

**CITY OF PINEY POINT VILLAGE
CITY COUNCIL**

Aliza Dutt, Mayor
Michael Herminghaus, Council Position 1
Dale Dodds, Council Position 2
Joel Bender, Council Position 3, Mayor Pro Tem
Margaret Rohde, Council Position 4
Jonathan C. Curth, Council Position 5



**PROVISIONAL COUNCIL CHAMBERS
325 PINEY POINT VILLAGE
HOUSTON, TEXAS 77024**

Robert Pennington, City Administrator
David Olson, City Attorney

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**THE CITY OF PINEY POINT VILLAGE
SPECIAL COUNCIL MEETING
MONDAY, JULY 29, 2024
6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A SPECIAL COUNCIL MEETING ON MONDAY, JULY 29, 2024, AT 6:00 P.M. LOCATED AT 325 PINEY POINT ROAD, PINEY POINT VILLAGE, TX 77024, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

- I. DECLARATION OF QUORUM AND CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. CITIZENS WISHING TO ADDRESS COUNCIL** - *Any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not explicitly identified on the agenda, a member of the Council or a Staff Member may only respond by stating specific factual information or reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*
- IV. BUDGET WORKSHOP**
 1. FY25 Budget Workshop #1.
- V. NEW BUSINESS**
 2. Consideration and possible action on approval of the Council Meeting Minutes held on June 24, 2024.
 3. Consideration and possible action on the Memorial Villages Police Department.
 - a) Update on activities.
 - b) E-Bicycles (ORD 2024.07).
 4. Consideration and possible action on the Village Fire Department.
 - a. Update on activities.
 - b. VFD Financials.
 - c. VFD Agendas & Minutes.

5. Consideration and possible action on a scheduled update from SBISD regarding the Specific Use Permit Request for extended hours at Memorial Drive Elementary School, as required by Ordinance 05.2024-D.
6. Consideration and possible action regarding the Mayor's Monthly Report.
 - a. Hurricane Beryl.
 - b. Generator Permit Process.
 - c. Tree Trimming and Outreach Program
7. Consideration and possible action regarding the City Administrator's Monthly Report, including but not limited to:
 - a) Financial Related Items
 - i. Financial Report – May 2024.
 - ii. Property Tax Report.
 - iii. Quarterly Investment Report.
 - iv. Disbursements (greater than \$10,000).
 - v. GFL CPI Change.
8. Consideration and possible action on waiving specific permit fees related to storm damage occurring on May 16, 2024, and July 8, 2024.
9. Consideration and possible action on the date, time, and location for the budget hearing on the fiscal year 2025 budget.
10. Consideration and possible action as a record vote of the Council on the date, time, and location for the tax hearing on the 2024 tax rate.
11. Discuss an ordinance proposal updating construction fence screening under Chapter 10, Buildings and Building Regulations.
12. Consideration and possible action on a resolution (RES 2024.07-B) to define decorum guidelines for election-related activities within Piney Point Village.
13. Consideration and possible action on a Certificate of Acceptance 96-inch CMP Replacement Project by AR Turnkey Construction Company, Inc.
14. Consideration and possible action on quotes received for North Country Squire concrete point repairs.
15. Consideration and possible action on quotes received for signage and bollard installations at five T-Intersections in the City.
16. Consideration and possible action on the Engineer's Report.
17. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.
 - a) Beautification Meeting – Monday, August 12, 2024.

- b) Engineering Meeting - Wednesday, August 14, 2024.
- c) Regular Council Meeting – Monday, August 26, 2024.
- d) City Holiday – Monday, September 2, 2024.

VI. EXECUTIVE SESSION

- 18. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in:
 - b) **Section 551.071**- Consultation with City Attorney.
 - c) Reconvene into an open session.
- 19. Consideration and possible action on items discussed in the Executive Session.

VII. ADJOURNMENT

CERTIFICATION

I certify that a copy of the July 29, 2024, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the public on July 26, 2024, in compliance with Chapter 551 of the Texas Government Code.



Robert Pennington
City Administrator / City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible, and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. Please contact Robert Pennington at 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.



PROPOSED BUDGET

BUDGET WORKSHOP #1

July 29, 2024

CURRENT FINANCIAL OUTLOOK

The economic outlook for the Houston, Texas region in 2024 appears generally positive, with moderate growth expected:

- Job growth is projected to continue, with forecasts ranging close to Houston's long-term average of new jobs per year.
- According to the UH Institute for Regional Forecasting (5/21/24), Strong oil prices, are projected to remain above \$70 per barrel through 2024, providing a boost to local employment (*WTI Crude at \$83/Barrel for 7/2024*).
- Continued population growth, 50,000 expected to move to Houston, driving demand for housing. The region is projected with an annual increase of 1.5% over the next five years, higher than many other major U.S. cities.
- The likelihood of a recession in Houston in 2025 appears to be low.

Caution Regarding the Outlook:

- The City of Houston is dealing with significant financial challenges, due to budget imbalances that could affect regional population growth as major infrastructure investments are likely to be delayed, impacting quality of life appeal.
- The job market, once strong, is now slowing down. Unemployment has risen to 4.1%. Workers are “quitting” at a slower pace, and college grads are finding it harder to land jobs. The number of open positions for every unemployed person has returned to pre-pandemic levels.

<https://www.bauer.uh.edu/centers/irf/houston-updates.php>

<https://www.houston.org/houston-data/economy-glance-april-2024>

https://www.wsj.com/economy/jobs/the-hottest-job-market-in-a-generation-is-over-92f61452?mod=economy_lead_pos1

FINANCIAL OUTLOOK

Unemployment Rate Index



National

Unemployment Rate:

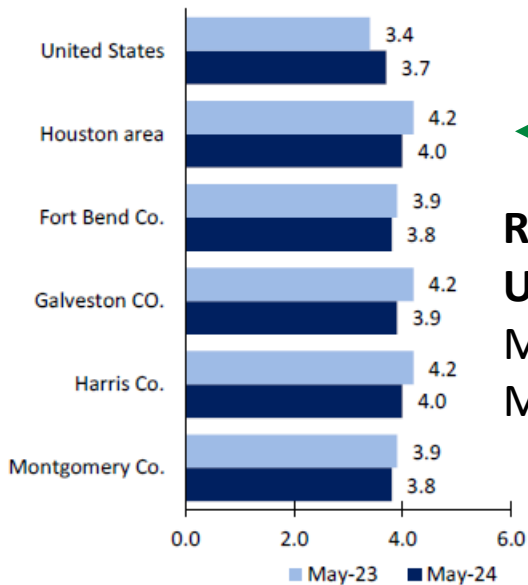
June 2023 = **3.6%**

June 2024 = **4.1%** = **(+0.5%)**



U.S. Bureau of Labor Statistics, Unemployment Rate [UNRATE], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/UNRATE>, July 22, 2024

Unemployment rates



Regional – Houston Area

Unemployment Rate:

May 2023 = **4.2%**

May 2024 = **4.0%** = **(-0.2%)**



Source: U.S. BLS, Local Area Unemployment Statistics.

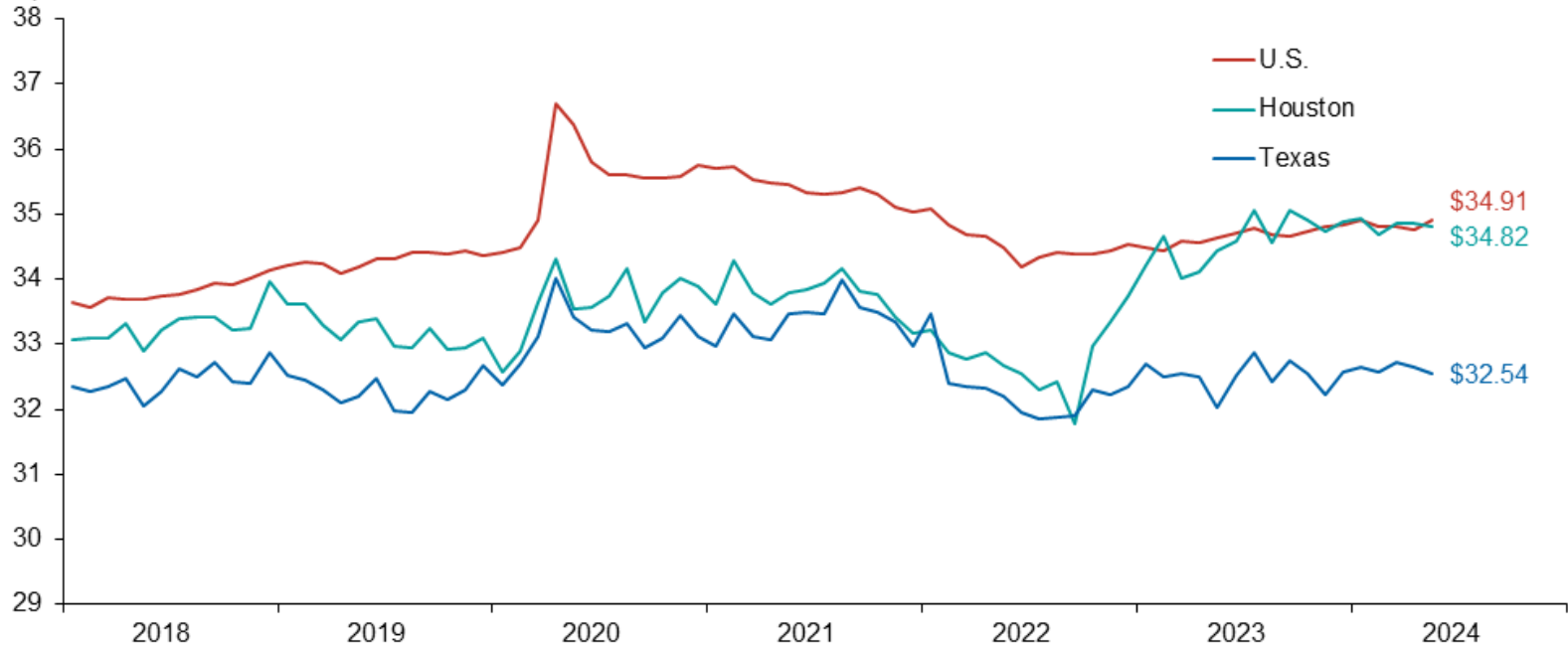
The Houston unemployment rate has been relatively stable for the last two years, according to the Dallas Fed. Workforce Solutions also shows that the unemployment rate for the Houston area remained steady at 4.0%

FINANCIAL OUTLOOK

Houstonians' hourly earnings are in line with the national average of \$34.91. Earnings in both Houston and the Nation's trend to be higher than the state overall. Texas hourly earnings in May 2024 were \$32.54.

Chart 4
Average hourly earnings

April 2024 dollars



NOTE: Average hourly earnings data are monthly through May 2024 in seasonally adjusted dollars per hour for privately employed workers, deflated by the U.S., Texas and Houston consumer price indexes.

SOURCE: Bureau of Labor Statistics; Texas Workforce Commission; seasonal and other adjustments by Dallas Fed.

GF – INCOME STATEMENT

| | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| <u>REVENUES:</u> | | | | |
| Total Revenues: | \$10,308,959 | \$9,240,418 | \$9,173,743 | \$9,281,870 |
| <u>EXPENDITURES:</u> | | | | |
| Operating Expenditures: | 7,005,763 | 7,680,482 | 7,644,029 | 7,963,478 |
| Non-Operating Expenditures: | 2,338,904 | 2,462,900 | 1,529,714 | 1,318,392 |
| Total Expenditures: | \$9,344,667 | \$10,143,382 | \$9,173,743 | \$9,281,870 |
| Revenues Over Expenditures | 964,292 | (902,964) | 0 | 0 |
| Fund Balance - Beginning | | 5,595,413 | 5,595,413 | 5,595,413 |
| Fund Balance - Ending | \$5,595,413 | \$4,692,449 | \$5,595,413 | \$5,595,413 |
| Reserve Requirement (25%) | | 1,920,121 | 1,920,121 | 1,990,869 |
| Excess/(Deficit) | | 2,772,329 | 3,675,293 | 3,604,544 |

GF - REVENUE

| | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|---|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| REVENUES: | | | | |
| Property Taxes | 6,544,370 | 6,930,156 | 6,870,898 | 7,077,025 |
| Sales Taxes | 510,017 | 485,725 | 460,725 | 460,725 |
| Permits & Inspections | 1,054,409 | 622,150 | 520,300 | 520,300 |
| Court Revenue | 135,966 | 135,000 | 129,000 | 129,000 |
| Investment Income | 398,488 | 374,000 | 450,000 | 400,000 |
| Agencies & Alarms | 26,100 | 25,000 | 23,500 | 23,500 |
| Franchise Taxes | 417,322 | 387,887 | 409,872 | 409,872 |
| Contribution & Use Fee | 173,000 | 95,000 | 107,500 | 107,500 |
| Other Governmental Donations & Other | 136,000 0 | 136,500 1,000 | 136,000 9,000 | 136,000 9,000 |
| Operating Revenues: | 9,395,671 | 9,192,418 | 9,116,795 | 9,272,922 |
| Other Sources | 24,000 | 0 | 0 | 0 |
| Ambulance | 37,714 | 48,000 | 48,000 | 0 |
| CIP Cost Share | 4,155 | 0 | 8,948 | 8,948 |
| Non-Operating Transfers | 847,419 | 0 | 0 | 0 |
| Non-Operating Revenues: | 913,288 | 48,000 | 56,948 | 8,948 |
| Total Revenues: | \$10,308,959 | \$9,240,418 | \$9,173,743 | \$9,281,870 |

GF - REVENUE

- **Property Tax**: FY25 Proposed includes a 3.0% increase over the FY24 Projected, which is \$206K, totaling nearly \$7.1M. Actual certified values will require adjustments before final approval.
- **Sales Tax**: The FY24 projected revenue is \$460,725, which is 5.1% less than the original budget. The proposed budget aims to maintain this revenue at \$460,725.
- **Permits**: FY24 is projected at \$520,300, which is \$101,850 less than planned due to the timing of SUP-related construction. FY23 actual was over \$1M, \$517K more than the budget due to additional permit fees received late in FY23 instead of early FY24. The proposed FY25 anticipates revenue of \$520,000.
- **Court Revenue**: Current trends show a 4.4% reduction in expectation for FY24. The FY25 is adjusted to total \$129,000. This may be adjusted upward before adoption depending on additional month-end data support.
- **Investment Income**: The interest rate is at historical highs but is expected to moderately decrease, resulting in a \$50,000 reduction in interest revenue income for FY25.
- **Kinkaid**: an annual compensation for service was increased to \$107,500.
- **Ambulance**: Reimbursement is to be routed directly to VFD rolling stock and fire apparatus. A reduction of \$48K for FY25.

GF - EXPENDITURES

| | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|--------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| EXPENDITURES: | | | | |
| Police Services | 2,299,184 | 2,622,267 | 2,622,268 | 2,681,789 |
| Fire Services | 1,969,287 | 2,081,832 | 2,081,832 | 2,115,943 |
| Sanitation Services | 559,622 | 595,563 | 595,563 | 621,596 |
| Other Public Services | 31,314 | 21,900 | 21,900 | 21,900 |
| Contract Services | 466,966 | 475,500 | 475,500 | 476,500 |
| Development Services | 364,722 | 302,200 | 302,200 | 302,200 |
| Administrative Services | 1,022,722 | 1,228,060 | 1,245,106 | 1,319,609 |
| Municipal Court | 28,878 | 35,510 | 35,510 | 35,510 |
| Public Works & Maintenance | 263,068 | 317,650 | 264,150 | 388,430 |
| Operating Expenditures: | 7,005,763 | 7,680,482 | 7,644,029 | 7,963,478 |
| Capital Programs | 2,338,904 | 2,462,900 | 1,529,714 | 1,318,392 |
| Total Expenditures: | \$9,344,667 | \$10,143,382 | \$9,173,743 | \$9,281,870 |

GF - BUDGET HIGHLIGHTS

- **Police Services: MVPD Budget** = MVPD has a Proposed Budget of \$2,681,789 for 2025. This is a \$59,521 or 2.3% increase from the projected budget of \$2,622,268.
 - Operations at \$2,625,123,
 - Auto Replacement at \$48,000,
 - Capital at \$8,667.
- **Fire Services: VFD Budget** = The VFD 2025 Proposed at \$2,115,943 is \$34,111 (1.6%) greater than the 2024 Projected at \$2,081,832.
 - The VFD will retain ambulance proceeds to fund capital directly.
- **Capital Programs and Supplemental Items:** The proposed budget allocates \$1,318,392 toward capital and supplemental programming.
 - Capital programming will be determined by priority of need.
 - Non-recurring Supplementals include the addition of a work vehicle (\$50K), Small Tools & Equipment (\$20K), IT Server (\$20K),
 - Recurring Supplementals include Salary/Benefit/Insurance adjustments at \$45,361.

GF - EXPENDITURES

Change in Allocation – FY24 Budgeted to FY25 Proposed

| | | |
|----------------------------|------------------|-------------|
| Police Services | 59,522 | 2.3% |
| Fire Services | 34,111 | 1.6% |
| Sanitation Services | 26,033 | 4.4% |
| Other Public Services | 0 | 0.0% |
| Contract Services | 1,000 | 0.2% |
| Development Services | 0 | 0.0% |
| Administrative Services | 91,549 | 7.5% |
| Municipal Court | 0 | 0.0% |
| Public Works & Maintenance | 70,780 | 22.3% |
| | <hr/> | |
| | \$282,996 | 3.7% |

- **Sanitation Services**: The rise is directly correlated with the increase in the Consumer Price Index (CPI) as per the contract.
- **Admin Services**: Supports a 4% increase in salary/wages and anticipates a 15% re-rate for Health/Dental/Vision Insurance. Also, plans to replace the IT server.
- **Public Works**: Increase in contracted landscaping services. Requesting a second Truck/Equipment.

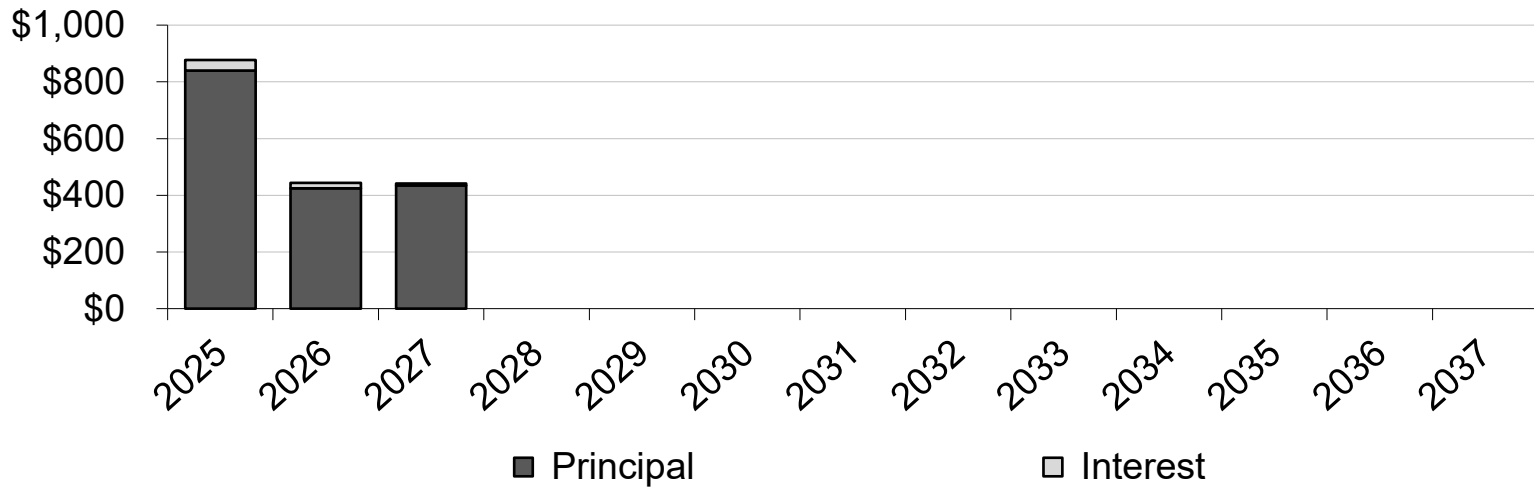
GF - RESERVES

| | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|----------------------------------|------------------------------|----------------------------------|-------------------------------|
| Revenues Over Expenditures | (902,964) | 0 | 0 |
| Fund Balance - Beginning | 5,595,413 | 5,595,413 | 5,595,413 |
| Fund Balance - Ending | \$4,692,449 | \$5,595,413 | \$5,595,413 |
| <i>Reserve Requirement (25%)</i> | <i>1,920,121</i> | <i>1,920,121</i> | <i>1,990,869</i> |
| Excess/(Deficit) | 2,772,329 | 3,675,293 | 3,604,544 |

- The FY24 Budget is expected to balance mainly due to the indefinite delay of the Windermere Outfall project. Additional savings will likely lead to a favorable surplus in the FY24 year-end outlook, which will be reviewed before the final FY25 adoption.
- The FY24 budget included the use of retained cash. However, the projected ending fund balance for FY24 will keep the retained cash unchanged at a projected \$5.6 million. The proposed FY25 budget is submitted as balanced with the ending balance unchanged. The Council will likely include retained cash for capital use in the eventual FY25 Adopted.
- As good financial practice, the city should maintain a 90-day reserve of nearly \$2.0M.
- The filed 2025 Proposed Budget holds \$3.6M over the 90-day reserve.

DEBT OBLIGATIONS

| Fiscal Year | Principal | Interest | Total |
|--------------|------------------|---------------|------------------|
| FY2025 | 840,000 | 37,325 | 877,325 |
| FY2026 | 425,000 | 19,425 | 444,425 |
| FY2027 | 435,000 | 6,525 | 441,525 |
| Total | 1,700,000 | 63,275 | 1,763,275 |



| <u>Series Name</u> | <u>Principal Amount</u> |
|--------------------------------|-------------------------|
| Series 2015 General Obligation | 430,000 |
| Series 2017 General Obligation | 1,270,000 |
| Total | 1,700,000 |

Proposed Budget
+
Changes to Filed Document

QUESTIONS?

BUDGET WORKSHOP #1

July 29, 2024

GENERAL FUND

The General Fund, also known as Fund 10, is the main source of financing for all essential governmental services in Piney Point Village. The primary revenue streams include property tax, sales tax, franchise fees, permits, use fees, and court fines. The expenditures cover various divisions, including public services, contract services, development services, administrative services, municipal court, public works, and capital programs. Public safety services for Piney Point Village residents are provided by the Village Fire Department and Memorial Village Police Department, which are the major funded items in the operational budget.

FISCAL YEAR 2025 PROPOSED BUDGET

| | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|-----------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| Total Revenues | 10,308,959 | 9,240,418 | 9,173,743 | 9,281,870 |
| Total Expenditures | 9,344,667 | 10,143,382 | 9,173,743 | 9,281,870 |
| <i>Over/(Under) Expenditures:</i> | <i>964,292</i> | <i>(902,964)</i> | <i>0</i> | <i>0</i> |
| <i>Fund Balance - Ending:</i> | <i>5,595,413</i> | <i>4,692,449</i> | <i>5,595,413</i> | <i>5,595,413</i> |

The projected revenues for 2024 are \$9,173,743, which is \$66,675, or 0.7% less than the budget. This is primarily due to a shift in sales tax trends and a conservative estimate of permit activity. The 2025 proposed revenues total \$9,281,870 and account for increases in property value. Revenues remain relatively flat due to reduced Special Use Permit construction activity.

- **Property Tax:** Maintenance and operating property tax amount to an expected collection levy of \$6,870,898, 0.9% lower than the original budget projection. The 2025 Proposed budget incorporates the 2024 Projected value as its base and a conservative 3.0% increase of \$206,127, making the total \$7,077,025. However, actual certified values, truth-in-taxation, and adjustments to tax rate calculations for debt service will need to be made before the final budget approval. These changes will be monitored throughout the budget process.
- **Sales Tax:** Texas imposes 6.25% state sales and use tax on all retail sales, leases, and rentals of most goods, as well as taxable services. As a local taxing jurisdiction, Piney Point imposes an additional 1%, and METRO also imposes 1%, for a maximum combined rate of 8.25%. The Texas Comptroller reported Piney Point sales tax collections as \$220,718 for May 2024. The projected decline is 5.1% in collections compared to the budgeted \$460,725 for 2024. The proposed amount remains unchanged at \$460,725.
- **Permits and Inspections:** Municipal planning permits are essential for regulating land use to achieve the desired community planning outcome. Piney Point Village recently approved three special use zoning permits to SBISD, Saint Frances, and The Kinkaid School that allow these properties to be used in a council-approved manner that varies from the typical process of accepted use in the residential zone (R1). Plat reviews regulate adjustments of subdivision plat records. The city continues to see high-end residential redevelopment on existing lots. Through May, \$190,021 in Permits & Inspection Fees (10-4207) were collected, only half of the May 2023 report of \$384,673. The remaining months of 2023 recorded an additional \$582,895. The city administration expected the bubble of SUP permit activity; the only unknown was the timing of the permit approval and revenue posting for these colossal projects. For the 2024 Projected, \$460,000 was calculated for the fiscal year-end. The 2024 Proposed is \$90,000 less than the original budget. Staff will continue monitoring 2024 projections as the planned phase of Kinkaid's Upper School is underway. Plat Reviews (10-4203) at \$100,000, Contractor Registration (10-4205) at \$8,800, and

Board of Adjustment fees (10-4208) at \$500 have a more conservative outlook based on current collections. Drainage Reviews (10-4206) reported at \$31,550 is expected to meet the \$50,000 original target. After a revised review, the 2024 Projected total is \$520,300, and the 2025 Proposed total is the same \$52,300.

- **Court Revenue**: Court revenue through May is \$57,428, and \$5,855 less than last year. The city collected \$124,827 for year-end 2023. Both 2024 Projected and 2025 Proposed are adjusted to total \$129,000.
- **Investment Income**: Interest income remains at historical highs due to the Federal Reserve. The May investment income is reported at \$220,450. The following months will see some use of cash reserves, but conservative trends target at least \$40,000 per month. The current outlook indicates that these rates will likely stay high, with a possibility of some planned reduction. The Fed is eager to lower interest rates but is being cautious due to persistent inflationary factors. The 2025 proposed amount is \$50,000 lower than the 2024 projected amount, in anticipation of a moderate reduction in interest rates.
- **Agencies & Alarms**: Alarm Registration for May 2024 is \$21,550, with collections due in January. Both 2024 Projected and 2025 Proposed are adjusted to total \$23,500. Annual alarm registrations prove to be beneficial in maintaining up-to-date emergency information for individual properties.
- **Franchise Revenue**: May franchise taxes are reported at \$145,715. Cable Franchise (10-4602) is reported at \$20,896, with the expectancy of three additional quarterly proceeds for a total of \$85,153. Power/Electric Franchise (10-4605) to total \$113,510. The Gas Franchise (10-4606) budget remains unchanged at \$25,000 as the annual payment is received at the end of the year, and collections are subject to volatile market rates. The Telephone Franchise (10-4607) should include three additional quarterly proceeds to total \$3,300. The Wireless Franchise (10-4608) is \$10,543 and projected at \$24,000. Both the 2024 Projected and 2025 Proposed are adjusted slightly higher than the 2024 Budget by \$21,985 to total \$409,872.
- **Contributions, Donations, & Non-Operating Revenue**: The majority of category funds are from contributions, intergovernmental, and reimbursements.
 - **Contributions**: The Kinkaid School pledged discretionary payments in lieu of real estate taxes relating to Kinkaid's property. Kinkaid pledged \$107,500.
 - **Intergovernmental**: Metro Transit funds are historically received in October each year, totaling \$136,000,
 - **Reimbursement/Other**: Ambulance reimbursement has returned to participating villages at an annual expectancy of \$48,000. This standard practice was held during the reconstruction of the Village Fire Station, and funds are again redirected in 2025 to the VFD capital replacement, to fund apparatuses in the near term. Other forms of reimbursement or non-operating income include forfeitures in temporary certificates of occupancy (TCO), unrealized as non-operating revenue.

The 2024 projected expenditures total \$9,173,743, of which \$1,529,714 is related to nonrecurring capital improvements. The 2025 proposed expenditures total \$9,281,870. It is a balanced budget and confirms that the city can manage current services with the available annual financial resources, meeting the initial objective of this stage of the budget process. This budget allocates \$1,318,392 in new capital programming without additional resources. The council and this administration will likely finalize this budget and ultimately adopt the use of a portion of retained resources toward non-recurring programming while maintaining adequate reserves.

Public Services

The budget categorizes general fund operations into several divisions, with most resources supporting the Public Service Division. This division includes police, fire, and sanitation. Public Services totals \$5,441,229, a \$119,666 (2.2%) increase over the 2024 Projected.

- **Police Services**: The Memorial Village Police Department (MVPD) has a proposed budget of \$2,681,789 for 2025. This is a \$59,521 or 2.3% increase from the projected budget of \$2,622,268. The breakdown of the budget has MVPD Operations at \$2,625,123, MVPD Auto Replacement at \$48,000, and MVPD Capital at \$8,667.

- Fire Services: The VFD 2024 Projected is \$2,081,832, and unchanged from the 2024 Amended. The VFD 2025 Proposed at \$2,115,943 is \$34,111 (1.6%) greater than the 2024 Projected. The VFD will retain ambulance proceeds to fund capital directly.
- Sanitation Collection: Services include traditional “backdoor,” twice each week for municipal solid waste and once each week for recycling from each residential unit. Notification of a rate change increases services by 4.5%. The total cost for 2024 Projected is \$578,520. The 2025 Proposed is calculated on similar terms and future rate expectations for \$578,520.
- Other Public Services: Other services include Community Events at \$6,000, Street Lighting Services at \$14,400, and Library Services at \$1,500, totaling \$21,900.

Other Operating:

The budget allocates over a quarter of the general fund to support contract services, development services, and administrative, court, and public works. These activities are detailed below:

- Contract Service Division: The Contract Service Division includes Engineering, Legal, Auditing, Tax Appraisal, Mosquito Control, and other contracted services Piney Point has with other entities. Most of the division allocates funds for engineering services (46%) and legal services (21%). Total 2025 Proposed is \$476,500, an increase of \$1,000 or 0.2% over the 2024 Amended.
- Development Services: Expenditures within the division remain on target with the original budget. The total proposed for 2025 is \$302,200.
- Administrative Services: Expenditures within the division at \$1,245,106 are projected to be higher than the 2024 Amended at \$1,228,060 but do remain close to the original budget target. Additional costs in moving server equipment and using temporary office space allocation and storage are related to the modest increase of \$17,046. However, there are cost savings in the timing and structure of the new lease, and the review for additional savings will be monitored for the final changes to the budget. The 2025 Proposed supports up to a 4% increase in salary/wages. However, the final salary recommendation will be further reviewed on CPI and market conditions. Any additional changes in personnel and benefits will be presented before budget adoption. The Proposed is \$1,319,609.
- Municipal Court: Expenditures within the division remain below original budget targets. Court funding and operations are commended, as we have been working from temporary locations and have had to pivot for these changes without a decrease in collections. The total 2025 Proposed is \$35,510, the same as the 2024 Budget.
- Public Works/ Maintenance: The year is expected to have some cost savings totaling \$53,500 for landscape maintenance. However, this review occurred before the hurricane and will be reconsidered with these costs in mind. The total 2024 Projected is \$264,150. The 2025 Proposed is \$388,430, with increases to support the improvements to landscaped areas and additional contract services for manicuring the rights-of-way beyond the current level.

Capital and Undefined Programming:

Capital expenditures total \$1,318,392, or 14% of the current annual resources. This total is in addition to the current capital programs underway in the 2024 fiscal year. Capital programming will be detailed after a review by the city engineer and further programmed before final adoption.

Reserves:

The city balances revenues over expenditures. The beginning fund balance is projected at \$5,595,413, with the ending balance unchanged. The city maintains \$1,990,869 as a 90-day reserve, with the unallocated at \$3,604,544 at the filing of this budget.

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|--------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| REVENUES: | | | | |
| Property Taxes | 6,544,370 | 6,930,156 | 6,870,898 | 7,077,025 |
| Sales Taxes | 510,017 | 485,725 | 460,725 | 460,725 |
| Permits & Inspections | 1,054,409 | 622,150 | 520,300 | 520,300 |
| Court Revenue | 135,966 | 135,000 | 129,000 | 129,000 |
| Investment Income | 398,488 | 374,000 | 450,000 | 400,000 |
| Agencies & Alarms | 26,100 | 25,000 | 23,500 | 23,500 |
| Franchise Taxes | 417,322 | 387,887 | 409,872 | 409,872 |
| Contribution & Use Fee | 173,000 | 95,000 | 107,500 | 107,500 |
| Other Governmental | 136,000 | 136,500 | 136,000 | 136,000 |
| Donations & Other | 0 | 1,000 | 9,000 | 9,000 |
| Operating Revenues: | 9,395,671 | 9,192,418 | 9,116,795 | 9,272,922 |
| Other Sources | 24,000 | 0 | 0 | 0 |
| Ambulance | 37,714 | 48,000 | 48,000 | 0 |
| CIP Cost Share | 4,155 | 0 | 8,948 | 8,948 |
| Non-Operating Transfers | 847,419 | 0 | 0 | 0 |
| Non-Operating Revenues: | 913,288 | 48,000 | 56,948 | 8,948 |
| Total Revenues: | \$10,308,959 | \$9,240,418 | \$9,173,743 | \$9,281,870 |

EXPENDITURES:

| | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|
| Police Services | 2,299,184 | 2,622,267 | 2,622,268 | 2,681,789 |
| Fire Services | 1,969,287 | 2,081,832 | 2,081,832 | 2,115,943 |
| Sanitation Services | 559,622 | 595,563 | 595,563 | 621,596 |
| Other Public Services | 31,314 | 21,900 | 21,900 | 21,900 |
| Total Public Services: | 4,859,407 | 5,321,562 | 5,321,563 | 5,441,229 |

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|------------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| Contract Services | 466,966 | 475,500 | 475,500 | 476,500 |
| Development Services | 364,722 | 302,200 | 302,200 | 302,200 |
| Administrative Services | 1,022,722 | 1,228,060 | 1,245,106 | 1,319,609 |
| Municipal Court | 28,878 | 35,510 | 35,510 | 35,510 |
| Public Works & Maintenance | 263,068 | 317,650 | 264,150 | 388,430 |
| | 2,146,356 | 2,358,920 | 2,322,466 | 2,522,249 |
| Operating Expenditures: | 7,005,763 | 7,680,482 | 7,644,029 | 7,963,478 |
| Capital Programs | 2,338,904 | 2,462,900 | 1,529,714 | 1,318,392 |
| Non-Operating Expenditures: | 2,338,904 | 2,462,900 | 1,529,714 | 1,318,392 |
| Total Expenditures: | \$9,344,667 | \$10,143,382 | \$9,173,743 | \$9,281,870 |
| <i>Revenues Over Expenditures</i> | 964,292 | (902,964) | 0 | 0 |
| Fund Balance - Beginning | | 5,595,413 | 5,595,413 | 5,595,413 |
| Fund Balance - Ending | | \$5,595,413 | \$5,595,413 | \$5,595,413 |
| Reserve Requirement (25%) | | 1,920,121 | 1,920,121 | 1,990,869 |
| Excess/(Deficit) | | 2,772,329 | 3,675,293 | 3,604,544 |

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|----------------------------------|---|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| REVENUE | | | | | |
| <u>Tax Collection</u> | | | | | |
| 10-4101 | Property Tax (M&O) | 6,544,370 | 6,930,156 | 6,870,898 | 7,077,025 |
| 10-4150 | Sales Tax | 510,017 | 485,725 | 460,725 | 460,725 |
| | Total Tax Collection: | 7,054,386 | 7,415,881 | 7,331,623 | 7,537,750 |
| <u>Permits & Inspections</u> | | | | | |
| 10-4203 | Plat Reviews | 8,750 | 9,750 | 1,000 | 1,000 |
| 10-4204 | Code Enforcement Citations | 0 | 0 | 0 | 0 |
| 10-4205 | Contractor Registration | 9,090 | 10,650 | 8,800 | 8,800 |
| 10-4206 | Drainage Reviews | 68,250 | 50,000 | 50,000 | 50,000 |
| 10-4207 | Permits & Inspection Fees | 967,569 | 550,000 | 460,000 | 460,000 |
| 10-4208 | Board of Adjustment Fees | 750 | 1,750 | 500 | 500 |
| | Total Permits & Inspections: | 1,054,409 | 622,150 | 520,300 | 520,300 |
| <u>Municipal Court</u> | | | | | |
| 10-4300 | Court Fines | 124,827 | 126,000 | 120,000 | 120,000 |
| 10-4301 | Building Security Fund | 3,899 | 3,000 | 3,000 | 3,000 |
| 10-4302 | Truancy Prevention | 3,978 | 3,000 | 3,000 | 3,000 |
| 10-4303 | Local Municipal Tech Fund | 3,183 | 2,950 | 2,950 | 2,950 |
| 10-4304 | Local Municipal Jury Fund | 80 | 50 | 50 | 50 |
| | Total Municipal Court: | 135,966 | 135,000 | 129,000 | 129,000 |
| <u>Investment Income</u> | | | | | |
| 10-4400 | Interest Revenue | 398,488 | 374,000 | 450,000 | 400,000 |
| | Total Investment Income: | 398,488 | 374,000 | 450,000 | 400,000 |
| <u>Agencies & Alarms</u> | | | | | |
| 10-4508 | SEC-Registration | 26,100 | 25,000 | 23,500 | 23,500 |
| | Total Agencies & Alarms: | 26,100 | 25,000 | 23,500 | 23,500 |
| <u>Franchise Revenue</u> | | | | | |
| 10-4602 | Cable Franchise | 86,018 | 85,153 | 85,153 | 85,153 |
| 10-4605 | Power/Electric Franchise | 272,421 | 272,419 | 272,419 | 272,419 |
| 10-4606 | Gas Franchise | 30,521 | 25,000 | 25,000 | 25,000 |
| 10-4607 | Telephone Franchise | 3,393 | 3,515 | 3,300 | 3,300 |
| 10-4608 | Wireless Franchise | 24,969 | 1,800 | 24,000 | 24,000 |
| | Total Franchise Revenue: | 417,322 | 387,887 | 409,872 | 409,872 |
| <u>Donations & In Lieu</u> | | | | | |
| 10-4702 | Kinkaid School Contribution | 173,000 | 95,000 | 107,500 | 107,500 |
| 10-4703 | Metro Congested Mitigation | 136,000 | 136,000 | 136,000 | 136,000 |
| 10-4704 | Intergovernmental Revenues | 0 | 500 | 0 | 0 |
| 10-4705 | Ambulance | 37,714 | 48,000 | 48,000 | 0 |
| 10-4800 | Misc. Income | 0 | 1,000 | 9,000 | 9,000 |
| 10-4801 | Donations | 0 | 0 | 0 | 0 |
| 10-4802 | Reimbursement Proceeds | 24,000 | 0 | 0 | 0 |
| 10-4803 | CIP Cost Share | 4,155 | 0 | 8,948 | 8,948 |
| 10-4850 | Transfer In | 847,419 | 0 | 0 | 0 |
| | Total Donations & In Lieu: | 1,222,288 | 280,500 | 309,448 | 261,448 |
| | TOTAL REVENUES: | 10,308,959 | 9,240,418 | 9,173,743 | 9,281,870 |

