25, 2021

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR MEETING ON MONDAY, JANUARY 25, 2021 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

### DECLARATION OF QUORUM AND CALL TO ORDER

### PLEDGE OF ALLEGIANCE

**JANUARY 25, 2021 6:30 P.M MEETING WILL BE HELD VIRTUALLY THROUGH THE USE OF ZOOM. THE DIAL IN NUMBER IS: 884-841-6839 with additional information.**

### Join Zoom Meeting

**<https://us02web.zoom.us/j/8848416839?pwd=RURyandMc3Bc3BaZE5YZTR0d2p0ZDlXZz09>**

**Meeting ID: 884 841 6839**

**Passcode: 3786960901**

**One tap mobile**

**+13462487799,,8848416839,,,,,0#,,3786960901# US(Houston)**

**Dial by your location**

**+1 346 248 7799 (Houston)**

**Meeting ID: 884 841 6839**

**Passcode: 3786960901**

**Find your local number: <https://us02web.zoom.us/u/kevN6YBvUA>**

**CITIZENS WISHING TO ADDRESS COUNCIL** - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter*

1. Discuss and take possible action on the MVPD monthly report
2. Discuss and take possible action on the VFD monthly report

3. Discuss and take possible action on Ordinance Amending Article 4 of Chapter 74 of the Code of Ordinances Establishing Regulations for Fences
4. Discuss and take possible action on Ordinance Amending Article 3 of Chapter 74 of the Code of Ordinances regarding regulations for continuance of non-conforming buildings and structures
5. Discuss and take possible action on Ordinance Amending Article 3 of Chapter 74 of the Code of Ordinances regarding the continuance of non-conforming buildings
6. Discuss and take possible action on Ordinance Amending Division 6 of Article 2 of Chapter 74 of the Code of Ordinances regarding certificates of Occupancy
7. Discuss and take possible action on Ordinance Amending Article 4 of Chapter 74 of the Code of Ordinances Amending the Code of Ordinances regarding regulations for the front and side yards.
8. Discuss and take possible action on Resolution 21.01.25.B. Designating the City's Official Newspaper
9. Discuss and take possible action on Resolution 21.01.25.A Calling a General Municipal election on May 1st, 2021
10. Discuss and take possible action on allowing the City Council and the Planning and Zoning Commission to Call a Joint Public Hearing
11. Discuss and take possible action regarding a joint public hearing between the City Council and the Planning and Zoning Commission to consider proposed Zoning Ordinance changes.
12. Discuss and take possible action on landscaping for two esplanades on Piney Point Road
13. Discuss and take possible action on landscape sprinklers on two esplanades on Piney Point Road
14. Discuss and take possible action on entrance and exit signs
15. Discuss and take possible action on Kinkaid presentation
16. Discuss and take possible action on replacing Banners and Brackets
17. Discuss and take possible action on the Mayor's monthly report, including but not limited to:
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18. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:
  - December 2020 Financials
19. Discuss and take possible action on South Piney Point Road Guardrail
20. Discuss and take possible action on Kensington Clean and TV
21. Discuss and take possible action on survey of the Farnham Park washout
22. Discuss and take possible action on the City Engineer's monthly report
23. Discuss and take possible action the minutes of the December 14<sup>th</sup>, 2020 Council Meeting
24. Discuss and take possible action on future agenda items, meeting dates, etc.
25. **EXECUTIVE SESSION:** The City Council will adjourn into closed executive (CONSULTATION WITH ATTORNEY), and pursuant to Section 551.072 of the State of Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint against and officer or employee.
26. Action outside of Executive Session, if any
27. Adjourn

### **CERTIFICATION**

I certify that a copy of the January 25<sup>th</sup>, 2021 agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in Compliance with Chapter 551, of the Texas Government Code on January 22<sup>nd</sup>, 2021.



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Roger Nelson  
City Administrator

In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide for reasonable accommodations for persons attending City Council meetings. This facility is wheelchair accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours prior to the meeting. Please contact Karen Farris, City Secretary, at 713-782-0271. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071, to consult with an attorney.



**Memorial Villages Police Department**  
**11981 Memorial Drive**  
**Houston, Texas 77024**  
**Tel. (713) 365-3701**

*Raymond Schultz*  
*Chief of Police*

January 11, 2020

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TO: MVPD Police Commissioners  
 FROM: R. Schultz, Chief of Police  
 REF: December Monthly Report

During the month of December MVPD responded/handled a total of 6,436 calls/incidents. 4,813 House watch checks were conducted. 265 traffic stops were initiated with 248 citations being issued for 460 violations. (Note: 20 Assists in Hedwig, 84 in Houston, 6 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

<u>Village</u>	<u>Calls/YTD</u>	<u>House Watches/YTD</u>	<u>Accidents</u>	<u>Citations</u>	<u>Response Time</u>
Bunker Hill:	2205/34182	1790/30460	1	86	2@3:36
Piney Point:	1824/25843	1345/22003	3	98	11@2:59
Hunters Creek:	2265/35623	1677/30831	9	64	9@3:39 22@3:19

*Type and frequency of calls for service/citations include:*

<u>Call Type</u>	<u>#</u>	<u>Call Type</u>	<u>#</u>	<u>Citations</u>	<u>#</u>
False Alarms:	259	Ord. Violations:	22	Speeding:	98
Accidents:	13	Information:	47	Exp. Registration:	54
ALPR Hits:	73	Suspicious Situations:	136	No Ins:	43
Assist Fire:	87	Welfare Checks:	47	No License	33
Assist EMS:	54			Stop Sign	15

*This month the department generated a total of 77 police reports.*

Crimes Against of Persons (2)  
 Agg Assault (DV) 2

Crimes Against Property (28)  
 Burglary of a Motor Vehicle 2  
 Fraud/ID 15  
 Theft Misd. 6

Motor Vehicle Theft 3  
 Credit Card Abuse 1  
 Unlawful Use of a Motor Vehicle 1

Petty/Quality of Life Crimes/Events (47)  
 ALPR Hits (valid) 8  
 Misc. Reports 35  
 Overdose 1

Vandalism 2  
 Mental Health Order 1

Arrest Summary: Individuals Arrested (12)  
 Warrants 4  
 Class 3 Arrests 5

Felony 2  
 DWI 1

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	4,757,898	4,815,125	98.8%
• Operating Expense:	800,242	896,837	89.2%
• Total M&O Expenditures:	5,558,140	5,711,962	97.8%
• Capital Expenses:	138,150	138,000	100%
• Net Expenses:	5,726,290	5,849,962	98%

Follow-up on Previous Month Items/Requests from Commission

- The 2021 RFP for employee Health Care Insurance providers has been initiated. This year will also include supplemental Insurance, Vision and Dental Insurance.

Personnel Changes/Issues/Updates

- Two officers were placed on COVID leave as the result of an exposure to a confirmed positive family member. One employee has returned to duty.
- Annual Evaluations were completed for all employees.
- All employees finished up completing the 2020 physical assessments. Due to COVID protocols they were self-assessments. As a result of the testing, one employee is being set-up with a physical conditioning plan to assist him with improving his anaerobic condition.
- 2020 Annual Physical Examinations were completed, and documentation received by the HR manager.
- One of our CID detectives has decided to rotate patrol in January. An opening for a detective has been posted and a selection process has been initiated. 8 officers have showed interest in the CID position.
- Dispatch personnel held their annual work bid and have made seniority-based shift changes.
- Eligible Personnel have been scheduled to receive approved annual salary adjustments effective 1/2/21.

Major/Significant Events

- On December 17, 2020 officers escorted the Annual Twinkle Light Parade through Bunker Hill. The department also had 2 floats in the parade. Attendance was high and there were no issues with traffic.
- 12/30/20 at 14:00 Hours. Officers dealt with a resident who had been threatening suicide and making threats to harm others. Officers attempted to negotiate with the subject who refused to communicate with them. The subject attempted to flee from his home and was taken into custody by officers. The subject was found to be in possession of an assault rifle, handgun and 160 rounds of ammunition.

Status Update on any Major Projects

- MVPD participated in pre-construction meetings with BH and BHE Staff for the construction and traffic management plan for the new school. A signage plan was put together, and an operational plan prepared for first the 90 days of the project.
- The ALPR project completed 2020 with 61 stolen vehicle recoveries, 5 Missing persons recoveries and 1 fugitive apprehension. The value of the recovered stolen vehicles was estimated at \$1.1 million dollars.

V-LINC new registrations in December: +28

BH – 1291 (+11)

PP – 898 (+6)

HC – 1356 (+8)

Out of Area – 449 (+3)



**AMENDMENT NO.2020-02**

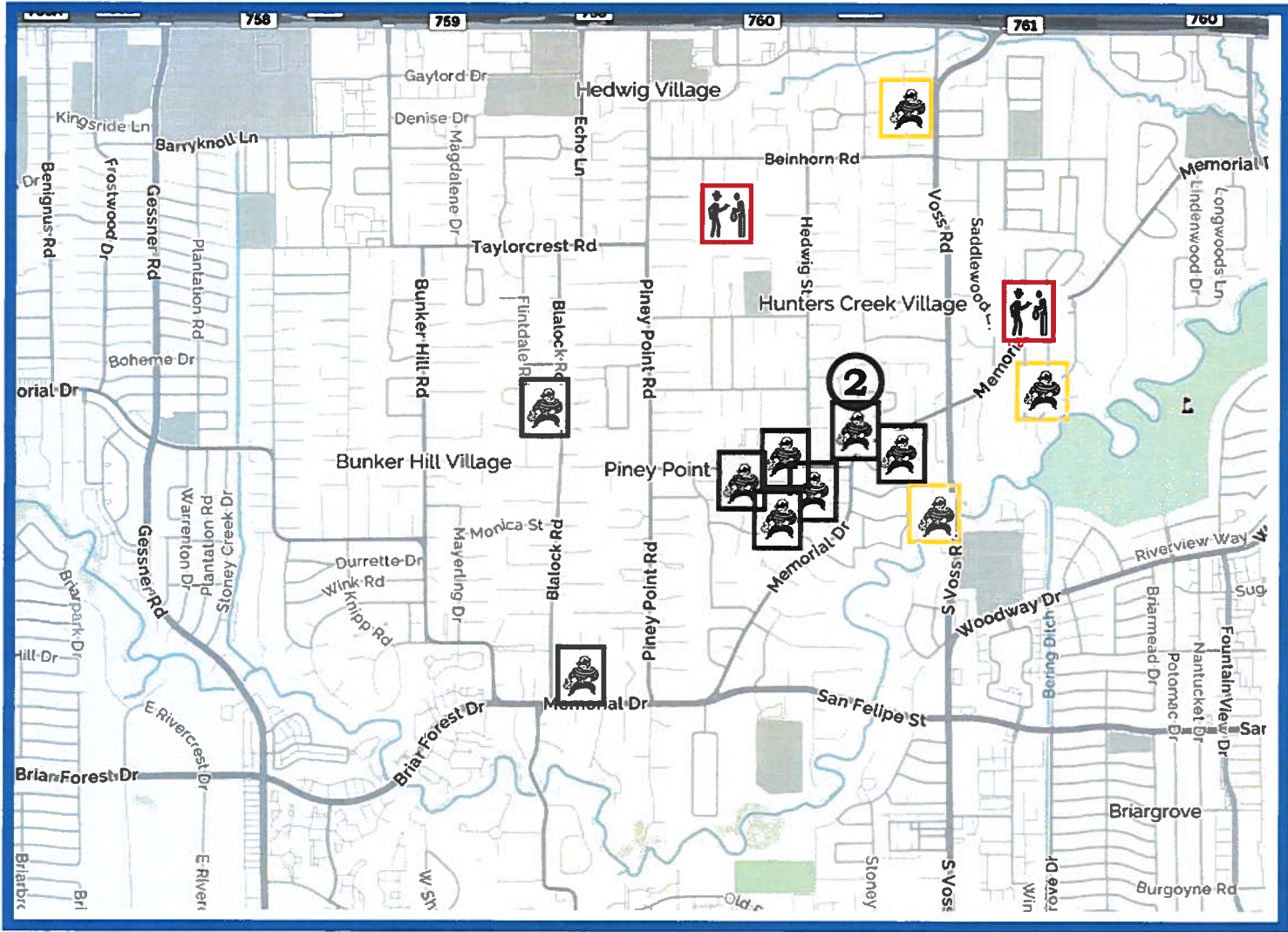
**To  
The Amended Budget of the Memorial Villages Police Department  
For Fiscal Year 2020  
General Fund**

DESCRIPTION/PURPOSE: Reclassify budget line items. - Operating Expenditures

<b>ACCOUNT-INCREASE IN APPROPRIATIONS</b>	<b><u>ACCOUNT NO.</u></b>	<b><u>AMOUNT</u></b>
Regular Wages	100	\$38,000.00
Auto Maintenance	310	\$6,500.00
Computers	500	\$100.00
Water/Sewer	620	\$200.00
Equipment Maintenance Contracts	700	\$6,000.00
Legal/Professional	720	\$23,000.00
Software Maintenance Contracts	740	\$200.00
Firearms Training & Ammo	830	\$400.00
COVID 19		\$48,000.00
	<b>TOTAL</b>	<b><u>\$122,400.00</u></b>

<b><u>ACCOUNT-(DECREASE) IN APPROPRIATIONS</u></b>	<b><u>ACCOUNT NO.</u></b>	<b><u>AMOUNT</u></b>
Overtime	110	(\$25,000.00)
Court/Bailiff Overtime	115	(\$19,000.00)
Health Insurance	130	(\$30,000.00)
Workers Compensation	140	(\$5,000.00)
Damage Repair	330	(\$5,000.00)
Training & Professional Dues	840	(\$30,000.00)
Recruiting Costs	860	(\$8,400.00)
	<b>TOTAL</b>	<b><u>(\$122,400.00)</u></b>

**NET EFFECT TO BUDGET IS: \$0.00**




### 2020 Burglary Map

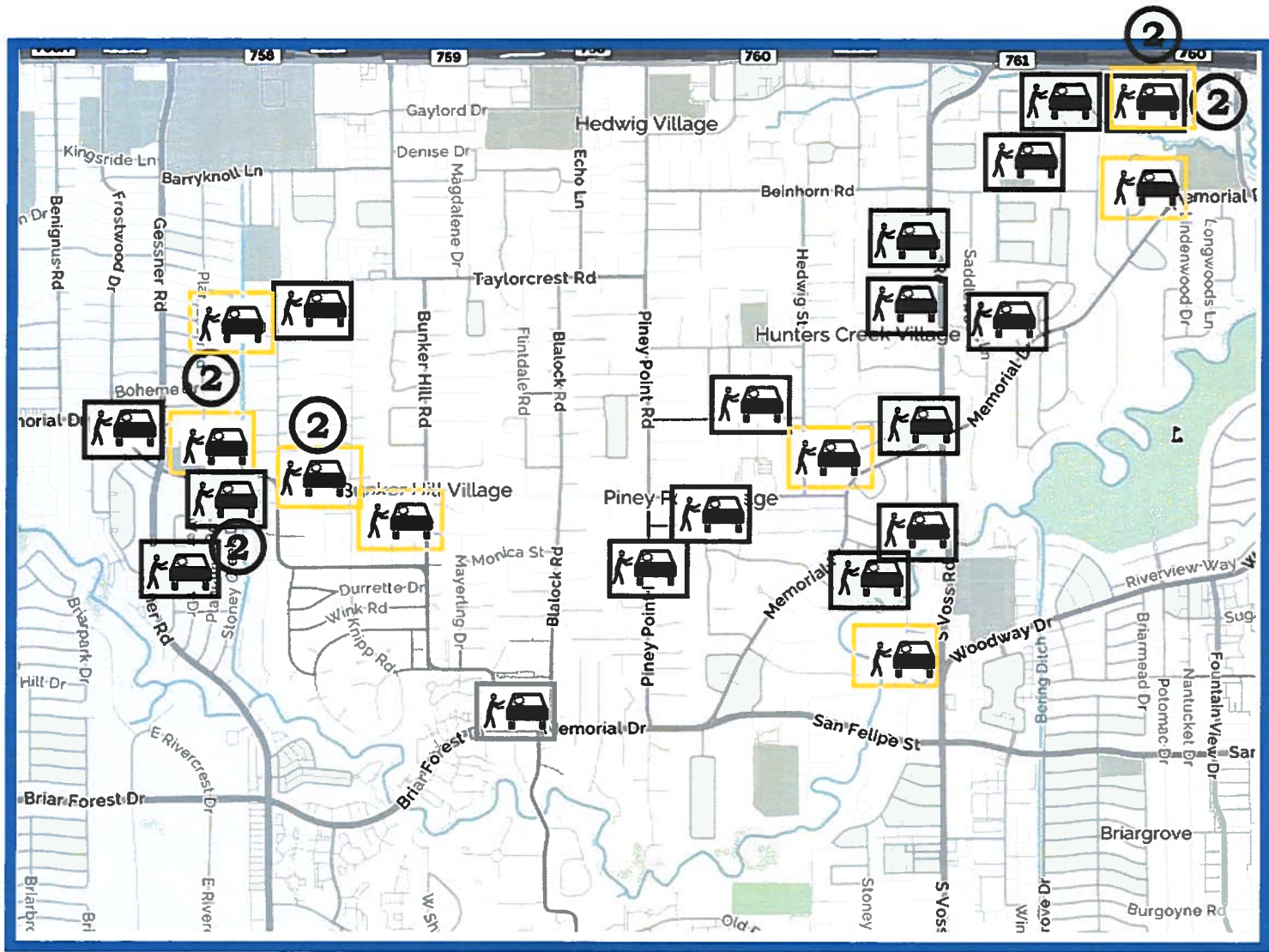
Address	Alarm	POE
22 Willowron	N	Rear Door Force
11603 Mockingbird	N	Veh in Open Gar
11110 Green Bay	N	Rear Win open
209 Bryn Mawr	Y	Rear Door Force
11150 S Country	Y	Rear Door Force
11215 Montebello	Y	Front Door Force
4 Lacewood	N	Rear Door Force
11101 S Country Sq	N	Rear Door Force
411 Hunterwood	Y	Garage UNL
225 Millbrooke	N	Garage Open
8 Hunters Ridge	Y	Rear Door Force
906 Creekwood	N	Ruse

### 2020 Robberies

Address	MO
6 Smithdale Estates	Purse at Ft Door
602 Hunters Way	Armed Car Jack

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery

## 2020 Auto Burglary Map



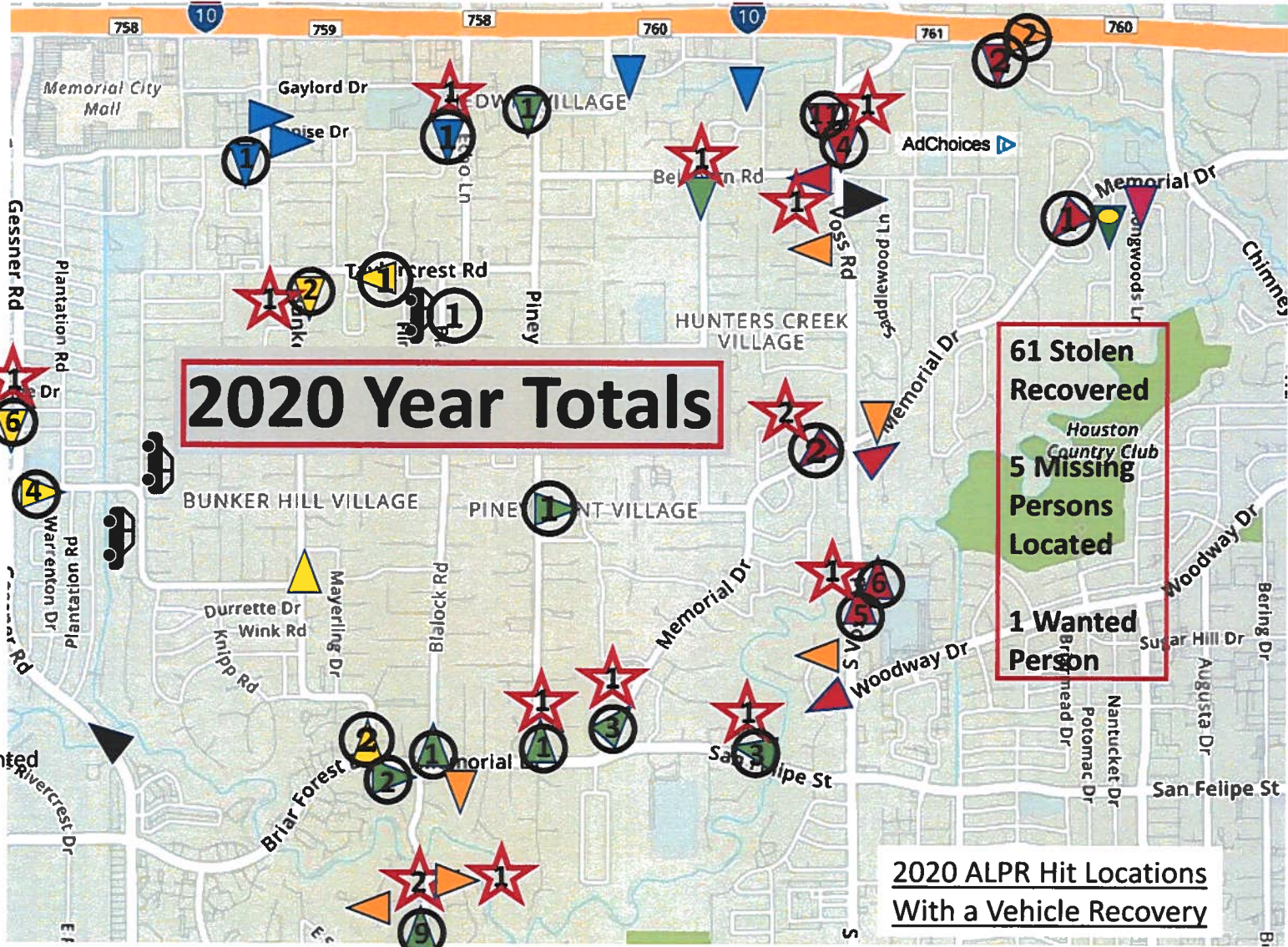
Address	POE
12210 Valley Star	Side Window
11910 Broken Bough	UNL Door
933 Hickory Hollow	UNL Door
12126 Tara	Side Window
12330 Tealwood North	UNL Door
8435 Katy FWY	UNL Door
906 Flint River	UNL Door
422 Piney Point	UNL Door
11230 Hermosa	UNL Door
11106 Wickway	UNL Door
206 Caruthers	UNL Door
8333 Katy	UNL Door
12122 Memorial	Side Window
203 Plantation	UNL Door
238 Plantation	UNL Door
518 Lanecrest	Side Window
711 Riverview Way	UNL Door
836 Country Lane	UNK TK Bed
11007 Landon Ln	UNL Door
10710 Bridlewood	UNL Door
615 Hunters Grove	UNL Door
11935 Arbordale	UNL Door
212 Bylane	UNL Door
926 Huntington CV	UNL Door
337 Folwell	UNL Door
10910 Long Shadow	UNL Door
8425 Katy FWY	Slider
11901 Heritage Ln	UNL Door
11934 Arbordale	Rear Window

Daytime Burglary

Nighttime Burglary

② ③ ④





# 2020 Year Totals

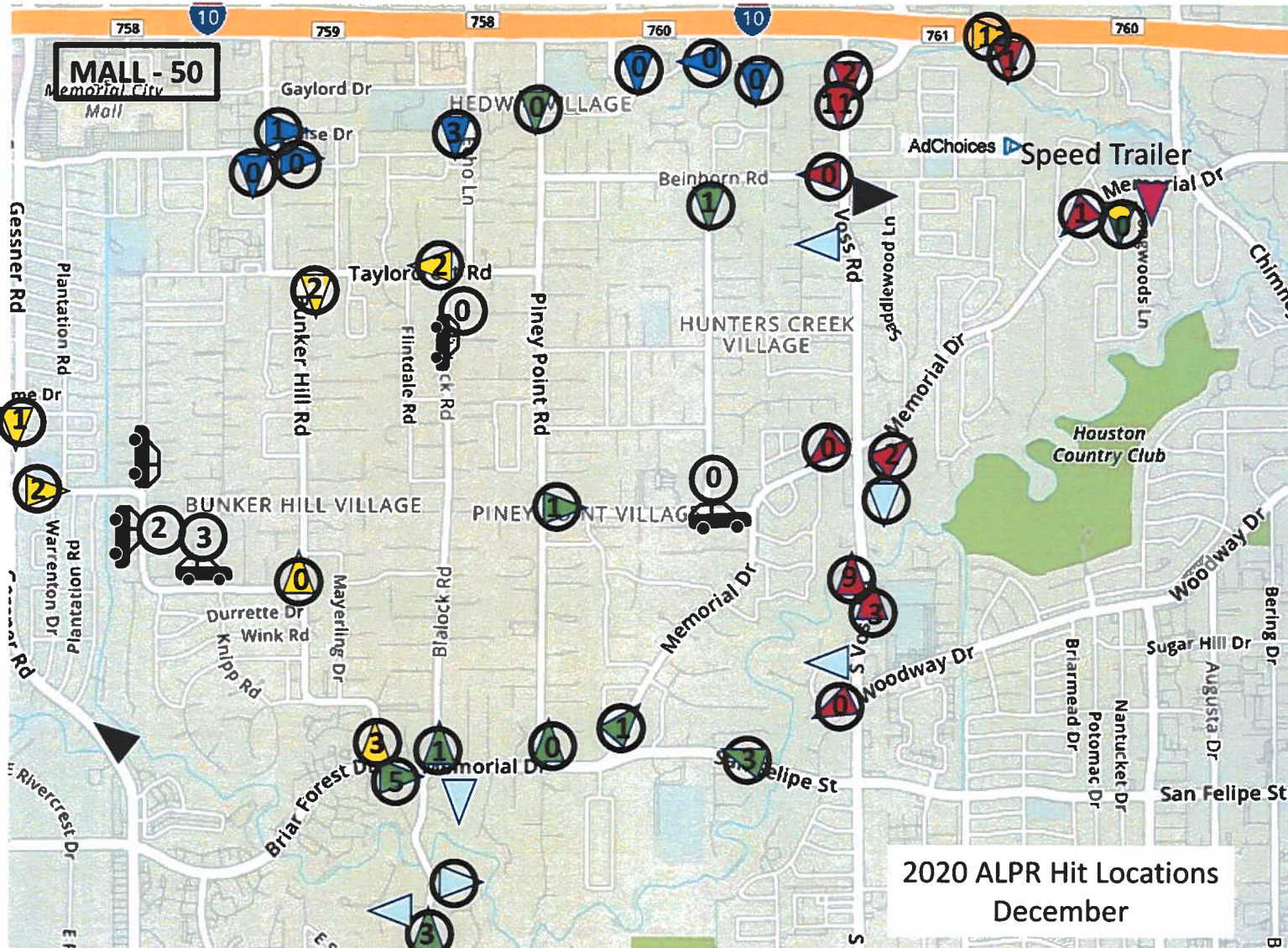
61 Stolen Recovered  
 5 Missing Persons Located  
 1 Wanted Person

2020 ALPR Hit Locations  
 With a Vehicle Recovery

12/31/20

- Hedwig
- Bunker Hill
- Piney Point
- Hunters Creek
- Mobile Locations
- Stolen/Wanted
- Inv Solved
- 1 2 3

