



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

THE CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING MONDAY, JULY 22, 2019

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR MEETING ON MONDAY, JULY 22, 2019 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY DRIVE, SUITE 300, HOUSTON, TEXAS TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

DECLARATION OF QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter*

1. Discuss and take possible action on the MVPD monthly report
 - A. Proposed 2020 Budget in the amount of \$1,949,987
 - B. Amendment to 2019 Budget – ALPR project in the amount of \$44,000
2. Discuss and take possible action on the VFD monthly report
 - A. Proposed 2020 Budget
3. Discuss and take possible action on the Mayor's monthly report, including but not limited to:
 - Esplanade Landscaping
 - Kinkaid Yews
4. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:
 - June 2019 Financials
5. Discuss and take possible action on the City Engineer's monthly report
6. Discuss and take possible action on crosswalk bids

7. Discuss and take possible action on the minutes of the June 24, 2019 Council meeting
8. Discuss and take possible action on any future agenda items, meeting dates, etc.
9. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee, specifically regarding Public Works/Code Enforcement position and renewal of City Administrator's employment agreement.
10. Action outside of Executive Session, if any
11. Adjourn

CERTIFICATION

I certify that a copy of the July 22, 2019 agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in Compliance with Chapter 551, of the Texas Government Code on July 19, 2019.



Roger Nelson
City Administrator

In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide for reasonable accommodations for persons attending City Council meetings. This facility is wheelchair accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours prior to the meeting. Please contact Karen Farris, City Secretary, at 713-782-0271. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071, to consult with an attorney.



Memorial Villages Police Department Summary

FY2020 Budget Proposal

FY20 Proposed Budget Summary

The Memorial Villages Police Commission has recommended adoption of the FY20 Budget Proposal and is submitting that for approval by member cities. The MVPD Chief is requesting an overall budget of \$5,849,962 which is an additional \$404,236 or 7.42% increase over the FY19 Adopted Budget.

A comparative view and breakdown of the proposed budget is as follows:

Category	2019 Adopted Budget 44.5 FTE's	2020 Proposed Budget 44.5 FTE's	Variance	% Change
M&O EXPENDITURES	5,357,726	5,711,962	354,236	6.61%
FLEET REPLACEMENT	88,000	138,000	50,000	56.82%
CAPITAL OUTLAY EXPENDITURES	0.00	0.00	0.00	0%
COMBINED EXPENDITURES	5,445,726	5,849,962	404,236	7.42%

The total cost to each city would equate to \$1,949,987

- M&O \$1,903,987
- Fleet \$46,000
- Capital \$0.00

The Department is requesting a two-month assessment beginning January 2020:

- Maintenance & Operations **\$317,337**
- Fleet **\$7,670**

February 2020 thru November 2020 will be invoiced as follows:

- Maintenance & Operations **\$158,665**
- Fleet **\$3,833**

No invoicing is expected to occur in December 2020

FY20 Budget Highlights

Category		2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
100	PERSONNEL/BENEFITS	4,054,114	4,640,414	4,815,125	174,711	4%

100 PERSONNEL/BENEFITS:

MVPD has budgeted 44 fulltime employees (FTEs) and 1-part time employee. There are 32 sworn officers, 10 communications personnel, 1 office/human resource manager, and 1 finance manager.

This category includes salary, overtime, court/bailiff costs, TMRS participation, and the health & benefits cost associated with MVPD personnel. The proposed budget includes the updated salary and retention plan specifically created to attract, hire, and retain the best and most qualified employees that begin with the approval of the FY19 budget proposal. **The salary line item was reduced by an estimated \$57,750 for regular hours that would be charged to the overtime line item when employees work approved holidays. An estimated \$31,749 was also added to the salary line item for estimated year end paid time off requests.*

OFFICERS - \$2,503,594

This category includes the base annual pay for the department's sworn personnel (32 employees). It also reflects the 2% COLA and 1% step increase. Adjustments have been made to account for step plan increases which are based on the employee's anniversary date.

ADMINISTRATION - \$190,399

This category is the base annual salary for the Office/Human Resource Manager, Finance Manager, and part time employee. It also includes a wage adjustment of 3%, which is equivalent to the COLA and step increase for sworn personnel and dispatch employees.

DISPATCH - \$491,731

This category represents the base annual salary for dispatch personnel including the dispatch supervisor for a total of 10 full time positions. It also reflects the 2% COLA and 1% step increase requested as part of the new compensation and retention plan.

TCLEOSE CERTIFICATION - \$172,595

Based on the current compensation policy sworn officers and dispatchers are awarded additional compensation for state certification recognized by the Texas Commission on Law Enforcement Officer Standards and Education. Employees who have achieved Intermediate certification receive an additional 2.5% percent of their base pay. Advanced certification is compensated at 5% of base pay and Master certification is compensated at 7.5% of employee base pay. At the time of this budget proposal 23 FTEs were budgeted at the master certification level, 13 employees were budgeted at the advanced level, and 4 employees at the intermediate level. Any increase in base salary will necessitate increases to certification pay.

BILINGUAL INCENTIVE - \$6,620

Sworn personnel and dispatchers who have Spanish language bilingual proficiency receive 2.5% in additional pay. Currently there are 4 employees who are eligible for this incentive. Any increase in base salary will prompt increases to bilingual incentive payments awarded to employees.

COLLEGE INCENTIVE - \$30,000

Employees who have obtained advanced degrees from accredited colleges and universities earn additional compensation based on the following updated schedule: Associates Degree - \$100 per month, Bachelor's Degree - \$200 per month and Master's Degree - \$250 per month. Two employees have Master's degrees, nine employees have BA degrees, and one employee has an AA degree.

LCC/FBI INCENTIVE - \$2,400

Graduates of the FBI National Academy or Leadership Command College receive \$100 per month in additional pay. Currently two employees qualify for this incentive.

CLOTHING ALLOWANCE - \$1,200

Detectives receive \$50 per month in clothing allowance

LONGEVITY - \$67,440

The new compensation and retention plan changed the way tenure is earned and rewarded. Two thru five-year employees will receive a single \$1200 payment each year in association with an annual employee contract. Employees with 6 years or more of service will be paid on a bi-monthly basis starting at \$1,440 annually. The maximum annual earning is reached after 10 years of service and equates to \$2,400 annually.

SHIFT DIFFERENTIAL - \$40,300

Employees assigned to nightshift are eligible for \$100 in additional pay per pay-period (up from \$50 in FY19). Employees working a split shift may be paid \$50 per pay period (up from \$25 in FY19).

EMERGENCY CARE ATTENDANT (ECA) - \$40,300

All sworn personnel are required to earn and maintain advanced first aid training and proficiency at the ECA level within 18 months. Upon attainment sworn personnel will receive \$50 bi-monthly certification pay.

OVERTIME – \$120,000

The requested overtime takes into consideration the historical costs of operating the department

COURT BAILIFF – \$21,600

This request is the estimated costs for two officers paid at the OT rate of \$50 for 3 hours, 24 times per year for the three Villages

RETIREMENT CONTRIBUTION - \$432,315

The 2020 Municipal Contribution rate is 11.79%.

GROUP-HEALTH-DENTAL/HSA CONTRIBUTIONS - \$579,228

Health/Dental Insurance estimate: \$423,228 employer contribution. Estimate is based on a 10% increase over current elections.

Employer HSA contribution estimate: \$90,000 (\$2,700 for family, \$1,500 single)

Wellness Exam contribution estimate: \$44,000 (\$1,000 per employee)

Physical Fitness assessment estimate: \$22,000 (\$500 per employee)

WORKERS COMPENSATION - \$66,712

The employer’s contribution rates for workers compensation is determined by the Texas Municipal League (TML).

LIFE/LTD - \$21,523

The department provides employee term life, AD&D, and long-term disability coverage to its employees. Cost estimate is based on 10% increase of current rates.

MEDICARE TAX EMPLOYER - \$53,169

The current Medicare tax rate is 1.45% applied to the total compensation package including the overtime budget.

Category		2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
200	INSURANCE	55,704	65,280	68,052	2,722	4%

200 INSURANCES:

The insurance category represents our auto, general, public official bond, professional, and real property insurance coverage through the Texas Municipal League. Rates are determined by TML. The amount requested reflects anticipated rate increases based on current billing.

AUTO LIABILITY – \$25,332

Automatic coverage for any vehicles purchased throughout the year

GENERAL LIABILITY –\$720

This coverage protects the department from general liability claims from injuries and wrongful acts.

PUBLIC OFFICIAL BOND – \$960

Coverage for the Police Commission and protection against forgery

PROFESSIONAL LIABILITY – \$25,200

Protection from liability claims associated with law enforcement functions.

REAL & PERSONAL PROPERTY – \$15,840

Coverage for damage or destruction of departmental property.

Category		2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
300	FLEET MAINTENANCE	98,919	111,250	115,000	3,750	3%

300 FLEET MAINTENANCES:

The fleet maintenance category includes the annual fuel costs as billed by Villages Fire Department. This category also includes vehicle maintenance, damage repair, and tire replacement costs.

GAS & OIL – \$70,500

FLEET MAINTENANCE – \$27,500

TIRE REPLACEMENT – \$7,000

DAMAGE REPAIR – \$10,000

Category		2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
400	BUILDING MAINTENANCE	54,301	48,000	68,200	20,200	42%

400 BUILDING

The building maintenance category includes the annual janitorial services contract, building refresh ie filing cabinets, lockers and chairs. This category covers any repair costs associated with the upkeep of the building.

GENERAL MAINTENANCE – \$28,400

The increased request will cover overall maintenance and upkeep costs associated with the policy facility to included HVAC maintenance & repair, fire alarm & sprinkler system maintenance, landscaping, and miscellaneous building supply costs.

JANITORIAL SERVICES – \$21,000

The current service provider is Coverall with a monthly fee of \$1500.

JAIL – \$1,000

Purchases in this line item support supplying detainees with blankets and food.

BUILDING FURNISHINGS – \$17,800

Purchases support the upkeep of the office (chairs, filing cabinets, lockers etc...).

	Category	2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
500	OFFICE	40,375	45,800	47,400	1,600	3%

500 OFFICE

The office category includes funding requests for computer purchases & replacement, postage machine & supplies, office supplies, bank service charges, and payroll contract expenditures.

COMPUTERS – \$10,000

A computer replacement schedule was created to better plan and budget for the technology needs of the department. The request is based on estimated replacements of computer in FY18.

POSTAGE/POSTAGE MACHINE – \$1,300

The expenditures in this category will cover the postage machine rental fee from Pitney Bowes as well as postage and ink refill requirements for the fiscal year.

OFFICE SUPPLIES /STATIONARY/EXPENDIBLES – \$18,000

The expenditures in this category include office supplies, meeting expenses, and employee relations

BANK/FINANCE CHARGES – \$700

Banking and credit card fees

PAYROLL –\$17,400

Payroll and Human Resource expenditures

	Category	2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
600	UTILITES	59,238	62,690	63,008	318	1%

600 UTILITIES

The utilities category includes expenditures related to monthly telephone, electric, water & sewer, and natural gas services.

COMMUNICATIONS/TELEPHONE – \$34,408

The appropriation for this category will cover the department’s phone lines, long distance calling, internet, cable television, and employee phone allowance (*phone allowance equates to \$4,620 in additional wages subject to the TMRS rate*).

ELECTRIC SERVICE – \$23,000

The department’s electrical service provider is Cavallo Energy.

WATER & SEWER – \$5,000

Water & sewer services are provided by the City of Bunker Hill Village

NATURAL GAS – \$600

The departments natural gas provider is Center Point Energy

Category		2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
700	CONTRACT/SERVICES	215,754	229,056	350,441	121,385	53%

700 CONTRACT/SERVICES

The contract/services category includes MVPD’s equipment maintenance contracts, annual SETCIC fees, legal & professional service fees (legal and audit), IT contracts, and software maintenance contracts (ex. CAPERS, Power DMS).

EQUIPMENT MAINTENANCE CONTRACT – \$129,100

This line item covers maintenance charges for the elevator, generator, copier, fire extinguishers, and water delivery services. It will also fund initiatives to utilize technology to provide additional support in the areas of video evidence collecting and law enforcement interaction with the public. The estimated year one costs of these initiatives: advanced license plate readers (\$40,000), in car video systems (\$45,900), and body worn cameras (\$30,800).

SETCIC FEES – \$3,600

This line item request covers the fees paid to the Harris County Treasurer for inclusion of misdemeanor warrants in the county-wide network.

LEGAL FEES – \$60,400

This line item request covers fees associated with Attorney duties, legal research and interpretation, annual audit, RFP advertising, and TML claim deductibles.

IT SERVICES – \$101,250

This line item requests supports a variety of the department’s information technology needs to include: cloud based data and application hosting, bill paying services, information technology support services, and the annual subscription to the Texas Commission on Law Enforcement Data Distribution System.

The largest expense in this category (\$90,000) is to support the IT contract.

SOFTWARE MAINTENANCE CONTRACTS – \$56,091

This line item request supports the various software maintenance contracts needed to effectively run the department. These maintenance contracts include:

- **Capers**, (the largest expense \$27,800), is our CAD/RMS/ARS vendor. The contract is standard and includes system maintenance and operability. It also includes necessary system updates for the continuity of applications. For example, when Windows does an update it will often cause a conflict within the system. CAPERS will address these issues as part of the contract. We also have unlimited help desk support.
- **Office 365**
- **REVCORD** our dispatch 24/7 helpdesk and remote monitoring service
- **Power DMS** our electronic policy distribution and maintenance system. It tracks all policy distributions, review processes and receipt of notifications. It also acts an online policy manual.
- **Quick books** our financial management system
- **Ticket writer** annual maintenance
- **VLinc/Website** annual maintenance and design
- **Leads Online** online investigation system

Category		2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
800	OPERATIONS	133,685	155,236	184,736	29,500	19%

800 OPERATIONS

The operations category includes the line items that support accreditation, uniforms, training, travel, recruiting costs, criminal investigations, small equipment, and contingency funding requests.

ACCREDITATION – \$1,200

The Department successfully obtained recognition status for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program. This request is for accreditation fees only.

UNIFORMS/OFFICER CLOTHING – \$32,000

This line item supports the replacement of uniforms, vests, and outfitting costs associated with sworn personnel and dispatchers.

RADIO PARTS & LABOR – \$33,036

On 2-1-2012 the Department signed a contract for radio services with the City of Houston. The contract automatically renews each year for a period of 30 years. The Department can terminate the agreement if it is before 60 days of the contract renewal date.

There is a set fee schedule for repairs and airtime. Each radio is assessed a \$41 monthly fee according to the schedule implemented by the City of Houston in March 2015. Each licensed Officer is issued a radio.

FIREARMS TRAINING & AMMO – \$5,500

This line item request supports ammunition and training expenditures for State mandated firearms qualifications for sworn personnel.

TASERS – \$11,000

This line item request supports the taser replacement schedule

TRAINING & PROFESSIONAL DUES – \$54,000

This line item request supports costs associated with job related training, professional dues, and the R.A.D self-defense program.

TRAVEL – \$7,000

This line item support travel and lodging costs for employees.

RECRUITING COSTS – \$10,000

This line item supports tuition reimbursement and recruitment and selection, which includes: background, drug testing, finger printing, and psychiatric examinations.

CRIMINAL INVESTIGATIONS – \$3,500

This line item supports costs associated with criminal investigations such as fingerprinting supplies, drug testing, sketching services, public data information searches, and other investigative supplies and services.

CONTINGENCY – \$25,000

This line item is requested for unplanned emergency expenditures.

SMALL EQUIPMENT – \$2,500

Funding is requested to capture needed small equipment items that do not fit into specific categories such as computers and building furnishings.

Category		2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
1000	FLEET REPLACEMENT	143,731	88,000	138,000	50,000	56.82%

1000 CAPITAL – FLEET REPLACEMENT

\$138,000

Line item in this category supports our vehicle replacement plan. The department will use existing funds to help offset the cost of purchasing three new vehicles

NOTE: All vehicle purchased must be approved by the Police Commission prior to ordering.

Category		2018 Unaudited	2019 Adopted Budget	2020 Proposed Budget	Variance	% Change
2000	CAPITAL ITEMS	32,285	0.00	0.00	0.00	0%

2000 CAPITAL OUTLAY

This category includes purchase of individual items with a cost over \$5,000 with an estimated useful life greater than one year.

The capital replacement fund will be utilized to address future capital needs of the department. A plan for spending will be presented to the Board prior to utilizing the funds. No funding is being requested at this time.

**Memorial Villages Police Department
FY20 BUDGET PROPOSAL**

GENERAL FUND

Acct. No	Category	2017 Actual	2018 Unaudited	2019 Adopted	2020 Requested	\$ Increase/ 2019-2020	% Increase
100							
100	Salaries	3,007,702	2,983,455	3,377,767	3,520,578	142,811	4%
110	Overtime	112,433	128,390	115,000	120,000	5,000	4%
115	Court/Bailiff			21,600	21,600	0	
120	Retirement	353,071	349,263	394,127	432,315	38,189	10%
130	Health Insurance	477,136	475,963	601,775	579,228	(22,547)	-4%
140	Workers Compensation - TML	44,344	57,758	60,000	66,712	6,712	11%
150	Life/LTD	17,388	16,578	19,433	21,523	2,090	11%
160	Medicare	44,246	42,707	50,712	53,169	2,456	5%
	TOTAL PERSONNEL/BENEFITS	4,056,320	4,054,114	4,640,414	4,815,125	174,711	4%
200							
	TML INTERGOVERNMENTAL RISK POOL						
200	Auto	20,174	22,392	25,200	25,332	132	1%
210	General Liability	546	479	720	720	0	0%
220	Public Official Bond	833	849	960	960	0	0%
230	Professional Liability	21,431	18,918	25,200	25,200	0	0%
240	Real & Personal Property	11,695	13,066	13,200	15,840	2,640	20%
	TOTAL OTHER INSURANCE	54,679	55,704	65,280	68,052	2,772	4%
300							
300	Gas and Oil	62,804	64,262	69,250	70,500	1,250	2%
310	Fleet maintenance	30,333	27,500	25,000	27,500	2,500	10%
320	Tires	6,762	3,162	7,000	7,000	0	0%
	Damage Repair		3,995	10,000	10,000	0	
	TOTAL FLEET MAINTENANCE	99,900	98,919	111,250	115,000	3,750	3%
400							
400	General/Building Maintenance	11,933	35,649	18,000	28,400	10,400	58%
410	Janitorial Services	18,000	18,000	19,000	21,000	2,000	11%
420	Jail	260	528	1,000	1,000	0	0%
430	Building Furnishings		124	10,000	17,800	7,800	
	TOTAL BUILDING	30,193	54,301	48,000	68,200	20,200	42%
500							
500	Computers	6,506	8,998	9,800	10,000	200	2%
510	Postage/postage machine	345	987	1,300	1,300	0	0%
520	Office Supplies	12,749	14,397	18,000	18,000	0	0%
530	Bank/Finance Service Chgs	981	303	700	700	0	0%
540	Payroll Services	13,723	15,690	16,000	17,400	1,400	9%
	TOTAL OFFICE	34,304	40,375	45,800	47,400	1,600	3%
600							
600	Telephone	33,006	33,166	34,090	34,408	318	1%
610	Electric	21,586	20,882	23,000	23,000	0	0%
620	Water/Sewer	4,761	4,781	5,000	5,000	0	0%
630	Natural Gas	365	409	600	600	0	0%
	TOTAL UTILITIES	59,718	59,238	62,690	63,008	318	1%
700							
700	Equipment Maint. Contracts	14,503	13,710	17,640	129,100	111,460	632%
710	SETCIC fees	3,169	3,256	3,600	3,600	0	0%
720	Legal/Professional	38,765	49,482	48,071	60,400	12,329	26%
730	IT Services	98,602	99,210	101,200	101,250	50	0%
740	Software Maintenance Contracts	52,553	50,096	58,545	56,091	(2,454)	-4%
	TOTAL CONTRACTS/SERVICES	207,592	215,754	229,056	350,441	121,385	53%
800							
800	Accreditation	7,560	5,085	1,200	1,200	0	0%
810	Uniforms	22,751	21,813	30,000	32,000	2,000	7%
820	Radio parts and labor	28,507	28,083	30,536	33,036	2,500	8%
830	Firearms Trng and Ammo	1,758	4,553	5,500	5,500	0	0%
	Tasers	10,000	10,499	11,000	11,000	0	0%

**Memorial Villages Police Department
FY20 BUDGET PROPOSAL**

GENERAL FUND CONTINUED

Acct. No	Category	2017 Actual	2018 Unaudited	2019 Adopted	2020 Requested	\$ Increase/ 2019-2020	% Increase
840	Training & Prof. Dues	31,182	46,048	44,000	54,000	10,000	23%
850	Travel	7,136	6,251	7,000	7,000	0	0%
860	Recruiting Costs	3,605	3,033	5,000	10,000	5,000	100%
870	Criminal Investigations (CID)	4,169	2,594	3,500	3,500	0	0%
880	Contingency - Miscellaneous	10,665	0	15,000	25,000	10,000	67%
892	Small Equipment		5,726	2,500	2,500	0	0%
	TOTAL OPERATIONS	238,397	133,685	155,236	184,736	29,500	19%
	TOTAL M&O	4,781,102	4,712,090	5,357,726	5,711,962	354,236	6.61%
OTHER FUNDS							
Acct. No	Category	2017 Actual	2018 Unaudited	2019 Adopted	2020 Requested	\$ Increase/ 2019-2020	% Increase
1000							
1000	Auto Replacement	203,520	143,731	80,000	138,000	58,000	73%
	Rifle Locking System	4,993					
	AEDs			8,000		(8,000)	
	TOTAL VEHICLE REPLACEMENT	208,514	143,731	88,000	138,000	50,000	56.82%
2000							
2100	Traffic Monitor						
2500	Radar - Lidar						
2880	Capital Projects Contingency	63,713	32,285				
	TOTAL SPECIALCAPITAL ASSETS	63,713	32,285	0	0	0	
	TOTAL OTHER FUNDS	272,227	176,016	88,000	138,000	50,000	57%
	Category	2017 Actual	2018 Unaudited	2019 Adopted	2020 Requested	\$ Increase/ 2019-2020	% Increase
	GENERAL FUND	4,781,102	4,712,090	5,357,726	5,711,962	354,236	6.61%
	OTHER FUNDS	272,227	176,016	88,000	138,000	50,000	56.82%
	COMBINED TOTALS	5,053,329	4,888,106	5,445,726	5,849,962	404,236	7.42%



MEMORIAL VILLAGES POLICE DEPARTMENT NOTICE OF REGULAR MEETING

Notice is hereby given of a Regular Meeting of the Board of Commissioners of the Memorial Villages Police Department, a combined police department of the Cities of Bunker Hill Village, Hunters Creek Village and Piney Point Village, Texas, to be held at 6:00 PM, on, July 8, 2019 in the
Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024

For the purpose of considering and, if deemed advisable by the Board of Commissioners, acting upon the following;

AGENDA

- a. Citizen Comments – At this time, any person may speak to the Police Commission. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, the Police Commission may only respond by giving a statement of specific factual information or by reciting existing policy. The Police Commission may not deliberate or vote on the matter, but it may be recessed for a future meeting.
- b. Swearing in of New Commissioner – Robert Lord - BHV
- c. Approval of Minutes Update, discussion and possible action.
 1. June 10th, 2019 meeting, as recorded.
 2. June 13th, 2019 Special meeting.
 3. Approval and Signature required for March 2019 Minutes as revised.
- d. Financial Report - Update, discussion and possible action.
 1. FY19 Budget Review and Discussion.
 2. FY20 Budget Review and Discussion.
 3. Discussion and possible action on accepting a 3-year proposal for audit services from current audit firm or issuing an RFP for audit services.
- e. Chief's updates – Overview of monthly reports.

1. Calls/Incidents/House Watch Checks	4. Burglary Maps
2. Officer Time Committed Service	5. Recruiting/Hiring Metrics
3. Total Incidents	6. VFD Assist Response Times
- f. Executive Session - It is anticipated that all, or a portion of the discussion of the following items will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on this item until the Commission reconvenes in open session.
 1. Discussion and possible action regarding Procedures Related to Accounting Disclosures under the legal advice exception Texas Governmental Code §551.071.
- g. Follow Up Items from previous meeting – Discussion and possible action on outstanding items.
 1. Legal Counsel's proposed wording for the Amendment to the inter-local agreement as discussed at June's Commission meeting, regarding the approval requirements for inter-budget transfers, including request to cities with a recommendation the amendment be adopted.

- h. Suggestions for future agenda items - Discussion of the agenda for the next Commission meeting and the meeting schedule.

Adjournment

The Police Commission may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Commission's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Commission clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076. The Commission may announce that it will go into executive Session on any item listed on this agenda if the subject matter and circumstances are such that a discussion in executive (closed) session is authorized under the provisions of Chapter 551 of the Texas Government Code.



Raymond Schultz, Chief of Police
Memorial Villages Police Department

POSTED: 7/2/2019 @ 11981 Memorial Drive at 1:30 p.m.
(date) (time)

City of Bunker Hill Village
Jay Smyre, Chairman
William Murphy, Commissioner
Robert Lord, Alt. Commissioner

City of Hunters Creek Village
Stephen Reichel, Commissioner
Brooke Hamilton, Commissioner
Sean Johnson, Alt. Commissioner

City of Piney Point Village
James Huguenard, Commissioner
Solace Southwick, Commissioner
John Ebeling, Alt. Commissioner

Chief of Police Raymond Schultz

Legal Counsel John Hightower

This facility is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for person who are deaf or hearing impaired, readers, or large print, are requested to contact Office Manager at 713-365-3701. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the Memorial Village Police Department website at www.mvpdtx.org.



MEMORIAL VILLAGES POLICE DEPARTMENT
Minutes of the Police Commission Meeting
June 10, 2019, 6:30 p.m.

A quorum was established, and Commissioner Hamilton called the June 10, 2019 meeting to order at 6:30 p.m. at the Memorial Villages Police Department, 11981 Memorial Drive, Houston TX 77024.

In attendance were:

From the Commission:

City of Piney Point

Commissioner Huguenard
Commissioner Southwick
Alt. Commissioner Ebeling

City of Hunters Creek

Commissioner Hamilton
Alt. Commissioner Johnson

City of Bunker Hill

Commissioner Smyre
Commissioner Brown
Alt. Commissioner Murphy

Absent:

Commissioner Reichel

From Memorial Village PD

Chief of Police, Raymond Schultz
Finance Manager, Victoria Bowman
Office Manager, Maureen Loud

Guests

Robert Belt – Belt, Harris Pechacek
Robert Lord – Mayor of Bunker Hill
Michael Herminghaus – Piney Point
Divy Shrivastava – Paladin
Trevor Pennypacker - Paladin

Legal Counsel

John Hightower

MINUTES

At 6:30 p.m. Commissioner Hamilton called the meeting to order as Commissioner Smyre will be arriving a little later this evening and stated that a quorum of the Commission was present and asked if there are any citizen comments.

a. Citizen Comments

Commissioner Hamilton asked if we had any citizen's comments today. A citizen responded "yes". He introduced himself as Michael Herminghaus and was recently elected as city council at the City of Piney Point and he wanted us to be able to put a face to the name and answer any questions we may have. He would like to listen in tonight to see how this business is conducted.

Commissioner Hamilton stated that we would skip things around a little bit from the agenda and go to the Audit first.

Item 2 – Audit Presentation

Robert Belt presented the FY18 Auditor's Report and directed the Commission to page 1, the independent auditors report as of 12/31/2018. They are very pleased with audit and offer an unmodified opinion which is the highest level they can give the board. All the disclosures

required by General Accepted Principals have been included and the financial statements are materially correct.

There is a lot of financial data in the report and would like to start at page 18 & 19 which are the Statement of Revenues and Expenditures. The general fund is presented in the far-left column, the primary operating fund came in at \$4,708,974, expenditures came in at \$4,708,974, giving an ending synopsis of \$60K. As always, we adjust the assessments to the cities to match the actual expenditures at year end and that's why the numbers come in so evenly. All the other funds are presented on the right-hand side; Vehicle Replacement ended up with a balance of \$85,700, Youth Services with a balance of \$20,626 and the Special Capital Assets fund with a balance of \$83,818.

In the back of the report on page 37, this year all Governments across the United States have commenced with GASB statements 75, other post employee benefits which is abbreviated to OPEB. It has been discussed a lot at the City of Houston this year regards to their very large OPEB liability. So there has been a lot of attention paid to this, unfortunately, this department didn't quite get out of the other post employee benefit business in time. This is where you are providing health insurance to your retirees. You hired an actuary to perform the calculations, on page 13 is the result of this new statement. They had the actuary go in and revise all their calculations and it ended up with a different other post employee benefit number than what we have had in the past. We went from a net position of \$772K previously there was a deficit, to a deficit of \$434K which actually improved us a little bit. This is the result of implementing this new accounting standard.

Page 90 shows the statement of net positions, within the financial document we get the information to give the different bases of accounting, one is the modified accrual basis of accounting and that is the basis by which you adopt your budget and by far the most important numbers in his opinion. They also obtain information on a full accrual base of accounting that takes into account all your long-term asset, long-term liabilities, which are primarily your TMRS liabilities. On page 13 is a statement of that position reflecting total assets of \$1,698,363; deferred outflows of \$808K and total liability of \$3,048,566. You had deferred inflows of \$316K giving a net deficit position at year-end of \$858,058.

Other than this, it was a straight forward audit as far as they are concerned. Records are in good shape and management did a great job as usual. There were no findings in regard to management letter this year. It was a very clean audit and can answer any questions you may have.

Commissioner Hamilton commented that it might be helpful if you could address what we discussed over the phone about the pension view. Mr. Belt explained that pension and other post employee benefits are getting a lot of attention at this past legislative cycle in particular. City of Houston has all kinds of pension liabilities and OPEB liabilities, they are getting a very bad name as a result and obviously citizens are going to be concerned. We are very fortunate that the department participates along with 833 other entities within the Texas Municipal Retirement System, it's a very conservatively managed pension plan and we should take a lot of comfort in that fact. They do a lot of work to make sure investments are made, they hire an outside actuary to come in and do all the calculations for them, and so, generally we have a lot of confidence with the TMRS plan as a whole.