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|---------------------------------------|----------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| <u>EXPENDITURES</u> | | | | | |
| <u>PUBLIC SERVICE DIVISION</u> | | | | | |
| <u>Community Events</u> | | | | | |
| 10-510-5001 | Community Celebrations | 13,191 | 6,000 | 6,000 | 6,000 |
| | Community Events: | 13,191 | 6,000 | 6,000 | 6,000 |
| <u>Police Services</u> | | | | | |
| 10-510-5010 | MVPD Operations | 2,201,260 | 2,525,700 | 2,525,700 | 2,625,123 |
| 10-510-5011 | MVPD Auto Replacement | 53,333 | 46,667 | 46,667 | 48,000 |
| 10-510-5012 | MVPD Capital Expenditure | 44,591 | 49,900 | 49,900 | 8,667 |
| | Police Services: | 2,299,184 | 2,622,267 | 2,622,267 | 2,681,789 |
| <u>Miscellaneous</u> | | | | | |
| 10-510-5020 | Miscellaneous | 0 | 0 | 0 | 0 |
| | Total Miscellaneous: | 0 | 0 | 0 | 0 |
| <u>Sanitation Collection</u> | | | | | |
| 10-510-5030 | Sanitation Collection | 550,446 | 578,520 | 578,520 | 604,553 |
| 10-510-5031 | Sanitation Fuel Charge | 9,176 | 17,043 | 17,043 | 17,043 |
| | Sanitation Collection: | 559,622 | 595,563 | 595,563 | 621,596 |
| <u>Library Services</u> | | | | | |
| 10-510-5040 | Spring Branch Library | 1,500 | 1,500 | 1,500 | 1,500 |
| | Library Services: | 1,500 | 1,500 | 1,500 | 1,500 |
| <u>Street Lighting Services</u> | | | | | |
| 10-510-5050 | Street Lighting | 16,623 | 14,400 | 14,400 | 14,400 |
| | Street Lighting Services: | 16,623 | 14,400 | 14,400 | 14,400 |
| <u>Fire Services</u> | | | | | |
| 10-510-5060 | Villages Fire Department | 1,969,287 | 2,081,832 | 2,081,832 | 2,115,943 |
| | Fire Services: | 1,969,287 | 2,081,832 | 2,081,832 | 2,115,943 |
| | TOTAL PUBLIC SERVICE: | 4,859,407 | 5,321,562 | 5,321,562 | 5,441,229 |

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|---|--------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| <u>CONTRACT SERVICE DIVISION</u> | | | | | |
| 10-520-5101 | Grant Administration | 28,000 | 0 | 0 | 0 |
| 10-520-5102 | Accounting/Audit | 19,399 | 25,000 | 25,000 | 25,000 |
| 10-520-5103 | Engineering | 244,021 | 220,000 | 220,000 | 220,000 |
| 10-520-5104 | Legal | 68,797 | 100,000 | 100,000 | 100,000 |
| 10-520-5105 | Tax Appraisal-HCAD | 62,982 | 63,000 | 63,000 | 64,000 |
| 10-520-5107 | Animal Control | 1,718 | 2,300 | 2,300 | 2,300 |
| 10-520-5108 | IT Hardware/Software & Support | 22,295 | 41,200 | 41,200 | 41,200 |
| 10-520-5109 | Urban Forester | 0 | 0 | 0 | 0 |
| 10-520-5110 | Mosquito Control | 19,755 | 24,000 | 24,000 | 24,000 |
| TOTAL CONTRACT SERVICE DIVISION: | | 466,966 | 475,500 | 475,500 | 476,500 |

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|--|--|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| <u>BUILDING SERVICE DIVISION</u> | | | | | |
| <u>Building & Inspection Services</u> | | | | | |
| 10-530-5152 | Drainage Reviews | 145,152 | 103,000 | 103,000 | 103,000 |
| 10-530-5153 | Electrical Inspections | 22,995 | 15,000 | 15,000 | 15,000 |
| 10-530-5154 | Plat Reviews | 0 | 500 | 500 | 500 |
| 10-530-5155 | Plan Reviews | 48,000 | 50,000 | 50,000 | 50,000 |
| 10-530-5156 | Plumbing Inspections | 26,595 | 18,000 | 18,000 | 18,000 |
| 10-530-5157 | Structural Inspections | 34,245 | 30,000 | 30,000 | 30,000 |
| 10-530-5158 | Urban Forester | 47,680 | 45,000 | 45,000 | 45,000 |
| 10-530-5160 | Mechanical Inspections | 11,655 | 8,500 | 8,500 | 8,500 |
| | Building and Inspection Services: | 336,322 | 270,000 | 270,000 | 270,000 |
| <u>Supplies and Office Expenditures</u> | | | | | |
| 10-530-5108 | Information Technology | 0 | 0 | 0 | 0 |
| 10-530-5204 | Dues & Subscriptions | 0 | 500 | 500 | 500 |
| 10-530-5207 | Misc Supplies | 650 | 1,000 | 1,000 | 1,000 |
| 10-530-5209 | Office Equipment & Maintenance | 0 | 500 | 500 | 500 |
| 10-530-5211 | Meeting Supplies | 81 | 0 | 0 | 0 |
| 10-530-5213 | Office Supplies | 498 | 900 | 900 | 900 |
| 10-530-5214 | Telecommunications | 0 | 0 | 0 | 0 |
| 10-530-5215 | Travel & Training | 0 | 300 | 300 | 300 |
| | Supplies and Office Expenditures: | 1,230 | 3,200 | 3,200 | 3,200 |
| <u>Insurance</u> | | | | | |
| 10-530-5353 | Employee Insurance | 0 | 0 | 0 | 0 |
| 10-530-5403 | Credit Card Charges | 27,171 | 29,000 | 29,000 | 29,000 |
| | Insurance: | 27,171 | 29,000 | 29,000 | 29,000 |
| | TOTAL BUILDING SERVICE DIVISION: | 364,722 | 302,200 | 302,200 | 302,200 |

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|---|---|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| <u>GENERAL GOVERNMENT DIVISION</u> | | | | | |
| <u>Administrative Expenditures</u> | | | | | |
| 10-540-5108 | Information Technology | 22,559 | 22,000 | 22,000 | 42,000 |
| 10-540-5201 | Admin/Professional Fee | 0 | 0 | 3,905 | 3,905 |
| 10-540-5202 | Auto Allowance/Mileage | 10,402 | 7,200 | 7,200 | 7,200 |
| 10-540-5203 | Bank Fees | 2,169 | 3,000 | 2,200 | 2,200 |
| 10-540-5204 | Dues/Seminars/Subscriptions | 4,289 | 3,600 | 3,600 | 3,600 |
| 10-540-5205 | Elections | 619 | 3,000 | 750 | 750 |
| 10-540-5206 | Legal Notices | 7,390 | 3,500 | 8,000 | 8,000 |
| 10-540-5207 | Miscellaneous | 2,367 | 5,000 | 5,000 | 5,000 |
| 10-540-5208 | Citizen Communication | 3,888 | 5,000 | 8,000 | 8,000 |
| 10-540-5209 | Office Equipment & Maintenance | 8,699 | 10,000 | 10,000 | 10,000 |
| 10-540-5210 | Postage | 1,377 | 2,000 | 2,000 | 2,000 |
| 10-540-5211 | Meeting Supplies | 2,507 | 7,500 | 7,500 | 7,500 |
| 10-540-5212 | Rent/Leasehold/Furniture | 137,836 | 146,000 | 146,000 | 155,142 |
| 10-540-5213 | Supplies/Storage | 10,470 | 10,000 | 30,000 | 30,000 |
| 10-540-5214 | Telecommunications | 9,644 | 16,000 | 16,000 | 16,000 |
| 10-540-5215 | Travel & Training | 0 | 3,000 | 2,500 | 2,500 |
| 10-540-5216 | Statutory Legal Notices | 180 | 1,500 | 1,500 | 1,500 |
| | Administrative Expenditures: | 224,395 | 248,300 | 276,155 | 305,297 |
| <u>Wages & Benefits</u> | | | | | |
| 10-540-5301 | Gross Wages | 594,544 | 662,745 | 662,745 | 689,255 |
| 10-540-5302 | Overtime/Severance | 3,201 | 20,809 | 10,000 | 10,000 |
| 10-540-5303 | Temporary Personnel | 5,595 | 0 | 0 | 0 |
| 10-540-5304 | Salary Adjustment(Bonus) | 0 | 0 | 0 | 0 |
| 10-540-5306 | FICA/Med/FUTA Payroll Tax Exp | 43,525 | 50,035 | 50,035 | 50,035 |
| 10-540-5310 | TMRS (City Responsibility) | 58,773 | 138,135 | 138,135 | 143,660 |
| 10-540-5311 | Payroll Process Exp-Paychex | 3,215 | 4,000 | 4,000 | 4,000 |
| | Wages & Benefits: | 708,853 | 875,724 | 864,915 | 896,950 |
| <u>Insurance</u> | | | | | |
| 10-540-5353 | Employee Insurance | 76,836 | 88,836 | 88,836 | 102,161 |
| 10-540-5354 | General Liability | 11,472 | 10,000 | 10,000 | 10,000 |
| 10-540-5356 | Workman's Compensation | (33) | 4,000 | 4,000 | 4,000 |
| | Insurance: | 88,275 | 102,836 | 102,836 | 116,161 |
| <u>Other</u> | | | | | |
| 10-540-5403 | Credit Card Charges (Adm) | 1,199 | 1,200 | 1,200 | 1,200 |
| | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| | Intergovernmental: | 1,199 | 1,200 | 1,200 | 1,200 |
| | TOTAL GENERAL GOVERNMENT DIVISION: | 1,022,722 | 1,228,060 | 1,245,106 | 1,319,609 |

**GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET**

| | | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|---|--|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| <u>MUNICIPAL COURT DIVISION</u> | | | | | |
| <u>Supplies & Office Expenditures</u> | | | | | |
| 10-550-5108 | Information Technology | 0 | 0 | 0 | 0 |
| 10-550-5204 | Dues & Subscriptions | 0 | 0 | 0 | 0 |
| 10-550-5207 | Misc Supplies | 232 | 250 | 250 | 250 |
| 10-550-5211 | Meeting Supplies | 0 | 0 | 0 | 0 |
| 10-550-5213 | Office Supplies | 0 | 2,000 | 2,000 | 2,000 |
| 10-550-5215 | Travel & Training | 399 | 1,750 | 1,750 | 1,750 |
| | Supplies and Office Expenditures: | 631 | 4,000 | 4,000 | 4,000 |
| <u>Insurance</u> | | | | | |
| 10-550-5353 | Employee Insurance | 0 | 0 | 0 | 0 |
| | Insurance: | 0 | 0 | 0 | 0 |
| <u>Court Operations</u> | | | | | |
| 10-550-5403 | Credit Card Charges | 3,772 | 6,510 | 6,510 | 6,510 |
| 10-550-5404 | Judge/Prosecutor/Interpreter | 24,475 | 25,000 | 25,000 | 25,000 |
| 10-550-5406 | State Comptroller/OMNI/Linebar | 0 | 0 | 0 | 0 |
| 10-550-5408 | Supplies/Miscellaneous | 0 | 0 | 0 | 0 |
| 10-550-5410 | OmniBase Services of Texas | 0 | 0 | 0 | 0 |
| | Court Operations: | 28,247 | 31,510 | 31,510 | 31,510 |
| | TOTAL MUNICIPAL COURT DIVISION: | 28,878 | 35,510 | 35,510 | 35,510 |

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|---|--|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| <u>PUBLIC WORKS MAINTENANCE DIVISION</u> | | | | | |
| <u>Supplies & Office Expenditures</u> | | | | | |
| 10-560-5108 | Information Technology | 1,302 | 0 | 2,500 | 2,500 |
| 10-560-5207 | Misc Supplies | 1,751 | 500 | 500 | 500 |
| 10-560-5213 | Office Supplies | 4,805 | 0 | 0 | 0 |
| 10-560-5215 | Travel & Training | 0 | 1,000 | 1,000 | 1,000 |
| | Supplies and Office Expenditures: | 7,858 | 1,500 | 4,000 | 4,000 |
| <u>Insurance</u> | | | | | |
| 10-560-5353 | Employee Insurance | 0 | 0 | 0 | 0 |
| | Insurance: | 0 | 0 | 0 | 0 |
| <u>Maintenance & Repair</u> | | | | | |
| 10-560-5501 | Public Works Maintenance | 0 | 0 | 0 | 0 |
| 10-560-5501 | TCEQ/County Permits | 1,756 | 1,850 | 1,850 | 1,850 |
| 10-560-5504 | Landscape Services | 59,253 | 165,000 | 120,000 | 134,280 |
| 10-560-5505 | Fuel & Oil | 512 | 1,000 | 1,000 | 1,000 |
| 10-560-5506 | Right of Way Mowing | 72,888 | 0 | 0 | 0 |
| 10-560-5507 | Traffic Control | 8,652 | 15,000 | 20,000 | 20,000 |
| 10-560-5508 | Water Utilities | 11,390 | 2,800 | 2,800 | 2,800 |
| 10-560-5509 | Tree Care/Removal | 24,860 | 16,000 | 40,000 | 40,000 |
| 10-560-5510 | Drainage Maintenance | 4,259 | 1,500 | 1,500 | 1,500 |
| 10-560-5515 | Community Beautification | 64,736 | 100,000 | 60,000 | 100,000 |
| 10-560-5516 | Equipment Maintenance | 1,731 | 3,000 | 3,000 | 3,000 |
| 10-560-5517 | Street Maintenance | 5,173 | 10,000 | 10,000 | 10,000 |
| | Maintenance and Repair: | 255,210 | 316,150 | 260,150 | 314,430 |
| <u>Other</u> | | | | | |
| 10-560-5600 | Capital Equipment | 0 | 0 | 0 | 70,000 |
| | Other: | 0 | 0 | 0 | 70,000 |
| | TOTAL PUBLIC WORKS DIVISION: | 263,068 | 317,650 | 264,150 | 388,430 |

GENERAL FUND - 10
FISCAL YEAR 2025 PROPOSED BUDGET

| | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|---|---------------------------------|------------------------------|----------------------------------|-------------------------------|
| <u>CAPITAL OUTLAY PROGRAMS</u> | | | | |
| <u>Capital Maintenance</u> | | | | |
| 10-570-5602 | Drainage Ditch Maintenance | 0 | 0 | 0 |
| 10-570-5606 | Road/Drainage Projects | 0 | 0 | 0 |
| 10-570-5701 | 2019 Maintenance Projects | 0 | 0 | 0 |
| 10-570-5702 | Paving Improvements | 27,151 | 0 | 0 |
| 10-570-5703 | 2021 Paving Improvements | 0 | 0 | 0 |
| 10-570-5806 | Drainage Improvements | 0 | 0 | 0 |
| | | 27,151 | 0 | 0 |
| <u>Major Capital / Maintenance Programs</u> | | | | |
| 10-570-5640 | Surrey Oaks | 0 | 0 | 0 |
| 10-570-5808 | Wilding Lane | 0 | 0 | 0 |
| 10-580-5809 | 96" Stormwater Replacement | 1,661,656 | 0 | 4,334 |
| 10-580-5810 | Tokeneke - Country Squire | 307,085 | 0 | 0 |
| 10-580-58XX | Williamsburg | 49,352 | 0 | 0 |
| 10-580-58XX | Bothwell Way | 0 | 0 | 0 |
| 10-580-58XX | Windermere Outfall Project | 0 | 0 | 0 |
| 10-580-58XX | Smithdale Landscape/Sidewalk | 0 | 0 | 0 |
| 10-580-58XX | Greenbay Beautification | 139,984 | 0 | 6,894 |
| 10-580-58XX | Harris Co. Signal Participation | 0 | 0 | 0 |
| 10-580-5811 | Capital Programming | 153,676 | 2,462,900 | 1,518,486 |
| | | 2,311,753 | 2,462,900 | 1,529,714 |
| TOTAL CAPITAL OUTLAY PROGRAMS: | | 2,338,904 | 2,462,900 | 1,529,714 |
| TOTAL EXPENDITURES: | | 9,344,667 | 10,143,382 | 9,173,743 |
| | | 9,281,870 | 9,173,743 | 9,281,870 |

DEBT SERVICE FUND

The Debt Service Fund, also known as the interest and sinking fund, is established by ordinance and accounts for the issuance of debt and provides for the payment of debt, including principal, and interest as payments become due. In the Debt Service Fund, an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements. The City of Piney Point Village has no general obligation legal debt limit other than a ceiling on the tax rate specified by the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate.

FISCAL YEAR 2025 PROPOSED BUDGET

| | FY 2023 YEAR END ACTUAL | FY 2024 AMENDED BUDGET | FY 2024 YEAR END PROJECTED | FY 2025 PROPOSED BUDGET |
|-----------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| Total Revenues | 958,248 | 896,050 | 902,194 | 902,719 |
| Total Expenditures | 877,950 | 885,050 | 885,050 | 881,325 |
| <i>Over/(Under) Expenditures:</i> | <i>80,298</i> | <i>11,000</i> | <i>17,144</i> | <i>21,394</i> |
| <i>Fund Balance - Ending</i> | <i>197,293</i> | <i>208,293</i> | <i>214,437</i> | <i>235,831</i> |

Based on the values unchanged, the proposed budget assumes a debt service (I&S) tax rate of 2.8633 cents (\$0.028633) per \$100 assessed valuation. The adopted budget will incorporate changes to the tax rate after certified values are received and truth in taxation calculations are finalized. The following is the detail for the proposed tax rate:

Fiscal Year 2025 Proposed Tax Rate / Tax Year 2024

| | |
|------------------------------------|-------------|
| Debt Service (I&S) Rate | \$0.0286330 |
| Maintenance & Operating (M&O) Rate | \$0.2265070 |
| Total Proposed Tax Rate | \$0.2551400 |

A proposed tax rate of \$0.255140 per \$100 valuation likely exceeds the no-new revenue rates on the unpublished certified rolls. Legislation has been widely overhauled limiting the methods in which local governments can raise proceeds for capital needs. Calculations as to the amount of proceeds available are dependent on the certified valuation of property. The council approves values in a separate action from the budget adoption scheduled for September 2024 that will support the obligated debt structure in the final adopted budget.

The municipality has issued two general obligation bonds, namely Series 2017 and Series 2015. Series 2015, which was issued for a principal amount of \$3,910,000, holds an S&P AAA rating. Interest on the Series 2015 accrues from the date of original delivery and is payable semi-annually on August 15 and February 15 of each year, commencing from August 15, 2015. The proceeds derived from the sale will be allocated to cover the expenses associated with the designing, engineering, and implementation of stormwater drainage and flood control enhancements. The 2017 General Obligation, amounting to \$3,735,000, has obtained a "AAA" rating from Standard & Poor's, featuring a stable outlook. Interest on the Series 2017 commences accruing from the original delivery date and is payable on August 15 and February 15 annually. The accrual period was initiated on February 15, 2018. This capital will be directed toward the essential expenses pertinent to the design, engineering, and execution of stormwater drainage and flood control improvements.

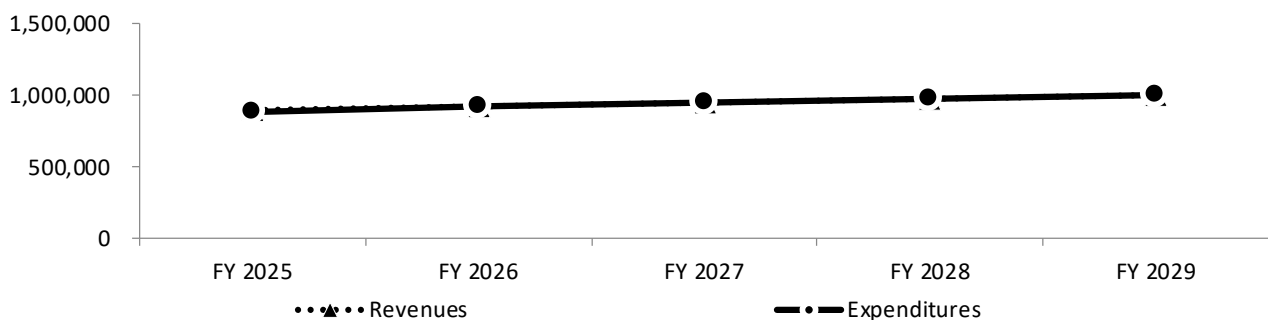
Proposed tax obligations for future years, if unadjusted, would allow debt service the capacity to support annual scheduled payments and is likely additional reserve will be maintained to further secure debt in the final adopted version of the budget.

| Municipal Bonds | Principal | Interest | Total |
|---------------------------------|------------------|-----------------|------------------|
| <u>Total Obligation</u> | | | |
| Series 2015 General Obligation | 430,000 | 5,375 | 435,375 |
| Series 2017 General Obligation | 1,270,000 | 57,900 | 1,327,900 |
| | 1,700,000 | 63,275 | 1,763,275 |
| <u>Annual Obligation</u> | | | |
| Series 2015 General Obligation | 430,000 | 5,375 | 435,375 |
| Series 2017 General Obligation | 410,000 | 31,950 | 441,950 |
| | 840,000 | 37,325 | 877,325 |

MULTI-YEAR PLAN

The Debt Service Fund is anticipated to uphold a balanced budget for the fiscal years ending 2026 through 2029, with the inclusion of extra debt capacity. The strategy encompasses the upkeep of yearly debt payments on outstanding commitments and the utilization of enhanced capacity as elaborated below. The subsequent five-year plan and graphic representation are furnished exclusively for planning purposes, as the budget is subject to annual adoption by the Council. Consequently, the projection delineated below does not bind future councils to this plan:

| | FY 2025 PROPOSED | FY 2026 PROJECTED | FY 2027 PROJECTED | FY 2028 PROJECTED | FY 2029 PROJECTED |
|--------------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| Property Taxes | 877,325 | 903,645 | 930,754 | 958,677 | 987,437 |
| Interest | 25,394 | 20,000 | 20,000 | 20,000 | 20,000 |
| Non-Operating / Transfers | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | \$902,719 | \$923,645 | \$950,754 | \$978,677 | \$1,007,437 |
| Series 2015 General Obligation | 435,375 | 0 | 0 | 0 | 0 |
| Series 2017 General Obligation | 441,950 | 444,425 | 441,525 | 0 | 0 |
| Future Bond Capacity | 0 | 474,220 | 504,229 | 973,677 | 1,002,437 |
| Fiscal Agent Fees | 4,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Total Expenditures | \$881,325 | \$923,645 | \$950,754 | \$978,677 | \$1,007,437 |



**DEBT SERVICE FUND
FISCAL YEAR 2024 PROPOSED BUDGET**

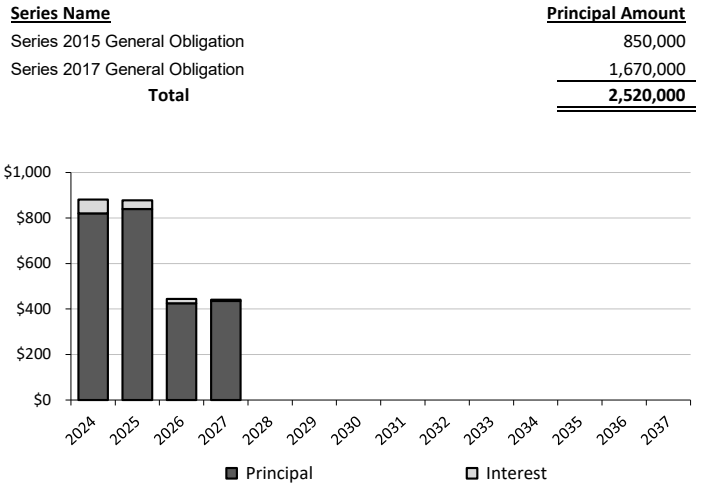
| | FY 2022 YEAR END ACTUAL | FY 2023 AMENDED BUDGET | FY 2023 YEAR END PROJECTED | FY 2024 PROPOSED BUDGET |
|-----------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| REVENUES: | | | | |
| Property Taxes | 886,381 | 899,330 | 905,680 | 881,050 |
| Interest | 67,401 | 10,000 | 46,296 | 15,000 |
| Transfers and Contributions | 0 | 0 | 0 | 0 |
| Total Revenues: | \$953,782 | \$909,330 | \$951,976 | \$896,050 |
| EXPENDITURES: | | | | |
| Debt Service | 872,950 | 874,950 | 874,950 | 881,050 |
| Fiscal Agent Fees | 3,000 | 3,000 | 3,000 | 4,000 |
| Total Expenditures: | \$875,950 | \$877,950 | \$877,950 | \$885,050 |
| Revenue Over/(Under) Expenditures | 77,832 | 31,380 | 74,026 | 11,000 |
| Fund Balance - Beginning | 39,163 | 116,995 | 116,995 | 191,021 |
| Fund Balance - Ending | \$116,995 | \$148,375 | \$191,021 | \$202,021 |
| Reserve Requirement (25%) | | 219,488 | 219,488 | 221,263 |
| Excess/(Deficit) | | (71,113) | (28,466) | (19,241) |

**DEBT SERVICE FUND - DETAIL
FISCAL YEAR 2024 PROPOSED BUDGET**

| | | FY 2022 YEAR END ACTUAL | FY 2023 AMENDED BUDGET | FY 2023 YEAR END PROJECTED | FY 2024 PROPOSED BUDGET |
|--|------------------------------------|-------------------------------|------------------------------|----------------------------------|-------------------------------|
| Revenues | | | | | |
| <u>Property Taxes</u> | | | | | |
| 20-4101 | Current Taxes | 886,381 | 899,330 | 905,680 | 881,050 |
| | Total Property Taxes | 886,381 | 899,330 | 905,680 | 881,050 |
| <u>Interest</u> | | | | | |
| 20-4400 | Interest Income | 67,401 | 10,000 | 46,296 | 15,000 |
| | Total Interest | 67,401 | 10,000 | 46,296 | 15,000 |
| <u>Non-Operating</u> | | | | | |
| 20-4410 | Transfer In | 0 | 0 | 0 | 0 |
| | Total Non-Operating | 0 | 0 | 0 | 0 |
| | TOTAL REVENUES: | 953,782 | 909,330 | 951,976 | 896,050 |
| Expenditures | | | | | |
| <u>Financial Obligations</u> | | | | | |
| 20-500-5821 | Tax Bond Retirement | 765,000 | 790,000 | 790,000 | 820,000 |
| 20-500-5820 | Tax Bond Interest | 107,950 | 84,950 | 84,950 | 61,050 |
| 20-500-5204 | Fiscal Agent Fees | 3,000 | 3,000 | 3,000 | 4,000 |
| | Total Financial Obligations | 875,950 | 877,950 | 877,950 | 885,050 |
| | TOTAL EXPENDITURES: | 875,950 | 877,950 | 877,950 | 885,050 |
| <i>Revenue Over/(Under) Expenditures</i> | | <i>77,832</i> | <i>31,380</i> | <i>74,026</i> | <i>11,000</i> |

GENERAL LONG-TERM DEBT
AGGREGATE DEBT MATURITY SCHEDULE

| Fiscal Year | Principal | Interest | Total |
|--------------|------------------|----------------|------------------|
| FY2024 | 820,000 | 61,050 | 881,050 |
| FY2025 | 840,000 | 37,325 | 877,325 |
| FY2026 | 425,000 | 19,425 | 444,425 |
| FY2027 | 435,000 | 6,525 | 441,525 |
| FY2028 | | | |
| FY2029 | | | |
| FY2030 | | | |
| FY2031 | | | |
| FY2032 | | | |
| FY2033 | | | |
| FY2034 | | | |
| FY2035 | | | |
| FY2036 | | | |
| FY2037 | | | |
| Total | 2,520,000 | 124,325 | 2,644,325 |



DISCRETE DEBT MATURITY SCHEDULES

SERIES 2015 GENERAL OBLIGATION BONDS

| Fiscal Year | Principal | Interest | Total |
|--------------|----------------|---------------|----------------|
| FY2024 | 420,000 | 14,950 | 434,950 |
| FY2025 | 430,000 | 5,375 | 435,375 |
| FY2026 | | | |
| FY2027 | | | |
| FY2028 | | | |
| FY2029 | | | |
| FY2030 | | | |
| FY2031 | | | |
| FY2032 | | | |
| FY2033 | | | |
| FY2034 | | | |
| FY2035 | | | |
| FY2036 | | | |
| FY2037 | | | |
| Total | 850,000 | 20,325 | 870,325 |

SERIES 2017 GENERAL OBLIGATION BONDS

| Fiscal Year | Principal | Interest | Total |
|--------------|------------------|----------------|------------------|
| FY2024 | 400,000 | 46,100 | 446,100 |
| FY2025 | 410,000 | 31,950 | 441,950 |
| FY2026 | 425,000 | 19,425 | 444,425 |
| FY2027 | 435,000 | 6,525 | 441,525 |
| FY2028 | | | |
| FY2029 | | | |
| FY2030 | | | |
| FY2031 | | | |
| FY2032 | | | |
| FY2033 | | | |
| FY2034 | | | |
| FY2035 | | | |
| FY2036 | | | |
| FY2037 | | | |
| Total | 1,670,000 | 104,000 | 1,774,000 |

ANNUAL ALLOCATION OF DEBT MATURITY

| DATE | DESCRIPTION | AMOUNT ISSUED | AMOUNT OUTSTANDING AS OF 12/31/22 | | PAYMENT TOTAL | | AMOUNT OUTSTANDING AS OF 12/31/23 |
|-----------|--------------------------------|------------------|---|---------------|------------------|--|---|
| | | | PRINCIPAL | INTEREST | | | |
| 2/15/2024 | Series 2015 General Obligation | 3,910,000 | 420,000 | 9,575 | 429,575 | | |
| 8/15/2024 | | | | 5,375 | 5,375 | | |
| | Fiscal Year Total | | 850,000 | 14,950 | 434,950 | | 430,000 |
| 2/15/2024 | Series 2017 General Obligation | 3,735,000 | 400,000 | 27,050 | 427,050 | | |
| 8/15/2024 | | | | 19,050 | 19,050 | | |
| | Fiscal Year Total | | 1,670,000 | 46,100 | 446,100 | | 1,270,000 |
| | TOTAL | 7,645,000 | 2,520,000 | 61,050 | 881,050 | | 1,700,000 |

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: July 22, 2024

SUBJECT: Consideration and possible action on approval of the Council Meeting Minutes.

Agenda Item: 2

Informational Summary

The following is the draft of minutes from the regular council meeting held on June 24, 2024. The practice of approving minutes at the following meeting allows for corrections while events are recent, formalizes them as the official record in a timely manner, supports legal compliance and accountability, and aligns with principles of effective meeting management and governance.

Recommendation

Staff recommends approving minutes from the council meeting on June 24, 2024.

**MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING ON MONDAY, JUNE 24, 2024,
AT 6:00 P.M. LOCATED AT 201 KINKAID SCHOOL DR, PINEY POINT VILLAGE, TEXAS.**

Councilmembers Present: Aliza Dutt, Michael Herminghaus, Dale Dodds, Joel Bender, and Jonathan Curth.

Councilmembers Absent: Margaret Rohde.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Ray Shultz, Police Chief; Henry Kollenberg, Fire Commissioner; Howard Miller, Fire Chief; Joe Moore, City Engineer.

I. Call To Order

- At 6:01 p.m., Mayor Dutt declared a quorum and called the meeting to order.

II. Pledge of Allegiance

- Council led the Pledge of Allegiance to the United States of America Flag.

III. Citizens Wishing to Address Council

- There were no requests.

IV. New Business

1. Consideration and possible action on approval of the Council Meeting Minutes held on May 28, 2024.

- Councilmember Herminghaus brought to our attention a necessary Item 10 date correction from "June" to "May" in the draft minutes.
- Councilmember Herminghaus moved to approve the Council Meeting Minutes for the meeting held on May 28, 2024, as presented with the inclusion of the date correction. Bender seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.
- The motion carried.

2. Consideration and possible action on the Memorial Villages Police Department, a) Update on activities, b) MVPD 2025 Budget, c) E-Bicycles (ORD 2024.04).

- In May, the MVPD responded to and handled 1,711 calls and incidents for Piney Point Village alone. Additionally, 1,259 house watch checks were conducted, and 342 citations, with 163 as warnings, were issued during this period.
- Chief Sultz provided an update to the council on the challenges and public safety measures that were implemented promptly following the Derecho storm in May.
- Based on the Police Commission's review, it is recommended that the MVPD Budget be approved as presented at \$8,106,966 obligating \$2,702,322 of the PPV budget for Police in FY2025.
- Councilmember Dodds motioned to approve the 2025 MVPD budget as presented. Bender seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.
- The motion carried.
- MVPD legal is incorporating changes to the draft ordinance that were discussed with the Chief on June 4th. The item is tabled until a final draft is provided.
- No other action was taken.

3. Consideration and possible action on the Village Fire Department. a) Update on activities, b) VFD 2025 Budget, c) VFD Financials, d) VFD Agendas & Minutes.

- For the month, the VFD responded to 372 calls, with 67 in Piney Point Village with a response

time of 4:38.

- Commissioner Kollenberg presented the final draft of the budget to the Council, proposing a total budget of \$10,325,920. The budget to be assessed is \$10,075,920, which reflects a 1.64% increase over last year. It is important to note that \$250,000 from EMS Revenue will be retained for capital replacement contribution. Based on the Fire Commission's draft, Piney Point Village is to obligate an annual assessment of \$2,115,943, or 21% of the \$10,075,920 in total assessment. It was further understood that EMS will go directly to the VFD capital replacement and not be reimbursed directly to the participating cities as of 2025.
- Councilmember Bender motioned to approve the 2025 VFD budget as presented. Dodds seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.
- The motion carried.
- No other action was taken.

4. Consideration and possible action regarding the Mayor's Monthly Report.

- The mayor reminded members of the community regarding the scheduled Independence Day parade.

5. Consideration and possible action regarding the City Administrator's Monthly Report, including a) Financial Related Items. b) Temporary Space Amendment - 7660 Woodway Suite 593; c) Update on Current Specific Use Permit Projects; and d) Country Squire Gateway Easement Proposal.

- Councilmember Dodds motioned to approve the financial disbursement of \$18,379.18 for audit services by Brooks-Watson. Bender seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.
- The motion carried.
- Councilmember Bender motioned to approve the authorization to sign the 7660 Woodway contract space amendment for the use of Suite 593. Herminghaus seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.
- The motion carried.
- The council discussed the proposal for an easement at the Country Squire Gateway and requested that staff, engineering, and legal further review the possibilities and challenges of providing such an easement for a proposed gateway.
- No further action was taken.

6. Consideration and possible action regarding a resolution (RES 2024.05-H), the appointment to the Planning and Zoning Commission.

- Staff requested that this item be postponed. The city attorney will clarify the existing ordinance regarding Planning and zoning membership.
- The item has been tabled by the Council until August.
- No further action was taken.

7. Consideration and possible action on quotes for the revisions of 7 Smithdale Estates storm inlet grates.

- The council had previously asked HDR to design and get a quote for changing the Smithdale Estates Bypass intake structure. The changes involve removing the vertical bars and adjusting the spacing on the horizontal bars to 8 inches apart, with a 5-inch gap between bars.
- Councilmember Dodds motioned to approve Infrastructure Construction Services quote at \$2,900 for the revisions of 7 Smithdale Estates storm inlet grates. Bender seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.

- The motion carried.
- 8. Consideration and possible action on quotes for installing gravel at the Wilding Lane turnout and removing broken curbs.**
- The council had previously asked HDR to solicit quotes for curb removal and Black Star gravel substitute on the two corners at the intersection of Wilding Lane and Hedwig Road.
 - Councilmember Dodds motioned to approve the Infrastructure Construction Services quote at \$5,950 for installing gravel at the Wilding Lane turnout and removing broken curbs. Bender seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.
 - The motion carried.
- 9. Consideration and possible action on quotes for the removal of existing school zone signs.**
- The council had previously assigned HDR the task of obtaining quotes for the removal of existing school zone signs as part of the effort to upgrade current zone signage in coordination with the improved beacon work already awarded.
 - Councilmember Dodds motioned to approve the Infrastructure Construction Services quote at \$9,600 for the removal of existing school zone signs. Bender seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.
 - The motion carried.
- 10. Consideration and possible action on the HDR proposal for engineering services for the Chuckanut project.**
- HDR Engineering has submitted a proposal for the design, bid phase, construction management, and part-time construction phase services for the Chuckanut project.
 - The engineer's opinion of probable construction costs for the project is \$850,000.
 - Councilmember Bender motioned to approve the HDR proposal for engineering services for the Chuckanut project as presented. Dodds seconded the motion.
 - AYES: Herminghaus, Dodds, Bender, and Curth.
 - NAYS: None.
 - The motion carried.
- 11. Consideration and possible action on the Engineer's Report.**
- Joe provided updated information on various projects listed within the engineer's report.
 - No formal action was taken.
- 12. Discussion on the overview of Piney Point Village 2025 fiscal year budget.**
- The city is set to approve the budget for the 2025 fiscal year in September. The budget process kicks off with two budget workshops beginning in July to review the proposed annual budget for the fiscal year 2025. An informal discussion was conducted to poll council objectives for the upcoming budget.
 - No formal action was taken.
- 13. Discuss and consider possible action on any future agenda items, meeting dates, and similar matters.**
- The City Holiday falls on Thursday, July 4. The Beautification Meeting will take place on July 8 at the regular time. The Engineering Meeting is scheduled for Wednesday, July 10. The regular Council Meeting is set for Monday, July 22.
 - No further action was taken.

V. Executive Session

14. Executive Session.

- There was no call for an executive session.

15. Consideration and possible action on items discussed in the Executive Session

- There was no executive session.

VI. Adjournment

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Herminghaus.
- Mayor Dutt adjourned the meeting at 7:55 p.m.

PASSED AND APPROVED this 22nd day of July 2024.

Aliza Dutt
Mayor

Robert Pennington
City Administrator / City Secretary

TO: City Council

FROM: R. Pennington, City Administrator
VIA: R. Schultz, Police Chief

MEETING DATE: July 29, 2024

SUBJECT: Discuss and take possible action on Memorial Villages Police Department.

Agenda Item: 3

This agenda item concerns the MVPD department's monthly report, which includes call volume, traffic stops, citations, and other public safety incidents. The attached report contains all the details.

This item covers the MVPD 2025 Budget in addition to the monthly report. The final item discusses E-Bikes and possible action on an order regulating their use for safety purposes (ORD 2024.07). Note the summary additions to the original draft documents presented:

- Class 1&2 electric bicycles, along with electric scooters and electric skateboards, SHALL use the sidewalk or other public path if such a path is available. If a sidewalk or other path isn't available, operators may ride along the right side of the public roadway. While on the sidewalk, these vehicles must not exceed 5mph.
- Clarifies that electric scooters and electric skateboards must also yield and provide right-of-way to pedestrians, slowing to less than 3mph and clearly announcing presence when passing or overtaking.
- All electric riding toys must be unfitted with state-required lights and reflectors when used at night.
- Clarifies that ALL operators of electric toys under specific ages (differs per vehicle type) must wear a helmet.
- Adopts the definition of mopeds, motor-assisted scooters, pocket bikes, and mini-motorbikes used under the Texas Transportation Code.

Action:

- (1) It is recommended that the Council approve the MVPD 2025 Budget as presented.
- (2) It is recommended that the Council approve the amended E-Bicycle Ordinance as presented.