- Lindenwood HOA
- Longwoods HOA
- In Process
- HOA Cameras



Hedwig



Bunker Hill



Piney Point



Hunters Creek



Mobile  
Locations



HOA  
Cameras



Lindenwood  
HOA



Longwoods  
HOA



In Process



73 Hits  
+  
4 Hedwig  
+  
50 Mall

12/31/20

## 2020 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	7:46:27	4:07:52	7:15:21	10:53:17	6:14:25	8:17:42	11:00:34	8:15:22	7:23:48	10:36:28	7:47:02	6:25:21	1	5
BIEHUNKO, JOHN	13:02:04	14:54:33	9:01:13	16:30:24	10:16:57	9:50:04	16:17:59	7:04:56	10:00:03	7:11:12	10:49:54	12:43:51	2	13
BOGGUS, LARRY	20:23:44	15:24:33	16:44:41	10:13:20	16:13:24	7:14:25	2:29:22	11:43:44	14:47:17	15:05:33	12:32:47	11:28:28	3	6
BRACHT, DANIEL	14:03:18	15:34:43	12:36:45	9:17:50	6:59:14	9:39:29	11:00:39	6:28:03	5:15:53	8:33:37	10:24:01	12:20:24	0	9
BURLESON, Jason	7:45:56	13:35:03	7:16:26	7:33:38	13:44:01	15:35:04	14:08:59	13:42:11	6:31:06	15:33:54	13:50:00	9:17:54	2	
CADENA, VANESSA	20:57:17	17:39:42	18:40:55	16:47:33	19:28:19	14:46:17	2:46:18	11:26:50	5:22:52	15:24:20	15:57:09	24:08:02	4	2
CANALES, RALPH EDWARD	14:39:35	13:47:14	9:58:28	9:29:05	14:47:51	8:26:53	11:47:34	5:33:19	8:35:32	12:04:17	5:34:13	10:58:55	4	14
CERNY, BLAIR C.	4:49:50	19:25:49	11:58:56	17:43:42	18:09:37	16:07:02	25:25:00	13:54:33	12:21:04	12:01:16	22:42:18	13:49:45	7	4
HARWOOD, NICHOLAS	13:39:36	14:10:55	2:17:22	10:59:38	12:04:32	13:16:02	20:54:02	15:04:14	14:26:57	13:30:36	14:46:34	15:43:58	4	28
JARVIS, RICHARD	38:52:26	22:25:37	10:04:09	8:52:25	20:29:48	13:44:40	20:01:30	16:53:46	15:37:44	22:54:46	16:29:34	20:37:17	11	16
JOLIVET, CHARLES	17:12:39	18:35:09	6:19:11	6:59:44	16:10:15	10:16:14	12:10:54	13:54:24	4:48:49	13:10:10	5:42:34	20:30:09	1	
JONES, ERIC	1:40:48	0:00:00	2:52:11	1:29:07	2:27:34	0:25:53	5:45:14	0:08:23	0:00:00	0:00:00	0:35:28	0:18:51		
KELSO JR, RONALD K	2:44:33	6:12:45	0:24:12	16:20:06	8:23:13	7:12:12	3:06:19	5:09:58	0:00:00	3:50:05	4:21:04	0:19:44		
LERMA, FRANK	5:38:37	15:52:34	1:54:02	9:32:00	3:47:07	2:53:57	0:00:00	0:19:42	4:50:52	8:59:07	4:39:24	4:38:41	1	
MCELVANY, ROBERT	8:18:04	14:18:27	12:47:52	10:23:58	1:51:46	4:22:07	12:08:06	7:25:00	7:17:26	13:49:18	10:40:47	19:51:07	3	
MILLER, OSCAR	2:42:40	2:51:20	8:34:23	13:29:32	10:14:55	15:13:35	17:19:27	8:55:21	11:54:53	14:22:33	8:36:02	12:06:06	3	
NASH, CHRISTOPHER	28:31:10	15:29:03	19:13:08	18:20:54	18:53:26	24:06:02	7:47:27	0:00:00	11:37:08	14:01:45	18:24:13	18:58:32	7	4
NOWLIN, DONALD L	11:12:43	28:35:23	9:17:31	11:29:15	15:24:28	12:50:23	15:35:57	12:22:39	11:45:48	21:40:14	18:53:29	14:59:45	2	42
OWENS, LANE	0:14:42	1:30:29	0:00:00	0:00:00	1:08:53	0:00:00	0:15:57	0:00:00	1:52:55	0:16:58	0:00:00	1:19:19		
PAVLOCK, JAMES ADAM	6:22:26	11:48:32	8:48:47	7:55:45	10:51:53	0:34:20	8:22:18	7:01:11	2:59:07	7:10:56	4:57:45	11:13:55		
RODRIGUEZ, CHRISTOPHER	5:12:41	4:39:42	5:55:59	18:10:13	10:57:33	12:48:04	5:29:29	3:42:23	1:57:00	5:43:27	0:44:04	4:17:32		
SCHANMEIR, CHRISTIAN	12:06:22	14:35:02	12:46:49	14:00:33	9:29:01	17:06:51	2:13:10	6:48:34	6:31:58	0:00:00	0:23:34	0:16:06	1	
SCHULTZ, RAYMOND	1:23:48	0:44:16	0:20:02	4:02:00	2:32:10	1:55:46	4:52:32	0:50:24	0:28:57	0:00:00	0:23:34	1:54:44		
SILLIMAN, ERIC	7:52:27	17:00:02	10:25:56	17:10:04	13:35:54	9:01:33	11:50:01	12:32:31	12:11:37	16:23:37	17:27:40	16:11:43	5	43
SISSION, KYLE J	0:00:00	0:00:00	1:23:31	0:43:24	0:41:47	0:23:28	2:12:40	2:12:34	0:00:00	0:00:00	0:51:08	1:12:33		
SPRINKLE, MICHAEL	4:11:54	10:11:38	6:25:27	2:50:16	2:47:07	5:52:39	8:14:06	1:53:38	4:49:17	13:39:22	4:01:47	3:46:54		1
TAYLOR, CRAIG	15:47:28	18:58:41	20:05:55	10:23:31	9:10:29	10:17:09	7:09:53	14:21:22	15:06:52	17:45:27	11:08:13	13:20:40	2	
TORRES, PATRICK	1:01:08	1:02:53	12:25:13	13:19:18	9:18:02	16:46:09	9:37:53	13:17:42	12:02:47	6:32:52	16:35:56	11:05:09	4	
TUGGLE, JAMES	13:39:46	14:26:44	12:53:29	10:32:32	10:09:11	8:19:47	8:16:12	8:02:14	11:43:40	5:47:20	11:16:21	15:38:10	2	10
VALDEZ, JUAN	19:48:46	16:17:39	19:37:12	15:04:39	15:20:13	17:21:41	13:30:50	15:22:54	6:58:04	17:26:47	12:04:54	20:48:01	5	18
VASQUEZ, MONICA				15:45:17	22:35:41	22:11:45	14:38:40	13:24:50	13:19:40	20:31:01	20:27:39	14:50:28	1	11
WHITE, TERRY	16:06:36	28:42:38	14:37:43	14:27:56	16:39:05	13:03:26	15:18:40	13:29:47	12:20:12	27:03:28	13:09:37	16:21:54	2	22

\* = Admin Asmt.

77 248

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
911 Phone Calls	422	548	395	299	262	289	316	263	257	279	280	351	3961
3700 Phone Calls	2612	2306	2341	2395	2452	2528	2631	2204	2086	2268	1982	2235	28040
DP General Phone Calls*	62:09:26	63:05:30	40:09:43	40:19:19	44:50:50	60:56:59	68:36:49	58:17:23	53:09:32	56:33:57	43:36:09	49:08:51	

\* This is the minimal time as all internal calls route through the 3700 number.

## December VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
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Total – 7	2:55
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Fire – 2	2:48
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EMS – 5	3:06
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### By Village

BH Fire – 0	0
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BH EMS – 1	4:18
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PP Fire – 1	2:12
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PP EMS – 2	1:54
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HC Fire -1	2:43
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HC EMS -2	3:41
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### Combined VFD Events (Priority + Radio)

Total – 57	3:38
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Fire – 42	3:40
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EMS – 15	3:37
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### Radio Call Events

Total – 50	3:46
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Fire- 40	3:43
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EMS- 10	3:55
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## 2020 Total Incidents

2020	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	10	96	107	51	7824	6112	3248	2733	2166	1690	2117	1614
February	3	16	82	101	42	6182	4519	2148	1690	1578	1135	2201	1672
March	1	21	40	62	6	7095	6188	2767	2511	1635	1371	2607	2300
April	1	19	41	61	11	6390	5470	1897	1669	2067	1771	2356	2025
May	4	25	39	68	9	7354	6352	2187	1919	2208	1931	2912	2500
June	1	24	36	61	6	10053	8983	3602	3283	2904	2614	3499	3085
July	1	26	49	76	12	12864	12032	4858	4635	3583	3332	4362	4052
August	2	21	40	63	8	11704	10812	3852	3616	2869	2593	4936	4601
September	0	18	37	55	5	8331	7517	3238	2915	1891	1658	3241	2941
October	1	43	36	80	11	6825	5773	2133	1884	1795	1490	2781	2399
November	2	18	48	68	5	5827	4861	2047	1815	1323	1073	2346	1965
December	2	28	47	77	12	6436	4813	2205	1790	1824	1345	2265	1677
<b>Total</b>	<b>19</b>	<b>269</b>	<b>591</b>	<b>879</b>	<b>178</b>	<b>96885</b>	<b>83432</b>	<b>34182</b>	<b>30460</b>	<b>25843</b>	<b>22003</b>	<b>35623</b>	<b>30831</b>

2019 Totals	19	159	1001	1179	580	113459	91672	40711	34541	28785	22638	40905	34223
Difference	0	(+100)	(-410)	(-300)	(-402)	(-16574)	(-8240)	(-6529)	(-4081)	(-2942)	(-635)	(-5312)	(-3392)
% Change	0	69.1	-40.9	-25.4	-69.3	-14.6	-8.9	-16	-16	-10.2	-2.8	-12.9	-9.9

ALPR Recoveries

Num	Plate	Vehicle	Loc	Val	Links
1	KHM2376	Ford F350	22	\$ 48,000.00	Drugs-Meth 1/5/2021

Plate Recoveries

Plate Recove	Date	Links
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Firearm in vehicle

2021 Value	\$ 48,000.00
2020 Value	\$ 1,147,500.00
2019 Value	\$ 438,000.00
<b>Program Total</b>	<b>\$ 1,633,500.00</b>

INVESTIGATIVE LEADS



# VILLAGE FIRE DEPARTMENT

901 Corbindale Rd  
Houston, Texas 77024  
713-468-7941

ISO Class I

## 2020 Annual Report

Number of Emergency Responses: 4014  
Number of Emergency Incidents: 2235

Fire Type Calls: 1343 % of Calls: 57%  
EMS Type Calls: 892 % of Calls: 43%

Total number of EMS patients: 914  
Total Number of patients transported: 594  
Min. number of firefighters/paramedics on duty: 10  
Average number of firefighters/paramedics on duty: 11  
Most common hospital transported to:  
    Memorial City Medical Center: 71%  
% of Patients over age of 50: 58%  
% of Patient over age of 75: 31%  
Average minutes transport to hospital: 12  
Total amount billed for EMS transports: \$1,428,073  
Total revenue received from EMS transports: \$ 263,481

Total number of working fires: 6  
Total amount of fire loss: \$727,000  
Number of non-firefighter injuries: 0  
Number of firefighter injuries: 0  
  
Average dispatch time in seconds: 0:36  
Average Turnout Time in seconds: 0:50  
Average Response Time for Life Threatening EMS Calls: 4:36  
Average Response Time for Life Threatening Fire Calls: 4:48

### Financials:

Operating Budget: \$6,365,470  
Vehicle Replacement: \$ 160,000  
Facility: \$1,500,000  
Number of general plans reviewed by Fire Marshal: 77  
Number of sprinkler systems reviewed: 177  
Number of fire inspections: 539  
Number of tours in the station and at schools: 41  
% of homes with fire sprinkler systems: 31%  
Total hours of fire and EMS training: 9153.32

### Significant Projects:

- Began construction of fire station addition & renovation.
- Received Replacement Fire Engine.
- Developed and Initiated COVID 19 protocols.
- Built and operating new Fire & EMS Dispatch Center.
- Initiated new Computer Aid Dispatch and Record Management System .

### EMS Calls

	2020	2019
Fall	145	164
Sick	153	161
Diff. Breath.	80	68
Unconscious	79	72
Medical Alarm	59	44
Unknown Type	50	65
Chest Pain	43	50
Injured Person	38	39
Heart Problem	36	34
Stroke	29	22
Psychiatric	27	24
Seizures	24	24
Overdose	20	17
Bleeding	17	14
Abd. Pain	15	14
Cardiac Arrest	14	8
Diabetic	13	13
Person Dead	13	5
Assault	7	8
Choking	7	3
Headache	6	4
Back Pain	4	7
Childbirth	3	2
Shooting/Stab	3	1
Drowning	2	0
Allergic React	1	9
Animal Bite	1	3
EMS Service	1	0
Eye Injury	1	1
Heat Exposure	1	2
Electrocution	0	1

### Fire Calls

	2020	2019
Fire Alarm Res	314	336
Vehicle Collisi	284	223
Auto Aid	241	220
Fire Alarm Bus	124	99
Service Call	77	88
Unknown Odoi	58	3
Tree In Road	48	29
CO Alarm	33	33
Power Lines	31	25
Transformer	28	15
House Fire	22	20
Check for Fire	29	27
Elevator Res.	13	15
Vehicle Fire	11	24
Electric Fire	5	2
Child in Locke	4	7
Entrapment	4	0
Oven Fire	4	0
Business Fire	3	1
Trash Fire	3	6
Grass Fire	2	4
Smoke Bus.	2	2
Explosion	1	1
Fuel Spill	1	3
Lightning Strik	1	2
Water Rescue	0	5

### Number of Staff:

33 Firefighter/Paramedics  
4 Dispatchers  
2 Administrative Staff  
1 Fire Marshal  
1 Fire Chief



### Number of Responses by Truck:

Engine 1 1591  
Engine 2 162  
Ladder 1 514  
Rescue 1 1104  
Rescue 2 167  
Rescue 3 33  
Deputy Chief 407

To Save Lives and Protect Property

A	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15													
																Total Number of Incidents 2020			Life Threatening (LT) EMS Incidents					Life Threatening (LT) Fire Incidents				
																Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2020 Calls are:	
Bunker Hill Village	157	137	294	54	4:15	100%	6:16	100%	15	6:09	100%	53%	47%	61	39%													
Hedwig Village	189	200	389	114	3:28	100%	3:28	100%	24	3:41	100%	49%	51%	70	37%													
Hilshire Village	17	34	51	11	3:10	100%	6:22	100%	2	5:37	100%	33%	67%	6	35%													
Hunters Creek Village	281	149	430	54	3:55	100%	5:52	100%	22	4:39	100%	65%	35%	100	38%													
Piney Point Village	225	137	362	52	3:07	100%	5:41	100%	15	5:14	100%	62%	38%	115	51%													
Spring Valley Village	212	180	392	76	2:19	100%	4:53	100%	18	4:51	100%	54%	46%	47	22%													
Houston	196	0	196																									
<b>Totals</b>	<b>1277</b>	<b>837</b>	<b>2114</b>	<b>361</b>	<b>3:22</b>	<b>100%</b>	<b>5:25</b>	<b>100%</b>	<b>96</b>	<b>5:02</b>	<b>100%</b>	<b>60%</b>	<b>40%</b>	<b>399</b>	<b>37%</b>													

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which our "fire type" calls.

Column 14: Reflects the year to date, percentage of call which our "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.



TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

MEETING DATE: January 25<sup>th</sup>, 2021

SUBJECT: An ordinance amending Article 4 of Chapter 74 of the Code of Ordinances

Agenda Item: 3

This agenda item calls for the Council to consider amending Article 4 of Chapter 74 of the Code of Ordinances regarding fences and walls in front yards and fences, sides and rear yards adjacent to a street.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ARTICLE IV OF CHAPTER 74 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING PARAGRAPH (3) OF SUBSECTION (i) OF SECTION 74-245 IN ITS ENTIRETY AND ADDING A NEW PARAGRAPH (3) OF SUBSECTION (i) OF SECTION 74-245, ESTABLISHING REGULATIONS FOR FENCES, SIDE AND REAR YARD ADJACENT TO A STREET; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

**Section 1.** That Paragraph (3) of Subsection (i) of Section 74-245 be deleted in its entirety and a new Paragraph (3) of Subsection (i) of Section 74-245 be added to provide as follows:

**“Article IV. – DISTRICT REGULATIONS**

\* \* \*

**Sec. 74-245 – Supplementary district regulations.**

\* \* \*

(i) *Fences and walls in required yards.* No fence or freestanding fence-type wall shall be permitted in any required yard except as specifically authorized below:

\* \* \*

(3) *Fences, side and rear yard adjacent to a street.* Fences may be constructed within a required side or rear yard adjacent to a street if such fence does not exceed eight feet in height above the natural grade of the lot at the lot line adjacent to such fence, and the fence is either (i) an 80 percent fence, or (ii) an authorized wooden fence with landscaping from a City approved landscaping plan and placed on the side of the fence

adjacent to the street. The property owner is responsible for maintaining the fence and landscaping, and removing and replacing the landscaping from the street and associated right-of-way if the City has to perform work in the right-of-way encumbered by such landscaping. Any fence constructed between the main building and an adjacent street shall have the finished exterior side facing the adjacent street, and shall have no posts or rails visible from such adjacent street, irrespective of the distance from the fence and the adjacent lot line or street.”

**Section 2.** Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 4.** All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this \_\_\_th day of \_\_\_\_\_, 2020.

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Mark Kobelan  
Mayor

ATTEST:

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Karen Farris  
City Secretary

**TO:** The Honorable Mayor and Members of the City Council

**FROM:** Roger Nelson, City Administrator

**MEETING DATE:** January 25<sup>th</sup>, 2021

**SUBJECT:** An ordinance amending Article 3 Chapter 74 of the Code of Ordinances

**Agenda Item: 4**

This agenda item calls for the Council to consider amending Article 3 of Chapter 74 of the Code of Ordinances concerning the continuance of nonconforming buildings and structures.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ARTICLE III OF CHAPTER 74 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING SUBSECTION (a) OF SECTION 74-212 IN ITS ENTIRETY AND ADDING A NEW SUBSECTION (a) OF SECTION 74-212, ESTABLISHING REGULATIONS FOR THE CONTINUANCE OF NONCONFORMING BUILDINGS AND STRUCTURES; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

**Section 1.** That Subsection (a) of Section 74-212 be deleted in its entirety and a new Subsection (a) of Section 74-212 be added to provide as follows:

**“Article III. – NONCONFORMITIES**

\* \* \*

**Sec. 74-212 – Nonconforming buildings and structures.**

(a) *Continuance of nonconforming buildings and structures.* Subject to the limitations herein set forth, any nonconforming building or structure, lawfully existing, may be occupied and maintained in good repair, but may only be enlarged or extended as follows.

- 1) The first floor of a nonconforming main building, excluding any portion of an accessory building, ~~or structure~~ or attached garage, may be enlarged or extended into a side or rear yard in a manner that does not exceed the encroachment created by the nonconforming main building.

2) A nonconforming main building that is extended into a yard must otherwise comply with all the regulations and ordinances of the city.”

**Section 2.** Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 4.** All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this \_\_\_th day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
Mark Kobelan  
Mayor

\_\_\_\_\_

**Karen Farris**  
**City Secretary**



**TO:** The Honorable Mayor and Members of the City Council

**FROM:** Roger Nelson, City Administrator

**MEETING DATE:** January 25<sup>th</sup>, 2021

**SUBJECT:** An ordinance amending Article 3 of Chapter 74 of the Code of Ordinances

**Agenda Item: 5**

This agenda item calls for the Council to consider amending Article 3 of Chapter 74 of the Code of Ordinances regarding fences and walls in front yards and fences, sides and rear yards adjacent to a street.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ARTICLE III OF CHAPTER 74 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING SUBSECTION (a) OF SECTION 74-212 IN ITS ENTIRETY AND ADDING A NEW SUBSECTION (a) OF SECTION 74-212, ESTABLISHING REGULATIONS FOR THE CONTINUANCE OF NONCONFORMING BUILDINGS AND STRUCTURES; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

**Section 1.** That Subsection (a) of Section 74-212 be deleted in its entirety and a new Subsection (a) of Section 74-212 be added to provide as follows:

**“Article III. – NONCONFORMITIES**

\* \* \*

**Sec. 74-212 – Nonconforming buildings and structures.**

(a) *Continuance of nonconforming buildings and structures.* Subject to the limitations herein set forth, any nonconforming building or structure, lawfully existing, may be occupied and maintained in good repair, but may not only be enlarged or extended unless the enlargement or extension complies with all the regulations and ordinances of the city as follows.

- 1) The first floor of a nonconforming main building, excluding any portion of an accessory building or structure, may be enlarged or extended into a yard in a manner that does not

exceed the encroachment created by the nonconforming main building.

1)2) A nonconforming main building that is extended into a yard must otherwise comply with all the regulations and ordinances of the city.”

**Section 2.** Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 4.** All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this \_\_\_th day of \_\_\_\_\_, 2020.

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Mark Kobelan

ATTEST:

Mayor

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Karen Farris  
City Secretary

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

MEETING DATE: January 25<sup>th</sup>, 2021

SUBJECT: An ordinance amending Division 6 of Article 2 of Chapter 74 of the Code of Ordinances regarding the continuance of nonconforming buildings

Agenda Item: 6

This agenda item calls for the Council to consider amending Division of Article 2 of Chapter 74 of the Code of Ordinances regarding certificates of occupancy.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING DIVISION 6 OF ARTICLE II OF CHAPTER 74 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING SECTION 74-176 IN ITS ENTIRETY AND ADDING A NEW SECTION 74-176, ESTABLISHING REGULATIONS FOR CERTIFICATES OF OCCUPANCY, TEMPORARY CERTIFICATES OF OCCUPANCY, AND RELATED FISCAL SECURITY; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

**Section 1.** That Section 74-176 be deleted in its entirety and a new Section 74-176 be added to Division 6 of Article II of Chapter 74 to provide as follows:

**“Article II. – Administration**

\* \* \*

**Division 6. – Certificate of Occupancy**

**Sec. 74-176 – Certificates of occupancy or completion, temporary certificates of occupancy and related fiscal security.**

Before occupancy, use or change of use, a certificate of occupancy shall be required upon substantial completion for any of the following:

- (1) Occupancy and use of a building erected or structurally altered.
- (2) Change in use of an existing building to a use of a different classification.
- (3) Occupancy and use of vacant land.
- (4) Change in the use of land to a use of a different classification.
- (5) Any change in the use of a conforming use.

- (6) A person may file an application with the building official for the installation of gas meters before the issuance of a certificate of occupancy, provided that:
- a. The proposed use or temporary occupancy, if applicable, is not hazardous to life, health, or public safety; and
  - b. The applicant posts fiscal security with the building official equal to the estimated cost to perform the installation of the gas meter, but in no event shall exceed \$2,000. A qualified professional must provide the city building official with an estimate of the cost, and the building official's approval of the estimate is required. An applicant must post the security as a cash deposit.
- (7) A temporary certificate of occupancy may be obtained if the structure has been completed and the issuance of the final certificate of occupancy is solely dependent upon the successful completion of all exterior improvements, exterior inspections, and the building final, provided that:
- a. A preliminary final walk-through has been completed, and successful passage of such walk-through confirmed, by two of the three following City Officials: the Building Official, the City Administrator, or the Mayor; and
  - b. The occupancy of the building is not hazardous to life, health, or public safety; and
  - c. The structure has successfully passed all interior inspections, including completion of the interior final; and
  - d. The applicant posts fiscal security with the building official in the amount of \$25,000.00. An applicant must post the security as a cash deposit; and
  - e. The property owner and builder affirm, in writing, that the property will be able to receive a Certificate of Occupancy within 45 days of the issuance of the Temporary Certificate of Occupancy. Furthermore, the property owner and builder agree that for each day beyond the 45 day time period, the property owner will pay \$2,000 a day

from the fiscal security as liquidated damages for failure to comply with the terms of this Section; provided, however, the property owner and builder may appeal the amount of liquidated damages assessed under this subsection.

- f. The applicant may request a maximum of two 30 day extensions if the applicant can establish that extraordinary circumstances exist that will reasonably prevent the property from being ready to receive a Certificate of Occupancy within the initial 45 day Temporary Certificate of Occupancy period or within any subsequently approved 30 day extension period, if applicable. Such request must be in writing and on a form approved by the City. The City Administrator shall consider any such request and approve or deny such request. The City Administrator's determination on any request for extension may be appealed to the City Council. A determination made by the City Council on any such appeal shall be final.
  
- g. A property owner and builder have the burden to establish that extraordinary events have occurred that prevented the timely compliance with the 45 day Temporary Certificate of Occupancy period or any subsequent extension thereof. City Council has absolute discretion as it relates to any relief granted under this subsection. A determination made by the City Council on any such appeal shall be final.

- (8) The city shall return any remaining fiscal security, if any, to the applicant if the building official determines that the applicant has obtained a certificate of occupancy; provided, however, if the building official determines that an applicant has breached the obligations secured by the fiscal security, such fiscal security shall be paid to the city as liquidated damages."

**Section 2.** Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each



day of violation shall constitute a separate offense.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 4.** All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this \_\_\_th day of \_\_\_\_\_, 2020.

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Mark Kobelan  
Mayor

ATTEST:

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Karen Farris  
City Secretary

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

MEETING DATE: January 25<sup>th</sup>, 2021

SUBJECT: An ordinance amending Article 4 of the Code of Ordinances

Agenda Item: 7

This agenda item calls for the Council to consider amending Article 4 of Chapter 74 of the Code of Ordinances regarding front and side yards.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ARTICLE IV OF CHAPTER 74 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING PARAGRAPHS (1) AND (2) OF SUBSECTION (c) OF SECTION 74-244 IN ITS ENTIRETY AND ADDING ~~A~~ NEW PARAGRAPHS (1) AND (2) OF SUBSECTION (c) OF SECTION 74-244, ESTABLISHING REGULATIONS FOR THE SIZE OF FRONT AND SIDE YARDS IN GENERAL, ~~AND ON SPECIFIC STREETS,~~ AND BASED ON LOT SIZE; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

**WHEREAS**, the City Council of the City of Piney Point Village recognizes that the majority of streets in the City are platted and improved with ~~a fifty (50) foot~~adequate setbacks to comply with the setback regulations established for the City, however, certain lots are smaller and nonconforming and certain identified streets are platted and improved at a lessor front and side yard setbacks; and

**WHEREAS**, the City Council desires to establish setbacks on those identified nonconforming lots and streets that reflect actual lot configuration and established building locations; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

**Section 1.** That Paragraphs (1) and (2) of Subsection (c) of Section 74-244 be deleted in its entirety and ~~a new~~ Paragraphs (1) and (2) of Subsection (c) of Section 74-244 be added to provide as follows:

**“Article IV. – DISTRICT REGULATIONS**

\* \* \*

**Sec. 74-244 – Regulations.**

\* \* \*

(c) *Area regulations; size of yards.*

- (1) *Front yard.* There shall be a front yard having a depth of not less than 50 feet; provided, however, Gingham Drive and Jan Kelly Lane shall have a depth of not less than 40 feet. Surrey Oaks Lane, Dana Lane and 501, 502, 505, 510, 517, 518, 525, 526, 533, 534, 541 and 542 Lanecrest Lane shall have a depth of not less than 25 feet. Where all or part of a lot abuts on the turnaround portion of a cul-de-sac street, that portion of such lot fronting upon the turnaround portion of a cul-de-sac shall have a front yard depth of not less than 25 feet.
- (2) *Side yards.* There shall be two side yards on each lot, neither of which shall be less than 15 percent of the lot width at the building line; provided, however, in no event shall a side yard be less than 15 feet or be required to be more than 30 feet. Notwithstanding, Surrey Oaks Lane, Dana Lane and 501, 502, 505, 510, 517, 518, 525, 526, 533, 534, 541 and 542 Lanecrest Lane shall have a side yard setback of 10 feet.

