

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, JANUARY 28, 2019**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JANUARY 28, 2019 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Dale Dodds, Henry Kollenberg, Brian Thompson

**CITY STAFF:** Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Kobelan called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL:** There were no citizens wishing to address Council regarding items not on the agenda:

**1. Discuss and take possible action on the MVPD monthly report**

Chief Schultz provided the end of the year report for December and also year-end numbers

- 94% of the budget was spent, this was due to vacancies. The money left over was reverted to the Villages.
- During the month of December, MVPD responded and handled a total of 10,583 calls and incidents
- There are 2 vacancies – 1 police officer and 1 dispatcher
- The department completed the annual police vehicle mileage and usefulness survey and analysis
- Response times
- Chronicle has released its list of the safest communities in the State of Texas. Memorial Villages is #1.

**2. Surrey Oaks 30% Design Presentation**

HDR finished the 30% design for the Surrey Oaks Lane Paving and Drainage Improvements Project and presented the findings from the preliminary design.

**3. Proposal for Professional Engineering Services – Surrey Oaks Final Design**

Council previously approved a portion of HDR's proposal for Professional Engineering Services for the Surrey Oaks Lane Drainage Improvements Project to provide 30% preliminary engineering design services. Council requested that HDR present the proposal for the same project for the Professional Engineering Services to provide final engineering design, construction administration, and construction

observation services. Council discussed but took no action. This item was tabled for next month.

- 4. Discuss and take possible action on Resolution 19.01.28A calling and ordering the May 4, 2019 General Municipal Election**  
Council Member Kollenberg made a motion to adopt Resolution 19.01.28A calling and ordering the May 4, 2019 General Municipal Election. Council Member Bender seconded the motion and it passed unanimously.
- 5. Discuss and take possible action on Resolution 19.01.28.B designating a public newspaper for FY 2019.**  
Council Member Kollenberg made a motion to adopt Resolution 19.01.28.B designating a public newspaper for FY 2019. Council Member Bender seconded the motion and it passed unanimously.
- 6. Discuss and take possible action on Ordinance 19.01.28 approving amendments to the Tree Ordinance and approval of the revised Criteria Manual**  
Cary Moran, City Forester and Annette Arriaga, Director of Planning and Development explained the tree ordinance and the revised Criteria Manual. Council Member Bender made a motion to approve Ordinance 19.01.28 approving amendments to the Tree Ordinance and approval of the revised Criteria Manual. Council Member Ebeling seconded the motion and it passed unanimously.
- 7. Discuss and take possible action on updating the City's Drainage Criteria**  
Joe Moore, the City Engineer explained changes to four supplementary items in the City's Drainage Ordinance; New Construction, Partial Construction, Temporary Drainage Plan During Construction, and New Pool Construction. Council discussed but took no action. This subject will be on a future agenda for further discussion and possible action.
- 8. Discuss and take possible action on the purchase of a pickup truck for the City Forester.**  
Council discussed the purchase of a pickup truck to be used by the City Forester and Maintenance. New and low mileage used trucks were considered. The options were a 2016 Ford F-250 with 5,780 miles for \$26,999; or a 2018 Silverado 1500 with 317 miles for \$28,192; or a 2018 Ford F-150 with 231 miles for \$28,253. Council Member Thompson made a motion to approve the purchase of the 2018 Ford F-150 for \$28,253. Council Member Bender seconded the motion and it passed with a vote of four in favor and one against.
- 9. Discuss and take possible action on approving the date for Arbor Day 2019**  
Council discussed and considered approving Sunday, April 14, 2019 as Arbor Day in Piney Point Village. Cary Moran, Forester, reported that the Texas Forest Service has moved their Arbor day from January to November. This item was tabled. No action taken. Item will be on a future agenda.
- 10. Discuss and take possible action on bids for signage re-installation.**

Council considered quotes for the re-installation of the City's directional signage. During the previous installation the vendor did not install the signs in concrete. After the project was completed the signs began to lean. The bids for consideration were Highway 1 with a bid of \$26,263.78 and Smith Municipal with a bid of \$61,792.68. Council Member Bender made a motion to accept the bid from Highway 1 at \$26,263.78 for the reinstallation of the poles in concrete. Council Member Ebeling seconded the motion and it passed unanimously.