Attachments:

- MVPD Monthly Report.
- E-Bicycle Ordinance (ORD 2024.07)



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

July 15, 2024

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: June 2024 Monthly Report

During the month of June, MVPD responded/handled a total of 7,668 calls/incidents. 6,287 House Watch checks were conducted. 672 traffic stops were initiated with 683 citations being issued for 1157 violations. (Note: 15 Assists in Hedwig, 122 in Houston, 4 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

| Village | Calls/YTD | House Watches/YTD | Accidents | Citations | Response Time |
|----------------|------------|-------------------|-----------|------------------|---------------|
| Bunker Hill: | 2486/11163 | 2119/8695 | 3 | 259/177/436 | 9@4:05 |
| Piney Point: | 2028/8373 | 1650/5939 | 2 | 225/166/391 | 11@3:45 |
| Hunters Creek: | 2956/13066 | 2517/9929 | 9 | 193/137/330 | 13@4:04 |
| | | | | Cites/Warn/Total | 33@4:04 |

Type and frequency of calls for service/citations include:

| Call Type | # | Call Type | # | Citations | # |
|---------------|-----|-----------------------|----|-------------------|-----|
| False Alarms: | 130 | Ord. Violations: | 17 | Speeding: | 132 |
| Animal Calls: | 17 | Information: | 8 | Exp. Registration | 325 |
| ALPR Hits: | 27 | Suspicious Situations | 73 | Ins | 150 |
| Assist Fire: | 66 | Loud Party | 13 | No License | 130 |
| Assist EMS: | 34 | Welfare Checks: | 10 | Red Light | 24 |
| Accidents: | 14 | | | Fake Plate | 48 |

*This month the department generated a total of 84 police reports.
 BH-28, PP-23, HC-27, HOU-6, HED-0, SV-0*

Crimes Against of Persons (0)

Assault (DV) 0

Crimes Against Property (4)

| | | | |
|--------------------------|---|------------------------|---|
| Burglary of a Habitation | 1 | Burglary of a Building | 1 |
| Theft of a Motor Vehicle | 1 | Identity Theft | 1 |

Petty/Quality of Life Crimes/Events (80)

| | | | |
|-------------------|----|-------------------|----|
| ALPR Hits (valid) | 6 | Weapons Charge | 2 |
| Accidents | 14 | Misc | 38 |
| Warrants | 12 | UUMV | 4 |
| DWI | 3 | Criminal Mischief | 1 |

Arrest Summary: Individuals Arrested (20)

| | | | |
|-----------------|----|--------|---|
| Warrants | 12 | Felony | 2 |
| Class 3 Arrests | 3 | DWI | 3 |

| <u>Budget YTD:</u> | <u>Expense</u> | <u>Budget</u> | <u>%</u> |
|---------------------------|----------------|---------------|----------|
| • Personnel Expense: | 2,893,777 | 6,466,610 | 44.7% |
| • Operating Expense: | 643,892 | 1,110,490 | 57.9% |
| • Total M&O Expenditures: | 3,537,669 | 7,577,100 | 46.7% |
| • Capital Expenses: | 401,877 | 289,700 | 138.7% |
| • Net Expenses: | 3,939,546 | 7,866,800 | 50.0% |

Follow-up on Previous Month Items/Requests from Commission

- 2025 budget approved by all 3 cities.
- MVPD personnel have attended 3 meetings with FEMA and State disaster reimbursement teams as we prepare our funding application.

Personnel Changes/Issues/Updates

- Officer Salazar submitted paperwork to retire 7/31/24. We do have an interested applicant who has been on the officer hire waiting list. Detectives are completing a background update and will schedule the candidate for a Chief's selection interview.
- Commander Baker completed the LEMIT 9-week training program hosted by Sam Houston University.

Major/Significant Events

- 6/26/24. The Shell Gas Station on the Katy Freeway frontage road was broken into during the overnight hours. Officers arrived on scene in under 3 minutes. Through the use of video surveillance and the ALPR system officers located and identified a suspect vehicle. Detectives made contact with the vehicle owner and her boyfriend who was using the vehicle at the time of the burglary. The investigation is on-going.
- MVPD staff participated in an area wide ALPR meeting with surrounding agencies hosted by HPD.

Status Update on Major Projects

- The V-linc registration page has been updated to include Hedwig, Spring Valley and Hillshire villages. Village Fire has been set up with an administrator account, and they now have the ability to send emergency notifications to all 6 villages.
- The 2024 CIP Gutter Installation Project is now complete.
- MVPD dispatch personnel completed a second master list for FEMA debris clean-up crews. 168 homes were identified as having debris remaining.

Community Projects

- The DARE vehicle was remarked with a new graphics package.
- The newly donated Dodge Challenger Traffic Enforcement Vehicle has been completed and will be unveiled at the VIF Parade.
- A Family Music Bingo night has been scheduled for July 10, 2024, and will be held at Chapelwood Church.
- The department sponsored a RAD class during the month and had 11 attendees.

V-LINC new registrations in June +29

BH – 1699(+7)
 PP – 1179 (+16)
 HC – 1678 (+5)
 Out of Area – 629 (+1)

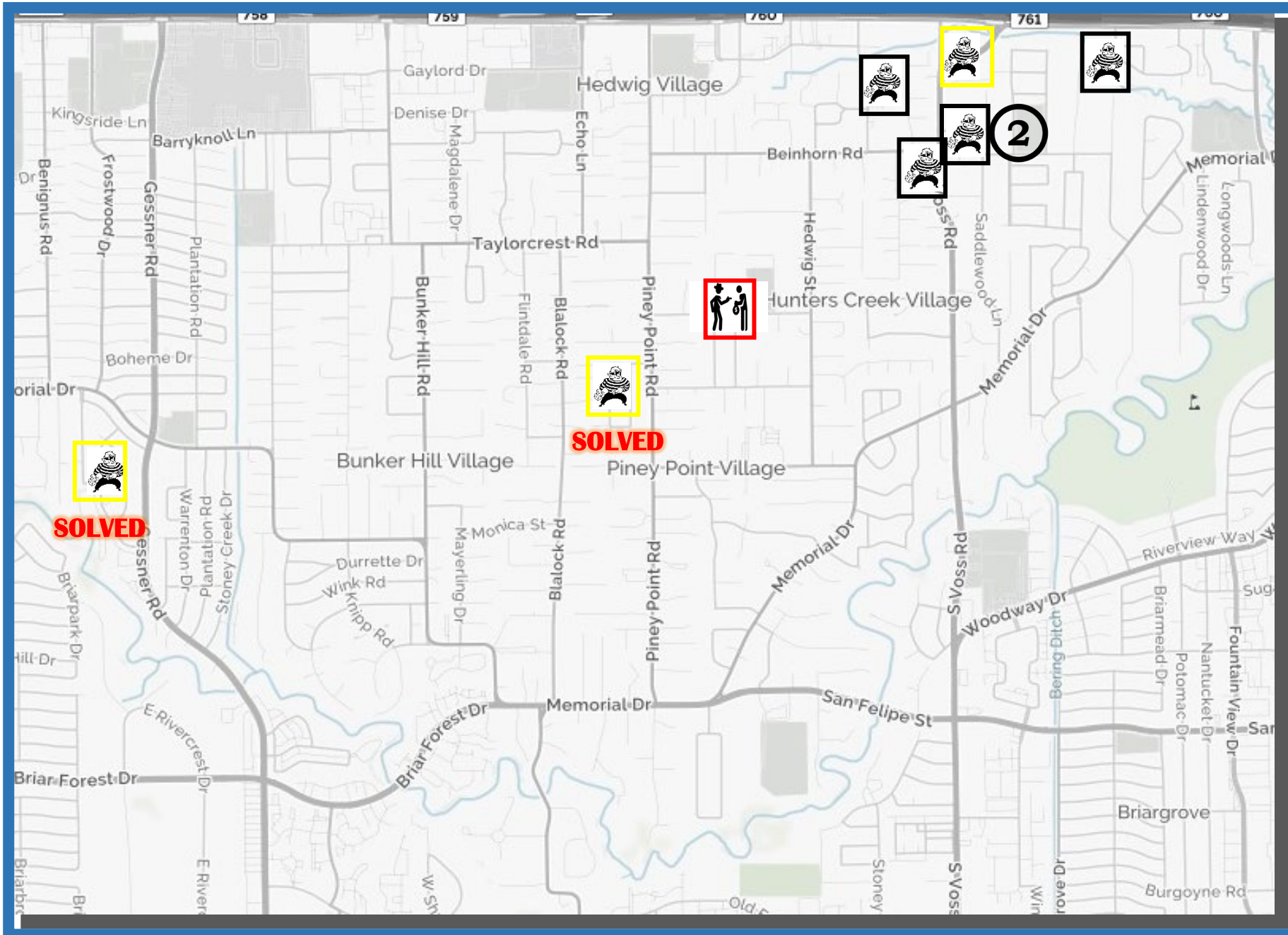
2022 Officer Committed Time to Service Report

| Employee Name | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Reports | Cites |
|------------------------|------------|----------|----------|----------|----------|----------|-----|-----|-----|-----|-----|-------|---------|-------|
| ALSALMANI, ALI | 42:52:14 | 21:30:58 | 37:06:28 | 39:40:38 | 29:11:47 | 21:19:14 | | | | | | | 5 | 49 |
| BAKER, BRIAN C | * 1:42:24 | 0:00:00 | 0:35:27 | 0:00:00 | 5:28:23 | 0:00:00 | | | | | | | | |
| BALDWIN, BRIAN | 18:24:30 | 18:59:44 | 28:33:24 | 12:32:18 | 25:18:28 | 17:32:21 | | | | | | | | 3 |
| BIEHUNKO, JOHN | 29:52:43 | 23:36:19 | 16:45:56 | 2:46:50 | 31:48:33 | 14:03:45 | | | | | | | 4 | 24 |
| BOGGUS, LARRY | * 17:35:09 | 2:23:10 | 2:22:51 | 2:00:05 | 8:46:03 | 2:13:55 | | | | | | | | |
| BURLESON, Jason | 15:26:34 | 17:28:59 | 23:36:15 | 18:09:57 | 23:03:35 | 21:06:52 | | | | | | | 2 | 11 |
| BYRD, Rachied | 16:41:02 | 19:39:50 | 28:19:05 | 18:59:35 | 34:27:36 | 21:25:30 | | | | | | | 3 | 28 |
| CANALES, RALPH EDWARD | 11:43:19 | 21:55:59 | 12:07:49 | 24:49:15 | 27:18:18 | 14:37:47 | | | | | | | 3 | 21 |
| CERNY, BLAIR C. | * 8:13:37 | 4:59:13 | 6:27:38 | 1:32:05 | 11:11:53 | 0:32:05 | | | | | | | | |
| ECKERFIELD, Dillion | 28:07:09 | 19:02:55 | 24:52:06 | 21:17:02 | 32:47:20 | 29:22:43 | | | | | | | 7 | 31 |
| GONZALEZ, Jose | 25:11:16 | 38:38:30 | 42:44:53 | 28:18:25 | 33:35:21 | 32:48:15 | | | | | | | 1 | 44 |
| HARWOOD, NICHOLAS | 23:18:34 | 3:07:14 | 17:43:56 | 28:44:11 | 23:39:26 | 21:24:06 | | | | | | | 7 | 21 |
| JARVIS, RICHARD | 38:50:40 | 18:16:56 | 20:10:21 | 23:20:37 | 20:00:23 | 15:05:02 | | | | | | | 4 | 24 |
| JOHNSON, JOHN | 23:33:58 | 25:28:12 | 17:06:23 | 26:43:12 | 18:18:53 | 25:55:58 | | | | | | | 2 | 40 |
| JONES, ERIC | * 0:38:31 | 0:20:04 | 0:00:00 | 0:44:28 | 3:35:26 | 0:00:00 | | | | | | | | |
| KING, JEREMY | 25:19:16 | 3:26:38 | 8:51:33 | 15:09:40 | 14:54:54 | 9:42:39 | | | | | | | 1 | 19 |
| KUKOWSKI, Andy | 17:46:52 | 28:55:17 | 26:00:53 | 27:31:26 | 36:18:46 | 36:09:41 | | | | | | | 11 | 70 |
| MCELVANY, ROBERT | 9:50:58 | 13:31:08 | 15:27:23 | 12:42:36 | 24:15:26 | 10:58:33 | | | | | | | | 27 |
| ORTEGA, Yesenia | 17:06:45 | 16:36:54 | 25:13:15 | 22:16:07 | 28:41:06 | 4:19:29 | | | | | | | 1 | 25 |
| OWENS, LANE | * 0:00:00 | 0:00:00 | 0:00:00 | 0:00:04 | 0:43:27 | 0:00:00 | | | | | | | | |
| PAVLOCK, JAMES ADAM | 18:45:35 | 13:47:20 | 4:25:06 | 7:20:01 | 13:50:46 | 4:19:29 | | | | | | | 1 | 14 |
| RODRIGUEZ, CHRISTOPHER | * 10:18:14 | 7:50:54 | 8:54:16 | 4:38:53 | 5:10:26 | 0:00:00 | | | | | | | | |
| RODRIGUEZ, JOSE | 19:14:42 | 9:18:19 | 35:52:06 | 24:27:30 | 18:17:11 | 39:53:26 | | | | | | | 7 | 61 |
| RODRIGUEZ, REGGIE | 21:17:14 | 16:39:22 | 21:01:10 | 25:15:09 | 19:00:03 | 20:16:46 | | | | | | | 3 | 26 |
| SALAZAR, Efrain | * 5:05:08 | 9:09:05 | 19:39:29 | 9:20:02 | 18:09:37 | 6:09:20 | | | | | | | 1 | 9 |
| SCHULTZ, RAYMOND | * 0:47:13 | 0:35:00 | 0:10:09 | 1:27:19 | 8:32:27 | 0:10:32 | | | | | | | | |
| SILLIMAN, ERIC | 22:54:37 | 17:51:55 | 13:37:07 | 34:21:51 | 19:46:38 | 17:36:23 | | | | | | | 11 | 49 |
| SPRINKLE, MICHAEL | 10:04:21 | 9:13:16 | 15:52:47 | 9:22:48 | 12:47:28 | 12:51:53 | | | | | | | 1 | 20 |
| TAYLOR, CRAIG | 11:35:43 | 19:13:52 | 14:00:25 | 24:44:23 | 23:44:56 | 23:56:03 | | | | | | | 2 | 27 |
| VALDEZ, JUAN | 20:53:02 | 25:56:16 | 30:29:02 | 18:24:20 | 17:19:05 | 11:47:16 | | | | | | | | 14 |
| VASQUEZ, MONICA | * 6:06:52 | 4:05:50 | 4:45:31 | 0:31:31 | 14:59:43 | 3:03:36 | | | | | | | 1 | 1 |
| WHITE, TERRY | 16:04:09 | 18:55:51 | 33:33:09 | 25:22:46 | 23:51:43 | 18:24:40 | | | | | | | 6 | 25 |
| * = Admin | | | | | | | | | | | | Total | 84 | 683 |

| Dispatch Committed Time | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------------|----------|----------|----------|----------|-----------|----------|-----|-----|-----|-----|-----|-----|
| 911 Phone Calls | 237 | 243 | 276 | 305 | 488 | 344 | | | | | | |
| 3700 Phone Calls | 2489 | 2291 | 2385 | 2429 | 2297* | 2048 | | | | | | |
| DP General Phone Calls* | 78:37:52 | 57:41:47 | 60:05:17 | 52:21:09 | 41:50:20* | 53:21:16 | | | | | | |
| Radio Transmissions | 9871 | 9754 | 10382 | 10946 | 9991* | 9189 | | | | | | |

* This is the minimal time as all internal calls route through the 3700 number.

* 4 days of data missing due to equip failure.






2024 Burglary Map

| Address | Alarm | POE |
|----------------|-------|----------------|
| 467 Jan Kelly | No | Open Garage |
| 250 Tamerlaine | No | Rear Door Kick |
| 8 Voss Park | No | R Door |
| 900 Brogden | No | Shed |
| 10802 Beinhorn | No | Open Door |
| 736 Voss | No | Door Kick |
| 736 Voss | No | Door Pry |
| 8525 Katy | Yes | Smash&Grab |

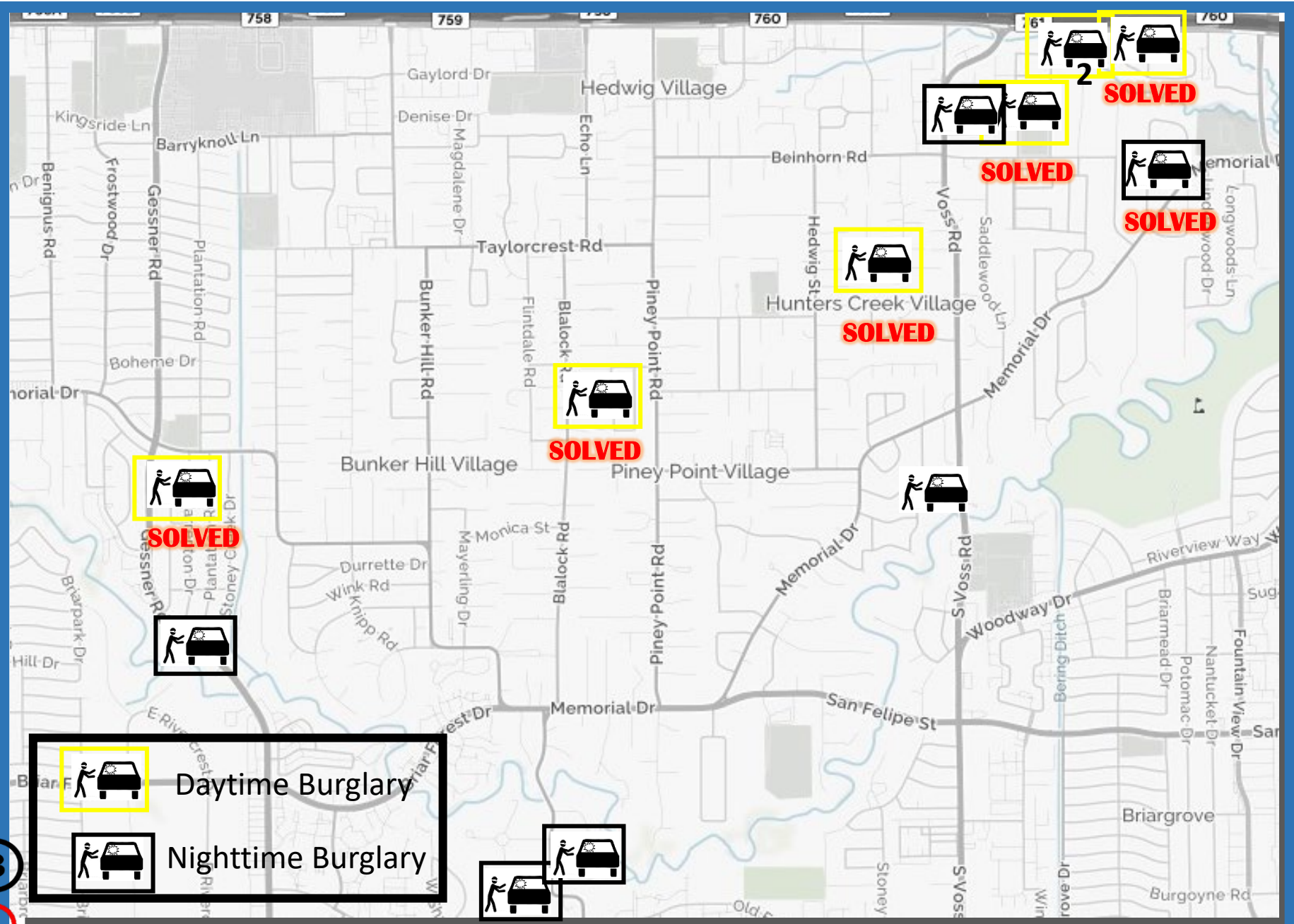
2024 Robberies

| Address | MO |
|---------------------|---------|
| 1 Smithdale Estates | Implied |

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery


6/30/24

2024 Auto Burglary Map



| Address | POE |
|---------------------------------|------------|
| <u>8333 Katy Fwy</u> | <u>Win</u> |
| 8525 Katy Fwy | UNL* |
| <u>10614 Gawain</u> | <u>Win</u> |
| 10611 Twelve Oaks | UNL |
| <u>11615 Starwood</u> | <u>UNL</u> |
| <u>10710 Marsha</u> | <u>Win</u> |
| 11321 Green Vale | UNL |
| 2102 S. Piney Point | UNL |
| 750 W. Creekside | UNL |
| <u>29 Windemere</u> | <u>UNL</u> |
| <u>7 Hunters Ridge</u> | <u>UNL</u> |
| 218 Tamerlaine | UNL |
| <u>8400 Hunters Creek Drive</u> | <u>UNL</u> |

Lock/Win Punch

* Jugging



Blue Entry = Actual
Location Unknown
Underlined Contractor

SOLVED

6/30/24

2024 Total Incidents

| 2024 | Crimes Against Persons | Crimes Against Property | Quality of Life Incidents | Total | Arrests | Incidents | House Checks | YTD BH INC | YTD BH HC | YTD PP INC | YTD PP HC | YTD HC INC | YTD HC HC |
|--------------|------------------------|-------------------------|---------------------------|------------|------------|--------------|--------------|--------------|-------------|-------------|-------------|--------------|-------------|
| January | 1 | 15 | 56 | 72 | 16 | 4171 | 2668 | 1543 | 1139 | 1014 | 626 | 1391 | 902 |
| February | 0 | 14 | 54 | 68 | 20 | 4168 | 2666 | 1332 | 959 | 1012 | 631 | 1592 | 1076 |
| March | 1 | 13 | 60 | 74 | 23 | 6259 | 4710 | 2168 | 1794 | 1440 | 1027 | 2418 | 1886 |
| April | 1 | 13 | 79 | 93 | 18 | 5090 | 3410 | 1664 | 1201 | 1168 | 746 | 1997 | 1462 |
| May | 4 | 12 | 65 | 81 | 18 | 6629 | 4830 | 1970 | 1483 | 1711 | 1259 | 2712 | 2086 |
| June | 0 | 4 | 80 | 84 | 20 | 7668 | 6287 | 2486 | 2119 | 2028 | 1650 | 2956 | 2517 |
| July | | | | | | | | | | | | | |
| August | | | | | | | | | | | | | |
| September | | | | | | | | | | | | | |
| October | | | | | | | | | | | | | |
| November | | | | | | | | | | | | | |
| December | | | | | | | | | | | | | |
| Total | 7 | 71 | 394 | 472 | 115 | 33985 | 24571 | 11163 | 8695 | 8373 | 5939 | 13066 | 9929 |

| | | | | | |
|-------------|----|-----|-----|-----|-----|
| 2023 Totals | 17 | 165 | 707 | 890 | 182 |
| Difference | | | | | |
| % Change | | | | | |

| | | | | | | | |
|-------|-------|-------|-------|-------|-------|-------|-------|
| 70947 | 54496 | 23709 | 19196 | 18915 | 14104 | 26305 | 20685 |
|-------|-------|-------|-------|-------|-------|-------|-------|

MVPD – VFD Monthly Response Times Report

June 2024

911/Emergency Designated Calls - EMS and Fire

| | |
|---------------|---------|
| Total | 16@4:13 |
| Bunker Hill | 7@4:39 |
| Piney Point | 3@3:51 |
| Hunters Creek | 6@3:53 |

EMS Only

| | |
|---------------|---------|
| Total | 11@4:12 |
| Bunker Hill | 4@5:04 |
| Piney Point | 1@2:19 |
| Hunters Creek | 6@3:53 |

Fire Only

| | |
|---------------|--------|
| Total | 5@4:18 |
| Bunker Hill | 3@4:05 |
| Piney Point | 2@4:37 |
| Hunters Creek | 0 |

Radio Calls – Fire Assist

| | |
|---------------|---------|
| Total | 39@3:58 |
| Bunker Hill | 15@2:48 |
| Piney Point | 14@3:40 |
| Hunters Creek | 10@6:53 |

Radio Calls – EMS Assist

| | |
|---------------|--------|
| Total | 5@4:12 |
| Bunker Hill | 1@0:24 |
| Piney Point | 2@4:01 |
| Hunters Creek | 2@4:22 |



June 2024 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2024 ALPR Data Report

Plate Reads Summary

Total Plate Reads:
3,509,740

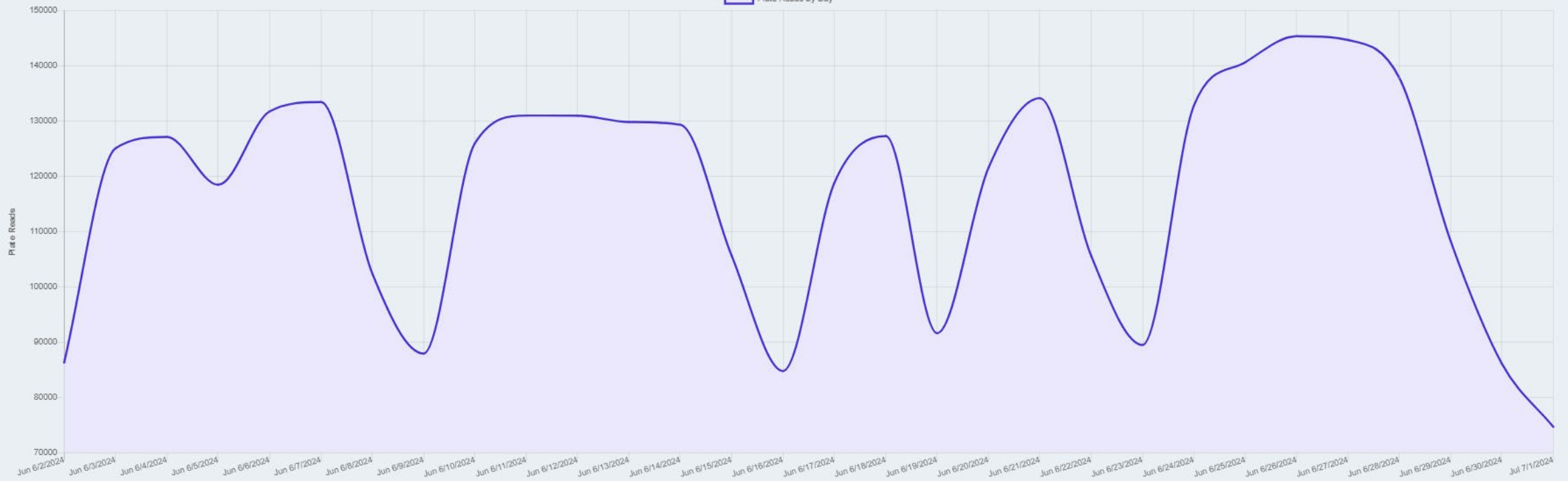
DOWNLOAD CSV

June 1 – June 30, 2024

Devices (38)

Search

Plate Reads By Day



Unique Plate Reads Summary

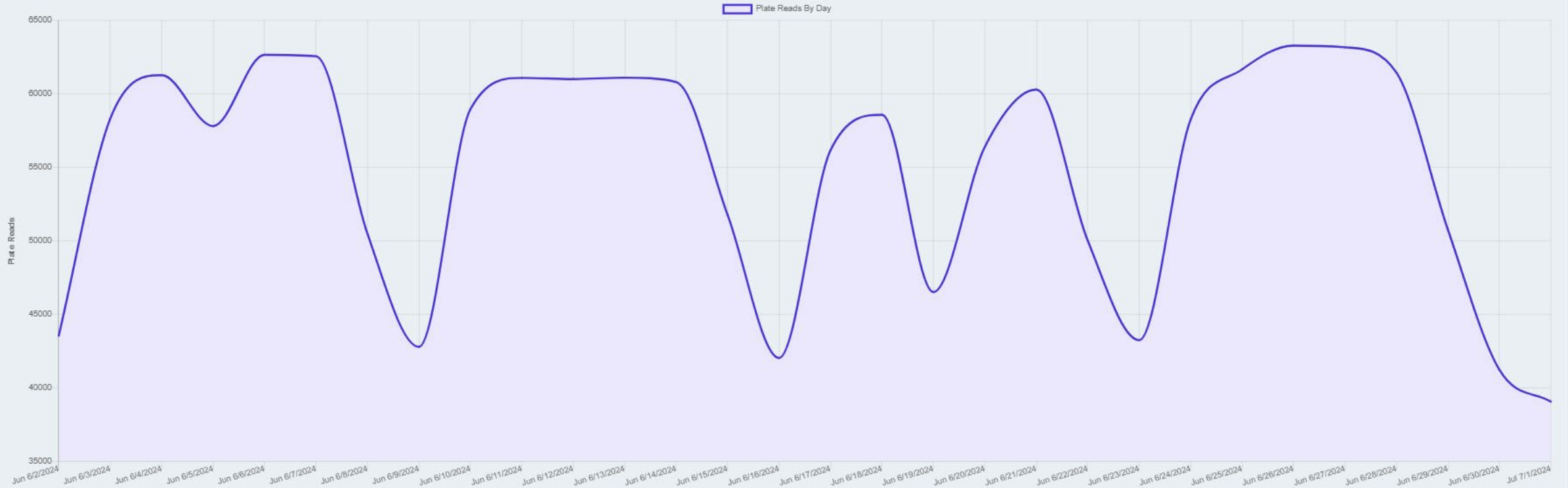
Total Unique Plate Reads:
511,330

DOWNLOAD CSV

June 1 – June 30, 2024

Devices (38)

Search



All Categories

Hits Report

06/01/2024 To... 06/30/2024 [Search](#)

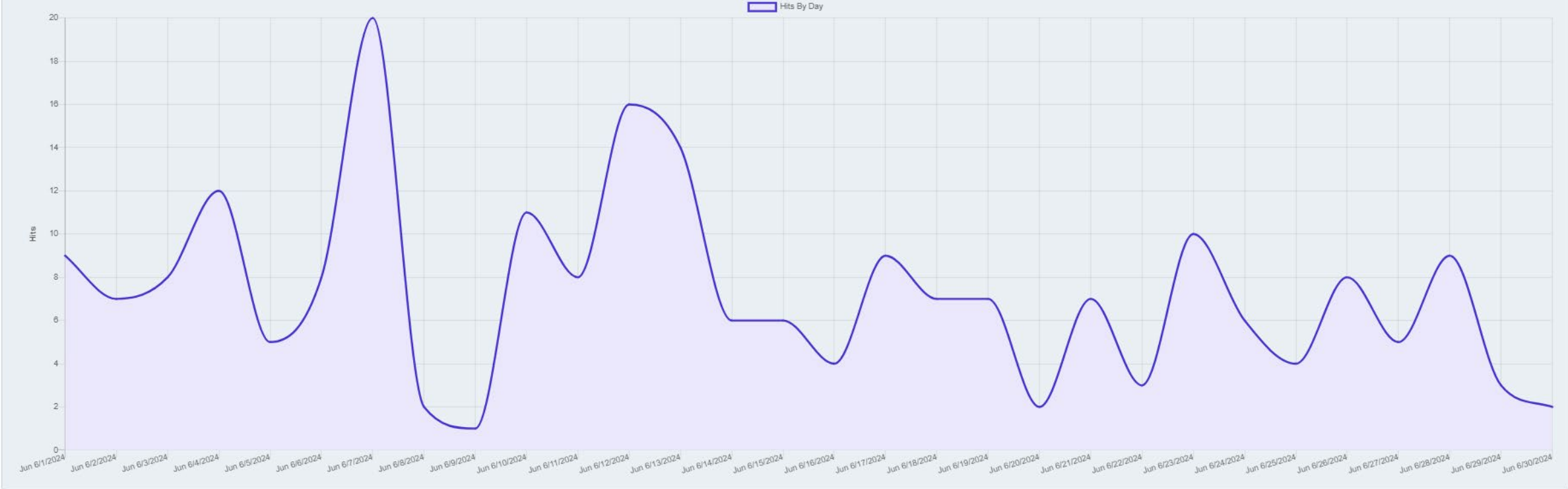
Select a date range up to 31 days

[DOWNLOAD CSV](#)

Total Hits: 219

Topics (15)

Devices (38)



Top 7 Categories

Hits Report

06/01/2024

To...

06/30/2024

Search

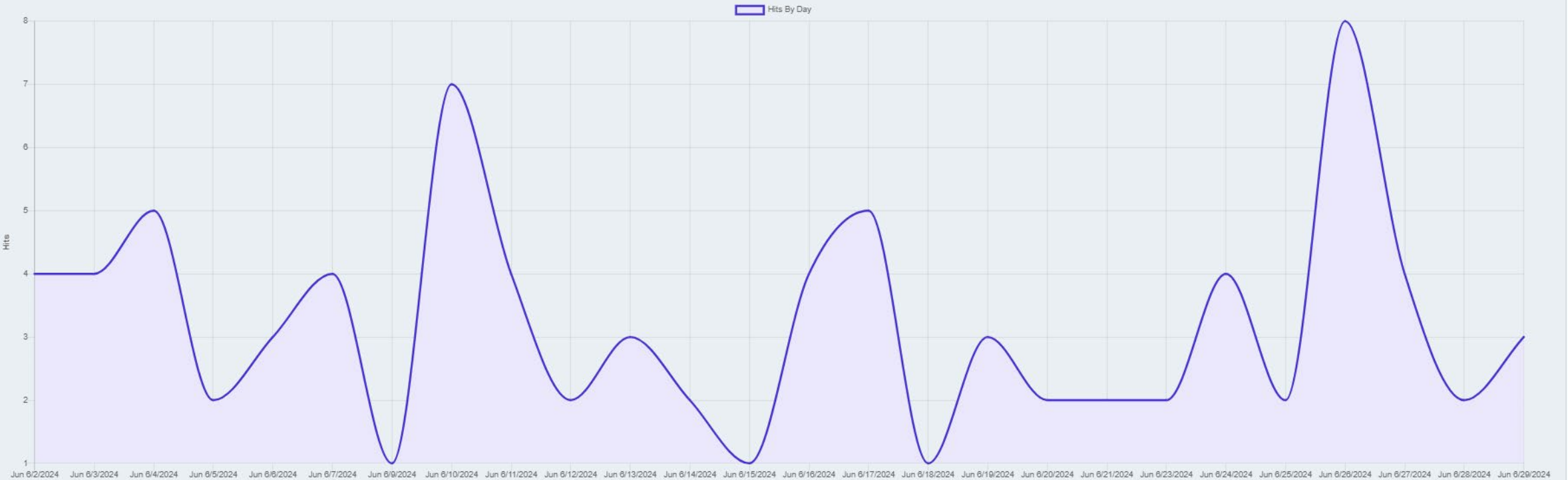
Select a date range up to 31 days

DOWNLOAD CSV

Total Hits: 84

Topics (7)

Devices (38)



Sex Offenders

Hits Report

06/01/2024

To...