**Section 2.** Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each

day of violation shall constitute a separate offense.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 4.** All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this \_\_\_th day of \_\_\_\_\_, 2020.

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Mark Kobelan  
Mayor

ATTEST:

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Karen Farris  
City Secretary

**TO:** The Honorable Mayor and Members of the City Council

**FROM:** Roger Nelson, City Administrator

**MEETING DATE:** January 25, 2021

**SUBJECT:** Discuss and Take Possible Action on Resolution 21.01.25.B designating the Memorial Examiner as the City's Official Newspaper

**Agenda Item: 8**

This agenda item calls for the City Council to designate the Memorial Examiner as the City's official newspaper. Chapter 52, Section 52.004 of the Texas Local Government Code requires the City to establish an official newspaper as soon as practical after the beginning of the City's new fiscal year for the publication of ordinances, notices and other matters required to be published. The Examiner is the City's current official newspaper.

A copy of Section 52.004 is attached for your review.

**RESOLUTION NO. 21.01.25B**

**RESOLUTION OF THE CITY OF PINEY POINT VILLAGE, TEXAS DESIGNATING THE MEMORIAL EXAMINER AS THE OFFICIAL NEWSPAPER FOR THE CITY OF PINEY POINT VILLAGE, TEXAS.**

WHEREAS, Chapter 52, Section 52.004, Texas Local Government Code requires that as soon as practical after the beginning of each municipal year, the governing body of the municipality shall designate, by ordinance or resolution, a public newspaper to be the municipality's official news paper until another newspaper is selected; and

WHEREAS, a public newspaper serving the City of Piney Point Village, Texas and the local area that is widely read is the MEMORIAL EXAMINER; and

WHEREAS, the MEMORIAL EXAMINER meets all of the requirements for service as the official newspaper of the City of Piney Point Village;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS THAT:

The City Council of the City of Piney Point Village hereby resolves that the MEMORIAL EXAMINER is the "Official Newspaper" of the City of Piney Point Village, Texas.

**PASSED AND APPROVED** this 25<sup>th</sup> day of January 2021.

City of Piney Point Village, Texas

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Mark Kobelon, Mayor

ATTEST

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Karen Farris, City Secretary

LOCAL GOVERNMENT CODE

TITLE 2. ORGANIZATION OF MUNICIPAL GOVERNMENT

SUBTITLE D. GENERAL POWERS OF MUNICIPALITIES

CHAPTER 52. ADOPTION OF MUNICIPAL ORDINANCES

SUBCHAPTER A. GENERAL PROVISIONS APPLICABLE TO TYPE A GENERAL-LAW MUNICIPALITIES

Sec. 52.004. OFFICIAL NEWSPAPER. (a) As soon as practicable after the beginning of each municipal year, the governing body of the municipality shall contract, as determined by ordinance or resolution, with a public newspaper of the municipality to be the municipality's official newspaper until another newspaper is selected.

(b) The governing body shall publish in the municipality's official newspaper each ordinance, notice, or other matter required by law or ordinance to be published.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

SUBCHAPTER B. PUBLICATION OF ORDINANCES

Sec. 52.011. TYPE A GENERAL-LAW MUNICIPALITY. (a) If a Type A general-law municipality adopts an ordinance that imposes a penalty, fine, or forfeiture, the ordinance, or a caption that summarizes the purpose of the ordinance and the penalty for violating the ordinance, shall be published in:

(1) every issue of the official newspaper for two days; or

(2) one issue of the newspaper if the official newspaper is a weekly paper.

(b) An affidavit by the printer or publisher of the official newspaper verifying the publication shall be filed in the office of the secretary of the municipality. In the courts



of this state, the affidavit is prima facie evidence of the adoption of the ordinance and of the required publication.

(c) An ordinance required to be published by this section takes effect when the publication requirement is satisfied unless the ordinance provides otherwise. An ordinance that is not required to be published by this section takes effect when adopted unless the ordinance provides otherwise.

(d) If a Type A general-law municipality publishes its ordinances in pamphlet or book form, the publication in the official newspaper of an ordinance included in the pamphlet or book is not required if the ordinance was published previously in the official newspaper. A court shall admit without further proof an ordinance of a Type A general-law municipality that is published in pamphlet or book form as authorized by the governing body if the ordinance was published previously in the official newspaper.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by Acts 1989, 71st Leg., ch. 194, Sec. 1, eff. Aug. 28, 1989.

**TO:** The Honorable Mayor and Members of the City Council

**FROM:** Roger Nelson, City Administrator

**MEETING DATE:** January 25, 2021

**SUBJECT:** Discuss and Take Possible Action on Resolution 21.01.25.A calling and ordering the May 1<sup>st</sup>, 2021 General Municipal Election

**Agenda Item:** 9

This agenda item calls for the City Council to order the general municipal election on Saturday, May 1<sup>st</sup>, 2021. Early voting will begin April 19<sup>th</sup> and continue until April 27<sup>th</sup> 2021. Early voting will be held at City Hall.

On Election Day, May 1<sup>st</sup>, the polling place will be at Spring Branch Middle School, 1000 North Piney Point Road. The Resolution for Council's consideration establishes a joint election to be held with the Spring Branch Independent School District.

## **RESOLUTION 21.01.25.A**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AUTHORIZING AND CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING THREE ALDERMEN; ESTABLISHING A JOINT ELECTION AGREEMENT WITH SPRING BRANCH INDEPENDENT SCHOOL DISTRICT; PROVIDING FOR THE USE OF DIRECT RECORDING VOTING DEVICES; PROVIDING FOR EARLY VOTING HOURS AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS.**

**Section 1.** That a general regular municipal election is hereby ordered to be held on the 1<sup>st</sup> day of May, 2021, for the purpose of electing three Aldermen, by the qualified voters of the City of Piney Point Village, Texas.

**Section 2.** The City of Piney Point Village has entered into a joint election agreement with the Spring Branch Independent School District.

**Section 3.** The Office of the City Secretary shall perform all duties normally performed by the County Clerk in general elections with respect to early voting, giving notice of the election and preparing the official ballots.

**Section 4.** The early voting polling place shall be held at Piney Point Village City Hall located at 7676 Woodway, Suite 300, Houston, Texas 77063; early voting shall take place beginning April 19<sup>th</sup>, 2021 and ending April 23<sup>rd</sup> 2021 between the hours of 8:00 a.m. to 4:00 p.m. and on April 26, 2021 and April 27, 2021 from 7:00 a.m. to 7:00 p.m.

**Section 5.** Applications for ballots for voting by mail may be submitted to the City Secretary by mail or common or contract carrier at City of Piney Point Village, 7676 Woodway Drive, Suite 300, Houston, Texas 77063, by telephonic facsimile machine at (713) 782-0281, or by electronic transmission of a scanned application containing an original signature to the following email address: [citysec@pineypt.org](mailto:citysec@pineypt.org). Applications for ballots by mail must be received no later than April 20<sup>th</sup>, 2021 by 5:00 p.m.

**Section 6.** The May 1, 2021 election day polling place shall be held at Spring Branch Middle School at 1000 North Piney Point Road, Houston, Texas 77024 from 7:00 a.m. to 7:00 p.m.

**Section 7.** The official Election Judge, Alternate Judge, and election clerks shall be appointed by and paid by the Spring Branch Independent School District.

**Section 8.** Direct recording electronic voting machines shall be used for voting at the foregoing election polling place and electronic counting devices and equipment shall be used for counting the ballots at said election.

**Section 9.** An Early Voting Ballot Board is hereby designated to canvass the early votes cast by mail and by personal appearance. Spring Branch Independent School District shall appoint such members as provided in the Texas Election Code, Section 87.002(b).

**Section 10.** The Mayor is authorized to sign an Order of Election and a Notice of Election prescribed by the State of Texas on behalf of the City Council. Notice of Election shall be published in accordance with the provisions of the Texas Election Code.

**Section 11.** Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respect shall remain in full force and effect.

**Section 12.** That this resolution shall be effective immediately upon adoption.

**PASSED, APPROVED, AND RESOLVED** this 25<sup>th</sup> day of January 2021.

City of Piney Point Village, Texas

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Mark Kobelan, Mayor

ATTEST:

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Karen Farris, City Secretary

Vernon's Texas Statutes and Codes Annotated  
Election Code (Refs & Annos)  
Title 1. Introductory Provisions  
Chapter 3. Ordering Election

V.T.C.A., Election Code § 3.005

### § 3.005. Time for Ordering Election

Effective: September 1, 2015

Currentness

(a) Except as provided by Subsections (c) and (d), an election ordered by an authority of a political subdivision shall be ordered not later than the 62nd day before election day.

(b) This section supersedes a law outside this code to the extent of any conflict.

(c) For an election to be held on a uniform election date, the election shall be ordered not later than the 78th day before election day.

(d) An election under Section 26.08, Tax Code, to ratify a tax rate adopted by the governing body of a school district under Section 26.05(g) of that code shall be ordered not later than the 30th day before election day.

#### Credits

Acts 1985, 69th Leg., ch. 211, § 1, eff. Jan. 1, 1986. Amended by Acts 2003, 78th Leg., ch. 925, § 1, eff. Nov. 1, 2003; Acts 2005, 79th Leg., ch. 1109, § 2, eff. Sept. 1, 2005; Acts 2009, 81st Leg., ch. 1328, § 78, eff. Sept. 1, 2009; Acts 2011, 82nd Leg., ch. 1318 (S.B. 100), § 3, eff. Sept. 1, 2011; Acts 2015, 84th Leg., ch. 84 (S.B. 1703), § 3, eff. Sept. 1, 2015.

#### Notes of Decisions (1)

V. T. C. A., Election Code § 3.005, TX ELECTION § 3.005

Current through the end of the 2019 Regular Session of the 86th Legislature

Vernon's Texas Statutes and Codes Annotated  
Election Code (Refs & Annos)  
Title 1. Introductory Provisions  
Chapter 3. Ordering Election

V.T.C.A., Election Code § 3.004

**§ 3.004. Election of Political Subdivision**

Effective: September 1, 2001  
Currentness

(a) The following authority shall order an election:

(1) the county judge, for the general election for officers of the county government;

(2) the mayor, for the general election for city officers in a city with a population of 1.9 million or more; and

(3) the governing body of a political subdivision, other than a county or a city described by Subdivision (2), that has elective offices, for the general election for those officers.

(b) If a law providing for an election relating to the affairs of a political subdivision does not designate the authority responsible for ordering the election, the governing body of the political subdivision shall order the election.

**Credits**

Acts 1985, 69th Leg., ch. 211, § 1, eff. Jan. 1, 1986. Amended by Acts 2001, 77th Leg., ch. 340, § 1, eff. Sept. 1, 2001.

Notes of Decisions (8)

V. T. C. A., Election Code § 3.004, TX ELECTION § 3.004

Current through the end of the 2019 Regular Session of the 86th Legislature

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End of Document

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TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

MEETING DATE: January 25<sup>th</sup>, 2021

SUBJECT: An ordinance of the City of Piney Point Village calling a Joint Public Hearing with the Planning and Zoning Commission

Agenda Item: 10

This agenda item calls for the Council to consider a Joint Public Hearing with the Planning and Zoning Commission to consider amendments to the City's Comprehensive Zoning Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION TO CONSIDER CERTAIN AMENDMENTS TO CITY'S COMPREHENSIVE ZONING ORDINANCE, SPECIFICALLY SECTION 74-176, ESTABLISHING REGULATIONS FOR CERTIFICATES OF OCCUPANCY, TEMPORARY CERTIFICATES OF OCCUPANCY, AND RELATED FISCAL SECURITY, SECTION 74-212, ESTABLISHING REGULATIONS FOR THE CONTINUANCE OF NONCONFORMING BUILDINGS AND STRUCTURES, SECTION 74-244, ESTABLISHING REGULATIONS FOR THE SIZE OF FRONT AND SIDE YARDS IN GENERAL, ON SPECIFIC STREETS, AND BASED ON LOT SIZE, AND SECTION 74-245, ESTABLISHING REGULATIONS FOR FENCES, SIDE AND REAR YARD ADJACENT TO A STREET; PRESCRIBING THE TYPE OF NOTICE TO BE GIVEN OF THE TIME AND PLACE OF THE JOINT PUBLIC HEARING; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

**WHEREAS**, Chapter 211 of the Texas Local Government Code prescribes certain procedural requirements for the consideration of zoning amendments; and

**WHEREAS**, Section 211.007(d) of the Texas Local Government Code provides that the City Council and the Planning and Zoning Commission may hold a joint public hearing, and that the City Council may, for such a joint public hearing, prescribe the type of notice to be given of the time and the place of the hearing; and

**WHEREAS**, to promote efficiency and to save time, the City Council deems it in the best interest of the public to hold a joint public hearing with the Planning and Commission, and to prescribe the type of notice to be given of the time and the place of the hearing, consistent with Section 211.007(d) of the Texas Local Government Code; and

**WHEREAS**, the City Council intends to conduct a public hearing to be held, jointly with the Planning and Commission to hear public comments, as further established herein; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:**



**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated into this ordinance for all purposes.

**Section 2.** The City Council of the City of the City of Piney Point Village hereby calls a public hearing to be held jointly with the Planning and Zoning Commission to be conducted on \_\_\_\_\_, 2021 at \_\_\_\_\_ p.m. at City Hall, located at 7676 Woodway, Suite 300, Houston, Texas 77063. The purpose of said joint public hearing will be to hear comments regarding amending the City of Piney Point Village's Comprehensive Zoning Ordinance regarding **(1) Section 74-176, regulations for certificates of occupancy, temporary certificates of occupancy, and related fiscal security, (2) Section 74-212, regulations for the continuance of nonconforming buildings and structures, (3) Section 74-244, regulations for the size of front and side yards in general, on specific streets, and based on lot size, and (4) Section 74-245, regulations for fences, side and rear yard adjacent to a street.**

**Section 3.** In accordance with Section 211.007(d) of the Texas Local Government Code, the City Council hereby prescribes that notice of the joint public hearing shall be by publication in a newspaper of general circulation within the City of Piney Point Village at least **fifteen (15) days prior** to the date of the public hearing [add any additional notice requirements].

**Section 4.** All ordinances or parts of ordinances in conflict with this Ordinance or any part of this Ordinance are hereby repealed to the extent of said conflict.

**Section 5.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED on first and final reading this 25th day of January, 2021.

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Mark Kobelan  
Mayor

ATTEST:

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Karen Farris  
City Secretary

**TO: The Honorable Mayor and Members of the City Council**

**FROM: Roger Nelson, City Administrator**

**MEETING DATE: January 25<sup>th</sup>, 2021**

**SUBJECT: Notice of Joint Public Hearing with City Council and the Planning Commission**

**Agenda Item: 11**

**This agenda item calls for the Council to consider a Joint Public Hearing with the Planning and Zoning Commission to consider amendments to the City's Comprehensive Zoning Ordinance**

**CITY OF PINEY POINT VILLAGE**  
**NOTICE OF JOINT PUBLIC HEARING**

Notice is hereby given that a joint public hearing will be held before the City of Piney Point Village Planning and Zoning Commission and the City Council of the City of Piney Point, Texas on \_\_\_\_\_, 2021, at \_\_\_\_\_ p.m., at City Hall, located at 7676 Woodway, Suite 300, Houston, Texas 77063, for the purpose of receiving testimony for and against the following:

**A proposal to adopt four ordinances amending Chapter 74 of the Code of Ordinances, the same being the City's Comprehensive Zoning Ordinance to change the following Sections of such Zoning Ordinance:**

- (1) Section 74-176, regulations for certificates of occupancy, temporary certificates of occupancy, and related fiscal security,**
- (2) Section 74-212, regulations for the continuance of nonconforming buildings and structures,**
- (3) Section 74-244, regulations for the size of front and side yards in general, on specific streets, and based on lot size, and**
- (4) Section 74-245, regulations for fences, side and rear yard adjacent to a street.**

Copies of the proposed ordinances are available for public inspection at the City of Piney Point Village City Hall. All residents of the City of Piney Point Village and other interested parties are invited to attend and will be given the opportunity to be heard.

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

MEETING DATE: January 25<sup>th</sup>, 2021

SUBJECT: Landscaping on Memorial Drive

Agenda Item: 12

Discuss and take possible action on landscaping on two esplanades east of Piney Point Road on Memorial Drive.

Bright Landscape Designs, Inc

# Estimate

9302 Reid Lake Drive  
Houston, TX 77064

DATE	ESTIMATE #
12/8/2020	11670

City of Piney Point Village

PROJECT

December 2020 - 2nd esp

DESCRIPTION	SIZE	QTY	COST	TOTAL
2ND ESPLANADE EAST OF PINEY POINT ON MEMORIAL DRIVE - AS PER SKETCH				
Lantana	1 gal	46	8.91	409.86
Crape Myrtle (8'-9')	30 gal	2	226.80	453.60
Giant Liriope	3 gal	35	20.412	714.42
Redbud - Forest Pansy (7'-8')	30 gal	3	332.10	996.30
Fern - Foxtail	3 gal	22	23.56182	518.36
Yaupon - Dwarf	3 gal	23	20.46609	470.72
Asian Jasmine	1 gal	110	3.168	348.48
Loropetalum OR 18-3g Dwarf Purple Daydream	3 gal	14	21.87	306.18
Loropetalum @ \$419.58				
Dianella-Variegated	3 gal	29	23.90414	693.22
Dwarf Bottlebrush	3 gal	19	29.70	564.30
Metal Tree Stake with strap 6'	each	10	12.15	121.50
Steel Edging - 16' - brown	16' piece	6	58.875	353.25
Premium Mix Compost	cy	14	45.00	630.00
Pine Deco Mulch	cy	7	40.50	283.50
Landscape Fabric/300 sq ft roll	300 sq ft roll	1.5	90.00	135.00
Landscape Fabric Staples	box/500	0.666	82.50751	54.95
Bull Rock - 2"-4"	cy	4.5	91.50	411.75
Moss Rock Boulder (3 @ ~450# each) OR 1350 lbs	lb	1,350	0.135	182.25
Wister Boulder (3@~450# each) @ \$243.00				
Pallet - St. Augustine Raleigh Sod	Pallet	1.5	225.00	337.50
Palmetto Sod - Pallet	pallet	6	315.00	1,890.00
Yard Mix	cy	10	34.50	345.00
TOTAL PLANTS & MATERIALS				10,220.14
LABOR, PICKUP, DELIVERY, DISPOSAL, INVENTORY ITEMS, ETC.				12,431.09

Phone #

2814963576

Bright Landscape Designs, Inc

9302 Reid Lake Drive  
Houston, TX 77064

# Estimate

DATE	ESTIMATE #
12/8/2020	11670

City of Piney Point Village

PROJECT

December 2020 - 2nd esp

DESCRIPTION	SIZE	QTY	COST	TOTAL
Subtotal				22,651.23
REPEAT CUSTOMER DISCOUNT			-5.00%	-1,132.56
Subtotal				21,518.67
NOTE: DOES NOT INCLUDE ANY SOD OR YARD MIX				
NOTE: ESTIMATE DOES NOT INCLUDE ANY SPRINKLER SYSTEM ADJUSTMENTS				
Notes: 1) This estimate is based upon the above plants and materials and condition of property at time of site inspection by Bright Landscape Designs, Inc. Deviations from original accepted estimate/design for plants, materials and labor will be adjusted at retail cost for plants and materials and at \$51 per man hour. 2) Please turn sprinkler system off if set to run the afternoon before or morning of scheduled work. 3) Any main line or water lines that run under area where we will be installing patio it is recommended that it be moved. But cost is not included in estimate. 4) Unless specified sprinkler adjustments/repairs or additions are not included in estimate. 5)Options are not included in bottom line of estimate. 6) There is no guarantee on seasonal color. 7) There is no guarantee on Sod				

Phone #

2814963576

Bright Landscape Designs, Inc

# Estimate

9302 Reid Lake Drive  
Houston, TX 77064

DATE	ESTIMATE #
12/8/2020	11670

City of Piney Point Village

PROJECT

December 2020 - 2nd esp

DESCRIPTION	SIZE	QTY	COST	TOTAL
<p>Payment Terms: 1) 40% deposit due at time customer signs and returns estimate to Bright Landscape Designs, Inc. 2) Remaining balance (adjusted for changes made at time of installation) due upon receipt of invoice. 3) If job takes more than 2 weeks, there will be an intermediate draw of 35% of remaining balance.</p> <p>WANT TO EARN YOUR BONUS POINTS? WE NOW ACCEPT MASTERCARD/VISA/DISCOVER</p>				

PLEASE INITIAL BELOW AND SIGN THE ATTACHED (IF APPLICABLE) AND RETURN TO BRIGHT LANDSCAPE DESIGNS, INC. PRIOR TO COMMENCEMENT OF WORK.

**TOTAL BEFORE SALES TAXES**

**\$21,518.67**

**Sales Taxes (8.25%)**

**\$0.00**

**TOTAL**

**\$21,518.67**

Phone #
INITIALS
2814963576





**Bright  
Landscape  
Designs, Inc.**

9302 Reid Lake Dr. • Houston, Texas 77064  
281-496-3576 • (fax) 713-896-0773

**Estimate**

DATE	ESTIMATE #
12/8/2020	11671

City of Piney Point Village

**PROJECT**

December 2020 - 3rd Esplanade

DESCRIPTION	SIZE	QTY	COST	TOTAL
<b>3RD ESPLANADE EAST OF PINEY POINT ON MEMORIAL DRIVE - AS PER SKETCH</b>				
Lantana	1 gal	56	8.91	498.96
Dianella-Variiegated	3 gal	17	23.90412	406.37
Crape Myrtle (8'-9')	30 gal	6	226.80	1,360.80
Fern - Foxtail	3 gal	21	23.5619	494.80
Yaupon - Dwarf	3 gal	21	20.46619	429.79
Redbud-Forest Pansy (7'-8')	30 gal	2	332.10	664.20
Gulf Coast Muhly Grass	3 gal	38	20.98789	797.54
Asian Jasmine	1 gal	74	3.16797	234.43
Giant Liriope	3 gal	21	20.4119	428.65
Loropetalum OR 19-3g Dwarf Purple Daydream	3 gal	15	21.87	328.05
Loropetalum @ \$569.43				
Loblolly Pine Tree (10'-12')	45 gal	1	526.50	526.50
Salvia- Blue OR 19-3g Salvia - Blue @ \$521.89	1 gal	38	8.91	338.58
Bull Rock - 2"-4"	cy	5	91.50	457.50
Moss Rock Boulder (5 @ ~ 450# each) OR 2250 lb	lb	2,250	0.135	303.75
Wister Boulder (5@ ~450# each) @ \$405.00				
Premium Mix Compost	cy	16	45.00	720.00
Pine Deco Mulch	cy	8	40.50	324.00
Steel Edging - 16' - Brown	16' piece	7.5	58.876	441.57
Landscape Fabric/300 sq ft roll	300 sq ft roll	1.666	90.00	149.94
Landscape Fabric Staples	box/500	1	82.50	82.50
Metal Tree Stake with strap 6'	each	16	12.15	194.40
Pallet - St. Augustine Raleigh Sod	Pallet	2	225.00	450.00
Palmetto Sod - Pallet	pallet	5	315.00	1,575.00
Yard Mix	cy	9	34.50	310.50
<b>TOTAL PLANTS &amp; MATERIALS</b>				<b>11,517.83</b>



**Bright  
Landscape  
Designs, Inc.**

9302 Reid Lake Dr. • Houston, Texas 77064  
281-496-3576 • (fax) 713-896-0773

**Estimate**

DATE	ESTIMATE #
12/8/2020	11671

City of Piney Point Village

PROJECT

December 2020 - 3rd Esplanade

DESCRIPTION	SIZE	QTY	COST	TOTAL
LABOR, PICKUP, DELIVERY, DISPOSAL, INVENTORY ITEMS, ETC.				14,125.27
Subtotal				25,643.10
REPEAT CUSTOMER DISCOUNT			-5.00%	-1,282.16
Subtotal				24,360.94
NOTE: DOES NOT INCLUDE SOD OR YARD MIX				
NOTE: ESTIMATE DOES NOT INCLUDE ANY SPRINKLER SYSTEM ADJUSTMENTS				
Notes: 1) This estimate is based upon the above plants and materials and condition of property at time of site inspection by Bright Landscape Designs, Inc. Deviations from original accepted estimate/design for plants, materials and labor will be adjusted at retail cost for plants and materials and at \$51 per man hour. 2) Please turn sprinkler system off if set to run the afternoon before or morning of scheduled work. 3) Any main line or water lines that run under area where we will be installing patio it is recommended that it be moved. But cost is not included in estimate. 4) Unless specified sprinkler adjustments/repairs or additions are not included in estimate. 5) Options are not included in bottom line of estimate. 6) There is no guarantee on seasonal color. 7) There is no guarantee on Sod				



**Bright  
Landscape  
Designs, Inc.**

9302 Reid Lake Dr. • Houston, Texas 77064  
281-496-3576 • (fax) 713-896-0773

**Estimate**

DATE	ESTIMATE #
12/8/2020	11671

City of Piney Point Village

PROJECT

December 2020 - 3rd Esplanade

DESCRIPTION	SIZE	QTY	COST	TOTAL
<p>Payment Terms: 1) 40% deposit due at time customer signs and returns estimate to Bright Landscape Designs, Inc. 2) Remaining balance (adjusted for changes made at time of installation) due upon receipt of invoice. 3) If job takes more than 2 weeks, there will be an intermediate draw of 35% of remaining balance.</p> <p>WANT TO EARN YOUR BONUS POINTS? WE NOW ACCEPT MASTERCARD/VISA/DISCOVER</p>				

PLEASE INITIAL BELOW AND SIGN THE ATTACHED (IF APPLICABLE) AND RETURN TO BRIGHT LANDSCAPE DESIGNS, INC. PRIOR TO COMMENCEMENT OF WORK.

**TOTAL BEFORE SALES TAXES**

**\$24,360.94**

**Sales Taxes (8.25%)**

**\$0.00**

**TOTAL**

**\$24,360.94**

INITIALS

**TO:** The Honorable Mayor and Members of the City Council

**FROM:** Roger Nelson, City Administrator

**MEETING DATE:** January 25<sup>th</sup>, 2021

**SUBJECT:** Landscaping Sprinklers of two esplanades

**Agenda Item:** 13

Discussion and take possible action on landscaping sprinklers on two esplanades east of Piney Point Road on Memorial Drive.

**BLUE WATER IRRIGATION SYSTEMS**  
**1636 CRESTDALE**  
**HOUSTON, TX. 77080**  
**713-661-0312**

**Date:**  
 1/20/2021

**Proposal for:**  
 City of Piney Point Village  
 Piney Point at Memorial Dr. Esplanades-R2

We submit for your consideration our proposal and agreement for landscape sprinklers for 2 esplanades west of Piney Point Rd.

Description	Quantity	
Rainbird 1804 4" pop-up spray head	86	
Hunter Pro 12" pop-up spray head in beds	20	
Rainbird PEB 1 1/2" solenoid valve	4	
Control cable 14/1	1,200 ft.	
Control cable 18/10	1,200 ft.	
Mainline for valves- 2"	1,220 ft.	
Boring	219 ft.	
1/2" Cl.Pipe and fittings	510 ft.	
3/4" Pipe and fittings	510 ft.	
1" Pipe and fittings	510 ft.	
<b>Total price, including tax</b>		<b>\$ 16,432</b>
<b>Optional Items</b>		
Flexible joints for head protection	106	\$ 375
Concrete collar to protect lawn heads	86	\$ 504
As-built drawing of pipe routing	included	
<b>Total of options:</b>		<b>\$ 879</b>
<b>Total system w/ options:</b>		<b>\$ 17,311</b>

For the sum shown above, we will provide all labor, equipment and materials necessary to complete the work represented above. Terms of payment are: 20% deposit: 80% due upon completion. Prices are valid for 90 days. When you are ready to proceed with this work, sign in the space below indicating you accept this proposal and have read the warranty information; then, send in this form with any applicable deposit to us.