One thing that is always concerning is liabilities calculate 2.5 million, this is a very long-term liability, and is like a 401K plan, every year you will see the number go up and down based on how the market is performing. If you have 3 good years in the market you could end up with a net pension asset. If you have 3 bad years, you can end up with a very large liability. This number will natural track and go up and down over time, you should watch it and be mindful of it, but don't be overly concerned about it. If you had your choice of being slightly over or underfunded, it would be better to be underfunded because once the money goes in it can't come out. They are pretty comfortable with the liability of 2.5million when this is split among the three cities, that is something very manageable.

Chief Schultz commented that in the long-term we don't have a large number of employees that are currently eligible for benefits, the number is relatively small, so there wouldn't be a rush on the bank so to speak.

Refunds to the cities page 51 – we did the calculation as normal. \$308,063 is the total amount that gets refunded, therefore each participant city gets \$102,688.

Commissioner Hamilton asked if anyone had any questions, discussions, we are pretty pleased with it. We do need a motion on this.

Motion was made by Commissioner Brown and seconded by Commissioner Southwick to accept the audit as presented. The Commission voted unanimously to accept the Motion.

After the audit presentation and motion was made Chief Schultz stated that we would now move to item d.1.a - Paladin Drones and introduced Divy and Trevor who are the group that have been working with us for 8 weeks. They have been working out of Hunters Creek and have been using a drone to support our operations as we respond to very specific calls for service and they are here today to provide us with an update of where they are at with this project and to learn more about them and what they are doing as a company and where they think this technology is going long-term. They talked to the I.T. Committee last week and thought this would be a good time to bring it forward to the Police Commission.

Divy Shrivastava thanked Chief Schultz for his introduction and thanked the Police Commission for allowing them to come this evening and went on to explain. We deploy autonomous drones to 911 calls and they started this company with a very simple philosophy, how can we marry different technologies together. Specifically, drone technology with existing 911 response to create a much more efficient system.

A little bit about us, my name is Divy, I used to be an engineer at Berkeley, I hope you guys won't hold that against me and I am also a Thiel Fellow, if you've heard of the investor Peter Thiel, every year he chooses 20 students who are working on a company to fund and we applied but had to drop out, as I don't have a college degree but am working on it. I'll let Trevor introduced himself. My name is Trevor Pennypacker, I was a student at the University of Pennsylvania, in the embedded master's Program and I did some research in the Kumar lab which is the top drone research lab in the country.

We started the company in Ohio, when unfortunately, a friend's house burned down. He was just finishing up his high school senior year and the family were on vacation and thankfully nobody was hurt, but this was when I first started talking to the firefighters. They told him that a lot of the times they just don't have enough information, which really struck him as odd, because if he wants to know something he just pulls it up on his phone. So, why don't first responders who are actively trying to keep the community safe, have access to that same information. He continued to talk to more and more firefighters, basically every single day, and they ended up moving out to California. In California when he was studying at CAL he talked to more fire fighters and they told him the exact same thing.

Along the way he ended up meeting Trevor at UPEN, and Trevor had been mentored by a fire fighter when he was growing up, so he fell into the idea almost immediately. They spent almost the entire summer testing their product. He had been testing drones (mostly crashing them) for a couple of years when his friend's house burned down, and he had just learned coding. He figured maybe there is a way to marry them, and the way he could do this was to provide instant situational awareness. What this means is, as soon as a call is received whether it is for a fire, burglary or any type of emergency the drone gets through first. It starts doing a 360 and it sends the video stream back to the officers while on route. When they were in California they tested this out with multiple fire departments across the Bay Area and once they realized the technology was ready, they moved to Texas and began working with Memorial Villages.

They have been working with us for 8-9 weeks now and deploying to 911 calls, so if you've ever seen a drone overhead it is more than likely one of ours. They only deploy to; fire alarms, traffic accidents, burglary alarms and suspicious persons. Trevor then walked the Commission through 2 calls to give us a better understanding of what it is we actually do. These are both calls that happened over the past couple of months since we've been here.

The model that we use that Divvy discussed with you, is what we call Mission Driven Response, we do not go fishing for emergencies, we do not patrol areas, we only respond when there is a real 911 call. This does two things, it helps us to maximize the time the drone is ready to go, and it helps us to minimize the time the drone is flying over people. This also helps maximize privacy. Another thing we do along these lines is, we do not record anything on the ground (as it is traveling to the emergency) it records once the drone is "on scene". We do not record anything that is not pertinent to the emergency. We've communicated this pretty clearly to the community and the Chief has been helpful in sending out emails each week, describing exactly what we do, and the public response has been very positive. The sentiment of big brother watching overhead, or that drones are spying on us really gets dissipated quickly when people learn that we only record the emergency and how this helps.

The first call was an emergency called in about a car accident near Voss and Memorial and was described as being a brown car. What we learned from the video feed that we are about to show you is, that both of the pieces of information the police were given about the car and the location were wrong. And so, if the police had tried to respond through normal protocols they would have arrived on scene and found nothing, and it could have taken them a long time to find the actual scene of the emergency.

Whereas, we got the drone on scene within 30 seconds from when the 911 call started. Approximately 1 minute or so into the call we fly it north of the intersection and then you can

see on the video a white sedan in the middle of road, not moving and other cars driving around it. What the dispatchers were able to see from the video feed was that the vehicle was several hundred yards north of Voss and Memorial and were able to relay this information to the officers on route. Also, they described the vehicle as a brown car not a white sedan, had the officers driven by the location looking for that vehicle there is a chance they may have driven right by it, because they were looking for a completely different vehicle. Instead, the dispatchers were thankfully able to relay this over the radio with the correct information to the officers. Very soon thereafter, the officers arrived on scene.

The second call came in around 9:30p.m. from Hedwig Village, someone reported that somebody was trying to steal their car. The police officer started driving over to the location, without a drone the officer would potentially have to search every car on the block. If you are a police officer and it's the middle of night and you are by yourself and you have no information. There isn't a description of the car or the exact location, it's a very scary prospect to have to search through the each of the vehicles. Behind any single one of them could be a potential suspect waiting to jump out on you and you have no backup.

As you can see from the video, it's very difficult to see and this wasn't a very well-lit street, but with the drone overhead, we can see that only one of the vehicles appears light on the thermal feed. The front half of the car is much lighter than the back half which means the engine has either just been turned off, or it is still running. It is obvious from the thermal feed which car the attempted robbery was and this information was relayed over the radio to the responding police officers. We were able to watch and make sure nobody was fleeing the scene. As you can imagine, this would be a difficult for a police officer if someone at night time is fleeing the scene, it is a difficult chase, but having the drone overhead with the thermal video feed makes it much easier. Having this information available allows you to send back up if necessary and handle it much more effectively.

These two 911 calls we walked you through are not isolated incidents by any means, we have responded to well over 100 911 calls during the past 2 months or so. We can help scope out backyards (which officer can't see over them). We help show traffic patterns, such as which is the most effective route to reach an emergency. If there is a car accident, we can show them which direction traffic is backing up. We do all of this without compromising any citizen's privacy.

Divvy commented that at the time we were testing the ALPR system a call came in, and as it was pinged, our drone was hooked up to this system so took off immediately. While the officers were trying to find the car, the drone was also searching the quadrant. So, it is like having another officer on duty, except this one has overhead view and can tell the make and model of the car very easily.

We see this as being a system that can be easily integrated with existing technologies. The point of all this is to eventually help save lives, our software solution takes that instant live view and helps provide more information to officers, so they can have a much better plan of attack. This leads to time and lives saved and we have had great successes over the months. On our app as soon as a call is placed, Chief Schultz and officers receive a notification that the drone is online and in the air. On the app they actually have a choice to select whether this video feed was helpful or not. During our testing we ask them to let us know so that we can help make our

video feed better and over the last two months over 40-50% of the calls have been helpful from the officers and dispatchers.

We would like to extend this to be a yearlong program, this pilot was valuable, and we have proved that we are helping the police community in decreasing response time and increasing information and would like to take this further and have a contract. In terms of pricing we have split it up two ways. One is the number of drones available, currently there is one flying out of Hunters Creek. This gives a response time of a maximum of 6 minutes to anywhere in the villages. If you were to have 2 drones, one placed at the police station and one at Hunters Creek we could have less than 3 minutes response times every single time, with an average of 30-90 seconds per call. We price based on this and also on how often you want the service. For the pilot program with have been deploying 40 hours a week but there is an option to deploy 24/7.

The 40-hour week would be at the discretion of the Chief to determine what times are high incident times or areas that we need to be online. We would provide a pilot there 24/7 who is on duty with the drone in case anything goes wrong. They handle maintenance on the drone, they repair parts etc. The pricing shows the installation cost and a recurring fee for a software platform. Two drones for a 40 hour per week service for installation, hardware and set up it would cost \$175K and \$100K annual recurring cost. For one drone initial set up/installation would be \$105K and \$45K recurring. I would be happy to answer any questions.

Chief Schultz commented that we have had really good working relationship with Paladin. This technology as it continues to evolve, they work with the same business model that you see with Apple products and that we are seeing with FLOCK. We make suggestions to them and they write the changes into their software, for example, we asked for the ability for him or the command staff to go back and look at a mission that has recently been flown on our smart device. So, they can bring up the previous feed, if we get a call an hour after the event, we can look and see exactly what it showed. The purpose of this technology is to get eyes on the location, and the event prior to the officer's getting there. It not only provides an additional level of safety for the officer but also allows us to make decisions before we get there as to what type of resources may be needed.

As an example, in a large car accident, if you were to see a vehicle on its side or a vehicle leaking liquids then you know you will need a tow truck there and it can be sent before the officer gets there. If you can tell you have injured people, you can make the decision to have EMS and Fire responding as well. In addition to this, the routing to be able to get to the scene as quickly as possible, is one of the more important aspects. As dispatch is looking at our resources which also includes the Village Fire resources, now we would have an ariel platform to see exactly where the event is and if it is different than the location originally given on the call we can make sure we are sending them to the right spot.

We have had some good results where an officer was dispatched to a home where you cannot access the backyard, the drone can do that sweep of the back of the house and look for everything, from maybe a dog in the yard but also the direction of where the officer is or a fleeing suspect. The pilot takes control of the drone and can just push a button to get lower if necessary as this is a mode they have built into the software.

Commissioner Johnson asked who enters the address of the location and what is the range of the drone? Divvy responded that the dispatcher takes that data and they interface with the CAD System to pull that information, they only pull the latitude and longitude and the type of call. Based on this information, the drone already has preprogrammed flight patterns. The range of the drone with their proprietary technology is over 7 miles but they are limited based on current rules by FAA which governs the entire drone space, that they have to maintain visual line of sight with the drone at all times.

Right now, the drone doesn't go more than 2 miles depending on the clarity of the day. However, they are working with the department and other officers in addition to the FAA to get specific waivers that allow operation beyond those sites. We can cover the villages effectively with 2 drones, 24/7 no matter what the current legislation, but for one drone we are working on getting waivers, so it can be 7 miles away.

Commissioner Johnson asked about the ALPR at Gessner and Memorial and if they continued into Houston could we continue until HPD picked it up? Chief Schultz responded that right now we would not as we had them create a geofence, so he has restricted where they can fly. We cannot go over I10 unless they have specific approval from command staff. Paladin went on to explain that there are strict laws in place which govern where you can and can't use drones as per State Code 423. There is a mission driven deployment which we touched on earlier, the four incidents; Fire, Traffic Accident, Burglary Alarms and Suspicious Person are Code 423. We are working within the current legislation, but this may change over the next couple of years and as it changes we expect our platform to change also.

As part of the FAA requirements we have to keep an internal log of every single call that we go to for the drone flight. Our pilots also do preflight checks before sending the drone out, they check the temperature, there are internal software checks that make sure that the weather is clear. We have rain sensors and we are working on a hanger essentially for the entire drone. All this information and the information the drone makes autonomously are logged, the GPS flight patterns and the emergency that they go on are logged. If anyone needs access to that information we can provide it.

Commissioner Johnson asked for clarification on the pricing. It includes, the cost of the drone, the upfitting, a live body the entire time 40/hours or 24/7 depending on the selection and is not a village employee. It is your employee, so health care insurance and everything is turnkey, the drone is maintained and warranted, insured, everything. So, it would be \$105K for the base model for a 40/hour week person, 52 weeks of the year deployed at the hours we want them, and it includes all the hardware, insurance and everything? The response was we keep it at that, also because our drones are insured at least for the first two years, if there are any damages or anything such as the drone crashing for any reason it is covered. They have specific drone liability insurance up to \$10M for every single flight, if it crashed on a person or property they should be able to cover the cost. The only thing you would need to do on top of paying for the package is to open up your smart phone and download the free app and sign in. Everything else drone related, and legal paperwork related is covered by us.

Currently they have one pilot per drone, but they want to get a waiver where one pilot can work multiple drones. Commissioner asked how they can afford the cost of a pilot for a year. The response was that a pilot is not an aviation pilot, the way we make our software is so simple to

use their drones that basically all their pilots have to do is pass a pilot's certification exam which we help them train for and they have to follow general guidelines. Other than this it is similar to working at a fast food restaurant. We usually work with college students that are pretty good at playing video games and our control system is similar so not a lot of training is required.

We have been able to provide this service as we have a venture capitalist that has invested in us because they envision a future for having drones for public safety. As stated earlier we started in Ohio, moved to California and now in Houston. We know that departments across the states have been using drones, but the current systems are manual which is fine and get the job done. However, what we envision for the future is, every single city instead of having a helicopter force or having a fox in the air, will have a drone. This is much more affordable, requires much less maintenance and we are trying to build out a pricing model where we handle literally everything.

But the vision we see is, Amazon and Google are going to be doing their deliveries, but at the same time there will be public safety drones and we are the only company right now leading that charge. This has given us the opportunity to get into cities like yours and work with great people like Chief Schultz who are very forward thinking in terms of how we can use this technology today. This is something that is happening right now, and we are trying to push it as hard as we can.

We ended up raising funds from a California company and have some very smart people backing us and the mission is to get every agency across the United States to enable the drones. The drones that we use are DJI Drones, DJI is the world leader in all drones, they can handle wind up to 30 miles an hour and slight hail, basically anything less than a hurricane, they will be out flying. These drones are used for expeditions into the Antarctic and are very good, they come with a 4K camera alongside a thermal camera that we can switch both views of off, to show a 4K image overlay with the thermal camera, or a side by side in picture deal.

Normal drones that you can buy off the shelf rely on line of sight from the remote controller to the drone, for instance, if we had a remote controller here and the drone a few hundred yards away and there is a wall or trees in the way, water droplets in the air or interference from other radio signals, the telecommunications range is very very small. Probably in the order of ½ a mile or under ideal conditions possibly a mile. We have found a way to control our drones from anywhere to/from within the Villages regardless of whether trees are in the way or weather conditions, anything like that.

Commissioner Hamilton asked what kind of contract are they looking for? They are hoping to sign a multi-year contract with us. They would like us to lock into a 3-year contract, but they can do just a year, either way pricing would be locked in for us. If we went with a 1-year we have the option to extend at a later time. As new features are rolled out we will have access to them.

The Commission thanked Paladin for their presentation.

Commissioner Smyre joined the meeting at approximately 7:00p.m. and asked Commissioner Hamilton which items we had discussed. Commissioner Hamilton stated that we had covered items A, C2 and D and would now skip back to item b and the minutes.

b. Approval of Minutes

Commissioner Smyre thanked Maureen and commented that they were very thorough and asked, do we have an approval for the minutes?

Motion was made by Commissioner Brown and seconded by Commissioner Southwick to approve the May 13th, 2019 Minutes as recorded. The commission voted unanimously to approve the Minutes as presented.

c. Financial Report

Mrs. Bowman presented Financial Report stating that the department has received 5 months of the appropriation and have expended 39%, at this time last year we had expended 36%. We remain on target to remain within budget and are currently projected to expend 96%. There are no major changes or expenditures to report.

In the vehicle replacement fund, we have an invoice and released payment for three FY19 vehicle purchase. Please remember that the department is utilizing carryover funds to offset the cost of these vehicles. If you turn to page 25, at the top, this is the prior year carryover of \$85,709 we are scheduled to collect \$88K through the villages and have \$36K remaining. The carryover funds used are highlighted and separated on the report which is \$28,896, this is being pointed out because of the limitations of QuickBooks it appears as though we have overspent, but we are using carryover funds. That is why you see the deficit on the profit and loss statement on page 37 in the amount (\$72,719) it doesn't include the carryover funds.

In the Capital Fund, the department received the refund of \$7,591.89 for the returned server. Also, included is a little synopsis of how we arrived at such a large surplus for FY18. Are there any questions?

Commissioner Smyre asked what the total was? Mrs. Bowman responded \$308,068. There was a question related to the additional income for FEMA reimbursement and interest and how it is treated and if it is owed back to the cities. Victoria responded yes, the \$32K was included in the refund to the cities and we still have \$28K that we will retain until the project is officially closed and there is approximately \$30K more expected to be released.

The Commission thanked Victoria for her efforts on FY2018 as the auditor stated everything looks in good shape and that she has done a great job. Chief Schultz commented that getting clarity on OPEB and everything that Victoria, Maureen and everybody did for FEMA and Harvey, we continue to see the fruits of that hard work as we continue to get reimbursements and more money out on the table. Ike finally got closed out this past month, but this has been a very smooth process because of the diligence and hard work that was put into it upfront.

Item 3. FY20 Budget Discussion and Approval

Commissioner Hamilton stated that the committee has met several times and Commissioner Huguenard asked the Chief to present what was concluded at the last meeting. Chief Schultz stated that they have met on 3 occasions and have been going through the budget as well meeting with all of the city managers and many members of the city councils have provided feedback.

We started off with the wish list, in a perfect world if money was unlimited what would we want to buy. That had us at originally about 13.8% budget increase, obviously this was too much so we went back and whittled it down and brought it back to you all, this was done several times and we now have the budget to something we think is good.

Our goals are all about personnel, equipment and technology, this is what this department is based on and is how we will continue to provide the level of quality law enforcement services to the residents of the villages. We just talked about drone technology, but we didn't talk about the people within our organization that have taken that technology, (and it is just one component of many that we have taken) to the next level. For example, there have been search and rescue missions going on throughout this weekend in Galveston County. Friday night, the first phone calls made were to this organization! It has been on the news about all the organizations that have drone technology down there and the one not mentioned, is us. But the first ones down there, were us. It was our networking and the work that we put together to create a regional taskforce. Additionally, our folks were the last ones to leave yesterday during the recovery of the remains of Chief Reed.

This goes back to our employees, you see that with the budget, and the audit report that we just went over today, that they didn't happen by accident, it happened because of Victoria and the other folks we have working in our department. It isn't just our sworn officers, it is all our staff, our dispatchers. As we interviewed for this most recent hire in dispatch, the lady that we hired comes to us, is the second dispatcher of the last two hires that were Supervisors in other organizations that walked away from a Supervisory position because they wanted to come and work for this organization. She will be starting on July 1st and is currently now a Manager in Sugar Land in the Communications Center, she is walking away from that role because of the environment and quality of life we provide here.

The other thing we want to do is to make sure we continue to have the best tools, technology and equipment, so we can continue to have a safe community.

Of our budget issues, we continue to work on our officer vacancies, we did have the one applicant last month that we made an offer, however, he decided to turn it down after his conditional offer. So, we are still working on this vacancy but haven't been successful yet this far. This budget is also year 2 of a year 2 compensation plan. We didn't ask for everything last year as we were competing with fire. Fire had a lot of important issues with their building remodel and some other issues in filling their ALS personnel. So, we had said last year that we would come back and ask for more this year.

The technology, there are three main projects that we are presenting. Originally, they were part of the general budget, but they are not right now as we are requesting using reversion money. We could pay for these projects, the two that have the largest capital increase or cost are the in-car video and on body cam systems that can be paid for completely out of the FY18 reversion this year, and the first year of the ALPR from this year's budget. We look at the ALPR project as being an expanded test project for the next 18 months. We would like to go ahead and start this project now, we have the one system in place, it was put back out after charging on Friday. We had our first hit within an hour, we had another hit this afternoon at 5:27pm at south Piney Point and that hit was luckily an outbound vehicle that was a wanted felony suspect who is wanted for

aggravated assault. Which means he's been involved in a shooting within the City of Houston. We continue to have good solid results from the ALPR.

The budget focuses on personnel, we want to remain competitive and make sure we achieve full staffing. It is 4.4% increase in salary and benefits for our personnel. Salary increase of 3%; Step raise of 1%, Cost of Living increase of 2% and Shift Differential increase. There is also money to continue Physical Testing HSA Incentives and we've added, re-instituted a 457b Contribution at 1% on behalf of the villages to the employee. This is to help with the phase out of post-employment benefit to pay for healthcare. The goal would be to encourage the employees to also do at least a 1% matching contribution. Long-term goals are to build that 457b which under public safety allows them to use that distribution prior to age 59.1/2 you can withdraw with no additional penalty and get them to save that money and you just have to pay their healthcare expenses from time of retirement to age 65. This is something that Hedwig does and has been doing for 2 years now, the fire department have also been doing it. The reason for this is because none of our employees pay into social security and we are subject to the social security windfall. Which means we have to take a reduction when we become eligible for social security and this reduction is up to 40%.

If the average salary for a Sergeant will be right around \$99K, Patrol Officer \$78K and Dispatcher \$54K. This puts us on the top end in the metro area but doesn't necessarily put us right at the top but gets us to become more competitive throughout the Houston Metropolitan area.

The budget includes the technology we talked about with the ALPR, each system is \$2K annually, 20 systems would be \$40K plus installation cost. Each site is specific, some sites can operate the camera itself and the single solar collector, some may need an additional solar collector, and some will actually need to be wired into nearby power. Most of the locations we have looked at do have power nearby because they are by entrance locations to the villages and there is usually a lighted sign real close, so we could make that happen for about \$6K as a one-time installation cost.

To modernize and standardize the in-car video systems, we have 13 marked vehicles and our in-car video systems, if you remember last year we asked for an emergency appropriation to buy the used equipment from the City of Hedwig because our previous provider was in Chapter 13 readjustment and they weren't able to provide any parts to us. We continue to have problems even with that additional equipment, but we can do a 5-year plan with in-car video system that would be integrated into the body worn cameras which we will talk about next. The total cost over 5-years is \$126K, year 1 is \$45,851 which includes the first-year operational costs and upfitting and hardware costs and year 2-5 is \$20,124. The on-body camera system. We are the last department in the area that does not have on body camera systems for their officers. The officers really want this to protect themselves, this would be the cameras that record their interactions with the public. Everything from traffic stops to calls for service. The total cost for this would be \$119K. We could fund all three of these projects with the FY18 reversion monies, we could fund the body worn cameras and the in-car video systems for the life of the projects, which is 5 years and we could fund the first year of the ALPR project as well.

Other items included in the FY20 budget that we do not have any control over and are going to happen with or without an increase in our budget. TMRS expenses are going up about \$37K;

Legal Expenses \$3,600, TML \$6,700, Janitorial \$2K increase, Fuel and the kind of cost goes down. We need to increase the contingency emergency account which is currently \$15K and we are asking for a \$10K increase to have an emergency contingency fund for this building. This building is now 14 years old and we are seeing us having to put more and more money into the building. We also would like to move the R.A.D. Program to our budget from Bunker Hill's budget, it is about \$10K to run about 5-6 classes a year. There is a class starting tomorrow and it is completely full. We have another class next month that is also completely full, R.A.D. continues to be very popular and we have now brought in a sister program called R.A.D. for Seniors which is also very popular.

There are some additional costs that weren't built in to the previous budget which are Landscaping, Fire Protection as we found out that the building wasn't being inspected annually for our fire suppression system, so we now have that in place. And of course, our air conditioning and HVAC maintenance as well. These are all in place, as these are things that are going to happen. Commissioner Southwick asked a question related to the landscaping, we are leasing this right, the land does not belong to the police department? Chief Schultz confirmed that the land doesn't belong to the police department. The building belongs to all three villages and there isn't a lease that we could find on file, but the land does belong to Bunker Hill. Legal Counsel interjected that he believes there is a lease. Commissioner Southwick commented that sometimes in a lease it would state that the lessor would be in charge of the landscaping. Legal Counsel commented on the fact that Bunker Hill charges nothing for the use of the site by the Department. Commissioner Southwick stated that she is not trying to challenge anything, she just had a question.

So, the proposed budget for FY20 for Personnel and Benefits is an increase of 4.4% \$4,845,925, Operational cost increase of 19% \$184,736 and Total M&O increase of 5.75% \$5.6M. The Auto Capital – it looks as though there is a significant increase but don't forget we had money saved up from last year. Normally we ask for 3 vehicles at \$55K, which would be \$165K based on what we think we will get for the salvaged vehicles as we replace the vehicles, the vehicles sold this year will carryover into next year, we would need about \$138K. Historically, we have asked for \$165K.

Proposed budget total increase is 6.58% \$5.8M, and the cost per village would be \$1.9M. The reason a couple of the capital projects are so important to us, the body cameras as already mentioned, Hedwig, HPD and Constables have them, everybody else has them and in today's time of litigation it is an important tool to help protect the officer, help in successful prosecution. The video system as well, is outdated, we have 2 systems one being the system from Hedwig. It served its purpose and got us where we are today. We spent \$6K last year, the current supplier of in-car video systems if we were to go with them would be the same vendor that supplies the body cameras. They have offered to give a trade-in allowance of \$500 per system, which happens to come out to the \$6K we used to purchase the Hedwig system. This would give us a fully integrated video system.

The ALPR continues to be very successful, it doesn't get us to where we original talked about a full virtual gate, but we would be capturing about 80% of the vehicles internal to the villages. That would be the main access points to the residential areas. We talked about keeping to 2 mobile units, we would set up one of the pool cars to be able to put out ALPR on the lightbar or front push guard. We could use this in conjunction with the speed trailer monitoring capability

and the ALPR and the system will run both with no problems. Originally, the folks from FLOCK didn't think it would, but it has been running them both. We can run it 9 days before having to bring back in to charge. Our returns are coming back in 57 seconds, last Friday it was taking a minute twenty-five seconds.

First year ALPR cost \$48K, Five-year worn body camera and the \$119K 5-year in-car video system with one complete refresh per system. The total cost for all these projects is \$293K and we just so happen to have \$308K in reversion money, so this is something to consider in a way to make this happen.

Our goal is to keep us the safest community in Texas and we think this budget will help us get there.

The Commission thanked Chief Schultz for all his hard work. Commissioner Smyre commented that going on the contingency from 15K to 25K what's in the back of your mind why we might have to spend that. Chief's response was, we are just an air conditioning compressor away, we had the one circuit board go out in the radio system this year that was a \$7,800 fix, there are four of those boards in there and one went out, the other three could easily go out. We've had a couple major plumbing repairs this month that we've had to pay for. I am worried because the building is just at that age, it is 14 years old and has the original HVAC system. We wouldn't spend it all unless we need it, but I am worried that something may come up and we wouldn't have the funds to get it done. It just makes sense to have an emergency contingency budget in line with what we may need to do.

Commissioner Smyre commented that we may get push back from this as it has been in the past. Some cities prefer us to come back to them with specific requests, air conditioning unit versus us putting it in the budget, so we will have to see if they will support this. He went on to ask, are there any cities under pressure to keep the budget at a certain amount? What are the opinions, attitudes of the Mayors and councilmen, how may they respond to this request? Commissioner Hamilton commented that Hunters Creek talked at the last city council meeting and they would not like it to go any higher than this. He also commented that they did have some discussions about reversionary monies being in that ballpark figure. Commissioner Smyre asked, if everyone agrees with this budget or whether there is anything outstanding or shouldn't be included, I noticed Paladin isn't in there. Chief Schultz commented that we have seen good results thus far and they are here right now, the officers like it. They aren't going to be able to sustain that pricing model and it would be worth looking at doing a one-year term to see how valuable it can be. Chief would like to see a one-year term with them to see how valuable it will be. Once the ALPR is in place, the two would marry up very well. Hedwig is interested as well in the drone because of the fact that we are getting the ariel platform on scene so quickly. We have been able to use it in some cases as a secondary unit because it is not a major accident or an injury accident as soon as we see it as a broke down vehicle we can call off the secondary unit and have them deploy to other events much more quickly. It does also provide another level of safety for the officers.

Commissioner Smyre asked, is the plan to ask for all \$293K out of capital to be used out of reversion? Chief Schultz responded, well, it could help with cashflow we have all had this discussion before, the reversion could potentially pay for in-car video and body cam systems, which are capital. I would not want to pay for it all up front. It would be better to pay on an

annual basis, however, that could be done to be included in the budget. If the cities wanted their money back and give it to us in 5 equal distributions, that would be fine but may become too complicated.

Commissioner Huguenard commented he believes the first year to fund that would be about \$110K for the three projects. Chief's hope is that they would hold that money aside, so we don't find ourselves in the same situation where we are looking for a significant increase next year. Technically, the body cameras should become part of the M&O but if they were to fund and keep the money aside it won't hurt your cash flow. Commissioner Huguenard asked Legal Counsel what the methodology would be to seek to obtain approval to use the reversion funds for this purpose? In the past, we have amended the past year's budgets, you can't spend any money unless the cities have authorized it. If you didn't spend it in 2018, it has to be authorized in some other way and depends on how the cities look at it, but a dollar is a dollar. It's a political issue of how it is looked at, the cities have to either approve in the 2019 budget or an amendment to 2018 budget.

It could be done by budget amendment for 2018 in this particular instance, and this could be done for either \$110K or the amount needed to fund the first-year obligation or the entire amount in the neighborhood of \$300K. Legal Counsel apologized and said the 2019 budget not 2018 as that budget is dead. This is money that wasn't spent in 2018 and so it goes back to the cities, or they can reallocate it to the 2019 or 2020 budget. What we are faced with is doing a budget with what we use for reversion funds and went back to the city councils to obtain authority to make a budget amendment and earmark these funds for a specific use for the three capital projects. The issue we have is that there is a difference in opinion on the theories, at least amongst some of the councilmen, and an objection. The opinion is that it should be part of the current year budget rather than an amendment to a prior year budget to use reversion funds. The alternate to this is that we include the funds in the current year budget which increases the percentage way beyond the 6.5% where we are currently at, which is problematic for another city. Commissioner's belief is that the funds being expended are the same and could be viewed as form over substance, as you are asking for transparency and in both instances, we have to get city councils approval either way.