06/30/2024

Search

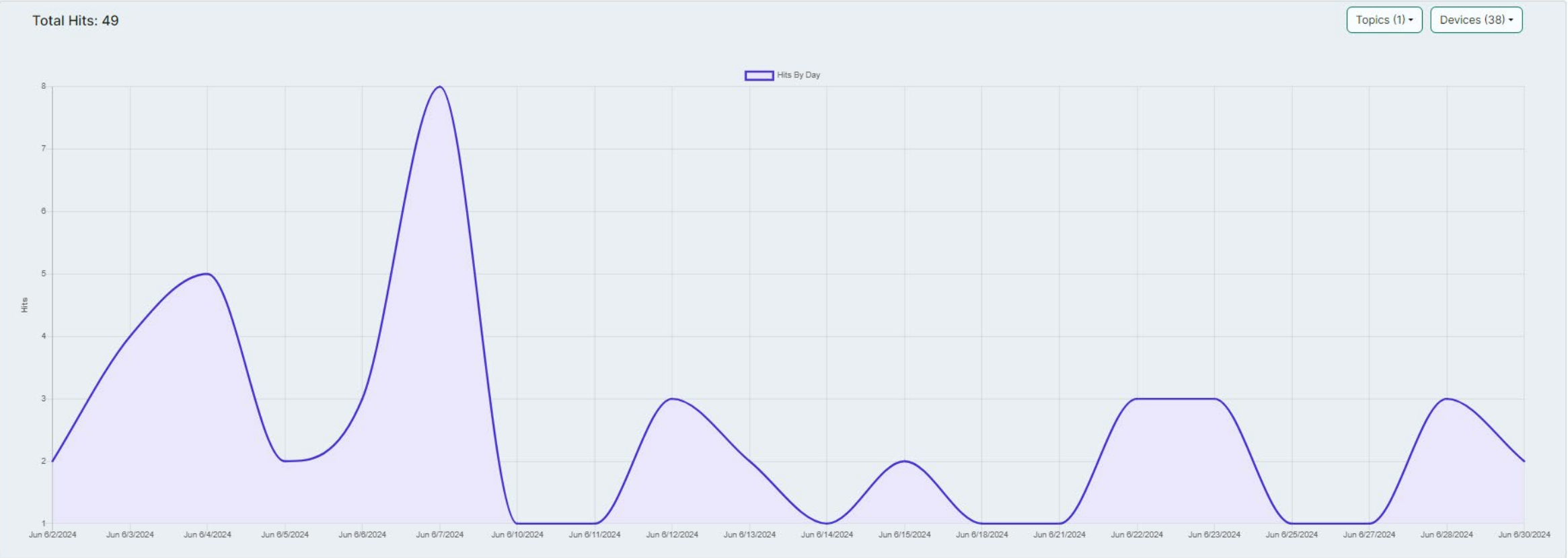
Select a date range up to 31 days

DOWNLOAD CSV

Total Hits: 49

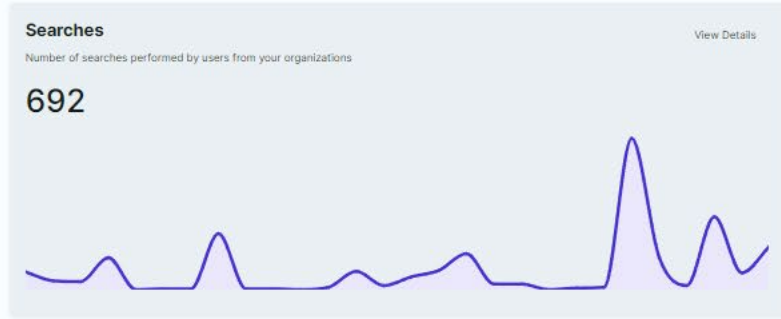
Topics (1)

Devices (38)



Summary Report

Insights Dashboard



Device Sharing

Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 438 others

Access Levels
Search
Hotlist Tool Access

Device Status

34 / 34 ?
Devices Online

< Previous Device

| Device Name | Battery | Latency |
|--------------------------------|---------|---------|
| #01 Inbound, Riverview Way, EB | 100% | 17.39 s |

Next Device >

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Total 'Plate Reads' by 'Device Name'

| Device Name | Sum of Plate Reads |
|--|--------------------|
| #22 - NB Voss x Magnolia Bend (Lane 2) | 406726 |
| #13 NB Gessner Rd | 317276 |
| #08 2200 S Piney Point Rd NB at City Limit | 274835 |
| #23 - WB San Felipe x Buffalo Bayou | 211281 |
| #20 - SB Voss x Old Voss (Lane 2) | 197465 |
| #21 - NB Voss x Magnolia Bend (Lane 1) | 177464 |
| #31 EB Memorial Dr near Tealwood | 151153 |
| #17 Memorial Dr WB at Voss ðŸ™ƒ | 137162 |
| #02 Memorial Dr EB at Gessner | 130596 |
| #12 Piney Point Dr SB at Gaylord | 128367 |
| #04 Memorial Dr NB at Briar Forest ðŸ™ƒ | 127669 |
| #19 - SB Voss x Old Voss (Lane 1) | 121848 |
| #24 - NB Blalock x Memorial | 113267 |
| #18 Memorial Dr EB at Voss ðŸ™ƒ; | 103992 |
| #01 Gessner SB at Frostwood Elementary ðŸ™ƒ; | 102618 |
| #10 On Memorial Dr EB from San Felipe | 98998 |
| #14 Beinhorn Rd WB at Pipher | 95164 |
| #16 Memorial Dr WB at E Creekside Dr ðŸ™ƒ; | 84286 |
| #05 Bunkerhill Rd SB at Taylorcrest | 80308 |
| #06 Taylorcrest Rd WB at Flintdale | 70425 |
| #09 N Piney Point Rd at Memorial Dr | 62200 |
| #07 Memorial Dr EB at Briar Forest ðŸ™ƒ; | 61855 |
| #28 MVPD Station S/B Memorial Drive | 55505 |
| #32 WB Greenbay @ Memorial Dr | 54229 |
| #26 - SB Hedwig x Beinhorn | 39258 |
| #11 Greenbay St EB at Piney Point Rd | 28198 |
| #27 Unit 181 Blalock S/B at Taylorcrest | 28142 |
| #30 EB Beinhorn Rd @ Voss Rd | 22382 |
| #29 - Riverbend Main Entrance ðŸ™ƒ | 7250 |
| #15 Hunters Creek Dr SB at I-10 ðŸ™ƒ; | 6898 |
| Strey NB at Memorial ðŸ™ƒ | 5732 |
| #01 Inbound, Riverview Way, EB | 5447 |
| #25 - NB Bunker Hill x Memorial ðŸ™ƒ | 2423 |
| #03 Gessener Rd NB at Buffalo Bayou | 0 |
| Grand Total | 3510419 |

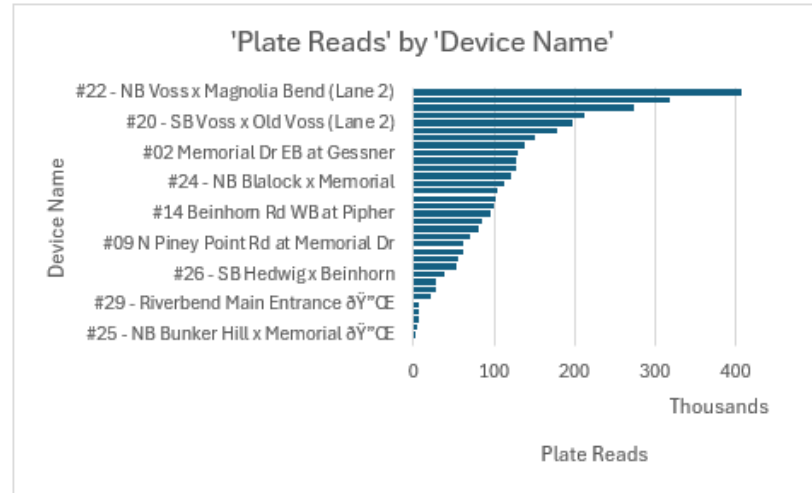


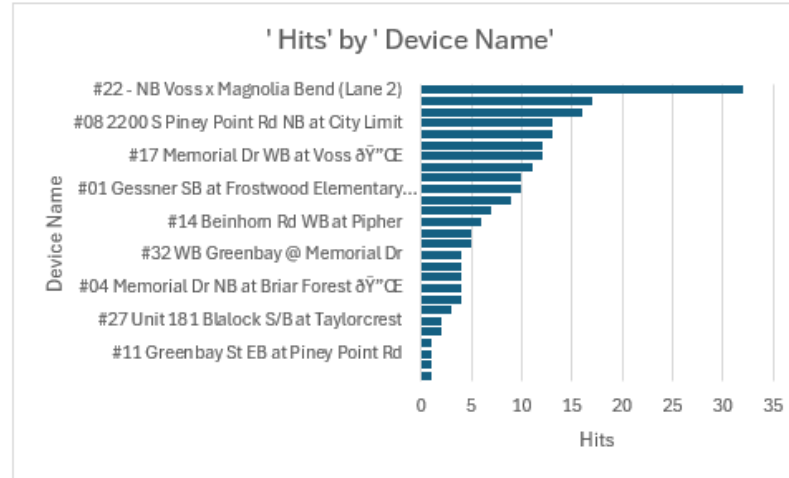
Plate Reads
By Location

June 2024

Hits By Camera

Total ' Hits' by ' Device Name'

| Device Name | Sum of Hits |
|---|-------------|
| #22 - NB Voss x Magnolia Bend (Lane 2) | 32 |
| #13 NB Gessner Rd | 17 |
| #20 - SB Voss x Old Voss (Lane 2) | 16 |
| #08 2200 S Piney Point Rd NB at City Limit | 13 |
| #21 - NB Voss x Magnolia Bend (Lane 1) | 13 |
| #23 - WB San Felipe x Buffalo Bayou | 12 |
| #17 Memorial Dr WB at Voss δΥ"CE | 12 |
| #19 - SB Voss x Old Voss (Lane 1) | 11 |
| #26 - SB Hedwig x Beinhorn | 10 |
| #01 Gessner SB at Frostwood Elementary δΥ"; | 10 |
| #10 On Memorial Dr EB from San Felipe | 9 |
| #18 Memorial Dr EB at Voss δΥ"; | 7 |
| #14 Beinhorn Rd WB at Pipher | 6 |
| #24 - NB Blalock x Memorial | 5 |
| #16 Memorial Dr WB at E Creekside Dr δΥ"; | 5 |
| #32 WB Greenbay @ Memorial Dr | 4 |
| #12 Piney Point Dr SB at Gaylord | 4 |
| #07 Memorial Dr EB at Briar Forest δΥ"; | 4 |
| #04 Memorial Dr NB at Briar Forest δΥ"CE | 4 |
| #31 EB Memorial Dr near Tealwood | 4 |
| #02 Memorial Dr EB at Gessner | 3 |
| #27 Unit 181 Blalock S/B at Taylorcrest | 2 |
| #05 Bunkerhill Rd SB at Taylorcrest | 2 |
| #28 MVPD Station S/B Memorial Drive | 1 |
| #11 Greenbay St EB at Piney Point Rd | 1 |
| #09 N Piney Point Rd at Memorial Dr | 1 |
| #06 Taylorcrest Rd WB at Flintdale | 1 |
| Grand Total | 209 |



Total Reads– 3,509,740


Unique Reads – 511,330








Hits- 219

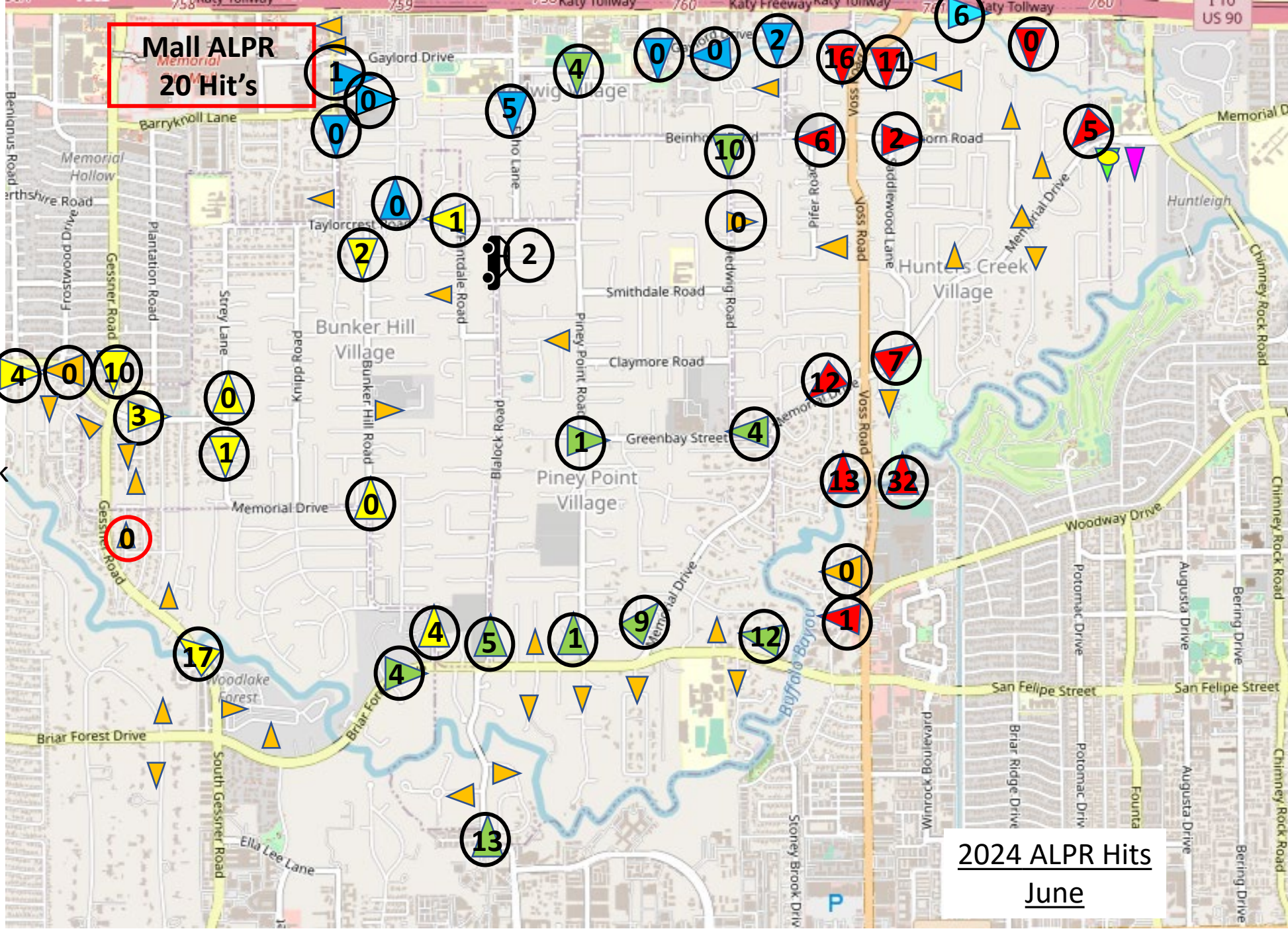
7 Top Hits - 84

- Hotlist
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Mall ALPR
20 Hit's

- Hedwig  
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
-  Total Hits
- 

- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems-32 
- 6/30/24 
- 1** 



2024 ALPR Hits
June

Mall ALPR
20 Hits

Hedwig
▲ ○ 0

Bunker Hill
▲

Piney Point
▲

Hunters Creek
▲

Frequent Mobile Locations
🚗

4 Recovered Vehicles
Recovered Plates - 2

1 Investigative Leads

Lindenwood HOA
▲

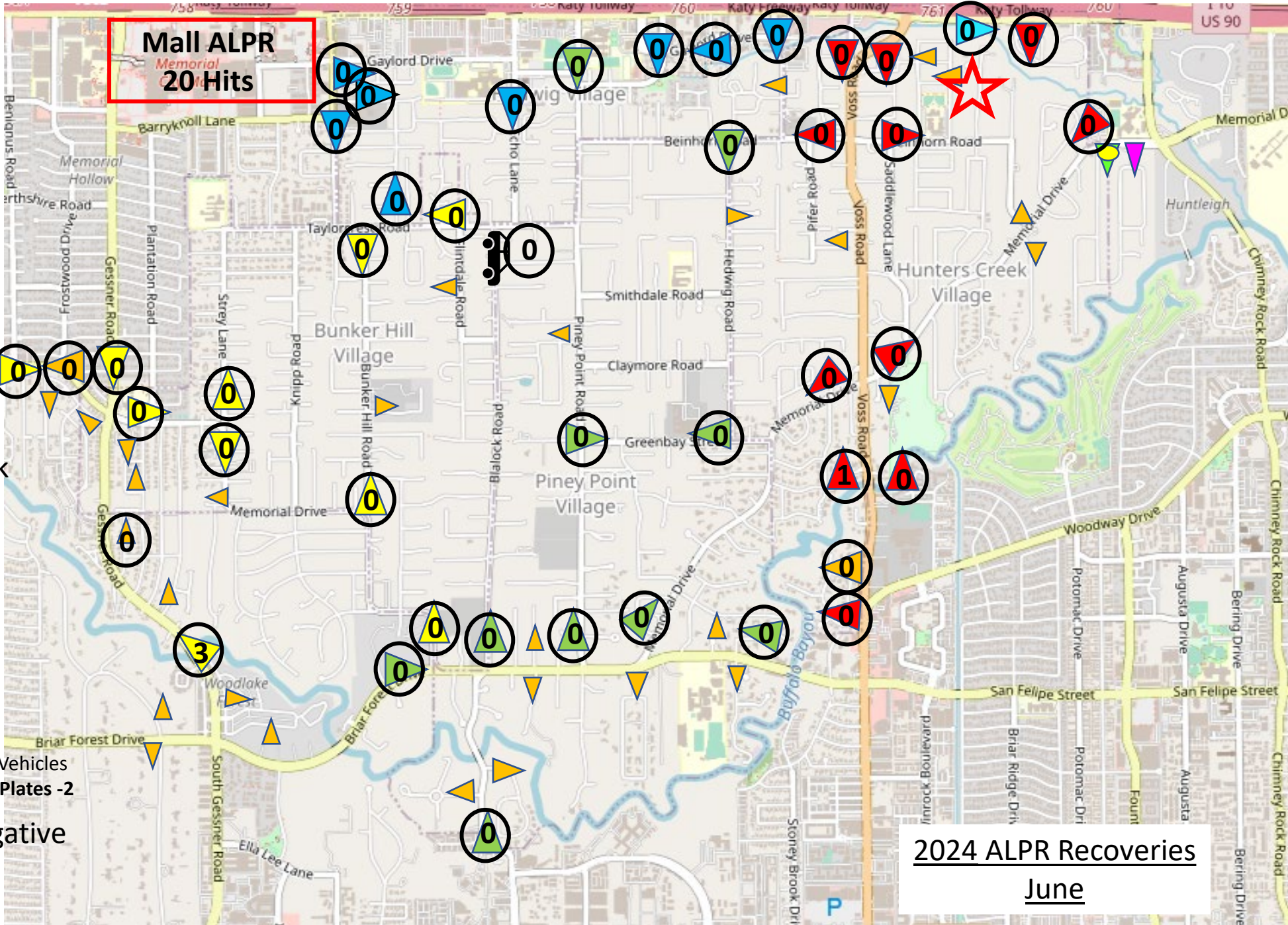
Longwoods HOA
▲

US Coins
▲

In Process
▲

HOA Systems
▲

6/30/24
▲



2024 ALPR Recoveries
June

| ALPR Recoveries | | | | | | |
|-----------------|----------|------------|-----|--------------|---------------------|--------|
| Num | Plate | Vehicle | Loc | Val | Links | Date |
| 1 | SVL2616 | Kia Soul | 24 | \$ 16,500.00 | CC Fraud/Theft | 7-Jan |
| 2 | CWS56686 | Chev PU | 21 | \$ 10,000.00 | | 9-Jan |
| 3 | SSP9798 | GMC Arcac | 19 | \$ 46,000.00 | Fraud | 18-Jan |
| 4 | KPL1936 | Chev1500 | 12 | \$ 40,000.00 | Repeat Offender | 2-Feb |
| 5 | TMV3732 | BMW | 22 | \$ 35,000.00 | Fraud | 16-Feb |
| 6 | SRY8618 | ToyMaur | 23 | \$ 28,000.00 | | 8-Mar |
| 7 | MXG5703 | ToyRav4 | 5 | \$ 26,000.00 | Warrant | 9-Mar |
| 8 | JBG9307 | LexNX | 1 | \$ 13,000.00 | Stolen Plate on veh | 11-Mar |
| 9 | NVK8218 | HyudElan | 27 | \$ 18,000.00 | | 2-Apr |
| 10 | SKW4908 | NissV200 | 2 | \$ 14,000.00 | Stolen Plate on veh | 4-Apr |
| 11 | 4463G98 | Ford Mus | 2 | \$ 42,000.00 | On tow trk | 16-Apr |
| 12 | W297HO | BMW | 31 | \$ 55,000.00 | Fraud/Fugitive | 8-May |
| 13 | DOUQ11 | Audi | 19 | \$ 60,000.00 | Fraud/Fugitive | 10-May |
| 14 | AM34158 | Chevy | 13 | \$ 20,000.00 | Fugitive | 15-May |
| 15 | TFH8929 | Jeep | 22 | \$ 30,000.00 | | 9-Jun |
| 16 | BYS9PS | ToyCor | 13 | \$ 14,000.00 | | 13-Jun |
| 17 | RXS0863 | BMW | 13 | \$ 21,000.00 | Eluding HPD arrest | 15-Jun |
| 18 | LNT9834 | Hynd Alint | 13 | \$ 18,000.00 | Drugs | 27-Jun |
| 19 | | | | | | |
| 20 | | | | | | |
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\$ 506,500.00

| Plate Recoveries | | | | | |
|------------------|-----------|------------|------------|------|-------|
| Plate Recove | Date | Links | Plate Reco | Date | Links |
| 6VKC128 | 1/23/2024 | Owner | | | |
| RKN392 | 2/4/2024 | Owner | | | |
| DWJ6774 | 2/15/2024 | Owner | | | |
| 488105K | 3/2/2024 | Dup/Frd | | | |
| SKK6235 | 3/11/2024 | Stolen | | | |
| DV7ZHH | 3/18/2024 | Owner | | | |
| | 4/5/2024 | Driver DNK | | | |
| TKX6267 | 4/11/2024 | Arrested | | | |
| 8LL173 | 4/29/2024 | Cited/Tow | | | |
| 7B2889H | 5/21/2024 | Cited/Tow | | | |
| KDW2425 | 5/23/2024 | Owner | | | |
| 386565H | 5/25/2024 | Cited/Tow | | | |
| RGJ6630 | 5/25/2024 | Owner | | | |
| TFN6035 | 6/19/2024 | Owner | | | |
| KSL1318 | 6/26/2024 | Owner | | | |

Firearm in vehicle Vehicle found to be Stolen
Temp Tag Hotlist

| Located but Fled | | | | | |
|------------------|---------|--------|------|-------|--------|
| Date | Plate | Camera | Date | Plate | Camera |
| 3-Jan | SFG3451 | 7 | | | |
| 9-Jan | SGN1517 | 13 | | | |
| 28-Mar | W197102 | 22 | | | |

| Runaways/Missing | | Community Safety Hotlist | |
|------------------|---------|--------------------------|-------------------|
| Date | Plate | Date | Plate |
| 5 27 24 | SNV9618 | 2 | 1/8/2024 LCP9497 |
| | | | 4/19/2024 LCP9497 |
| | | | 32 |
| | | | 58 |

10 of 14 involved in other crimes = 69%

HOT List Hits Other Agencies

| |
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| ALPR Stops Located not Reported as Recovered | | | |
|--|------|--------|--------|
| Plate | ALPR | Agency | Date |
| NLM7574 | 8 | HPD | 4-Jan |
| 3882-E22 | 20 | HPD | 23-Jan |
| TLZ3887 | 13 | C5 | 25-Apr |
| KDW2425 | 13 | HPD | 22-May |
| TLB1231 | 13 | HPD | 23-May |
| MPS5312 | 21 | HPD | 5-Jun |
| | | | |
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| Program Summary | | | |
|----------------------|------------------------|------------------|------------|
| Year | Value | Recovered | Count |
| 2024 | \$ 506,500.00 | Recovered | 13 |
| 2023 | \$ 646,500.00 | Recovered | 30 |
| 2022 | \$ 1,733,000.00 | Recovered | 74 |
| 2021 | \$ 1,683,601.00 | Recovered | 75 |
| 2020 | \$ 1,147,500.00 | Recovered | 61 |
| 2019 | \$ 438,000.00 | Recovered | 22 |
| Program Total | \$ 6,155,101.00 | Recovered | 275 |

| INVESTIGATIVE LEADS/SOLVES | | | | | | | |
|----------------------------|---------|--------|---------------|---------------------|------------|-----------|----------------|
| Crime | Plate | Date | ALPR | Crime | Plate | Date | ALPR |
| Package Theft | TPK9834 | 3-Jan | P- Kensington | Mail Theft | SJB2869 | 3/8/2024 | 29, Bridlewood |
| BMV-Crim Mischief | 100059B | 3-Jan | P - US Coins | Mail Theft | SJB2869 | 3/15/2024 | 21 |
| Theft of Lawn Eq | 4297A98 | 4-Jan | 2 | Burglary of a Hab. | 1RPF8 | 3/16/2024 | 1,31 |
| Mail Theft | SXS7885 | 5-Jan | 6 | Burg of Hab | WV TLL2498 | 4/1/2024 | 5 |
| Hotlist Theft | TPK9834 | 7-Jan | 13 | Auto Theft | TZJ4122 | 4/11/2024 | 6 |
| BMV suspects | SGN1517 | 9-Jan | 13 | Crim Tres | TFM3379 | 5/18/2024 | 7 |
| Package Thief | BW6J592 | 10-Jan | Bellaire | Robbery | NMF0683 | 5/21/2024 | Hickory Rid |
| FSGI | PRM6967 | 23-Jan | P-Still | Burglary of a Buss. | RPY6912 | 6/28/2024 | US Coins |
| FSGI | 8XSG491 | 27-Jan | 1 | | | | |
| Runaway | RKH0399 | 2-Feb | 12 | | | | |
| Theft of Lawn Eq | BW6J592 | 9-Feb | 2 | | | | |
| BMV Att | TSP9824 | 16-Feb | 18 | | | | |
| BMV | | 22-Feb | 12 | | | | |
| Susp Event | TJJ0901 | 4-Mar | 17 | | | | |

* ALPR used to prove false report

E-BIKE ORDINANCE

ORDINANCE NO. 2024.07

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AMENDING SECTION 46-31, MOTOR VEHICLE AREAS, DIVISION 1, GENERALLY, OF ARTICLE II, STREETS, OF CHAPTER 46, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, ADDING ARTICLE III, ELECTRIC RIDING TOYS AND SMALL MOTOR VEHICLES, OF CHAPTER 58, TRAFFIC AND VEHICLES OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE WITH UPDATED AND AMENDED RULES AND REGULATIONS RELATED TO ELECTRIC RIDING TOYS AND SMALL MOTOR VEHICLES; PROVIDING FOR PENALTY; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the City Council of the City of Piney Point Village, Texas, finds Section 46-31, Motor vehicle areas, Division 1, Generally, of Article II, Streets, of Chapter 46, Streets, Sidewalks, and other Public Places should be amended and Article III, Electric Riding Toys and Small Motor Vehicles of Chapter 58, Traffic and Vehicles, of its Code of Ordinances should be added in accordance with the provisions of this ordinance; and

WHEREAS, the City Council hereby finds that it is the purpose of this Ordinance to update the Code to promote the public health, safety, and general welfare of the citizens of the City and to minimize public and private injury and losses due to electric riding toys and small motor vehicles;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. Section 46-31, Motor vehicle areas, Division 1, Generally, of Article II, Streets, of Chapter 46, Streets, Sidewalks, and other Public Places of its Code of Ordinances is hereby amended by removing language struckthrough and adding thereto the language underscored below:

“Sec. 46-31. – Motor Vehicle areas.

(a) It shall be unlawful for any person to cause or permit any motor vehicle, as that term is defined in chapter 541, Texas Transportation Code, as amended, to be operated upon any lot or tract of land, public or private, within the city except upon areas paved for the purpose of motor vehicle parking or motor vehicular access to the lot upon which such vehicle is operated. It shall be a defense to prosecution hereunder that the operation of a vehicle in violation hereof (1) was upon a lot or tract of land owned or occupied by the person operating the vehicle, or (2) was with the consent of the owner of the lot or tract upon which the vehicle was operated.

(b) It shall be unlawful for any person to cause or permit any Class 3 electric bicycle, as that term is defined by Section 58-50, Article III, Chapter 58, Traffic and Vehicles and Chapter 664, Texas Transportation Code, as amended, to be operated upon any lot or tract of land, public or private, within the city except upon areas paved for the purpose of motor vehicle parking or motor vehicular access to the lot upon which such vehicle is operated. It shall be a defense to prosecution hereunder that the operation of a vehicle in violation hereof (1) was upon a lot or tract of land owned or occupied by the person operating the vehicle, or (2) was with the consent of the owner of the lot or tract upon which the vehicle was operated.

~~(b)~~ c) Any person who shall violate any provision of this article shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.”

SECTION 3. Article III, Electric Riding Toys and Small Motor Vehicles, of Chapter 58, Traffic and Vehicles of the City’s Code of Ordinances is hereby amended adding new sections, Section 58-50, Definitions, Section 58-51, Electric Riding Toys – General Provisions, Section 58-52, Electric Bicycles – Bicycle Paths; Section 58-53, Electric Bicycles – Class 3 Electric Bicycles, Section 58-54, Electric Bicycles – Age Restrictions, Section 58-55, Electric Bicycles – Operation at Night, Section 58-56, Electric Scooters and Electric Skateboards, Section 58-57, Electric Riding Toy – Penalty, and Section 58-58, Small Motor Vehicles – General Provisions; Penalty as indicated in the language underscored below:

“ARTICLE III – ELECTRIC RIDING TOYS AND SMALL MOTOR VEHICLES

Sec. 58-50. – Definitions.

Class 1 electric bicycle means an electric bicycle equipped with a motor that assists the rider only when the rider is pedaling and with a top assisted speed of 20 miles per hour or less.

Class 2 electric bicycle means an electric bicycle equipped with a motor that may be used to propel the bicycle without the pedaling of the rider and with a top assisted speed of 20 miles per hour or less.

Class 3 electric bicycle means an electric bicycle equipped with a motor that assists the rider only when the rider is pedaling and with a top assisted speed of more than twenty (20) but less than twenty-eight (28) miles per hour (MPH).

Electric bicycle means a bicycle equipped with fully operable pedals and an electric motor of fewer than 750 watts and with a top assisted speed of twenty-eight (28) miles per hour or less.

Electric scooter means a scooter assisted by an electrical source or battery that allows for self-propulsion of three (3) miles per hour (MPH) or greater.

Electric skateboard means a skateboard assisted by an electrical source or battery that allows for self-propulsion of three (3) miles per hour (MPH) or greater.

Electric riding toys means any electric bike, electric skateboard, and / or electric scooter.

Top assisted speed means the speed at which the bicycle's motor ceases propelling the bicycle or assisting the rider.

“Sec. 58-51. Electric Riding Toys – General Provisions

(a) Operators and/or Riders of any Electric Riding Toy operating on a sidewalk where permissible by City Ordinance shall slow and yield to any vehicle exiting a driveway.

(b) Operators and/or Riders of any Electric Riding Toy operating on a sidewalk where permissible by City Ordinance shall yield and, if necessary, stop when crossing any street or roadway.

(c) Chapter 551 of the Texas Transportation Code, as amended, shall apply to the extent it does not conflict with City Ordinance.

Sec. 58-52. Electric Bicycles – Bicycle Paths and Sidewalks

(a) Wherever a useable public path for bicycles including a sidewalk has been provided adjacent to a public street, Class 1 and Class 2 electric bicycle riders shall use such path.

(b) When operating on a sidewalk, Class 1 and Class 2 electric bicycle riders shall not exceed five (5) miles per hour.

(c) Class 1 and Class 2 electric bicycle riders shall yield and provide right-of-way to pedestrians, slow to no more than three (3) miles per hour and pass no closer than three (3) feet of while passing pedestrians, and clearly announce presence before overtaking a pedestrian. The pedestrian shall have the right-of-way.

(d) Class 3 electric bicycles shall not be used on bicycle paths or sidewalks but shall use the public street and shall comply with all applicable traffic ordinances.

Sec. 58-53. Electric Bicycles – Operating on Public Street

When operating on public streets, electric bicycle riders shall ride as near as practicable to the right curb or edge of the roadway, unless:

- (a) the person is passing another vehicle moving in the same direction; or
- (b) the person is preparing to turn left at an intersection or onto a private road or driveway; or

(c) a condition on or of the roadway, including a fixed or moving object, parked or moving vehicle, pedestrian, animal, or surface hazard prevents the person from safely riding next to the right curb or edge of the roadway.

Sec. 58-54. Electric Bicycles – Age Restrictions

(a) All riders of Class 1 and 2 electric bicycles under the age of seventeen (17) shall wear a helmet. All riders of Class 3 electric bicycles under the age of twenty-one (21) shall wear a helmet.

(b) Class 1 and Class 2 electric bicycle riders under the age of twelve (12) shall be accompanied by an adult when on a public space.

(c) Class 3 electric bicycle riders shall be fifteen (15) or older to ride the electric bicycle on public space.”

Sec. 58-55. Electric Riding Toys – Operation at Night

All electric riding toys operated at night on a public street, path or sidewalk shall be upfitted with lights and reflectors as required by Chapter 551 of the Texas Transportation Code, as amended.

Sec. 58-56. Electric Scooters and Electric Skateboards

(a) Electric Scooters and Electric Skateboards shall be ridden on sidewalks where sidewalks are available. When operating on sidewalks, electric scooters and electric skateboard operators shall not exceed five (5) miles per hour.

(b) Electric Scooters and Electric Skateboard riders shall yield and provide right-of-way to any pedestrian or bicycle, slow to no more than three (3) miles per hour, pass no closer than three (3) feet, and clearly announce presence when passing or overtaking on sidewalks. Pedestrians have the right of way.

(c) All riders of Electric Scooters and Electric Skateboards under the age of seventeen (17) shall wear a helmet.

Sec. 58-57. Electric Riding Toys - Penalty

(a) A first violation under this article may result in the violators being required to complete an electric riding toy safety class conducted by the Memorial Villages Police Department.

(b) A first violation under this article may be subject to a fine not to exceed \$50.

(c) Subsequent or repeat violations under this article may be subject to a fine not to exceed \$2,000.

(d) A parent or guardian of a minor, who knowingly allowed said minor to violate this ordinance and said minor is found in violation of this ordinance, may be subject to a fine not to exceed \$2,000.”

Sec. 58-58. Small Motor Vehicle – General Provisions; Penalty

(a) It shall be unlawful for any person to operate a moped or motor-assisted scooter upon any public sidewalk or public hike path or public bike path within the city.

(b) It shall be unlawful for any person to operate a pocket bike or minimotorbike upon any public sidewalk, public hike path, public bike path, highway, road, or street within the city.

(c) The definitions of “moped”, “motor-assisted scooter”, “pocket bike” and “minimotorbike” found in Sec. 551.351 of Chapter 551, Texas Transportation Code, as amended from time to time, is adopted under this ordinance.

(d) Any person who shall violate this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined not to exceed \$2,000.”

SECTION 4. Any person who intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this Ordinance shall be guilty of a misdemeanor, and upon conviction, shall be subject to a fine in the amount not to exceed \$2,000.00 for any violation hereof, with each day being a separate violation.

SECTION 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

SECTION 6. The amendment to the Code of Ordinances, City of Piney Point Village, Texas provided for in this Ordinance shall be in full force and effect on the date of its execution below.

PASSED, APPROVED, and ORDAINED this 22nd day of July 2024.

ALIZA DUTT, Mayor

ATTEST:

ROBERT PENNINGTON, City Administrator / City Secretary

TO: City Council

FROM: R. Pennington, City Administrator
VIA: H. Miller, Fire Chief

MEETING DATE: July 29, 2024

SUBJECT: Consideration and possible action on the Village Fire Department.

Agenda Item: 4

Summary:

This agenda item is for VFD monthly reporting to hear and discuss the activity of the Department, including details on call volume and other public safety-related incidents.

- a) Update on activities.
- b) VFD Financial, Financial Policy, Agendas, and Minutes

Attachments:

VFD Report documents.
VFD Financial Report
VFD Draft Financial Policy
VFD Agendas & Minutes



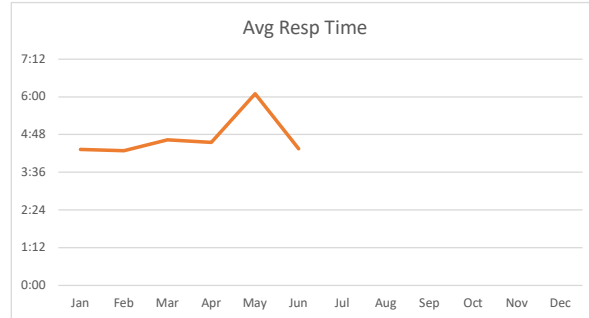
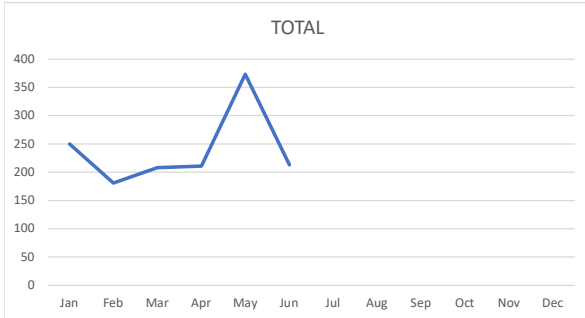
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

June 2024 Summary - All Cities

| Call/Incident Type/Detail | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total YTD |
|---|------------|------------|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|-------------|
| TOTAL | 250 | 181 | 208 | 211 | 373 | 213 | | | | | | | 1436 |
| Abdominal Pain | 0 | 1 | 1 | 2 | 4 | 3 | | | | | | | 11 |
| Allergic Reaction | 2 | 1 | 2 | 2 | 1 | 1 | | | | | | | 9 |
| Animal Bite | 0 | 0 | 1 | 0 | 0 | 0 | | | | | | | 1 |
| Assult | 0 | 1 | 1 | 0 | 1 | 1 | | | | | | | 4 |
| Automatic Aid | 3 | 2 | 3 | 4 | 1 | 0 | | | | | | | 13 |
| Automatic Aid- Apartment Fire | 13 | 6 | 13 | 10 | 4 | 2 | | | | | | | 48 |
| Automatic Aid- Building Fire | 4 | 2 | 2 | 3 | 0 | 1 | | | | | | | 12 |
| Automatic Aid- Elevator Rescue | 3 | 1 | 1 | 0 | 1 | 2 | | | | | | | 8 |
| Automatic Aid- Entrapment MVC | 1 | 3 | 1 | 0 | 1 | 0 | | | | | | | 6 |
| Automatic Aid- Gas Leak | 1 | 1 | 2 | 3 | 2 | 0 | | | | | | | 9 |
| Automatic Aid- High Rise Fire | 0 | 2 | 1 | 0 | 0 | 0 | | | | | | | 3 |
| Back Pain | 0 | 0 | 2 | 1 | 1 | 1 | | | | | | | 5 |
| Carbon Monoxide Detector With Symptoms | 0 | 1 | 0 | 0 | 2 | 0 | | | | | | | 3 |
| Carbon Monoxide Detector No Symptoms | 2 | 3 | 3 | 1 | 11 | 8 | | | | | | | 28 |
| Cardiac/Respiratory Arrest | 1 | 1 | 0 | 0 | 0 | 1 | | | | | | | 3 |
| Check a Noxious Odor | 2 | 1 | 0 | 1 | 0 | 0 | | | | | | | 4 |
| Check for Fire | 0 | 0 | 1 | 0 | 1 | 0 | | | | | | | 2 |
| Check for the Smell of Natural Gas | 2 | 3 | 6 | 2 | 18 | 2 | | | | | | | 33 |
| Check for the Smell of Smoke | 2 | 2 | 1 | 2 | 5 | 2 | | | | | | | 14 |
| Chest Pain | 3 | 1 | 4 | 1 | 3 | 4 | | | | | | | 16 |
| Child Locked in a Vehicle Engine and AC running | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | | 1 |
| Child Locked in a Vehicle Engine not running | 0 | 1 | 0 | 0 | 1 | 1 | | | | | | | 3 |
| Choking | 1 | 1 | 2 | 0 | 0 | 0 | | | | | | | 4 |
| Diabetic Emergency | 1 | 2 | 2 | 1 | 0 | 1 | | | | | | | 7 |
| Difficulty Breathing | 9 | 5 | 8 | 12 | 4 | 3 | | | | | | | 41 |
| Dumpster Fire Not near Structure | 0 | 0 | 0 | 0 | 1 | 1 | | | | | | | 2 |
| Electrical Fire | 0 | 0 | 1 | 0 | 1 | 0 | | | | | | | 2 |
| Elevator Rescue | 1 | 0 | 0 | 0 | 2 | 1 | | | | | | | 4 |
| Entrapment- Non MVC | 0 | 0 | 1 | 0 | 1 | 0 | | | | | | | 2 |
| Eye Problems | 0 | 0 | 0 | 0 | 0 | 1 | | | | | | | 1 |
| Fall Victim | 10 | 8 | 13 | 9 | 11 | 8 | | | | | | | 59 |
| Fire Alarm Business | 8 | 6 | 3 | 6 | 9 | 9 | | | | | | | 41 |
| Fire Alarm Church or School | 10 | 6 | 3 | 4 | 9 | 8 | | | | | | | 40 |
| Fire Alarm Residence | 36 | 28 | 23 | 25 | 57 | 38 | | | | | | | 207 |
| Gas Leak | 3 | 0 | 5 | 4 | 15 | 1 | | | | | | | 28 |
| HAZMAT Emergency | 0 | 0 | 0 | 0 | 0 | 1 | | | | | | | 1 |
| Headache- Stroke symptoms not present | 0 | 0 | 0 | 2 | 0 | 1 | | | | | | | 3 |
| Heart Problems | 8 | 6 | 4 | 6 | 6 | 5 | | | | | | | 35 |
| Heat/Cold Exposure | 1 | 0 | 0 | 0 | 0 | 2 | | | | | | | 3 |
| Hemorrhage/Laceration | 1 | 2 | 1 | 1 | 1 | 1 | | | | | | | 7 |
| House Fire | 2 | 0 | 1 | 1 | 6 | 4 | | | | | | | 14 |
| Injured Party | 4 | 4 | 4 | 3 | 4 | 4 | | | | | | | 23 |
| Medical Alarm | 6 | 5 | 4 | 2 | 9 | 3 | | | | | | | 29 |
| Motor Vehicle Collision | 23 | 15 | 21 | 25 | 21 | 24 | | | | | | | 129 |
| Motor Vehicle Collision with Entrapment | 0 | 0 | 1 | 1 | 2 | 0 | | | | | | | 4 |
| Object Down in Roadway | 6 | 1 | 5 | 6 | 17 | 5 | | | | | | | 40 |
| Oven/Appliance Fire | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | | 1 |
| Overdose/Poisoning | 1 | 1 | 2 | 0 | 3 | 0 | | | | | | | 7 |
| Possible D.O.S. | 1 | 0 | 1 | 2 | 0 | 0 | | | | | | | 4 |
| Powerlines Down Arcing/Burning | 3 | 0 | 3 | 6 | 41 | 14 | | | | | | | 67 |
| Pregnancy/ Childbirth | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | | 1 |
| Psychiatric Emergency | 3 | 6 | 2 | 2 | 3 | 2 | | | | | | | 18 |
| Seizures | 4 | 2 | 8 | 4 | 2 | 1 | | | | | | | 21 |
| Service Call Non-emergency | 14 | 16 | 12 | 15 | 36 | 8 | | | | | | | 101 |
| Shooting/Stabbing | 1 | 0 | 0 | 0 | 2 | 1 | | | | | | | 4 |
| Sick Call | 21 | 15 | 15 | 19 | 23 | 20 | | | | | | | 113 |
| Smoke in Business | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | | 1 |
| Smoke in Residence | 1 | 0 | 1 | 1 | 0 | 1 | | | | | | | 4 |
| Stroke | 5 | 1 | 3 | 2 | 3 | 1 | | | | | | | 15 |
| Transformer Fire | 3 | 0 | 2 | 2 | 11 | 1 | | | | | | | 19 |
| Trash Fire | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | | 1 |
| Traumatic Injury | 1 | 3 | 0 | 1 | 0 | 0 | | | | | | | 5 |
| Unconscious Party/Syncope | 14 | 9 | 7 | 10 | 10 | 11 | | | | | | | 61 |
| Unknown Medical Emergency | 1 | 2 | 3 | 5 | 1 | 3 | | | | | | | 15 |
| Vehicle Fire | 4 | 3 | 1 | 2 | 3 | 0 | | | | | | | 13 |
| Wash Down | 1 | 1 | 1 | 0 | 0 | 0 | | | | | | | 3 |

| Month | # of Incidents | Avg Resp Time |
|--------------|----------------|---------------|
| Jan | 174 | 4:19 |
| Feb | 126 | 4:17 |
| Mar | 151 | 4:38 |
| Apr | 148 | 4:33 |
| May | 279 | 6:06 |
| Jun | 166 | 4:21 |
| Jul | | |
| Aug | | |
| Sep | | |
| Oct | | |
| Nov | | |
| Dec | | |
| Total | 1044 | 4:42 |

Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30

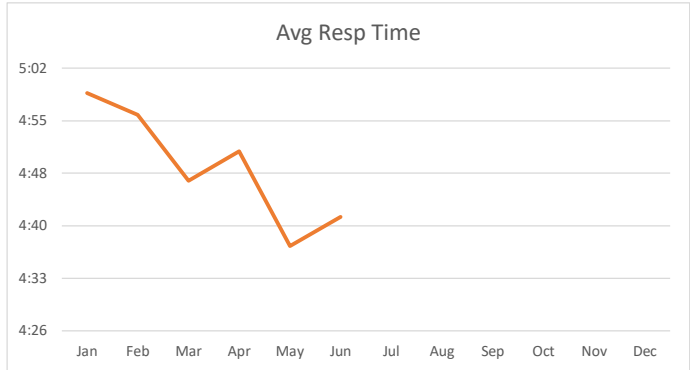
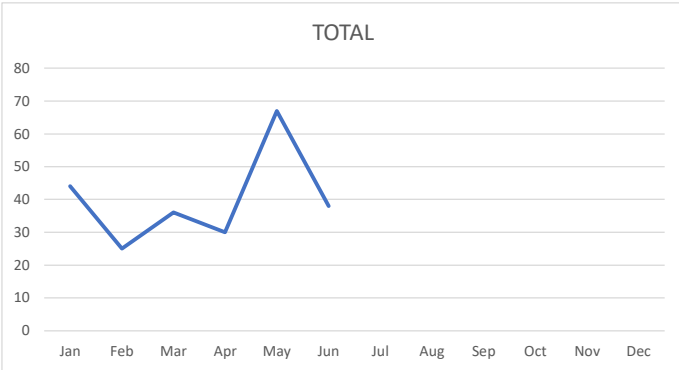




Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

June 2024 Summary - Piney Point

| Call/Incident Type/Detail | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total YTD | Month | # of Incidents | Avg Resp Time |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----|-----|-----|-----|-----|-----|------------|------------|----------------|---------------|
| TOTAL | 44 | 25 | 36 | 30 | 67 | 38 | | | | | | | 240 | Jan | 23 | 4:59 |
| Abdominal Pain | 0 | 0 | 1 | 0 | 1 | 0 | | | | | | | 2 | Feb | 16 | 4:56 |
| Allergic Reaction | 0 | 1 | 0 | 0 | 0 | 0 | | | | | | | 1 | Mar | 29 | 4:47 |
| Assult | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | | 1 | Apr | 18 | 4:51 |
| Back Pain | 0 | 0 | 1 | 0 | 0 | 0 | | | | | | | 1 | May | 47 | 4:38 |
| Carbon Monoxide Detector No Symptom | 0 | 0 | 1 | 0 | 1 | 0 | | | | | | | 2 | Jun | 29 | 4:42 |
| Cardiac/Respiratory Arrest | 0 | 1 | 0 | 0 | 0 | 0 | | | | | | | 1 | Jul | | |
| Check for the Smell of Natural Gas | 0 | 1 | 2 | 0 | 2 | 1 | | | | | | | 6 | Aug | | |
| Chest Pain | 0 | 0 | 2 | 0 | 0 | 0 | | | | | | | 2 | Sep | | |
| Child Locked in a Vehicle Engine not running | 0 | 0 | 0 | 0 | 0 | 1 | | | | | | | 1 | Oct | | |
| Choking | 0 | 1 | 0 | 0 | 0 | 0 | | | | | | | 1 | Nov | | |
| Difficulty Breathing | 2 | 2 | 3 | 0 | 1 | 0 | | | | | | | 8 | Dec | | |
| Fall Victim | 1 | 1 | 4 | 1 | 3 | 1 | | | | | | | 11 | | 162 | 4:48 |
| Fire Alarm Business | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | | 1 | | | |
| Fire Alarm Church or School | 5 | 0 | 1 | 1 | 2 | 4 | | | | | | | 13 | | | |
| Fire Alarm Residence | 13 | 7 | 7 | 8 | 11 | 12 | | | | | | | 58 | | | |
| Gas Leak | 3 | 0 | 0 | 3 | 0 | 0 | | | | | | | 6 | | | |
| Headache- Stroke symptoms not present | 0 | 0 | 0 | 1 | 0 | 0 | | | | | | | 1 | | | |
| Heart Problems | 0 | 1 | 1 | 1 | 1 | 0 | | | | | | | 4 | | | |
| Heat/Cold Exposure | 0 | 0 | 0 | 0 | 0 | 1 | | | | | | | 1 | | | |
| Hemorrhage/Laceration | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | | 1 | | | |
| House Fire | 0 | 0 | 0 | 0 | 2 | 1 | | | | | | | 3 | | | |
| Injured Party | 0 | 0 | 0 | 1 | 2 | 0 | | | | | | | 3 | | | |
| Medical Alarm | 2 | 1 | 1 | 1 | 1 | 0 | | | | | | | 6 | | | |
| Motor Vehicle Collision | 1 | 1 | 2 | 1 | 3 | 1 | | | | | | | 9 | | | |
| Motor Vehicle Collision with Entrapment | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | | 1 | | | |
| Object Down in Roadway | 3 | 0 | 2 | 1 | 4 | 1 | | | | | | | 11 | | | |
| Overdose/Poisoning | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | | 1 | | | |
| Possible D.O.S. | 1 | 0 | 1 | 0 | 0 | 0 | | | | | | | 2 | | | |
| Powerlines Down Arcing/Burning | 2 | 0 | 1 | 1 | 9 | 5 | | | | | | | 18 | | | |
| Psychiatric Emergency | 0 | 0 | 0 | 1 | 0 | 0 | | | | | | | 1 | | | |
| Seizures | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | | 1 | | | |
| Service Call Non-emergency | 4 | 4 | 3 | 6 | 9 | 2 | | | | | | | 28 | | | |
| Shooting/Stabbing | 0 | 0 | 0 | 0 | 2 | 1 | | | | | | | 3 | | | |
| Sick Call | 2 | 1 | 1 | 2 | 3 | 4 | | | | | | | 13 | | | |
| Smoke in Residence | 0 | 0 | 0 | 0 | 0 | 1 | | | | | | | 1 | | | |
| Stroke | 2 | 0 | 2 | 0 | 1 | 0 | | | | | | | 5 | | | |
| Transformer Fire | 1 | 0 | 0 | 0 | 2 | 0 | | | | | | | 3 | | | |
| Traumatic Injury | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | | 1 | | | |
| Unconscious Party/Syncope | 0 | 2 | 0 | 1 | 2 | 1 | | | | | | | 6 | | | |
| Unknown Medical Emergency | 0 | 1 | 0 | 0 | 0 | 1 | | | | | | | 2 | | | |



Oliver, Rainey, & Wojtek, LLP
2909 Sherwood Way Ste. 300
San Angelo, TX 76901
512-756-4904

Independent Accountants' Compilation Report

To Management
Village Fire Department
Houston, TX

Management is responsible for the accompanying financial statements of Village Fire Department General Fund, Capital Replacement Fund, Facility Fund, and Ambulance Billing Fund, which comprise the statements of assets, liabilities, and fund balance - cash basis and the statements of changes in cash balances - from cash transactions as of June 30, 2024, and the related statements of receipts and expenditures - from cash transactions for the one month and six months then ended, the changes in fund balance from cash transactions for the six months then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

However, we did become aware of departures from financial statements prepared from cash transactions. The Village Fire Department maintains its accounting records using the modified cash basis method of accounting. Such accounting method differs from U.S. generally accepted accounting principles. Inventory, prepaids, deferred revenue, and payroll payables are currently reported in the financial statements. The effects of these departures from the cash basis of accounting have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Oliver, Rainey, & Wojtek, LLP

San Angelo, TX
July 24, 2024

**Village Fire Department
Statement Of Assets, Liabilities, and Fund Balance
Cash Basis
June 30, 2024**

| | <u>General Fund</u> | <u>Capital Replacement Fund</u> | <u>Facility Fund</u> | <u>Ambulance Billing Fund</u> | <u>Combined Total</u> |
|--|-------------------------|---|--------------------------|---------------------------------------|---------------------------|
| Assets | | | | | |
| Cash | | | | | |
| Stellar Bank General Fund | \$ 322,830.34 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 322,830.34 |
| Stellar Bank Savings | 366,156.09 | 0.00 | 0.00 | 0.00 | 366,156.09 |
| Texas Class - General Fund (0003) | 608,132.05 | 0.00 | 0.00 | 0.00 | 608,132.05 |
| Stellar Bank-Capital Replacement | 0.00 | 709.84 | 0.00 | 0.00 | 709.84 |
| Texas Class - Capital Replacement (0001) | 0.00 | 185,217.49 | 0.00 | 0.00 | 185,217.49 |
| Stellar Bank-Ambulance Billing | 0.00 | 0.00 | 0.00 | 93,396.85 | 93,396.85 |
| WFB - Ambulance Billing Account | 0.00 | 0.00 | 0.00 | 5,022.15 | 5,022.15 |
| Texas Class - Ambulance (0004) | 0.00 | 0.00 | 0.00 | 360.16 | 360.16 |
| Stellar Bank-Facility Fund | 0.00 | 0.00 | 227.61 | 0.00 | 227.61 |
| Texas Class - Facility Fund (0002) | 0.00 | 0.00 | 106,857.22 | 0.00 | 106,857.22 |
| Total Cash & Certificates | <u>1,297,118.48</u> | <u>185,927.33</u> | <u>107,084.83</u> | <u>98,779.16</u> | <u>1,688,909.80</u> |
| Accounts Receivable | 2,184.00 | 0.00 | 0.00 | 0.00 | 2,184.00 |
| Gasoline & Oil Inventory | 8,691.84 | 0.00 | 0.00 | 0.00 | 8,691.84 |
| Prepaid Insurance | 121,698.60 | 0.00 | 0.00 | 0.00 | 121,698.60 |
| Interfund Receivables/Payables | (216,655.69) | 216,666.70 | 0.00 | (11.01) | 0.00 |
| Total Assets | <u>\$ 1,213,037.23</u> | <u>\$ 402,594.03</u> | <u>\$ 107,084.83</u> | <u>\$ 98,768.15</u> | <u>\$ 1,821,484.24</u> |
| Liabilities and Fund Balance | | | | | |
| Liabilities | | | | | |
| FICA Payable | \$ 30,627.64 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 30,627.64 |
| Fed Income Tax W/H Payable | 20,503.60 | 0.00 | 0.00 | 0.00 | 20,503.60 |
| Ambulance Funds Payable | 0.00 | 0.00 | 0.00 | 98,768.15 | 98,768.15 |
| Retainage Payable | 0.00 | 0.00 | 234,038.94 | 0.00 | 234,038.94 |
| Assessments Paid in Advance | <u>396,395.33</u> | <u>16,666.67</u> | <u>0.00</u> | <u>0.00</u> | <u>413,062.00</u> |
| Total Liabilities | <u>447,526.57</u> | <u>16,666.67</u> | <u>234,038.94</u> | <u>98,768.15</u> | <u>797,000.33</u> |
| Fund Balance | <u>765,510.66</u> | <u>385,927.36</u> | <u>(126,954.11)</u> | <u>0.00</u> | <u>1,024,483.91</u> |
| Total Liabilities & Fund Balance | <u>\$ 1,213,037.23</u> | <u>\$ 402,594.03</u> | <u>\$ 107,084.83</u> | <u>\$ 98,768.15</u> | <u>\$ 1,821,484.24</u> |

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | Actual For 1 Month Ended <u>June 30, 2024</u> | Actual For 6 Months Ended <u>June 30, 2024</u> | Budget For 6 Months Ended <u>June 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|-------------------------------------|---|--|--|---|----------------------------------|
| Receipts | | | | | |
| City Assessments (Note 1) | \$ 792,790.63 | \$ 4,756,743.96 | \$ 4,756,743.96 | \$ 0.00 | \$ 9,513,487.85 |
| Miscellaneous Income | 105.36 | 3,992.39 | 0.00 | 3,992.39 | 0.00 |
| Interest/Dividend Income | 5,024.43 | 23,367.37 | 0.00 | 23,367.37 | 0.00 |
| Total Receipts | <u>797,920.42</u> | <u>4,784,103.72</u> | <u>4,756,743.96</u> | <u>27,359.76</u> | <u>9,513,487.85</u> |
| Capital Expend. (Note 3) | <u>7,596.00</u> | <u>93,705.11</u> | <u>96,516.77</u> | <u>(2,811.66)</u> | <u>193,033.25</u> |
| Personnel Expenditures | | | | | |
| Salaries | 439,956.45 | 2,640,001.04 | 2,771,142.52 | (131,141.48) | 5,542,285.00 |
| Overtime Regular | 31,478.62 | 122,939.11 | 103,000.04 | 19,939.07 | 206,000.00 |
| Overtime-Medical Standby | 431.89 | 1,979.43 | 0.00 | 1,979.43 | 0.00 |
| Overtime-Training | 0.00 | 0.00 | 22,660.04 | (22,660.04) | 45,320.00 |
| Overtime-CPR | 2,309.40 | 4,852.07 | 5,042.88 | (190.81) | 10,085.76 |
| Longevity | 1,970.00 | 11,768.00 | 11,000.02 | 767.98 | 22,000.00 |
| Higher Class | 1,555.54 | 11,179.61 | 9,270.00 | 1,909.61 | 18,540.00 |
| Prof. Certification Pay | 5,245.42 | 32,553.28 | 28,500.00 | 4,053.28 | 57,000.00 |
| 457 Plan Contribution | 0.00 | 0.00 | 55,422.86 | (55,422.86) | 110,845.70 |
| FICA Tax | 33,493.51 | 195,039.60 | 227,256.50 | (32,216.90) | 454,512.98 |
| Basic Life, ADD & LTD Ins. | 1,653.19 | 18,941.33 | 17,224.50 | 1,716.83 | 34,448.94 |
| Retirement - TMRS | 30,864.78 | 179,937.11 | 201,404.60 | (21,467.49) | 402,809.12 |
| Health Insurance | 73,227.01 | 433,300.07 | 623,438.05 | (190,137.98) | 1,246,876.09 |
| Workmens' Comp Insurance | 9,911.63 | 35,315.21 | 35,825.78 | (510.57) | 71,651.48 |
| Meal Allowances | 3,833.31 | 23,499.84 | 22,997.23 | 502.61 | 46,000.05 |
| Total Personnel Expenditures | <u>635,930.75</u> | <u>3,711,305.70</u> | <u>4,134,185.02</u> | <u>(422,879.32)</u> | <u>8,268,375.12</u> |
| Operational Expenditures | | | | | |
| Ambulance Medical Supplies | 3,843.54 | 22,444.80 | 35,001.32 | (12,556.52) | 69,999.99 |
| Dues/Subscriptions/Manuals | 0.00 | 2,198.10 | 1,219.50 | 978.60 | 2,439.00 |
| Building Maintenance | 1,646.89 | 13,677.57 | 13,446.16 | 231.41 | 26,892.22 |
| Station Supplies | 1,986.84 | 6,970.22 | 9,300.00 | (2,329.78) | 18,600.00 |
| IP Address VPN-PS Lightwave | 0.00 | 2,976.13 | 4,410.00 | (1,433.87) | 8,820.00 |
| Internet, Phones & TV-Comcast | 2,352.45 | 11,491.90 | 9,900.00 | 1,591.90 | 19,800.00 |
| Mobile Device Serv.-T Mobile | 0.00 | 2,172.32 | 2,033.40 | 138.92 | 4,066.80 |
| City of Houston Radio System | 0.00 | 0.00 | 9,840.00 | (9,840.00) | 19,680.00 |
| Comm.-Motorola 47 & Nice | 0.00 | 40,819.43 | 21,500.02 | 19,319.41 | 43,000.00 |
| Inc. Rec&CAD-Propheonix | 0.00 | 0.00 | 12,000.00 | (12,000.00) | 24,000.00 |
| Trn.Soft.&Veh.Checks-Vector | 0.00 | 0.00 | 3,500.02 | (3,500.02) | 7,000.00 |
| EMS Protocol App - Handevy | 0.00 | 5,234.25 | 1,150.04 | 4,084.21 | 2,300.00 |
| EMS Eq Maint-ProCare/Stryker | 0.00 | 20,544.63 | 10,500.00 | 10,044.63 | 21,000.00 |
| Public Education & Relations | 0.00 | 0.00 | 2,500.04 | (2,500.04) | 5,000.00 |
| Inspections | 0.00 | 0.00 | 100.04 | (100.04) | 200.00 |
| Fire Investigations | 0.00 | 576.72 | 475.04 | 101.68 | 950.00 |
| Law Enforcement Equipment | 0.00 | 3,070.00 | 1,425.00 | 1,645.00 | 2,850.00 |
| Dispatch Alerting System | 0.00 | 0.00 | 3,960.57 | (3,960.57) | 7,921.05 |
| Elect. Protocol Cards-Pro QA | 0.00 | 53.04 | 1,250.02 | (1,196.98) | 2,500.00 |
| Translation Ser.-Language Line | 1.74 | 6.38 | 100.04 | (93.66) | 200.00 |
| VFD Fire Comm & Meet. Exp. | 373.06 | 1,831.16 | 3,790.04 | (1,958.88) | 7,580.00 |
| VFD Events | 287.00 | 624.10 | 12,500.02 | (11,875.92) | 25,000.00 |
| CPR Supplies, Cards, & Equip. | 232.49 | 6,764.14 | 3,500.02 | 3,264.12 | 7,000.00 |
| Emergency Contingency | 0.00 | 0.00 | 10,000.04 | (10,000.04) | 20,000.00 |

See Accountants' Compilation Report
3 & 4

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | Actual For 1 Month Ended <u>June 30, 2024</u> | Actual For 6 Months Ended <u>June 30, 2024</u> | Budget For 6 Months Ended <u>June 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|--|---|--|--|---|----------------------------------|
| Gas & Oil (Note 4) | 7,739.17 | 57,712.00 | 24,000.00 | 33,712.00 | 48,000.00 |
| Property & Casualty Insurance | 6,751.33 | 40,512.00 | 36,153.20 | 4,358.80 | 72,306.32 |
| Maint. of Equip. (Note 5) | 6,395.72 | 58,856.69 | 124,750.10 | (65,893.41) | 249,500.00 |
| Miscellaneous Expense | 0.00 | 19.00 | 0.00 | 19.00 | 0.00 |
| Office Expenses | 5,023.67 | 14,870.62 | 22,832.22 | (7,961.60) | 45,664.14 |
| Rent | 0.00 | 10.00 | 5.02 | 4.98 | 10.00 |
| Public Utilities | 5,719.49 | 20,270.57 | 27,120.00 | (6,849.43) | 54,240.00 |
| Fire Certification Fees | 686.34 | 2,103.59 | 3,660.00 | (1,556.41) | 7,320.00 |
| Software&Email-Microsoft 365 | 1,829.29 | 4,000.99 | 3,500.02 | 500.97 | 7,000.00 |
| Legal Services | 3,397.00 | 43,264.00 | 18,000.00 | 25,264.00 | 36,000.00 |
| IT Services | 2,260.00 | 11,060.00 | 14,000.02 | (2,940.02) | 28,000.00 |
| Health Ins. Consulting Serv. | 0.00 | 10,186.48 | 5,750.02 | 4,436.46 | 11,500.00 |
| Medical Director Services | 0.00 | 6,250.00 | 10,000.04 | (3,750.04) | 20,000.00 |
| Legal Notices & Advert. | 0.00 | 2,341.48 | 1,500.00 | 841.48 | 3,000.00 |
| Other Professional Services | 424.00 | 13,421.45 | 8,000.02 | 5,421.43 | 16,000.00 |
| Training Programs | 3,893.20 | 16,984.20 | 43,370.14 | (26,385.94) | 86,740.00 |
| Uniforms | 1,090.00 | 8,319.60 | 10,000.04 | (1,680.44) | 19,999.96 |
| Total Operational Expenditures | <u>55,933.22</u> | <u>451,637.56</u> | <u>526,042.17</u> | <u>(74,404.61)</u> | <u>1,052,079.48</u> |
| Transfers | | | | | |
| Total Expenditures | <u>699,459.97</u> | <u>4,256,648.37</u> | <u>4,756,743.96</u> | <u>(500,095.59)</u> | <u>9,513,487.85</u> |
| Excess of Receipts (Expenditures) | <u>\$ 98,460.45</u> | <u>\$ 527,455.35</u> | <u>\$ 0.00</u> | <u>\$ 527,455.35</u> | <u>\$ 0.00</u> |

**Village Fire Department
Capital Replacement Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | Actual For 1 Month Ended <u>June 30, 2024</u> | Actual For 6 Months Ended <u>June 30, 2024</u> | Budget For 6 Months Ended <u>June 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|--|--|---|---|--|---|
| Receipts | | | | | |
| City Assesements (Note 2) | \$ 33,333.34 | \$ 200,000.03 | \$ 200,000.03 | \$ 0.00 | \$ 400,000.00 |
| Sale of Assets | 0.00 | 57,000.00 | 0.00 | 57,000.00 | 0.00 |
| Interest/Dividend Income | <u>823.66</u> | <u>4,047.05</u> | <u>0.00</u> | <u>4,047.05</u> | <u>0.00</u> |
| Total Receipts | <u>34,157.00</u> | <u>261,047.08</u> | <u>200,000.03</u> | <u>61,047.05</u> | <u>400,000.00</u> |
| Capital Expenditures | | | | | |
| Escrow | <u>0.00</u> | <u>4,088.79</u> | <u>200,000.03</u> | <u>(195,911.24)</u> | <u>400,000.00</u> |
| Total Capital Expenditures | <u>0.00</u> | <u>4,088.79</u> | <u>200,000.03</u> | <u>(195,911.24)</u> | <u>400,000.00</u> |
| Excess of Receipts (Expenditures) | <u>\$ 34,157.00</u> | <u>\$ 256,958.29</u> | <u>\$ 0.00</u> | <u>\$ 256,958.29</u> | <u>\$ 0.00</u> |

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | <u>Actual For 1 Month Ended June 30, 2024</u> | <u>Actual For 6 Months Ended June 30, 2024</u> | <u>Budget For 6 Months Ended June 30, 2024</u> | <u>Variance Over/(Under) Budget</u> | <u>Total Annual Budget</u> |
|--|---|--|--|---|------------------------------------|
| Receipts | | | | | |
| Interest/Dividend Income | \$ 474.80 | \$ 5,088.45 | \$ 0.00 | \$ 5,088.45 | \$ 0.00 |
| Total Receipts | <u>474.80</u> | <u>5,088.45</u> | <u>0.00</u> | <u>5,088.45</u> | <u>0.00</u> |
| Operational Expenditures | | | | | |
| Professional Services | <u>0.00</u> | <u>167,913.42</u> | <u>0.00</u> | <u>167,913.42</u> | <u>0.00</u> |
| Total Operational Expenditures | <u>0.00</u> | <u>167,913.42</u> | <u>0.00</u> | <u>167,913.42</u> | <u>0.00</u> |
| Excess of Receipts (Expenditures) | <u>\$ 474.80</u> | <u>\$ (162,824.97)</u> | <u>\$ 0.00</u> | <u>\$ (162,824.97)</u> | <u>\$ 0.00</u> |

See Accountants' Compilation Report

**Village Fire Department
Statement of Changes in Fund Balance
From Cash Transactions
For the Six Months Ended June 30, 2024**

| | General Fund | Capital Replacement Fund | Facility Fund | Ambulance Billing Fund | Combined Total |
|--|-------------------------|---|--------------------------|---------------------------------------|---------------------------|
| Fund Balance - January 01, 2024 | \$ 238,055.31 | \$ 128,969.07 | \$ 35,870.86 | \$ 0.00 | \$ 402,895.24 |
| Excess of Receipts (Expenditures) for the Six Months Ended June 30, 2024 | <u>527,455.35</u> | <u>256,958.29</u> | <u>(162,824.97)</u> | <u>0.00</u> | <u>621,588.67</u> |
| Fund Balance - June 30, 2024 | <u>\$ 765,510.66</u> | <u>\$ 385,927.36</u> | <u>\$ (126,954.11)</u> | <u>\$ 0.00</u> | <u>\$ 1,024,483.91</u> |

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | 1 Month Ended | 6 Months Ended |
|---|-----------------------------|-----------------------------|
| | <u>June 30, 2024</u> | <u>June 30, 2024</u> |
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | \$ 98,460.45 | \$ 527,455.35 |
| Other Sources of Cash | | |
| Decrease in Accounts Receivable | 0.00 | 23,472.93 |
| Decrease in Due To/From | 33,333.34 | 216,655.69 |
| Prepaid Insurance Amortization | 16,662.96 | 155,261.39 |
| Assessments Paid in Advance | 0.00 | 553,358.86 |
| Retirement Contribution Accruals | 64,835.47 | 377,981.32 |
| Payroll Withholding | | |
| FICA Withholding | 66,987.02 | 390,079.20 |
| Fed Income Tax Withholding | 48,104.95 | 270,476.93 |
| Employee Med Plan 125 W/H | 13,817.26 | 83,513.58 |
| Deferred Comp Withholding | 18,267.00 | 108,421.00 |
| Firefighters Dues W/H | 2,125.00 | 12,725.00 |
| Prepaid Legal Svcs W/H | 146.50 | 879.00 |
| Special Employee Withholding | 5,420.00 | 32,520.00 |
| Supp. Life Ins. W/H | <u>1,473.02</u> | <u>8,646.63</u> |
| Total Other Sources of Cash | <u>271,172.52</u> | <u>2,233,991.53</u> |
| Uses of Cash | | |
| Prepaid Insurance Payments | (131,610.23) | (197,525.81) |
| Advance Payments Amortization | (156,963.53) | (156,963.53) |
| Decrease in Accounts Payable | 0.00 | (224,479.75) |
| Retirement Plan Contribution Payments | (64,835.47) | (377,981.32) |
| Payroll Withholding Payments | | |
| FICA Deposits | (36,359.38) | (359,451.56) |
| Fed Income Tax Deposits | (27,601.35) | (249,973.33) |
| Employee Med Plan 125 Paymnts | (13,817.26) | (83,513.58) |
| Deferred Comp Payments | (18,267.00) | (108,421.00) |
| Firefighters Dues Payments | (2,125.00) | (12,725.00) |
| Prepaid Legal Svcs Payments | (146.50) | (879.00) |
| Spec Employee W/H Payments | (5,420.00) | (32,520.00) |
| Supp Life Ins W/H Payments | <u>(1,473.02)</u> | <u>(8,646.63)</u> |
| Total Uses of Cash | <u>(458,618.74)</u> | <u>(1,813,080.51)</u> |
| Increase (Decrease) in Cash | (88,985.77) | 948,366.37 |
| Cash - Beginning of Period | <u>1,386,104.25</u> | <u>348,752.11</u> |
| Cash - End of Period | <u>\$ 1,297,118.48</u> | <u>\$ 1,297,118.48</u> |

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | 1 Month Ended <u>June 30, 2024</u> | 6 Months Ended <u>June 30, 2024</u> |
|---|---|--|
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | \$ 34,157.00 | \$ 256,958.29 |
| Other Sources of Cash | | |
| Assessments Paid in Advance | 0.00 | 16,666.67 |
| Total Other Sources of Cash | <u>0.00</u> | <u>16,666.67</u> |
| Uses of Cash | | |
| Decrease in Due To/From | (33,333.34) | (216,666.70) |
| Total Uses of Cash | <u>(33,333.34)</u> | <u>(216,666.70)</u> |
| Increase (Decrease) in Cash | 823.66 | 56,958.26 |
| Cash - Beginning of Period | <u>185,103.67</u> | <u>128,969.07</u> |
| Cash - End of Period | <u><u>\$ 185,927.33</u></u> | <u><u>\$ 185,927.33</u></u> |

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | 1 Month Ended <u>June 30, 2024</u> | 6 Months Ended <u>June 30, 2024</u> |
|---|---|--|
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | <u>\$ 474.80</u> | <u>\$ (162,824.97)</u> |
| Other Sources of Cash | | |
| Total Other Sources of Cash | <u>0.00</u> | <u>0.00</u> |
| Uses of Cash | | |
| Decrease in Retainage Payable | 0.00 | 0.20 |
| Advance Payments Amortization | <u>0.00</u> | <u>0.00</u> |
| Total Uses of Cash | <u>0.00</u> | <u>0.20</u> |
| Increase (Decrease) in Cash | 474.80 | (162,824.77) |
| Cash - Beginning of Period | <u>106,610.03</u> | <u>269,909.60</u> |
| Cash - End of Period | <u><u>\$ 107,084.83</u></u> | <u><u>\$ 107,084.83</u></u> |

See Accountants' Compilation Report

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
June 30, 2024

| | Actual For 1 Month Ended <u>June 30, 2024</u> | Actual For 6 Months Ended <u>June 30, 2024</u> | Budget For 6 Months Ended <u>June 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|--|---|--|--|---|-------------------------------|
|--|---|--|--|---|-------------------------------|

Note 1: City Assessments - City Assessments as of June 30, 2024 Consist of the Following:

| | | | | | |
|-------------------------------|----------------------|------------------------|------------------------|----------------|------------------------|
| Bunker Hill Village | \$ 150,630.20 | \$ 903,781.38 | \$ 903,781.38 | \$ 0.00 | \$ 1,807,562.68 |
| Hedwig Village | 146,666.27 | 879,997.62 | 879,997.62 | 0.00 | 1,759,995.25 |
| Hilshire Village | 23,783.72 | 142,702.32 | 142,702.32 | 0.00 | 285,404.64 |
| Hunter's Creek Village | 176,395.92 | 1,058,375.52 | 1,058,375.52 | 0.00 | 2,116,751.05 |
| Piney Point Village | 166,486.04 | 998,916.24 | 998,916.24 | 0.00 | 1,997,832.45 |
| Spring Valley Village | 128,828.48 | 772,970.88 | 772,970.88 | 0.00 | 1,545,941.78 |
| Total City Assessments | <u>\$ 792,790.63</u> | <u>\$ 4,756,743.96</u> | <u>\$ 4,756,743.96</u> | <u>\$ 0.00</u> | <u>\$ 9,513,487.85</u> |

Note 2: Capital Replacement Fund City Assessments - City Assessments as of June 30, 2024 Consist of the Following:

| | | | | | |
|-------------------------------|---------------------|----------------------|----------------------|----------------|----------------------|
| Bunker Hill Village | \$ 6,333.33 | \$ 37,999.97 | \$ 37,999.97 | \$ 0.00 | \$ 76,000.00 |
| Hedwig Village | 6,166.67 | 37,000.02 | 37,000.02 | 0.00 | 74,000.00 |
| Hilshire Village | 1,000.00 | 6,000.00 | 6,000.00 | 0.00 | 12,000.00 |
| Hunter's Creek Village | 7,416.67 | 44,500.02 | 44,500.02 | 0.00 | 89,000.00 |
| Piney Point Village | 7,000.00 | 42,000.00 | 42,000.00 | 0.00 | 84,000.00 |
| Spring Valley Village | 5,416.67 | 32,500.02 | 32,500.02 | 0.00 | 65,000.00 |
| Total City Assessments | <u>\$ 33,333.34</u> | <u>\$ 200,000.03</u> | <u>\$ 200,000.03</u> | <u>\$ 0.00</u> | <u>\$ 400,000.00</u> |

Note 3: Capital Expenditures - Capital Expenditures from the General Fund as of June 30, 2024 Consist of the Following:

| | | | | | |
|-----------------------------------|--------------------|---------------------|---------------------|----------------------|----------------------|
| Contingency-Physical Plant | \$ 0.00 | \$ 1,180.00 | \$ 5,000.02 | \$ (3,820.02) | \$ 10,000.00 |
| Misc. Tools, & Equip.-Fire | 7,596.00 | 29,068.97 | 16,187.54 | 12,881.43 | 32,375.00 |
| Misc. Tools & Equip.-EMS | 0.00 | 27,307.98 | 13,178.15 | 14,129.83 | 26,356.25 |
| Protective Gear | 0.00 | 28,433.00 | 20,840.02 | 7,592.98 | 41,680.00 |
| Apparatus Computers | 0.00 | 0.00 | 6,867.00 | (6,867.00) | 13,734.00 |
| Offie Computers | 0.00 | 0.00 | 1,962.00 | (1,962.00) | 3,924.00 |
| Radio Purchases | 0.00 | 7,715.16 | 32,482.04 | (24,766.88) | 64,964.00 |
| Total Capital Expenditures | <u>\$ 7,596.00</u> | <u>\$ 93,705.11</u> | <u>\$ 96,516.77</u> | <u>\$ (2,811.66)</u> | <u>\$ 193,033.25</u> |

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
June 30, 2024

Note 4: Gas & Oil Expense - The cities of Bunker Hill, Hedwig Village, Hunter's Creek, Spring Valley, Piney Point, the Memorial Villages Police Department and the Memorial Villages Water Authority purchase gasoline from the Department at cost plus three cents per gallon administrative fee. Payments received from the cities for the gasoline cost are recorded as reductions in gas and oil expense. The administrative fees are recorded as an offset to maintenance expense.

| | Actual For 1 Month Ended <u>June 30, 2024</u> | Actual For 6 Months Ended <u>June 30, 2024</u> | Budget For 6 Months Ended <u>June 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|-------------------------------|---|--|--|---|-------------------------------|
| Purchases | \$ 25,578.11 | \$ 106,797.71 | \$ 24,000.00 | \$ 82,797.71 | \$ 48,000.00 |
| Gasoline Cost Reimbursements: | | | | | |
| Hedwig Village | (7,860.56) | (17,913.64) | 0.00 | (17,913.64) | 0.00 |
| Spring Valley | (9,327.37) | (27,701.20) | 0.00 | (27,701.20) | 0.00 |
| Bunker Hill | (406.99) | (2,979.50) | 0.00 | (2,979.50) | 0.00 |
| Hunter's Creek | (48.87) | (48.87) | 0.00 | (48.87) | 0.00 |
| Piney Point | (195.15) | (442.50) | 0.00 | (442.50) | 0.00 |
| Total Cost Reimbursements: | <u>(17,838.94)</u> | <u>(49,085.71)</u> | <u>0.00</u> | <u>(49,085.71)</u> | <u>0.00</u> |
| Net Gas & Oil Expense | <u>\$ 7,739.17</u> | <u>\$ 57,712.00</u> | <u>\$ 24,000.00</u> | <u>\$ 33,712.00</u> | <u>\$ 48,000.00</u> |

| 1 Month Ended <u>June 30, 2024</u> | 6 Months Ended <u>June 30, 2024</u> |
|---------------------------------------|--|
|---------------------------------------|--|

Note 5: Maintenance of Equipment - Maintenance of Equipment as of June 30, 2024 Consist of the Following:

| | | |
|--|--------------------|---------------------|
| Maint. of Equipment-Maint. of Equipment | \$ 0.00 | \$ 4,039.87 |
| Maint. of Equipment-Maint.-Chief's Truck | 0.00 | 171.41 |
| Maint. of Equipment-Maint. Fire Marshall's Car | 73.06 | 852.41 |
| Maint. of Equipment-Maint. of Utility Truck | 0.00 | 3,545.20 |
| Maint. of Equipment-Maint.-Pumper (E1) | 10,473.64 | 13,300.78 |
| Maint. of Equipment-Maint.-Ladder (L1) | (10,756.40) | (11,023.49) |
| Maint. of Equipment-Maint. Ambulance (Medic 1) | 0.00 | 551.37 |
| Maint. of Equipment-Maint.-Ambulance (Medic 2) | 896.83 | 1,495.69 |
| Maint. of Equipment-Other | (157.62) | (157.62) |
| Maint. of Equipment-Maint. Contracts | 0.00 | 10,510.64 |
| Maint. of Equipment-Maint.-Pumper (E2) 2000 | 670.20 | 670.20 |
| Maint. of Equipment-Maint.-Ambulance (Medic 3) | 0.00 | 2,210.40 |
| Maint. of Equipment-Deputy Chief's Car | 969.70 | 969.70 |
| Equipment & Supplies Maintenance | 3,497.31 | 13,209.76 |
| Knox Contracts | 0.00 | 3,703.70 |
| Bunker Gear Maint. | 0.00 | 9,196.72 |
| SCBA Maintenance | 729.00 | 4,785.20 |
| Fuel System | 0.00 | 775.00 |
| Vehicle Licenses & Permits | 0.00 | 49.75 |
| Total Maint. of Equipment | <u>\$ 6,395.72</u> | <u>\$ 58,856.69</u> |

SUPPLEMENTARY INFORMATION

Oliver, Rainey, & Wojtek, LLP
2909 Sherwood Way Ste. 300
San Angelo, TX 76901
512-756-4904

Village Fire Department
Houston, TX

The accompanying supplementary information contained in the supplementary schedule for the six months ended June 30, 2024, is presented only for analysis purposes and has been compiled by us without audit or review, from information that is the representation of management, and we do not express an opinion or any other form of assurance on such information.