\_\_\_\_\_  
 Approved and accepted

\_\_\_\_\_  
 Date

**BLUE WATER IRRIGATION SYSTEMS**  
**1636 CRESTDALE**  
**HOUSTON, TX. 77080**  
**713-661-0312**

**Date:**  
 1/20/2021

**Proposal for:**  
 City of Piney Point Village  
 Piney Point at Memorial Dr. Esplanades-R3

We submit for your consideration our proposal and agreement for landscape sprinklers for 1 esplanade east of Piney Pt. up to the Memorial Dr. turn-off:

Description	Quantity	
Rainbird 1804 4" pop-up spray head	55	
Hunter Pro 12" pop-up spray head in beds	20	
Rainbird PEB 1 1/2" solenoid valve	2	
Hunter Node 200 battery-operated controller	1	
Hunter DC latching solenoid 458200	2	
Control cable 18/10	40 ft.	
Mainline for valves- 2"	200 ft.	
Boring	48 ft.	
Auto. rain sensor to save water	1	
1/2" Cl.Pipe and fittings	355 ft.	
3/4" Pipe and fittings	355 ft.	
1" Pipe and fittings	355 ft.	
<b>Total price, including tax</b>		<b>\$ 5,249</b>
<b>Optional Items</b>		
Flexible joints for head protection	75	\$ 266
Concrete collar to protect lawn heads	55	\$ 322
As-built drawing of pipe routing	included	
<b>Total of options:</b>		<b>\$ 588</b>
<b>Total system w/ options:</b>		<b>\$ 5,837</b>

For the sum shown above, we will provide all labor, equipment and materials necessary to complete the work represented above. Terms of payment are: 20% deposit: 80% due upon completion. Prices are valid for 90 days. When you are ready to proceed with this work, sign in the space below indicating you accept this proposal and have read the warranty information; then, send in this form with any applicable deposit to us.

\_\_\_\_\_  
 Approved and accepted

\_\_\_\_\_  
 Date

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

MEETING DATE: January 25<sup>th</sup>, 2021

SUBJECT: Signage

Agenda Item: 14

This agenda item calls for Council consideration of improving the City's signage for drivers entering and exiting Piney Point.

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ALLIANCE REPROGRAPHICS

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PROJECT

PINEY POINT

HOUSTON, TX

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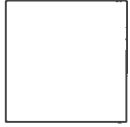
HSE: MICHAEL PHILLIPS | DESIGNER: PETER SWIK

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## PALETTE/MATERIALS + INSTALL LOCATIONS

### VINYL COLORS:



P1

3M SIGN WHITE  
REFLECTIVE VINYL



P2

ORACAL PREMIUM  
ADHESIVE VINYL  
060 DARK GREEN



P3

ORACAL PREMIUM  
ADHESIVE VINYL  
925 PALE GOLD

### METAL SUBSTRATE:



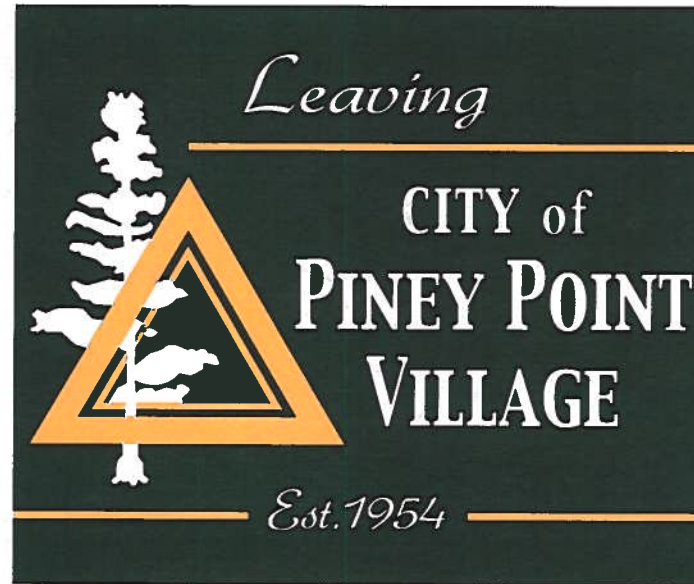
M1

VINYL APPLIED TO 1/8"  
ROUTED METAL

**(2) 30"X36" SIGNS**  
**SINGLE SIDED**  
**"WELCOME TO"**

CUSTOM UNINSTALL /  
INSTALLATION AT THESE SITES:

Echo/Taylorcrest  
Blalock/Taylorcrest



**(7) 30"X36" SIGNS**  
**DOUBLE SIDED**  
**"WELCOME TO"**  
**& "LEAVING"**

CUSTOM UNINSTALL /  
INSTALLATION AT THESE SITES:

South Entrance/South Piney Point  
Hedwig/Beinhorn  
Memorial/N. Country Squire  
Greenbay/Memorial  
Piney Point/Beinhorn  
East Entrance/San Felipe  
West Entrance/Briar Forest

# PROPOSAL



**ALLIANCE REPROGRAPHICS LLC**  
**3407 Houston Ave, Houston TX 77009**

Name / Address
City of Piney Point Village 7676 Woodway, Suite 300 Houston, TX 77063

Date	Estimate #
1/21/2021	COPPV Signs

Terms	Project
Net 30	

Description	Qty	Total
<b>City of Piney Point Village Steel Sign Inserts Replacement Steel Cut Aluminum with Vinyl Reflect with Vinyl overlay</b>		
Graphic Design <b>**Completed**</b>	4 HRS	\$500.00
COPPV Signage w/ Vinyl overlay - Single Sided Signs	2	\$1,600.00
Uninstall / Installation at Echo/Taylorcrest	1	\$500.00
Uninstall / Installation at Blalock/Taylorcrest	1	\$500.00
COPPV Signage w/ Vinyl overlay - Double Sided Signs	7	\$11,200.00
Uninstall / Installation at South Entrance/South Piney Point	1	\$500.00
Uninstall / Installation at Hedwig/Beinhorn	1	\$500.00
Uninstall / Installation at Memorial/N. Country Squire	1	\$500.00
Uninstall / Installation at Greenbay/Memorial	1	\$500.00
Uninstall / Installation at Piney Point/Beinhorn	1	\$500.00
Uninstall / Installation at East Entrance/San Felipe	1	\$500.00
Uninstall / Installation at West Entrance/Briar Forest	1	\$500.00

Thank you for your business.		
Phone #	Fax #	Web Site
713-862-0022	(832) 202-0825	www.alliancrepro.com

<b>Subtotal</b>	<b>\$17,800.00</b>
<b>Sales Tax (0.0%)</b>	
<b>Total</b>	<b>\$17,800.00</b>

PROJECT FILENAME: PINEY POINT 2200967

*Welcome to*



CITY of  
PINEY POINT  
VILLAGE

*Est. 1954*

*Leaving*



---

CITY of  
PINEY POINT  
VILLAGE

---

*Est. 1954*

---

**TO: The Honorable Mayor and Members of the City Council**

**FROM: Roger Nelson, City Administrator**

**MEETING DATE: January 25<sup>th</sup>, 2021**

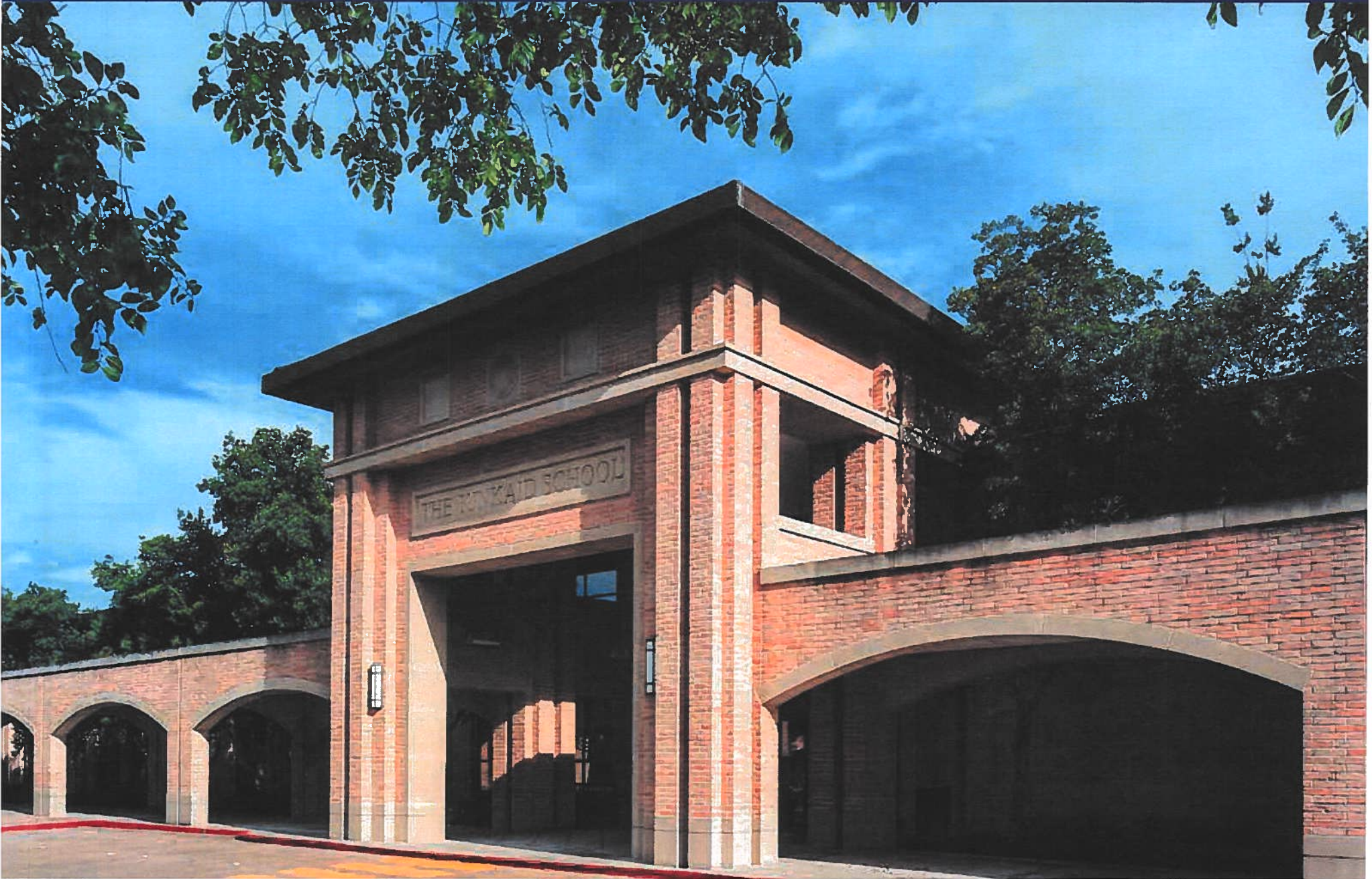
**SUBJECT: Kinkaid School Presentation**

**Agenda Item: 15**

This agenda item is a presentation from the Kinkaid School regarding their plans for the School's future.

# THE KINKAID SCHOOL

CITY OF PINEY POINT VILLAGE PRESENTATION



# INTRODUCTION

- As discussed at our last meeting with COPPV City Council in late October, The Kinkaid School, as well as the School's Building Committee, have put in place new leadership, both of whom are committed to working in partnership with the COPPV and to enhancing the relationship between the City and the School
- We appreciate the time that the COPPV City Council and Staff have spent with us over the last several months – both in formal meetings as well as more informally on a one-on-one basis
- We continue to work through a temporary classroom solution as it relates to COVID as well as for replacement space during the construction of the new Upper School
  - » We will be providing an update to P&Z in the next several weeks on our planned path forward
- In the meantime, this evening we would like to share with you our plans for a new Upper School and address the following:
  - » Current status, process, and timing
  - » Plan for engagement with the community
  - » Details of the project/structure
- We intend to submit our detailed plans to the COPPV tomorrow, January 26, 2021

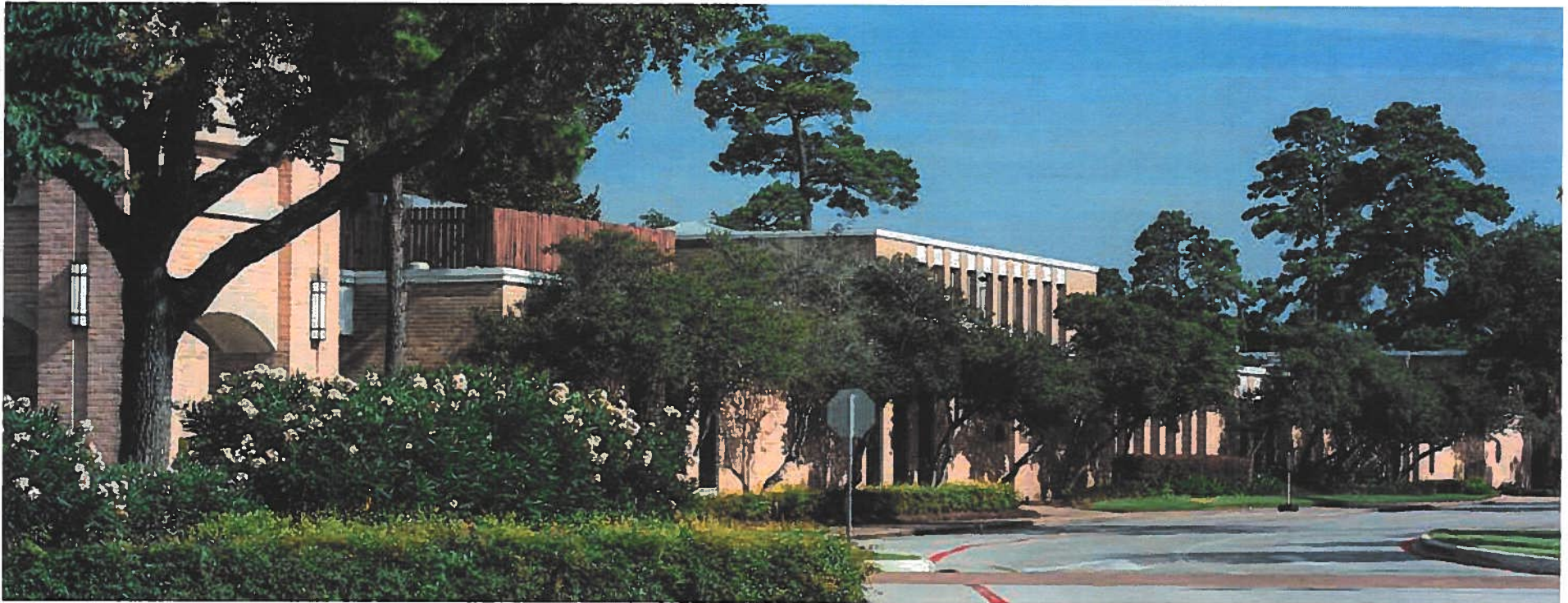


# THE “WHY”

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## INADEQUACIES OF EXISTING UPPER SCHOOL BUILDING:

- Existing space is too small to accomplish the current Upper School mission
- Existing 1956 structure is nearing the end of its functional life
- Modern standards for a leading academic institution are not being met
  - » Individual classrooms are smaller than recommended
  - » Lacking sufficient quiet study space
- The intent of the renovation is not to substantially grow the Kinkaid headcount
  - » Significantly increasing the student body sacrifices the intimacy of the School, the “family aspect” of the institution that is sacred and fundamental to Kinkaid’s mission
  - » The School would like to add approximately 15 students per class to the Upper School and 8 students per class to the Lower School





# CURRENT STATUS, PROCESS, & TIMING

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## COMPLETED TO DATE:

- SRA and design team produced Building Development Documents
- Surveys and existing conditions reviewed and documented
- Programming with the school and end users completed
- Linbeck hired to provide pre-construction budgeting and constructability analysis
- Drawing and design process reached milestone for P&Z submittal documents and are ready for submission

## EXTERNAL RESOURCES ENGAGED TO HELP:

- Owner's project manager hired: Pin Oak Interest
- Architectural/Engineering Design team hired: Studio RED, WPM Civil and Structural, Henderson MEPP, OBJ Landscape, Atelier Cho Thompson Interiors, Brown and Gay survey
- Contractor hired: Linbeck Group

## KEY MILESTONES AND CORRESPONDING DATES MOVING FORWARD:

- Intake meeting to be held with Annette Arriaga - January 26, 2021
- With approval to submit the submittal documents, COPPV building department to review plans starting January 26, 2021
- With COPPV building department review/approval, presentation to P&Z - March 2021
- Issuance of a building permit
- Deliver and place Temporary Classroom Building as soon as approvals are received from COPPV
- Demolition and Ground Breaking for Upper School and Lower School/Administration - no later than June 2022
- Construction timeline anticipated to be 24 months

# PLAN FOR ENGAGEMENT WITH THE COMMUNITY

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## COMPLETED TO DATE:

- Informal one-on-one discussions with various members of City Council to socialize the new Kinkaid team and plans
- Cursory/informal discussions with members of Stillforest HOA
- Cursory/informal discussions with members of Farnham Park HOA
- Formal introduction this evening to COPPV City Council and any residents in attendance

## KEY MILESTONES AND CORRESPONDING DATES MOVING FORWARD:

- Formal presentation to Farnham Park residents - January 27, 2021
- Formal presentation to Stillforest Residents - February 3, 2021



# PROJECT SUMMARY

## NEW KINKAID UPPER SCHOOL SUMMARY

	EXISTING	NEW	NET CHANGE
Total Lot Coverage*	1,311,926 sf	1,337,380 sf	25,454 sf
Super Block Upper School Lot Coverage	112,600 sf	155,743 sf	43,143 sf
Usable Green Space	44,332 sf	76,533 sf	32,201 sf
Number of Classrooms	41	62	21
Temporary Classrooms	0	19	19

\*Total allowable lot coverage by code is 1,406,411 sf, 69,031 sf greater than that proposed

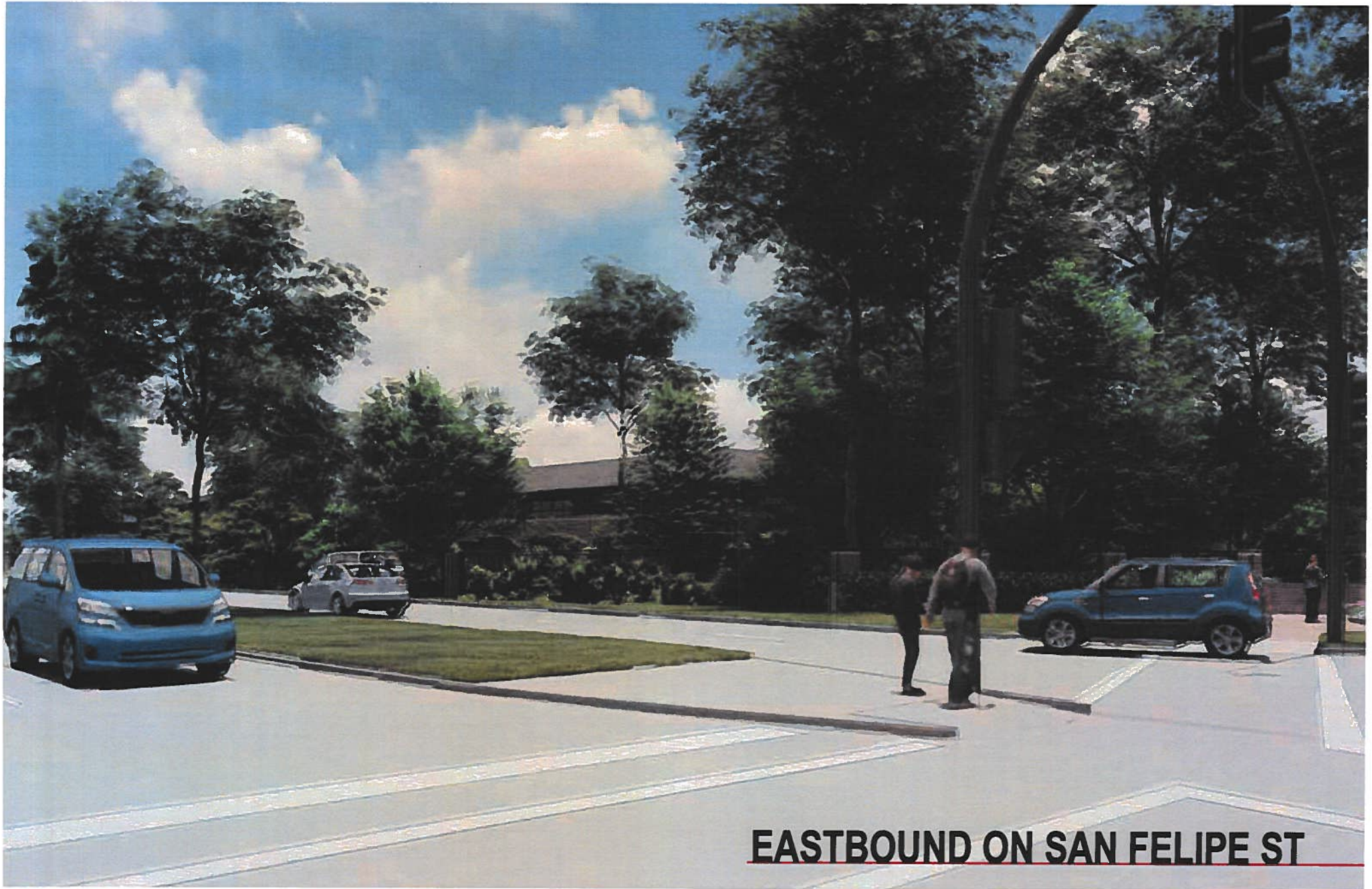
	DEMOLITION	BLDG NEW CONST	RENOVATION	COLONADE/WALKWAY NEW CONST	BRIDGES
Upper School	99,890 sf	226,176 sf	13,020 sf	7,066 sf	950 sf
Harrison House	6,032 sf	47,704 sf	0 sf	1,352 sf	0 sf
Student Life Building	0 sf	0 sf	11,960 sf	0 sf	0 sf
Existing Lower School	0 sf	0 sf	1,550 sf	0 sf	0 sf
Dining Hall Facility	0 sf	0 sf	950 sf	0 sf	0 sf
<b>TOTAL</b>	<b>105,922 sf</b>	<b>273,880 sf</b>	<b>27,480 sf</b>	<b>8,418 sf</b>	<b>950 sf</b>

# STREET VIEW RENDERING



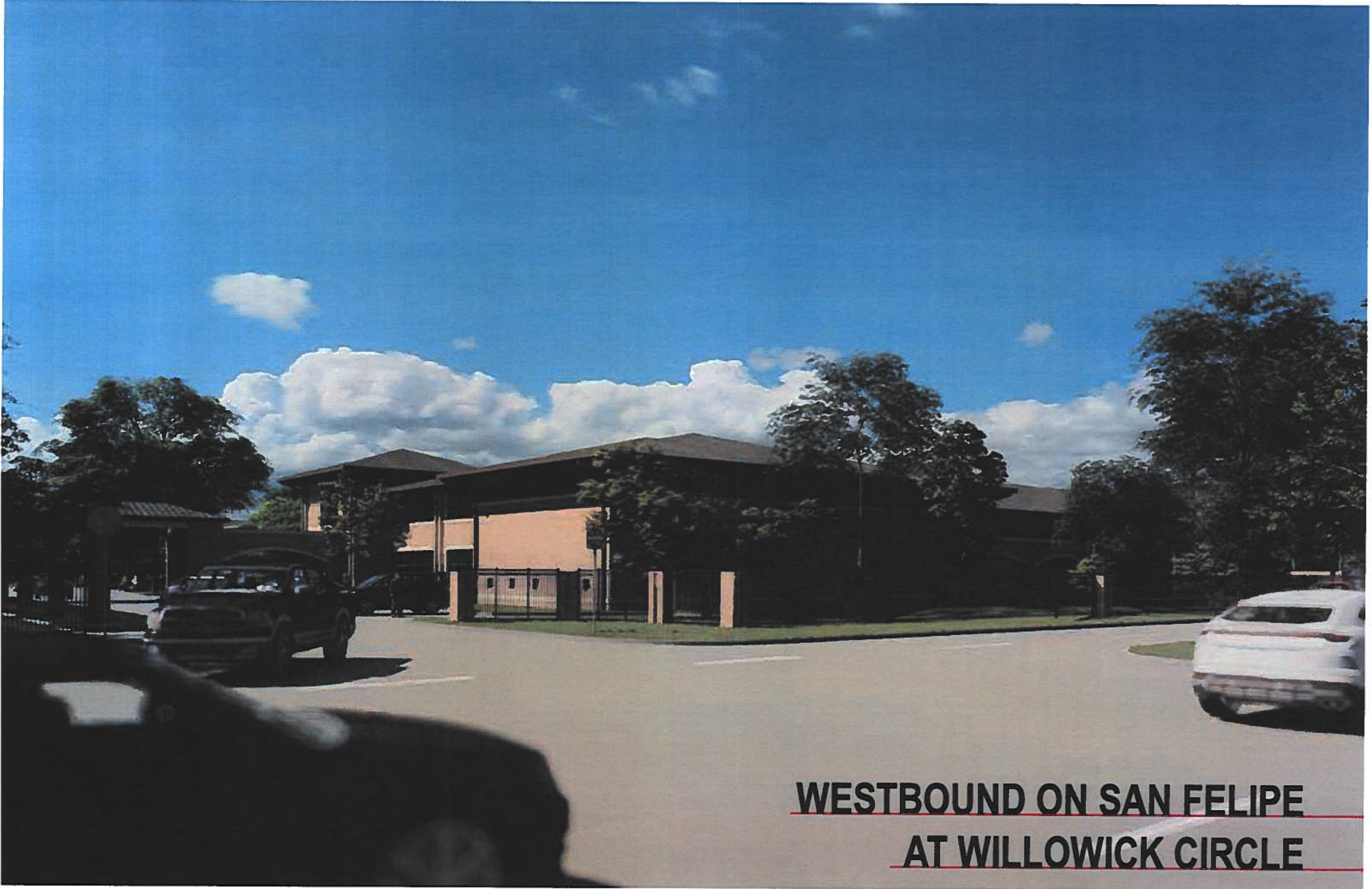
**KINKAID DRIVE ENTRY**

# STREET VIEW RENDERING



**EASTBOUND ON SAN FELIPE ST**

# STREET VIEW RENDERING



**WESTBOUND ON SAN FELIPE  
AT WILLOWICK CIRCLE**

# UPPER SCHOOL RENDERING



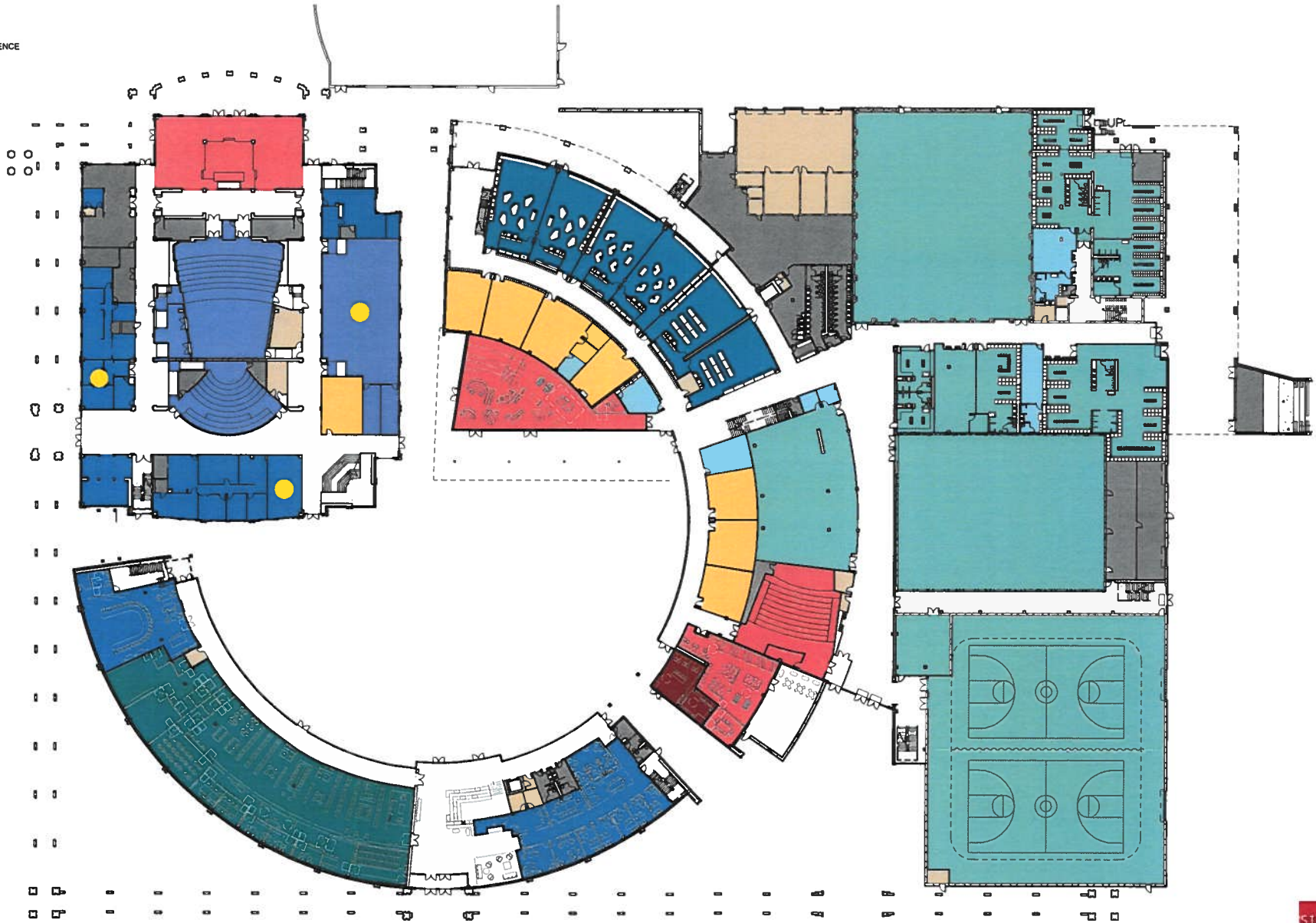
LOWER SCHOOL RENDERING





# LEVEL 1 PLAN

- CLASSROOMS
- SCIENCE / COMPUTER SCIENCE
- STUDENT CENTER
- RESOURCE CENTER
- ATHLETICS
- ART
- ADMINISTRATION
- FACULTY
- ALUMNI CENTER
- MEP
- SUPPORT
- FALCON FUEL