Discussions continued, and Commissioner Johnson stated that we are asking for 6.5% on our budget but we are trying to give them back 5.1% from 2018, is this resonating with everyone? The \$300K is 5% of the proposed 2020 budget, it could be looked at as 1.1% increase overall, he knows this doesn't mean we are always going to have this surplus, but it is looking like there will be a surplus for 2019. He suggests, we present our budget, there is an increase but there are also reversionary funds and we have budgeted conservatively.

Commissioner Huguenard stated it is a long-term project and should be earmarked for long-term purposes in the long-term fund that is a good way in handling it. We are not arguing the merits of either one but just bringing forward the issue that has been presented and how to move forward, either approach is transparent and either approach we spend the same amount of money.

Commissioner Murphy added that as they have had their I.T. Meetings and listened to these guys talking about the technology and the capabilities, I believe they are all important and what Chief has highlighted, body cams, in-car video systems and getting the ALPR test expanded. Then the drones, the value from seeing it all working for one 12-month period of time together this is

going to be so effective. On south Piney Point entrance, it is doing such a good job that things are dropping. Since the ALPR and the drones are on a one-year contracts, we aren't necessarily in it long-term. It is safe to say, these are all technologies we need.

Commissioner Smyre agreed we have a consensus that these are capital expenditures that are needed, we have a solid budget at 6.58% and should move forward with the capital expenditures and ask for the reversion. It benefits if it comes out of reversion because then the cities don't have to budget for it. If we just go forward and ask for the money in our budget, then they have to raise their budget. However, the reversion money keeps them from having to do that.

Commissioner Smyre commented that we have to come to an agreement tonight as in a week's time, they make their first presentation to Bunker Hill. And as we have a Mayor and a City Counselman here tonight asked if they had any comments. A question came up related to the ALPR project, his understanding was that this is replacing the Virtual Gate project and he recalls there were much higher budget items, millions of dollars for that. The ALPR would be a great savings compared to the original Virtual Gate project. We also got the nomination for safest community in the U.S. this is a great selling point.

Commissioner Smyre stated that what he hears from everybody is that we have solidarity on the need for all three capital projects and everyone agreed.

Commissioner Hamilton commented that there were some items that Chief would like and would be useful to us, but we didn't include them in this budget. There isn't fat on this budget at all. Chief Schultz added that some of the stuff in the earlier versions were; a message board that could be programmed. It would be a tool that could be used by all of the cities all of the time. During Hurricane Harvey we rented them. They can be used for various things; announcements for Special City Council Meetings, Don't forget to Vote for Upcoming Election, Road Closures and the new message boards have the speed component in them. They can be moved around throughout the villages. We also took out the LIDAR and several other items to focus only on capital projects that are needed.

We didn't see the Paladin Presentation until Friday morning so that's why there isn't anything in here but believes that we could do a solid year of testing and if we decide we don't like it we have the option to walk away from it, just like the ALPR's. If we had 20 of these in place and roll them out this July, let it run for 3-4 months and then go back to the original Tri-Cities meeting task force and take to the community to let them see what we have. Because part of the original scope was for us to identify a system that neighborhoods, blocks and streets could buy into and feed it into us. The 20 locations would include the partnership with the City of Houston and we have spoken with the City of Hedwig and they are very interested in it and may throw in a couple of cameras as well.

Commissioner Hamilton had a question related to ALPR, last month we approved a motion to move some of the money from salary and benefits and apply it to the ALPR. Commissioner Huguenard stated that we have already approved that budget amendment according to the minutes of that meeting. Commissioner Hamilton asked for clarification as to whether we approved this money for this year and it is not in the 2020 budget, it is confusing? Legal Counsel commented that you have to adopt a budget, and have it approved by counsel if you

adopt an amendment, counsel has to approve it. Commissioner Huguenard clarified it is for the FY19 budget as per the minutes, we just need to go to the cities if this is our intent.

Commissioner Smyre asked the Commission, if they we want to take all three technology projects and put them against the reversion, \$293,387? Chief Schultz commented that for the ALPR it would not be the entire \$44K as we are already half way through the year. The contract has to be per year. If we are budgeting this year for a year starting in July, then we pay through July of next year, that is the issue. We have to budget for a full year to sign a contract for a year, maybe every year it will be like this, unless we can true up a way to get around this. Legal Counsel explained that if you have committed yourself for a year then you need to have the money in this year's budget. \$22K would be spent in the FY2019 budget. Another way around it could be a funding out clause, where you budget for it, but you don't have to continue. Chief Schultz stated that we do pay our contracts upfront usually at the beginning of the year and that's the reason why it looks lopsided for the M&O. Chief Schultz will ask FLOCK if they can adjust the term of the contract on a one-time basis to help us get straight with our budgetary process.

Commissioner Brown asked if the ALPR funds that are needed immediately would be covered by the proposed amendment to be presented to the city council on adjusting intra-budgetary transfers? The Commission agreed that it would be, if they are approved, but might not be made retroactive. Commissioner Huguenard commented that nature of the expenditure for the ALPR is an annual recurring item and probably should be included in the general fund part of the budget. The other two items should be viewed as a long-term capital. If we continue with the ALPR approach it may change from year to year as we go forward, and we should include that in our normal budgeting process, for the general funds. Chief Schultz explained that the FY20 budget would still have to include half of the year for ALPR. Mrs. Bowman clarified that the ALPR cost of \$40K is in M&O under equipment maintenance contract and not in capital for FY2020. The Commission stated, this changes things then, and that we are only really talking about the body cameras and in-car as separate from the budget and can possibly use the reversionary money to deal with these.

Commissioner Smyre commented that none of the cities' budget for reversion money, it is a non-budgeted expense for income. The Commission agreed that a motion needs to be made on what the appropriate approach is. The visitors commented that they believe the drones should be put in the budget as everyone in the room agreed they approve of this project and are looking forward to it. Commissioner Johnson asked Chief if we could go back to the slide with the three items. If we asked for the monies upfront then it looks as though the body cameras and in-car don't have to be included in the budget for 5 years is that correct? Commissioner Huguenard added, that if the reversion funds are received and placed in the special asset capital fund and earmarked for that specific purpose, they would not be a part of future budgets. Commissioner Johnson added, you will not see this come up again in the budget for 5 years if you agree to let us use the reversion funds for this purpose. Commissioner Huguenard agreed, that this is one approach. Several of the Commissioner's agreed that they approved of this approach and asked Chief Schultz to move forward with it.

Commissioner Murphy stated that we have a budget amendment we did last month that covers ALPR with basically monies saved and already recognized, this would go in 2019. Then we would take \$40K going forward due in July of 2020 that is already in the 2020 budget. The other two items, \$126K and \$119K to be put in the special allocation. It would be a 2-part request to

fund these and Chief would pay annually out of that account and if it needed, to be cut off early for any reason as he has that leverage with the contractor. There would still be some surplus that could go back to the cities, approximately \$60K. It was further discussed that the percentage increase in the 2020 budget to include these capital asset items would be approximately a 1% increase for the one-year amount. This would take us from 6.58% to 8%, do we believe this would be acceptable to all three cities? Legal Counsel commented that it would be an 8% increase, but they would be getting back an amount equivalent to 6% for the 2018. Does this change the outcome?

Commissioner Brown questioned if the way the budget is currently going, are we going to have some unspent money in the FY19 budget that could be transferred over to the drone project? Chief Schultz responded yes. The Commission had further discussions and agreed we back the \$40K out and just ask for the body cameras and in-car video systems and present this to the cities and ask for the reversion to cover that and put it in the Capital Fund so that it is earmarked for that purpose. Commissioner Hamilton interjected that before we move forward with this, whatever we add back in to this, it has to be below the 6.5%, so something else would have to come out, he then recognized that the \$40K was already in there so that will be coming out.

The Commission further discussed that regardless of how we package this, it seems it is just a philosophical objection. The Commission agreed that they are not saying the money is ours, we just have really good projects that we would like to spend the money on. Commissioner Hamilton said they need to move forward to present Chief's latest budget which is the 6.58% budget to the councils. The Commission agreed that we need to take the drones off the table for now but that it is something that we may consider in the future.

Chief Schultz commented, just to be clear, each city council are going to hear two budget amendments, both to the FY19 budget. One that was voted on last month for ALPR's using salary savings and one for a budget amendment using the reversion money for the other two projects. Commissioner Huguenard stated that we now need a motion to approve the FY20 budget.

Motion was made by Commission Southwick and seconded by Commissioner Brown to amend FY2019 budget to add \$245,387 for the modernization and standardization of in-car video systems and body worn camera systems on all personnel. Such funds to be held in the special asset capital fund and restricted for those specific purposes in order to allow for the continuation of those projects for five years. To be funded with reversionary funds from the FY2018 budget. The commission voted unanimously to approve the Motion.

Motion was made by Commissioner Huguenard and seconded by Commissioner Hamilton to approve the FY20 budget as presented by Chief Schultz at tonight's meeting. The commission voted unanimously to approve the Motion.

Commissioner Huguenard commented that the funding date to fund the reversion monies for 2018 is 45 days after the approval of the audit, which was today.

Once item b was discussed we moved on to item d.

d. Committee Reports

I.T. Committee

a. Paladin Drone Presentation.

Commissioner Smyre asked if there was anything beyond the Paladin Drones project from the I.T. Committee.

Commissioner Murphy commented that he felt it was a very good meeting, they discussed everything that has been shown here today as well as the Paladin Drone and he also saw the systems in the building we have downstairs. Everybody is doing a great job, certainly on this it is going to put us ahead and get us where we need to be with body cameras.

Chief Schultz reminded the Commissioner, that in the not too distant future we are looking at doing an RFP for our I.T. vendor. Commissioner Murphy stated that they talked about putting this in as a mandatory 3-5 year RFP to allow Chief the possibility to put it out in front of vendors to make sure we are staying in the right range as far as pricing goes for our I.T. service provider. Chief Schultz stated that our RFP has been in place for 3 years and as it has been brought up in the past. It should occur on regular phases, it is a one-year contract and we have done two additional year extensions. So, it should go back out for RFP as there are a lot of vendors who provide this service. Commissioner Murphy commented that we should put it on our agenda for next time.

e. Chief's updates

Chief Schultz presented his monthly report, other than the items we've already touched on, we had a couple of meetings and the budgets approved tonight and he appreciates that. We made an offer to a Dispatcher, Ms. Amber Rose she's a Supervisor leaving her position in Sugar Land, we believe she will be a great solid employee.

Couple of major events we've had, was using the drone to assist in the search and rescue efforts for the Chief down south that we have already talked about. We also had two CODIS hits last month. CODIS is DNA evidence collected at a crime scene, so our Detectives are doing a great job of processing crime scenes. Both were from 2017, that we recovered biological evidence, one the defendant is in custody in Illinois and the other is a local bad guy who broke into a car and the blood evidence came back to him. I only mentioned this as people ask what happens with their cases and sometimes it takes a long time for this to happen and these are some of our successes. Warrants are being issued for both folks.

Calls for service are starting to pick up, due to people going on vacations. Response times, we had a little uptick in the response times as there was an event at Hunters Creek which was a shift change event and so took longer, it was an assist VFD. The system worked the way it is supposed, we dispatched VFD and they arrived before we did, but that's okay as long as there is a first responder there on scene. There were no crimes against persons, there were four burglaries of habitation and we were able to use the ALPR to help solve the crime.

Total incidents year to date 8,315. Arrests continue to be up, one day last week you will notice in the daily report, the jail was completely full, this is very unusual. Our folks are doing a good job

with traffic enforcement and proactive interaction and patrols on the streets. The average response was 3:22.

f. Follow Up Items from Previous Meeting

1. Budget Workshop
2. Discussion and possible action to approve a proposed amendment to the inter-local agreement, regarding the approval requirements for intra-budget transfers, and to forward the proposed amendment to the member cities with a recommendation that the amendment be adopted.

Commissioner Smyre asked what the action item 2 was? Commissioner Southwick commented that her recollection was that we couldn't vote on it at the last meeting because there wasn't an action item on the agenda. Legal Counsel agreed and that we didn't have anything written and now they have the proposed amendment. A suggestion was made that we put something in writing and he needs to know what approach to take if we are going to do a reformed, restated and amended agreement. He has taken a stab at preparing one as presented tonight, but the only thing that may need to be changed is the amount which is way out of date. We may need to go back and take all the amendments to make sure the reformed copy is correct as it will have legal significance now. If this is something you want me to do, I can, but this may complicate things politically and may want to make change on other parts. Do we want to go with a simple one paragraph language that deals with this amendment only or do you want him to go with restating this section?

Commissioner Huguenard commented that it makes sense to do this and that is why it was suggested, but he does have another small amendment to it. In terms of the philosophy as to whether we should do it, he doesn't believe it will raise a bunch of concerns about amending the agreement, it just relates to the Police Department and doesn't have anything to do with any other aspects of the City Governments. Legal Counsel asked, so if we take the approach of going ahead in the form of a restated amended agreement it will be okay? Commissioner Huguenard responded that he is not opposed to that.

Legal Counsel confirmed that he will prepare an agreement like that, do you have any issue with the language I've provided? Commissioner Huguenard replied, no but I would just add; a proposal that any intra-budget transfer of funds must be approved unanimously at a duly constituted meeting with a quorum with at least one member of each representative city in attendance. A unanimous vote of those in attendance as a quorum is required.

Commissioner Smyre announced at 9:22p.m. that we would now move into Executive Session to discuss items a-c. The Commission reconvened into General Session at 10:11p.m.

g. Executive Session

- a. Discussion and possible action regarding Police Chief's Compensation under personnel exception Texas Governmental Code §S 551.074.
- b. Discussion and possible action regarding Police Chief's Annual Performance Evaluation under personnel exception Texas Governmental Code §S 551.074.
- c. Discussion and possible action regarding Procedures Related to Accounting Disclosures under the legal advice exception Texas Governmental Code §S 551.071.

A motion was made by Commissioner Brown and seconded by Commissioner Southwick to make an increase in Chief Schultz salary as discussed in the Executive Session. The commission voted unanimously to approve the Motion.

No other action was taken in Executive Session.

h. Suggestions for future agenda items

- a. RFP for I.T. Vendor Services – Discussion and possible action.

A Motion was made at 10:12 p.m. by Commissioner Southwick and seconded by Commissioner Huguenard to adjourn the meeting. The Commission voted unanimously to approve the motion.

Approved and accepted on _____ 2019

By:

Jay Smyre, Chairman
Board of Commissioners
Memorial Villages Police Department



MEMORIAL VILLAGES POLICE DEPARTMENT
Minutes of the Police Commission Special Meeting
June 13, 2019, 8:00 a.m.

A quorum of the Commission, consisting of Bunker Hill Village Commissioner Jay Smyre, Piney Point Village Commissioner Jim Huguenard, and Hunters Creek Village Commissioners Brook Hamilton and Sean Johnson, attended a special meeting, held at the Katy Gun Range on F.M. 2855, on June 13, 2019 beginning at 8:00 a.m. The purpose of the meeting was to provide the Commission with information on the firearms training that the Village Police Department's officers are required to complete and to give the Commissioners an opportunity to ask questions and to experience some aspects of that training for themselves. Chief Shultz and other officers with the Department provided information and assisted the Commissioners in performing certain firearms training exercises.

No official action was taken by the Commission at the special meeting.

Approved and accepted on _____ 2019

By: _____
Jay Smyre, Chairman
Board of Commissioners
Memorial Villages Police Department



MEMORIAL VILLAGES POLICE DEPARTMENT
Minutes of the Police Commission Meeting
March 18, 2019, 6:00 p.m.

A quorum was established, and Commissioner Smyre called the March 18, 2019 meeting to order at 6:00 p.m. at the Memorial Villages Police Department, 11981 Memorial Drive, Houston TX 77024.

In attendance were:

From the Commission:

City of Piney Point

Commissioner Huguenard

Commissioner Southwick

Alt. Commissioner Ebeling

City of Hunters Creek

Commissioner Hamilton

Commissioner Reichel

Alt. Commissioner Johnson

City of Bunker Hill

Commissioner Smyre

Commissioner Brown

Alt. Commissioner Murphy

Absent:

Finance Manager, Victoria Bowman

John Hightower

From Memorial Village PD

Chief of Police, Raymond Schultz

Office Manager, Maureen Loud

Guests

Legal Counsel

MINUTES

At 6:00 p.m. Commissioner Smyre called the meeting to order and stated that a quorum of the Commission was present and asked if there are any citizen comments.

a. Citizen Comments

None

b. Approval of Minutes

Motion was made by Commissioner Huguenard and seconded by Commissioner Hamilton to approve the March 11th Minutes as recorded. The commission voted unanimously to approve the Minutes as presented. *The date should have been February 11 (not March 11th)*

c. Financial Report

Chief Schultz commented that he would present the Financial Report as Mrs. Bowman was unable to be here this evening due to a children's event that she had to attend at the last minute as her husband is out of town. Submitted today is the first 2 months of the year. We have received

1. Retiree Health Care long-term plan.
2. Virtual Gate project – Flock Test and Evaluate Single Camera Unit.


h. Suggestions for future agenda items

None

A Motion was made at 7:27p.m. by Commissioner Reichek and seconded by Commissioner Brown to adjourn the meeting. The Commission voted unanimously to approve the motion.

Approved and accepted on April 8, 2019

By:


Jay Smyre, Chairman
Board of Commissioners
Memorial Villages Police Department

Memorial Village Police Department
General Fund

For the six months ended June 19

50.00% 50.00%

DESCRIPTION	ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/19	Projected Saving / (Deficits)	% Forecasted
Expenditures							
100 Regular Wages	3,377,767	1,541,687	1,836,080	45.64%	3,336,285	41,482	98.8%
110 Overtime	115,000	48,933	66,067	42.55%	97,348	17,652	84.7%
115 Court/Bailiff OT	21,600	2,600	19,000	12.04%	10,000	11,600	46.3%
120 Retirement	394,127	187,984	206,143	48%	379,653	14,474	96.3%
130 Health Insurance	601,775	236,247	365,528	39.26%	533,160	68,615	88.6%
140 Workers Compensation	60,000	32,470	27,530	54.12%	65,495	(5,495)	109.2%
150 Life/LTD	19,433	8,881	10,552	45.70%	18,468	965	95.0%
160 Medicare	50,712	23,123	27,589	45.60%	50,277	435	99.1%
Personnel Services	4,640,414	2,081,924	2,558,490	44.9%	4,490,685	149,729	96.8%
200 Auto	25,200	11,514	13,686	45.7%	23,029	2,171	91.4%
210 General Liability	720	236	484	32.8%	472	248	65.6%
220 Public Official Bond	960	425	536	44.2%	849	111	88.4%
230 Professional Liability	25,200	9,342	15,858	37.1%	18,685	6,515	74.1%
240 Real & Personal Property	13,200	7,196	6,004	54.5%	14,392	(1,192)	109.0%
Total Other Insurance	65,280	28,714	36,566	44.0%	57,427	7,853	88.0%
300 Gas & Oil	69,250	27,205	42,045	39.3%	65,000	4,250	93.9%
310 Maintenance	25,000	13,091	11,909	52.4%	25,000	0	100.0%
320 Tires	7,000	3,828	3,172	54.7%	4,500	2,500	64.3%
330 Damage Repair	10,000	818	9,183	8.2%	5,500	4,500	55.0%
Maintenance & Misc.	111,250	44,943	66,307	40.4%	94,500	6,750	84.9%
400 General Maintenance	18,000	8,439	9,561	46.9%	16,878	1,122	93.8%
410 Janitorial Services	19,000	9,000	10,000	47.4%	18,000	1,000	94.7%
420 Jail	1,000	495	505	49.5%	989	11	98.9%
430 Building Furnishings	10,000	5,042	4,958	50.4%	10,000	-	100.0%
Total Building	48,000	22,976	25,024	47.9%	45,868	2,132	95.6%
500 Computers	9,800	8,733	1,067	89.1%	9,800	0	100.0%
510 Postage/Postage Machine	1,300	260	1,040	20.0%	800	500	61.5%
520 Stationery/Expendables	18,000	5,974	12,026	33.2%	11,948	6,052	66.4%
530 Bank Finance Charges	700	168	532	24.0%	336	364	48.0%
540 Payroll	16,000	8,304	7,696	51.9%	16,000	0	100.0%
Total Office	45,800	23,440	22,360	51.2%	38,883	6,917	84.9%
600 Telephone	34,090	16,881	17,209	49.5%	33,762	328	99.0%
310 Electric	23,000	7,655	15,345	33.3%	15,309	7,691	66.6%
620 Water/Sewer	5,000	1,218	3,782	24.4%	4,873	127	97.5%
630 Natural Gas	600	284	316	47.3%	600	0	100.0%
Total Utilities	62,690	26,038	36,652	41.5%	54,545	8,145	87.0%
700 Equipment Maint Contracts	17,640	8,549	9,091	48.5%	17,640	0	100.0%
710 SETCIC fees	3,600	38	3,562	1.1%	3,600	0	100.0%
720 Legal/Professional	48,071	37,167	10,904	77.3%	48,071	0	100.0%
730 IT Services	101,200	48,920	52,280	48.3%	97,841	3,359	96.7%
740 Software Maintenance Contracts	58,545	44,841	13,704	76.6%	58,000	545	99.1%
Total Contract Services	229,056	139,514	89,542	60.9%	225,152	3,904	98.3%
800 Accreditation	1,200	0	1,200	0.0%	1,200	0	100.0%
810 Uniforms	30,000	11,001	18,999	36.7%	22,002	7,998	73.3%
820 Radio parts and labor	30,536	28,044	2,492	91.8%	30,536	0	100.0%
830 Firearms Training & Ammo	5,500	2,137	3,363	38.8%	5,000	500	90.9%
835 Tasers	11,000	9,656	1,344	87.8%	9,656	1,344	87.8%
840 Training & Prof Dues	44,000	20,352	23,648	46.3%	44,000	0	100.0%
850 Travel	7,000	2,454	4,546	35.1%	6,500	500	92.9%
860 Recruiting Costs	5,000	425	4,575	8.5%	850	4,150	17.0%
870 Criminal Investigations	3,500	647	2,853	18.5%	3,500	0	100.0%
880 Contingency	15,000	5,904	9,096	39.4%	5,904	9,096	39.4%
890 Small Equipment	2,500	1,376	1,124	55.0%	2,500	0	100.0%
Total Office	155,236	81,996	73,240	52.8%	131,647	23,589	84.8%
TOTAL GENERAL	5,357,726	2,449,544	2,908,182	45.7%	5,138,707	209,019	96.0%

MEMORIAL VILLAGES POLICE DEPARTMENT
PROJECTED CASH BALANCE
30-Jun-19

2-Jul-19

All Funds (MODIFIED CASH BASIS PROJECTIONS)

Cash collected for FY19 @ 06/30/19	\$	3,180,163
Estimated Expenditures (Jun 19)	\$	2,537,544
Estimated cash on hand @ 06/30/19 for FY19 activities	\$	642,619

Cash Balances@ 06/30/19:

Health Benefits		\$9,631
General		\$1,109,843
Vehicle Replacement		\$20,320
Dare Fund		\$20,361
Special Capital Assets		\$83,554
Actual cash balance @ 06/30/19 all accounts		\$1,243,709

All Funds (Modified Accrual Basis Projections)	2019 YTD Budget	2019 YTD Actual	2019 YTD Difference (Budget vs. Actual)	2019 Total Adopted Budget
GENERAL FUND REVENUES	3,125,326	3,128,465	3,140	5,357,726
GENERAL FUND EXPENDITURES		2,449,544		
NET FY 19 REVENUES OVER EXPENDITURES		678,921		
VEHICLE REPLACEMENT REVENUES	51,332	51,520	187	88,000
VEHICLE REPLACEMENT EXPENDITURES		88,000		
VEHICLE REPLACEMENT COVERED BY CARRYOVER FUNDS		28,909		
NET FY 19 REVENUES OVER EXPENDITURES		(65,389)		
SPECIAL CAPITAL ASSETS REVENUES	0	178	178	0
CAPITAL EXPENDITURES		75		
NET FY 19 REVENUES OVER EXPENDITURES		103		
COMBINED REVENUES	3,176,658	3,180,163	3,327	5,445,726
COMBINED EXPENDITURES		2,537,619		
COMBINED FY 19 NET REVENUES / EXPENDITURES		642,544		
Formal reserves:				
		DARE		\$20,361
		VEHICLE REPLACEMENT		\$20,320
		SPECIAL CAPITAL ASSETS		\$83,554
		WORKING CAPITAL		\$60,000
		STATE TRAINING FUNDS		\$2,410
				<u>\$186,645</u>

Memorial Villages Police Department								
Vehicle Replacement								
For the six months ended June 19								
50.00%								
Prior Year Cash Carryover	85,709.54							
FY19 Assessment collected to date	51,332.49							
FY19 Interest earned to date	187.05							
FY19 Expenditures	(88,000.00)							
FY19 Veh replacement expenditures covered by carryover	(28,908.77)							
Cash Balance @ 06/30/19	20,320.31							
						Forecasted	Projected	
						Annualized	Saving /	
						12/31/19	(Deficits)	% Forecasted
DESCRIPTION	ADOPTED	ACTUAL	DIFF	%	Forecasted	Projected		
Expenditures	BUDGET			Executed	Annualized	Saving /	(Deficits)	% Forecasted
1000 Vehicle Replacement	80,000	79,483	517	99.35%	79,483	517		99.4%
AED'S	8,000	8,517	(517)	106.46%	8,517	(517)		106.5%
Total Vehicle Replacement	88,000	88,000	0	100.0%	88,000	0		100.0%
Vehicle Replacement costs covered by carryover		28,909						
Memorial Villages Police Department								
Special Capital Assets								
For the six months ended June 19								
50.00%								
Prior Year Cash Carryover	75,858.98							
FY18 Accounts Receivable	7,591.89							
FY19 Assessment collected to date	-							
FY19 Interest earned to date	177.99							
FY19 Expenditures	(75.27)							
FY17 A/P	-							
Cash Balance @ 06/30/19	83,553.59							
						Forecasted	Projected	
						Annualized	Saving /	
						12/31/19	(Deficits)	% Forecasted
DESCRIPTION	ADOPTED	ACTUAL	DIFF	%	Forecasted	Projected		
Expenditures	BUDGET			Executed	Annualized	Saving /	(Deficits)	% Forecasted
2880 Capital Projects	0	75	(75)	0.0%	151	(151)		0.0%
Total Capital Items	0	75	(75)	0.0%	151	(151)		0.0%
Total Capital Outlay	88,000	88,075	(75)	100%	88,151	(151)		100%
Memorial Villages Police Department								
DESCRIPTION	ADOPTED	ACTUAL	DIFF	%	Forecasted	Projected		
GENERAL FUND	5,357,726	2,449,544	2,908,182	46%	5,138,707	209,019		96%
VEHICLE REPLACEMENT FUND	88,000	88,000	0	100%	88,000	0		100%
TOTAL BUDGET	5,445,726	2,537,544	2,908,182	47%	5,226,707	209,019		96%



Memorial Villages Police Department
 11981 Memorial Drive
 Houston, Texas 77024
 Tel. (713) 365-3701

Raymond Schultz
 Chief of Police

July 8, 2019

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: June Monthly Report

During the month of June MVPD responded/handled a total of 13,315 calls/incidents. 11,466 House watch checks were conducted. 853 Traffic stops were initiated with xx citations being issued for xx violations. (Note: 14 Assists in Hedwig, 199 in Houston, 2 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were: * NOTE: Citation Data not available due to error in reporting system*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	5158/18075	4620/14836	5	x	2@2:51
Piney Point:	3483/13351	2961/10148	6	x	5@3:30
Hunters Creek:	4427/17748	3872/14275	10	x	5@2:25 12@2:57

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	208	Ord. Violations:	9	Speeding:	x
Accidents:	21	Info Reports:	51	Exp. Registration:	x
Assist Fire:	46	Suspicious Situations:	104	No Ins:	x
Assist EMS:	23	Welfare Checks:	17	No License	x
				Red Light:	x

This month the department generated a total of 111 police reports.

Crimes Against of Persons (1)
 Family Assault 1

Crimes Against Property (10)
 Burglary of a Habitation 1
 Burglary of a Vehicle 2
 Theft – Felony 1

Forgery/Fraud/ID 6

Petty/Quality of Life Crimes/Events (100)
 Poss. of a Controlled Sub/Para. 6
 Warrants 37
 Information Reports 11
 Misc. Reports 35

Public Intoxication 1
 Criminal Mischief 3
 DWI 5
 Criminal Trespass 2

Arrest Summary: Individuals Arrested (56)
 Warrants 37
 Class 3 Arrests 12

DWI 5
 Felony 2 07/03/19

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	2,081,924	4,640,414	44.9%
• Operating Expense:	367,620	717,312	51.2%
• Total M&O Expenditures:	2,449,544	5,357,726	45.7%
• Capital Expenses:	88,000	88,000	100%
• Net Expenses:	2,537,544	5,445,726	47%

Follow-up on Previous Month Items/Requests from Commission

- The Finance Committee met on July 1, 2019 to rework the budget based on input from the budget presentations to the city councils during June. The proposed budget was reworked with the requests of the councils incorporated within the budget. There was a net increase of \$45,851 to the FY20 budget.

Personnel Changes/Issues/Updates

- Staff has drafted a new department recruiting and informational brochure.
- Ms. Rose has started in dispatch and is currently being trained by TCO Sachs on Dayshift.
- Mergertree personnel have received mandated NCIC security protocol training that allows them unescorted access to the dispatch center.
- Personnel attended a meeting and training with the DA's Office for the new Brady reporting requirements on personnel with impeachable-sustained personnel/IA issues.
- Commander Sission had surgery on his foot and is recovering at home. He is expected to be released to light-duty 7/9/19.

Major/Significant Events

- 6/29/19 there was another burglary of a commercial range from a recently completed new construction home. This crime matches the same MO as a series of previous thefts from last year. Detectives are working the crime/incident and looking to see if this one is connected to the prior events.