Oliver, Rainey, & Wojtek, LLP

San Angelo, TX
July 24, 2024

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | <u>January</u> | <u>February</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>June</u> |
|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Receipts | | | | | | |
| City Assessments (Note 1) | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.69 | \$ 792,790.63 |
| Miscellaneous Income | 0.00 | 0.00 | 0.00 | 2,008.96 | 1,878.07 | 105.36 |
| Interest/Dividend Income | 2,922.89 | 3,036.87 | 3,780.31 | 4,153.48 | 4,449.39 | 5,024.43 |
| Total Receipts | <u>795,713.55</u> | <u>795,827.53</u> | <u>796,570.97</u> | <u>798,953.10</u> | <u>799,118.15</u> | <u>797,920.42</u> |
| Capital Expend. (Note 4) | <u>(5,974.62)</u> | <u>30,069.62</u> | <u>27,307.98</u> | <u>26,333.67</u> | <u>8,372.46</u> | <u>7,596.00</u> |
| Personnel Expenditures | | | | | | |
| Salaries | 439,034.20 | 440,043.81 | 446,829.06 | 439,366.42 | 434,771.10 | 439,956.45 |
| Overtime Regular | 20,426.81 | 454.83 | 15,323.60 | 30,515.33 | 24,739.92 | 31,478.62 |
| Overtime-Medical Standby | 0.00 | 0.00 | (69.06) | 923.77 | 692.83 | 431.89 |
| Overtime-CPR | 0.00 | 0.00 | (560.00) | 1,657.98 | 1,444.69 | 2,309.40 |
| Longevity | 1,954.00 | 1,950.00 | 1,956.00 | 1,968.00 | 1,970.00 | 1,970.00 |
| Higher Class | 819.07 | 1,671.52 | 1,626.76 | 3,392.73 | 2,113.99 | 1,555.54 |
| Prof. Certification Pay | 5,950.42 | 5,245.42 | 5,469.55 | 5,344.55 | 5,297.92 | 5,245.42 |
| FICA Tax | 31,533.09 | 31,671.21 | 32,148.72 | 33,372.43 | 32,820.64 | 33,493.51 |
| Basic Life, ADD & LTD Ins. | 1,598.67 | 1,674.57 | 1,679.31 | 10,682.79 | 1,652.80 | 1,653.19 |
| Retirement - TMRS | 29,109.59 | 29,264.37 | 29,674.79 | 30,767.38 | 30,256.20 | 30,864.78 |
| Health Insurance | 71,640.77 | 75,235.41 | 74,830.72 | 65,450.72 | 72,915.44 | 73,227.01 |
| Workmens' Comp Insurance | 5,580.33 | 3,303.88 | 6,607.75 | 6,607.75 | 3,303.87 | 9,911.63 |
| Meal Allowances | 4,333.29 | 3,833.31 | 3,833.31 | 3,833.31 | 3,833.31 | 3,833.31 |
| Total Personnel Expenditures | <u>611,980.24</u> | <u>594,348.33</u> | <u>619,350.51</u> | <u>633,883.16</u> | <u>615,812.71</u> | <u>635,930.75</u> |
| Operational Expenditures | | | | | | |
| Ambulance Medical Supplies | 954.29 | 3,995.69 | 5,300.09 | 2,585.29 | 5,765.90 | 3,843.54 |
| Dues/Subscriptions/Manuals | 0.00 | 0.00 | 2,198.10 | 0.00 | 0.00 | 0.00 |
| Building Maintenance | 4,096.83 | 548.75 | 3,341.97 | 2,549.13 | 1,494.00 | 1,646.89 |
| Station Supplies | 502.49 | 654.09 | 1,020.91 | 1,037.42 | 1,768.47 | 1,986.84 |
| IP Address VPN-PS Lightwave | 0.00 | 756.43 | 0.00 | (12.92) | 2,232.62 | 0.00 |
| Internet, Phones & TV-Comcast | 846.35 | 2,569.00 | 1,466.54 | 1,752.63 | 2,504.93 | 2,352.45 |
| Mobile Device Serv.-T Mobile | 526.49 | 535.79 | 526.52 | 526.52 | 57.00 | 0.00 |
| Comm.-Motorola 47 & Nice | 0.00 | 40,819.43 | 0.00 | 0.00 | 0.00 | 0.00 |
| EMS Protocol App - Handevy | 835.27 | 0.00 | 0.00 | 0.00 | 4,398.98 | 0.00 |
| EMS Eq Maint-ProCare/Stryker | 0.00 | 0.00 | 0.00 | 20,544.63 | 0.00 | 0.00 |
| Fire Investigations | 0.00 | 0.00 | 0.00 | 89.09 | 487.63 | 0.00 |
| Law Enforcement Equipment | 0.00 | 3,070.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Elect. Protocol Cards-Pro QA | 0.00 | 53.04 | 0.00 | 0.00 | 0.00 | 0.00 |
| Translation Ser.-Language Line | 0.00 | 0.00 | 0.00 | 4.64 | 0.00 | 1.74 |
| VFD Fire Comm & Meet. Exp. | 0.00 | 0.00 | 1,076.53 | 381.57 | 0.00 | 373.06 |
| VFD Events | 0.00 | 0.00 | 0.00 | 0.00 | 337.10 | 287.00 |
| CPR Supplies, Cards, & Equip. | 0.00 | 0.00 | (105.87) | 6,637.52 | 0.00 | 232.49 |
| Gas & Oil (Note 5) | 29,842.82 | (6,499.77) | 4,852.35 | 14,438.58 | 7,338.85 | 7,739.17 |
| Property & Casualty Insurance | 6,752.67 | 6,752.67 | 6,752.67 | 6,751.33 | 6,751.33 | 6,751.33 |
| Maint. of Equip. (Note 6) | 2,647.51 | 5,091.55 | 12,283.80 | 18,440.62 | 13,997.49 | 6,395.72 |
| Miscellaneous Exp. (Note 7) | 0.00 | 0.00 | 0.00 | 19.00 | 0.00 | 0.00 |
| Office Expenses | 1,215.47 | 1,160.04 | 3,053.08 | 1,806.41 | 2,611.95 | 5,023.67 |
| Rent | 10.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Utilities | 3,885.63 | 1,195.14 | 2,952.66 | 3,530.09 | 2,987.56 | 5,719.49 |
| Fire Certification Fees | 523.02 | 0.00 | 174.34 | 719.89 | 0.00 | 686.34 |
| Software&Email-Microsoft 365 | 0.00 | 457.16 | 745.37 | 510.63 | 458.54 | 1,829.29 |
| Legal Services | (1,960.00) | 3,622.48 | 2,722.52 | 11,620.00 | 23,862.00 | 3,397.00 |
| IT Services | 0.00 | 2,200.00 | 2,200.00 | 2,200.00 | 2,200.00 | 2,260.00 |
| Health Ins. Consulting Serv. | 10,186.48 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Medical Director Services | 1,250.00 | 1,250.00 | 1,250.00 | 1,250.00 | 1,250.00 | 0.00 |
| Legal Notices & Advert. | 0.00 | 0.00 | 0.00 | 0.00 | 2,341.48 | 0.00 |
| Other Professional Services | 0.00 | 1,147.00 | 3,373.00 | 37.50 | 8,439.95 | 424.00 |
| Training Programs | 986.49 | 2,115.36 | 3,239.49 | 4,229.03 | 2,520.63 | 3,893.20 |
| Uniforms | 0.00 | 1,692.55 | 0.00 | 1,953.18 | 3,583.87 | 1,090.00 |
| Total Operational Expenditures | <u>63,101.81</u> | <u>73,186.40</u> | <u>58,424.07</u> | <u>103,601.78</u> | <u>97,390.28</u> | <u>55,933.22</u> |
| Total Expenditures | <u>669,107.43</u> | <u>697,604.35</u> | <u>705,082.56</u> | <u>763,818.61</u> | <u>721,575.45</u> | <u>699,459.97</u> |
| Excess of Receipts (Expenditures) | <u>\$ 126,606.12</u> | <u>\$ 98,223.18</u> | <u>\$ 91,488.41</u> | <u>\$ 35,134.49</u> | <u>\$ 77,542.70</u> | <u>\$ 98,460.45</u> |

DRAFT 7/12/2024.

**VILLAGE FIRE DEPARTMENT
FINANCIAL MANAGEMENT POLICY STATEMENTS**



JULY 2024

FINANCIAL MANAGEMENT POLICY STATEMENTS

To establish and document a policy framework for fiscal decision making, the Department will develop and maintain a set of Financial Management Policy Statements. The aim of these policies is to ensure that financial resources are properly managed to meet the present and future needs of the Village Fire Department.

1. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

Maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. Prepare and present regular financial reports that evaluate the Departments financial performance and health.

2. BUDGETING

Budgeting is an essential element of the financial planning and financial control of the Department. Establish budget guidelines and processes for the adoption of the Departments annual budget and to assess the long-term financial implications of proposed budget requests.

3. COMPENSATION

It is the Compensation Philosophy of the Department to attract and retain the best personnel, through pay, benefits, and training. Compensation includes pay and benefits.

4. EXPENDITURES and PURCHASING

Administer the expenditure of available resources to help ensure fiscal stability and comply with prevailing federal, state, and local statutes and regulations.

5. CAPITAL REPLACEMENT AND IMPROVEMENTS

Review and monitor the state of the Departments capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs.

1 ACCOUNTING, AUDITING AND FINANCIAL REPORTING

Maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. Prepare and present regular financial reports that evaluate the Departments financial performance and health.

A. Accounting Practices and Principles

The Department will maintain accounting practices that conform to Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard setting body for units of local government. Monthly interim financial reports are prepared on a cash basis and will be reported as budgeted. At year-end in connection with the audit, the general ledger, financials, and subsequent Annual Financial Report will be converted and presented according to GAAP and GASB.

B. Financial and Management Report

Monthly Financial Reports will be prepared and provided to the Commission by the end of each month for the prior month. Pursuant to the By-Laws, the Commission Treasurer will report on the financial status of the department at the monthly meeting of the Board. This function is hereby further delegated to the Fire Chief and Administrator.

These reports will be provided to the Commission for acceptance. These reports, prepared on a cash basis, will include a balance sheet, income statement for each fund compared against budget, investment report, management report and transaction list. The management report will highlight any significant budget variances with explanations, highlight any budgeted purchases, etc. If the financial software allows, a comparison to the previous year's actuals should also be presented.

The Monthly Financial Reports will also be provided to the contracting City's City Councils via each City's council agenda process. The Monthly Financial Reports will be e-mailed to the Commission and/or to contracting City's should a monthly meeting not be scheduled for that month.

Prior to the completion of the Monthly Financial Report, the Bookkeepers Report and TexClass Report will be forwarded to the Commission when received.

C. Annual Audit

Pursuant to State Statute, the Department shall have its records and accounts audited annually and shall have an Annual Financial Report prepared for the audit. The audit shall be performed by a certified public accounting (CPA) firm, licensed to practice in the State of Texas. Annually, the independent auditor will provide a letter of engagement to the Commission for annual audit services. State Statute requires the annual financial report, including the auditor's opinion on the statement to be filed within 180 days after the last day of the fiscal year. The audit firm shall provide a management letter to the Commission prior to filing the audit. For the Department, that means that the audit must be filed by June 30 of each for the preceding fiscal

year. The Commission prefers that the audit be filed by the March meeting. The audit firm shall also provide a Single Audit of Federal and State grants, when necessary. There is no requirement for auditor rotation.

The Department Administrator shall be responsible for establishing a timely process for completion of the Annual Finance Report as well as a process to ensure timely resolution and implementation of any audit recommendations.

D. Financial Audit Committee

The Commission shall designate a Finance Committee, to serve two-year terms. The committee is comprised of two Board Commissioners. The role of the Finance Audit Committee is to review and guide financial policy and financial issues, such as the Annual Audit, Investment Policy, and these Financial Management Policy Statements. Responsibilities include:

- Recommendation to the Commission on selection of an independent auditor firm.
- Final audit review of results, findings, management letter, prior to the Annual Report being filed with the Commission.
- Assess the status of issues addressed in the audit management letter, if warranted.
- Serves as a communication link between the auditor and the Commission regarding major issues/concerns and findings that may arise out of the audit.
- Reviews the Department's Investment Strategy and Policy.

E. Surety Bond

- The Department Administrator and Fire Chief will maintain a Surety Bond in their name for \$100,000 and \$50,000, respectively.
- The Public Employee Dishonesty Policy with XXXXX for each employee with the Department will be maintained with an aggregate limit of XXXXXXXX and Deductible of XXXXX.

F. Bank Depository

Pursuant to State law, the Department may approve depository services contract whose term does not exceed five (5) years. There is no requirement for rotation. The Department will select its official banking institution through a formal process based on best value to provide the Department with the most comprehensive, flexible, and cost-effective banking services available.

G. Accounts Payable

Staff will review invoices for validity and accuracy prior to payment. The Fire Chief approves all invoices for payment. Staff will enter all invoices for payment in a timely manner in order to take advantage of any timely payment discounts and to ensure all accurate invoices are paid within thirty days.

H. Signature of Checks

All checks shall have two signatures. With the By-Laws being silent on this, the following designated Commission members are authorized to sign checks: Board Chair, Vice Chair and Treasurer. Handwritten signatures shall be affixed to all Department checks or affixed via facsimile signature with a secure laser check printing system.

Physical checks presented for signature will have a cover sheet detailing Check Number, Vendor and Check Amount with Signature for approval. Department staff will review the checks ready for signature with the Commission signatories to review each invoice and to answer any questions.

I. Electronic Checks

The Department may also use electronic means, via the bank, to pay bills. This could be in the form of automatic bank drafts for payroll, or the use of on-line bill pay, whereby the Department initiates the payment via the on-line banking system. The Department would designate the amount to pay, supported by documentation such as an invoice.

Both types of electronic payments will be entered into the Departments accounts payable module to accurately and timely reflect payments made to vendors, to monitor for state and local purchasing laws, 1099 reporting, as well as to record on the Departments general ledgers and financial reports. The electronic payments will be reconciled monthly to the bank statement and general ledger.

No payments will be made by any means without the vendor first being set up as a vendor, in the Departments accounts payable module and all documentation provided to the Department, such as W-9, certificate of insurance, and any other documentation requested by the Department.

J. Ratification of Checks and Electronic Payments

The Commission shall review and ratify all payments made by the Department monthly. The information provided will be Vendor, Invoice Amount, and Check Number at a minimum. A Commission member may request to see any invoice that was paid.

K. Professional Consultants

The Department will employ the assistance of qualified financial advisors and consultants as needed in the administration and management of the Departments finances. These areas include but are not limited to audit services, bookkeeping services, legal, and medical services.

Every five (5) years the Commission will review these services to make a determination on whether the Commission would like to go out for Request for Qualifications. There is no requirement for rotation for these services.

1. BUDGETING

Budgeting is an essential element of the financial planning and financial control of the Department. Establish budget guidelines and processes for the adoption of the Departments annual budget and to assess the long-term financial implications of proposed budget requests.

A. Budget Committee

The Commission shall appoint two Board members to serve as a budget committee in November of each year, prior to the commencement of the budget process. Responsibilities of the Budget Committee may include:

- Review and approval of a budget calendar that ensures a Draft Budget to the Commission by the end of April each year, in order to meet with Contracting City's in May.
- Review big picture issues brought forward by the Department such as TMRS changes, staffing, apparatus, etc.
- Review the base budget to be presented to the Commission.

B. Budget Adoption

Pursuant to the By-Laws, the budget shall be approved no later than the 30th day of June by the Commission for submission to the Contracting City Councils for final approval. As such Department staff need to have a budget calendar and budget process in place to ensure sufficient review and input by the Commission before final adoption by June 30th.

The Annual Budget shall be adopted in Summary, see Attachment 1. . However, line-item detail will be provided in-detail for informational use only, and compared to 2 years previous final amended budgets and last year's actuals, by line-item to the Contracting City Council's.

C. Budget Preparation – Base Budget

1. Salaries & Benefits – will be budgeted off of current pay and current pay plans. Step increases for the current year and for the ensuing budget year will be built in based off hire date and current step plan. Increases in rank, certification, and longevity will also be budgeted for.

Base benefits will be taken from employee existing benefits and options chosen, then any potential rate increases will be applied for the ensuing budget.

2. Operating Expenditures – Base Budget

Each line item will be budgeted starting at zero. Expenditures will be identified for each line-item based on history/vendor/contract etc. Contract increases or potential price increases will be identified and built in the base budget. Non-Recurring budget items in the current fiscal year budget will be removed, such as capital items, mass change out of uniforms, software etc.

Key Department staff will be included in the budget process as to budgetary needs. It is the Fire Chiefs discretion to include those requests (in full or partial) into the Operating Budget presented to the Commission.

The base budget should be the budget that is absolutely necessary to run the department based on current service levels. It does not include capital equipment, new personnel, or reduction in personnel, or wish items.

3. Operating Expenditures – Budget Requests/Enhancements

Budget requests over and above the base budget will be presented to the Commission in its own column. This would include an increase/reduction in staffing, salary and benefit increases, capital purchases, purchase of new equipment/tools etc. Replacement of existing equipment already identified in the replacement fund in the current year for the ensuing year can be budgeted in the base budget. Budget requests will identify the costs, recurring and non-recurring and why it is needed, with a separate write-up on each request.

4. Use of Non-Recurring Revenue

Non-Recurring revenue sources, such as donations or excess fund balance, can only be budgeted and used to fund non-recurring expenditures, such as capital purchases on transfer to the replacement fund.

5. Excess Fund Balance

The use of excess fund balance from the preceding year will be incorporated into the budget process for the current fiscal year. Excess fund balance can be returned to the Contracting City's based on their pro-rata share, budgeted in the ensuing fiscal year for non-recurring expenditures and/or allocated to current fiscal year uses, such as overages in line-items, unexpected purchase of equipment/repairs, etc. The Commission will pass a Resolution on how excess fund balance for a previous year will be used.

6. EMS Revenues

EMS Revenues will be forecast for the ensuing budget year. These revenues may be budgeted as revenues in the Replacement Fund to buy down Contracting City's annual contribution to fund apparatus and vehicles.

7. Cash Funded Capital and Vehicle Replacement

The Department will fund Capital and Vehicle Replacement on a cash basis, or pay-as-you go,

8. Budget Management

Pursuant to the Inter-Local Agreement, any intra-budget transfers, regardless of amount, from a budgeted reserve for major capital items, and any intra-budget transfer of other funds or combination of accumulation of intra-budget transfer of such other funds in excess of \$10,000 must first be approved in accordance with the Inter-Local Agreement.

The Commission shall delegate authority to the Fire Chief and Administrator in managing the budget after the budget is formally adopted. There should be four (4) types of budget amendments.

- Budget Amendment for Carryovers – appropriating funds for items budgeted in the previous fiscal year that were in progress or were not purchased/completed at year-end. Funding comes from excess fund balance at the end of the fiscal year. Examples include roof and bunker gear.
- Fiscal-Year End Budget Amendment – Budget transfers between accounts based on actual variances to budget for the fiscal year. This budget transfer should be taken to the Commission and Contracting City’s sometime in Feb/March after final numbers are in and before the audit is filed with the Commission.
- Major Capital Items – Any amount from the category.
- Budget transfers less than the \$10,000 limit and within the same Expenditure Category only needs the Commission approval.

Budget amendments must be approved/adopted by the change in the line items, not what the new budgeted amount should be. A letter or Resolution of approval from all Contracting-City’s shall be received by the Department. Budget amendments under the \$10,000 threshold only need Commission approval. There should be a reconciliation from the original budget to the final amended budget.

3. COMPENSATION

It is the Compensation Philosophy of the Department to attract and retain the best personnel, through pay, benefits, and training. Compensation includes pay and benefits.

1. Pursuant to the By-Laws, prior to the preparation of the budget, the Compensation Committee will review compensation practices of the Houston Fire Department and at least three other Metro Area Fire Departments. The committee will recommend any changes in salary schedules in order to incorporate them into the budget.
 - Compensation will include base pay, certification pay and benefits such as retirement, social security, 457K, medical and dental premiums for employees (employee only and dependents)
2. The survey needs to be completed and presented to the Board prior to the preparation of the budget.
3. Department pay structure and pay guidelines should be reviewed by the Board from time to time.

4. EXPENDITURES & PURCHASING

Administer the expenditure of available resources to help ensure fiscal stability and comply with prevailing federal, state, and local statutes and regulations.

A. Annual Expenditures

The Department will only undertake expenditures (operating, capital, and vehicle replacement) which have been funded and appropriated in the annual budget.

B. Maintenance of Capital Assets

Within the resources available each fiscal year, the Department shall maintain capital assets at a sufficient level to protect the Department's investment, to minimize future replacement and maintenance costs, and to maintain service levels.

C. Purchasing

The Department shall conduct its purchasing and procurement functions effectively and efficiently, fully complying with applicable Federal, State, and local law.

- It is the Department's preference to utilize Purchasing Cooperatives (Sec. 271.102) and Inter-Local Cooperative Agreements (Sec. 791) for the purchase of goods and services that require competitive bidding as well as for competitive quotes.
- Annual expenditures over \$3,000 but under \$50,000 require three quotes and HUB (Historically Underutilized Business) compliance. Fire Chief will approve all purchases.
- Purchases that expend more than \$50,000 or more over the term of the contract will be competitively bid unless it meets the State Law exemption requirements, such as professional services or for public health services. Commission approval is required per State law.
- Single source and sole source purchases must be documented in writing, including a letter from the vendor, and approved by the Chief and or Commission based on the dollar amount of the purchase.
- Agenda support documents for Commission approval for expenditure of Department funds should include the account number and amount of expenditure, amount budgeted and amount available.
- For efficiency and effectiveness, the Department may also use a credit card to conduct Department business so long as any applicable laws are complied with. Daily and single limit purchases will be set.
- Emergency and declared disaster purchases will follow State law requirement. When emergency purchases are necessary, the Commission will be notified as soon as possible.

5. CAPITAL REPLACEMENT AND IMPROVEMENTS

Review and monitor the state of the Departments capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs.

A. Capitalization Threshold for Tangible Capital Assets

Tangible capital items should be capitalized only if they have an estimated useful life of at least 2 years following the date of acquisition or significantly extends the useful life of an existing asset and cannot be consumed, unduly altered, or materially reduced in value immediately by use and has a cost of not less than \$10,000 of any individual item.

The capitalization threshold of \$10,000 will be applied to individual items rather than to a group of similar items. (i.e.: desks, chairs, computers, etc.) If the Department wishes to track items, such as laptops, that do not meet the capital asset recording requirement, the Department can identify these items on the Departments asset spreadsheet with a zero value. Items can be placed on the Departments insured property list without meeting the capital recording threshold.

B. Vehicle and Equipment Replacement

While the Department budgets reserves for the replacement of vehicles and equipment based on useful life, the Department will replace vehicles and equipment based on condition, mileage, annual repairs, and assessment thereof. If the asset needs to be replaced earlier or the replacement can be deferred based on the assessment, the Department will budget accordingly.

Equipment replacement will be budgeted in the Operating Fund, while Vehicle, Apparatus and SCBA's will be replaced out of the Replacement Fund.

With the lead-time to build Fire Apparatus taking two to three years, the Board will allow the approval of the purchase order/contract in advance of the budgeted payment, so long as the budgeted payment is in the 12-year window of the Vehicle Replacement Plan.

VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING
Wednesday, July 24, 2024, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, July 24, 2024, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – Regular Monthly Board Meeting Minutes June 26, 2024
 - B. Approval of Bills Paid – June 2024
4. **REPORTS**
 - A. Treasurer’s Financial Reports and possible action – June 2024
 - B. Fire Chief’s Report and possible action – Events of June 2024, Monthly Performance; Incidents, Record of Calls, Projects, Response Times, etc.
5. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The Board will discuss and consider possible action on the following:
None
6. **CONSIDERATION OF RESOLUTIONS** – The Board will discuss and consider possible action on the following:
None
7. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
 - A. Financial management policy draft
 - B. Payroll
8. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
 - A. Generator
 - B. Emergency Communications
 - C. Budgeting on consulting/inspector on capital projects
9. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
None
10. **FUTURE TOPICS**
11. **NEXT MEETING DATE**
August 28, 2024
12. **ADJOURNMENT**

I certify that the agenda for the 24th of July 2024 Regular Monthly Board Meeting was posted at the fire department this the 19th day of July 2024, at 12:00 P.M. - Katherine Stuart, Administrative Specialist

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief’s Office at (713) 468-7941 for further information.

Minutes

*VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING
Wednesday, June 26, 2024, 6:00 P.M.*

1. CALL TO ORDER

A regular fire commission meeting of the Village Fire Department was held on June 24, 2024, at 901 Corbindale Houston, Texas 77024. It began at 6:00 p.m. and was presided over by the Commission Chair, Keith Brown. The secretary was present.

Present & Voting Were:

City of Bunker Hill Village
City of Piney Point Village
City of Hunters Creek
City of Hilshire Village
City of Hedwig Village

Commissioner Keith Brown, Chair
Commissioner Henry Kollenberg, Vice Chair
Commissioner Rob Adams, Secretary
Commissioner Mike Garofalo, Member
Commissioner Matt Woodruff, Member

Present Were:

City of Bunker Hill Village
City of Piney Point Village
City of Spring Valley Village
City of Hilshire Village
Village Fire Department

Alternate Clara Towsley
Alternate Aliza Dutt
Alternate John Lisenby
Alternate Robert (Bob) Buesinger, Member
Fire Chief, Howard Miller
Administrative Staff, Marlo Longoria & Katherine Stuart
Attorney Brandon Morris

Randle Law Firm

Not Present Were:

City of Hunters Creek
City of Spring Valley Village
City of Hedwig

Alternate Fidel Sapien
Commissioner Allen Carpenter, Treasurer
Alternate Patrick Breckon

2. COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)

None

3. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- Approval of Minutes –
May 22, 2024 – Regular Commission Meeting
- Approval of Bills Paid – May 2024

Commissioner Woodruff made a motion to approve the items presented in the consent agenda. Seconded by Commissioner Kollenberg

Motion carries unanimously

4. REPORTS and POSSIBLE ACTION

A. Treasurer Report

Ms. Marlo Longoria presented the Treasurer's Financial Report for May 2024. Ms. Longoria stated that all cities have adopted the 2025 proposed budget. The financials overall are on track. There are a few line items that will go over budget due to the contract amount being higher than budgeted, but no significant amount that will need additional funding from the cities. It should be an intra-budgetary transfer of funds. Overtime for the month of May is 44% just over the May percentage.

B. Fire Chief's Report – Events of May 2024, Monthly Performance; Staffing, Record of Calls, Response Times, etc.

a. Staffing

Firemedic on workers comp from a medical event a few weeks ago.

4 applicants were interviewed. Pre-employment background and drug testing underway.

Part-time Dispatcher: The hiring process continues. Pre-employment background and drug testing underway.

Full -Time Dispatcher terminated 5/30.

Full-time Dispatcher: 1 applicant continuing with the pre-employment background and drug testing.

Deputy Chief will be retiring on January 1, 2025. He will be riding his time down to the end of the year.

b. Apparatus and Equipment

Ladder 1 is back from the body shop & in Service.

Engine 2: A new turbo (refurbished) was installed on June 21st. Saturday, June 22nd, the check engine light came on. The mechanic came out and said there is an issue with the new turbo.

Engine 2 is out of service until a new turbo is found and installed

Major incidents

Hilshire House Fire 1226 Ridgeley
Straight Line Windstorm.

c. May 2024 Incidents

Fire Incidents: 216

EMS type Incidents: 94

Service Calls Non-Emergency: 53

HFD Calls: 9

Total incidents: 372 (177 Calls made 5/16/2024)

Average Response Time: 6 Minutes 6 Seconds

EMS 1st response time: (Natl Standard is 6:30)

Fire: (Natl Standard is 6:50)

d. Major Projects (2024):

Main Roof: The construction contract will be executed when it is updated with the changes that were recommended by counsel.

CPR Program: Large increase in the number of classes. Will need to purchase new cards that will go beyond the budgeted amount. Would request to use revenue from the classes.

e. Consideration items

Department Guidelines are currently on SharePoint. The drafts will be placed on SharePoint when completed and ready for review.

The finance policy drafts will be sent out before the next Fire Commission meeting.

V-Link: MVPD is adding Spring Valley, Hilshire Village, and Hedwig Village. Homeowners can register and provide special information that we can add to our CAD. (Medical or Special Hazard) Special messaging can be generated with this system.

5. CONSIDERATION OF CONTRACTS/AGREEMENTS – The Board will discuss and consider possible action on the following:

None

6. CONSIDERATION OF RESOLUTIONS- The Board will discuss and consider possible action on the following:

None

7. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS - The Board will discuss and consider possible action on the following:

A. Departmental Guidelines

Commissioner Kollenberg requested a budget committee

Commissioner Brown requested a “departmental guidelines committee” to assist the chief in preparing departmental guidelines.

Commissioner Brown appointed himself as a committee member and Commissioner Woodruff for the “departmental guidelines committee.”

B. Staffing, Payroll, and Hiring paramedics vs. firefighters for the open positions

Commissioner Kollenberg presented information on staffing, payroll, and hiring paramedics vs firefighters. He suggested that the fire commission analyze and review these topics as the year progresses and before the new budget year.

Commissioner Woodruff stated this topic has been reviewed and discussed, however, if it is a concern and the commission feels that it is appropriate to reevaluate the topics then it should be placed as a future topic.

Commissioner Adams stated the commission has reviewed and spent a tremendous amount of time discussing and analyzing this topic. He feels that it should not be a discussion topic.

Fire Chief, Howard Miller stated that it is difficult to staff overtime. When the additional staffing was approved, it provided the needed staff for the apparatuses.

Commissioner Brown stated that Bunker Hill Village is very happy and comfortable with the staffing model at the fire department.

No action was taken.

C. Firemedic hiring

Commission Brown stated that there is no written policy to hire firemedics over an EMT, however, the need for paramedics is greater and preferred.

No action was taken.

8. DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING - The Board will discuss and consider possible action on the following:

A. Audit change made to TMRS information on page – 39

Commissioner Woodruff moved to accept the audit as amended on page 39 referencing TMRS. Seconded by Commissioner Kollenberg

Motion carries unanimously

B. Possible vehicle purchases in 2025

Commissioner Woodruff made a motion that no money be spent of the \$150,000 or no commitments be made to spend any part of that money pending further action of the commission. Seconded by Commissioner Garafolo.

Motion carries unanimously

C. Foundation funding

Commissioner Brown stated that the Bunker Hill Village First Responders Foundation (FRF) does have the legal capability to do fundraising on behalf of the Village Fire Department and distribute those funds to the fire department to purchase such items as a boat. Commissioner Brown stated before the process can take place, Bunker Hill Village FRF will need the current boat situation and the size, type, and what is needed for the new boat. The fire commission will review and determine the number to move forward on the fundraising for the purchase.

Discussion only, no action taken.

9. EXECUTIVE SESSION - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:

Commissioner Brown requested to retire into executive session at 8:05 p.m.

A. Executive session pursuant to Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following positions:

- (1) Fire Chief
- (2) Administrator
- (3) Administrative Specialist

Commissioner Kollenberg reconvened into public session at 8:22 p.m.

10. ACTION – CLOSED SESSION – The Board of Directors will reconvene in open session to consider and take any actions necessary on items discussed in Executive Session

No action was taken

11. FUTURE TOPICS

**Generator
Emergency Communications**

12. NEXT MEETING DATE

July 24, 2024

13. ADJOURNMENT

Commissioner Brown asked for a motion to adjourn at 8:24 p.m. Commissioner Woodruff moved, seconded by Commissioner Adams.

Recording: On the website if needed.

<https://villagefire.org/fire-commission-agenda/>

DRAFT

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: July 29, 2024

SUBJECT: Consideration and possible action on a scheduled update from SBISD regarding the Specific Use Permit Request for extended hours at Memorial Drive Elementary School, as required by Ordinance 05.2024-D.

Agenda Item: 5

Informational Summary

Spring Branch Independent School District has requested approval from the Planning and Zoning Commission and City Council to extend its work hours within the city. This extension is necessary to allow the builder, Marshall Construction, to meet the crucial timeline for the final completion of Memorial Drive Elementary School.

This item was on the Planning and Zoning Commission's 5/23 agenda and the Council's 5/28 agenda. The following are key highlights from the 5/28 Meeting:

- Geoff Bay and Travis Strickland presented information and addressed inquiries regarding the project timeline. Mr. Bay stated that the project is on schedule, only requesting additional time for unknown delays, such as the recent storm.
- The city received a letter from Jacqueline Wright (Wexford) regarding "extra hours" at MDE. City officials met with Ms. Wright, who firmly stated that she did not agree to extended work on Sundays within the village. The redline draft presented in the council packet addressed many of her other concerns.
- A proposed amendment to the ordinance has been presented, delineating the recommended work hours as follows: Monday through Friday from 6:00 am to 10:00 pm, Saturday from 6:00 am to 10:00 pm, and no work on Sunday. It is stipulated that no exterior work or construction activities shall take place outside the school building, irrespective of the noise level generated. Furthermore, all vehicles are required to be parked on resident-only streets, and all worker breaks must occur within the confines of the building. It is mandated that all lights be deactivated by the conclusion of the Extended Hours period. Additionally, the workforce is to oversee adherence to the stipulated work hours and noise levels. It is proposed that fines be doubled.
- The council approved the ordinance to modify the Specific Use Permit Request for extended hours at Memorial Drive Elementary School; as part of the proposal, SBISD is to present a status of extended hours requirements at the July council meeting.

SBISD will ask to extend the official duration of the extended hours through September, as previously requested. The team is anticipating some exterior work during the day beyond 8/1, so optics will suggest construction crews still being active on site. There is a strong likelihood of punch list work and final Building System commissioning occurring past when school starts on

8/15, with the need for after-hours work that can't begin until 3:30/4 p.m. daily. Extending it until 9/30 is still the worst-case need for completion.

Recommendation

The staff recommends that the council take into consideration the potential disruption to the surrounding neighborhood, in addition to the requirements of the school district, in order to adequately prepare for the timely commencement of the public school year.

Attachment:

ORD. 05.2024-D

UPDATED 5.20.24

ORDINANCE NO. 2024-_____

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, IN ACCORDANCE WITH DIVISION 4 OF ARTICLE II OF CHAPTER 74 OF THE CITY'S CODE OF ORDINANCES, ESTABLISHING AND APPROVING AN AMENDMENT TO THAT SPECIFIC USE PERMIT GRANTED PER ORDINANCE NO. 2022.11.28 FOR THE PURPOSE OF CONSTRUCTING A NEW REPLACEMENT SCHOOL BUILDING AND RELATED IMPROVEMENTS ON THE MEMORIAL DRIVE ELEMENTARY SCHOOL TRACT; AMENDING THE MEMORIAL DRIVE ELEMENTARY SCHOOL SPECIFIC USE PERMIT TO PROVIDE FOR THE ALLOWANCE OF ADDITIONAL CONSTRUCTION WORK HOURS INSIDE THE BUILDING AND CONDITIONS FOR SUCH EXTENDED WORK HOURS; PROVIDING FOR THE CONTINUED FULL FORCE AND EFFECT OF ORDINANCE NO. 2022.11.28, EXCEPT AS ADMENDED HEREIN; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Piney Point Village (the "City"), pursuant to Division 4 of Article II of Chapter 74 of the City's Code of Ordinances, did hereby approve a Specific Use Permit on November 28, 2022 for Memorial Drive Elementary School for a new replacement school building and other improvements, subject to certain conditions (the "Project"), and

WHEREAS, the City finds it to be in the best interest of the health, safety, and welfare of its citizens to approve the following amendment to the Memorial Drive Elementary School Specific Use Permit to allow for additional construction work hours inside the Project's school building, subject to certain conditions; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT

SECTION 1.

In addition to the stated construction work hours permitted under Chapter 10, Article 1, Section 10-1 of the City's Code of Ordinances, construction activities for interior finishing work on the Project will be permitted beginning as of the Effective Date of this Ordinance through September 30, 2024 during the following additional times (the "Extended Hours"):

| | |
|-----------------------|---|
| Monday through Friday | 6:00am until 7:00am 7:00pm until 10:00pm |
| Saturday | 6:00pm until 8:00pm |
| Sunday | 8:00am until 8:00pm |

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No work shall be conducted on Sundays or the City-observed Holidays of Memorial Day, Independence Day, and Labor Day.

SECTION 2.

Construction activities during the Extended Hours shall strictly adhere to the following requirements:

1. Work shall only be conducted inside the Project's school building;
2. School building doors shall remained closed, to the extent possible;
3. No noise from the work conducted inside the building shall reach beyond the Project's property boundaries;
4. No exterior work or construction activities shall occur outside the school building, regardless of the noise level generated;
5. No deliveries or staging of materials will be permitted;
- ~~6.~~ All vehicles shall be parked ~~on Project property~~ in designated Project areas, away from resident-only streets;
- ~~6.7.~~ All worker breaks shall be taken inside the building;
- ~~7.8.~~ Other than that required for emergency or security purposes, all lights shall be turned off ~~by~~ at the end of the Extended Hours period;
- ~~8.9.~~ Onsite security staff will be present at all times to ensure work hours and noise levels are enforced, lights are turned off, and the building is properly secured; and

SECTION 3.

Except as expressly amended by the provisions hereof, the terms and provisions in Ordinance No. 2022.11.28 shall continue to govern the Project and all provisions in Ordinance No. 2022.11.28 shall remain in full force and effect as stated therein.

SECTION 4.

Any person, firm or corporation who intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$~~24~~,000.00 per offense. No penalty shall be greater or less than the penalty provided for the same or similar offense under the laws of the State of Texas. Each day of any violation shall constitute a separate offense.

SECTION 5.

In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 6.

This ordinance shall be in full force and effect after its passage, with an Effective Date of the date adopted by the City Council of the City of Piney Point Village, Texas; and it is so ordained.

PASSED, APPROVED, AND ADOPTED THIS _____ DAY OF _____, 2024.

MAYOR

ATTEST:

CITY SECRETARY

Friday, July 26, 2024

To: Bobby Pennington City Administrator

Ref: **Memorial Drive Elementary School**

General Contractor: Marshall Construction

Ref: Inspection Status Update:

Inside main facility inspections remaining.

1. Egress for all Exit Access/Lighting Exits/Stair Exits
2. Main Electrical Final
3. Operable Key Cards
4. Health Department Final (Kitchen Area)
5. Need Elevator Inspection Report by the State
6. Height Certificate for the Building

Outside facility remaining.

1. Flagpole Final
2. New School Signage Final
3. Generator Final
4. Driveway/Hardscape Final
5. Electrical Pole Lighting (Parking Lot) Final
6. Interior Accessory Structure Final
7. Playground Final
8. Canopy Final
9. Fence Final
10. Tree Final
11. Drainage Final
12. Final As Built Topo Approval
13. Fire Lane Striping
14. Parking Striping
15. ADA Compliance Final Pass Approval
16. Final Plat Approval from Planning & Zoning
17. Fire Marshall Final Inspection Regarding Exterior (Final Punch List)

Several inspections are scheduled for next week.

Annette R. Arriaga

Director of Planning, Development, & Permits

TO: City Council

FROM: Aliza Dutt, Mayor

MEETING DATE: July 29, 2024

SUBJECT: Consideration and possible action on the monthly report presented by the Mayor.

Agenda Item: 6

Summary:

This agenda item pertains to the mayor's reports, which provide updates on city operations to the council and community.

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: July 29, 2024

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including selected items.

Agenda Item: 7

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

A. Financial Related Items:

- i. Financial Report: This report provides an overview of financial activity as of June 2024. Please find the latest report attached.
- ii. Property Tax Report: Attached is the latest report from our tax assessor-collector regarding tax collection.
- iii. Quarterly Investment Report: Attached is the report ending June 2024. Throughout the quarter, the City's investments earned interest of \$137,241.86.
- iv. Disbursements (greater than \$10,000).
 - (1) On Par Civil Services LLC. – Pay Estimate No. 2. Williamsburg Drainage Improvements at \$55,246.50.
 - (2) Tyler Technologies – Annual Software Fees at \$15,674.88.
 - (3) Tree Service Design – Storm removal at \$15,090.
- i. GFL CPI Adjustment: Effective September 1, 2024, the monthly solid waste collection fees, per contract terms, will allow for an increase in the residential rate. The current rate per dwelling is \$40.17. A 5.31% fee increase is under consideration, which would result in a new rate of \$42.30 per dwelling, reflecting an increase of \$2.13. The fuel surcharge will remain unchanged at 3%.

Recommendation:

Approve the following required items:

- (1) Approve the Quarterly Investment Report for the period ending June 2024.
- (2) Disbursements of On Par Civil Services LLC at \$55,246.50, Tyler Technologies at \$15,674.88 and Tree Service Design at \$15,090.

FINANCIAL RELATED ITEMS



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

JUNE 2024 FINANCIALS (PRELIMINARY)

This report represents a general overview of the city’s financial operations through June 2024, which is the sixth month of the fiscal year 2024. Beginning balances have been audited. Budgeted numbers represent the original adopted for the fiscal year.