Kinkaid Upper School

LEVEL 1 PROGRAM

FOR REFERENCE ONLY - NOT FOR REGULATORY APPROVAL, PERMITTING OR CONSTRUCTION.  
EDWIN R. GARRETT, STATE OF TEXAS REGISTERED ARCHITECT #7921

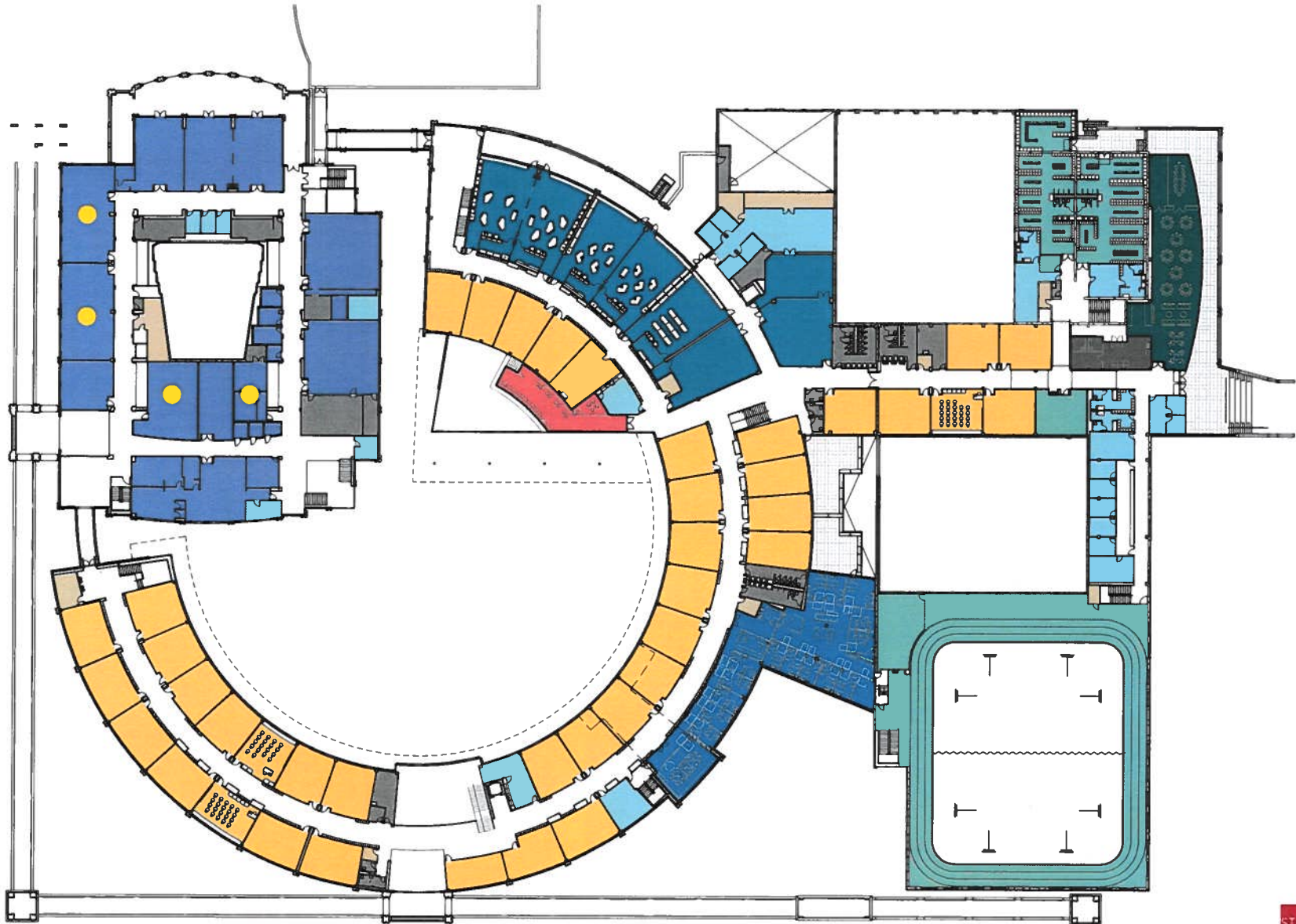
1" = 50'-0"

11.13.2020



# LEVEL 2 PLAN

- CLASSROOMS
- SCIENCE / COMPUTER SCIENCE
- STUDENT CENTER
- RESOURCE CENTER
- ATHLETICS
- ART
- ADMINISTRATION
- FACULTY
- ALUMNI CENTER
- MEP
- SUPPORT
- FALCON FUEL



**Kinkaid Upper School**

LEVEL 2 PROGRAM

FOR REFERENCE ONLY - NOT FOR REGULATORY APPROVAL, PERMITTING OR CONSTRUCTION.  
EDWIN R. GARRETT, STATE OF TEXAS REGISTERED ARCHITECT #7921

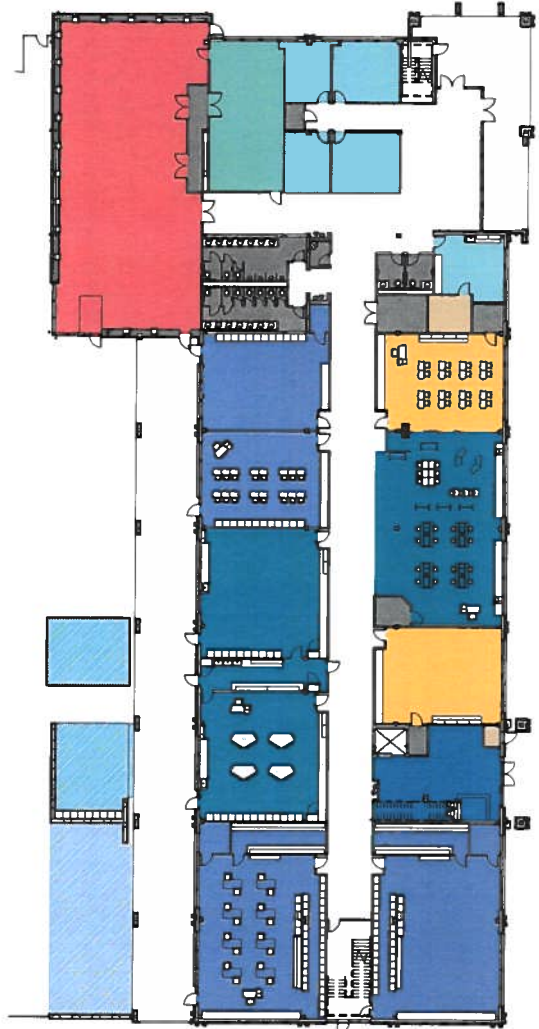
1" = 50'-0"

11.13.2020

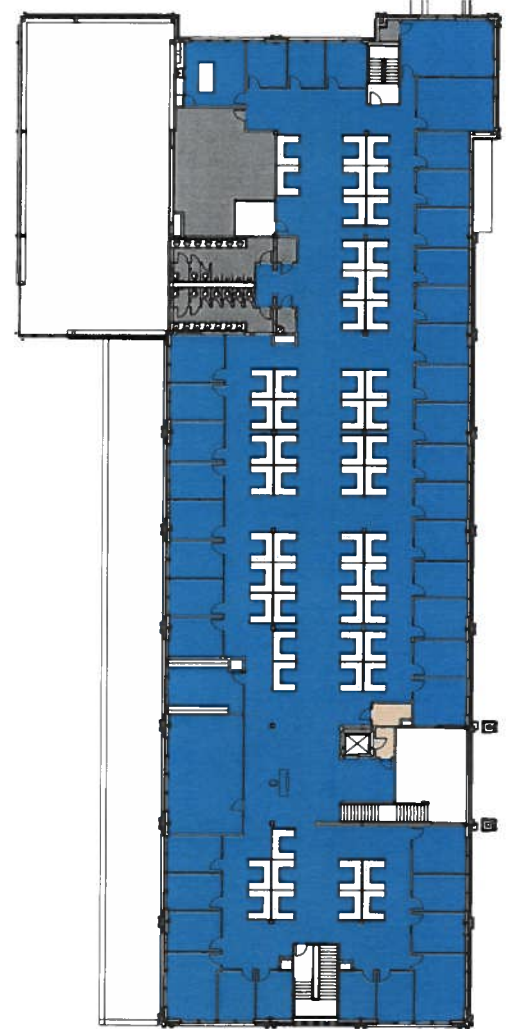


# LOWER SCHOOL

- CLASSROOMS
- SCIENCE / COMPUTER SCIENCE
- BIG ROOM
- ATHLETICS
- ART
- ADMINISTRATION
- FACULTY
- MEP
- SUPPORT



LEVEL 1



LEVEL 2

## Kinkaid Lower School

LEVEL 1 & 2 PROGRAM

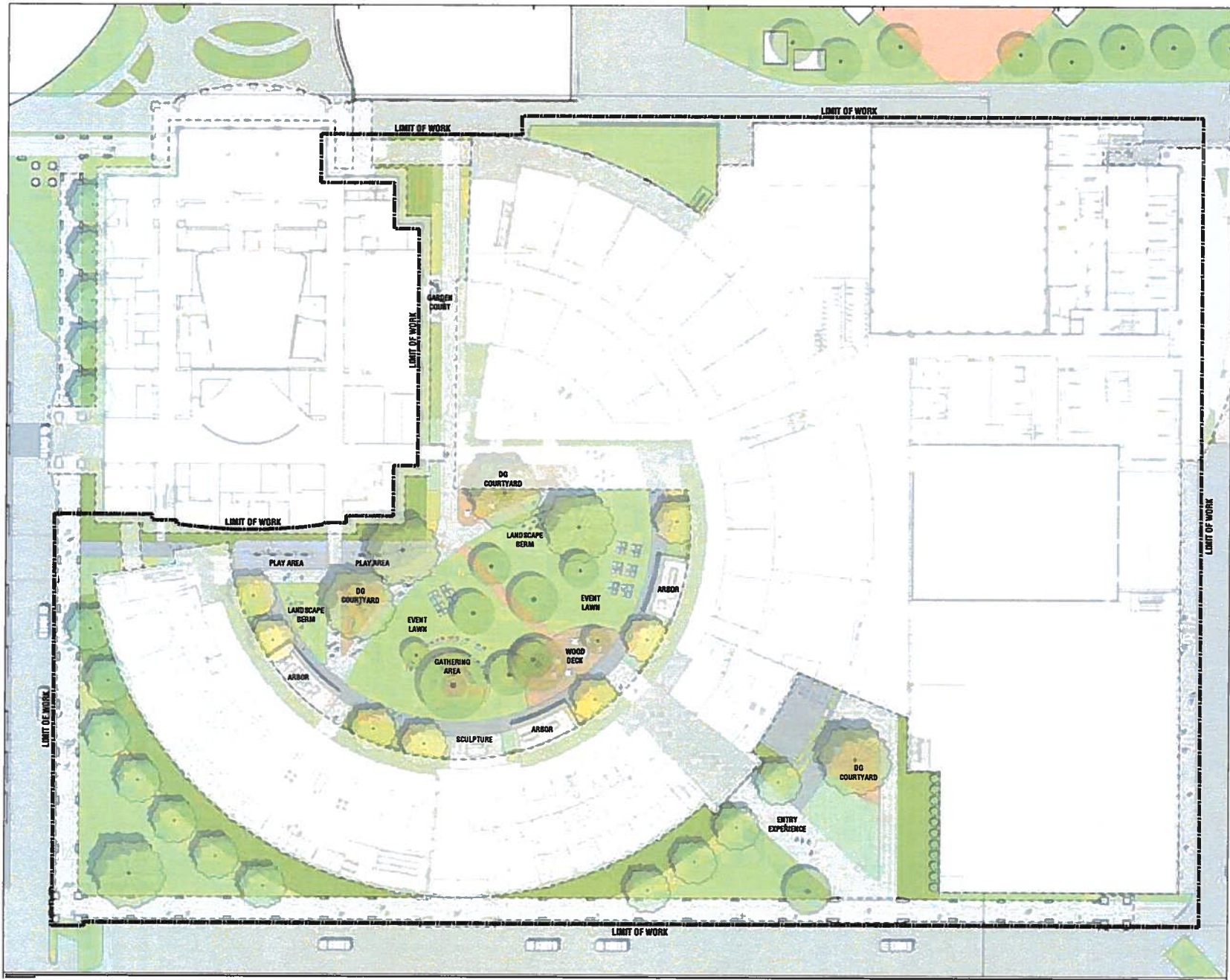
1/32" = 1'-0"

FOR REFERENCE ONLY - NOT FOR REGULATORY APPROVAL, PERMITTING OR CONSTRUCTION.  
EDWIN R. GARRETT, STATE OF TEXAS REGISTERED ARCHITECT #7921



01.07.2021

# LANDSCAPE PLAN



# LANDSCAPE RENDERING



# LANDSCAPE RENDERING



OJB

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

MEETING DATE: January 25<sup>th</sup>, 2021

SUBJECT: Replacement Banners and Brackets

Agenda Item: 16

Discuss and take possible action on replacing the Piney Point banners. In the past, the banners that ran along Piney Point Road ran the distance from Farnham Park to Blalock. Over the years the number of banners have diminished and there are currently four banners remaining. In addition to the banners that we have lost, we have also lost several brackets that are also a part of the costs for the replacement banners. The packet for this agenda item includes a series of banners for each of the four seasons. The cost of the flags and brackets totals \$763.91.

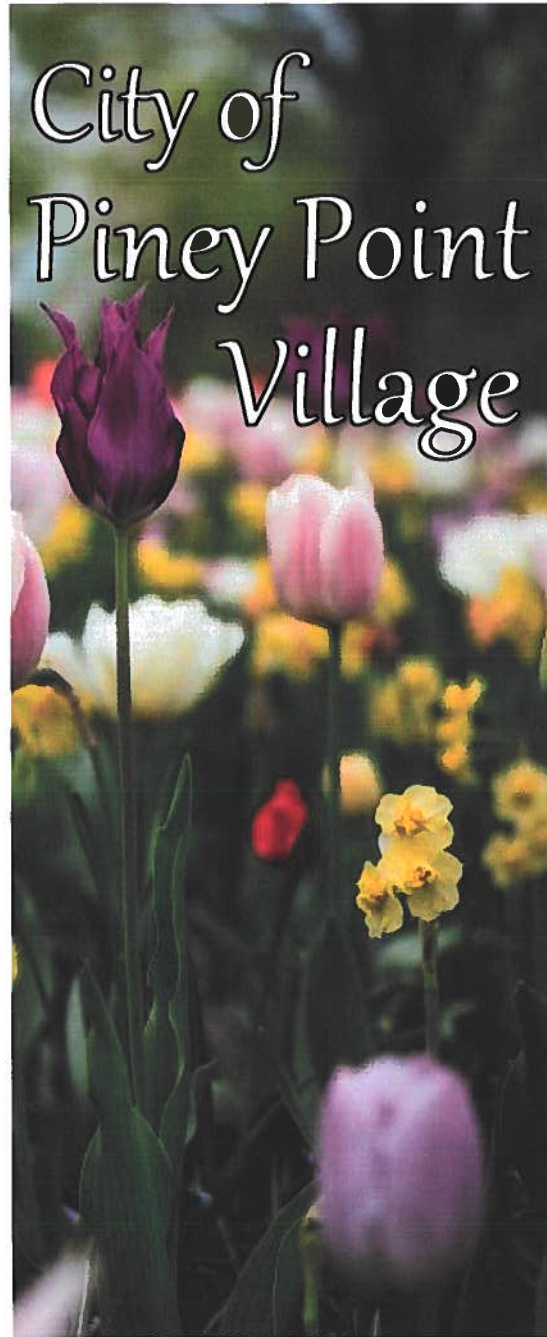


*Piney Point  
Village*



JUNE - AUG





City of  
Piney Point  
Village

March - May

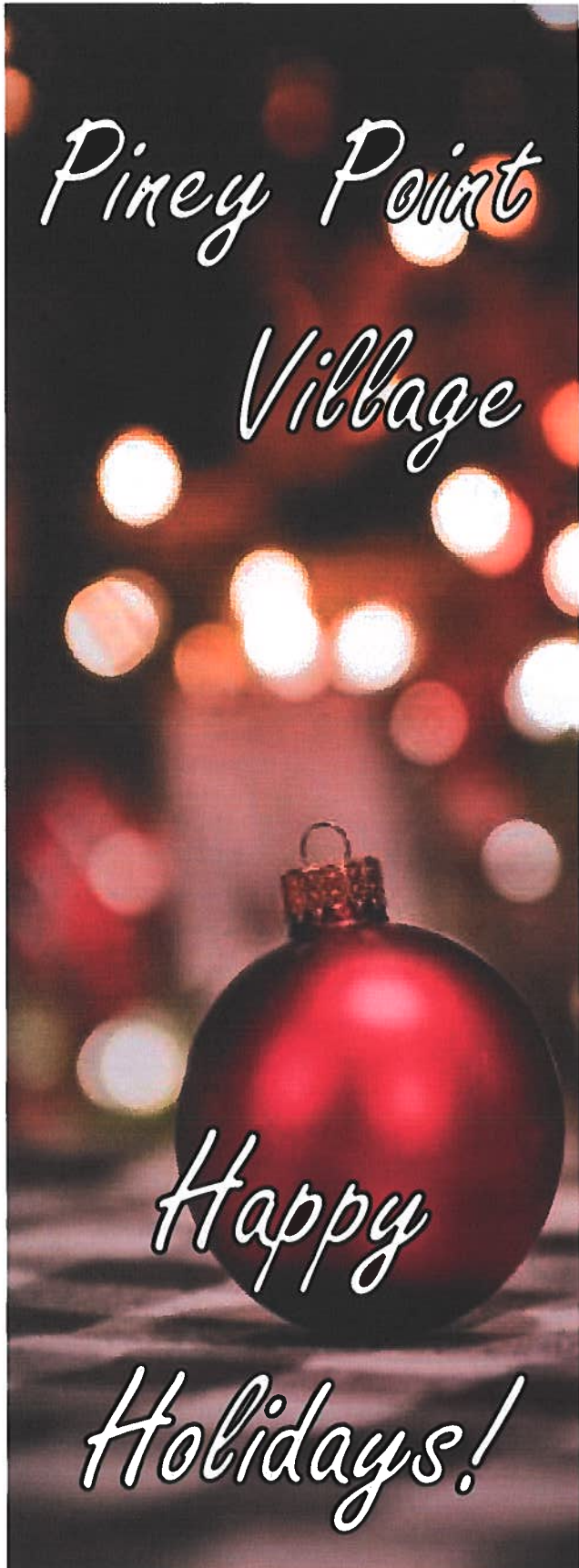


Piney Point  
Village



WELCOME TO  
*Piney Point  
Village*

*September - November*



*Piney Point*

*Village*

*Happy*

*Holidays!*

DEC - FEB

# Shopping Cart

Your Cart: 17 Items

[Continue Shopping](#)

## Custom Banners



Size (W X H): 30 x 84 (Inch) | \$14.88  
Two Sided : Yes | \$43.29  
Hanging Options: Metal grommets | \$5.77  
Wind flaps: Yes | \$39.96

Reference Image



Qty:	2 - 10	11 - 25	26 - 50	51 - 100	101 - 500	> 500
Price:	\$14.43	\$13.84	\$13.09	\$12.65	\$11.90	\$10.42

Qty

\$146.76

[Save for later](#)

Delivery on or before Mon, Jan 18th 2021

## Custom Banners



Size (W X H): 30 x 84 (Inch) | \$14.88  
Two Sided : Yes | \$43.29  
Hanging Options: Metal grommets | \$5.77  
Wind flaps: Yes | \$39.96

Reference Image



Qty:	2 - 10	11 - 25	26 - 50	51 - 100	101 - 500	> 500
Price:	\$14.43	\$13.84	\$13.09	\$12.65	\$11.90	\$10.42

Qty

\$146.76

[Save for later](#)

Delivery on or before Mon, Jan 18th 2021

## Custom Banners



Size (W X H): 30 x 84 (Inch) | \$14.88  
Two Sided : Yes | \$43.29  
Hanging Options: Metal grommets | \$5.77  
Wind flaps: Yes | \$39.96

Reference image



Qty: 2 - 10 11 - 25 26 - 50 51 - 100 101 - 500 > 500  
 Price: \$14.43 \$13.84 \$13.09 \$12.65 \$11.90 \$10.42

Qty

\$146.76

Save for later

Delivery on or before Mon, Jan 18th 2021

## Custom Banners



Size (W X H): 30 x 84 (Inch) | \$14.88  
 Two Sided : Yes | \$32.47  
 Hanging Options: Metal grommets | \$4.33  
 Wind flaps: Yes | \$29.97

Reference Image



Qty: 2 - 10 11 - 25 26 - 50 51 - 100 101 - 500 > 500  
 Price: \$14.43 \$13.84 \$13.09 \$12.65 \$11.90 \$10.42

Qty

\$110.07

Save for later

Delivery on or before Mon, Jan 18th 2021

## Custom Banners



Size (W X H): 30 x 84 (Inch) | \$14.88  
 Two Sided : Yes | \$11.16  
 Hanging Options: Metal grommets | \$1.49  
 Wind flaps: Yes | \$9.99

Reference Image



Qty: 2 - 10 11 - 25 26 - 50 51 - 100 101 - 500 > 500  
 Price: \$14.43 \$13.84 \$13.09 \$12.65 \$11.90 \$10.42

Qty

\$37.52

Save for later

Delivery on or before Mon, Jan 18th 2021

## Pole Brackets



Qty

1

\$89.00

Save for later

Delivery on or before Mon, Jan 18th 2021

Proof Request

Apply Discount Code ^

NEWORDER

REMOVE

You used coupon code

Estimate Shipping v

Subtotal	\$676.87
Handling Charges <input style="border: 1px solid gray; padding: 2px 5px;" type="button" value="?"/>	\$0.00
Discount (NEWORDER)	-\$50.00
Shipping (Delivery by Mon, Jan 18th 2021 - Priority)	\$137.04

COVID-19 Delays v

**Grand Total: \$763.91**

PROCEED TO CHECKOUT



Secure Credit Card Payment

This is a secure 128-bit SSL encrypted payment



## Recommended Categories

Focused on making the little stuff better, we're driven to create custom built products that



TO: Members of the City Council

FROM: Mark Kobelan, Mayor

MEETING DATE: January 25<sup>th</sup>, 2021

SUBJECT: Mayor's Report

Agenda Item: 17

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<b>ASSETS</b>					
10-1100	Claim on Cash	2,697,527.43	704,569.02	177,411.98	2,874,939.41
10-1101	Cash- GF Texpool	1,797,554.53	1,383,029.46	146,072.64	1,943,627.17
10-1105	Cash with Amegy	0.00	0.00	0.00	0.00
10-1108	Cash with Agent	1,005,648.00	0.00	0.00	1,005,648.00
10-1120	Cash-Texas Class	3,725,625.39	( 999,846.36)	( 2,458,929.28)	1,266,696.11
10-1200	Accounts Receivable	0.00	0.00	0.00	0.00
10-1201	Sales Tax Receivable	21,374.37	0.00	0.00	21,374.37
10-1202	FEMA Reimbursement Receivable	0.00	0.00	0.00	0.00
10-1203	Property Tax receivable-PY	162,995.18	0.00	0.00	162,995.18
10-1204	Property Tax Receivable-CY	3,205,830.36	0.00	0.00	3,205,830.36
10-1205	Other Receivables	26,827.96	0.00	0.00	26,827.96
10-1209	A/R Willet	2,813.36	0.00	0.00	2,813.36
10-1301	Accrued Interest	0.00	0.00	0.00	0.00
10-1400	Prepaid Expenses	0.00	0.00	0.00	0.00
10-1507	Due from Debt Service Fund	0.00	0.00	0.00	0.00
10-1508	Due from Capital Projects Fund	0.00	0.00	0.00	0.00
10-1509	Due from Non-Major Fund	0.00	0.00	0.00	0.00
10-1510	Due from Metro Fund	0.00	0.00	0.00	0.00
10-1550	Due from Other Governments	0.00	0.00	0.00	0.00
10-1802	Street and Drainage System	0.00	0.00	0.00	0.00
	<b>TOTAL ASSETS</b>	<b>12,646,196.58</b>	<b>1,087,752.12</b>	<b>( 2,135,444.66)</b>	<b>10,510,751.92</b>
<b>LIABILITIES</b>					
10-2001	Accounts Payable	412,242.41	( 130,073.39)	( 307,293.12)	104,949.29
10-2002	Other Accrued Liabilities	0.00	0.00	0.00	0.00
10-2005	Misc Payables	0.00	0.00	0.00	0.00
10-2051	Payroll Tax Payable	0.00	0.00	0.00	0.00
10-2052	Employee Insurance Payable	( 3,847.90)	( 248.20)	( 12,467.97)	( 16,315.87)
10-2062	TMRS Payable	15.28	( 1,779.20)	( 10,707.09)	( 10,691.81)
10-2101	Property Tax Overpayments	0.00	0.00	0.00	0.00
10-2102	MC-Child Safety Fees Due	( 28.50)	0.00	0.00	( 28.50)
10-2103	MC-Bonds Due	0.00	0.00	0.00	0.00
10-2104	Due To - MC Technology	0.36	0.00	0.00	0.36
10-2105	Due To-MC Security	0.00	0.00	0.00	0.00
10-2106	Due To-State Comptroller	0.00	1,891.50	16,201.18	16,201.18
10-2107	Due To OMNI Base	3,441.81	13.94	541.92	3,983.73
10-2108	RESTITUTION	( 270.00)	0.00	0.00	( 270.00)
10-2110	Bond Payable - FAST	4,386.05	0.00	2,323.00	6,709.05
10-2111	Other Accrued Liabilities	0.00	0.00	0.00	0.00
10-2130	Deferred Revenue-Property Tax	162,995.18	0.00	( 1,736,104.87)	( 1,573,109.69)
10-2131	Other Deferred Revenue	0.00	0.00	0.00	0.00
10-2302	Due to State-CJ Fee	315.34	0.24	15.89	331.23
10-2303	Due To-Debt Service Fund	0.00	0.00	0.00	0.00
10-2402	Permit Deposits	0.00	0.00	0.00	0.00
10-2403	Drainage Deposit Payable	0.00	0.00	0.00	0.00
10-2404	Gas Meter Deposit	155,485.00	2,000.00	( 6,000.00)	149,485.00
10-2405	P&Z Deposit	0.00	0.00	0.00	0.00