Status Update on any Major Projects

- Flock Safety has offered to allow the MVPD to continue and to use the test ALPR unit for another month in varying conditions and locations.
- Paladin Drones notified us that their 3-month trial period will end 7/5/19. They would like to occasionally return to the MVPD area for additional equipment testing. They would also like to participate in a community technology town hall meeting in the future with the MVPD.
- A complete audit was conducted of the MVPD evidence/property room. In total over 4400 items were located and verified with the evidence property room inventory module. Every item was accounted for.
- Personnel attended a debriefing and lessons learned training session on the March 2019, ITC Fire from Deer Park City Officials.
- MVPD hosted a 2-day skills training class for Houston MSA first responders with Drone technology at MDPC.

V-LINC new registrations in June: +12

BH – 1083/1250 (+8)

PP – 791/1160 (+0)

HC – 1028/1514 (+3)

Out of Area – 376 (+1)

Page 94 of 104

07/03/19

2018 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	7:23:47	4:14:46	7:59:41	9:22:04	5:44:58	4:27:28							0	0
BIEHUNKO, JOHN	16:18:53	16:40:22	11:09:22	20:13:47	11:08:40	7:12:07							2	0
BOGGUS, LARRY	22:18:03	13:30:05	12:08:01	31:25:35	19:57:37	39:31:09							6	0
BRACHT, DANIEL	10:42:46	12:27:12	20:18:04	14:14:16	17:28:43	17:49:07							4	0
BURLESON, Jason	23:23:57	25:48:19	25:31:22	14:30:20	24:56:10	23:22:00							1	0
CANALES, RALPH EDWARD	14:08:38	12:22:02	7:14:25	20:10:09	11:55:53	11:23:43							5	0
CERNY, BLAIR C.	28:01:20	21:19:05	19:04:49	21:38:11	21:04:48	24:01:41							9	0
HARWOOD, NICHOLAS	21:17:49	26:19:29	22:46:50	25:39:17	21:57:40	17:30:54							7	0
HODGES, JEFFERY	28:58:07	29:30:52	23:20:38	21:40:12	23:57:07	24:43:29							6	0
JARVIS, RICHARD	20:17:57	22:15:48	27:55:03	24:04:41	20:59:12	19:26:40							3	0
JOLIVET, CHARLES	26:59:53	16:20:46	22:44:22	23:55:55	21:22:01	20:32:08							6	0
JONES, ERIC	1:35:06	2:00:27	1:27:02	0:17:00	0:41:15	0:00:00							0	0
KELSO JR, RONALD K	5:21:34	4:44:32	4:36:24	7:49:05	12:08:20	5:44:36							1	0
LERMA, FRANK	9:14:25	8:54:37	3:47:10	15:51:13	6:46:08	6:37:03							0	0
MCELVANY, ROBERT	11:24:25	13:18:13	21:05:00	16:07:00	13:05:49	18:59:05							3	0
MILLER, OSCAR	22:49:44	7:38:04	0:19:03	7:42:13	4:34:52	13:03:07							2	0
NASH, CHRISTOPHER	29:57:20	12:11:01	21:41:51	18:00:51	21:23:45	29:32:11							5	0
NOWLIN, DONALD L	22:44:26	27:45:53	32:20:14	33:50:45	45:32:32	25:07:12							3	0
OWENS, LANE	0:00:00	0:00:00	0:00:00	0:02:28	0:00:00	0:15:07							0	0
PAVLOCK, JAMES ADAM	18:07:09	30:09:12	25:27:52	22:07:20	25:21:12	23:43:56							11	0
RODRIGUEZ, CHRISTOPHER	10:04:37	6:53:45	5:05:15	9:02:09	16:25:44	0:00:00							0	0
SCHANMEIR, CHRISTIAN	21:33:06	25:10:53	32:27:52	16:06:17	30:42:35	26:40:20							8	0
SCHULTZ, RAYMOND	2:04:12	5:24:16	0:32:11	1:33:03	0:28:39	2:09:55							0	0
SILLIMAN, ERIC	16:12:54	22:00:20	17:16:51	17:51:39	20:08:56	12:55:41							3	0
SISSION, KYLE J	1:45:19	4:53:13	4:55:14	0:03:55	2:02:19	1:19:39							1	0
SPRINKLE, MICHAEL	8:34:13	4:42:12	8:50:07	6:47:47	2:40:20	7:37:06							4	0
TAYLOR, CRAIG	15:25:27	27:58:47	15:43:20	24:42:37	15:45:02	23:27:05							6	0
TORRES, PATRICK	7:27:32	21:00:59	23:40:21	27:11:25	19:26:54	18:06:18							0	0
TUGGLE, JAMES	25:30:16	21:21:00	24:42:05	26:58:59	17:50:26	27:49:53							5	0
VALDEZ, JUAN	25:09:18	22:07:57	22:22:01	28:55:46	20:53:20	20:36:40							3	0
WHITE, TERRY	35:00:07	27:05:02	31:19:21	34:45:37	31:04:56	30:11:18							7	0

111 0

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
911 Phone Calls	426	453	408	437	456	459							
3700 Phone Calls	2537	2499	2791	2676	2612	2567							
DP General Phone Calls*	72:12:00	62:36:15	76:43:49	73:26:38	64:27:43	65:35:13							

* This is the minimal time as all internal calls route through the 3700 number.

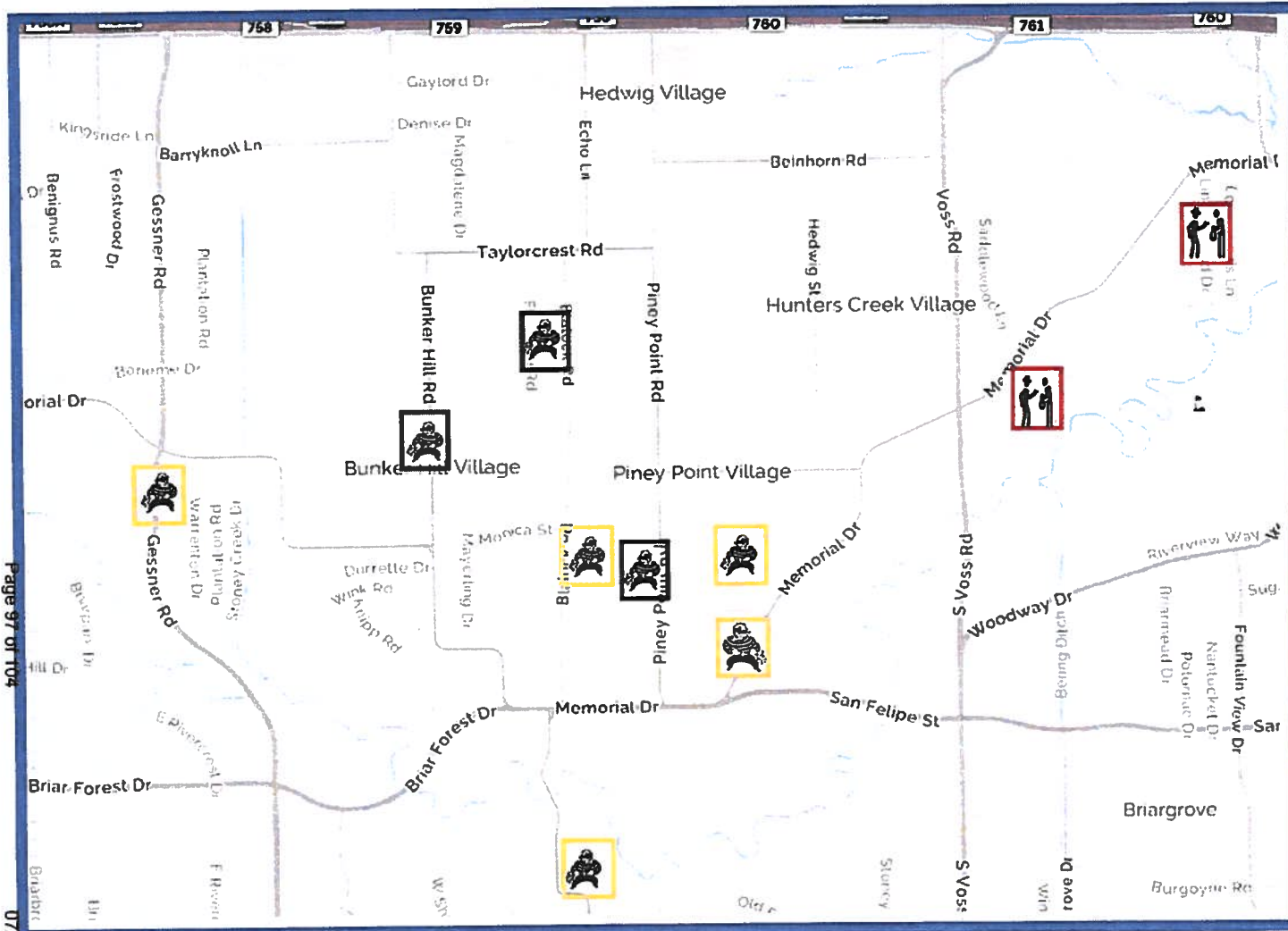
Page 99 of 104

07/03/19

2019 Total Incidents

2019	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	11	84	96	49	8523	6647	2719	2224	2163	1625	3428	2795
February	1	12	86	99	54	5833	4135	2105	1587	1553	1100	1961	1445
March	3	11	89	103	47	8754	6758	3057	2521	2147	1569	3284	2665
April	1	10	91	102	57	5923	4037	2310	1708	1491	1009	1860	1320
May	0	15	85	100	53	8315	6239	2726	2176	2514	1884	2788	2178
June	1	10	100	111	56	13315	11466	5158	4620	3483	2961	4427	3872
July													
August													
September													
October													
November													
December													
Total	7	69	535	611	316	50663	39282	18075	14836	13351	10148	17748	14275
2018 Totals	20	228	931	1179	429	106778	88215	38707	33288	28105	22956	37687	31823
Difference													
% Change													

page 5



2019 Burglary Map

Address	Alarm	POE
2 Brompton Ct	NS	Rear Window
231 Gessner	NS	Open House
15 Cheska Ln*	NS	Open Door
11614 Starwood	NS	Forced (Const)
339 Tynebridge	NS	Rear Window
210 Merrie Way	NS	Dog Door
18 Windemere	NS	Rear Window
329 Bunker Hill Rd	NS	Rear Door

2019 Robberies

Address	MO
601 Lindewood*	BMV/Firearm
401 Ripplecreek	Jugging Strong Arm



Daytime Burglary



Nighttime Burglary

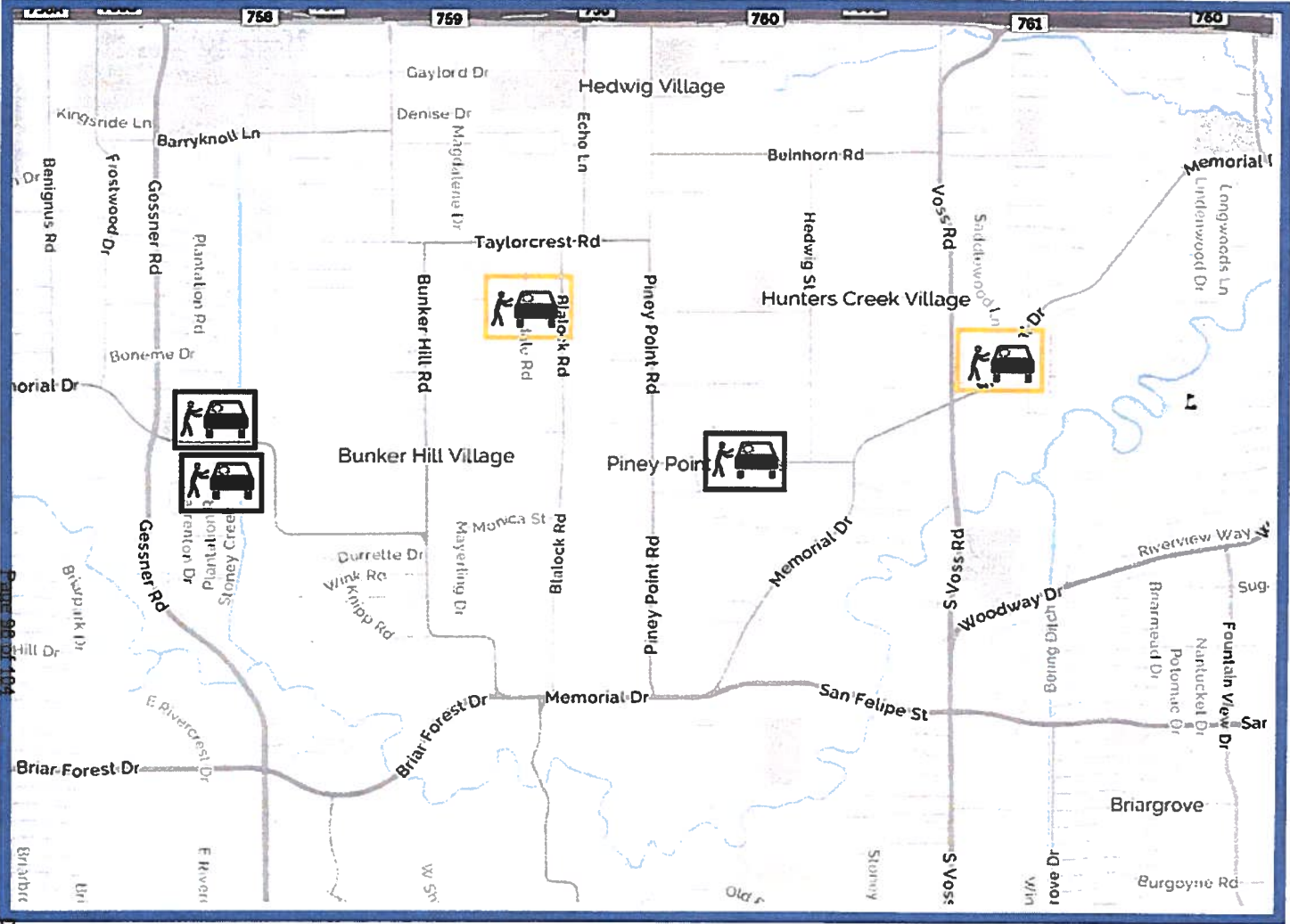


Robbery

* = Solved

7/01/19

2019 Auto Burglary Map



Address	POE
11140 Greenbay	Rear Door Glass
Memorial at Saddlewood	UNL Door
12134 Tara	UNL Door
238 Stoney Creek	UNL Door
1 Bauerle Ct	LDSCP Trailer

	Daytime Burglary
	Nighttime Burglary

2 3 4

7/01/19

June 2019 VFD Assists
Calls received directly by MVPD via 911/3700

Priority Events **Average Response Times**

Total – 4	3:23
Fire – 1	3:45
EMS – 3	3:16

By Village

BH Fire – 0	N/A
BH EMS – 0	N/A

PP Fire – 1	3:45
PP EMS – 2	3:12

HC Fire -0	N/A
HC EMS -1	3:22

Combined VFD Events (Priority + Radio)

Total – 42	3:39
Fire – 31	3:58
EMS – 11	2:45

Radio Call Events

Total – 38	3:40
Fire- 30	3:59
EMS- 8	2:33



MVPD ALPR TEST PROJECT

Dates: 4/9/19 – 5/14/19

Coverage: 24/7 except for 72 hours Battery Recharge Time

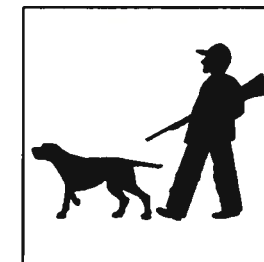
Equipment: Flock Safety – ALPR 1 System

Deployment: All 3 Villages Approximately 10 days each

Support: Texas DPS, NCIC/TCIC Link

Monitoring: MVPD Dispatch Terminal #3

Hits>Returns: 9/Average < 2 minutes



flock CAMERA ARRAY

A Camera System Designed To Solve Crime

Install Flock Safety's wireless license plate reading cameras in your neighborhood and log every car that enters or exits.



Simple – Pay as you Go Option

Turn-Key System

Fully contained within the Cloud, No on-site server

All future Upgrades included at no cost

Includes communications and connectivity to DPS, HPD

No maintenance or service contracts

Fully Self-Contained or 120v service

Capture more than just the License Plate

No Plate/Paper Tag vehicle captures

Easily moved by personnel to adopt to changing crime patterns/issues

Secure, Safe, Encrypted - Department controls and owns all Data

Court Acceptable Evidence

Full Audit Trail

Residents can OPT-OUT (No Plate Capture Option)

CJIS Compatible

Adaptable to Environment

30 Day Testing Phase – On MVPD Radar Trailer
2200 S. Piney Point Road In-Bound
Plantation and Memorial Drive In-Bound
E. Creekside and Memorial Drive In-Bound

Results

4 Stolen Vehicle Hits

- 2 Recovered Vehicles (1 Armed Robbery Suspect)
- 1 Arrest

1 Sex Offender Hit

UPDATE
10 stolen hits/3 recoveries

2 Stolen License Plate Hits

- 1 Vehicle - 1 Trailer

2 TRO Hits

- Same Vehicle In/Out Bound

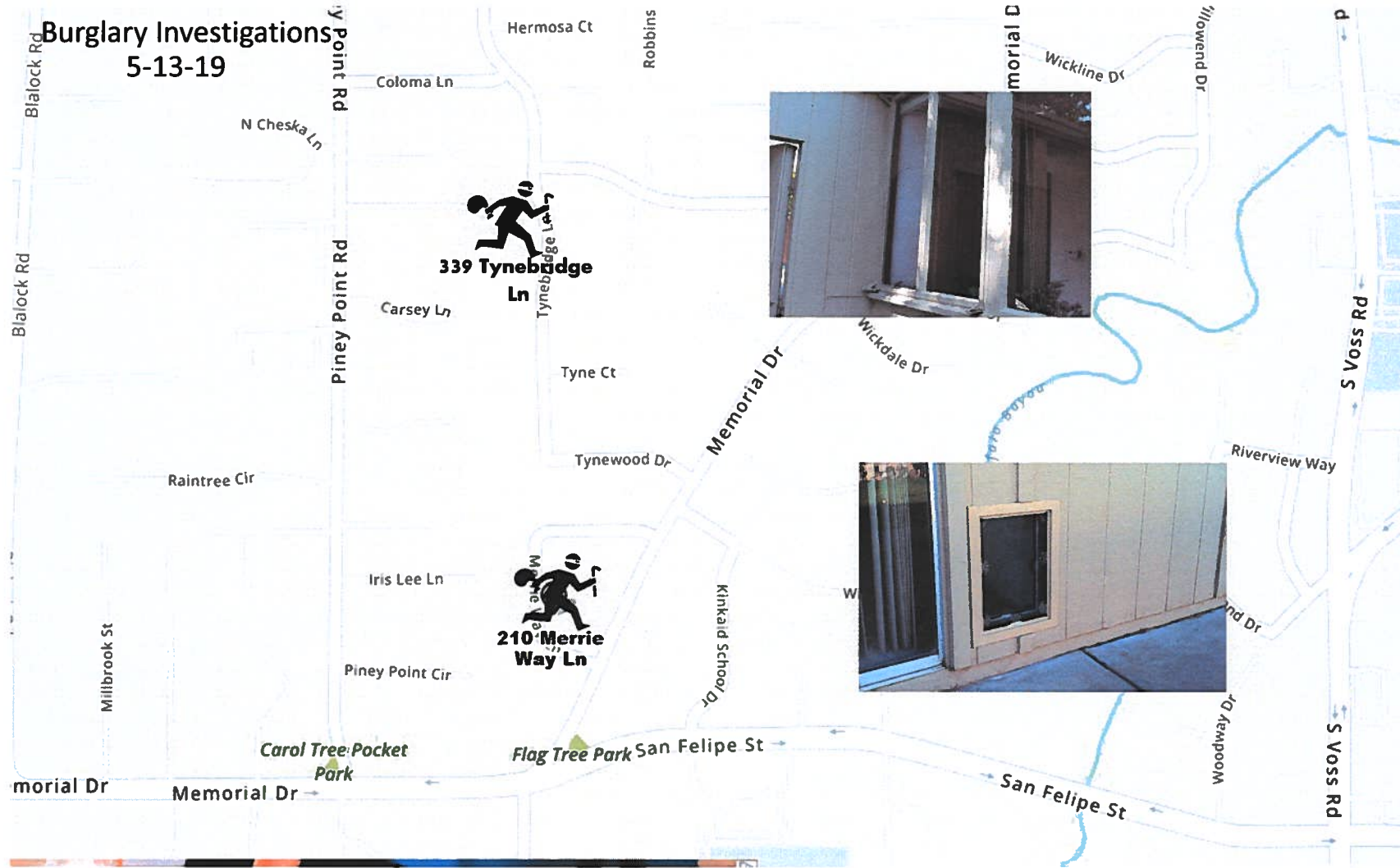
2 Burglary Cases

- Suspects Identified and Linked by ALPR



**ALPR Installed on the MVPD Radar Trailer
Utilizing the Trailer Batteries for Power**

Burglary Investigations 5-13-19



Investigation Timeline

On May 13th, 2019 2 Burglaries of Habitations occur sometime between 1215 and 1500 Hours.

Both locations are approximately a block apart, just off of Memorial Drive .

At one Burglary location a partial receipt is found from a McDonalds located at Chimney Rock and I-10.

While speaking to one of the victims, she mentions seeing a white car that seemed out of place in front of her home when she left at about 1230.

Officers check the areas for residential video systems, identify 3. One resident sees a Gray Honda in the area, while another Captures a white Toyota with a unique sunroof.

Knowing that the McDonalds is east of the victims homes, and the most direct route from the McDonalds is along Memorial Drive where the test MVPD ALPR System is set-up, 2 searches are conducted.

- 1) For all gray sedans, yields 147. including 9 Hondas (one vehicle is captured twice)
- 2) For all white sedans, yields 508. Only 1 Toyota with unique sunroof is captured

Detectives contact McDonalds and link receipt to the sale of 4 Quarter Pounders Cheeseburgers to 2 males in a Gray Honda Bearing License Plate LPF0361

ALPR Plate search of LPF0361, show the vehicle was both inbound and outbound at time of burglary and at time of McDonalds purchase. Matches area video of gray Honda in area at time of burglaries.

Investigation Timeline - Continued

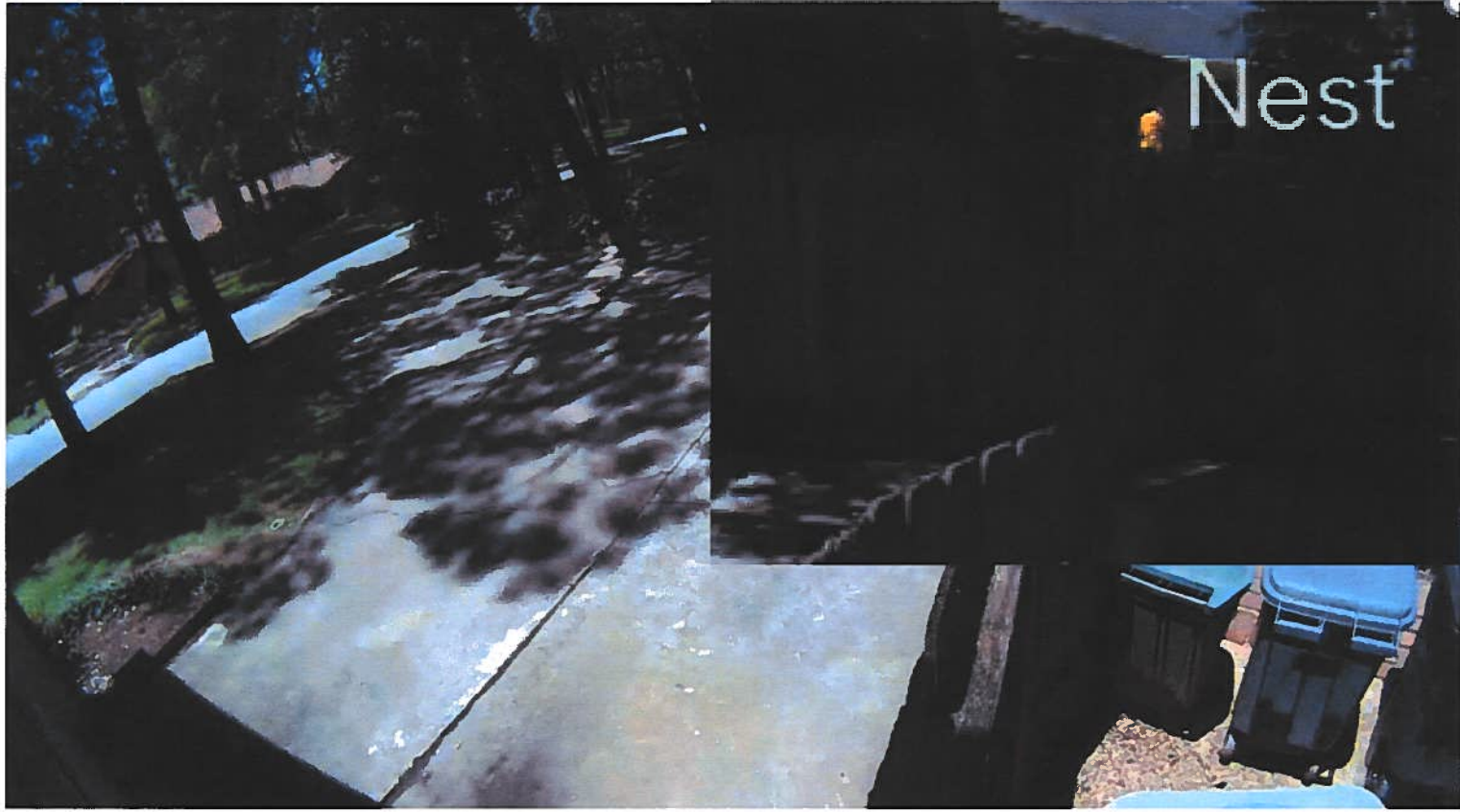
The White Toyota ALPR hit shows it entered the Villages within minutes of the Honda, also coming from the direction of the McDonalds.

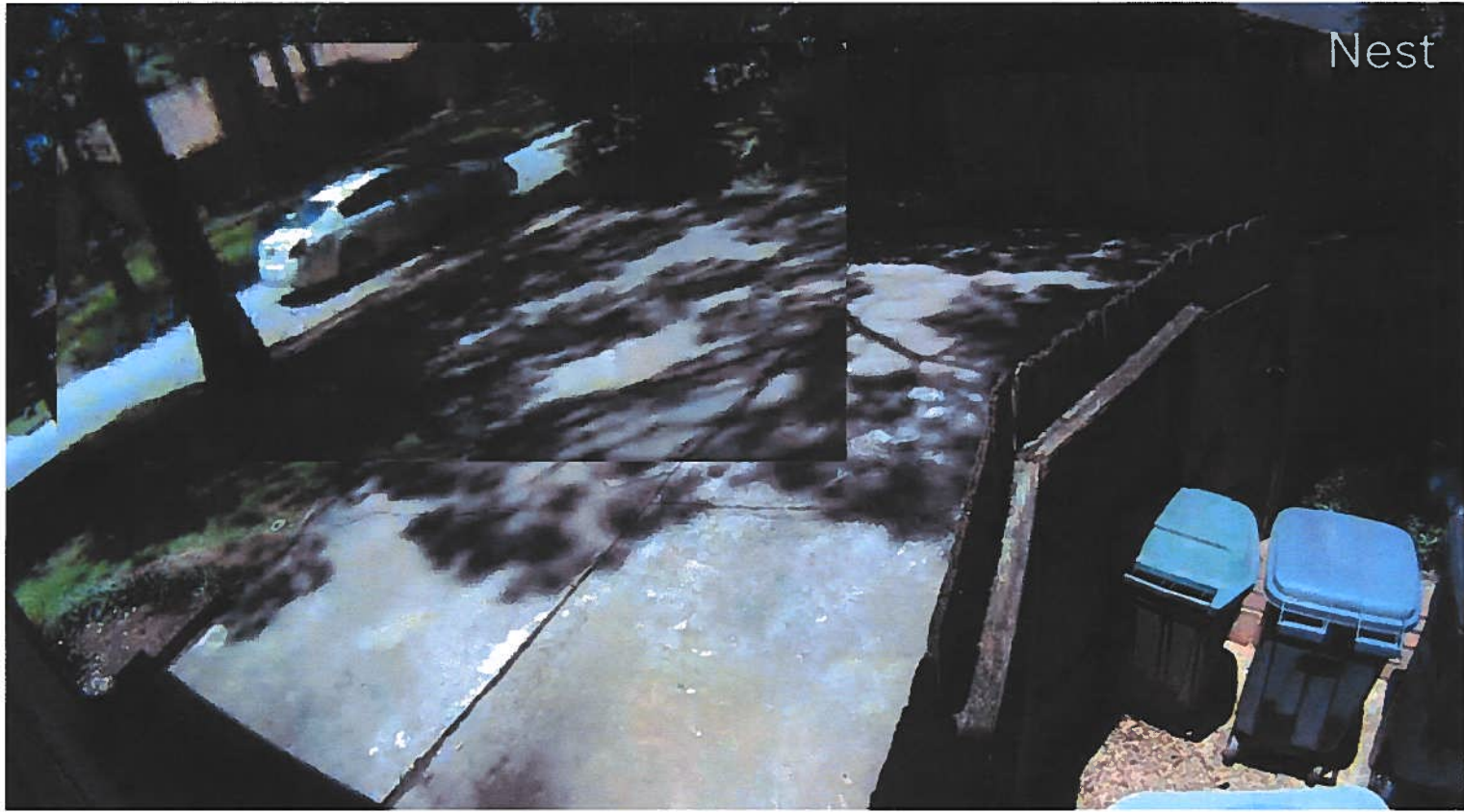
Detectives locate additional video of White Toyota from neighbor, shows a grainy white Toyota with a unique sun roof stop in front of victims home.

Detectives locate a second video from a neighbor that captures White Toyota in area of burglary with a license plate that matches the plate located on ALPR, plus unique vehicle identifiers, marks on bumper.