General Fund

| | Prior YTD | Budget | Month | YTD |
|---------------------------|-------------|--------------|-------------|-------------|
| Total Revenues | \$7,957,322 | \$9,240,418 | \$201,483 | \$7,964,329 |
| Total Expenditures | \$4,180,656 | \$10,158,382 | \$508,124 | \$4,310,406 |
| Over/(Under) | \$3,776,665 | (\$917,964) | (\$306,642) | \$3,653,924 |

| | Prior YTD | Budget | Month | YTD |
|-------------------------------|-------------|-------------|-------------|-------------|
| Operating Revenues | \$7,878,216 | \$9,191,418 | \$195,163 | \$7,900,523 |
| Operating Expenditures | \$3,648,734 | \$7,695,482 | \$508,124 | \$4,034,521 |
| Over/(Under) | \$4,229,482 | \$1,495,936 | (\$312,962) | \$3,866,003 |

1. Total revenues are \$7,964,329, or 86.1% of the budget, and 0.1% more the last YTD, mainly due to the timing of property tax collection.
 - a. Property tax received to date for the M&O or the general fund portion totals \$6,858,640, or 99% of the budget. The current YTD amount collected represents 86.1% of the total general fund revenue. Property Tax is \$314,744 more than the last YTD, trending a little higher than last year’s collection. The city anticipates collecting an additional \$71,516 for Maintenance and Operation. The adopted rate is \$0.255140, with \$0.226507 designated as M&O and the remaining \$0.028633 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2024, and are delinquent as of February 1, 2024. The City currently contracts with Spring Branch ISD as the tax assessor-collector. The budget incorporates a 99% collection rate on the total taxable value. Please

review the monthly tax office report for additional details and adjustments to current taxable values.

- b. Sales Tax collection for June totals \$257,350 or 53% of the total annual \$485,725 projection. The current YTD amount collected is \$13,833 less than the June 2023 collection of \$271,182, a decrease of 5.1%. The budget projection for sales tax collection represents 5.26% of all general fund revenue.
 - c. Franchise fees collections through June totaled \$168,417. The amount collected included \$20,896 for the cable franchise, \$136,212 for the electric franchise, and \$11,309 for telephone and wireless franchise fees. The city anticipates collecting over \$387 thousand in franchise fees.
 - d. Court revenue is \$64,464, 47.8% of the budget, and \$7,669 less than last year. Court fines total \$59,593 and the remaining \$4,871 is primarily restricted for special use, such as court security or technology. The city collected \$135 thousand in court revenue for 2023. Current trends suggest similar collections for 2024.
 - e. License and permits total \$267,382, which is projected less the target at 43%. Permits and inspection fees alone account for 88.4% of the category revenue. Drainage reviews are currently at \$29,700.
 - f. Alarm registrations are \$21,800, 87.2% of the annual budget projection. This represents \$2,850 lower last YTD. Having an annual alarm registration is beneficial in keeping emergency information up-to-date for individual properties.
 - g. Interest revenue is \$262,471, 70.2% of the budget and represents a significant increase of \$68,447 compared to the same period last year. The Federal Reserve has decided to delay and projects one interest-rate cut for this year, meaning our expected interest revenue projections will remain higher than anticipated.
2. The city allocated \$7,695,485 as operating with an additional \$2,462,900 as capital programming. Total expenditures are \$4,310,406, 42.4% of budget and 3.1% more than last YTD. Operating expenditures are \$4,034,521 or 52.4% of the budget and 10.6% more than the last YTD.
 3. Divisions and categories that are currently trending higher in expenditures are as follows:
 - a. Police Services at \$1,569,892 or 59.87% due to the practice of providing two months of service payments at the beginning of the year as agreed for adequate MVPD operational cash flow.
 - b. Fire Services at \$1,127,659 or 54.17%. representing 1.5 months of service payments at the beginning of the year for adequate VFD operational cash flow.

4. Capital expenditures at \$275,885 or 11.2% due to the timing of this report. The following capital projects are scheduled for the current year.
 - a. 96" Stormwater Replacement CIP – This project was completed in April 2024.
 - b. Other projects include Williamsburg, Bothwell Way, Windermere Outfall Project, Smithdale Landscape/Sidewalk, Community Beautification, and traffic signals.

5. The budget adopted the use of \$917,964 in reserved cash and is supporting a portion of the \$2,462,900 in capital programs. In 2022, the audited ending balance for the general fund was reported at 4,588,764. In 2023, the audited revenue over expenditures by revenue over expenditures was \$1,006,646, increasing fund balance to the fund balance to nearly \$5.6 million.

Debt Service Fund

| | Prior YTD | Budget | Month | YTD |
|---------------------------|------------------|---------------|--------------|------------|
| Total Revenues | \$949,165 | \$896,050 | \$5,846 | \$882,197 |
| Total Expenditures | \$839,075 | \$885,050 | \$825 | \$858,275 |
| Over/(Under) | \$110,090 | \$11,000 | \$5,021 | \$23,922 |

6. Revenues are \$882,197, 98.5% of the budget, with \$866,957 from property tax collections. The adopted rate designated for interest and sinking is \$0.028633 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.

7. Expenditures are \$858,275, 97% of the budget, as debt service principal payment payments are semiannual.
 - a. Two Principal payments were disbursed, \$420,000 for GO Series 2015 and \$400,000 for GO Series 2017.
 - b. In addition, payments of interest due include \$9,575 for GO Series 2015 and \$27,050 for GO Series 2017. The city is obligated to pay the remaining \$24,425 in interest by August. Current debt obligations are scheduled through 2027.

8. Although revenues are over expenditures by \$23,922, debt service restricts a portion of cash to support fund balance. The budget projects an end-the-year reserve estimated at \$205K with a for the debt service fund.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: June 30, 2024

GENERAL FUND SUMMARY

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|-------------------------------------|--------------------|---------------------|-------------------|--------------------|---------------|--------------------|
| REVENUES | | | | | | |
| PROPERTY TAXES | 6,543,896 | 6,930,156 | 37,743 | 6,858,640 | 99.0% | 71,516 |
| SALES TAXES | 271,182 | 485,725 | 36,631 | 257,350 | 53.0% | 228,375 |
| FRANCHISE TAXES | 181,394 | 387,887 | 22,702 | 168,417 | 43.4% | 219,470 |
| COURT REVENUE | 72,133 | 135,000 | 7,035 | 64,464 | 47.8% | 70,536 |
| PERMITS & INSPECTIONS | 525,438 | 622,150 | 48,781 | 267,382 | 43.0% | 354,768 |
| ALARM REGISTRATIONS | 24,650 | 25,000 | 250 | 21,800 | 87.2% | 3,200 |
| GOVERNMENTAL CONT. (METRO) | 0 | 136,500 | 0 | 0 | 0.0% | 136,500 |
| PILOT FEES (KINKAID) | 65,500 | 95,000 | 0 | 0 | 0.0% | 95,000 |
| INTEREST | 194,023 | 374,000 | 42,021 | 262,471 | 70.2% | 111,529 |
| TOTAL OPERATING | 7,878,216 | 9,191,418 | 195,163 | 7,900,523 | 86.0% | 1,290,895 |
| OTHER NON-OPERATING PROCEEDS | 79,105 | 49,000 | 6,320 | 63,806 | 130.2% | (14,306) |
| TOTAL NON-OPERATING | 79,105 | 49,000 | 6,320 | 63,806 | 130.2% | (14,306) |
| TOTAL REVENUES | \$7,957,322 | \$9,240,418 | \$201,483 | \$7,964,329 | 86.2% | \$1,276,589 |
| EXPENDITURES | | | | | | |
| <u>PUBLIC SERVICE DIVISION</u> | | | | | | |
| POLICE SERVICES | 1,405,544 | 2,622,267 | 210,475 | 1,569,892 | 59.9% | 1,052,375 |
| FIRE SERVICES | 996,939 | 2,081,832 | 173,486 | 1,127,659 | 54.2% | 954,173 |
| SANITATION COLLECTION | 274,861 | 595,563 | 0 | 241,426 | 40.5% | 354,137 |
| OTHER PUBLIC SERVICES | 7,384 | 36,900 | 1,489 | 7,142 | 19.4% | 29,758 |
| PUBLIC SERVICE DIVISION | 2,684,728 | 5,336,562 | 385,450 | 2,946,119 | 55.2% | 2,390,443 |
| <u>OPERATIONS</u> | | | | | | |
| CONTRACT SERVICES | 211,345 | 475,500 | 18,379 | 219,599 | 46.2% | 255,901 |
| BUILDING SERVICES | 163,606 | 302,200 | 14,525 | 136,700 | 45.2% | 165,500 |
| GENERAL GOVERNMENT | 476,999 | 1,228,060 | 69,451 | 584,982 | 47.6% | 643,078 |
| MUNICIPAL COURT | 13,786 | 35,510 | 5,348 | 12,477 | 35.1% | 23,033 |
| PUBLIC WORKS | 98,270 | 317,650 | 14,972 | 134,643 | 42.4% | 183,007 |
| OPERATION DIVISIONS | 964,006 | 2,358,920 | 122,675 | 1,088,402 | 46.1% | 1,270,518 |
| TOTAL PUBLIC & OPERATING | \$3,648,734 | \$7,695,482 | \$508,124 | \$4,034,521 | 52.4% | \$3,660,961 |
| <u>NON-OPERATING</u> | | | | | | |
| CAPITAL PROGRAMS | 531,922 | 2,462,900 | 0 | 275,885 | 11.2% | 2,187,015 |
| TOTAL NON-OPERATING | 531,922 | 2,462,900 | 0 | 275,885 | 11.2% | 2,187,015 |
| TOTAL EXPENDITURES | \$4,180,656 | \$10,158,382 | \$508,124 | \$4,310,406 | 42.4% | \$5,847,976 |
| REVENUE OVER/(UNDER) EXPENDITURES | 3,776,665 | (917,964) | (306,642) | 3,653,924 | | |



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: June 30, 2024

GENERAL FUND REVENUES

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|--------------------|--------------------|-------------------|------------------|--------------|--------------------|
| <u>Tax Collection</u> | | | | | | |
| 10-4101 Property Tax (M&O) | 6,543,896 | 6,930,156 | 37,743 | 6,858,640 | 99.0% | 71,516 |
| <i>Unearned/Adjusted</i> | 0 | 0 | 0 | | | 0 |
| <i>Total Property Tax :</i> | <i>6,543,896</i> | <i>6,930,156</i> | <i>37,743</i> | <i>6,858,640</i> | <i>99.0%</i> | <i>71,516</i> |
| 10-4150 Sales Tax | 271,182 | 485,725 | 36,631 | 257,350 | 53.0% | 228,375 |
| Total Tax Collection: | 6,815,078 | 7,415,881 | 74,374 | 7,115,990 | 96.0% | 299,891 |
| <u>Permits & Inspections</u> | | | | | | |
| 10-4203 Plat Reviews | 7,000 | 9,750 | 0 | 0 | 0.0% | 9,750 |
| 10-4205 Contractor Registration | 4,860 | 10,650 | 510 | 4,140 | 38.9% | 6,510 |
| 10-4206 Drainage Reviews | 33,900 | 50,000 | 5,250 | 29,700 | 59.4% | 20,300 |
| 10-4207 Permits & Inspection Fees | 478,928 | 550,000 | 43,021 | 233,042 | 42.4% | 316,958 |
| 10-4208 Board of Adjustment Fees | 750 | 1,750 | 0 | 500 | 28.6% | 1,250 |
| Total Permits & Inspections: | 525,438 | 622,150 | 48,781 | 267,382 | 43.0% | 354,768 |
| <u>Municipal Court</u> | | | | | | |
| 10-4300 Court Fines | 66,345 | 126,000 | 6,461 | 59,593 | 47.3% | 66,407 |
| 10-4301 Building Security Fund | 2,026 | 3,000 | 201 | 1,705 | 56.8% | 1,295 |
| 10-4302 Truancy Prevention | 2,067 | 3,000 | 205 | 1,740 | 58.0% | 1,260 |
| 10-4303 Local Municipal Tech Fund | 1,654 | 2,950 | 164 | 1,392 | 47.2% | 1,558 |
| 10-4304 Local Municipal Jury Fund | 41 | 50 | 4 | 35 | 69.6% | 15 |
| Total Municipal Court: | 72,133 | 135,000 | 7,035 | 64,464 | 47.8% | 70,536 |
| <u>Investment Income</u> | | | | | | |
| 10-4400 Interest Revenue | 194,023 | 374,000 | 42,021 | 262,471 | 70.2% | 111,529 |
| Total Investment Income: | 194,023 | 374,000 | 42,021 | 262,471 | 70.2% | 111,529 |
| <u>Agencies & Alarms</u> | | | | | | |
| 10-4508 SEC-Registration | 24,650 | 25,000 | 250 | 21,800 | 87.2% | 3,200 |
| Total Agencies & Alarms: | 24,650 | 25,000 | 250 | 21,800 | 87.2% | 3,200 |
| <u>Franchise Revenue</u> | | | | | | |
| 10-4602 Cable Franchise | 42,577 | 85,153 | 0 | 20,896 | 24.5% | 64,257 |
| 10-4605 Power/Electric Franchise | 136,210 | 272,419 | 22,702 | 136,212 | 50.0% | 136,207 |
| 10-4606 Gas Franchise | 0 | 25,000 | 0 | 0 | 0.0% | 25,000 |
| 10-4607 Telephone Franchise | 1,758 | 3,515 | 0 | 766 | 0.0% | 2,749 |
| 10-4608 Wireless Franchise | 850 | 1,800 | 0 | 10,543 | 585.7% | (8,743) |
| Total Franchise Revenue: | 181,394 | 387,887 | 22,702 | 168,417 | 43.4% | 219,470 |
| <u>Donations & In Lieu</u> | | | | | | |
| 10-4702 Kinkaid School Contribution | 65,500 | 95,000 | 0 | 0 | 0.0% | 95,000 |
| 10-4703 Metro Congested Mitigation | | 136,000 | 0 | 0 | 0.0% | 136,000 |
| 10-4704 Intergovernmental Revenues | | 500 | 0 | 0 | 0.0% | 500 |
| 10-4705 Ambulance | | 48,000 | 0 | 31,744 | 66.1% | 16,256 |
| 10-4800 Misc Income | 55,105 | 1,000 | 4,512 | 12,388 | 1238.8% | (11,388) |
| 10-4803 CIP Cost Share | 24,000 | 0 | 0 | 8,948 | | (8,948) |
| 10-4804 Credit Card Fees | | 0 | 1,808 | 10,727 | | (10,727) |
| Total Donations & In Lieu: | 144,605 | 280,500 | 6,320 | 63,806 | 22.7% | 216,694 |
| | | | | | | |
| Total Revenue Received | 7,957,322 | 9,240,418 | 201,483 | 7,964,329 | 86.2% | 1,276,089 |
| <i>FY21: Unearned Adjusted</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>0</i> | | <i>0</i> |
| | | | | | | |
| TOTAL REVENUES: | \$7,957,322 | \$9,240,418 | 201,483 | 7,964,329 | 86.2% | \$1,276,089 |



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: June 30, 2024

GENERAL FUND EXPENDITURES

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE | |
|---------------------------------------|----------------------------------|--------------------|--------------------|------------------|--------------------|-------------------|--------------------|
| <u>PUBLIC SERVICE DIVISION</u> | | | | | | | |
| <u>Community Events</u> | | | | | | | |
| 10-510-5001 | Community Celebrations | 6,000 | 0 | (74) | 0 | 5,000 | |
| 10-510-5002 | Public Relations | 15,000 | 0 | 0 | 0.0% | 15,000 | |
| | Community Events: | 0 | 21,000 | 0 | (74) | -0.4% | 15,000 |
| <u>Police Services</u> | | | | | | | |
| 10-510-5010 | MVPD Operations | 1,257,620 | 2,525,700 | 210,475 | 1,473,325 | 58.3% | 1,052,375 |
| 10-510-5011 | MVPD Auto Replacement | 53,333 | 46,667 | 0 | 46,667 | 100.0% | 0 |
| 10-510-5012 | MVPD Capital Expenditure | 94,591 | 49,900 | 0 | 49,900 | n/a | 0 |
| | Police Services: | 1,405,544 | 2,622,267 | 210,475 | 1,569,892 | 59.9% | 1,052,375 |
| <u>Miscellaneous</u> | | | | | | | |
| 10-510-5020 | Miscellaneous | 0 | 0 | 0 | n/a | 0 | |
| | Total Miscellaneous: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Sanitation Collection</u> | | | | | | | |
| 10-510-5030 | Sanitation Collection | 271,268 | 578,520 | 0 | 237,639 | 41.1% | 340,881 |
| 10-510-5031 | Sanitation Fuel Charge | 3,593 | 17,043 | 0 | 3,787 | 22.2% | 13,256 |
| | Sanitation Collection: | 274,861 | 595,563 | 0 | 241,426 | 40.5% | 354,137 |
| <u>Library Services</u> | | | | | | | |
| 10-510-5040 | Spring Branch Library | 0 | 1,500 | 0 | 0 | 0.0% | 1,500 |
| | Library Services: | 0 | 1,500 | 0 | 0 | 0.0% | 1,500 |
| <u>Street Lighting Services</u> | | | | | | | |
| 10-510-5050 | Street Lighting | 7,384 | 14,400 | 1,489 | 7,216 | 50.1% | 7,184 |
| | Street Lighting Services: | 7,384 | 14,400 | 1,489 | 7,216 | 50.1% | 7,184 |
| <u>Fire Services</u> | | | | | | | |
| 10-510-5060 | Villages Fire Department | 996,939 | 2,081,832 | 173,486 | 1,127,659 | 54.2% | 954,173 |
| | Fire Services: | 996,939 | 2,081,832 | 173,486 | 1,127,659 | 54.2% | 954,173 |
| | TOTAL PUBLIC SERVICE: | \$2,684,728 | \$5,336,562 | \$385,450 | \$2,946,119 | 55.2% | \$2,384,369 |

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|--------------------------------|----------------------|---------------------------|---------------------------|-----------------------|---------------------|---------------------------|
| <u>CONTRACT SERVICE DIVISION</u> | | | | | | | |
| 10-520-5101 | Grant Administration | 0 | 0 | | | n/a | 0 |
| 10-520-5102 | Accounting/Audit | 19,399 | 25,000 | 18,379 | 24,989 | 100.0% | 11 |
| 10-520-5103 | Engineering | 79,451 | 220,000 | 0 | 104,031 | 47.3% | 115,969 |
| 10-520-5104 | Legal | 50,187 | 100,000 | 0 | 37,937 | 37.9% | 62,064 |
| 10-520-5105 | Tax Appraisal-HCAD | 33,826 | 63,000 | 0 | 40,833 | 64.8% | 22,167 |
| 10-520-5107 | Animal Control | 240 | 2,300 | 0 | 3,420 | 148.7% | (1,120) |
| 10-520-5108 | IT Hardware/Software & Support | 18,662 | 41,200 | 0 | 0 | 0.0% | 41,200 |
| 10-520-5110 | Mosquito Control | 9,580 | 24,000 | 0 | 8,390 | 35.0% | 15,610 |
| TOTAL CONTRACT SERVICE DIVISION: | | \$211,345 | \$475,500 | \$18,379 | \$219,599 | 46.2% | \$255,901 |
| <u>BUILDING SERVICE DIVISION</u> | | | | | | | |
| <u>Building & Inspection Services</u> | | | | | | | |
| 10-530-5108 | Information Technology | 0 | | | | | |
| 10-530-5152 | Drainage Reviews | 66,430 | 103,000 | 0 | 47,565 | 46.2% | 55,435 |
| 10-530-5153 | Electrical Inspections | 8,100 | 15,000 | 2,925 | 10,035 | 66.9% | 4,965 |
| 10-530-5154 | Plat Reviews | 0 | 500 | 0 | 0 | 0.0% | 500 |
| 10-530-5155 | Plan Reviews | 20,000 | 50,000 | 4,000 | 20,000 | 40.0% | 30,000 |
| 10-530-5156 | Plumbing Inspections | 10,080 | 18,000 | 3,060 | 13,995 | 77.8% | 4,005 |
| 10-530-5157 | Structural Inspections | 15,435 | 30,000 | 2,880 | 16,830 | 56.1% | 13,170 |
| 10-530-5158 | Urban Forester | 24,040 | 45,000 | 0 | 15,600 | 34.7% | 29,400 |
| 10-530-5160 | Mechanical Inspections | 4,905 | 8,500 | 0 | 3,645 | 42.9% | 4,855 |
| Building and Inspection Services: | | 148,990 | 270,000 | 12,865 | 127,670 | 47.3% | 142,330 |
| <u>Supplies and Office Expenditures</u> | | | | | | | |
| 10-530-5204 | Dues & Subscriptions | 0 | 500 | 0 | 0 | 0.0% | 500 |
| 10-530-5207 | Misc Supplies | | 1,000 | 0 | 350 | 35.0% | 650 |
| 10-530-5209 | Office Equipment & Maintenance | | 500 | 0 | 0 | 0.0% | 500 |
| 10-530-5211 | Meeting Supplies | 81 | 900 | 0 | 0 | 0.0% | 900 |
| 10-530-5215 | Travel & Training | | 300 | 0 | 0 | 0.0% | 300 |
| Supplies and Office Expenditures: | | 81 | 3,200 | 0 | 350 | 10.9% | 2,850 |
| <u>Insurance</u> | | | | | | | |
| 10-530-5403 | Credit Card Charges | 14,534 | 29,000 | 1,660 | 8,679 | 29.9% | 20,321 |
| Insurance: | | 14,534 | 29,000 | 1,660 | 8,679 | 29.9% | 20,321 |
| TOTAL BUILDING SERVICE DIVISION: | | \$163,606 | \$302,200 | \$14,525 | \$136,700 | 45.2% | \$165,500 |

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|---|----------------------|---------------------------|---------------------------|-----------------------|---------------------|---------------------------|
| <u>GENERAL GOVERNMENT DIVISION</u> | | | | | | | |
| <u>Administrative Expenditures</u> | | | | | | | |
| 10-540-5108 | Information Technology | 8,860 | 22,000 | 2,102 | 21,043 | 95.6% | 957 |
| 10-540-5201 | Administrative/Professional Fe | | 0 | 0 | 3,905 | #DIV/0! | (3,905) |
| 10-540-5202 | Auto Allowance/Mileage | 4,921 | 7,200 | 687 | 4,194 | 58.3% | 3,006 |
| 10-540-5203 | Bank Fees | 1,851 | 3,000 | 93 | 445 | 14.8% | 2,555 |
| 10-540-5204 | Dues/Seminars/Subscriptions | 923 | 3,600 | 202 | 778 | 21.6% | 2,822 |
| 10-540-5205 | Elections | 619 | 3,000 | 0 | 489 | 16.3% | 2,511 |
| 10-540-5206 | Legal Notices | 1,251 | 3,500 | 0 | 4,732 | 135.2% | (1,232) |
| 10-540-5207 | Miscellaneous | 1,617 | 5,000 | 0 | 633 | 12.7% | 4,367 |
| 10-540-5208 | Citizen Communication | 3,888 | 5,000 | 0 | 4,486 | 89.7% | 514 |
| 10-540-5209 | Office Equipment & Maintenance | 3,350 | 10,000 | 581 | 2,060 | 20.6% | 7,940 |
| 10-540-5210 | Postage | 360 | 2,000 | 0 | 232 | 11.6% | 1,768 |
| 10-540-5211 | Meeting Supplies | 1,689 | 7,500 | 794 | 4,879 | 65.1% | 2,621 |
| 10-540-5212 | Rent/Leasehold/Furniture | 70,000 | 146,000 | 3,000 | 98,407 | 67.4% | 47,593 |
| 10-540-5213 | Supplies/Storage | 5,339 | 10,000 | 2,455 | 18,838 | 188.4% | (8,838) |
| 10-540-5214 | Telecommunications | 4,287 | 16,000 | 387 | 5,737 | 35.9% | 10,263 |
| 10-540-5215 | Travel & Training | 0 | 3,000 | 0 | 0 | 0.0% | 3,000 |
| 10-540-5216 | Statutory Legal Notices | 180 | 1,500 | 0 | 0 | 0.0% | 1,500 |
| | Administrative Expenditures: | 109,135 | 248,300 | 10,301 | 170,859 | 68.8% | 77,441 |
| <u>Wages & Benefits</u> | | | | | | | |
| 10-540-5301 | Gross Wages | 260,545 | 662,745 | 45,406 | 277,233 | 41.8% | 385,512 |
| 10-540-5302 | Overtime/Severance | 1,160 | 20,809 | 369 | 1,914 | 9.2% | 18,895 |
| 10-540-5303 | Temporary Personnel | 4,364 | 0 | | | | 0 |
| 10-540-5306 | FICA/Med/FUTA Payroll Tax Exp | 21,041 | 50,035 | 3,300 | 22,222 | 44.4% | 27,813 |
| 10-540-5310 | TMRS (City Responsibility) | 28,465 | 138,135 | 9,764 | 67,404 | 48.8% | 70,731 |
| 10-540-5311 | Payroll Process Exp-Paychex | 1,473 | 4,000 | 312 | 1,885 | 47.1% | 2,115 |
| | Wages & Benefits: | 317,049 | 875,724 | 59,150 | 370,658 | 42.3% | 505,066 |
| <u>Insurance</u> | | | | | | | |
| 10-540-5353 | Employee Insurance | 49,649 | 88,836 | 0 | 43,441 | 48.9% | 45,395 |
| 10-540-5354 | General Liability | | 10,000 | 0 | 0 | 0.0% | 10,000 |
| 10-540-5356 | Workman's Compensation | (33) | 4,000 | 0 | 24 | 0.6% | 3,976 |
| | Insurance: | 49,616 | 102,836 | 0 | 43,465 | 42.3% | 59,371 |
| <u>Other</u> | | | | | | | |
| 10-540-5403 | Credit Card Charges (Adm) | 1,199 | 1,200 | 0 | 0 | 0.0% | 1,200 |
| 10-540-5710 | Intergovernmental Expenditure | | 0 | | | | |
| | Intergovernmental: | 1,199 | 1,200 | 0 | 0 | 0.0% | 1,200 |
| | TOTAL GENERAL GOVERNMENT DIVISION: | \$476,999 | \$1,228,060 | \$69,451 | \$584,982 | 47.6% | \$643,078 |

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|--|-----------------|-------------------|-------------------|------------------|--------------|-------------------|
| <u>MUNICIPAL COURT DIVISION</u> | | | | | | | |
| <u>Supplies & Office Expenditures</u> | | | | | | | |
| 10-550-5207 | Misc Supplies | | 250 | 0 | 0 | n/a | 250 |
| 10-550-5211 | Meeting Supplies | | 2,000 | 0 | 0 | n/a | 2,000 |
| 10-550-5215 | Travel & Training | 0 | 1,750 | 0 | 500 | n/a | 1,250 |
| | Supplies and Office Expenditures: | 0 | 4,000 | 0 | 500 | n/a | 3,500 |
| <u>Insurance</u> | | | | | | | |
| 10-550-5353 | Employee Insurance | | 0 | | | n/a | 0 |
| | Insurance: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Court Operations</u> | | | | | | | |
| 10-550-5403 | Credit Card Charges | 1,889 | 6,510 | 398 | 3,227 | 49.6% | 3,283 |
| 10-550-5404 | Judge/Prosecutor/Interpreter | 11,897 | 25,000 | 4,950 | 8,750 | 35.0% | 16,250 |
| | Court Operations: | 13,786 | 31,510 | 5,348 | 11,977 | 38.0% | 19,533 |
| | TOTAL MUNICIPAL COURT DIVISION: | \$13,786 | \$35,510 | \$5,348 | \$12,477 | 35.1% | \$23,033 |
| <u>PUBLIC WORKS MAINTENANCE DIVISION</u> | | | | | | | |
| <u>Supplies & Office Expenditures</u> | | | | | | | |
| 10-560-5108 | Information Technology | | 0 | 0 | 765 | | (765) |
| 10-560-5207 | Misc Supplies | 194 | 500 | 0 | 23 | 4.7% | 477 |
| 10-560-5213 | Office Supplies | | 0 | | | n/a | 0 |
| 10-560-5215 | Travel & Training | | 1,000 | 0 | 0 | n/a | 1,000 |
| | Supplies and Office Expenditures: | 194 | 1,500 | 0 | 788 | 52.6% | 712 |
| <u>Insurance</u> | | | | | | | |
| 10-560-5353 | Employee Insurance | | 0 | | | n/a | 0 |
| | Insurance: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Maintenance & Repair</u> | | | | | | | |
| 10-560-5501 | TCEQ & Harris CO Permits | 100 | 0 | 0 | 1,766 | n/a | (1,766) |
| 10-560-5504 | Landscaping Maintenance | 35,100 | 1,850 | 11,190 | 35,953 | 1943.4% | (34,103) |
| 10-560-5505 | Gator Fuel & Maintenance | 0 | 165,000 | 184 | 747 | 0.5% | 164,253 |
| 10-560-5506 | Right of Way Mowing | 20,264 | 1,000 | 0 | 22,380 | 2238.0% | (21,380) |
| 10-560-5507 | Traffic Control | 4,044 | 15,000 | 2,723 | 15,329 | 102.2% | (329) |
| 10-560-5508 | Water Utilities | 1,439 | 2,800 | 697 | 2,635 | 94.1% | 165 |
| 10-560-5509 | Tree Care/Removal | 7,185 | 16,000 | 0 | 26,330 | 164.6% | (10,330) |
| 10-560-5510 | Road/Drainage Maintenance | 420 | 1,500 | 0 | 3,301 | 220.1% | (1,801) |
| 10-560-5515 | Community Beautification | 14,542 | 100,000 | 0 | 19,334 | 19.3% | 80,666 |
| 10-560-5516 | Equipment Maintenance | 1,332 | 3,000 | 178 | 309 | 10.3% | 2,691 |
| 10-560-5517 | Street Maintenance | 900 | 10,000 | 0 | 5,771 | 57.7% | 4,229 |
| | Maintenance and Repair: | 85,326 | 316,150 | 14,972 | 133,855 | 42.3% | 182,295 |
| <u>OTHER EXPENSES</u> | | | | | | | |
| 10-560-5600 | CAPITAL EQUIPMENT | 12,750 | | | | | |
| | Other Expenses: | 12,750 | 0 | 0 | 0 | | 0 |
| | TOTAL PUBLIC WORKS DIVISION: | \$98,270 | \$317,650 | \$14,972 | \$134,643 | 42.4% | \$183,007 |

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|--------------------|---------------------|-------------------|--------------------|--------------|--------------------|
| <u>CAPITAL OUTLAY PROGRAMS</u> | | | | | | |
| <u>General Capital / Maintenance Programs</u> | | | | | | |
| 10-570-5602 | | 0 | | | | 0 |
| 10-570-5606 | | 0 | | | n/a | 0 |
| 10-570-5701 | | 0 | | | n/a | 0 |
| 10-570-5702 | | 0 | | | n/a | 0 |
| 10-570-5703 | | 0 | | | n/a | 0 |
| 10-570-5806 | | 0 | | | n/a | 0 |
| | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Major Capital / Maintenance Programs</u> | | | | | | |
| | | 0 | | | n/a | 0 |
| 10-570-5808 | 0 | 0 | | | n/a | 0 |
| 10-580-5809 | 130,101 | 0 | 0 | 4,334 | n/a | (4,334) |
| 10-580-5810 | 289,514 | 0 | 0 | 0 | | |
| 10-580-5811 | | 2,462,900 | 0 | 264,657 | 10.7% | |
| 10-580-5821 | 37,152 | 0 | | | | |
| 10-580-5822 | | | | | | |
| 10-580-5823 | | | | | | |
| 10-580-5824 | | | | | | |
| 10-580-5825 | 75,155 | 0 | 0 | 6,894 | | |
| 10-580-5826 | | 0 | | | | |
| | | 0 | | | | |
| | 531,922 | 2,462,900 | 0 | 275,885 | 11.2% | (4,334) |
| TOTAL CAPITAL OUTLAY PROGRAMS: | \$531,922 | \$2,462,900 | \$0 | \$275,885 | 11.2% | (\$4,334) |
| TOTAL EXPENDITURES: | \$4,180,656 | \$10,158,382 | \$508,124 | \$4,310,406 | 42.4% | \$3,650,554 |



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: June 30, 2024

DEBT SERVICE FUND

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|-----------------------------------|------------------|-------------------|-------------------|------------------|--------------|-------------------|
| REVENUES | | | | | | |
| PROPERTY TAXES | 908,869.31 | 881,050 | 4,714 | 866,957 | 98.4% | 14,093 |
| <i>Unearned/Adjusted</i> | <i>0</i> | <i>0</i> | | <i>0</i> | | <i>0</i> |
| <i>Total Property Tax :</i> | <i>908,869</i> | <i>881,050</i> | <i>4,714</i> | <i>866,957</i> | <i>98.4%</i> | <i>14,093</i> |
| INTEREST | 40,296 | 15,000 | 1,132 | 15,240 | | (240) |
| TOTAL OPERATING | 949,165 | 896,050 | 5,846 | 882,197 | 98.5% | 13,853 |
| TOTAL REVENUES | \$949,165 | \$896,050 | \$5,846 | \$882,197 | 98.5% | \$13,853 |
| EXPENDITURES | | | | | | |
| TAX BOND PRINCIPAL | 790,000 | 820,000 | 0 | 820,000 | 100.0% | 0 |
| TAX BOND INTEREST | 48,325 | 61,050 | 0 | 36,625 | 60.0% | 24,425 |
| FISCAL AGENT FEES | 750 | 4,000 | 825 | 1,650 | 41.3% | 2,350 |
| OPERATING EXPENDITURES | 839,075 | 885,050 | 825 | 858,275 | 97.0% | 26,775 |
| TOTAL EXPENDITURES | \$839,075 | \$885,050 | \$825 | \$858,275 | 97.0% | \$26,775 |
| REVENUE OVER/(UNDER) EXPENDITURES | 110,090 | 11,000 | 5,021 | 23,922 | | |

**City of Piney Point Village
Monthly Tax Office Report
June 30, 2024**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 3,076,212,683

B. Summary Status of Tax Levy and Current Receivable Balance:

| | | Current 2023 Tax Year | Delinquent 2022 & Prior Tax Years | Total |
|------------------------|----|-----------------------------|---|----------------------|
| Original Levy 0.25514 | \$ | 7,602,266.60 | \$ - | \$ 7,602,266.60 |
| Carryover Balance | | - | 142,575.84 | 142,575.84 |
| Adjustments | | 246,382.53 | (11,288.86) | 235,093.67 |
| Adjusted Levy | | 7,848,649.13 | 131,286.98 | 7,979,936.11 |
| Less Collections Y-T-D | | 7,689,597.80 | (2,867.05) | 7,686,730.75 |
| Receivable Balance | \$ | <u>159,051.33</u> | <u>\$ 134,154.03</u> | <u>\$ 293,205.36</u> |

C. COLLECTION RECAP:

| | | Current 2023 Tax Year | Delinquent 2022 & Prior Tax Years | Total |
|--------------------|----|-----------------------------|---|---------------------|
| Current Month: | | | | |
| Base Tax | \$ | 40,175.34 | \$ (1,438.99) | \$ 38,736.35 |
| Penalty & Interest | | 3,703.76 | (7.77) | 3,695.99 |
| Attorney Fees | | - | - | - |
| Other Fees | | 24.27 | - | 24.27 |
| Total Collections | \$ | <u>43,903.37</u> | <u>\$ (1,446.76)</u> | <u>\$ 42,456.61</u> |

| | | Current 2023 Tax Year | Delinquent 2022 & Prior Tax Years | Total |
|--------------------|----|-----------------------------|---|------------------------|
| Year-To-Date: | | | | |
| Base Tax: | \$ | 7,689,597.80 | \$ (2,867.05) | \$ 7,686,730.75 |
| Penalty & Interest | | 36,089.77 | 2,692.83 | 38,782.60 |
| Attorney Fees | | 609.75 | 1,467.25 | 2,077.00 |
| Other Fees | | 63.94 | 19.65 | 83.59 |
| Total Collections | \$ | <u>7,726,361.26</u> | <u>\$ 1,312.68</u> | <u>\$ 7,727,673.94</u> |

| | | | | |
|--------------------------|--|---------------|--|---------------|
| Percent of Adjusted Levy | | <u>98.44%</u> | | <u>98.46%</u> |
|--------------------------|--|---------------|--|---------------|

MONTHLY TAX OFFICE REPORT
Tax A/R Summary by Year
June 30, 2024

| YEAR | BEGINNING BALANCE AS OF 12/31/2023 | ADJUSTMENTS | COLLECTIONS | ENDING BALANCE AS OF 06/30/2024 |
|------|--|-----------------------|----------------------|---------------------------------------|
| 22 | \$ 34,483.77 | \$ (9,196.20) | \$ (1,774.06) | \$ 27,061.63 |
| 21 | 25,589.37 | (1,533.91) | (1,248.04) | 25,303.50 |
| 2020 | 16,377.43 | - | - | 16,377.43 |
| 19 | 16,339.74 | (223.50) | (221.64) | 16,337.88 |
| 18 | 10,157.48 | (234.72) | (232.86) | 10,155.62 |
| 17 | 4,616.54 | - | 1.86 | 4,614.68 |
| 16 | 4,546.52 | - | 1.86 | 4,544.66 |
| 15 | 4,154.86 | - | 1.86 | 4,153.00 |
| 14 | 3,771.63 | - | 1.86 | 3,769.77 |
| 13 | 3,443.45 | (55.85) | 1.86 | 3,385.74 |
| 12 | 2,672.50 | - | 1.57 | 2,670.93 |
| 11 | 3,180.89 | - | 78.53 | 3,102.36 |
| 10 | 3,007.68 | - | 78.53 | 2,929.15 |
| 09 | 2,737.28 | - | 78.53 | 2,658.75 |
| 08 | 2,491.47 | - | 78.53 | 2,412.94 |
| 07 | 2,455.76 | - | 70.67 | 2,385.09 |
| 06 | 2,365.71 | - | 74.81 | 2,290.90 |
| 05 | 75.13 | - | 75.13 | - |
| 04 | 63.95 | - | 63.95 | - |
| 03 | 44.68 | (44.68) | - | - |
| 02 | - | - | - | - |
| | <u>\$ 142,575.84</u> | <u>\$ (11,288.86)</u> | <u>\$ (2,867.05)</u> | <u>\$ 134,154.03</u> |



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

QUARTERLY INVESTMENT REPORT THE PERIOD ENDED JUNE 30, 2024

July 16, 2024

Following the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to the City Council a quarterly report of investment transactions of all funds for the preceding period.

The City invests cash that is not immediately needed for operations in Certificates of Deposit, TexPool, Texas Class, and Securities issued by Agencies of the Federal Government as allowed by the Public Funds Investment Act and the City's Investment Policy.

Portfolio Recap:

- ✓ The TexPool earned an average yield of 5.31%.
- ✓ The Texas Class earned an average yield of 5.43%.
- ✓ Throughout the quarter, the City's investments earned interest of \$137,241.86.

During the second quarter of FY 2024, the Federal Open Market Committee (FOMC) maintained the same interest rate range of 5.0% to 5.25%, reaffirming its commitment to combat price pressures in an economy operating well beyond full employment. Staff will continue to monitor all accounts.

Enclosed are investment transaction details for the Quarter that Ended June 30, 2024. This information shows that the beginning market value was \$11,265,249.58 as of April 1, 2024, and the ending market value was \$9,918,381.00 on June 30, 2024. Also included is documentation showing the book value additions of \$3,562,744.11 and book value withdrawals of \$4,909,612.69 for the second quarter.

Compliance: The City requires its depository banks to provide collateral for all deposits over Federal Deposit Insurance. As of June 30, 2024, the market value of collateral pledged to the City by Amegy Bank is through Zions Bank Corporation National Association.

Market Value: The City currently holds no investments in which the book value differs from the market value. For all holdings, the book value is equal to the market value.

This report follows the investment strategy of Piney Point Village Investment Policy and with the Texas Public Funds Investment Act, V.T.C.A., Government Code Ch. 2256, as amended.