CITY OF PINEY POINT VILLAGE  
 YEAR TO DATE BALANCE SHEET (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
10-2500	Accrued Wages	14,499.15	0.00	0.00	14,499.15
10-2501	Gordon Estate Bond	0.00	0.00	0.00	0.00
10-2601	Construction Retainage Payable	0.00	0.00	0.00	0.00
10-2701	Deferred Taxes	0.00	0.00	0.00	0.00
10-2702	Deferred Revenue-Alarm Fees	22,500.00	0.00	0.00	22,500.00
10-2703	Deferred Franchise Taxes	0.00	0.00	0.00	0.00
10-2704	Unearned Revenue-CY Prop Taxes	5,598,421.05	0.00	8,969.79	5,607,390.84
10-2801	General LT Debt-N/P	0.00	0.00	0.00	0.00
10-2802	GO Bonds Payable	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	6,370,155.23	( 128,195.11)	( 2,044,521.27)	4,325,633.96
<b>FUND EQUITY</b>					
10-3000	Fund Balance	726,631.20	0.00	0.00	726,631.20
10-3003	Fund Balance	5,549,410.15	0.00	0.00	5,549,410.15
10-3900	Earnings	0.00	0.00	0.00	0.00
	TOTAL BEGINNING EQUITY	6,276,041.35	0.00	0.00	6,276,041.35
	TOTAL REVENUES	0.00	1,493,373.55	8,661,511.52	8,661,511.52
	TOTAL EXPENSES	0.00	277,426.32	8,752,434.91	8,752,434.91
	INCREASE/(DECREASE) IN FUND BAL.	0.00	1,215,947.23	( 90,923.39)	( 90,923.39)
	TOTAL LIABILITIES, EQUITY & FUND BAL.	12,646,196.58	1,087,752.12	( 2,135,444.66)	10,510,751.92
		=====	=====	=====	=====

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	5,839,546.00	1,402,786.96	7,520,667.28	128.79 (	1,681,121.28)
PERMITS & INSPECTIONS	368,000.00	39,593.50	406,819.24	110.55 (	38,819.24)
COURT	150,000.00	5,189.31	76,378.29	50.92	73,621.71
INVESTMENT INCOME	150,000.00	256.08	34,362.92	22.91	115,637.08
AGENCIES & ALARMS	30,000.00	150.00	29,048.44	96.83	951.56
FRANCHISE REVENUE	397,000.00	45,397.70	389,563.42	98.13	7,436.58
DONATIONS & IN LIEU	170,500.00	0.00	204,671.93	120.04 (	34,171.93)
TOTAL REVENUES	7,105,046.00	1,493,373.55	8,661,511.52	121.91 (	1,556,465.52)
<u>EXPENDITURE SUMMARY</u>					
<u>PUBLIC SERVICE</u>					
COMMUNITY	10,000.00	2,700.00	7,075.00	70.75	2,925.00
POLICE	1,949,987.00	0.00	1,865,396.00	95.66	84,591.00
MISCELLANEOUS	0.00	0.00	1,837.45	0.00 (	1,837.45)
SANITATION COLLECTION	570,000.00	44,119.95	566,708.32	99.42	3,291.68
LIBRARY	1,500.00	0.00	1,500.00	100.00	0.00
STREET LIGHTING	12,000.00	874.64	9,678.54	80.65	2,321.46
FIRE	1,520,349.00	70,222.86	1,685,348.75	110.85 (	164,999.75)
TOTAL PUBLIC SERVICE	4,063,836.00	117,917.45	4,137,544.06	101.81 (	73,708.06)
<u>CONTRACT SERVICES</u>					
CONTRACT SERVICES	438,000.00	32,274.39	440,040.73	100.47 (	2,040.73)
TOTAL CONTRACT SERVICES	438,000.00	32,274.39	440,040.73	100.47 (	2,040.73)
<u>BUILDING</u>					
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
BUILDING SERVICES	125,500.00	21,250.77	255,969.55	203.96 (	130,469.55)
ADMIN EXPENSE	1,800.00	0.00	905.51	50.31	894.49
OFFICE EXPENSE	0.00	65.10	977.18	0.00 (	977.18)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	5,768.46	0.00 (	5,768.46)
TOTAL BUILDING	127,300.00	21,315.87	263,620.70	207.09 (	136,320.70)
<u>GENERAL GOVERNMENT</u>					
CONTRACT SERVICES	0.00	23,888.98	36,024.78	0.00 (	36,024.78)
ADMIN EXPENSE	38,900.00	1,673.07	23,687.07	60.89	15,212.93
OFFICE EXPENSE	155,000.00	11,666.04	156,714.25	101.11 (	1,714.25)
WAGES & BENEFITS	601,474.00	49,255.20	620,907.34	103.23 (	19,433.34)
INSURANCE	87,508.00	0.00	31,665.90	36.19	55,842.10
TOTAL GENERAL GOVERNMENT	882,882.00	86,483.29	868,999.34	98.43	13,882.66

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT</u>					
CONTRACT SERVICES	0.00	0.00	107.17	0.00 (	107.17)
ADMIN EXPENSE	0.00	55.00	1,178.78	0.00 (	1,178.78)
OFFICE EXPENSE	0.00	54.00	619.08	0.00 (	619.08)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	264.08	14,062.76	0.00 (	14,062.76)
COURT OPERATIONS	28,550.00	3,098.15	24,552.53	86.00	3,997.47
TOTAL MUNICIPAL COURT	28,550.00	3,471.23	40,520.32	141.93 (	11,970.32)
<u>PUBLIC WORKS MAINTENANCE</u>					
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
ADMIN EXPENSE	0.00	60.91	9,914.12	0.00 (	9,914.12)
OFFICE EXPENSE	0.00	0.00	591.24	0.00 (	591.24)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	14,517.25	0.00 (	14,517.25)
PUBLIC WORKS OPERATIONS	352,500.00	24,755.78	277,145.74	78.62	75,354.26
TOTAL PUBLIC WORKS MAINTENANCE	352,500.00	24,816.69	302,168.35	85.72	50,331.65
<u>GOF CAPITAL OUTLAYS</u>					
OTHER EXPENSES	3,213,722.00 (	8,852.60)	2,699,541.41	84.00	514,180.59
TOTAL GOF CAPITAL OUTLAYS	<u>3,213,722.00 (</u>	<u>8,852.60)</u>	<u>2,699,541.41</u>	<u>84.00</u>	<u>514,180.59</u>
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 2,001,744.00)	1,215,947.23 (	90,923.39)	(	1,910,820.61)

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
10-4101 Property Tax Revenue	5,639,546.00	1,382,933.74	7,259,457.39	128.72	( 1,619,911.39)
10-4150 Sales Tax	200,000.00	19,853.22	261,209.89	130.60	( 61,209.89)
TOTAL TAXES	5,839,546.00	1,402,786.96	7,520,667.28	128.79	( 1,681,121.28)
<u>PERMITS &amp; INSPECTIONS</u>					
10-4203 Plat Reviews	3,500.00	0.00	12,600.00	360.00	( 9,100.00)
10-4204 Code Enforcement Citations	1,000.00	0.00	0.00	0.00	1,000.00
10-4205 Contractor Registration	12,000.00	420.00	9,300.00	77.50	2,700.00
10-4206 Drainage Reviews	50,000.00	3,900.00	47,150.00	94.30	2,850.00
10-4207 Permits	300,000.00	35,273.50	336,519.24	112.17	( 36,519.24)
10-4208 Board of Adjustment Fees	1,500.00	0.00	1,250.00	83.33	250.00
TOTAL PERMITS & INSPECTIONS	368,000.00	39,593.50	406,819.24	110.55	( 38,819.24)
<u>COURT</u>					
10-4300 Court Fines	150,000.00	5,189.31	76,378.29	50.92	73,621.71
TOTAL COURT	150,000.00	5,189.31	76,378.29	50.92	73,621.71
<u>INVESTMENT INCOME</u>					
10-4400 Interest Income	150,000.00	256.08	34,362.92	22.91	115,637.08
TOTAL INVESTMENT INCOME	150,000.00	256.08	34,362.92	22.91	115,637.08
<u>AGENCIES &amp; ALARMS</u>					
10-4501 Agencies	0.00	0.00	398.44	0.00	( 398.44)
10-4507 Sec-False Alarm	0.00	0.00	0.00	0.00	0.00
10-4508 SEC-Registration	30,000.00	150.00	28,650.00	95.50	1,350.00
10-4520 FEMA - State Reimbursement	0.00	0.00	0.00	0.00	0.00
TOTAL AGENCIES & ALARMS	30,000.00	150.00	29,048.44	96.83	951.56
<u>FRANCHISE REVENUE</u>					
10-4602 Cable	75,000.00	0.00	76,977.57	102.64	( 1,977.57)
10-4605 Power/Electric	272,000.00	45,397.70	297,481.86	109.37	( 25,481.86)
10-4606 Franchise Fees-Gas	15,000.00	0.00	0.00	0.00	15,000.00
10-4607 Telephone	35,000.00	0.00	14,598.63	41.71	20,401.37
10-4608 Wireless Communication	0.00	0.00	505.36	0.00	( 505.36)
TOTAL FRANCHISE REVENUE	397,000.00	45,397.70	389,563.42	98.13	7,436.58
<u>DONATIONS &amp; IN LIEU</u>					
10-4702 Kinkaid School	34,000.00	0.00	0.00	0.00	34,000.00
10-4703 Metro Congested Mitigation	136,000.00	0.00	136,000.00	100.00	0.00
10-4704 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
10-4705 Ambulance	0.00	0.00	0.00	0.00	0.00
10-4706 Donation to Historical Preserv	0.00	0.00	0.00	0.00	0.00
10-4800 Miscellaneous Income	500.00	0.00	68,671.93	3,734.39	( 68,171.93)
10-4850 Transfer In	0.00	0.00	0.00	0.00	0.00
10-4900 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
10-4907 Unearned Revenue	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	170,500.00	0.00	204,671.93	120.04	( 34,171.93)

CITY OF PINEY POINT VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	7,105,046.00	1,493,373.55	8,661,511.52	121.91	( 1,556,465.52)

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE</u>					
=====					
<u>COMMUNITY</u>					
10-510-5001 Community Celebrations	10,000.00	2,700.00	7,075.00	70.75	2,925.00
TOTAL COMMUNITY	10,000.00	2,700.00	7,075.00	70.75	2,925.00
<u>POLICE</u>					
10-510-5010 MEMORIAL VILLAGE POLICE DEPT	1,949,987.00	0.00	1,819,396.00	93.30	130,591.00
10-510-5011 MVPD - AUTO REPLACEMENT	0.00	0.00	46,000.00	0.00	( 46,000.00)
TOTAL POLICE	1,949,987.00	0.00	1,865,396.00	95.66	84,591.00
<u>MISCELLANEOUS</u>					
10-510-5020 Miscellaneous	0.00	0.00	1,837.45	0.00	( 1,837.45)
TOTAL MISCELLANEOUS	0.00	0.00	1,837.45	0.00	( 1,837.45)
<u>SANITATION COLLECTION</u>					
10-510-5030 SANITATION COLLECTION	570,000.00	43,254.85	555,608.00	97.48	14,392.00
10-510-5031 SANITATION FUEL CHARGE	0.00	865.10	11,100.32	0.00	( 11,100.32)
TOTAL SANITATION COLLECTION	570,000.00	44,119.95	566,708.32	99.42	3,291.68
<u>LIBRARY</u>					
10-510-5040 Spring Branch Library	1,500.00	0.00	1,500.00	100.00	0.00
TOTAL LIBRARY	1,500.00	0.00	1,500.00	100.00	0.00
<u>STREET LIGHTING</u>					
10-510-5050 Street Lighting	12,000.00	874.64	9,678.54	80.65	2,321.46
TOTAL STREET LIGHTING	12,000.00	874.64	9,678.54	80.65	2,321.46
<u>FIRE</u>					
10-510-5060 Villages Fire Department	1,520,349.00	70,222.86	1,685,348.75	110.85	( 164,999.75)
10-510-5070 Contribution to Fire Dept	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	1,520,349.00	70,222.86	1,685,348.75	110.85	( 164,999.75)
TOTAL PUBLIC SERVICE	4,063,836.00	117,917.45	4,137,544.06	101.81	( 73,708.06)
<u>CONTRACT SERVICES</u>					
=====					
<u>CONTRACT SERVICES</u>					
10-520-5102 Accounting/Audit	32,000.00	0.00	20,037.00	62.62	11,963.00
10-520-5103 Engineering	150,000.00	15,381.39	196,924.41	131.28	( 46,924.41)
10-520-5104 Legal	90,000.00	2,770.00	79,727.29	88.59	10,272.71
10-520-5105 Tax Appraisal-HCAD	60,000.00	12,605.00	58,724.00	97.87	1,276.00
10-520-5107 Animal Control	44,000.00	80.00	1,994.67	4.53	42,005.33
10-520-5108 IT Hardware/Software & Support	40,000.00	1,438.00	64,188.36	160.47	( 24,188.36)
10-520-5110 Mosquito Control	22,000.00	0.00	18,445.00	83.84	3,555.00
TOTAL CONTRACT SERVICES	438,000.00	32,274.39	440,040.73	100.47	( 2,040.73)

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL CONTRACT SERVICES	438,000.00	32,274.39	440,040.73	100.47 (	2,040.73)
<b>BUILDING</b>					
<b>=====</b>					
<b>CONTRACT SERVICES</b>					
10-530-5108 Information Technology	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
<b>BUILDING SERVICES</b>					
10-530-5152 Drainage Reviews	45,000.00	9,145.77	102,734.55	228.30 (	57,734.55)
10-530-5153 Electrical Inspections	12,000.00	765.00	13,635.00	113.63 (	1,635.00)
10-530-5154 Plat Reviews	500.00	0.00	0.00	0.00	500.00
10-530-5155 Plan Reviews	25,000.00	4,000.00	48,275.00	193.10 (	23,275.00)
10-530-5156 Plumbing Inspections	18,000.00	1,980.00	14,535.00	80.75	3,465.00
10-530-5157 Structural Inspections	20,000.00	2,205.00	28,890.00	144.45 (	8,890.00)
10-530-5158 Urban Forester	0.00	2,840.00	40,520.00	0.00 (	40,520.00)
10-530-5160 Mechanical Inspections	5,000.00	315.00	7,380.00	147.60 (	2,380.00)
TOTAL BUILDING SERVICES	125,500.00	21,250.77	255,969.55	203.96 (	130,469.55)
<b>ADMIN EXPENSE</b>					
10-530-5204 Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00
10-530-5206 Legal Notices	0.00	0.00	0.00	0.00	0.00
10-530-5207 Misc Supplies	1,800.00	0.00	450.53	25.03	1,349.47
10-530-5209 Office Equipment & Maintenance	0.00	0.00	454.98	0.00 (	454.98)
TOTAL ADMIN EXPENSE	1,800.00	0.00	905.51	50.31	894.49
<b>OFFICE EXPENSE</b>					
10-530-5210 Postage	0.00	0.00	0.00	0.00	0.00
10-530-5211 Meeting Supplies	0.00	0.00	0.00	0.00	0.00
10-530-5213 Office Supplies	0.00	65.10	977.18	0.00 (	977.18)
10-530-5214 Telecommunications	0.00	0.00	0.00	0.00	0.00
10-530-5215 Travel & Training	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE EXPENSE	0.00	65.10	977.18	0.00 (	977.18)
<b>WAGES &amp; BENEFITS</b>					
10-530-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-530-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-530-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
<b>INSURANCE</b>					
10-530-5353 Employee Insurance	0.00	0.00	5,768.46	0.00 (	5,768.46)
TOTAL INSURANCE	0.00	0.00	5,768.46	0.00 (	5,768.46)
TOTAL BUILDING	127,300.00	21,315.87	263,620.70	207.09 (	136,320.70)

CITY OF PINEY POINT VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL GOVERNMENT</u>					
<u>CONTRACT SERVICES</u>					
10-540-5108 Information Technology	0.00	23,888.98	36,024.78	0.00 (	36,024.78)
TOTAL CONTRACT SERVICES	0.00	23,888.98	36,024.78	0.00 (	36,024.78)
<u>ADMIN EXPENSE</u>					
10-540-5201 Administrative	0.00	0.00	0.00	0.00	0.00
10-540-5202 Auto Allowance/Mileage	13,000.00	0.00	4,250.00	32.69	8,750.00
10-540-5203 Bank Fees	1,900.00	302.91	2,971.59	156.40 (	1,071.59)
10-540-5204 Dues & Subscriptions	4,000.00	300.00	2,425.00	60.63	1,575.00
10-540-5205 Elections	5,000.00	0.00	0.00	0.00	5,000.00
10-540-5206 Legal Notices	3,000.00	0.00	3,307.63	110.25 (	307.63)
10-540-5207 Miscellaneous	0.00	635.12	2,547.21	0.00 (	2,547.21)
10-540-5208 Citizen Communication	2,000.00	0.00	1,853.87	92.69	146.13
10-540-5209 Office Equipment & Maintenance	10,000.00	435.04	6,331.77	63.32	3,668.23
TOTAL ADMIN EXPENSE	38,900.00	1,673.07	23,687.07	60.89	15,212.93
<u>OFFICE EXPENSE</u>					
10-540-5210 Postage	2,000.00	33.00	1,309.88	65.49	690.12
10-540-5211 Meeting Supplies	5,000.00	553.91	7,060.39	141.21 (	2,060.39)
10-540-5212 Rent/Leasehold/Furniture	125,000.00	10,368.38	126,386.26	101.11 (	1,386.26)
10-540-5213 Office Supplies	10,000.00	35.94	3,978.96	39.79	6,021.04
10-540-5214 Telecommunications	13,000.00	674.81	16,128.42	124.06 (	3,128.42)
10-540-5215 Travel & Training	0.00	0.00	400.00	0.00 (	400.00)
10-540-5216 Statutory Legal Notices	0.00	0.00	1,450.34	0.00 (	1,450.34)
TOTAL OFFICE EXPENSE	155,000.00	11,666.04	156,714.25	101.11 (	1,714.25)
<u>WAGES &amp; BENEFITS</u>					
10-540-5301 Gross Wages	515,000.00	44,189.77	520,009.68	100.97 (	5,009.68)
10-540-5302 Overtime/Severance	0.00	0.00	6,491.02	0.00 (	6,491.02)
10-540-5303 Temporary/Part-time Personnel	5,000.00	511.68	29,001.12	580.02 (	24,001.12)
10-540-5304 Salary Adjustment (Bonus)	3,000.00	0.00	0.00	0.00	3,000.00
10-540-5306 Payroll Tax Expense	30,000.00	0.00	15,935.63	53.12	14,064.37
10-540-5310 TMRS (retirement)	45,000.00	4,187.30	46,625.61	103.61 (	1,625.61)
10-540-5311 Payroll Processing	1,474.00	366.45	2,844.28	192.96 (	1,370.28)
10-540-5312 TWC-Unemployment	2,000.00	0.00	0.00	0.00	2,000.00
10-540-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	601,474.00	49,255.20	620,907.34	103.23 (	19,433.34)
<u>INSURANCE</u>					
10-540-5353 Employee Insurance	83,508.00	0.00	23,049.88	27.60	60,458.12
10-540-5354 General Liability	2,000.00	0.00	9,182.02	459.10 (	7,182.02)
10-540-5355 Bonds for City Staff	0.00	0.00	0.00	0.00	0.00
10-540-5356 Workman's Compensation	2,000.00	0.00 (	566.00)	28.30-	2,566.00
10-540-5357 Drainage Study	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE	87,508.00	0.00	31,665.90	36.19	55,842.10
<b>TOTAL GENERAL GOVERNMENT</b>	<b>882,882.00</b>	<b>86,483.29</b>	<b>868,999.34</b>	<b>98.43</b>	<b>13,882.66</b>



CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>MUNICIPAL COURT</b>					
<b>CONTRACT SERVICES</b>					
10-550-5108 Information Technology	0.00	0.00	107.17	0.00 (	107.17)
TOTAL CONTRACT SERVICES	0.00	0.00	107.17	0.00 (	107.17)
<b>ADMIN EXPENSE</b>					
10-550-5204 Dues & Subscriptions	0.00	55.00	130.00	0.00 (	130.00)
10-550-5207 Misc Supplies	0.00	0.00	1,048.78	0.00 (	1,048.78)
10-550-5209 Office Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	55.00	1,178.78	0.00 (	1,178.78)
<b>OFFICE EXPENSE</b>					
10-550-5210 Postage	0.00	0.00	0.00	0.00	0.00
10-550-5211 Meeting Supplies	0.00	0.00	0.00	0.00	0.00
10-550-5213 Office Supplies	0.00	54.00	564.08	0.00 (	564.08)
10-550-5214 Telecommunications	0.00	0.00	0.00	0.00	0.00
10-550-5215 Travel & Training	0.00	0.00	55.00	0.00 (	55.00)
TOTAL OFFICE EXPENSE	0.00	54.00	619.08	0.00 (	619.08)
<b>WAGES &amp; BENEFITS</b>					
10-550-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-550-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-550-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
<b>INSURANCE</b>					
10-550-5353 Employee Insurance	0.00	264.08	14,062.76	0.00 (	14,062.76)
TOTAL INSURANCE	0.00	264.08	14,062.76	0.00 (	14,062.76)
<b>COURT OPERATIONS</b>					
10-550-5402 MC Facilities	0.00	0.00	0.00	0.00	0.00
10-550-5403 Credit Card Charges	5,000.00	805.41	6,828.83	136.58 (	1,828.83)
10-550-5404 Judge/Prosecutor/Interpreter	22,000.00	2,600.00	20,175.00	91.70	1,825.00
10-550-5405 Jury Pay	0.00	0.00	0.00	0.00	0.00
10-550-5406 State Comptroller/OMNI/Linebar	0.00	0.00	0.00	0.00	0.00
10-550-5407 SETCIC	200.00	0.00	0.00	0.00	200.00
10-550-5408 Supplies/Miscellaneous	750.00	0.00	0.00	0.00	750.00
10-550-5409 Collection Agency	0.00	0.00	0.00	0.00	0.00
10-550-5410 OmniBase Services of Texas	600.00	0.00	432.81	72.14	167.19
10-550-5412	0.00	0.00	0.00	0.00	0.00
10-550-5413 Building Security Fund	0.00 (	107.54) (	1,009.44)	0.00	1,009.44
10-550-5414 Truancy Prevention	0.00 (	109.74) (	1,030.05)	0.00	1,030.05
10-550-5415 Local Municipal Tech Fund	0.00 (	87.79) (	824.03)	0.00	824.03
10-550-5416 Local Municipal Jury Fund	0.00 (	2.19) (	20.59)	0.00	20.59
10-550-5417 Time Payment Reimbursement Fee	0.00	0.00	0.00	0.00	0.00
TOTAL COURT OPERATIONS	28,550.00	3,098.15	24,552.53	86.00	3,997.47
TOTAL MUNICIPAL COURT	28,550.00	3,471.23	40,520.32	141.93 (	11,970.32)

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PUBLIC WORKS MAINTENANCE</b> =====					
<u>CONTRACT SERVICES</u>					
10-560-5108 Information Technology	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
<u>ADMIN EXPENSE</u>					
10-560-5207 Misc Supplies	0.00	60.91	9,914.12	0.00 (	9,914.12)
10-560-5209 Office Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	60.91	9,914.12	0.00 (	9,914.12)
<u>OFFICE EXPENSE</u>					
10-560-5213 Office Supplies	0.00	0.00	91.24	0.00 (	91.24)
10-560-5214 Telecommunications	0.00	0.00	0.00	0.00	0.00
10-560-5215 Travel & Training	0.00	0.00	500.00	0.00 (	500.00)
TOTAL OFFICE EXPENSE	0.00	0.00	591.24	0.00 (	591.24)
<u>WAGES &amp; BENEFITS</u>					
10-560-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-560-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-560-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
<u>INSURANCE</u>					
10-560-5353 Employee Insurance	0.00	0.00	14,517.25	0.00 (	14,517.25)
TOTAL INSURANCE	0.00	0.00	14,517.25	0.00 (	14,517.25)
<u>PUBLIC WORKS OPERATIONS</u>					
10-560-5500 Public Works Maintenance	40,000.00	0.00	2,500.00	6.25	37,500.00
10-560-5501 TCEQ & Harris CO Permits	2,000.00	100.00	1,756.25	87.81	243.75
10-560-5504 Landscaping Maintenance	15,000.00	0.00	20,686.87	137.91 (	5,686.87)
10-560-5505 Gator Fuel	2,000.00	73.37	589.66	29.48	1,410.34
10-560-5506 Right of Way Mowing	80,000.00	10,568.40	93,871.40	117.34 (	13,871.40)
10-560-5507 Road & Sign Repair	50,000.00	13,943.42	59,347.64	118.70 (	9,347.64)
10-560-5508 ROW Water/Planting	1,000.00	70.59	1,907.57	190.76 (	907.57)
10-560-5509 Tree Care/Removal	12,500.00	0.00	15,280.00	122.24 (	2,780.00)
10-560-5510 Road/Drainage Maintenance	75,000.00	0.00	0.00	0.00	75,000.00
10-560-5515 Landscape Improvements	75,000.00	0.00	78,657.35	104.88 (	3,657.35)
10-560-5516 Gator Maintenance	0.00	0.00	2,549.00	0.00 (	2,549.00)
TOTAL PUBLIC WORKS OPERATIONS	352,500.00	24,755.78	277,145.74	78.62	75,354.26
TOTAL PUBLIC WORKS MAINTENANCE	352,500.00	24,816.69	302,168.35	85.72	50,331.65