Findings and Conclusions

- ALPR identified the White Toyota by showing the unique Sunroof. LP identified. Car Owner/Suspect has criminal history. Same LP linked with area surveillance video.
- ALPR shows Gray Honda outbound just before purchases of food and back inbound just after purchase of food.
- ALPR shows both suspects vehicles enter Villages within minutes of each other coming from area of McDonalds.
- ALPR verifies vehicle coming from McDonalds was Honda that has same plate captured by homeowner, Receipt from McDonalds to occupants of Honda was found in victims home.
- ALPR verifies that White Toyota is same vehicle seen in front of victims home by sunroof and LP. (Note: area camera from neighbor had special filter and only in black and white, showed tail lights to be clear). ALPR shows tail lights actually red and identifies unique marks on vehicle bumper confirming the vehicle is the same.
- ALPR links suspect vehicles as most likely working together, links LP's to burglary locations. (McDonalds receipt shows 4 meals purchased)







and to 210 Merrie Way (002)





Not actual case receipt



▼ Property

Property/Evidence #	CAD #	Date	Time	Incident #	Evidence?	NCI #	PCN #	Package Type	Property Type	City/Village	Unit Of Measure	
P19-0447-1		05/13/2019	19:45	19-0447	Yes			Sealed plastic bag containing	Documental/Personal or Business	BURLESON, JASON	1.0000	Items
Description	Value	Loss Code	Managed?	Damaged?	Brand	Model	Serial	Other	Current Location			
McDonald Food Receipt	0	Evidence	No						BURLESON, JASON			
Owner	Recovered By	Recovery Date	Recovered Value	Stolen Locally	Recovered Locally	Received By	Reporting Officer	Never Destroy	Never Destroy Comment			
		05/13/2019	0			BURLESON, JASON - 429	BURLESON, JASON					
Recovery Location												
Attachment Date												
Photo	File											

▼ Status Chain

Date	Time	Status	Location	From	To	Comments	Lab Results
05/13/2019	19:45:00	Taken From	210 Monte Way	REYNOLDS, HUNTER STAMPER	BURLESON, JASON	Placed in evidence locker #.	

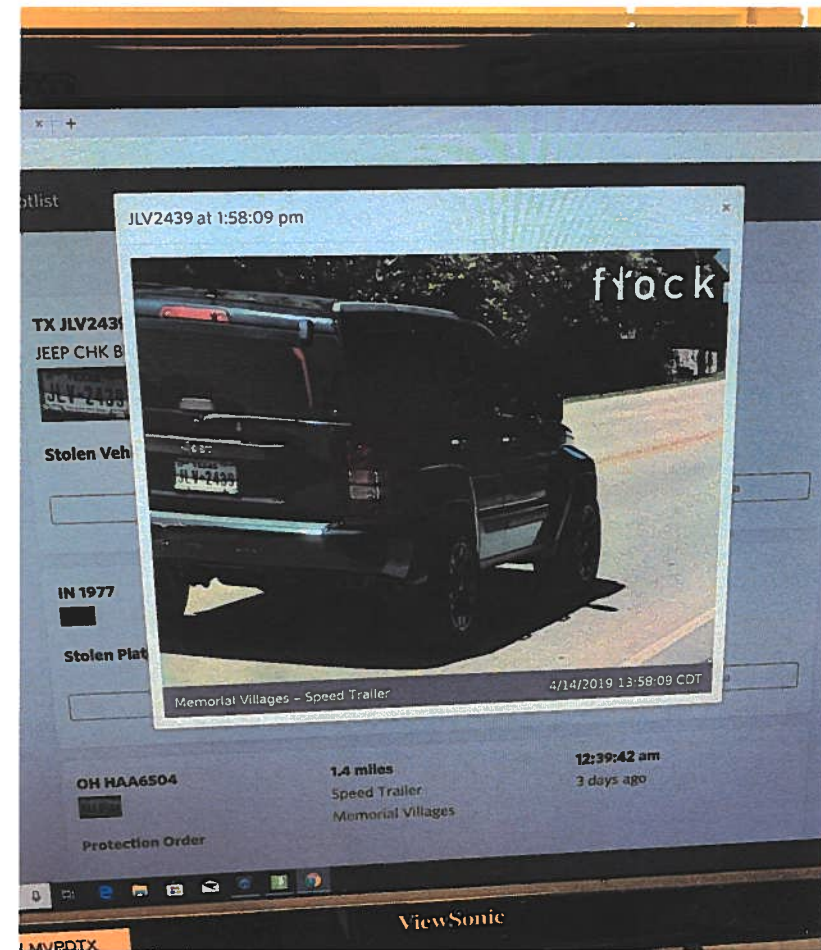
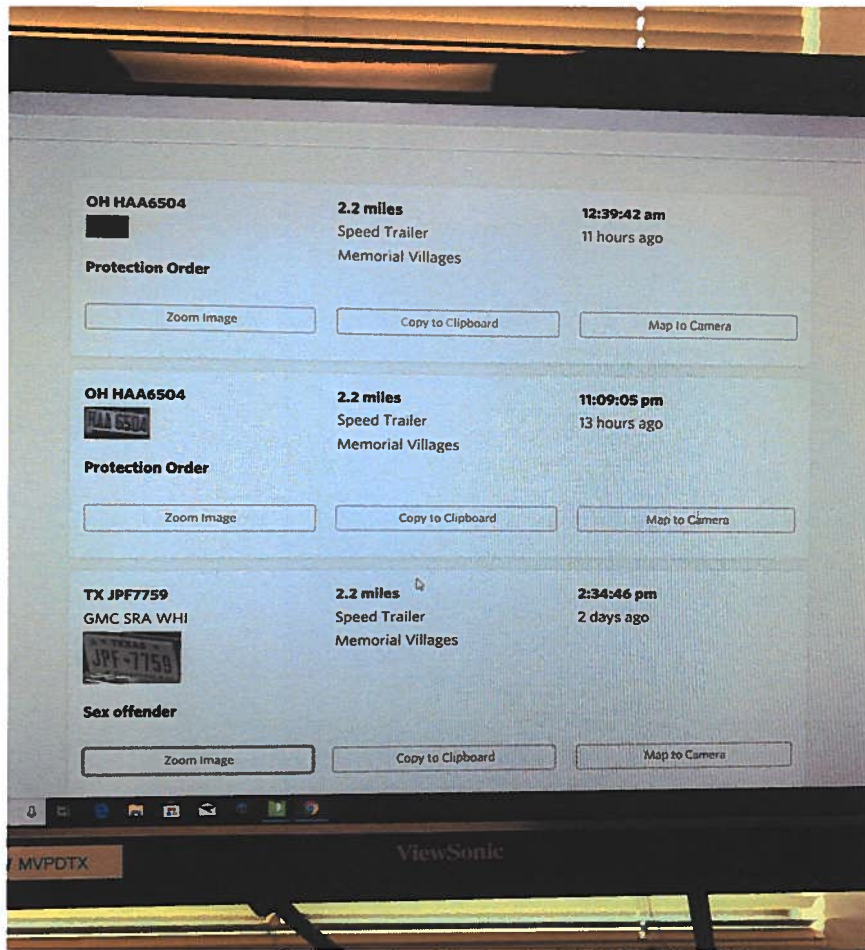


Objects Found: 1
Filtered for: lgc5282

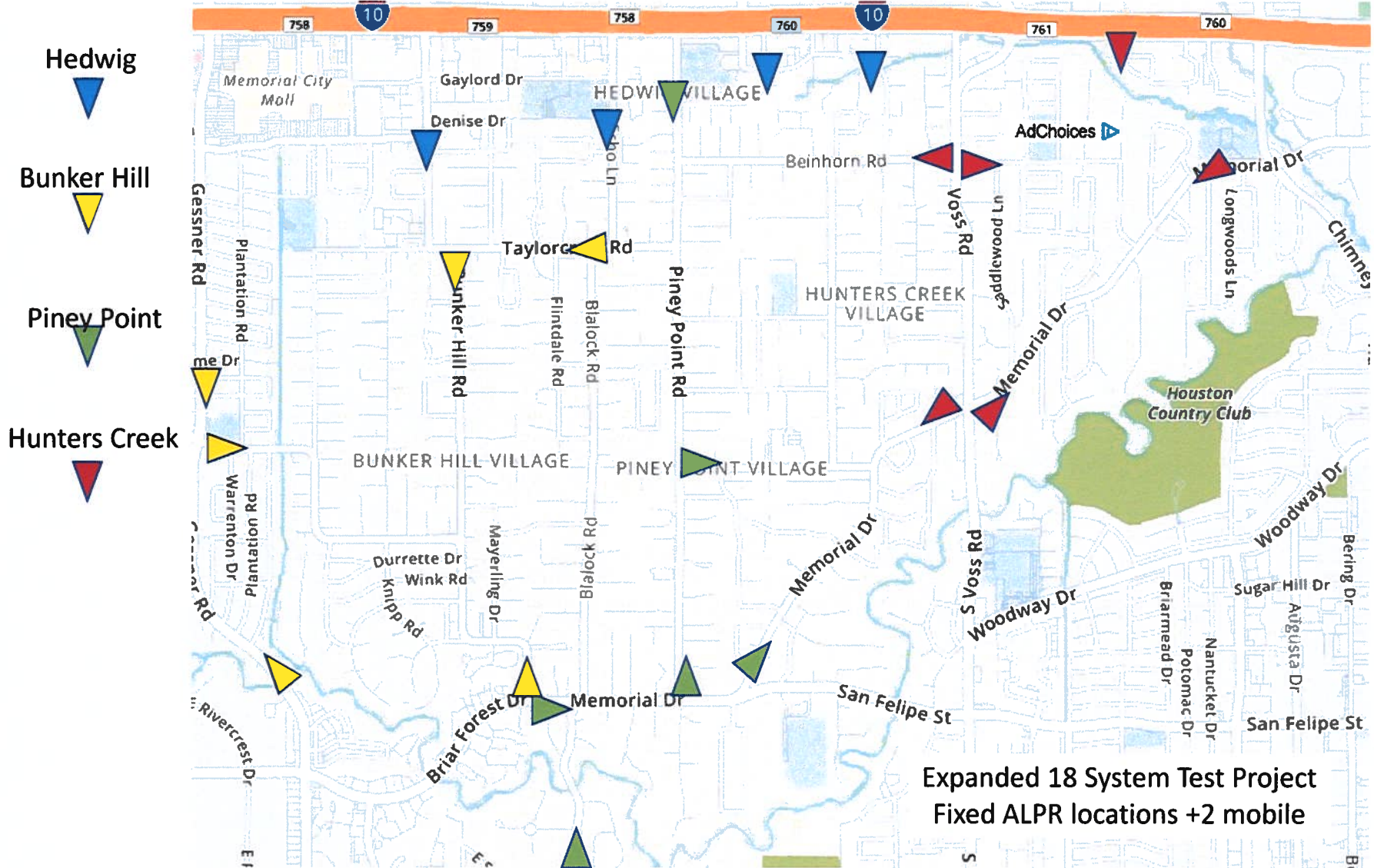
Sort ↓↑

- 1. Car (100.0%)
 - License Plate: TX LGC5282 (89.0%)
 - Color: White (94.1%)





Examples of MVPD Dispatch ALPR Notification Monitors

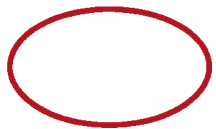


Expanded 18 System Test Project
Fixed ALPR locations +2 mobile

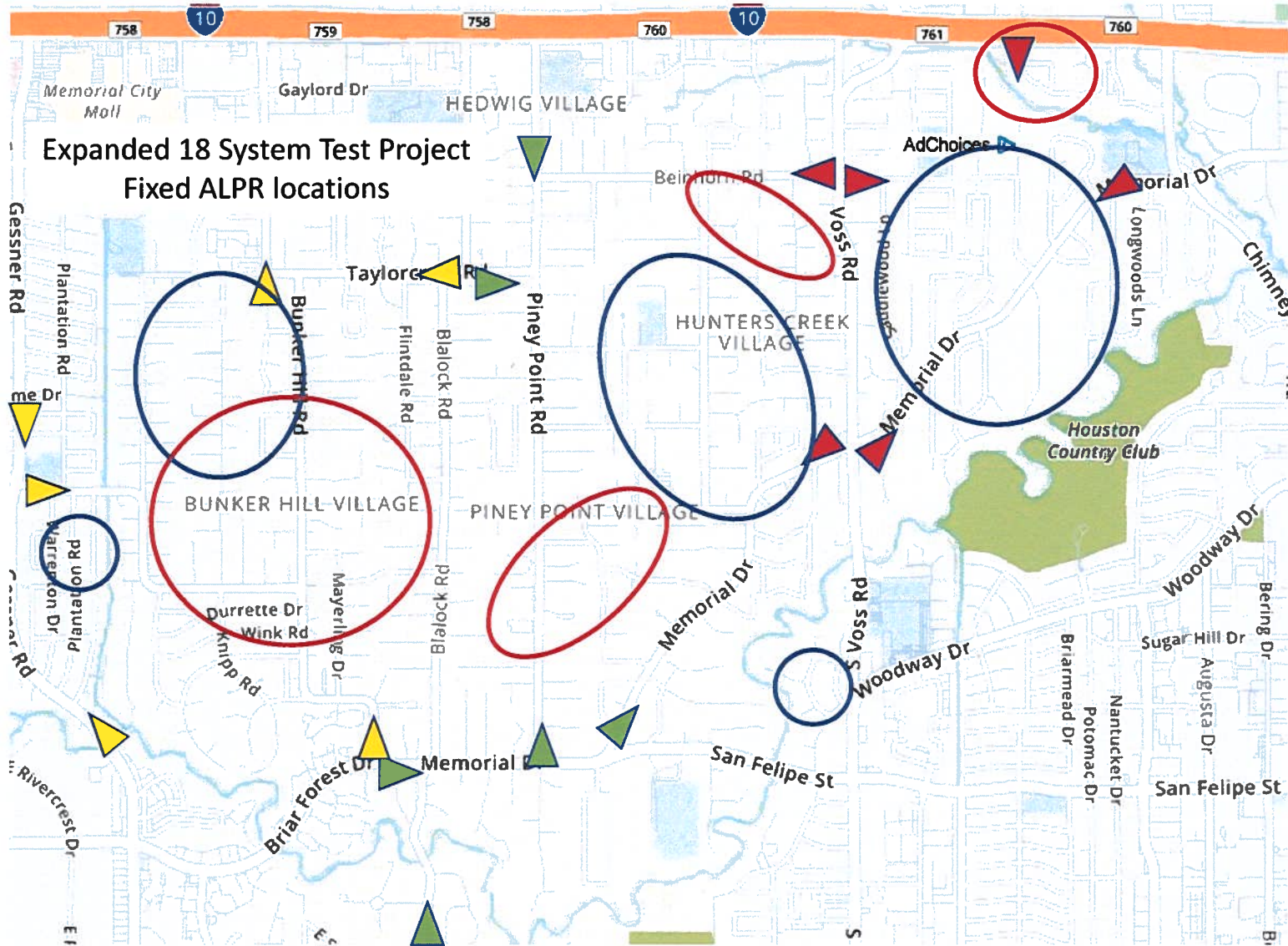
Hot Spots



Auto Burglaries



Residential Burglaries



Mobile ALPR Applications

18 Fixed Locations supported by 2 Mobile Applications

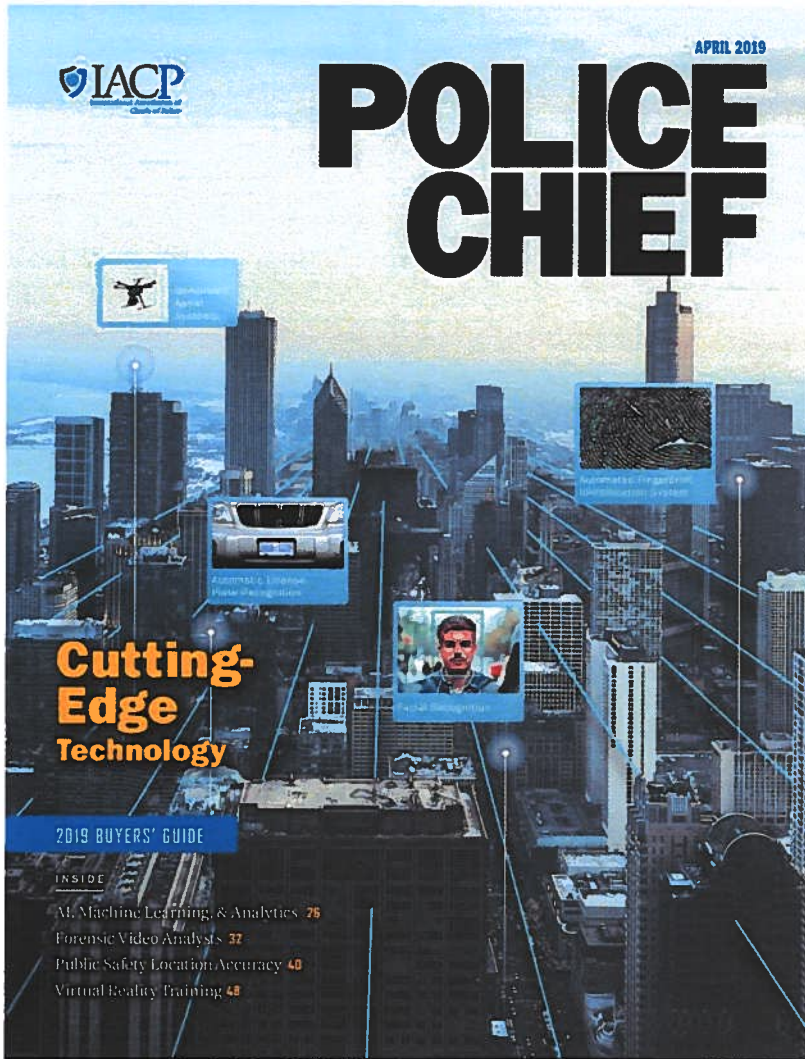
1 on Speed Trailer

1 on Spare Vehicle

Mobile Systems would be moved targeting specific areas



POLICE CHIEF



**Cutting-Edge
Technology**

2019 BUYERS' GUIDE

- INSIDE
- AI, Machine Learning, & Analytics 26
 - Forensic Video Analysis 37
 - Public Safety Location Accuracy 40
 - Virtual Reality Training 48

Introduction to Virtual Gate

The cities of Bunker Hill, Hunters Creek and Piney Point Villages formed the Tri-Cities Public Safety Committee, which is made up of representatives from each city. The City Administrators and the Memorial Villages Police Department, represented by the Memorial Villages Police Chief, support the committee. Collectively, this Committee serves as the three cities' evaluation team to oversee efforts and make recommendations to the respective city councils regards the use of technology for crime analysis and prevention.



The Tri-Cities Committee is overseeing the Smart Cities Virtual Gate study to evaluate the opportunity to utilize a network of camera systems along public roadways for use as a crime prevention tool. This includes camera systems that incorporate license plate reading technology and close circuit tv cameras for video. The concept is to provide these systems at all entrances into and exits from the jurisdiction of the Memorial Villages Police Department creating this "Virtual Gate". This would allow the police department to know all vehicles that entered or exited the cities.

This study was funded and the costs are being shared by the three cities in response to the continued interest by their residents, neighborhood associations and businesses to install camera systems.

Recommended core functions of the study included:

- Automatically detect and document over 90% of vehicles entering the city limits
- Automatically detect and document over 90% of vehicles leaving the city limits
- Automatically trigger notifications when stolen vehicles, Amber Alert vehicles, or other such vehicles are detected
- Automatically send data to the Memorial Villages Police Department in secure and reliable manner such that detection, processing, and response triggers occur almost instantaneously

SECURITY today

HOME NEWS PRODUCTS VIDEO

NPOY 2019 TRAINING AIRPORT SECURITY CAMPUS SECURITY & LIFE SAFETY DEALERS

DSXINC.COM The DSX Smart Phone App, Mobile Command, Puts Your Access Control Security Available in Android / iOS Versions. More Info At DSXINC.COM

A Virtual Gateway

The beginning of the first 'Smart Cities' in the Greater Houston area

By Mark H. Friday Apr 01, 2017

Three years ago, Shrader Engineering had the privilege of designing one of the most unique security concepts in our region for the City of Sugar Land Police Department. The security system forms a "virtual gateway" throughout Sugar Land. Simply put, vehicles which pass through the virtual gateway are automatically scanned and potentially linked to criminal activity. Like many modern systems, data is processed and transmitted at incredible speeds. Officers on duty can be dispatched to intercept stolen vehicles, Amber Alerts, and many other types of crime linked to vehicle license plates – in less than two seconds.

At the time this article is being written, it has been just about a week since the Memorial Villages hosted a town hall meeting open to the public to explain their own Virtual Gateway system. The city council, special committee members, and lawyers were up stage presenting facts and ready to field any questions. We were all admittedly nervous at what the public reaction might be. Would there be outcries from a vocal few against the system?

There weren't any outcries. Instead, we got applause.



Preferred Solution - Public/Private Partnership

flock CAMERA ARRAY

A Camera System Designed To Solve Crime

Install Flock Safety's wireless license plate reading cameras in your neighborhood and log every car that enters or exits.



Read License Plates

Over 70% of crime occurs with a vehicle, so Flock Safety is able to capture vehicles traveling up to 55 MPH, day and night, and up to 75 ft away.



Install Everywhere

Traditional camera systems require significant infrastructure and upfront costs. Flock Safety leverages solar + battery for power, and cellular (LTE) for data communications, removing any upfront costs.



Fast Access

We store our footage in the cloud, so you can securely access the cameras from any laptop or phone.



Capture Evidence

Install a Flock Safety camera on every street to capture the evidence needed to solve the crime.

Using advanced machine learning, Flock Safety turns



Discreet Design

Avoid the traditional eyesores of security cameras.

Flock Safety was designed in the United States specifically for



Automatic Updates

Unlike traditional camera systems, Flock Safety updates automatically, so you always have the latest features and the best security.



Project Timeline

Utilize 2019 Funds. Request \$44,000 from FY19 Budget to initiate expanded test community wide.

Phase I

- Initiate Project late summer 2019
- Prepare and sign contract
- Identify locations and site requirements
- Fixed location Installations
- Install and set-up mobile equipment

Phase II


- Private Partnership Public Meeting
- Identify and approve neighborhood systems






ALPR Technology

Paired with High Visibility Signage
And Neighborhood Owned Systems

**ENTERING THE JURISDICTION
OF THE**



**THIS AREA PATROLLED AND SUBJECT TO
VIDEO SURVEILLANCE MONITORED BY THE MVPD.
REPORT ALL SUSPICIOUS ACTIVITY TO 713-365-3700
NO SOLICITING ORDINANCE IN EFFECT**



**THIS NEIGHBORHOOD
PROTECTED BY
LICENSE PLATE READERS**



**NO SOLICITING ORDINANCE
IN EFFECT**

**VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING
WEDNESDAY, JUNE 26, 2019, 6:00 P.M.
HEDWIG CITY HALL**

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, June 26, 2019 6:00 P.M.**, at Hedwig City Hall, 955 Piney Point. Houston, Texas 77024

1. CALL TO ORDER

2. COMMENTS FROM THE PUBLIC

3. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

3A. Approval of Minutes – May 22,2019

3B. Approval of bills paid – May 2019

4. REPORTS

4A. Robert Belt – 2018 Audit Draft Report

4B. Treasurer’s Financial Reports – May 2019

4C. Fire Chief’s Report -Events of May 2019; Monthly Performance; Record of Calls, and Response Times

4D. Building restoration subcommittee report and possible action

- a. Amos Byington / Michael Medwedeff AG/CM – options
- b. Scott Brady Jointer Architects

4E. Dispatch subcommittee report and possible action

4F. Interlocal agreement subcommittee report and possible action

5. CONSIDERATION OF CONTRACTS/AGREEMENTS – The Board will discuss and consider possible action on the following:

None

6. CONSIDERATION OF RESOLUTIONS – The Board will discuss and consider possible action on the following:

None

7. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS – The Board will discuss and consider possible action on the following:

None

**VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING
June 26, 2019
PAGE 2**

8. **CONSIDERATION OF AND ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
- 8A. Discussion /Consideration of and action on 2020 Budget workshop June 11 and 2020 proposed budget
- 8B. Consideration of and action on the 2018 Audit Draft
- 8C. Consideration of and action on the 2018 Intra-budgetary Transfers
9. **CLOSED SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to discuss following matters:
- 9A. Executive Session- Closed session in accordance with the Government Code Sec. 551.071. Consultation with Attorney; Closed Meeting.
- A. GOVERNMENTAL BODY MAY NOT CONDUCT A PRIVATE CONSULTATION WITH ITS ATTORNEY EXCEPT:
- 1) When the Governmental body seeks the advice of its Attorney about:
(A) Pending or contemplated litigation; or
(B) A settlement offer/s
- 2) On a matter in which the duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
- 9B. Bunker Hill – Interlocal
10. **ACTION – CLOSED SESSION** – The Board of Directors will discuss and consider any actions necessary on items discussed in Executive Session
11. **FUTURE TOPICS**
12. **NEXT MEETING DATE**
- July 24,2019
14. **ADJOURNMENT**

I certify that the agenda for the 26th of June 2019, Regular Monthly Meeting was posted at the fire department this the 19th day of June 2019, at 2:00 p.m.

Marlo Longoria, Administrative

The facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or longoria@villagefire.org for further information.

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:

BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

Memorandum

To:

Ms. Kelly Johnson, City of Hedwig Village
Ms. Susan Blevins, City of Hilshire Village
Mr. Tom Fullen, City of Hunters Creek Village
Mr. Roger Nelson, City of Piney Point Village
Ms. Julie Robinson, City of Spring Valley

CC: Village Fire Department Commissioners and Alternates

From: Marlo Longoria

Date: 6/27/2019

Re: 2020 Proposed Budget information

During a regular fire commission meeting, June 26,2019 the Village Fire Department Commissioners and Alternates approved the 2020 Proposed Budget. Copies for your VFD Commissioner, Alternates, Mayor and City Council members are enclosed. If you have any questions, please let us know.

Please place the 2020 Proposed Budget on your agenda for consideration and advise us on your council's action in writing.

Thank you,


Marlo Longoria

Enclosure

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:

BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

To:
Ms. Kelly Johnson, City of Hedwig Village
Ms. Susan Blevins, City of Hilshire Village
Mr. Tom Fullen, City of Hunters Creek Village
Mr. Roger Nelson, City of Piney Point Village
Ms. Julie Robinson, City of Spring Valley

From: Marlo Longoria

Date: June 27, 2019

Re: Budgets and Audit Information

Consider the following items to be placed on your agenda. Copies for your VFD Commissioner/Alternate, Mayor, and City Council members are enclosed. If you have any questions or need anything else, please let me know.

Please place the following items on your agenda for consideration and advise us on your council's action in writing.

- 2018 Audit and Intra-Budgetary Transfers
- VFD to retain \$130,829. surplus per the 2018 Audit. To which \$60,829 to be placed in the Facility Fund-04 and \$70,000 to be retained in the 2019 budget as an amendment
- Proposed 2019 Budget Amendments
 - Approval to purchase a new dispatch and records management software not to exceed \$70,000.

Thank you,

Marlo Longoria

Enclosures

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:

BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

June 27, 2019

The Honorable Brian T. Muecke
Mayor, City of Hedwig Village

The Honorable Russell Herron
Mayor, City of Hilshire Village

The Honorable Jimmy Pappas
Mayor, City of Hunters Creek Village

The Honorable Mark Kobelan
Mayor, City of Piney Point Village

The Honorable Tom Ramsey
Mayor, City of Spring Valley Village

Dear Mayors:

In accordance with the terms of the Interlocal Agreement, the Village Fire Department's 2020 Proposed Budget is hereby submitted for consideration and approval by the Contracting Cities. Pursuant to Section 5.02 of the Interlocal Agreement, by a unanimous vote of Commissioners, the Board has approved and recommended this budget. Please place this item on your council's agenda for consideration, and within the time and manner specified in the Interlocal, then advise the department of your City Council's action.

The 2020 Proposed Budget consists of three funds. The General Budget is Fund-01, the Capital Replacement Fund, Fund-02, and the Facility Fund, Fund-04. The board is recommending that \$160,000 be placed into the Capital Replacement Fund. In 2020 contributions were made to Fund-02. This budget also includes a 3% salary increase (2% step change, 1% cost of living) and a 2% base salary contribution into the employees' 457 Plan.

The total General Fund Budget proposed has an increase of 6.34% from the 2019 Budget.

Among other information, this year's budget package includes:

- 2020 Proposed Budget and Assessments per city
- General Fund Detail
- Comparison Charts
- Capital Replacement Fund Detail for projected capital outlays
- VFD Organizational Structure
- VFD Commissioners and Alternates 2019/2020

Your Commissioners and VFD personnel are prepared to answer your questions regarding this proposed budget.