**11. Discuss and take possible action on a contract for mosquito control with Cypress Creek Mosquito Control**

Council Member Thompson made a motion to approve the contract for mosquito control with Cypress Creek Mosquito Control. Council Member Ebeling seconded the motion and it passed unanimously.

**12. Discuss and take possible action on yard signage standards**

Council discussed the placement of yard signs. The City's signage ordinance prohibits signs in the right-of-way. If signs are placed in the right-of-way, they will be removed. David Olson, City Attorney explains there have been changes in the law as it pertains to the regulation of content. The City's sign ordinance is old and should be reviewed to insure it complies with the current law. David Olson agreed to review the current sign ordinance. No further action taken.

**13. Discuss and take possible action on the Mayor's monthly report.**

Mayor Kobelan provided an update on the following projects:

- **Sidewalk at Carol Tree Park** - has been completed. The walkway in front of the 3 historical panels was widened. The benches were moved across from the historical panels.
- **Ecclesia tree project** – Bright Landscaping met at Ecclesia regarding tree options and planting near the recently installed sidewalk.
- **Taylorcrest striping at Blalock** – is complete
- **Memorial at Blalock** – repaired damage to the median. Placed a large rock at location.

**14. Discuss and take possible action on the City Administrator's monthly report.**

Roger Nelson, City Administrator updated Council on the following items:

- **December 2018 Financials**
- **Website Project** – EZ Task should be completed by end of March.

**15. Discuss and take possible action on the City Engineer's monthly report**

Joe Moore, City Engineer briefly updated Council regarding ongoing projects.

- City of Houston – Windermere Project is expected to be awarded in January to Fused Industries, LLC.
- Master Drainage Study – HDR is completing final revisions
- Maintenance Projects discussed were the Taylorcrest restriping, Carol Tree Park sidewalk, Bothwell Way Survey, S. Piney Point Road guardrail replacement; ditch regrading; Type E Inlet
- Future Projects were to upsize the storm sewer at #2 White Pillars; 96-inch CMP along S. Piney Point Road, paving improvements

- Current anticipated Piney Point Project Schedules – Surrey Oaks Paving & Drainage Improvements

**16. Discuss and take possible action on the VFD monthly report**

Zeb Nash, Fire Commissioner introduced Deputy Chief Steve Witt. He will be attending Council Meetings. Deputy Chief Witt reported to Council on the Fire Department's activities.

Council discussed the Village Fire Department providing services to the City of Bunker Hill after 2019. Council discussed authorizing the mayor to draft a letter informing the other cities of the position of Piney Point Village Council on the subject of contract services to the City of Bunker Hill for 2020.

**17. Discuss and take possible action on the minutes of the December 17, 2018 Council meeting and the January 22, 2019 Council Drainage and Streets workshop.**

Council Member Bender made a motion to approve the minutes of the December 17, 2018 Council meeting noting a correction to item #6, the name of the Council Member that seconded the motion was inadvertently omitted; and approving the January 22, 2019 Council Drainage and Streets Workshop Minutes. Council Member Ebeling seconded the motion and it passed unanimously.

**18. Discuss and take possible action on any future agenda items, meeting dates, etc.**

The February 25<sup>th</sup>, 2019 Council Meeting was moved to February 26<sup>th</sup>, 2019.

**19. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property and pursuant to Section 551.074 of the Texas Government Code**

Council adjourned into a closed session at 8:47 p.m.

Council reconvened into open session at 9:25 p.m.

**20. Action outside of Executive Session, if any**

No action taken

**21. Adjourn**

Council Member Bender made a motion to adjourn. Council Member Thompson seconded the motion and the meeting adjourned at 9:26 p.m.

**PASSED AND APPROVED this 26th day of February, 2019**



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Mark Kobelan  
Mayor



Karen Farris  
Karen Farris  
City Secretary