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>GOF CAPITAL OUTLAYS</b>					
<b>=====</b>					
<b>OTHER EXPENSES</b>					
10-570-5601 Capital Improvements	0.00	0.00	0.00	0.00	0.00
10-570-5602 Drainage Ditch Maintenance	0.00	0.00	80.00	0.00 (	80.00)
10-570-5606 Road/Drainage Projects	0.00 (	3,650.00)	165,972.11	0.00 (	165,972.11)
10-570-5607 2014 Paving Project	0.00	0.00	0.00	0.00	0.00
10-570-5608 MDE Drainage	0.00	0.00	0.00	0.00	0.00
10-570-5609 Windermere Drainage	0.00	0.00	0.00	0.00	0.00
10-570-5610 Fire Station Remodel	0.00	0.00	0.00	0.00	0.00
10-570-5616 S. Piney Pt/Blalock Rd	0.00	0.00	0.00	0.00	0.00
10-570-5640 Surrey Oaks	801,749.00	0.00	973,404.83	121.41 (	171,655.83)
10-570-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
10-570-5665 Woods Edge Erosion Project	0.00	0.00	0.00	0.00	0.00
10-570-5700 2015 Maintenance Project	0.00	0.00	0.00	0.00	0.00
10-570-5701 2019 Maintenance Projects	330,000.00 (	13,018.60)	365,585.42	110.78 (	35,585.42)
10-570-5702 2020 Paving Improvements	0.00	3,618.00	48,420.00	0.00 (	48,420.00)
10-570-5705 Tynewood Ditch Washout Project	0.00	0.00	0.00	0.00	0.00
10-570-5800 Lanecrest Improvements Project	0.00	0.00	0.00	0.00	0.00
10-570-5805 Beinhorn Paving Project	876,650.00	0.00	0.00	0.00	876,650.00
10-570-5806 Drainage and Sidewalks	0.00	1,510.00	1,067,587.05	0.00 (	1,067,587.05)
10-570-5808 Wilding Lane	1,205,323.00	2,688.00	78,492.00	6.51	1,126,831.00
TOTAL OTHER EXPENSES	3,213,722.00 (	8,852.60)	2,699,541.41	84.00	514,180.59
<hr/>					
TOTAL GOF CAPITAL OUTLAYS	3,213,722.00 (	8,852.60)	2,699,541.41	84.00	514,180.59
<hr/>					
TOTAL EXPENDITURES	9,106,790.00	277,426.32	8,752,434.91	96.11	354,355.09
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 2,001,744.00)	1,215,947.23 (	90,923.39)	(	1,910,820.61)

20 -DEBT SERVICE

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<b>ASSETS</b>					
20-1100	Claim on Cash	( 447,971.67)	0.00	( 1,138,067.86)	( 1,586,039.53)
20-1105	Cash - Amegy Bank	0.00	0.00	0.00	0.00
20-1108	Cash with Agent	267,769.99	0.00	0.00	267,769.99
20-1109	Texpool-DS	862,809.10	328,564.89	( 326,240.50)	536,568.60
20-1110	Texas Class-DS	122,500.81	233.65	1,851,441.63	1,973,942.44
20-1200	Property Tax Receivable-PY	35,505.82	0.00	0.00	35,505.82
20-1201	Property Tax Receivable-CY	856,604.64	0.00	0.00	856,604.64
20-1300	Due to/From General Fund	0.00	0.00	0.00	0.00
20-1301	Accrued Interest Receivable	0.00	0.00	0.00	0.00
	<b>TOTAL ASSETS</b>	<b>1,697,218.69</b>	<b>328,798.54</b>	<b>387,133.27</b>	<b>2,084,351.96</b>
<b>LIABILITIES</b>					
20-2001	Accounts Payable	1,500.00	0.00	( 1,420,975.00)	( 1,419,475.00)
20-2002	Other Accrued Liabilities	0.00	0.00	0.00	0.00
20-2130	Deferred Revenue-Property Tax	35,505.82	0.00	0.00	35,505.82
20-2200	Deferred Property Tax Rec	0.00	0.00	0.00	0.00
20-2300	Other Accrued Liabilities	0.00	0.00	0.00	0.00
20-2701	Unearned Revenue-Property Tax	1,487,128.77	0.00	2,130.76	1,489,259.53
	<b>TOTAL LIABILITIES</b>	<b>1,524,134.59</b>	<b>0.00</b>	<b>( 1,418,844.24)</b>	<b>105,290.35</b>
<b>FUND EQUITY</b>					
20-3000	Fund Balance	173,084.10	0.00	0.00	173,084.10
	<b>TOTAL BEGINNING EQUITY</b>	<b>173,084.10</b>	<b>0.00</b>	<b>0.00</b>	<b>173,084.10</b>
	<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>328,798.54</b>	<b>1,888,127.51</b>	<b>1,888,127.51</b>
	<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>82,150.00</b>	<b>82,150.00</b>
	<b>INCREASE/(DECREASE) IN FUND BAL.</b>	<b>0.00</b>	<b>328,798.54</b>	<b>1,805,977.51</b>	<b>1,805,977.51</b>
	<b>TOTAL LIABILITIES, EQUITY &amp; FUND BAL.</b>	<b>1,697,218.69</b>	<b>328,798.54</b>	<b>387,133.27</b>	<b>2,084,351.96</b>

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

20 -DEBT SERVICE  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	1,501,625.00	328,535.93	1,876,806.24	124.99	( 375,181.24)
INVESTMENT INCOME	10,000.00	262.61	11,321.27	113.21	( 1,321.27)
TOTAL REVENUES	1,511,625.00	328,798.54	1,888,127.51	124.91	( 376,502.51)
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	2,250.00	0.00	2,250.00	100.00	0.00
OTHER EXPENSES	1,499,375.00	0.00	79,900.00	5.33	1,419,475.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,501,625.00	0.00	82,150.00	5.47	1,419,475.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	328,798.54	1,805,977.51		( 1,795,977.51)

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

20 -DEBT SERVICE

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
20-4101 Property Tax Revenue	1,501,625.00	328,535.93	1,876,806.24	124.99	( 375,181.24)
TOTAL TAXES	1,501,625.00	328,535.93	1,876,806.24	124.99	( 375,181.24)
<u>INVESTMENT INCOME</u>					
20-4400 Bank Interest	10,000.00	262.61	11,321.27	113.21	( 1,321.27)
20-4410 Bond Premium	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	10,000.00	262.61	11,321.27	113.21	( 1,321.27)
TOTAL REVENUES	1,511,625.00	328,798.54	1,888,127.51	124.91	( 376,502.51)

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

20 -DEBT SERVICE

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>NON-DEPARTMENTAL</b>					
<b>=====</b>					
<b>ADMIN EXPENSE</b>					
20-500-5204 Paying Agent Fees	2,250.00	0.00	2,250.00	100.00	0.00
TOTAL ADMIN EXPENSE	2,250.00	0.00	2,250.00	100.00	0.00
<b>OTHER EXPENSES</b>					
20-500-5820 Interest Expense-Bonds	179,375.00	0.00	79,900.00	44.54	99,475.00
20-500-5821 Bond Principal Payments	1,320,000.00	0.00	0.00	0.00	1,320,000.00
20-500-5822 Amortization of Bonds	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	1,499,375.00	0.00	79,900.00	5.33	1,419,475.00
<b>TRANSFERS</b>					
20-500-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,501,625.00</b>	<b>0.00</b>	<b>82,150.00</b>	<b>5.47</b>	<b>1,419,475.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,501,625.00</b>	<b>0.00</b>	<b>82,150.00</b>	<b>5.47</b>	<b>1,419,475.00</b>
<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>
REVENUES OVER/(UNDER) EXPENDITURES	10,000.00	328,798.54	1,805,977.51	(	1,795,977.51)

CITY OF PINEY POINT VILLAGE  
 YEAR TO DATE BALANCE SHEET (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

30 -SPECIAL REVENUE FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
30-1100	Claim on Cash	64,179.36	( 143.10)	175.43	64,354.79
30-1102	Donation	0.02	0.00	0.00	0.02
30-1103	MC Security	0.36	0.00	0.00	0.36
30-1104	MC Technology	0.05	0.00	0.00	0.05
30-1106	Child Safety	24,145.08	271.96	3,519.97	27,665.05
30-1200	Due To/From General Fund	0.00	0.00	0.00	0.00
30-1301	Accrued Interest Receivable	0.00	0.00	0.00	0.00
	TOTAL ASSETS	88,324.87	128.86	3,695.40	92,020.27
=====					
<u>LIABILITIES</u>					
30-2001	Accounts Payable	0.00	0.00	0.00	0.00
30-2100	Grants Payable	0.00	0.00	0.00	0.00
30-2200	Due To General Fund	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
30-3000	Fund Balance	17,709.38	0.00	( 17,709.38)	0.00
30-3001	Fund Balance-Child Safety	55,694.92	0.00	( 13,162.28)	42,532.64
30-3002	Fund Balance-MC Security	11,838.88	0.00	12,284.32	24,123.20
30-3003	Fund Balance-MC Technology	3,081.69	0.00	18,587.34	21,669.03
30-3010	Unrestricted Retained Earnings	0.00	0.00	0.00	0.00
30-3300	Fund Balance-MC Security	0.00	0.00	0.00	0.00
30-3400	Fund Balance- MC Technology	0.00	0.00	0.00	0.00
30-3904	Earnings-MC Technology	0.00	0.00	0.00	0.00
	TOTAL BEGINNING EQUITY	88,324.87	0.00	0.00	88,324.87
	TOTAL REVENUES	0.00	293.71	5,664.77	5,664.77
	TOTAL EXPENSES	0.00	164.85	1,969.37	1,969.37
	INCREASE/(DECREASE) IN FUND BAL.	0.00	128.86	3,695.40	3,695.40
	TOTAL LIABILITIES, EQUITY & FUND BAL.	88,324.87	128.86	3,695.40	92,020.27
=====					



CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

30 -SPECIAL REVENUE FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	0.00	293.59	5,661.06	0.00 (	5,661.06)
INVESTMENT INCOME	0.00	0.12	3.71	0.00 (	3.71)
DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	293.71	5,664.77	0.00 (	5,664.77)
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>QUALIFIED EXPENSES</u>					
COURT	0.00	164.85	1,969.37	0.00 (	1,969.37)
TOTAL QUALIFIED EXPENSES	0.00	164.85	1,969.37	0.00 (	1,969.37)
<u>ADMINISTRATION</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	128.86	3,695.40	(	3,695.40)

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

30 -SPECIAL REVENUE FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
30-4305 MC Security Revenue	0.00	9.33	865.63	0.00 (	865.63)
30-4310 MC Technology Revenue	0.00	12.42	1,154.17	0.00 (	1,154.17)
30-4315 Child Safety Revenues	0.00	271.84	3,641.26	0.00 (	3,641.26)
TOTAL COURT	0.00	293.59	5,661.06	0.00 (	5,661.06)
<u>INVESTMENT INCOME</u>					
30-4405 MC Security-Interest	0.00	0.00	0.00	0.00	0.00
30-4410 MC Technology-Interest	0.00	0.00	0.00	0.00	0.00
30-4415 Child Safety-Interest	0.00	0.12	3.71	0.00 (	3.71)
30-4420 Donations-Interest	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.12	3.71	0.00 (	3.71)
<u>DONATIONS &amp; IN LIEU</u>					
30-4720 Donations	0.00	0.00	0.00	0.00	0.00
30-4800 Other Income	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>293.71</b>	<b>5,664.77</b>	<b>0.00 (</b>	<b>5,664.77)</b>
	=====	=====	=====	=====	=====

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

30 -SPECIAL REVENUE FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>MISCELLANEOUS</u>					
30-500-5029 Gen Govt Qualified Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>QUALIFIED EXPENSES</u>					
<u>COURT</u>					
30-510-5121 Child Safety	0.00	0.00	0.00	0.00	0.00
30-510-5122 MC Security	0.00	164.85	659.40	0.00 (	659.40)
30-510-5123 MC Technology	0.00	0.00	1,309.97	0.00 (	1,309.97)
30-510-5129 Donation	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	0.00	164.85	1,969.37	0.00 (	1,969.37)
TOTAL QUALIFIED EXPENSES	0.00	164.85	1,969.37	0.00 (	1,969.37)
<u>ADMINISTRATION</u>					
<u>ADMIN EXPENSE</u>					
30-520-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>					
30-520-5702 Other Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS</u>					
30-520-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	164.85	1,969.37	0.00 (	1,969.37)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	128.86	3,695.40	(	3,695.40)

CITY OF PINEY POINT VILLAGE  
 YEAR TO DATE BALANCE SHEET (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

40 -CAPITAL PROJECTS FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<b>ASSETS</b>					
40-1100	Claim on Cash	323,417.46	0.00	( 295,129.99)	28,287.47
40-1101	Texpool	0.00	0.00	0.00	0.00
40-1105	Cash - Amegy Checking	0.00	0.00	0.00	0.00
40-1120	Texas Class	7,573.74	0.00	( 7,573.74)	0.00
40-1200	Accounts Receivable	0.00	0.00	0.00	0.00
40-1220	A/R - General Fund	0.00	0.00	0.00	0.00
40-1250	Due To Metro	0.00	0.00	0.00	0.00
40-1300	Accrued Interest Receivable	0.00	0.00	0.00	0.00
	<b>TOTAL ASSETS</b>	<b>330,991.20</b>	<b>0.00</b>	<b>( 302,703.73)</b>	<b>28,287.47</b>
<b>LIABILITIES</b>					
40-2001	Accounts Payable	0.00	1,350.00	1,350.00	1,350.00
40-2002	Other Accrued Liabilities	0.00	0.00	0.00	0.00
40-2200	Deferred Revenue	286,000.00	0.00	0.00	286,000.00
40-2300	Construction Retainage Payable	120,074.15	0.00	0.00	120,074.15
40-2400	Accrued Liabilities	0.00	0.00	0.00	0.00
	<b>TOTAL LIABILITIES</b>	<b>406,074.15</b>	<b>1,350.00</b>	<b>1,350.00</b>	<b>407,424.15</b>
<b>FUND EQUITY</b>					
40-3000	Fund Balance	( 75,082.95)	0.00	0.00	( 75,082.95)
	<b>TOTAL BEGINNING EQUITY</b>	<b>( 75,082.95)</b>	<b>0.00</b>	<b>0.00</b>	<b>( 75,082.95)</b>
	<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>49.52</b>	<b>49.52</b>
	<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>1,350.00</b>	<b>304,103.25</b>	<b>304,103.25</b>
	<b>INCREASE/(DECREASE) IN FUND BAL.</b>	<b>0.00</b>	<b>( 1,350.00)</b>	<b>( 304,053.73)</b>	<b>( 304,053.73)</b>
	<b>TOTAL LIABILITIES, EQUITY &amp; FUND BAL.</b>	<b>330,991.20</b>	<b>0.00</b>	<b>( 302,703.73)</b>	<b>28,287.47</b>

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

40 -CAPITAL PROJECTS FUND  
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INVESTMENT INCOME	0.00	0.00	49.52	0.00 (	49.52)
DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	49.52	0.00 (	49.52)
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	1,350.00	304,103.25	0.00 (	304,103.25)
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	1,350.00	304,103.25	0.00 (	304,103.25)
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	1,350.00)	( 304,053.73)		304,053.73

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

40 -CAPITAL PROJECTS FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INVESTMENT INCOME</u>					
40-4400 Interest Income	0.00	0.00	49.52	0.00 (	49.52)
TOTAL INVESTMENT INCOME	0.00	0.00	49.52	0.00 (	49.52)
<u>DONATIONS &amp; IN LIEU</u>					
40-4800 Other Income	0.00	0.00	0.00	0.00	0.00
40-4910 Debt Proceeds	0.00	0.00	0.00	0.00	0.00
40-4911 Bond Premium	0.00	0.00	0.00	0.00	0.00
40-4912 Issuance Cost	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	49.52	0.00 (	49.52)

CITY OF PINEY POINT VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

40 -CAPITAL PROJECTS FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>ADMIN EXPENSE</u>					
40-500-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>					
40-500-5601 Capital Outlay	0.00	0.00	0.00	0.00	0.00
40-500-5616 S. Piney Pt/Blalock Rd	0.00	0.00	0.00	0.00	0.00
40-500-5617 Smithdale/Claymore	0.00	0.00	0.00	0.00	0.00
40-500-5640 Batch 1 Projects	0.00	0.00	0.00	0.00	0.00
40-500-5641 Batch 1 - Preliminary	0.00	0.00	0.00	0.00	0.00
40-500-5655 Blalock/S. Piney Point	0.00	0.00	0.00	0.00	0.00
40-500-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
40-500-5670 N. Piney Point Road Project	0.00	0.00	288,972.00	0.00 (	288,972.00)
40-500-5675 Lanecrest Drainage Improvement	0.00	0.00	0.00	0.00	0.00
40-500-5702 Miscellaneous Expense	0.00	1,350.00	15,131.25	0.00 (	15,131.25)
TOTAL OTHER EXPENSES	0.00	1,350.00	304,103.25	0.00 (	304,103.25)
<u>TRANSFERS</u>					
40-500-5901 Transfers In	0.00	0.00	0.00	0.00	0.00
40-500-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	1,350.00	304,103.25	0.00 (	304,103.25)
TOTAL EXPENDITURES	0.00	1,350.00	304,103.25	0.00 (	304,103.25)
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	1,350.00) (	304,053.73)		304,053.73

CITY OF PINEY POINT VILLAGE  
 YEAR TO DATE BALANCE SHEET (UNAUDITED)  
 AS OF: DECEMBER 31ST, 2020

99 - POOLED CASH FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
99-1101	Cash	2,707,560.51	704,425.92	( 637,469.65)	2,070,090.86
99-1510	DUE FROM GENERAL FUND	0.00	0.00	0.00	0.00
99-1520	DUE FROM DEBT SERVICE	0.00	0.00	0.00	0.00
99-1530	DUE FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00
99-1540	DUE FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00
99-1550	DUE FROM METRO FUND	0.00	0.00	0.00	0.00
99-1599	Due From Other Funds	<u>1,833,217.41</u>	<u>( 128,723.39)</u>	<u>( 1,726,918.12)</u>	<u>106,299.29</u>
	TOTAL ASSETS	<u>4,540,777.92</u>	<u>575,702.53</u>	<u>( 2,364,387.77)</u>	<u>2,176,390.15</u>
<u>LIABILITIES</u>					
99-2000	Accounts Payable	1,834,953.41	( 128,723.39)	( 2,040,105.40)	( 205,151.99)
99-2190	Due to Other Funds	<u>2,705,824.51</u>	<u>704,425.92</u>	<u>( 324,282.37)</u>	<u>2,381,542.14</u>
	TOTAL LIABILITIES	<u>4,540,777.92</u>	<u>575,702.53</u>	<u>( 2,364,387.77)</u>	<u>2,176,390.15</u>
<u>FUND EQUITY</u>					
99-3000	Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL BEGINNING EQUITY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	INCREASE/(DECREASE) IN FUND BAL. (WILL CLOSE TO FUND BAL.)	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES, EQUITY & FUND BAL.	<u>4,540,777.92</u>	<u>575,702.53</u>	<u>( 2,364,387.77)</u>	<u>2,176,390.15</u>



**City of Piney Point Village  
Monthly Tax Office Report  
December 31, 2020**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value \$ 2,913,539,195

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Original Levy 0.25514	\$ 6,254,063.32	\$ 6,763,264.55	\$ 13,017,327.87
Carryover Balance	-	198,501.01	198,501.01
Adjustments	728,356.17	310,137.97	1,038,494.14
Adjusted Levy	6,982,419.49	7,271,903.53	14,254,323.02
Less Collections Y-T-D	2,734,495.94	7,012,292.09	9,746,788.03
Receivable Balance	<u>\$ 4,247,923.55</u>	<u>\$ 259,611.44</u>	<u>\$ 4,507,534.99</u>

C. COLLECTION RECAP:

Current Month:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax	\$ 2,084,127.20	\$ (3.35)	\$ 2,084,123.85
Penalty & Interest	-	327.96	327.96
Attorney Fees	-	235.60	235.60
Other Fees	0.46	-	0.46
Total Collections	<u>\$ 2,084,127.66</u>	<u>\$ 560.21</u>	<u>\$ 2,084,687.87</u>

Year-To-Date:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax:	\$ 2,734,495.94	\$ 7,012,292.00	\$ 9,746,787.94
Penalty & Interest	-	37,275.67	37,275.67
Attorney Fees	-	8,331.21	8,331.21
Other Fees	1.78	694.12	695.90
Total Collections	<u>\$ 2,734,497.72</u>	<u>\$ 7,058,593.00</u>	<u>\$ 9,793,090.72</u>

Percent of Adjusted Levy	<u>39.16%</u>	<u>140.25%</u>
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**MONTHLY TAX OFFICE REPORT**  
**Tax A/R Summary by Year**  
**December 31, 2020**

YEAR	BEGINNING BALANCE AS OF 12/31/2019	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 12/31/2020
2019	\$ 6,763,264.55	\$ 314,350.71	\$ 7,015,325.29	\$ 62,289.97
18	33,957.93	(3,982.33)	(2,851.85)	32,827.45
17	19,505.52	(688.48)	(181.35)	18,998.39
16	17,325.16	499.53	-	17,824.69
15	17,894.67	-	-	17,894.67
14	18,424.08	-	-	18,424.08
13	14,151.07	-	-	14,151.07
12	11,751.79	-	-	11,751.79
11	9,318.42	-	-	9,318.42
10	9,145.21	-	-	9,145.21
09	9,143.30	(1.38)	-	9,141.92
08	8,767.71	-	-	8,767.71
07	8,462.68	-	-	8,462.68
06	8,152.59	-	-	8,152.59
05	2,687.68	-	-	2,687.68
04	2,510.18	-	-	2,510.18
03	2,490.91	-	-	2,490.91
02	2,476.24	-	-	2,476.24
01	2,251.11	-	-	2,251.11
00	44.68	-	-	44.68
1999	40.08	(40.08)	-	-
	<u>\$ 6,961,765.56</u>	<u>\$ 310,137.97</u>	<u>\$ 7,012,292.09</u>	<u>\$ 259,611.44</u>

**PINEY POINT VILLAGE  
PROPERTY TAX REVENUE SUMMARY FOR BUDGET YEAR 2020**

MONTH	2019 BUDGET YEAR (2018 tax yr)		2020 BUDGET YEAR (2019 tax yr)		2021 BUDGET YEAR (2020 tax yr)		TEX POOL DEPOSITS		CHECKED
	M/O	I/S	M/O	I/S	M/O	I/S	M/O	I/S	
Oct-19	\$ (7,389.88)	\$ (2,012.76)	\$ 14,762.78	\$ 3,930.82			\$ 7,372.90	\$ 1,918.06	YES
Nov-19	\$ (1,276.49)	\$ (347.09)	\$ 72,201.87	\$ 19,224.93			\$ 70,925.38	\$ 18,877.84	YES
Dec-19	\$ 141.57	\$ 39.04	\$ 1,299,980.78	\$ 346,140.26			\$ 1,300,122.35	\$ 346,179.30	YES
Jan-20			\$ 2,282,704.24	\$ 607,787.46			\$ 2,282,704.24	\$ 607,787.46	YES
Feb-20			\$ 1,520,563.00	\$ 404,873.47			\$ 1,520,563.00	\$ 404,873.47	YES
Mar-20			\$ 147,492.30	\$ 39,272.29			\$ 147,492.30	\$ 39,272.29	YES
Apr-20			\$ 49,144.76	\$ 13,082.45			\$ 49,144.76	\$ 13,082.45	YES
May-20			\$ 47,832.80	\$ 12,725.31			\$ 47,832.80	\$ 12,725.31	YES
Jun-20			\$ 54,086.56	\$ 14,395.51			\$ 54,086.56	\$ 14,395.51	YES
Jul-20			\$ 29,874.86	\$ 7,954.68			\$ 29,874.86	\$ 7,954.68	YES
Aug-20			\$ 36,103.21	\$ 9,611.14			\$ 36,103.21	\$ 9,611.14	YES
Sep-20			\$ 3,540.65	\$ 942.75			\$ 3,540.65	\$ 942.75	YES
Oct-20			\$ 8,599.32	\$ 2,310.64	\$ 8,969.79	\$ 2,130.76	\$ 17,569.11	\$ 4,441.40	YES
Nov-20			\$ 909.37	\$ 242.14	\$ 300,019.38	\$ 71,279.36	\$ 300,928.75	\$ 71,521.50	YES
Dec-20			\$ (836.98)	\$ (223.64)	\$ 1,383,770.72	\$ 328,759.57	\$ 1,382,933.74	\$ 328,535.93	YES
<b>TOTALS</b>	\$ (8,524.80)	\$ (2,320.81)	\$ 5,566,959.52	\$ 1,482,270.21	\$ 1,692,759.89	\$ 402,169.69	\$ 7,251,194.61	\$ 1,882,119.09	
<b>2020 COMBINED TOTAL TAX REVENUE:</b>			<b>\$ 7,049,229.73</b>						

The dollar amounts for OCT, NOV and DEC 2019 shown above in red need to be added to the JAN 2020 revenues to match the 2020 budget.

Jan-20	\$ 3,669,649.67	\$ 977,083.47
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**PINEY POINT VILLAGE  
PROPERTY TAX REVENUES**

**ACCOUNTING MONTH:** **Dec-20**

WIRE XFER DATE	ACCT	2020 AND PRIOR BUDGET YEARS (2019 AND PRIOR TAX YEARS)			2021 BUDGET YEAR (2020 TAX YEAR)			DEPOSIT TOTALS		
		M/O	I/S	P&I+FEES	M/O	I/S	P&I+FEES	M/O	I/S	TOTAL
12/3/2020	M/O	\$ (808.13)			\$ 216,527.61			\$ 215,719.48		
20-31	I/S		\$ (215.57)			\$ 51,443.16			\$ 51,227.59	
										\$ 266,947.07
12/11/2020	M/O	\$ 622.22		\$ 128.46	\$ 417,318.77			\$ 418,069.45		
20-32	I/S		\$ 165.68	\$ 34.21		\$ 99,147.65			\$ 99,347.54	
										\$ 517,416.99
12/18/2020	M/O				\$ 480,743.63			\$ 480,743.63		
20-33	I/S					\$ 114,216.26			\$ 114,216.26	
										\$ 594,959.89
12/30/2020	M/O	\$ (866.51)		\$ 86.98	\$ 269,180.25		\$ 0.46	\$ 268,401.18		
20-34	I/S		\$ (231.12)	\$ 23.16		\$ 63,952.50			\$ 63,744.54	
										\$ 332,145.72
	M/O							\$ -		
	I/S								\$ -	
										\$ -
<b>TOTALS</b>		\$ (1,052.42)	\$ (281.01)	\$ 272.81	\$ 1,383,770.26	\$ 328,759.57	\$ 0.46	\$ 1,382,933.74	\$ 328,535.93	\$ 1,711,469.67
<b>TOTALS W/P&amp;I+FEES</b>		\$ (836.98)	\$ (223.64)		\$ 1,383,770.72	\$ 328,759.57				



**Council Agenda Item Cover Memo**

**1/25/2021  
Date of Meeting**

**To: Mayor and City Council**

**Agenda Item:**

**Discuss and take possible action on quotes for replacing and improving the guardrail on South Piney Point Road south of Carlton Park.**

**SUMMARY/BACKGROUND (WHY):** The City requested that HDR obtain quotes for repairing and improving the guardrail along the northbound lane of South Piney Point Road south of Carlton Park. The guardrail previously installed has been damaged and repaired so the City requested that Joe find options to improve the guardrail to help avoid more collisions. Per recommendation of the HDR traffic engineers, the quotes include removal and replacement of the damaged 19-foot section of guardrail, and two types of traffic reflectors to be placed on the southernmost 50-feet of guardrail to increase visual awareness. A summary of quotes and the quotes received are included in the agenda packet.

**STAFF RECOMMENDATION:**

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**ESTIMATED COST:** See attached

**FUNDING SOURCE:** N/A

**CURRENT BUDGETED ITEM:** YES    NO   

**EMERGENCY REQUEST:** YES    NO X

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**PREPARED BY:** Joe Moore

**ATTACHMENTS:** Yes

**Council Agenda Item Cover Memo**

**1/25/2021  
Date of Meeting**

**To: Mayor and City Council**

**Agenda Item:**

**Discuss and take possible action on quotes for cleaning and televising approximately 850 LF of storm sewer pipe from 217 Kensington Court to Memorial Drive.**

**SUMMARY/BACKGROUND (WHY):** The resident at 217 Kensington Court had recently purchased the adjacent property at 221 Kensington and requested that the City consider relocating the drainage easement and storm sewer pipe between the two lots. The resident has also raised concerns about flooding at the Kensington Ct cul-de-sac during heavy rain events and cited debris build-up and/or a pipe collapse as possible reasons for the periodic flooding (See attached pictures). The cul-de-sac is drained via a single curb inlet and storm water is conveyed west through a corrugated metal pipe within the drainage easement to the west property line of 217 Kensington, then south through a 24-inch pipe within drainage easements in the backyards of 218, 209, 205, and 201 Kensington, eventually outfalling into the drainage system along Memorial Drive. HDR has obtained quotes for cleaning and televising approximately 850 LF of the storm sewer pipe that drains the Kensington Court cul-de-sac to help clear debris and identify any deficiencies in the pipe. A summary of quotes and the quotes received are included in the agenda packet.