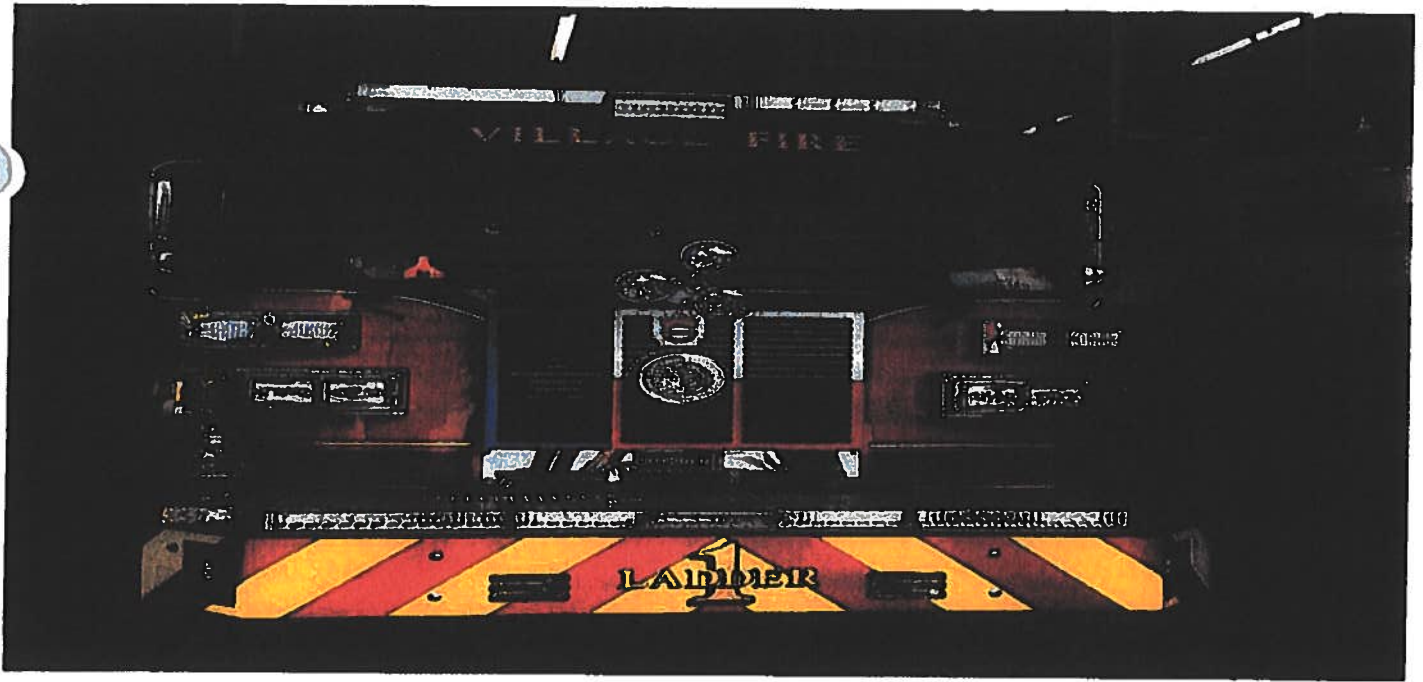
Respectfully submitted,



Zebulun Nash, Chair
Village Fire Department Board of Commissioners

Attachment

cc: Village Fire Department Commissioners and Alternates
Council Members
City Administrators/Secretaries



Proposed 2020 Budget

Prepared for: **City of Hedwig Village**
City of Hilshire Village
City of Hunters Creek Village
City of Piney Point Village
City of Spring Valley Village

Prepared by: Village Fire Department
June 19, 2019

Village Fire Department

901 Corbindale Houston, Texas 77024

www.villagefire.org

**VILLAGE FIRE DEPARTMENT
2020 PROPOSED BUDGET ASSESSMENTS
PER CITY**

<u>CITY</u>	<u>%</u>	<u>JANUARY 1-1/2 MONTHS</u>	<u>MONTHLY, FEBRUARY THROUGH NOVEMBER</u>	<u>DECEMBER</u>	<u>ANNUAL ASSESSMENT</u>	
BUNKER HILL VILLAGE	19.00%	154,979.91	103,319.94	51,659.97	1,239,839.30	6,525,470.00
HEDWIG VILLAGE	18.50%	150,901.49	100,601.00	50,300.50	1,207,211.95	
HILSHIRE VILLAGE	3.00%	24,470.51	16,313.68	8,156.84	195,764.10	
HUNTERS CREEK VILLAGE	22.25%	181,489.63	120,993.09	60,496.54	1,451,917.08	
PINEY POINT VILLAGE	21.00%	171,293.59	114,195.73	57,097.86	1,370,348.70	
SPRING VALLEY VILLAGE	16.25%	<u>132,548.61</u>	88,365.74	<u>44,182.87</u>	<u>1,060,388.88</u>	
	100%	\$ 815,683.75	\$ 543,789.17	\$ 271,894.58	<u>\$ 6,525,470.00</u>	
			\$ 5,437,891.67			
					<u>\$ 6,525,470.00</u>	

**Village Fire Department
2020 Proposed Budget**

CAPITAL EXPENDITURES:

CONTINGENCY - FACILITY	35,000	
MISC. TOOLS & EQUIP./HOSE:	24,000	
PROTECTIVE GEAR	20,000	
		<u>79,000</u>

PERSONNEL EXPENDITURES:

Salaries	3,986,496	
457 Plan Contribution	78,730	
Salaries - Overtime	105,000	
Professional Certification	44,400	
Bonus	6,000	
FICA	322,419	
Life/Disability Insurance	23,000	
Retirement	271,000	
Hospitalization	701,235	
Meal Allowance	35,000	
Workers Compensation	35,000	
		<u>\$5,608,280</u>

OPERATIONAL EXPENDITURES

Ambulance Medical Supplies	55,000	
Building Supplies & Maintenance	47,000	
Chemicals	2,000	
Emergency Contingency	20,000	
Dues/Subscriptions	6,500	
Fire Prevention/Public Relations	15,000	
GAS & OIL	45,000	
INSURANCE - CASUALTY	42,000	
Miscellaneous	7,200	
Office Expenses/Postage/Printing/Stationary	37,000	
Professional Services	145,480	
Public Utilities	60,000	
Rent	10	
State Certification Fees	6,000	
Training Programs	30,000	
Uniforms	25,000	
Maintenance of Equipment	135,000	
		<u>\$678,190</u>
OPERATING BUDGET		<u>\$6,365,470</u>

CAPITAL REPLACEMENT FUND 2

Escrow	<u>160,000</u>	<u>\$160,000</u>
--------	----------------	------------------

COMPENSATION ABSENCE RESERVE FUND 3

Escrow	<u>0</u>	<u>\$0</u>
--------	----------	------------

FACILITY FUND 4 (2019 Fire Station Renovation)

Escrow	<u>0</u>	<u>\$0</u>
		<u>\$160,000</u>

TOTAL BUDGET

\$6,525,470

EMS REVENUE FORECAST RETURNED TO CITIES

\$310,000

Cost of Fire Department to the Cities

\$6,215,470

**VILLAGE FIRE DEPARTMENT BUDGET
2020 BUDGET WORKSHEET Draft 4**

FUND 1		2018	2018	2019	2020	DELTA	PERCENT
Line Item	BUDGET	Actual non-audited	BUDGET	BUDGET		INCREASE/DECREASE	
CAPITAL EXPENDITURES:							
CONTINGENCY - FACILITY	35,000.00		35,000.00	35,000.00	0.00	0%	
MISC. TOOLS & EQUIP./HOSE:	10,000.00		65,000.00	24,000.00	-41,000.00	-63%	
PROTECTIVE GEAR	20,000.00		20,000.00	20,000.00	0.00	0%	
CAPITAL EXPENDITURE TOTAL	65,000.00	25,089.89	120,000.00	79,000.00	-41,000.00	-34%	
PERSONNEL EXPENDITURES:							
SALARIES:							
Base Salary	3,282,583.00		3,807,243.73	3,936,496.00	129,252.27	3.39%	
2% 457 Deferred Compensation	65,651.00		74,144.87	78,730.00	4,585.13	6.18%	
Longevity	22,000.00		22,000.00	22,000.00	0.00	0.00%	
Higher Class	28,000.00		28,000.00	28,000.00	0.00	0.00%	
TOTALS	3,398,234.00	3,413,634.86	3,931,388.60	4,065,226.00	133,837.40	3.40%	
SALARIES - OVERTIME	105,000.00	103,796.38	105,000.00	105,000.00	0.00	0.00%	
Bonus			6,000.00	6,000.00	0.00	0.00%	
Professional Certification	44,400.00	38,834.79	44,400.00	44,400.00	0.00	0.00%	
FICA TAX - 7.65%	271,394.00	259,760.50	304,530.33	322,419.00	17,888.67	5.87%	
LIFE/LTD INSURANCE	23,000.00	20,442.93	23,000.00	23,000.00	0.00	0.00%	
RETIREMENT:							
Contribution - 6.43%	227,758.00	232,935.38	247,978.25	271,000.00	23,021.75	9.28%	
HOSPITALIZATION INSURANCE (15% Estimate) (Final % TBD in October)	611,095.00	593,059.27	609,770.00	701,235.00	91,465.00	15.00%	

	2018 BUDGET	2018 Actual non-audited	2019 BUDGET	2020 BUDGET	DELTA	PERCENT INCREASE/ DECREASE
1 MEAL ALLOWANCE	31,978.00	32,290.00	31,978.00	35,000.00	3,022.00	9.45%
2 WORKMEN'S COMP. INSURANCE (5-Yr. Bid 2016 thru 2020)	35,000.00	35,248.82	35,000.00	35,000.00	0.00	0.00%
3 PERSONNEL EXPENDITURES TOTAL	4,747,859.00	4,730,002.93	5,239,045.19	5,608,280.00	369,234.81	7.05%
ine						
em						
4 OPERATIONAL EXPENDITURES:						
5 AMBULANCE MEDICAL SUPPLIES	50,000.00	51,731.21	50,000.00	55,000.00	5,000.00	9.09%
6 BUILDING SUPPLIES & MAINTENANCE	47,000.00	48,533.24	47,000.00	47,000.00	0.00	0.00%
7 CHEMICALS	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
8 EMERGENCY CONTINGENCY	20,000.00	1,356.75	20,000.00	20,000.00	0.00	0.00%
9 DUES/SUBSCRIPTIONS/RADIOS/MANUALS	6,500.00	5,375.65	6,500.00	6,500.00	0.00	0.00%
0 FIRE PREVENTION/ Pub Relations	12,000.00	11,534.28	12,000.00	15,000.00	3,000.00	25.00%
0b Fuel Software Expense	6,274.57	6,274.57				
1 GAS & OIL	45,000.00	38,062.64	45,000.00	45,000.00	0.00	0.00%
2 INSURANCE - CASUALTY	42,000.00	41,653.17	42,000.00	42,000.00	0.00	0.00%
3 TOTALS	224,500.00	204,521.51	224,500.00	232,500.00	8,000.00	3.56%
4 MISCELLANEOUS:						
5 Legal Notices/Advertising	1,000.00		1,000.00	1,000.00	0.00	0.00%
6 License/Permits	6,000.00		6,000.00	6,000.00	0.00	0.00%
7 Other Expenses	200.00		200.00	200.00	0.00	0.00%
8 MISCELLANEOUS TOTAL	7,200.00	19,119.18	7,200.00	7,200.00	0.00	0.00%
9 OFFICE EXPENSE:						
0 Office Supplies, Paper, Staples, Toner, Ink				7,000.00		
Batteries, SCBA, PASS,				5,300.00		
Shipping				1,200.00		
Printing (letterhead, envelope, forms)				200.00		
Office/PC Equipment Maintenance Contracts				10,200.00		
Hospitality Supplies				6,000.00		
Postage Meter Rental				1,500.00		
Chairs, Tables, Printers				4,000.00		
Bank Services Charges				400.00		

19	Misc Office Expenses				1,200.00		
20							
21							
22	OS, Furniture, Equip, Postage, Printing, Misc.	37,000.00	43,056.37	37,000.00	37,000.00	0.00	0.00%
23	PROFESSIONAL SERVICES:						
24	CPA	21,000.00		21,000.00	21,000.00	0.00	0.00%
25	Legal	12,000.00		12,000.00	32,000.00	20,000.00	166.67%
26	IT Services	26,400.00		26,400.00	26,400.00	0.00	0.00%
27	Health Insurance Consultation	8,080.00		8,080.00	8,080.00	0.00	0.00%
28	Medical	7,000.00		7,000.00	7,000.00	0.00	0.00%
29	Medical Director - Dr. Malone	15,000.00		15,000.00	15,000.00	0.00	0.00%
30	Salary/Benefit Survey			0.00	20,000.00	20,000.00	100.00%
31	Professional Services Other	22,920.00		22,920.00	16,000.00	-6,920.00	-30.19%
32	PROFESSIONAL SERVICES TOTAL	112,400.00	150,920.78	112,400.00	145,480.00	33,080.00	29.43%
33	PUBLIC UTILITIES	50,000.00	67,953.92	55,000.00	60,000.00	5,000.00	9.09%
34	RENT	10.00	10.00	10.00	10.00	0.00	0.00%
35	STATE CERTIFICATION FEES	6,000.00	6,383.38	6,000.00	6,000.00	0.00	0.00%
36	TRAINING	25,000.00	25,555.75	25,000.00	30,000.00	5,000.00	20.00%
37	UNIFORMS	25,000.00	24,935.02	25,000.00	25,000.00	0.00	0.00%
38	MAINTENANCE EXPENDITURES:						
39	MAINTENANCE OF VEHICLES	100,000.00		100,000.00	100,000.00	0.00	0.00%
40	MAINTENANCE OF EQUIP. & SUPPLIES	25,000.00		25,000.00	25,000.00	0.00	0.00%
41	MAINTENANCE CONTRACTS	10,000.00		10,000.00	10,000.00	0.00	0.00%
42	MAINTENANCE EXPENDITURES TOTAL	135,000.00	152,227.19	135,000.00	135,000.00	0.00	0.00%
	OPERATIONAL EXPENDITURE TOTAL	672,110.00	694,683.10	622,110.00	678,190.00	56,080.00	9.01%
	OPERATING BUDGET	5,484,969.00	5,512,681.92	\$5,986,155.19	\$6,365,470.00	379,314.81	6.34%
	CAPITAL REPLACEMENT FUND	130,000.00	345,975.99	160,000.00	160,000.00	0.00	
	COMPENSATION ABSENCE RESERVE FUND	45,000.00	-1,918.50	45,000.00	0.00	-45,000.00	

77	FACILITY FUND	30,000.00	355,405.95	3,500,000.00	0.00	-3,500,000.00	
78	FUNDS TOTAL	205,000.00		3,705,000.00	160,000.00	-3,545,000.00	
79	TOTAL BUDGET (assessed to Cities)	5,639,969.00		9,691,155.19	6,525,470.00	-3,165,685.19	-32.67%
80	EMS Revenue Returned to Cities	310,000.00		310,000.00	310,000.00		
81	Actual Cost of Fire Department	5,329,969.00		9,381,155.19	6,215,470.00		
				2019	2020		
				BUDGET	BUDGET		
2	Fund 2 (Major Equipment)						
3	VEHICLE REPLACEMENT	130,000.00		160,000.00			
4	MAJOR EQUIPMENT	0.00		0.00	160,000.00		
5	Fund 2 BUDGET TOTAL	130,000.00		130,000.00	0.00		
5	Fund 2 DETAIL				160,000.00		
7	BEGINNING Fund Balance	137,402.00	137,402.00	2019	2020		
3	Vehicle Expenditures	35,000.00	45,334.60	347,067.40	466,328.40		
3	Major Equipment Expenditures	0.00		42,239.00	650,000.00		
3	Sold Vehicles/Other Items	125,000.00	125,000.00	0.00	0.00		
1	Interest Income	0.00		1,500.00	50,000.00		
2	Additional Unbudgeted Contributions/Deposits	0.00		0.00	0.00		
3	BUDGETED CONTRIBUTIONS/DEPOSITS	130,000.00	130,000.00	0.00	0.00		
5	END OF YEAR FUND BALANCE	337,402.00	347,067.40	160,000.00	160,000.00		
				466,328.40	26,328.40		
6	Fund 3 (Compensated Absence)						
	Compensated Absence Fund Balance	0.00		0.00	0.00		
	Expenditures						
	Interest Income						
	Service Charge						
0	BUDGETED CONTRIBUTIONS/DEPOSITS	45,000.00	-1,918.50	45,000.00	0.00		

101 Fund 4 (Facility)

102	Facility Fund Balance	88,549.00		85,691.09	3,585,691.09
103	Expenditures				
104	Interest Income				
105	Service Charge				
106	BUDGETED CONTRIBUTIONS/DEPOSITS	30,000.00		3,500,000.00	

Line 3, Replace small extrication equipment \$14,000

Line 21, Increase to meal allowance

Line 23, Salary and Associated benefits increase by 1% (CPI)

Line 25, Increase by \$5000 for rise in EMS supply costs

Line 50,

Line 51,

Line 55, increased Legal Services by \$20k

Line 60, Salary/Benefit Review

Line 76, Compensated absence fund not funded

Line 102, Column K, Figure represents fund balance at time of development of this budget.

Line 106, Actual construction budget may change when construction contract is established late 2019 or early 2020.

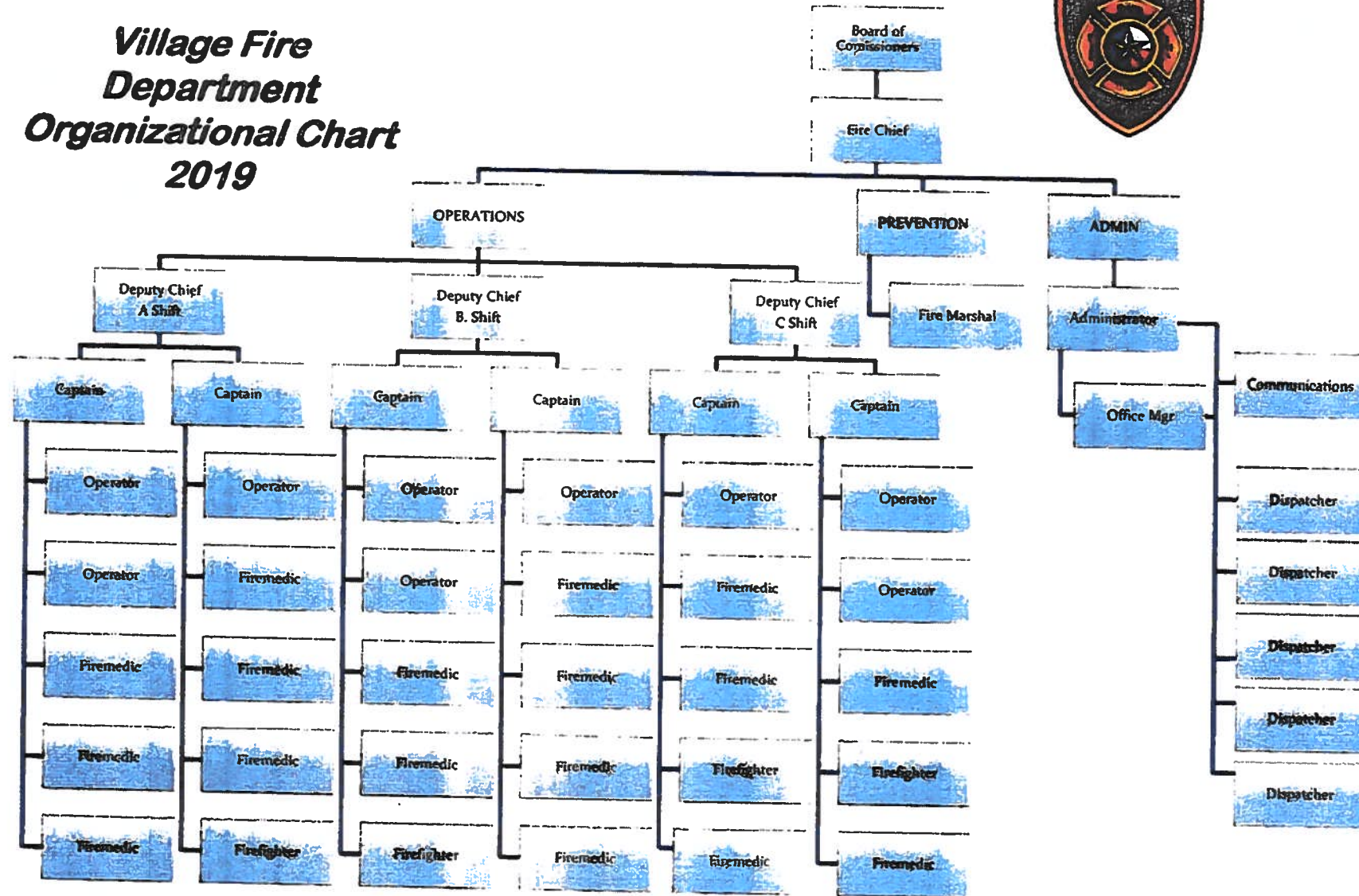
Legal Fees to date:

VFD regular: \$5450.25

BHV Issue: \$18,383.07

Facility: \$5577.00

Village Fire Department Organizational Chart 2019



2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
							605,640.00					\$1,100,000.00
650,000.00				53,000.00								
											\$45,000.00	
			188,000.00					30,000.00				
	179,000.00											\$214,000.00
							36,500.00					
650,000.00	0.00	179,000.00	188,000.00	53,000.00	0.00	0.00	642,140.00	30,000.00	0.00	0.00	45,000.00	1,314,000.00
431,440.32	(8,559.68)	171,440.32	184,440.32	176,440.32	295,440.32	475,440.32	655,440.32	193,300.32	393,300.32	623,300.32	853,300.32	1,038,300.32
160,000.00	180,000.00	180,000.00	180,000.00	170,000.00	180,000.00	180,000.00	180,000.00	180,000.00	180,000.00	180,000.00	180,000.00	180,000.00
50,000.00	0.00	12,000.00	0.00	2,000.00	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
650,000.00	0.00	179,000.00	188,000.00	53,000.00	0.00	0.00	642,140.00	30,000.00	0.00	0.00	45,000.00	1,314,000.00
(\$8,559.68)	\$171,440.32	\$184,440.32	\$176,440.32	\$295,440.32	\$475,440.32	\$655,440.32	\$193,300.32	\$393,300.32	\$623,300.32	\$853,300.32	\$1,038,300.32	(\$45,699.68)

**Capital Replacement Fund For
Projected Capital Projects
6/12/19**

Equipment	Life	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Ladder	15											
Pumper	20									1,005,662.00		
Engine 2	20											
Battalion Chief's Vehicle	9						45,000.00					
Fire Chief's Vehicle	10		33,000.00	30,000.00								
Utility Vehicle	10											41,114.00
Medic 1	9					160,000.00						35,000
Medic 2	9				149,350.00							
Inspector's Vehicle	8	33,000.00										
Medic 3	9									34,552.00		
Major Equipment					10,417.69	18,540.00	227,910.00					
Rescue Boat	15										12,025	
Total Cash Outlay		33,000.00	33,000.00	29,962.00	159,767.69	178,540.00	272,910.00	0.00	0.00	1,040,214.00	12,024.60	76,114.00
Beginning Cash		50,116.51	206,020.60	303,673.02	521,868.29	674,056.97	993,888.54	655,628.82	818,433.19	979,528.00	102,850.00	346,054.32
Planned Budgeted Yearly Contrib.		175,000.00	107,000.00	0.00	160,000.00	160,000.00	0.00	160,000.00	160,000.00	160,000.00	130,000.00	160,000.00
Funds From Sale of Vehicles		3,600.00	8,100.00	18,325.00	0.00	14,600.00	16,451.00	1,256.00	0.00	3,185.00	125,000.00	1,500.00
Disbursements		25,432.00	18,167.00	29,962.00	154,703.12	16,539.94	355,964.83	0.00	0.00	1,040,214.00	12,024.60	76,114.00
Add'l. Unbudgeted Contributions				228,938.00	145,501.12	160,000.00	0.00					
Interest on CD's (see note 1)		2,736.09	719.42	894.27	1,390.68	1,771.51	1,560.11	\$1,548.37	\$1,095.00	\$351.00	\$228.92	
Ending Cash		\$206,020.60	\$303,673.02	\$521,868.29	\$674,056.97	\$993,888.54	\$655,934.82	\$818,433.19	\$979,528.00	\$102,850.00	\$346,054.32	\$431,440.32

VILLAGE FIRE DEPARTMENT
2020/2021 BOARD OF COMMISSIONERS
REVISED 6/5/2019

COMMISSIONERS

Piney Point	Mr. Zebulun Nash, Chair
Spring Valley	Council Member Mr. Allen Carpenter, Vice Chair
Hunters Creek	Council Member Mr. Jay Carlton, Treasurer
Hilshire	Council Member Mr. Robert Bryne, Secretary
Hedwig	Mr. William Johnson, Member

ALTERNATES

Piney Point	Member Mr. Henry Kollenberg
Spring Valley	Mayor Tom Ramsey :
Hunters Creek	Member Mr. Frank Doyle
Hilshire	Member Mr. Ray Leiker
Hedwig	Council Member, Mr. Henry Folloder
Attorney	Mr. J. Grady Randle

MEMORANDUM

CITY OF PINEY POINT VILLAGE

TO: Members of the City Council

FROM: Mark Kobelan, Mayor

MEETING DATE: July 22, 2019

SUBJECT: Mayor's Report

Agenda Item: 3

- Esplanade Landscaping
- Kinkaid Yews

MEMORANDUM

CITY OF PINEY POINT VILLAGE

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

MEETING DATE: July 22, 2019

SUBJECT: City Administrator's Report

Agenda Item: 4

- June 2019 Financials

10 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
10-1100	Claim on Cash	674,237.01
10-1101	Cash- GF Texpool	342,276.79
10-1105	Cash with Amegy	0.00
10-1108	Cash with Agent	877,487.77
10-1120	Cash-Texas Class	7,505,735.37
10-1200	Accounts Receivable	0.00
10-1201	Sales Tax Receivable	16,820.98
10-1202	FEMA Reimbursement Receivable	0.00
10-1203	Property Tax receivable-PY	159,705.80
10-1204	Property Tax Receivable-CY	2,903,198.72
10-1205	Other Receivables	81,728.99
10-1209	A/R Willet	2,813.36
10-1301	Accrued Interest	0.00
10-1400	Prepaid Expenses	0.00
10-1507	Due from Debt Service Fund	0.00
10-1508	Due from Capital Projects Fund	0.00
10-1509	Due from Non-Major Fund	0.00
10-1510	Due from Metro Fund	0.00
10-1550	Due from Other Governments	8,353.83
10-1802	Street and Drainage System	0.00
		<u>12,572,358.62</u>
TOTAL ASSETS		<u>12,572,358.62</u>
		=====
LIABILITIES		
=====		
10-2001	Accounts Payable	3,194.87
10-2002	Other Accrued Liabilities	0.00
10-2005	Misc Payables	0.00
10-2051	Payroll Tax Payable	0.00
10-2052	Employee Insurance Payable	(1,756.58)
10-2062	TMRS Payable	(270.88)
10-2101	Property Tax Overpayments	0.00
10-2102	MC-Child Safety Fees Due	(28.50)
10-2103	MC-Bonds Due	0.00
10-2104	Due To - MC Technology	0.36
10-2105	Due To-MC Security	0.00
10-2106	Due To-State Comptroller	58,461.39
10-2107	Due To OMNI Base	3,002.58
10-2108	RESTITUTION	(270.00)
10-2110	Bond Payable - FAST	2,888.05
10-2111	Other Accrued Liabilities	0.00
10-2130	Deferred Revenue-Property Tax	159,705.80
10-2131	Other Deferred Revenue	78,142.42
10-2302	Due to State-CJ Fee	279.96
10-2303	Due To-Debt Service Fund	0.00
10-2402	Permit Deposits	0.00
10-2403	Drainage Deposit Payable	0.00
10-2404	Gas Meter Deposit	93,485.00

10 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
10-2405	P&Z Deposit	0.00	
10-2500	Accrued Wages	10,386.88	
10-2501	Gordon Estate Bond	0.00	
10-2601	Construction Retainage Payable	0.00	
10-2701	Deferred Taxes	0.00	
10-2702	Deferred Revenue-Alarm Fees	22,500.00	
10-2703	Deferred Franchise Taxes	0.00	
10-2704	Unearned Revenue-CY Prop Taxes	5,306,482.85	
10-2801	General LT Debt-N/P	0.00	
10-2802	GO Bonds Payable	0.00	
	TOTAL LIABILITIES		<u>5,736,204.20</u>
EQUITY			
=====			
10-3000	Fund Balance	726,631.20	
10-3003	Fund Balance	5,266,498.57	
10-3900	Earnings	0.00	
	TOTAL BEGINNING EQUITY	5,993,129.77	
	TOTAL REVENUE	4,293,197.97	
	TOTAL EXPENSES	<u>3,450,173.32</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	843,024.65	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>6,836,154.42</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>12,572,358.62</u> =====

BALANCE SHEET

AS OF: JUNE 30TH, 2019

20 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
20-1100	Claim on Cash	0.00	
20-1105	Cash - Amegy Bank	0.00	
20-1108	Cash with Agent	241,922.52	
20-1109	Texpool-DS	470,861.42	
20-1110	Texas Class-DS	121,189.51	
20-1200	Property Tax Receivable-PY	31,770.35	
20-1201	Property Tax Receivable-CY	803,411.89	
20-1300	Due to/From General Fund	0.00	
20-1301	Accrued Interest Receivable	0.00	
			<u>1,669,155.69</u>
TOTAL ASSETS			<u>1,669,155.69</u>
=====			
LIABILITIES			
=====			
20-2001	Accounts Payable	0.00	
20-2002	Other Accrued Liabilities	0.00	
20-2130	Deferred Revenue-Property Tax	31,770.35	
20-2200	Deferred Property Tax Rec	0.00	
20-2300	Other Accrued Liabilities	0.00	
20-2701	Unearned Revenue-Property Tax	1,462,997.32	
	TOTAL LIABILITIES		<u>1,494,767.67</u>
EQUITY			
=====			
20-3000	Fund Balance	139,317.24	
	TOTAL BEGINNING EQUITY	139,317.24	
	TOTAL REVENUE	1,035,070.78	
	TOTAL EXPENSES	1,000,000.00	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	35,070.78	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>174,388.02</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>1,669,155.69</u>
=====			

BALANCE SHEET

AS OF: JUNE 30TH, 2019

30 -SPECIAL REVENUE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
30-1100	Claim on Cash	63,344.61	
30-1102	Donation	0.02	
30-1103	MC Security	0.36	
30-1104	MC Technology	0.05	
30-1106	Child Safety	22,204.57	
30-1200	Due To/From General Fund	0.00	
30-1301	Accrued Interest Receivable	0.00	
			<u>85,549.61</u>
	TOTAL ASSETS		85,549.61
			=====
LIABILITIES			
=====			
30-2001	Accounts Payable	0.00	
30-2100	Grants Payable	0.00	
30-2200	Due To General Fund	0.00	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
30-3000	Fund Balance	34,566.58	
30-3001	Fund Balance-Child Safety	55,694.92	
30-3002	Fund Balance-MC Security	11,838.88	
30-3003	Fund Balance-MC Technology	3,081.69	
30-3010	Unrestricted Retained Earnings	0.00	
30-3300	Fund Balance-MC Security	0.00	
30-3400	Fund Balance- MC Technology	0.00	
30-3904	Earnings-MC Technology	0.00	
	TOTAL BEGINNING EQUITY	<u>105,182.07</u>	
	TOTAL REVENUE	7,757.04	
	TOTAL EXPENSES	<u>27,389.50</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(19,632.46)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>85,549.61</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		85,549.61
			=====

BALANCE SHEET

AS OF: JUNE 30TH, 2019

40 -CAPITAL PROJECTS FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
=====			
40-1100	Claim on Cash	415,921.45	
40-1101	Texpool	0.00	
40-1105	Cash - Amegy Checking	0.00	
40-1120	Texas Class	7,492.65	
40-1200	Accounts Receivable	0.00	
40-1220	A/R - General Fund	0.00	
40-1250	Due To Metro	0.00	
40-1300	Accrued Interest Receivable	0.00	
			<u>423,414.10</u>
TOTAL ASSETS			423,414.10
			=====
<u>LIABILITIES</u>			
=====			
40-2001	Accounts Payable	0.00	
40-2002	Other Accrued Liabilities	0.00	
40-2200	Deferred Revenue	293,595.54	
40-2300	Construction Retainage Payable	152,145.79	
40-2400	Accrued Liabilities	0.00	
	TOTAL LIABILITIES		<u>445,741.33</u>
<u>EQUITY</u>			
=====			
40-3000	Fund Balance	(0.12)	
	TOTAL BEGINNING EQUITY	(0.12)	
TOTAL REVENUE		95.44	
TOTAL EXPENSES		<u>22,422.55</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(22,327.11)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(22,327.23)	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>423,414.10</u>
			=====

BALANCE SHEET

AS OF: JUNE 30TH, 2019

99 - POOLED CASH FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
=====			
99-1101	Cash	1,223,583.00	
99-1510	DUE FROM GENERAL FUND	0.00	
99-1520	DUE FROM DEBT SERVICE	0.00	
99-1530	DUE FROM SPECIAL REVENUE	0.00	
99-1540	DUE FROM CAPITAL PROJECTS	0.00	
99-1550	DUE FROM METRO FUND	0.00	
99-1599	Due From Other Funds	<u>3,194.87</u>	
			<u>1,226,777.87</u>
TOTAL ASSETS			<u>1,226,777.87</u>
			=====
<u>LIABILITIES</u>			
=====			
99-2000	Accounts Payable	4,602.87	
99-2190	Due to Other Funds	<u>1,222,175.00</u>	
	TOTAL LIABILITIES		<u>1,226,777.87</u>
<u>EQUITY</u>			
=====			
99-3000	Fund Balance	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	0.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>1,226,777.87</u>
			=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2019

10 -GENERAL FUND
FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	5,235,455.00	51,041.93	3,840,696.88	73.36	1,394,758.12
PERMITS & INSPECTIONS	367,900.00	25,809.47	219,991.27	59.80	147,908.73
COURT	142,000.00	20,409.72	88,005.71	61.98	53,994.29
INVESTMENT INCOME	150,000.00	17,142.93	108,888.77	72.59	41,111.23
AGENCIES & ALARMS	33,000.00	50.00	51,237.28	155.26 (18,237.28)
FRANCHISE REVENUE	398,000.00	0.00	232,012.71	58.29	165,987.29
DONATIONS & IN LIEU	235,500.00	0.00	(247,634.65)	105.15-	483,134.65
TOTAL REVENUES	6,561,855.00	114,454.05	4,293,197.97	65.43	2,268,657.03
<u>EXPENDITURE SUMMARY</u>					
<u>PUBLIC SERVICE</u>					
COMMUNITY	10,000.00	0.00	5,000.00	50.00	5,000.00
POLICE	1,815,242.00	151,271.20	1,058,886.00	58.33	756,356.00
MISCELLANEOUS	0.00	0.00	25,136.25	0.00 (25,136.25)
SANITATION COLLECTION	570,000.00	0.00	243,522.20	42.72	326,477.80
LIBRARY	1,500.00	0.00	0.00	0.00	1,500.00
STREET LIGHTING	12,000.00	2,089.23	7,790.13	64.92	4,209.87
FIRE	2,035,143.00	169,595.22	1,104,489.92	54.27	930,653.08
TOTAL PUBLIC SERVICE	4,443,885.00	322,955.65	2,444,824.50	55.02	1,999,060.50
<u>CONTRACT SERVICES</u>					
CONTRACT SERVICES	356,000.00	27,914.70	187,346.04	52.63	168,653.96
TOTAL CONTRACT SERVICES	356,000.00	27,914.70	187,346.04	52.63	168,653.96
<u>BUILDING</u>					
CONTRACT SERVICES	3,857.00	0.00	0.00	0.00	3,857.00
BUILDING SERVICES	149,500.00	0.00	91,910.06	61.48	57,589.94
ADMIN EXPENSE	4,193.00	3.92	625.33	14.91	3,567.67
OFFICE EXPENSE	3,157.00	42.52	125.97	3.99	3,031.03
WAGES & BENEFITS	128,307.00	0.00	0.00	0.00	128,307.00
INSURANCE	17,177.00	510.53	7,049.98	41.04	10,127.02
TOTAL BUILDING	306,191.00	556.97	99,711.34	32.57	206,479.66
<u>GENERAL GOVERNMENT</u>					
CONTRACT SERVICES	12,000.00	0.00	0.00	0.00	12,000.00
ADMIN EXPENSE	45,883.00	1,599.41	10,903.45	23.76	34,979.55
OFFICE EXPENSE	149,100.00	13,263.97	77,522.10	51.99	71,577.90
WAGES & BENEFITS	279,951.00	42,097.34	274,674.77	98.12	5,276.23
INSURANCE	29,116.00	2,030.53	22,086.62	75.86	7,029.38
TOTAL GENERAL GOVERNMENT	516,050.00	58,991.25	385,186.94	74.64	130,863.06

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

10 -GENERAL FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT</u>					
CONTRACT SERVICES	0.00	68.11	68.11	0.00 (68.11)
ADMIN EXPENSE	5,536.00	0.00	695.00	12.55	4,841.00
OFFICE EXPENSE	4,564.00	82.92	1,493.99	32.73	3,070.01
WAGES & BENEFITS	104,511.00	0.00	0.00	0.00	104,511.00
INSURANCE	22,903.00	1,003.42	11,230.34	49.03	11,672.66
COURT OPERATIONS	37,200.00	2,732.50	37,198.53	100.00	1.47
TOTAL MUNICIPAL COURT	174,714.00	3,886.95	50,685.97	29.01	124,028.03
<u>PUBLIC WORKS MAINTENANCE</u>					
CONTRACT SERVICES	3,875.00	0.00	0.00	0.00	3,875.00
ADMIN EXPENSE	2,343.00	228.78	582.45	24.86	1,760.55
OFFICE EXPENSE	2,207.00	0.00	0.00	0.00	2,207.00
WAGES & BENEFITS	88,859.00	0.00	0.00	0.00	88,859.00
INSURANCE	18,612.00	750.59	9,949.46	53.46	8,662.54
PUBLIC WORKS OPERATIONS	313,500.00	22,132.99	129,857.18	41.42	183,642.82
TOTAL PUBLIC WORKS MAINTENANCE	429,396.00	23,112.36	140,389.09	32.69	289,006.91
<u>GOF CAPITAL OUTLAYS</u>					
OTHER EXPENSES	1,497,014.00 (10,400.00)	142,029.44	9.49	1,354,984.56
TOTAL GOF CAPITAL OUTLAYS	1,497,014.00 (10,400.00)	142,029.44	9.49	1,354,984.56
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(1,161,395.00) (312,563.83)	843,024.65		(2,004,419.65)

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2019

10 -GENERAL FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
10-4101 Property Tax Revenue	5,035,455.00	34,683.59	3,736,917.02	74.21	1,298,537.98
10-4150 Sales Tax	200,000.00	16,358.34	103,779.86	51.89	96,220.14
TOTAL TAXES	5,235,455.00	51,041.93	3,840,696.88	73.36	1,394,758.12
<u>PERMITS & INSPECTIONS</u>					
10-4203 Plat Reviews	3,400.00	0.00	150.00	4.41	3,250.00
10-4204 Code Enforcement Citations	1,000.00	0.00	0.00	0.00	1,000.00
10-4205 Contractor Registration	12,000.00	960.00	8,700.00	72.50	3,300.00
10-4206 Drainage Reviews	50,000.00	1,300.00	17,700.00	35.40	32,300.00
10-4207 Permits	300,000.00	23,299.47	192,441.27	64.15	107,558.73
10-4208 Board of Adjustment Fees	1,500.00	250.00	1,000.00	66.67	500.00
TOTAL PERMITS & INSPECTIONS	367,900.00	25,809.47	219,991.27	59.80	147,908.73
<u>COURT</u>					
10-4300 Court Fines	142,000.00	20,409.72	88,005.71	61.98	53,994.29
TOTAL COURT	142,000.00	20,409.72	88,005.71	61.98	53,994.29
<u>INVESTMENT INCOME</u>					
10-4400 Interest Income	150,000.00	17,142.93	108,888.77	72.59	41,111.23
TOTAL INVESTMENT INCOME	150,000.00	17,142.93	108,888.77	72.59	41,111.23
<u>AGENCIES & ALARMS</u>					
10-4501 Agencies	0.00	0.00	43,387.28	0.00 (43,387.28)
10-4507 Sec-False Alarm	0.00	0.00	0.00	0.00	0.00
10-4508 SEC-Registration	33,000.00	50.00	7,850.00	23.79	25,150.00
10-4520 FEMA - State Reimbursement	0.00	0.00	0.00	0.00	0.00
TOTAL AGENCIES & ALARMS	33,000.00	50.00	51,237.28	155.26 (18,237.28)
<u>FRANCHISE REVENUE</u>					
10-4602 Cable	72,000.00	0.00	75,976.74	105.52 (3,976.74)
10-4605 Power/Electric	272,000.00	0.00	139,739.68	51.37	132,260.32
10-4606 Franchise Fees-Gas	19,000.00	0.00	0.00	0.00	19,000.00
10-4607 Telephone	35,000.00	0.00	16,030.61	45.80	18,969.39
10-4608 Wireless Communication	0.00	0.00	265.68	0.00 (265.68)
TOTAL FRANCHISE REVENUE	398,000.00	0.00	232,012.71	58.29	165,987.29
<u>DONATIONS & IN LIEU</u>					
10-4702 Kinkaid School	34,000.00	0.00	0.00	0.00	34,000.00
10-4703 Metro Congested Mitigation	136,000.00	0.00	2.46	0.00	135,997.54
10-4704 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
10-4705 Ambulance	65,000.00	0.00	0.00	0.00	65,000.00
10-4706 Donation to Historical Preserv	0.00	0.00	0.00	0.00	0.00
10-4800 Miscellaneous Income	500.00	0.00	157,337.89	1,467.58 (156,837.89)
10-4850 Transfer In	0.00	0.00 (404,975.00)	0.00	404,975.00
10-4900 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
10-4907 Unearned Revenue	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	235,500.00	0.00 (247,634.65)	105.15-	483,134.65

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2019

10 -GENERAL FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	6,561,855.00	114,454.05	4,293,197.97	65.43	2,268,657.03

10 -GENERAL FUND

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE</u>					
=====					
<u>COMMUNITY</u>					
10-510-5001 Community Celebrations	10,000.00	0.00	5,000.00	50.00	5,000.00
TOTAL COMMUNITY	10,000.00	0.00	5,000.00	50.00	5,000.00
<u>POLICE</u>					
10-510-5010 MEMORIAL VILLAGE POLICE DEPT	1,815,242.00	148,826.70	1,041,775.17	57.39	773,466.83
10-510-5011 MVPD - AUTO REPLACEMENT	0.00	2,444.50	17,110.83	0.00	(17,110.83)
TOTAL POLICE	1,815,242.00	151,271.20	1,058,886.00	58.33	756,356.00
<u>MISCELLANEOUS</u>					
10-510-5020 Miscellaneous	0.00	0.00	25,136.25	0.00	(25,136.25)
TOTAL MISCELLANEOUS	0.00	0.00	25,136.25	0.00	(25,136.25)
<u>SANITATION COLLECTION</u>					
10-510-5030 SANITATION COLLECTION	570,000.00	0.00	238,747.25	41.89	331,252.75
10-510-5031 SANITATION FUEL CHARGE	0.00	0.00	4,774.95	0.00	(4,774.95)
TOTAL SANITATION COLLECTION	570,000.00	0.00	243,522.20	42.72	326,477.80
<u>LIBRARY</u>					
10-510-5040 Spring Branch Library	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL LIBRARY	1,500.00	0.00	0.00	0.00	1,500.00
<u>STREET LIGHTING</u>					
10-510-5050 Street Lighting	12,000.00	2,089.23	7,790.13	64.92	4,209.87
TOTAL STREET LIGHTING	12,000.00	2,089.23	7,790.13	64.92	4,209.87
<u>FIRE</u>					
10-510-5060 Villages Fire Department	2,035,143.00	169,595.22	1,104,489.92	54.27	930,653.08
10-510-5070 Contribution to Fire Dept	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	2,035,143.00	169,595.22	1,104,489.92	54.27	930,653.08
TOTAL PUBLIC SERVICE	4,443,885.00	322,955.65	2,444,824.50	55.02	1,999,060.50
<u>CONTRACT SERVICES</u>					
=====					
<u>CONTRACT SERVICES</u>					
10-520-5102 Accounting/Audit	32,000.00	0.00	19,670.91	61.47	12,329.09
10-520-5103 Engineering	150,000.00	15,380.00	81,561.87	54.37	68,438.13
10-520-5104 Legal	90,000.00	9,890.00	34,994.02	38.88	55,005.98
10-520-5105 Tax Appraisal-HCAD	60,000.00	0.00	31,440.00	52.40	28,560.00
10-520-5107 Animal Control	2,000.00	0.00	610.57	30.53	1,389.43
10-520-5108 IT Hardware/Software & Support	0.00	2,644.70	13,698.67	0.00	(13,698.67)
10-520-5110 Mosquito Control	22,000.00	0.00	5,370.00	24.41	16,630.00
TOTAL CONTRACT SERVICES	356,000.00	27,914.70	187,346.04	52.63	168,653.96

10 -GENERAL FUND

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL CONTRACT SERVICES	356,000.00	27,914.70	187,346.04	52.63	168,653.96
BUILDING					
=====					
<u>CONTRACT SERVICES</u>					
10-530-5108 Information Technology	3,857.00	0.00	0.00	0.00	3,857.00
TOTAL CONTRACT SERVICES	3,857.00	0.00	0.00	0.00	3,857.00
<u>BUILDING SERVICES</u>					
10-530-5152 Drainage Reviews	45,000.00	0.00	25,980.06	57.73	19,019.94
10-530-5153 Electrical Inspections	12,000.00	0.00	5,805.00	48.38	6,195.00
10-530-5154 Plat Reviews	500.00	0.00	0.00	0.00	500.00
10-530-5155 Plan Reviews	10,000.00	0.00	20,000.00	200.00 (10,000.00)
10-530-5156 Plumbing Inspections	18,000.00	0.00	7,245.00	40.25	10,755.00
10-530-5157 Structural Inspections	15,000.00	0.00	10,980.00	73.20	4,020.00
10-530-5158 Urban Forester	42,000.00	0.00	19,560.00	46.57	22,440.00
10-530-5160 Mechanical Inspections	7,000.00	0.00	2,340.00	33.43	4,660.00
TOTAL BUILDING SERVICES	149,500.00	0.00	91,910.06	61.48	57,589.94
<u>ADMIN EXPENSE</u>					
10-530-5204 Dues & Subscriptions	250.00	0.00	0.00	0.00	250.00
10-530-5206 Legal Notices	500.00	0.00	0.00	0.00	500.00
10-530-5207 Misc Supplies	1,800.00	3.92	625.33	34.74	1,174.67
10-530-5209 Office Equipment & Maintenance	1,643.00	0.00	0.00	0.00	1,643.00
TOTAL ADMIN EXPENSE	4,193.00	3.92	625.33	14.91	3,567.67
<u>OFFICE EXPENSE</u>					
10-530-5210 Postage	150.00	0.00	0.00	0.00	150.00
10-530-5211 Meeting Supplies	150.00	0.00	0.00	0.00	150.00
10-530-5213 Office Supplies	500.00	42.52	125.97	25.19	374.03
10-530-5214 Telecommunications	1,857.00	0.00	0.00	0.00	1,857.00
10-530-5215 Travel & Training	500.00	0.00	0.00	0.00	500.00
TOTAL OFFICE EXPENSE	3,157.00	42.52	125.97	3.99	3,031.03
<u>WAGES & BENEFITS</u>					
10-530-5301 Gross Wages	109,214.00	0.00	0.00	0.00	109,214.00
10-530-5311 Payroll Processing	643.00	0.00	0.00	0.00	643.00
10-530-5313 Fringe Benefits	18,450.00	0.00	0.00	0.00	18,450.00
TOTAL WAGES & BENEFITS	128,307.00	0.00	0.00	0.00	128,307.00
<u>INSURANCE</u>					
10-530-5353 Employee Insurance	17,177.00	510.53	7,049.98	41.04	10,127.02
TOTAL INSURANCE	17,177.00	510.53	7,049.98	41.04	10,127.02
TOTAL BUILDING	306,191.00	556.97	99,711.34	32.57	206,479.66

10 -GENERAL FUND

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL GOVERNMENT</u>					
=====					
<u>CONTRACT SERVICES</u>					
10-540-5108 Information Technology	12,000.00	0.00	0.00	0.00	12,000.00
TOTAL CONTRACT SERVICES	12,000.00	0.00	0.00	0.00	12,000.00
<u>ADMIN EXPENSE</u>					
10-540-5201 Administrative	0.00	0.00	0.00	0.00	0.00
10-540-5202 Auto Allowance/Mileage	13,583.00	600.00	3,600.00	26.50	9,983.00
10-540-5203 Bank Fees	1,800.00	178.46	729.84	40.55	1,070.16
10-540-5204 Dues & Subscriptions	3,500.00	0.00	259.00	7.40	3,241.00
10-540-5205 Elections	5,000.00	0.00	0.00	0.00	5,000.00
10-540-5206 Legal Notices	2,000.00	0.00	0.00	0.00	2,000.00
10-540-5207 Miscellaneous	0.00	125.00	345.00	0.00	345.00
10-540-5208 Citizen Communication	10,000.00	0.00	2,500.00	25.00	7,500.00
10-540-5209 Office Equipment & Maintenance	10,000.00	695.95	3,469.61	34.70	6,530.39
TOTAL ADMIN EXPENSE	45,883.00	1,599.41	10,903.45	23.76	34,979.55
<u>OFFICE EXPENSE</u>					
10-540-5210 Postage	1,600.00	520.99	1,096.44	68.53	503.56
10-540-5211 Meeting Supplies	4,000.00	623.78	3,946.12	98.65	53.88
10-540-5212 Rent/Leasehold/Furniture	125,000.00	9,704.42	59,418.35	47.53	65,581.65
10-540-5213 Office Supplies	8,500.00	462.63	5,005.42	58.89	3,494.58
10-540-5214 Telecommunications	6,000.00	1,887.15	7,990.77	133.18	1,990.77
10-540-5215 Travel & Training	1,000.00	65.00	65.00	6.50	935.00
10-540-5216 Statutory Legal Notices	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL OFFICE EXPENSE	149,100.00	13,263.97	77,522.10	51.99	71,577.90
<u>WAGES & BENEFITS</u>					
10-540-5301 Gross Wages	230,426.00	31,173.56	202,497.77	87.88	27,928.23
10-540-5302 Overtime/Severance	0.00	1,039.48	12,138.61	0.00	12,138.61
10-540-5303 Temporary/Part-time Personnel	5,000.00	2,497.71	25,432.02	508.64	20,432.02
10-540-5304 Salary Adjustment (Bonus)	0.00	0.00	0.00	0.00	0.00
10-540-5306 Payroll Tax Expense	0.00	2,463.93	16,389.22	0.00	16,389.22
10-540-5310 TMRS (retirement)	0.00	4,746.68	16,931.85	0.00	16,931.85
10-540-5311 Payroll Processing	857.00	175.98	1,285.30	149.98	428.30
10-540-5312 TWC-Unemployment	0.00	0.00	0.00	0.00	0.00
10-540-5313 Fringe Benefits	43,668.00	0.00	0.00	0.00	43,668.00
TOTAL WAGES & BENEFITS	279,951.00	42,097.34	274,674.77	98.12	5,276.23
<u>INSURANCE</u>					
10-540-5353 Employee Insurance	24,816.00	2,030.53	19,388.18	78.13	5,427.82
10-540-5354 General Liability	3,800.00	0.00	615.44	16.20	3,184.56
10-540-5355 Bonds for City Staff	500.00	0.00	0.00	0.00	500.00
10-540-5356 Workman's Compensation	0.00	0.00	2,083.00	0.00	2,083.00
10-540-5357 Drainage Study	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE	29,116.00	2,030.53	22,086.62	75.86	7,029.38
TOTAL GENERAL GOVERNMENT	516,050.00	58,991.25	385,186.94	74.64	130,863.06

10 -GENERAL FUND

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT</u>					
<u>CONTRACT SERVICES</u>					
10-550-5108 Information Technology	0.00	68.11	68.11	0.00	(68.11)
TOTAL CONTRACT SERVICES	0.00	68.11	68.11	0.00	(68.11)
<u>ADMIN EXPENSE</u>					
10-550-5204 Dues & Subscriptions	250.00	0.00	0.00	0.00	250.00
10-550-5207 Misc Supplies	2,000.00	0.00	695.00	34.75	1,305.00
10-550-5209 Office Equipment & Maintenance	3,286.00	0.00	0.00	0.00	3,286.00
TOTAL ADMIN EXPENSE	5,536.00	0.00	695.00	12.55	4,841.00
<u>OFFICE EXPENSE</u>					
10-550-5210 Postage	100.00	0.00	0.00	0.00	100.00
10-550-5211 Meeting Supplies	0.00	0.00	0.00	0.00	0.00
10-550-5213 Office Supplies	500.00	82.92	1,368.99	273.80	(868.99)
10-550-5214 Telecommunications	3,714.00	0.00	0.00	0.00	3,714.00
10-550-5215 Travel & Training	250.00	0.00	125.00	50.00	125.00
TOTAL OFFICE EXPENSE	4,564.00	82.92	1,493.99	32.73	3,070.01
<u>WAGES & BENEFITS</u>					
10-550-5301 Gross Wages	92,014.00	0.00	0.00	0.00	92,014.00
10-550-5311 Payroll Processing	857.00	0.00	0.00	0.00	857.00
10-550-5313 Fringe Benefits	11,640.00	0.00	0.00	0.00	11,640.00
TOTAL WAGES & BENEFITS	104,511.00	0.00	0.00	0.00	104,511.00
<u>INSURANCE</u>					
10-550-5353 Employee Insurance	22,903.00	1,003.42	11,230.34	49.03	11,672.66
TOTAL INSURANCE	22,903.00	1,003.42	11,230.34	49.03	11,672.66
<u>COURT OPERATIONS</u>					
10-550-5402 MC Facilities	0.00	0.00	0.00	0.00	0.00
10-550-5403 Credit Card Charges	5,000.00	507.50	2,421.07	48.42	2,578.93
10-550-5404 Judge/Prosecutor/Interpreter	22,000.00	2,225.00	10,250.00	46.59	11,750.00
10-550-5405 Jury Pay	0.00	0.00	0.00	0.00	0.00
10-550-5406 State Comptroller/OMNI/Linebar	10,000.00	0.00	24,174.12	241.74	(14,174.12)
10-550-5407 SETCIC	0.00	0.00	0.00	0.00	0.00
10-550-5408 Supplies/Miscellaneous	0.00	0.00	0.00	0.00	0.00
10-550-5409 Collection Agency	0.00	0.00	0.00	0.00	0.00
10-550-5410 OmniBase Services of Texas	200.00	0.00	353.34	176.67	(153.34)
TOTAL COURT OPERATIONS	37,200.00	2,732.50	37,198.53	100.00	1.47
TOTAL MUNICIPAL COURT	174,714.00	3,886.95	50,685.97	29.01	124,028.03

10 -GENERAL FUND

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PUBLIC WORKS MAINTENANCE</u>					
<u>CONTRACT SERVICES</u>					
10-560-5108 Information Technology	3,875.00	0.00	0.00	0.00	3,875.00
TOTAL CONTRACT SERVICES	3,875.00	0.00	0.00	0.00	3,875.00
<u>ADMIN EXPENSE</u>					
10-560-5207 Misc Supplies	700.00	228.78	582.45	83.21	117.55
10-560-5209 Office Equipment & Maintenance	1,643.00	0.00	0.00	0.00	1,643.00
TOTAL ADMIN EXPENSE	2,343.00	228.78	582.45	24.86	1,760.55
<u>OFFICE EXPENSE</u>					
10-560-5213 Office Supplies	100.00	0.00	0.00	0.00	100.00
10-560-5214 Telecommunications	1,857.00	0.00	0.00	0.00	1,857.00
10-560-5215 Travel & Training	250.00	0.00	0.00	0.00	250.00
TOTAL OFFICE EXPENSE	2,207.00	0.00	0.00	0.00	2,207.00
<u>WAGES & BENEFITS</u>					
10-560-5301 Gross Wages	75,019.00	0.00	0.00	0.00	75,019.00
10-560-5311 Payroll Processing	643.00	0.00	0.00	0.00	643.00
10-560-5313 Fringe Benefits	13,197.00	0.00	0.00	0.00	13,197.00
TOTAL WAGES & BENEFITS	88,859.00	0.00	0.00	0.00	88,859.00
<u>INSURANCE</u>					
10-560-5353 Employee Insurance	18,612.00	750.59	9,949.46	53.46	8,662.54
TOTAL INSURANCE	18,612.00	750.59	9,949.46	53.46	8,662.54
<u>PUBLIC WORKS OPERATIONS</u>					
10-560-5500 Public Works Maintenance	0.00	51.42	6,105.55	0.00 (6,105.55)
10-560-5501 TCEQ & Harris CO Permits	1,000.00	0.00	1,656.25	165.63 (656.25)
10-560-5504 Landscaping Maintenance	15,000.00	0.00	23,776.68	158.51 (8,776.68)
10-560-5505 Gator Fuel	2,000.00	0.00	215.30	10.77	1,784.70
10-560-5506 Right of Way Mowing	80,000.00	7,573.00	43,063.00	53.83	36,937.00
10-560-5507 Road & Sign Repair	50,000.00	260.75	37,831.36	75.66	12,168.64
10-560-5508 ROW Water/Planting	4,500.00	0.00	552.39	12.28	3,947.61
10-560-5509 Tree Care/Removal	10,000.00	0.00	0.00	0.00	10,000.00
10-560-5510 Road/Drainage Maintenance	75,000.00	0.00	0.00	0.00	75,000.00
10-560-5515 Landscape Improvements	75,000.00	14,247.82	16,635.03	22.18	58,364.97
10-560-5516 Gator Maintenance	1,000.00	0.00	21.62	2.16	978.38
TOTAL PUBLIC WORKS OPERATIONS	313,500.00	22,132.99	129,857.18	41.42	183,642.82
TOTAL PUBLIC WORKS MAINTENANCE	429,396.00	23,112.36	140,389.09	32.69	289,006.91

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

10 -GENERAL FUND

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GOF CAPITAL OUTLAYS</u>					
=====					
<u>OTHER EXPENSES</u>					
10-570-5601 Capital Improvements	0.00	0.00	0.00	0.00	0.00
10-570-5602 Drainage Ditch Maintenance	0.00	0.00	14,600.00	0.00 (14,600.00)
10-570-5606 Road/Drainage Projects	0.00	0.00	44,914.85	0.00 (44,914.85)
10-570-5607 2014 Paving Project	0.00	0.00	0.00	0.00	0.00
10-570-5608 MDE Drainage	0.00	0.00	0.00	0.00	0.00
10-570-5609 Windermere Drainage	406,689.00	0.00	0.00	0.00	406,689.00
10-570-5610 Fire Station Remodel	0.00	0.00	0.00	0.00	0.00
10-570-5616 S. Piney Pt/Blalock Rd	0.00	0.00	0.00	0.00	0.00
10-570-5640 Surrey Oaks	1,090,325.00 (10,400.00)	51,225.84	4.70	1,039,099.16
10-570-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
10-570-5665 Woods Edge Erosion Project	0.00	0.00	0.00	0.00	0.00
10-570-5700 2015 Maintenance Project	0.00	0.00	0.00	0.00	0.00
10-570-5705 Tynewood Ditch Washout Project	0.00	0.00	0.00	0.00	0.00
10-570-5800 Lanecrest Improvements Project	0.00	0.00	0.00	0.00	0.00
10-570-5805 Beinhorn Paving Project	0.00	0.00	31,288.75	0.00 (31,288.75)
TOTAL OTHER EXPENSES	1,497,014.00 (10,400.00)	142,029.44	9.49	1,354,984.56
<hr/>					
TOTAL GOF CAPITAL OUTLAYS	1,497,014.00 (10,400.00)	142,029.44	9.49	1,354,984.56
<hr/>					
TOTAL EXPENDITURES	7,723,250.00	427,017.88	3,450,173.32	44.67	4,273,076.68
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(1,161,395.00) (312,563.83)	843,024.65		(2,004,419.65)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

20 -DEBT SERVICE
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	1,502,950.00	9,574.66	1,027,365.09	68.36	475,584.91
INVESTMENT INCOME	<u>3,900.00</u>	<u>1,162.28</u>	<u>7,705.69</u>	<u>197.58</u>	<u>(3,805.69)</u>
TOTAL REVENUES	<u>1,506,850.00</u>	<u>10,736.94</u>	<u>1,035,070.78</u>	<u>68.69</u>	<u>471,779.22</u>
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	2,250.00	0.00	1,500.00	66.67	750.00
OTHER EXPENSES	1,502,950.00	0.00	1,403,475.00	93.38	99,475.00
TRANSFERS	0.00	0.00	(404,975.00)	0.00	404,975.00
TOTAL NON-DEPARTMENTAL	<u>1,505,200.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>66.44</u>	<u>505,200.00</u>
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,650.00	10,736.94	35,070.78	(33,420.78)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