**STAFF RECOMMENDATION:**

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**ESTIMATED COST:** See attached                      **FUNDING SOURCE:** City Funds

**CURRENT BUDGETED ITEM:** YES    NO         **EMERGENCY REQUEST:** YES    NO   X

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**PREPARED BY:** Joe Moore

**ATTACHMENTS:** Yes

**Council Agenda Item Cover Memo**

**1/25/2021  
Date of Meeting**

**To: Mayor and City Council**

**Agenda Item:**

**Discuss and take possible action on a proposal from MBCO Engineering to perform a topographic survey of a storm sewer washout, drainage easement, and surrounding area at 16 Farnham Park Drive.**

**SUMMARY/BACKGROUND (WHY):** It was previously reported by a resident that a storm sewer washout had formed in the backyard of 16 Farnham Park Drive. HDR and City Staff investigated the report and found that an 18-inch corrugated metal storm sewer pipe within a City drainage easement had separated from a manhole, causing a large portion of the natural ground within the easement and adjacent property to erode. The erosion has damaged fencing along the southern part of the lot, trees and other vegetation have fallen into the washout, and the concrete wall between 15 and 16 Farnham Park is starting to be undermined. HDR asked MBCO to provide a proposal for a topographic survey for a 60'x140' area around the washout and the remaining 100 LF of the City's drainage easement between 15 and 16 Farnham Park. The survey will be used to determine the limits of the eroded area, the limits of necessary storm sewer repair, and elevations that the natural ground will need to be restored to. Attached is a proposal from MBCO Engineering to perform the survey.

**STAFF RECOMMENDATION:**

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**ESTIMATED COST:** See attached                      **FUNDING SOURCE:** City Funds  
**CURRENT BUDGETED ITEM:** YES  NO       **EMERGENCY REQUEST:** YES  NO

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**PREPARED BY:** Joe Moore

**ATTACHMENTS:** Yes



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## PROPOSAL FOR LAND SURVEYING SERVICES

January 19, 2021

HDR  
4828 Loop Central Drive  
Suite 800  
Houston, TX 77081

Attn: Aaron Croley, P.E., CFM

Ref: Request for Proposal Topography of broken storm sewer and washout area including drainage easement in Piney Point Village and shown in Exhibit A.

Dear Mr. Croley:

MBCO Engineering, LLC. (MBCO) is pleased to submit this proposal for professional surveying services for the scope provided by HDR for the site shown in Exhibit A.

Grand Total Survey: **(\$5,372.50)**

### SCOPE OF SERVICES

- MBCO will establish control based off Piney Point Village Control Reference Monuments, and having datums consisting of NAVD 88, 2001 Adjustment and NAD 83, State Plane Coordinate System, Zone 4204.
- MBCO will collect topographic field data and features to the specifications of a Category 6, Condition II Topographic Survey.
- MBCO will locate right-of-way and boundary to the specifications of a Category 6, Condition II Standard Land Survey.
- MBCO will research underground utilities by utilizing 811 utility locate requests, City of Houston and Piney Point Village GIM maps, and request utility maps from private utility companies.
- MBCO will locate trees over 6" in diameter affecting the project corridor.
- MBCO will locate all crossing storm and sanitary sewer pipes, manholes, and inverts.
- MBCO will locate all water valves and top of nut elevations within valve.
- MBCO will provide detail topography of washout area.
- MBCO will provide topography on a 30' grid outside the washout area.





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- MBCO will provide topography data from the wall/ wrought iron fence and continuing east.
- MBCO will not provide topographic data in the backyard of 15 Farnham Park Dr within the confines of the wall.

**DELIVERABLES:**

- 2016 AutoCAD .dwg file of processed field work and line work
- Point File (P,N,E,Z,D) in excel format
- Field Book notes from Survey Crew

**SCHEDULE:**

MBCO will complete the above described tasks within fourteen (14) calendar days from when we receive the Notice to Proceed. If this lot becomes a priority we can expedite.

**COMPENSATION:**

The estimated cost for the above described professional services shall be a Lump Sum fee and billed at a percentage basis at the end of every month during the duration of the project.

Total Fee of all Tasks: **(\$5,372.50)**

This cost proposal is valid for 30 days and may be re-evaluated after such time to account for any changes with the project scope, environmental factors and/or the general rate schedule. If this proposal is acceptable, please sign and return a copy. If you have any questions you may reach me at [Callie.Bletsch@mbcoengineering.com](mailto:Callie.Bletsch@mbcoengineering.com).

Thank you for the opportunity and we appreciate doing business with you. Sincerely,

Sincerely,

A handwritten signature in blue ink that reads 'Callie Bletsch'.

Callie Bletsch, PE  
Sr. Vice President



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Acceptance: If this proposal meets with your approval, please so indicate your acceptance by executing it in the space provided below and return two originals. Your written acceptance of this proposal will consummate the Agreement which can be terminated by either party upon receipt of written notice. Upon termination, all fees currently earned under the terms of this Agreement will be due and promptly paid.

BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

MBCO ENGINEERING, LLC.  
"ENGINEER"

BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

EXHIBIT "A"



**Council Agenda Item Cover Memo**

**1/25/2021  
Date of Meeting**

**To: Mayor and City Council**

**Agenda Item:**

**Discuss and take possible action on the Engineer's Report**

**SUMMARY/BACKGROUND (WHY):** The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the Surrey Oaks Lane Project, the Beinhorn Road Project, the Wilding Lane Project, the 2020 Paving Project, Chuckanut, other various maintenance projects, and future projects.

**STAFF RECOMMENDATION:** \_\_\_\_\_

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**ESTIMATED COST:**   N/A   **FUNDING SOURCE:** \_\_\_\_\_

**CURRENT BUDGETED ITEM:** YES  NO  **EMERGENCY REQUEST:** YES  NO

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**PREPARED BY:** Joe Moore

**ATTACHMENTS:** Yes



**Engineer's Status Report**  
City of Piney Point Village  
HDR Engineering, Inc.  
City Council Meeting Date: January 25, 2021

**CURRENT PROJECTS**

**1. Surrey Oaks Paving & Drainage Improvements**

The final project closeout paperwork has been prepared. HDR is holding the closeout documents until the soggy parking pad at 11319 Surrey Oaks has been resolved. One portion of the parking pad remains soggy. The soggy area indicates a potential slow leak in a water line service or the water line main. HDR has coordinated with the Contractor and the MVWA on the issue. The Contractor has agreed to excavate the area to check the water line main and service for leaks and make repairs as necessary. The City is currently holding \$82,759.14 in retainage.

**2. Beinhorn Drainage & Sidewalk Improvements Project**

The project is substantially complete and all sidewalk repairs included in the project by Change Order have been completed. HDR is still coordinating with the Contractor to complete a variance request to the TDLR for two sidewalk ramps that exceeded allowable slopes at the Kinkaid School Drive and San Felipe intersection. These sidewalks could not be lowered to achieve the maximum slopes due to traffic signal electrical wiring and conduit located directly under the sidewalk. The Contractor has also reported that the illuminated crosswalk manufacturer has completed fabrication of the crosswalk signal and is scheduling an installation date. HDR has requested updates on the anticipated installation date and will continue to coordinate with the Contractor to have the signals installed ASAP. The City is currently holding \$71,423.13 in retainage.

**3. Wilding Lane Drainage & Paving Improvements Project**

RAC Industries returned the contract documents to HDR Thursday (1/21). HDR is reviewing the contract documents. If all items have been executed correctly, HDR will deliver the contracts to the City for execution. HDR will schedule a pre-construction meeting with RAC and then a townhall meeting with the resident on Wilding Lane. It is anticipated that the pre-construction meeting will be held the week of January 24<sup>th</sup> and that the townhall meeting could be scheduled for the week of January 31<sup>st</sup>.

**4. Chuckanut Lane**

City Council approved a quote to regrade the ditch from the drainage easement at #2 Chuckanut through the cul-de-sac and the ditch on the west side in front of #1, #5, and #7 Chuckanut Lane. As discussed in the Engineering meeting held January 13<sup>th</sup>, 2 smaller and 1 medium size, and 1 large root were found in the ditch flowline at #1 Chuckanut. HDR coordinated with Cary Moran to obtain her recommendation on which roots could be cut. Cary noted that the 2 small and 1 medium size root could be cut with likely no impact to the tree. She noted that the 1 large root, if cut, could impact the tree. The Contractor cut the 2 small and 1 medium size root and left the 1 large root. It is located in the ditch flowline and



will likely lead to blockages and future silt build-up, upstream of the root which will require more frequent maintenance.

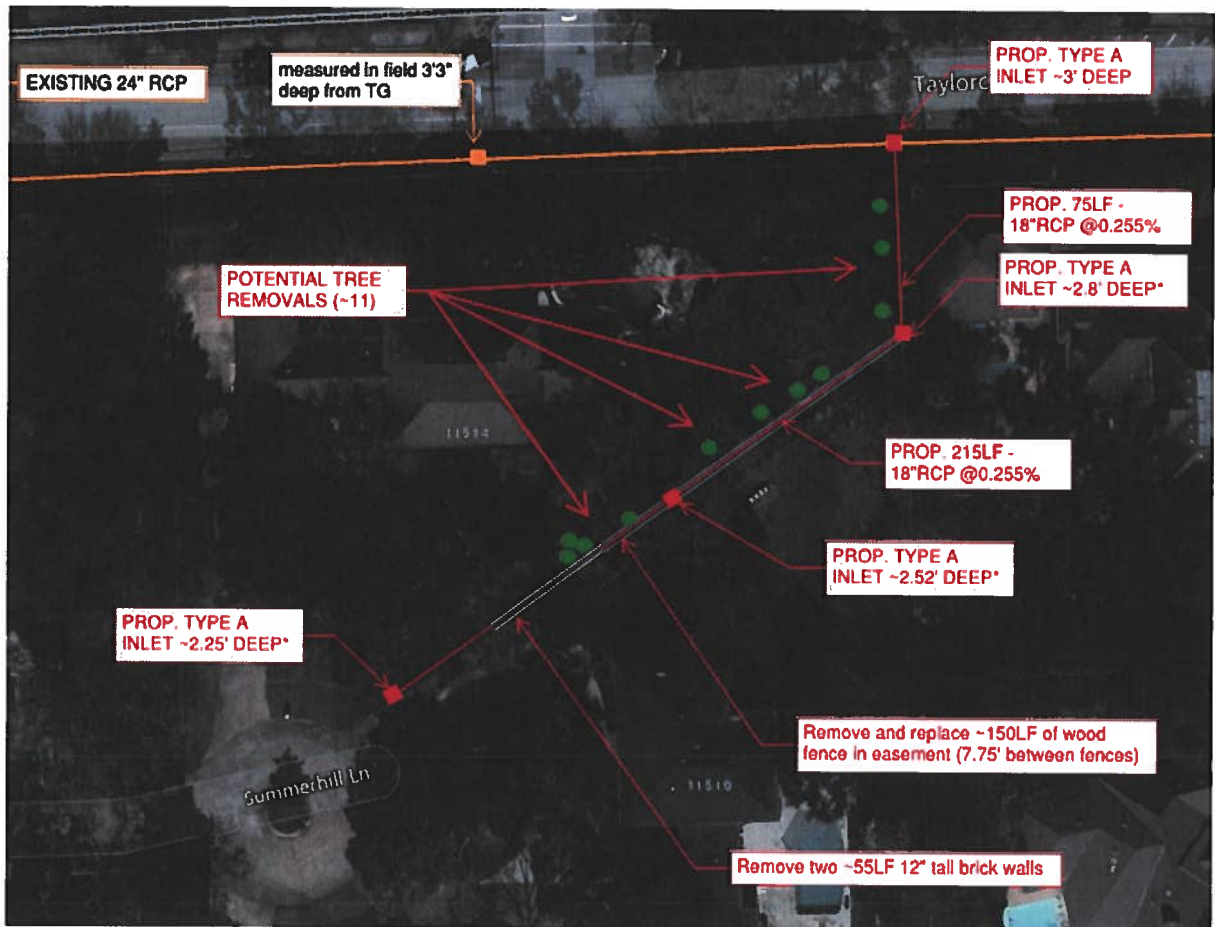
Also, upon completion of the ditch regrading, HDR inspected the work and found that there was standing water in the ditch located in the drainage easement at #2 Chuckanut, east of the box culvert. The Contractor stated that there was very little fall available for created a positive slope on the ditch. This report did not match the plan provided to the Contractor. HDR surveyed the ditch from N. Piney Point Road to the box culvert at #2 Chuckanut and found that the Contractor that regraded the ditch at 239 N. Piney Point did not meet the specified elevations. HDR provided the survey data to the Contractor and the Contractor has agreed to go back and regrade the ditch again to achieve the specified elevations. The regrading work will provide a positive slope on the ditch and the standing water issue should be resolved after the regrading. HDR will continue coordinating with the Contractors to correct the work and will hold payment until all issues are resolved.

#### **5. 2020 Paving Improvements**

AAA Asphalt has completed the point repairs on Memorial Drive and is currently working on the point repairs on South Piney Point Road and will completed the Blalock repair next. It is anticipated that they will start the work on Arrowwood Circle the 1<sup>st</sup> week of February. Grecian Way will follow Arrowwood.

#### **6. Summerhill Ditch**

Per Council direction at the December Council meeting, HDR investigated the feasibility and prepared an Opinion of Probable Construction Cost (OPCC) to install storm sewer between 11514 & 11510 Summerhill Lane. While HDR has not obtained survey of the project site, it was noted that the existing storm sewer is extremely shallow. It is likely not possible to install storm sewer in the easement tying into the existing storm sewer located at the back of the properties as the existing storm sewer is too shallow. *IF* survey showed this option was possible, the OPCC may be approximately \$68,000. This does not include survey or engineering fees. *IF* survey showed that we could achieve the appropriate design by removing and lowering the existing storm sewer between Taylorcrest and the easement between 11514 & 11510 Summerhill Lane, then the OPCC may be approximately \$90,805. This does not include survey or engineering fees. This information was presented at the engineering meeting and HDR was not directed to proceed with the project any further.



HDR also reported at the December Council meeting that there were issues with the ditch regrading that was performed on the existing ditch between 11514 & 11510 Summerhill Lane. HDR has been working with the Contractor to improve the ditch grading. The Contractor will be making corrections as soon as the weather allows.

## 7. Maintenance Projects

- S. Piney Point Road Guardrail Repair
  - i. The section of guardrail on the northbound side of the road between the Buffalo Bayou bridge and Carlton Park has been hit. A separate agenda item has been included in the Council packet with quotes to repair the guardrail and increase its visibility with reflectors.
- 15 & 16 Farnham Park Washout
  - i. HDR has obtained a proposal from MBCO Engineering to obtain a topographic survey of the washout and immediate adjacent area. A separate agenda item is included in the Council packet to discuss and taken action on the proposal.
- 96-inch CMP on S. Piney Point Road
  - i. HDR discussed the new washout that has formed near the 96-inch CMP at the January engineering meeting. HDR recommends performing another



inspection of the pipe condition and dye-test to identify the point of failure causing the washout. Council directed HDR to move forward with the recommended investigation. HDR will schedule the investigation as soon as dry weather and low bayou levels make entry into the pipe possible.

## **FUTURE PROJECTS**

### **8. Tokeneke Drainage**

UPDATE: Topographic survey data has been obtained and submit to HDR. HDR is in the process of preparing drawings of the existing site conditions based on the survey data. It is anticipated that an indepth discussion of the existing site conditions and potential solutions will be held at the February engineering meeting.

A Lanecrest resident Mr. Kelly Coughlan has approached HDR and Dale about the possibility of installing storm sewer in the existing ditch behind 1 Tokeneke/541 Lanecrest/555 Lanecrest. The ditch drains runoff from approximately 2/3<sup>rd</sup> of Tokeneke along the north line of 1 Tokeneke and then turns south along the east property line of 1 Tokeneke. The ditch outfalls into a Type E Inlet and 30-inch storm sewer installed during the Claymore & Smithdale Project. The existing 30-inch pipe is approximately 5.5-feet deep and had adequate depth to be extended. The ditch was regraded by hand digging during the project to protect trees. The initial Opinion of Probable Construction Cost for discussion is approximately \$91,000 however this could be refined with additional engineering, tree evaluation, survey, etc. Below is an exhibit of the existing drainage for discussion:





**9. Memorial Drive Elementary Rebuild**

As requested, HDR will schedule a meeting between SBISD and the City to begin discussions of the City’s expectations on the proposed rebuild.

The reported re-build schedule as reported by Travis Stanford, Director of Planning & Construction Services

- Design – Begin Jan. 2022 – 1 year duration
- Construction – Begin Jan. 2023 – 18 month duration
- Students to be in south transition campus until August 2024
- Project Advisory Board – Comprised of representatives from the Village – October or November 2021

**10. Additional Future Projects:**

At Council’s request, HDR has identified multiple projects for the City to consider performing. The Master Drainage Study identified several drainage projects. Multiple cul-de-sac streets stemming off of the larger drainage projects the City has completed are good candidates for future drainage improvements projects as further outlined in the Master



Drainage Study Update. An additional drainage project is the replacement of the 96-inch CMP along S. Piney Point Road. Councilman Kollenberg has requested that Council hold a strategic planning meeting to discuss the results of the 2018 Update to the Street Assessment and the Update to the Master Drainage Study. HDR will gladly provide any additional documentation to facilitate the meeting and City's strategic planning effort.

#### **11. Current Anticipated Piney Point Project Schedules:**

*The following is a summary of anticipated project schedules for projects in various phases throughout the City. Please be aware that the schedules are approximate and subject to the weather, utility company reviews, City and County reviews, and other unforeseen circumstances that may develop as each project progresses. HDR will submit an updated schedule with each engineer's report.*

- **Surrey Oaks Paving & Drainage Improvements**
  - Anticipated Schedule –
    - Contractor Reported Completion Date – August 18, 2020
  
- **Beinhorn Drainage & Sidewalk Improvements Project**
  - Anticipated Schedule –
    - Construction Notice to Proceed – March 9, 2020
    - Construction Completion Date – November 4, 2020
  
- **Wilding Lane Drainage & Paving Improvements Project**
  - Anticipated Schedule –
    - Pre-Construction Meeting: Last week of January
    - Townhall Meeting: First week of February
    - Start of Construction: late February
  
- **2020 Paving Improvements Project**
  - Anticipated Schedule –
    - Present Letter of Recommendation to Council: Monday, October 26, 2020
    - Contract Awards and Execution: November 2020
    - Construction Notice to Proceed: January 2021
    - Construction Completion: March 2021

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, DECEMBER 14, 2020**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, DECEMBER 14, 2020 AT 6:30 P.M. IN PERSON AT PINEY POINT CITY HALL AND VIA ZOOM TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**Zoom Meeting ID: 884 841 6839  
Passcode: 3786960901**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

**CITY STAFF:** Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

**DECLARATION OF QUORUM AND CALL TO ORDER**  
Mayor Kobelan called the meeting to order at 6:31 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL** – *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

This topic is specifically identified in Agenda Item #18, the Engineer's Monthly Report:

- Charles Chapman a resident of 11510 Summerhill was present to address City Council regarding drainage issues and the recent installing of a landscaping wall without a permit. Mr. Chapman described drainage issues and a possible resolution by installing a storm drainage pipe underground that would tie into the storm sewer that the City of Piney Point maintains, backfill, move fences over and properly maintained by himself and his neighbor. The City Engineer will review plans and discuss at the next Engineers meeting.

1. **Discuss and take possible action on the MVPD monthly report.**  
The MVPD was holding their Monthly MVPD Commission Meeting at the same time of this City Council Meeting. No one was present from the MVPD.
2. **Discuss and take possible action on the VFD monthly report.**

Commissioner Nash was present via Zoom and updated City Council on VFD activities. Despite the challenges this year, the VFD continues to execute the Strategic Plan.

- Hired 4 Houston Firefighter Paramedics
- Performance metrics continue to have improvement.
- Fire in Piney Point caused by a dishwasher.
- VFD is a professional Fire Department.
- Council Member Kollenberg briefly explained the change to the TMRS contribution for the Fire Department personnel from 1.5 to 1, to 2 to 1.

**3. Discuss and take possible action on proposed FY2021 Observed Holidays**

There was one change needed to the proposed FY2021 Observed Holidays. New Year's Day, Friday, December 31<sup>st</sup> should be New Year's Eve. Council Member Herminghaus made a motion to approve the proposed FY2021 Observed Holidays with one correction. Council Member Bender seconded the motion and it passed unanimously.

**4. Discuss and take possible action on proposed Ordinance 2020.12.14 City Council Meeting Dates for FY2021**

Council Member Kollenberg made a motion to approve Ordinance 2020.12.14 City Council Meeting Dates for FY2021. Council Member Bender seconded the motion and it passed unanimously.

**5. Discuss and take possible action on Still Forest camera and monthly expense.**

The residents of Still Forest are wanting to install another security camera and are requesting the City allow them to tie into the power source currently in the City ROW. The cost to the City would be approximately \$15 a year. There was discussion. Council Member Kollenberg made a motion to allow Still Forest to move forward with the installation on the basis that Still Forest will pay for all costs and understands that the County could change it at some point. Council Member Bender seconded the motion and it passed unanimously.

**6. Discuss and take possible action on Memorial Drive and Piney Point Road Cross Walks**

The City Administrator presented quotes for installation of electronic cross walk signals at Piney Point Road and Memorial Drive. There was discussion regarding checking references on Pfeiffer & Son, Ltd. Council Member Herminghaus made a motion to accept the quote from Pfeiffer & Son subject to a positive outcome of the references. There was discussion regarding the mechanics of the electronic signals. Council Member Herminghaus changed his motion to authorize the Mayor to execute the contract for Pfeiffer & Son, Ltd subject to a positive outcome of the references. Council Member Bender seconded the motion and it passed unanimously.

**7. Discuss and take possible action on upcoming Annual Audit and Audit Committee**

Council Member Kollenberg nominated Council Member Bender and Council Member Herminghaus to be on the Audit Committee. Council Member Thompson seconded the motion and it passed unanimously.

8. **Discuss and take possible action on the Mayor's monthly report.**  
The Mayor had nothing to add. Commented on the wrapping of the utility boxes.
9. **Discuss and take possible action the City Administrator's monthly report, including but not limited to:**
  - November 2020 Financials: there was discussion regarding the Financials vs what SBISD collected.
  - Personnel: Kimberly Perez has been working as a temporary employee and effective today she is a regular full-time employee. She filled a court and front office position.
  - Metro: is working to improve existing bus stops to include shelter
  - SCAP: conditionally approved the refund of \$49,718.72; however, the City will be submitting the cost of 3 computers that did not get included.
10. **Discuss and take possible action on Drainage Facilities – Section 50-99 Piney Point Code of Ordinances**  
Harris County recommended minimum standards for adoption by communities located in Harris County. Harris County has requested changes to Ordinance Section 50-99 with track changes on. The changes require all City drainage projects be designed using Atlas 14 rainfall data. Harris County requested the minimum standards be effective by December 31, 2020. Council Member Dodds made a motion to authorize Mayor Kobelan to approve the ordinance change once drafted by Legal and reviewed by staff. Council Member Herminghaus seconded the motion and it passed unanimously.
11. **Discuss and take possible action on New Construction Drainage Plans**  
Council Member Bender made a motion to approve the changes based upon the 2018 Harris County Flood Control Bond Project that relates to New Construction Drainage Plans, New Pool Construction Standards, Temporary Drainage Plans, and Partial Construction Drainage Plans. Council Member Dodds seconded the motion and it passed unanimously.
12. **Discuss and take possible action on New Pool Construction Standards**  
Council Member Bender made a motion to approve the changes based upon the 2018 Harris County Flood Control Bond Project that relates to New Construction Drainage Plans, New Pool Construction Standards, Temporary Drainage Plans, and Partial Construction Drainage Plans. Council Member Dodds seconded the motion and it passed unanimously.
13. **Discuss and take possible action on Temporary Drainage Plan During Construction – Plan Requirements**  
Council Member Bender made a motion to approve the changes based upon the 2018 Harris County Flood Control Bond Project that relates to New Construction Drainage Plans, New Pool Construction Standards, Temporary Drainage Plans, and Partial Construction Drainage Plans. Council Member Dodds seconded the motion and it passed unanimously.
14. **Discuss and take possible action on a Partial Construction – Drainage Plans**

Council Member Bender made a motion to approve the changes based upon the 2018 Harris County Flood Control Bond Project that relates to New Construction Drainage Plans, New Pool Construction Standards, Temporary Drainage Plans, and Partial Construction Drainage Plans. Council Member Dodds seconded the motion and it passed unanimously.

**15. Discuss and take possible action on Chuckanut Ditch (West Side) Regrading Quotes**

HDR obtained quotes for regrading the ditch on the west side of Chuckanut Lane from 7 Chuckanut to 1 Chuckanut. Council Member Thompson made a motion to approve the quote from T-Construction for \$13,803 for regrading the ditch on the west side of Chuckanut Lane from 7 Chuckanut to 1 Chuckanut. Council Member Dodds seconded the motion and it passed unanimously.

**16. Discuss and take possible action on Wilding Lane Paving and Drainage Improvement Project**

TR Grace was awarded the contract for the Wilding Lane Drainage & Paving Improvements Project but has notified HDR that they are formally withdrawing their bid. The City Engineer recommends approving RAC Industries. Council Member Bender made a motion to accept the bid from RAC Industries. Council Member Dodds seconded the motion and it passed unanimously. Council Kollenberg had a question regarding the Bid Bond and requested the City Attorney review for any recourse.

**17. Discuss and take possible action on proposal for Land Surveying Services**

HDR obtained a proposal for topographic survey of the right-of-way along Tokeneke Trail and the 20-foot-wide drainage easement along the north and east property lines of 1 Tokeneke Trail. Council Member Dodds made a motion to accept the proposal from MBCO for \$7,642.50 for the survey of the right-of-way along Tokeneke Trail and the drainage easement along the north and east property lines of 1 Tokeneke Trail. Council Member Bender seconded the motion and it passed unanimously.

**18. Discuss and take possible action on the City Engineer's monthly report.**

The Engineer's Report for this month includes updates to the Surrey Oaks Lane Project, the Beinhorn Road Project, the Wilding Lane Project, the 2020 Paving Project, Chuckanut, Summerhill Ditch, other various maintenance projects, and future projects.

**19. Discuss and take possible action on the minutes of the November 23, 2020 Council Meeting**

Council Member Herminghaus made a motion to approve the Minutes of the November 23, Council Meeting. Council Member Bender seconded the motion and it passed unanimously.

**20. Discuss and take possible action on any future agenda items, meeting dates, etc.**

There was discussion. Nothing added.

21. **EXECUTIVE SESSION:** The City Council will adjourn into closed executive session pursuant to 551.074 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public employee or to hear a complaint or charge against an officer or employee, specifically regarding 2021 employee compensation.  
Council adjourned into a closed session at 7:57 p.m.  
Council reconvened into an open session at 8:48 p.m.
22. **Action outside of Executive Session if any**  
No action taken.
23. **Adjourn**  
Council Member Herminghaus made a motion to adjourn. Council Member Bender seconded the motion and it passed unanimously. The meeting adjourned at 8:49 p.m.

**PASSED AND APPROVED this 25th day of January 2021.**

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**Mark Kobelan**  
**Mayor**

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**Karen Farris**  
**City Secretary**