20 -DEBT SERVICE

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
20-4101 Property Tax Revenue	1,502,950.00	9,574.66	1,027,365.09	68.36	475,584.91
TOTAL TAXES	<u>1,502,950.00</u>	<u>9,574.66</u>	<u>1,027,365.09</u>	<u>68.36</u>	<u>475,584.91</u>
<u>INVESTMENT INCOME</u>					
20-4400 Bank Interest	3,900.00	1,162.28	7,705.69	197.58 (3,805.69)
20-4410 Bond Premium	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INVESTMENT INCOME	<u>3,900.00</u>	<u>1,162.28</u>	<u>7,705.69</u>	<u>197.58 (</u>	<u>3,805.69)</u>
 TOTAL REVENUES	 <u>1,506,850.00</u>	 <u>10,736.94</u>	 <u>1,035,070.78</u>	 <u>68.69</u>	 <u>471,779.22</u>

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

20 -DEBT SERVICE

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
=====					
<u>ADMIN EXPENSE</u>					
20-500-5204 Paying Agent Fees	2,250.00	0.00	1,500.00	66.67	750.00
TOTAL ADMIN EXPENSE	2,250.00	0.00	1,500.00	66.67	750.00
<u>OTHER EXPENSES</u>					
20-500-5820 Interest Expense-Bonds	217,950.00	0.00	118,475.00	54.36	99,475.00
20-500-5821 Bond Principal Payments	1,285,000.00	0.00	1,285,000.00	100.00	0.00
20-500-5822 Amortization of Bonds	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	1,502,950.00	0.00	1,403,475.00	93.38	99,475.00
<u>TRANSFERS</u>					
20-500-5902 Transfers Out	0.00	0.00	(404,975.00)	0.00	404,975.00
TOTAL TRANSFERS	0.00	0.00	(404,975.00)	0.00	404,975.00
<hr/>					
TOTAL NON-DEPARTMENTAL	1,505,200.00	0.00	1,000,000.00	66.44	505,200.00
<hr/>					
TOTAL EXPENDITURES	1,505,200.00	0.00	1,000,000.00	66.44	505,200.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,650.00	10,736.94	35,070.78	(33,420.78)

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2019

30 -SPECIAL REVENUE FUND
FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	13,300.00	1,380.07	7,751.81	58.28	5,548.19
INVESTMENT INCOME	5.00	0.85	5.23	104.60 (0.23)
DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	13,305.00	1,380.92	7,757.04	58.30	5,547.96
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
MISCELLANEOUS	(10,000.00)	0.00	0.00	0.00 (10,000.00)
TOTAL NON-DEPARTMENTAL	(10,000.00)	0.00	0.00	0.00 (10,000.00)
<u>QUALIFIED EXPENSES</u>					
COURT	(7,823.00)	164.85	27,389.50	350.12-(35,212.50)
TOTAL QUALIFIED EXPENSES	(7,823.00)	164.85	27,389.50	350.12-(35,212.50)
<u>ADMINISTRATION</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	31,128.00	1,216.07 (19,632.46)		50,760.46

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

30 -SPECIAL REVENUE FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
30-4305 MC Security Revenue	4,000.00	417.78	2,284.64	57.12	1,715.36
30-4310 MC Technology Revenue	5,300.00	557.04	3,046.18	57.48	2,253.82
30-4315 Child Safety Revenues	4,000.00	405.25	2,420.99	60.52	1,579.01
TOTAL COURT	13,300.00	1,380.07	7,751.81	58.28	5,548.19
<u>INVESTMENT INCOME</u>					
30-4405 MC Security-Interest	0.00	0.00	0.00	0.00	0.00
30-4410 MC Technology-Interest	0.00	0.00	0.00	0.00	0.00
30-4415 Child Safety-Interest	5.00	0.85	5.23	104.60 (0.23)
30-4420 Donations-Interest	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	5.00	0.85	5.23	104.60 (0.23)
<u>DONATIONS & IN LIEU</u>					
30-4720 Donations	0.00	0.00	0.00	0.00	0.00
30-4800 Other Income	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	13,305.00	1,380.92	7,757.04	58.30	5,547.96

30 -SPECIAL REVENUE FUND

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
MISCELLANEOUS					
30-500-5029 Gen Govt Qualified Expenses	(10,000.00)	0.00	0.00	0.00	(10,000.00)
TOTAL MISCELLANEOUS	(10,000.00)	0.00	0.00	0.00	(10,000.00)
TOTAL NON-DEPARTMENTAL	(10,000.00)	0.00	0.00	0.00	(10,000.00)
QUALIFIED EXPENSES					
COURT					
30-510-5121 Child Safety	0.00	0.00	27,224.65	0.00	(27,224.65)
30-510-5122 MC Security	(123.00)	164.85	164.85	134.02-	(287.85)
30-510-5123 MC Technology	(7,700.00)	0.00	0.00	0.00	(7,700.00)
30-510-5129 Donation	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	(7,823.00)	164.85	27,389.50	350.12-	(35,212.50)
TOTAL QUALIFIED EXPENSES	(7,823.00)	164.85	27,389.50	350.12-	(35,212.50)
ADMINISTRATION					
ADMIN EXPENSE					
30-520-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES					
30-520-5702 Other Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
TRANSFERS					
30-520-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	(17,823.00)	164.85	27,389.50	153.68-	(45,212.50)
REVENUES OVER/(UNDER) EXPENDITURES	31,128.00	1,216.07	(19,632.46)		50,760.46

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

40 -CAPITAL PROJECTS FUND
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INVESTMENT INCOME	0.00	15.42	95.44	0.00 (95.44)
DONATIONS & IN LIEU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	0.00	15.42	95.44	0.00 (95.44)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	22,422.55	0.00 (22,422.55)
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	<u>0.00</u>	<u>0.00</u>	<u>22,422.55</u>	<u>0.00</u>	<u>(22,422.55)</u>
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	15.42	(22,327.11)		22,327.11

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

40 -CAPITAL PROJECTS FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INVESTMENT INCOME</u>					
40-4400 Interest Income	0.00	15.42	95.44	0.00 (95.44)
TOTAL INVESTMENT INCOME	0.00	15.42	95.44	0.00 (95.44)
<u>DONATIONS & IN LIEU</u>					
40-4800 Other Income	0.00	0.00	0.00	0.00	0.00
40-4910 Debt Proceeds	0.00	0.00	0.00	0.00	0.00
40-4911 Bond Premium	0.00	0.00	0.00	0.00	0.00
40-4912 Issuance Cost	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	15.42	95.44	0.00 (95.44)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2019

40 -CAPITAL PROJECTS FUND

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>ADMIN EXPENSE</u>					
40-500-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>					
40-500-5601 Capital Outlay	0.00	0.00	0.00	0.00	0.00
40-500-5616 S. Piney Pt/Blalock Rd	0.00	0.00	22,422.55	0.00 (22,422.55)
40-500-5617 Smithdale/Claymore	0.00	0.00	0.00	0.00	0.00
40-500-5640 Batch 1 Projects	0.00	0.00	0.00	0.00	0.00
40-500-5641 Batch 1 - Preliminary	0.00	0.00	0.00	0.00	0.00
40-500-5655 Blalock/S. Piney Point	0.00	0.00	0.00	0.00	0.00
40-500-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
40-500-5670 N. Piney Point Road Project	0.00	0.00	0.00	0.00	0.00
40-500-5675 Lanecrest Drainage Improvement	0.00	0.00	0.00	0.00	0.00
40-500-5702 Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0.00	0.00	22,422.55	0.00 (22,422.55)
<u>TRANSFERS</u>					
40-500-5901 Transfers In	0.00	0.00	0.00	0.00	0.00
40-500-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	0.00	0.00	22,422.55	0.00 (22,422.55)
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	22,422.55	0.00 (22,422.55)
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	15.42 (22,327.11)		22,327.11

Council Agenda Item Cover Memo

7/22/2019
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Engineer's Report

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the Surrey Oaks Project, the Beinhorn Project, the Wilding Lane Project, the 2019 Maintenance Project, other various maintenance projects, and future projects.

STAFF RECOMMENDATION: _____

ESTIMATED COST: NA **FUNDING SOURCE:** Bond, City, and Metro Funds

CURRENT BUDGETED ITEM: YES _ NO _ **EMERGENCY REQUEST:** YES _ NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



Engineer's Status Report
City of Piney Point Village
HDR Engineering, Inc.
City Council Meeting Date: July 22, 2019

1. Surrey Oaks Paving & Drainage Improvements

The final design plans have been submit to the MVWA to review. After the MVWA's comments have been incorporated into the plans, signatures from private utility companies will be obtained and the project will be ready for advertisement and bidding. Council approved HDR to advertise the project for bidding at the last Council meeting.

2. Beinhorn Drainage & Sidewalk Improvements Project

Council provided direction to HDR for the design of a storm sewer system along Grecian Way, eliminating the ditches. HDR is currently finalizing the design of the storm sewer along Grecian. The finalized plans will be coordinated with the MVWA, CN Koehl (urban forester), TDLR and private utility companies for comments on the plans. Pending these reviews, it is anticipated that final design and Opinion of Probable Construction Costs will be presented to Council at the August Council meeting and permission request from Council to advertise and bid the project.

3. Wilding Lane Drainage & Paving Improvements Project

HDR is finalizing and performing QC reviews of the 30% design and preliminary engineering report for the Wilding Lane drainage improvements project. The 30% design plans will be submit to the MVWA for discussion of the project's effects on the MVWA facilities and any potential improvements they would like to perform on Wilding Lane. It is still anticipated that the PER will be presented at the August Council meeting. HDR has obtained resident contact information from Karen and will be coordinating with Mr. Nash in efforts to complete the contact list. Currently it is planned that the 30% design will be presented to residents in September after HDR has addressed any comments from the City's review of the PER.

4. City of Houston – Windermere Project

The City of Houston (COH) reported that they have begun the condemnation process to resolve the issues with #17 Windermere. They reported that this process may take anywhere from 4-6 months. The COH plans on asking the Contractor to demobilize and remove their equipment from the site as well as reestablish an 8-foot tall wooden fence along the easement at #18 Windermere where the wooden fence was removed for construction. A gate will also be installed to restrict access to the easement until the Contractor can be remobilized and the project is restarted.

5. 2019 Maintenance Project (#2 White Pillars & various Concrete Point Repairs)



HDR has begun the design on the 2019 Maintenance Project which includes the storm sewer improvements at #2 White Pillars, Concrete point repairs on North Country Squire, Memorial Point, and Heritage Oaks. As discussed at the last Council meeting, the sidewalk on the east side of North Piney Point Road from Beinhorn Road to Holidan Way will be included in this project.

6. Illuminated Crosswalk Signage

HDR has previously discussed illuminated crosswalk signage at the intersection of Quail Hollow trail at Blalock Road and at the intersection of North Piney Point Road and Beinhorn Road. HDR has quotes for the installation of two crosswalk signs with LED rapid flashing beacon light systems including poles, foundation, signs, push buttons, solar panels, and lights. Quotes obtained have been included in a separate agenda item for consideration.

7. Memorial Drive – Asphalt Point Repairs – Greenbay to Lacewood

HDR has solicited quotes on multiple asphalt point repairs on Memorial Drive between Greenbay and Lacewood to replace portions that are cracking or rutting. Multiple contractors have responded that they are not interested in the project while several other Contractors have submit quotes that are very high. It is evident that Contractors are very busy at this time and do not wish to spend time on smaller projects. The following is a summary of the quotes received:

Summary of Quotes Memorial Asphalt Point Repairs City of Piney Point Village HDR Job No. 19-004	
Contractor	Total Quote
EC Paving	\$76,529.75
Pave Co.	\$84,463.50
Forde Construction	\$110,645.00
Texcon	\$179,537.00
AAA Asphalt	Declined
TLC Trucking	Declined
Hodges	No Response

The Opinion of Probable Construction Cost (OPCC) is approximately \$45,524.00. This OPCC was based on unit prices obtained from many of the same Contractors for asphalt point repairs on Memorial Drive in 2017. It is recommended that the City postpone the asphalt point repairs until later in the fall. Quotes can be re-solicited in the fall in attempt to catch Contractors when their workload is lighter.



8. Future Projects

At Council's request, HDR has identified multiple projects for the City to consider performing. HDR has also completed the Master Drainage Study Update and has held a workshop with the City to discuss the Study. The Study Update identifies solutions to drainage issues throughout the City. As a result of the workshop, the City requested engineering proposals for drainage improvements along Beinhorn Road and Wilding Lane. Homes on both streets have previously reported flooding and water frequently overwhelms the roadside ditches filling yards and overtopping the streets. Multiple cul-de-sac streets stemming off of the larger drainage projects the City has completed are good candidates for future drainage improvements projects as further outlined in the Master Drainage Study Update.

An additional drainage project is the replacement of the 96-inch CMP along S. Piney Point Road.

A list of potential streets for paving improvements includes the following:

- Memorial Drive from San Felipe to Greenbay (Asphalt)
 - Beginning to show signs of failure
 - Completed point repairs in 2015 and November 2017
 - Several other locations will need point repairs in future
 - Last repaved in 2005
 - Typical lifespan of asphalt road with that level of traffic is 12-15 years.
 - Opinion of Probable Construction Costs (OPCC) –
 - Asphalt Reclamation - \$746,740.00
 - Concrete Pavement - \$1,623,460.00
- Arrowwood Circle (Asphalt)
- S. Piney Point Road (Asphalt)
- Grecian Way (Asphalt)
- Lanecrest (Asphalt)
- Crack Sealing on Various Streets

9. Current Anticipated Piney Point Project Schedules:

The following is a summary of anticipated project schedules for projects in various phases throughout the City. Please be aware that the schedules are approximate and subject to the weather, utility company reviews, City and County reviews, and other unforeseen circumstances that may develop as each project progresses. HDR will submit an updated schedule with each engineer's report.

- **Surrey Oaks Paving & Drainage Improvements**
 - Anticipated Schedule –
 - Advertise for Bidding – late-July into August
 - Bid Opening – late-August
 - Award Contract – September Special Meeting (mid-September)



- Construction Notice to Proceed – late-September or early October
- Construction Completion Date – May 2020
- **Beinhorn Drainage & Sidewalk Improvements Project**
 - Anticipated Schedule –
 - Proposal Approved – 2/25/2019
 - Design Completion – 6/24/2019
 - Authorization for Bidding – August Council Meeting
 - Advertise for Bidding – September
 - Bid Opening – October
 - Award Contract – October Council Meeting
 - Construction Notice to Proceed – November
 - Construction Completion Date – May 2020
- **Wilding Lane Drainage & Paving Improvements Project**
 - Anticipated Schedule –
 - Proposal Approved – 4/22/2019
 - PER Completion – late August
 - PER Presentation to Council – 8/24/2019
 - Resident Meeting – Early September
 - Final Design Authorization – September Council Meeting
 - Final Design Completion – January 2020
 - Authorization for Bidding – February 2020
 - Advertise for Bidding – February 2020
 - Bid Opening – March 2020
 - Award Contract – April 2020
 - Construction Notice to Proceed – May 2020
 - Construction Completion Date – February 2021

Council Agenda Item Cover Memo

**7/22/2019
Date of Meeting**

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on quotes received for the installation of flashing crosswalk signage at the intersection of Quail Hollow trail and Blalock Road.

SUMMARY/BACKGROUND (WHY): The City has previously discussed illuminated crosswalk signage at the intersection of Quail Hollow trail and Blalock Road for the safety of pedestrians crossing Blalock. HDR has spoken with Bunker Hill Village about the crosswalk signage and it appears that Bunker Hill is interested in sharing the cost of the signs. The City asked HDR to solicit quotes for this work. The quotes for the new crosswalk signage include the installation of two signs with LED rapid flashing beacon light systems including poles, foundation, signs, push buttons, solar panels, and lights. Attached is a bid tabulation of the quotes received from each contractor.

STAFF RECOMMENDATION: _____

ESTIMATED COST: \$17,110.00 **FUNDING SOURCE:** City Funds

CURRENT BUDGETED ITEM: YES NO **EMERGENCY REQUEST:** YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes

Summary of Quotes
Flashing Crosswalk Signs
City of Piney Point Village
HDR Job No. 19-004

Contractor	Total Quote
Traffic Systems Construction, Inc.	\$17,110.00
Pfieffer & Son	\$22,250.00
Southwest Signal Supply	Declined
<input checked="" type="checkbox"/>	Represents the lowest Quote

Traffic Systems Construction, Inc.

P. O. Box 1346
Dickinson, Texas 77539-1346
skassir.estimate@gmail.com

Office (281) 337-1926
Fax 1 (281) 337-2968

*"A METRO Certified Small Business Enterprise"
"A Port of Houston Authority Small Business Enterprise"
"City Of Houston Small Business Enterprise"
"TXDOT Certified Small Business Enterprise"*

"Traffic Signals, Lights, Project Trailers, Duct Banks, Electrical Services, All Your Electrical Needs"

Fax Quote Cover Sheet

Bid Date: 12th-July-2019

To: HDR

Attn.: Estimating Department/Presley Lundquist

From: Steven Kass Jr, Estimator

Project: 19-004 City of Piney Point Village

County: Harris County

Message: Bid: \$17,110.00

Exceptions: Policeman, Landscaping, Trees, Sodding, Sidewalk or Road Work, TxDot ROW Permits, Stripping/Job Signage, Guard Rail, Irrigation, Lane Closures, Sales Tax, Surveying, Staking, Crash Cushion, Breaking Out Concrete, Site Access for Drill shaft, Concrete Testing, Railroad Insurance, Geological Reports, Dewatering, Wheelchair Ramps, Changeable Message Sign.

Number of Pages including cover sheet: 2

TRAFFIC SYSTEMS CONSTRUCTION, INC.

STEVEN KASS JR

PH. (281) 337-1926 FAX 1 (281) 337-2968

COUNTY:HARRIS

PROJECT NO.:19-004

LOCATION:BLALOCK @ QUAIL HOLLOW LANE

BID DATE:7/12/2019

BASE UNIT PRICES FOR:

\$17,110.00

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT BID	TOTAL
SIGNAL ITEMS					
1	FLASHING CROSSWALK SIGN SYSTEM	LS	1.00	\$17,110.00	\$17,110.00
GRAND TOTAL					\$17,110.00

PFEIFFER & SON, LTD.

Electrical & Telecommunication Contractors

July 15, 2019

HDR
4828 Loop Central drive, Ste. 800
Houston, TX 77081

RE: Blalock Road and Quail Hollow Lane (Flashing Crosswalk Signal)

ATTN: Presley Lundquist

We are pleased to offer for your consideration the following quote for the installation of a flashing crosswalk sign system at the intersection of Blalock Rd. and Quail Hollow Ln. We propose to provide all labor, material, and equipment needed to complete this work for the lump sum amount of **\$22,250.00**. Our scope includes the following:

- Flashing Crosswalk Sign System including: RTC Pedestrian Crossing System with solar power, flasher assembly with EdgeLight™ signs, and push button, or approved equal; two MUTCD W11-2 Pedestrian Crossing Signs with W16-7PL Arrow Signs with Hunter Green (3.2 mil.) with powder coated back; sign poles that are powder coated (3.2 mils) with Tiger Drylac series 38 super durable powder, semi-gloss finish or approved equal; and installation.

To avoid confusion, we offer the following clarifications:

1. Please allow for progressive billing.
2. Sales tax is not included in this quote.
3. Bond is not included; our rate is 2.5%.
4. Staking, Permitting, Engineering and Surveying by others.
5. Spoil Removal by others
6. Saw-cutting or patching of concrete is not included.
7. Special compaction or density testing of trenches is not included.
8. The furnishing or installation of any special grounding is not included.
9. Patching or replacement of any landscaping or vegetation is not included.
10. Painting or cutting/patching of existing finishes, except factory finishes are excluded.
11. The previous quote is based upon information provided by the customer. If the actual conditions or requirements deviate from the provided information this quote may have to be re-evaluated and re-priced.
12. Insurance coverage is at our standard levels.
13. It is assumed that all work, except shut-downs and swap-overs, will be done during regular business hours.

Please See Next Page For Quote Continued

PHONE: (281) 471-4222 * FAX: (281) 471-6856

P.O. BOX 1116 * 116 N. 16TH STREET

LA PORTE, TEXAS 77572

Regulated by the Texas Department of Licensing and Regulation
PO Box 12157; Austin, TX 78711; (800)803-9202; (512)463-6599

www.tdlr.texas.gov

Adopted Administrative Rules: 73.51(c) Electrical Contractors Responsibilities

PFEIFFER & SON, LTD.

Electrical & Telecommunication Contractors

--This Quote is only valid for 30 days.--

Please allow 2-3 business days after acceptance of this quote for the commencement of work

If accepted fax or mail. Accepted by: _____ Date: _____
Please print name: _____ P.O. #: _____

If you have any questions or need additional information, please feel free to contact me at (281)471-4222.

Sincerely,



Andy Yoder
Estimator
Pfeiffer & Son, Ltd.

PHONE: (281) 471-4222 * FAX: (281) 471-6856

P.O. BOX 1116 * 116 N. 16TH STREET

LA PORTE, TEXAS 77572

Regulated by the Texas Department of Licensing and Regulation
PO Box 12157, Austin, TX 78711; (800)803-9202; (512)463-6599

www.tdlr.texas.gov.

Adopted Administrative Rules: 73.51(c) Electrical Contractors Responsibilities

From: Roxanne Nash <rnash@swsignal.net>
Sent: Thursday, July 11, 2019 9:37 AM
To: Lundquist, Presley
Cc: Moore, Joseph; Croley, Aaron
Subject: Re: Request for Quote - Flashing Crosswalk Signal Piney Point Village

Hi Presley,

Sorry, we will not be submitting a quote for this. Our workload is to great at the time and we could not schedule the work in a timely manner.

Please keep us in mind for future projects. Thank you,

Roxanne Nash
Vice President
Southwest Signal Supply, Inc.
rnash@swsignal.net
713-946-7162
Check out our website at SWSignal.net

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and / or legally privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you have received this message in error, please advise the sender by return e-mail and delete this message and any attachments.

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, JUNE 24, 2019**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JUNE 24, 2019 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Mayor Pro Tem Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

ABSENT: Mayor Mark Kobelan

CITY STAFF: Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Pro Tem Bender called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL – *At this time, any person with city related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

1. Discuss and take possible action on the MVPD monthly report

Chief Schultz provided the monthly report for May. He reported on burglaries, budget, calls for service, house watches, traffic stops and technology.

Chief Schultz gave a presentation on the FY2020 Budget. Commissioner Huguenard explained the 2020 Budget Proposal. There was discussion. Council Member Kollenberg made a motion to table the following Items A, B, & C:

A. Consideration and possible action regarding a request from the Police Commission to utilize \$245,387.00 (\$81,796.00 per City) in surplus from the Audited Fiscal Year 2018 Budget to be placed in the Special Asset Capital Fund for the 2019 Budget to be restricted to the payment of the costs, over a five-year period, of Modernization and Standardization of In-Car Video Systems and Body-Worn Camera Systems for all personnel.

B. Consideration and possible action regarding a request from the Commission for a 2019 Budget Adjustment from the Health Insurance Account to the Equipment Maintenance Contracts Account in the amount of \$44,000.00 for the purpose of funding an expanded Test for Automated License Plate Reader (ALPR) Technology.

C. Consideration and possible action regarding the Proposed 2020 Memorial Villages Police Department Budget in the amount of \$5,804,062.00 with Piney Point Village's 2020 Assessment being \$1,934,687.00.

Council Member Dodds seconded the motion and it passed 4-1. Council Member Herminghaus abstained.

2. Discuss and take possible action on the VFD monthly report

Deputy Chief Miller presented the monthly report for May. He reported on:

- Staffing, promotions, and retirements; updates on injured employees,
- All trucks are in operation; there is a proposal to replace an engine in 2020,
- The Fire Department will have an approved budget before June 30th;
- Fire Station renovation
- Fire and EMS type incidents, and
- Response times

Fire Commissioner Zeb Nash reported to Council that the Fire Department continues to have excellent operations in cooperation with the Police Department and they continue to monitor response times. The items that will be discussed at the next Commission Meeting:

- The audit report
- Finalize the budget
- Surplus,
- Interlocal Agreement with Bunker Hill; and associated legal fees

Commissioner Nash reported that some expenses that may not wait to be replaced include dispatch software, copier; and the fire truck replacement may not exceed \$650,000.

3. Discuss and take possible action on Grecian Way drainage project

HDR discussed with Council options for drainage improvement on Grecian Way and requested direction from Council. A resident of Grecian Way was present and explained their concern with drainage issues on Grecian Way. Council Member Dodds moved to approve the entire street on the Grecian Way drainage project. Council Member Thompson seconded the motion and it passed 4-1, with Council Member Kollenberg voting against.

4. Discussion and take possible action on Spring Branch Property Tax Collection Contract

Council Member Kollenberg made a motion to approve the Spring Branch Property Tax Collection Contract. Council Member Thompson seconded the motion and it passed unanimously.

5. Discuss and take possible action on Resolution 19.06.24 suspending the effective date of CenterPoint Energy's proposed rate change

Council Member Kollenberg made a motion to approve Resolution 19.06.24 suspending the effective date of CenterPoint Energy's proposed rate change. Council Member Thompson seconded the motion and it passed unanimously.

6. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:

- **May 2019 Financials**

The City Administrator reported that the City is currently in the process of building the 2020 Budget. There were no questions or comments.

7. Discuss and take possible action on the City Engineer's monthly report

The Engineer's Report for this month included updates to:

- Surrey Oaks Paving and Drainage Improvements – a meeting was held to review the final design plans with residents. The meeting went well. There are two homes in the cul-de-sac where right-of-entries will need to be obtained.
- Beinhorn Drainage and Sidewalk Improvements project – HDR is continuing the design phase for the Beinhorn Project which also includes improvements on Grecian Way. An additional sidewalk will be constructed on the west side of North Piney Point Road from Beinhorn Road to Holidan Way. The sidewalk width is limited to 6 feet wide due to the right-of-way constraints and the need to maintain drainage in the right-of-way.
- Wilding Lane Drainage and Paving Improvements project – This project is moving along well. The trees will be a significant factor effecting the project's design.
- City of Houston – Windermere Project – City of Houston still has not worked out any issues and concerns with the resident of #17 Windermere. The home of #18 Windermere was burglarized on May 30th. The forced entry was on the backside of the property. The resident believes the location of the storage of material and equipment assisted the burglar's access over the fence. The City Attorney and City Engineer will call their contacts and convey concern over the delay.
- 2019 Maintenance Project - #2 White Pillars and various concrete point repairs were "lumped" together to reduce engineering fees. The proposal for engineering services for both the #2 White Pillars and Concrete Point Repairs is included in a separate agenda item.
- Illuminated Crosswalk Signage: HDR previously discussed illuminated crosswalk signage at the intersection of Quail Hollow Trail at Blalock Road and at the intersection of North Piney Point Road and Beinhorn Road. HDR spoke with Bunker Hill Village and Hedwig Village about the signs and it appears both Villages are interested in cost sharing the signs with the City. HDR is soliciting quotes and will present at the July Council meeting.
- Memorial Drive – Asphalt Point Repairs – HDR solicited for quotes. It is anticipated that the quotes received will be presented at the July Council meeting for discussion.
- Future Projects

96 inch pipe – There was discussion that Harris County Flood is willing to discuss the possibility of doing 50/50 projects. Council discussed approaching Harris County with the possibility of doing this project on a 50/50 basis.

- 8. Discuss and take possible action on quotes received for the removal and replacement of driveway culverts and regrading of ditches on Jamestown.**
HDR reported the City received complaints of standing water in the ditches on the west half of Jamestown. Due to the shallow storm sewer system, drainage improvements could not be done. With the completion of the North Piney Point Road project, which lowered the outfall culvert at Jamestown, drainage improvements can now be done. Item was tabled.
- 9. Discuss and take possible action on a request to publicly advertise and bid the Surrey Oaks Paving and Drainage Improvements Project.**
HDR has completed the design of the Surrey Oaks Paving & Drainage Improvements Project. Council Member Thompson made a motion to approve HDR's request to advertise bidding for the Surrey Oaks Project. Council Member Dodds seconded the motion and it passed unanimously.
- 10. Authorize HDR to perform bid phase services for Surrey Oaks**
Council Member Dodds made a motion to authorize HDR to perform the bid phase services for Surrey Oaks. Council Member Herminghaus seconded the motion and it passed unanimously.
- 11. Discuss and take possible action on a Proposal for Professional Engineering Services for the 2019 Maintenance Project which includes drainage improvements at #2 White Pillars, drainage and concrete point repairs on Memorial Point, North Country Squire, and Heritage Oaks.**
Council Member Thompson made a motion to accept the Proposal for Professional Engineering Services for the 2019 Maintenance Project which includes drainage improvements at #2 White Pillars, drainage and concrete point repairs on Memorial Point, North Country Squire, and Heritage Oaks. Council Member Herminghaus seconded the motion and it passed unanimously.
- 12. Discuss and take possible action on amendment to Beinhorn Engineering Services for additional sidewalk on west side of North Piney Point Road from Beinhorn to Holidan**
This Item was tabled.
- 13. Discuss and take possible action on the minutes of the May 20, 2019 Council meeting**
Council Member Dodds made a motion a approve the minutes of the May 20, 2019 Council meeting. Council Member Thompson seconded the motion and it passed unanimously.
- 14. Discuss and take possible action on any future agenda items, meeting dates, etc.**
Future agenda items:

 - Beinhorn sidewalk

- Grecian Way
- Jamestown
- MVPD

- 15. EXECUTIVE SESSION:** The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee, specifically regarding Public Works

There were no Executive Session Items.

- 16. Action outside of Executive Session, if any**

- 20. Adjourn**

Council Member Dodds made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 9:08 p.m.

PASSED AND APPROVED this 22th day of July, 2019

Mark Kobelan
Mayor

Karen Farris
City Secretary