Investment Officer:

Joel Bender

Michael Herminghaus

Robert Pennington

CITY OF PINEY POINT VILLAGE QUARTERLY INVESTMENT REPORT JUNE 2024 QUARTER END

SUMMARY

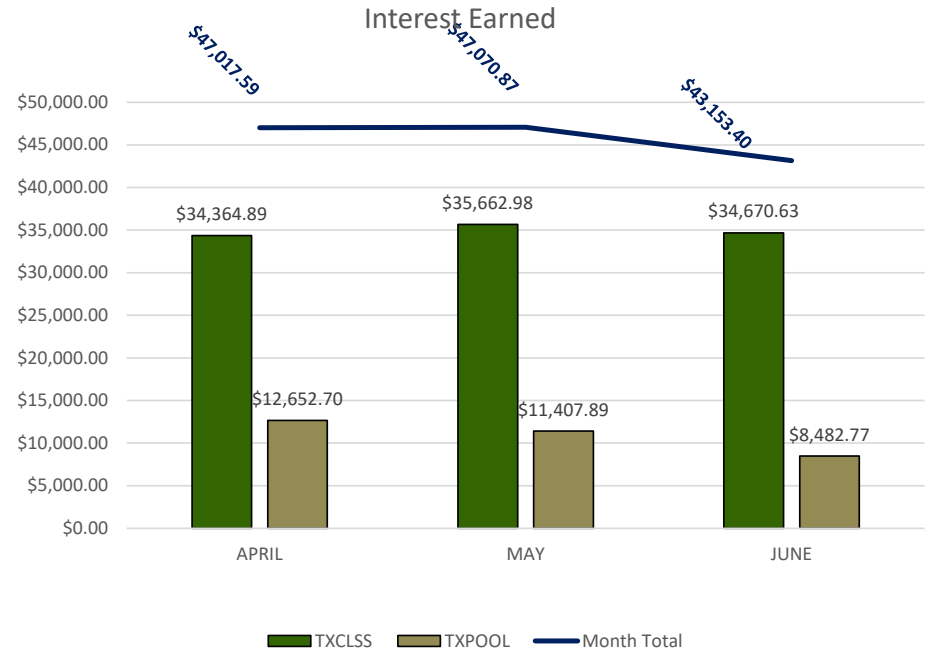
| ALL FUNDS | APRIL | MAY | JUNE | TOTAL |
|-----------------------|------------------------|------------------------|-----------------------|-----------------------|
| Beginning Balance | \$11,265,249.58 | \$10,778,985.78 | \$10,495,445.54 | \$11,265,249.58 |
| Deposits | \$1,855,748.87 | \$690,099.72 | \$879,653.66 | \$3,425,502.25 |
| Interest | \$47,017.59 | \$47,070.87 | \$43,153.40 | \$137,241.86 |
| Withdrawals | \$2,389,030.26 | \$1,020,710.83 | \$1,499,871.60 | \$4,909,612.69 |
| ENDING BALANCE | \$10,778,985.78 | \$10,495,445.54 | \$9,918,381.00 | \$9,918,381.00 |

| Average Monthly Rate | APRIL | MAY | JUNE | TOTAL |
|------------------------------|-------|-------|-------|--------------|
| Amegy Interest Revenue | 0.00% | 0.00% | 0.00% | \$0.00 |
| Texas Class Interest Revenue | 5.43% | 5.43% | 5.43% | \$104,698.50 |
| Texpool Interest Revenue | 5.31% | 5.32% | 5.31% | \$32,543.36 |

| Net Asset Value (NAV) | APRIL | MAY | JUNE |
|-----------------------------|---------|---------|---------|
| Texas Class NAV (Month End) | 1.00000 | 1.00000 | 1.00000 |
| Texpool NAV | 0.99988 | 0.99995 | 0.99992 |

| Value | APRIL | MAY | JUNE |
|-----------------------|------------------|------------------|------------------|
| Texas Class Market | \$26,076,924,276 | \$25,309,405,319 | \$25,802,048,717 |
| Texas Class Amortized | \$26,080,000,971 | \$25,311,589,005 | \$25,805,842,448 |
| Texpool Market | \$35,178,578,614 | \$34,047,015,853 | \$33,162,117,442 |
| Texpool Book | \$35,183,989,668 | \$34,048,746,311 | \$33,164,759,900 |

| | | |
|--------------------|-------------------|------|
| Texas Class Rating | Standard & Poor's | AAAm |
| Texpool Rating | Standard & Poor's | AAAm |



At the end of the quarter, yields on 1-, 3-, 6- and 12-month U.S. Treasuries were 5.35%, 5.37%, 5.33% and 5.12%, respectively;

**CITY OF PINEY POINT VILLAGE
 QUARTERLY INVESTMENT REPORT
 JUNE 2024 QUARTER END**

AMEGY ACCOUNTS

| GENERAL OPERATING | APRIL | MAY | JUNE | TOTAL |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Fund 10 - General | | | | |
| Beginning Balance | \$113,476.27 | \$226,845.45 | \$210,967.32 | \$113,476.27 |
| Deposits | \$894,949.44 | \$604,832.70 | \$834,424.63 | \$2,334,206.77 |
| Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Withdrawals | \$781,580.26 | \$620,710.83 | \$799,871.60 | \$2,202,162.69 |
| ENDING BALANCE | \$226,845.45 | \$210,967.32 | \$245,520.35 | \$245,520.35 |

| NON-MAJOR | APRIL | MAY | JUNE | TOTAL |
|------------------------|--------------------|--------------------|--------------------|--------------------|
| Fund 30 - Child Safety | | | | |
| Beginning Balance | \$39,701.49 | \$39,989.97 | \$40,315.88 | \$39,701.49 |
| Deposits | \$288.48 | \$325.91 | \$284.77 | \$899.16 |
| Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Withdrawals | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ENDING BALANCE | \$39,989.97 | \$40,315.88 | \$40,600.65 | \$40,600.65 |

TEXAS CLASS ACCOUNTS

| GENERAL FUND | APRIL | MAY | JUNE | TOTAL |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Fund 10 | | | | |
| Beginning Balance | \$7,530,837.02 | \$7,564,417.28 | \$7,599,266.00 | \$7,530,837.02 |
| Deposits | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest | \$33,580.26 | \$34,848.72 | \$33,879.02 | \$102,308.00 |
| Withdrawals | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ENDING BALANCE | \$7,564,417.28 | \$7,599,266.00 | \$7,633,145.02 | \$7,633,145.02 |

| DEBT SERVICE | APRIL | MAY | JUNE | TOTAL |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Fund 20 | | | | |
| Beginning Balance | \$175,961.73 | \$176,746.36 | \$177,560.62 | \$175,961.73 |
| Deposits | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest | \$784.63 | \$814.26 | \$791.61 | \$2,390.50 |
| Withdrawals | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ENDING BALANCE | \$176,746.36 | \$177,560.62 | \$178,352.23 | \$178,352.23 |

TEXPOOL ACCOUNTS

| GENERAL OPERATING | APRIL | MAY | JUNE | TOTAL |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Fund 10 /1100 | | | | |
| Beginning Balance | \$2,495,648.16 | \$2,706,849.44 | \$2,393,328.17 | \$2,495,648.16 |
| Deposits | \$948,938.08 | \$75,380.55 | \$39,820.46 | \$1,064,139.09 |
| Interest | \$12,263.20 | \$11,098.18 | \$8,141.91 | \$31,503.29 |
| Withdrawals | \$750,000.00 | \$400,000.00 | \$700,000.00 | \$1,850,000.00 |
| ENDING BALANCE | \$2,706,849.44 | \$2,393,328.17 | \$1,741,290.54 | \$1,741,290.54 |

| DEBT SERVICE | APRIL | MAY | JUNE | TOTAL |
|-----------------------|--------------------|--------------------|--------------------|--------------------|
| Fund 20 /1105 | | | | |
| Beginning Balance | \$909,624.91 | \$64,137.28 | \$74,007.55 | \$909,624.91 |
| Deposits | \$11,572.87 | \$9,560.56 | \$5,123.80 | \$26,257.23 |
| Interest | \$389.50 | \$309.71 | \$340.86 | \$1,040.07 |
| Withdrawals | \$857,450.00 | \$0.00 | \$0.00 | \$857,450.00 |
| ENDING BALANCE | \$64,137.28 | \$74,007.55 | \$79,472.21 | \$79,472.21 |



July 22, 2024

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway, Suite 300
Houston, TX 77063

Re: Williamsburg Drainage Improvements Project
City of Piney Point Village
HDR Job No. 1036166

Dear Mr. Pennington:

Enclosed please find one copy of the following items for the above referenced project:

1. On Par Civil Services LLC. - Pay Estimate No. 2.

The amount of the Pay Estimate No. 1 is **\$55,246.50**. The total billing for the project represents 69.76% of the contract amount. As of May 31, 2024 the contract time expended was 89.33%.

HDR Engineering, Inc. has reviewed this application and recommends payment of said application.

If you have any questions, please call me.

Sincerely,

HDR ENGINEERING, INC.

Joseph Moore, P.E., CFM
Project Manager

cc: Mr. Rogelio Munoz – On Par Civil Services, LLC
Mr. Eddie Breedlove – On Par Civil Services, LLC



APPLICATION FOR PAYMENT NUMBER: 2

PROJECT: PPV Williamsburg Drainage Improvements

CONTRACTOR: On Par Civil Services, LLC., 1220 Blalock Blvd. Suite 300, Houston, TX 77055

OWNER: City of Piney Point, 7676 Woodway, Suite 300, Houston, Texas 77063

OWNERS PROJECT NO: _____ **ENGINEERS PROJECT NO:** 10361166

PAY PERIOD FROM: _____ **TO:** _____

| | |
|---|----------------------------|
| ORIGINAL CONTRACT SUM: | \$ 214,703.00 |
| NET CHANGE BY CHANGE ORDER: | \$ (464.65) |
| CONTRACT SUM TO DATE: | \$ 214,238.35 |
| INSTALLATIONS: | \$ 149,460.85 |
| LESS 10% RETAINAGE ON FIRST \$400,000.00 : | \$ 14,946.09 |
| LESS PREVIOUS PAYMENTS: | \$ 79,268.27 |
| AMOUNT DUE THIS APPLICATION: | <u>\$ 55,246.50</u> |

ACCOMPANYING DOCUMENTATION: Engineer's Estimate No. 2

ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 7-22-2024

HDR Engineering, Inc.



Joseph Moore, P.E.
Project Manager



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE |
|--|---|------|-------|-------------|--------------------|-------------------|-------------------|-----------------------|-----------------------|---------------------|----------------------|
| GENERAL ITEMS | | | | | | | | | | | |
| 1 | Traffic Control, complete in place, the sum of: | L.S. | 1 | \$ 3,500.00 | \$3,500.00 | 0.50 | \$1,750.00 | 0.50 | \$1,750.00 | 1.00 | \$3,500.00 |
| 2 | SWP3 Plan, complete in place, the sum of: | L.S. | 1 | \$ 1,500.00 | \$1,500.00 | 0.50 | \$750.00 | 0.50 | \$750.00 | 1.00 | \$1,500.00 |
| 3 | Asphalt point repair, Type D HMAC overlay, including tack coat, 2" Type D HMAC Overlay, and Type A HMAC Black Base Course placed in maximum of 4" lifts, complete in place, the sum of: | S.Y. | 12 | \$ 260.00 | \$3,120.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| General Items Total: | | | | | \$8,120.00 | | \$2,500.00 | | \$2,500.00 | | \$5,000.00 |
| 11301 WILLIAMSBURG ITEMS | | | | | | | | | | | |
| 4 | Remove and dispose of existing storm sewer, complete in place, the sum of: | L.F. | 35 | \$ 25.00 | \$875.00 | 0.00 | \$0.00 | 35.00 | \$875.00 | 35.00 | \$875.00 |
| 5 | Remove culvert wingwall, complete in place, the sum of: | EA. | 1 | \$ 300.00 | \$300.00 | 0.00 | \$0.00 | 1.00 | \$300.00 | 1.00 | \$300.00 |
| 6 | Remove, salvage, and reinstall post mailbox, complete in place, the sum of: | EA. | 1 | \$ 500.00 | \$500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 7 | Remove and replace 6" thick reinforced concrete driveway, including proof rolling, level up sand, and full depth saw cut, complete in place, the sum of: | S.Y. | 25 | \$ 200.00 | \$5,000.00 | 0.00 | \$0.00 | 25.00 | \$5,000.00 | 25.00 | \$5,000.00 |
| 8 | Trench safety for all storm sewers greater than 5' deep, complete in place, the sum of: | EA. | 1 | \$ 1.00 | \$1.00 | 0.00 | \$0.00 | 1.00 | \$1.00 | 1.00 | \$1.00 |
| 9 | 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 45 | \$ 140.00 | \$6,300.00 | 0.00 | \$0.00 | 34.00 | \$4,760.00 | 34.00 | \$4,760.00 |
| 10 | 12" PVC for yard drain connections, all depths, complete in place, the sum of: | L.F. | 25 | \$ 60.00 | \$1,500.00 | 0.00 | \$0.00 | 5.00 | \$300.00 | 5.00 | \$300.00 |
| 11 | Proposed connection to existing yard drain, complete in place, the sum of: | EA. | 4 | \$ 300.00 | \$1,200.00 | 0.00 | \$0.00 | 2.00 | \$600.00 | 2.00 | \$600.00 |
| 12 | Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of: | EA. | 1 | \$ 3,500.00 | \$3,500.00 | 0.00 | \$0.00 | 1.00 | \$3,500.00 | 1.00 | \$3,500.00 |
| 13 | Trench safety for all storm sewers greater than 5' deep, complete in place, the sum of: | L.F. | 45 | \$ 1.00 | \$45.00 | 0.00 | \$0.00 | 45.00 | \$45.00 | 45.00 | \$45.00 |
| 14 | Remove Stonework/Retaining Wall, complete in place, the sum of: | L.F. | 15 | \$ 50.00 | \$750.00 | 0.00 | \$0.00 | 15.00 | \$750.00 | 15.00 | \$750.00 |
| 15 | Clearance prune, complete in place, the sum of: | EA. | 1 | \$ 500.00 | \$500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 11301 Williamsburg Items Total: | | | | | \$20,471.00 | | \$0.00 | | \$16,131.00 | | \$16,131.00 |
| 11302 WILLIAMSBURG ITEMS | | | | | | | | | | | |
| 16 | 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 10 | \$140.00 | \$1,400.00 | 0.00 | \$0.00 | 10.00 | \$1,400.00 | 10.00 | \$1,400.00 |



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE |
|--|---|------|-------|-------------|--------------------|-------------------|-------------------|-----------------------|-----------------------|---------------------|----------------------|
| 17 | 18" RCP storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 10 | \$ 115.00 | \$1,150.00 | 0.00 | \$0.00 | 10.00 | \$1,150.00 | 10.00 | \$1,150.00 |
| 18 | 8" PVC for yard drain connections, all depths, complete in place, the sum of: | L.F. | 20 | \$ 25.00 | \$500.00 | 0.00 | \$0.00 | 12.00 | \$300.00 | 12.00 | \$300.00 |
| 19 | Proposed connection to existing yard drain, complete in place, the sum of: | EA. | 2 | \$ 300.00 | \$600.00 | 0.00 | \$0.00 | 1.00 | \$300.00 | 1.00 | \$300.00 |
| 20 | Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of: | EA. | 1 | \$ 3,500.00 | \$3,500.00 | 0.00 | \$0.00 | 1.00 | \$3,500.00 | 1.00 | \$3,500.00 |
| 21 | Connect proposed storm sewer to existing storm culvert with concrete collar, complete in place, the sum of: | EA. | 1 | \$ 3,000.00 | \$3,000.00 | 0.00 | \$0.00 | 1.00 | \$3,000.00 | 1.00 | \$3,000.00 |
| 22 | Trench safety for all storm sewers greater than 5' deep, complete in place, the sum of: | L.F. | 10 | \$ 1.00 | \$10.00 | 0.00 | \$0.00 | 10.00 | \$10.00 | 10.00 | \$10.00 |
| 11302 Williamsburg Items Total: | | | | | \$10,160.00 | | \$0.00 | | \$9,660.00 | | \$9,660.00 |
| 11303 WILLIAMSBURG ITEMS | | | | | | | | | | | |
| 23 | Remove and dispose of existing storm sewer, complete in place, the sum of: | L.F. | 22 | \$ 25.00 | \$550.00 | 0.00 | \$0.00 | 22.00 | \$550.00 | 22.00 | \$550.00 |
| 24 | Remove, salvage, and reinstall post mailbox, complete in place, the sum of: | EA. | 1 | \$ 400.00 | \$400.00 | 0.00 | \$0.00 | 1.00 | \$0.00 | 1.00 | \$400.00 |
| 25 | Remove and replace 6" thick reinforced concrete driveway, including proof rolling, level up sand, and full depth saw cut, complete in place, the sum of: | S.Y. | 28 | \$ 155.00 | \$4,340.00 | 0.00 | \$0.00 | 19.45 | \$0.00 | 19.45 | \$3,014.75 |
| 26 | Temporary driveways, complete in place, the sum of: | EA. | 1 | \$ 1,000.00 | \$1,000.00 | 0.00 | \$0.00 | 1.00 | \$1,000.00 | 1.00 | \$1,000.00 |
| 27 | 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 30 | \$ 140.00 | \$4,200.00 | 0.00 | \$0.00 | 30.00 | \$4,200.00 | 30.00 | \$4,200.00 |
| 28 | 12" PVC for yard drain connections, all depths, complete in place, the sum of: | L.F. | 25 | \$ 35.00 | \$875.00 | 0.00 | \$0.00 | 20.00 | \$700.00 | 20.00 | \$700.00 |
| 29 | Proposed connection to existing yard drain, complete in place, the sum of: | EA. | 2 | \$ 500.00 | \$1,000.00 | 0.00 | \$0.00 | 2.00 | \$1,000.00 | 2.00 | \$1,000.00 |
| 30 | Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of: | EA. | 1 | \$ 3,500.00 | \$3,500.00 | 0.00 | \$0.00 | 1.00 | \$3,500.00 | 1.00 | \$3,500.00 |
| 31 | Remove tree 12"-29.99", complete in place, the sum of: | EA. | 1 | \$ 2,000.00 | \$2,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 32 | Trench safety for all storm sewers greater than 5' deep, complete in place, the sum of: | L.F. | 30 | \$ 1.00 | \$30.00 | 0.00 | \$0.00 | 32.00 | \$32.00 | 32.00 | \$32.00 |
| 11303 Williamsburg Items Total: | | | | | \$17,895.00 | | \$0.00 | | \$9,432.00 | | \$14,396.75 |
| 11311 WILLIAMSBURG ITEMS | | | | | | | | | | | |
| 33 | Remove and dispose of existing storm sewer, complete in place, the sum of: | L.F. | 50 | \$ 25.00 | \$1,250.00 | 0.00 | \$0.00 | 50.00 | \$1,250.00 | 50.00 | \$1,250.00 |
| 34 | Remove, salvage and reinstall brick mailbox, complete in place, the sum of: | EA. | 1 | \$ 1,200.00 | \$1,200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 35 | Remove and replace 6" thick reinforced concrete driveway, including proof rolling, select fill level up, and full depth saw cut, complete in place, the sum of: | S.Y. | 65 | \$ 155.00 | \$10,075.00 | 0.00 | \$0.00 | 53.05 | \$8,222.75 | 53.05 | \$8,222.75 |
| 36 | Temporary driveways, complete in place, the sum of: | EA. | 2 | \$ 1,000.00 | \$2,000.00 | 0.00 | \$0.00 | 1.00 | \$1,000.00 | 1.00 | \$1,000.00 |
| 37 | 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 160 | \$ 140.00 | \$22,400.00 | 0.00 | \$0.00 | 152.00 | \$21,280.00 | 152.00 | \$21,280.00 |
| 38 | 8" PVC for yard drain connections, all depths, complete in place, the sum of: | L.F. | 5 | \$ 55.00 | \$275.00 | 0.00 | \$0.00 | 8.00 | \$440.00 | 8.00 | \$440.00 |
| 39 | Proposed connection to existing yard drain, complete in place, the sum of: | EA. | 1 | \$ 400.00 | \$400.00 | 0.00 | \$0.00 | 1.00 | \$400.00 | 1.00 | \$400.00 |
| 40 | Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of: | EA. | 1 | \$ 3,500.00 | \$3,500.00 | 0.00 | \$0.00 | 1.00 | \$3,500.00 | 1.00 | \$3,500.00 |
| 41 | Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of: | EA. | 1 | \$ 3,500.00 | \$3,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 42 | Trench safety for all storm sewers greater than 5' deep, complete in place, the sum of: | L.F. | 160 | \$ 1.00 | \$160.00 | 0.00 | \$0.00 | 160.00 | \$160.00 | 160.00 | \$160.00 |
| 43 | Remove tree 12"-29.99", complete in place, the sum of: | EA. | 2 | \$ 2,000.00 | \$4,000.00 | 1.00 | \$2,000.00 | 1.00 | \$2,000.00 | 2.00 | \$4,000.00 |



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE |
|--|--|------|-------|-------------|--------------------|-------------------|--------------------|-----------------------|-----------------------|---------------------|----------------------|
| 44 | Plant Caliper Size 3, 65-gallon Loblolly Pine, complete in place, the sum of: | EA | 4 | \$ 1,000.00 | \$4,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 45 | Clearance prune, complete in place, the sum of: | EA | 2 | \$ 500.00 | \$1,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 46 | Root pruning trench, complete in PLACE, the sum of: | L.F. | 30 | \$ 50.00 | \$1,500.00 | 0.00 | \$0.00 | 0.00 | \$1,000.00 | 0.00 | \$0.00 |
| 47 | Tree protection fence, complete in place, the sum of: | L.F. | 20 | \$ 10.00 | \$200.00 | 0.00 | \$0.00 | 20.00 | \$0.00 | 20.00 | \$200.00 |
| 11311 Williamsburg Items Total: | | | | | \$55,460.00 | | \$2,000.00 | | \$39,252.75 | | \$40,452.75 |
| 11411 WENDOVER ITEMS | | | | | | | | | | | |
| 48 | Remove and dispose of existing storm sewer, complete in place, the sum of: | L.F. | 65 | \$ 25.00 | \$1,625.00 | 25.00 | \$625.00 | 0.00 | \$0.00 | 25.00 | \$625.00 |
| 49 | Remove and replace 6" thick reinforced concrete driveway, including proof rolling, level up sand, and full depth saw cut, complete in place, the sum of: | S.Y. | 25 | \$ 155.00 | \$3,875.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 50 | Remove and replace 4" thick reinforced concrete walkway, complete in place, the sum of: | S.F. | 160 | \$ 11.00 | \$1,760.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 51 | Temporary driveways, complete in place, the sum of: | EA. | 1 | \$ 1,250.00 | \$1,250.00 | 1.00 | \$1,250.00 | 0.00 | \$0.00 | 1.00 | \$1,250.00 |
| 52 | 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 225 | \$ 140.00 | \$31,500.00 | 139.00 | \$19,460.00 | 0.00 | \$0.00 | 139.00 | \$19,460.00 |
| 53 | 8" PVC for yard drain connections, all depths, complete in place, the sum of: | L.F. | 10 | \$ 50.00 | \$500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 54 | Proposed connection to existing yard drain, complete in place, the sum of: | EA. | 2 | \$ 400.00 | \$800.00 | 2.00 | \$800.00 | 0.00 | \$0.00 | 2.00 | \$800.00 |
| 55 | Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of: | EA | 2 | \$ 3,500.00 | \$7,000.00 | 2.00 | \$7,000.00 | 0.00 | \$0.00 | 2.00 | \$7,000.00 |
| 56 | Proposed Type E Inlet, including bedding and backfill, complete in place, the sum of: | EA | 1 | \$ 7,500.00 | \$7,500.00 | 1.00 | \$7,500.00 | 0.00 | \$0.00 | 1.00 | \$7,500.00 |
| 57 | Remove existing Type E inlet top and replace with Type A inlet top, complete in place, the sum of: | EA | 1 | \$ 1,000.00 | \$1,000.00 | 1.00 | \$1,000.00 | 0.00 | \$0.00 | 1.00 | \$1,000.00 |
| 58 | Tie-in proposed storm sewer into existing inlet, complete in place, the sum of: | EA | 1 | \$ 2,200.00 | \$2,200.00 | 1.00 | \$2,200.00 | 1.00 | \$2,200.00 | 2.00 | \$4,400.00 |
| 59 | Trench safety for all storm sewers greater than 5' deep, complete in place, the sum of: | L.F. | 225 | \$ 1.00 | \$225.00 | 150.00 | \$150.00 | 0.00 | \$0.00 | 150.00 | \$150.00 |
| 60 | Remove tree 29.99" or greater, complete in place, the sum of: | EA. | 1 | \$ 2,000.00 | \$2,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 61 | Clearance prune, complete in place, the sum of: | EA | 5 | \$ 500.00 | \$2,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 62 | Root pruning trench, complete in place, the sum of: | L.F. | 80 | \$ 25.00 | \$2,000.00 | 20.00 | \$500.00 | 0.00 | \$0.00 | 20.00 | \$500.00 |
| 63 | Tree protection fence, complete in place, the sum of: | L.F. | 110 | \$ 5.00 | \$550.00 | 10.00 | \$50.00 | 0.00 | \$0.00 | 10.00 | \$50.00 |
| 11411 Wendover Items Total: | | | | | \$66,285.00 | | \$40,535.00 | | \$2,200.00 | | \$42,735.00 |
| SUPPLEMENTAL ITEMS | | | | | | | | | | | |
| 64 | Asphalt point repair, Type D HMAC overlay, including tack coat, 2" Type D HMAC Overlay, and Type A HMAC Black Base Course placed in maximum of 4" lifts, complete in place, the sum of: | S.Y. | 50 | \$ 50.00 | \$2,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 65 | Adjust inlet top elevation to match proposed grading, complete in place, the sum of: | EA. | 3 | \$ 10.00 | \$30.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 66 | Cement Stabilized Sand, complete in place, the sum of: | C.Y. | 20 | \$ 10.00 | \$200.00 | 20.00 | \$200.00 | 0.00 | \$0.00 | 20.00 | \$200.00 |
| 67 | Install long side water service, complete in place, the sum of: | EA. | 4 | \$ 10.00 | \$40.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 68 | Install long side sewer service, complete in place, the sum of: | EA | 1 | \$ 10.00 | \$10.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 69 | Install short side water service, complete in place, the sum of: | EA | 1 | \$ 10.00 | \$10.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 70 | Install short side sewer service, complete in place, the sum of: | EA. | 3 | \$ 10.00 | \$30.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 71 | Installation and removal of piezometers, complete in place, the sum of: | EA. | 2 | \$ 5.00 | \$10.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 72 | Extra Bank sand, complete in place, the sum of: | C.Y. | 20 | \$ 10.00 | \$200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 73 | Extra 1.5 sack of cement per cubic yard added to the 6" concrete driveways (total of 7.0 sack/cubic yard), complete in place, the sum of: | S.Y. | 60 | \$ 10.00 | \$600.00 | 60.00 | \$600.00 | 0.00 | \$0.00 | 60.00 | \$600.00 |
| 74 | 8" PVC for yard drain connections, all depths, complete in place, the sum of: | L.F. | 50 | \$ 5.00 | \$250.00 | 50.00 | \$250.00 | 0.00 | \$0.00 | 50.00 | \$250.00 |
| 75 | Installation and removal of temporary plastic fencing with supporting T-bar posts along approximate ROW of Williamsburg Drive, per "ROW PROTECTION FENCING DETAIL" on sheet 17, complete in place, the sum of: | L.F. | 1,240 | \$ 5.00 | \$6,200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE | |
|--|--|------|-------|-------------|--------------------|-------------------|--------------------|-----------------------|-----------------------|---------------------|--|--------------------|
| 77 | Well pointing for storm sewers, complete in place, the sum of: | L.F. | 50 | \$ 1.00 | \$50.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 78 | Wet condition bedding for storm sewers, complete in place, the sum of: | L.F. | 50 | \$ 1.00 | \$50.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| Supplemental Items Total: | | | | | \$16,705.00 | | \$1,050.00 | | \$0.00 | | \$1,050.00 | |
| ALTERNATE ITEMS | | | | | | | | | | | | |
| 79 | 24" PVC SDR 26 storm sewer, by auger construction, at 11411 Wendover Lane between proposed inlet at Sta. 10+16 and proposed inlet at Sta. 11+00, complete in place, the sum of: | L.F. | 85 | \$ 180.00 | \$15,300.00 | 85.00 | \$15,300.00 | 0.00 | \$0.00 | 85.00 | \$15,300.00 | |
| Alternate Items Total: | | | | | \$15,300.00 | | \$15,300.00 | | \$0.00 | | \$15,300.00 | |
| CHANGE ORDER NO. 1 | | | | | | | | | | | | |
| CO1-1 | Bid Item No. 34 - Remove, salvage, and reinstall brick mailbox, complete in place, the sum of: | EA. | -1 | \$ 1,200.00 | -\$1,200.00 | 0 | \$0.00 | 0 | \$0.00 | 0.00 | \$0.00 | |
| CO1-2 | Bid Item No. 44 - Plan Caliper Size 3, 65-gallon Loblooly Pine, complete in place, the sum of: | EA. | -4 | \$ 1,000.00 | -\$4,000.00 | 0 | \$0.00 | 0 | \$0.00 | 0.00 | \$0.00 | |
| CO1-3 | Convert Type A Inlets at Sta. 6+24 and 6+99 to conflict box including SCH40 PVC casing and sanitary sewer service pipe and grout fill invert for positive flow, complete in place, the sum of: | L.S. | 1 | \$ 4,735.35 | \$4,735.35 | 0 | \$0.00 | 1 | \$4,735.35 | 1.00 | \$4,735.35 | |
| Change Order No. 1 Items Total: | | | | | -\$464.65 | | \$0.00 | | | | \$4,735.35 | |
| | | | | | | | | | | | GENERAL ITEMS TO DATE | \$5,000.00 |
| | | | | | | | | | | | 11301 WILLIAMSBURG ITEMS TO DATE | \$16,131.00 |
| | | | | | | | | | | | 11302 WILLIAMSBURG ITEMS TO DATE | \$9,660.00 |
| | | | | | | | | | | | 11303 WILLIAMSBURG ITEMS TO DATE | \$14,396.75 |
| | | | | | | | | | | | 11311 WILLIAMBURG ITEMS TO DATE | \$40,452.75 |
| | | | | | | | | | | | 11411 WENDOVER ITEMS TO DATE | \$42,735.00 |
| | | | | | | | | | | | SUPPLEMENTAL ITEMS TO DATE | \$1,050.00 |
| | | | | | | | | | | | ALTERNATE ITEMS TO DATE | \$15,300.00 |
| | | | | | | | | | | | CHANGE ORDER NO. 1 ITEMS TO DATE | \$4,735.35 |
| | | | | | | | | | | | TOTAL INSTALLATIONS TO DATE: | \$149,460.85 |
| | | | | | | | | | | | 10% RETAINAGE TO DATE: | \$14,946.09 |
| | | | | | | | | | | | LESS PREVIOUS PAY ESTIMATES: | \$79,268.27 |
| | | | | | | | | | | | TOTAL AMOUNT DUE PAY ESTIMATE NO. 2 | \$55,246.50 |

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO : HDR
City of Piney Point
Owner: 4828 Loop Central Drive

PROJECT: Williamsburg Drainage
Improvements Project

APPLICATION NO: 2 REV 1

APPLICATION DATE: 5/24/24

PERIOD FROM: 4/24/24

PERIOD TO: 5/28/24

PROJECT NO: HDR Job No. 10361166

CONTRACT DATE: March 25, 2024

Distribution to:
 OWNER
 ARCHITECT
 ENGINEER
 CONTRACTOR

FROM CONTRACTOR: On Par Civil Services, LLC
1220 Blalock Road Suite 300
Hou, Tx 77055

ARCHITECT: HDR
Engineer: HDR

CONTRACT FOR: Outfall Reconstruction

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

| | | |
|--|----|------------------|
| 1. ORIGINAL CONTRACT SUM | \$ | 214,703.00 |
| 2. Net Change by Change Orders | \$ | (464.65) |
| 3. CONTRACT SUM TO DATE (LINE 1 + 2) | \$ | 214,238.35 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | \$ | 149,460.85 |
| 5. RETAINAGE: | | |
| a. 10% of Completed Work (Column D + E on G703) | \$ | 14,946.09 |
| b. 0% of Stored Material (Column F on G703) | \$ | 0.00 |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703) | \$ | 14,946.09 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) | \$ | 134,514.77 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Prior Certificate) | \$ | 79,268.27 |
| 8. CURRENT PAYMENT DUE | \$ | 55,246.50 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 Less Line 6) | \$ | 79,723.59 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

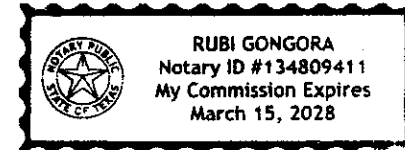
CONTRACTOR: On Par Civil Services, LLC

By: Eddie G Breedlove
Project Manager

EGB

Date: 5/28/24

State of: Texas
County of: Montgomery
Subscribed and sworn to before me on: July 17, 24
Notary Public: [Signature]
My Commission expires: March 15, 2028



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified).

ARCHITECT: 0

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-------------------|-------------------|
| Total changes approved in previous months by Owner | \$4,735.35 | \$0.00 |
| Total approved this Month | \$0.00 | \$0.00 |
| TOTALS | \$4,735.35 | \$0.00 |
| NET CHANGES by Change Order | | \$4,735.35 |

CONTINUATION SHEET

AIA DOCUMENT G703

PROJECT:

Williamsburg Drainage

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached
 In tabulations below, amounts are stated to the nearest dollar,
 Use Column 1 on Contracts where variable retainage for line items may apply

Application No: 0
 Application Date: 05/28/24
 Period To: 04/10/24
 Project No: Job No. 10361166

| A ITEM NO. | B DESCRIPTION OF WORK 0.00 | C Quantity | Cost Per Unit | SCHEDULED VALUE | E WORK COMPLETED | | F MATERIALS PRESENTLY STORED | G TOTAL COMPLETED AND STORED TO DATE |
|------------------------------|---|---------------|---------------------|--------------------|------------------------------------|----------------|---------------------------------------|---|
| | | | | | D FROM PREVIOUS APPLICATIONS | THIS PERIOD | | |
| BASE BID | | | | | | | | |
| General Bid Items | | | | | | | | |
| 1 | Traffic Control, Complete In Place | 1.00 | \$3,500.00 | \$ 3,500.00 | \$ 1,750.00 | \$ 1,750.00 | | \$ 3,500.00 |
| 2 | SWP3, Complete In Place | 1.00 | \$1,500.00 | \$ 1,500.00 | \$ 750.00 | \$ 750.00 | | \$ 1,500.00 |
| 3 | Asphalt Point Repair, Type D HMAC Overlay including tack coat, 2" Type D HMAC Overlay, and Type A HMAC Black Base Course placed in maximum of 4" lifts, Complete in Place | 12.00 | \$260.00 | \$ 3,120.00 | | | | \$ - |
| 11301 Williamsburg Bid Items | | | | | | | | |
| 4 | Remove and Dispose of Existing Storm Swr | 35.00 | \$25.00 | \$ 875.00 | \$ 875.00 | \$ - | | \$ 875.00 |
| 5 | Remove Culvert Wing Wall | 1.00 | \$300.00 | \$ 300.00 | \$ 300.00 | \$ - | | \$ 300.00 |
| 6 | Remove, Salvage and Reinstall post mailbox, Complete in Place | 1.00 | \$500.00 | \$ 500.00 | \$ - | \$ - | | \$ - |
| 7 | Remove and Replace 6" Reinforced Concrete Driveway, including proof rolling, level up sand and full depth sawcut, complete in place. | 25.00 | \$200.00 | \$ 5,000.00 | \$ 5,000.00 | \$ - | | \$ 5,000.00 |
| 8 | Trench Safety for all storms great than 5' deep | 1.00 | \$1.00 | \$ 1.00 | \$ 1.00 | \$ - | | \$ 1.00 |
| 9 | 24" HDPE Storm Swr including bedding and backfill, complete in place | 45.00 | \$140.00 | \$ 6,300.00 | \$ 4,760.00 | \$ - | | \$ 4,760.00 |
| 10 | 12" PVC for yard drain connections, complete in place | 25.00 | \$60.00 | \$ 1,500.00 | \$ 300.00 | \$ - | | \$ 300.00 |
| 11 | Proposed connection to existing yard drain, complete in place, inc. | 4.00 | \$300.00 | \$ 1,200.00 | \$ 600.00 | \$ - | | \$ 600.00 |
| 12 | Proposed Type A Inlet, including bedding and backfill, complete in place | 1.00 | \$3,500.00 | \$ 3,500.00 | \$ 3,500.00 | \$ - | | \$ 3,500.00 |
| 13 | Trench Safety for all storm sewers greater than 5' deep, complete in place | 45.00 | \$1.00 | \$ 45.00 | \$ 45.00 | \$ - | | \$ 45.00 |
| 14 | Remove Stonework/Retaining Wall, Complete in place, the sum of | 15.00 | \$50.00 | \$ 750.00 | \$ 750.00 | \$ - | | \$ 750.00 |
| 15 | Clearance Prune, Complete in place | 1.00 | \$500.00 | \$ 500.00 | \$ - | \$ - | | \$ - |
| 11302 Williamsburg Bid Items | | | | | | | | |
| 16 | 24" HDPE Storm Swr including bedding and backfill, complete in place | 16.00 | \$140.00 | \$ 2,240.00 | \$ 1,400.00 | \$ - | | \$ 1,400.00 |
| 17 | 18" RCP Storm Swr including bedding and backfill, complete in place, the sum of | 10.00 | \$115.00 | \$ 1,150.00 | \$ 1,150.00 | \$ - | | \$ 1,150.00 |

| | | | | | | | | |
|------------------------------|--|--------|------------|--------------|--------------|------|------|--------------|
| 18 | 8" PVC for yard drain connections, all depths, complete in place | 20.00 | \$25.00 | \$ 500.00 | \$ 300.00 | \$ - | | \$ 300.00 |
| 19 | Proposed connection to existing yard drain, complete in place, inc. | 2.00 | \$300.00 | \$ 600.00 | \$ 300.00 | \$ - | | \$ 300.00 |
| 20 | Proposed Type A Inlet, including bedding and backfill, complete in place | 1.00 | \$3,500.00 | \$ 3,500.00 | \$ 3,500.00 | \$ - | | \$ 3,500.00 |
| 21 | Connect proposed storm sewer to existing storm culvert with concrete collar, complete in place | 1.00 | \$3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ - | | \$ 3,000.00 |
| 22 | Trench Safety for all storm sewers greater than 5' deep, complete in place | 10.00 | \$1.00 | \$ 10.00 | \$ 10.00 | \$ - | | \$ 10.00 |
| 11303 Williamsburg Bid Items | | | | | | | | |
| 23 | Remove and dispose of existing storm swr, complete in place | 22.00 | \$25.00 | \$ 550.00 | \$ 550.00 | \$ - | \$ - | \$ 550.00 |
| 24 | Remove, Salvage, and reinstall post mailbox, complete in place | 1.00 | \$400.00 | \$ 400.00 | \$ 400.00 | \$ - | | \$ 400.00 |
| 25 | Remove and Replace 6" Reinforced Concrete Driveway, including proof rolling, level up sand and full depth sawcut, complete in place. | 28.00 | \$155.00 | \$ 4,340.00 | \$ 3,014.75 | \$ - | | \$ 3,014.75 |
| 26 | Temporary driveways, complete in place | 1.00 | \$1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ - | | \$ 1,000.00 |
| 27 | 24" HDPE Storm Swr including bedding and backfill, complete in place | 30.00 | \$140.00 | \$ 4,200.00 | \$ 4,200.00 | \$ - | | \$ 4,200.00 |
| 28 | 12" PVC for yard drain connections, complete in place | 25.00 | \$35.00 | \$ 875.00 | \$ 700.00 | \$ - | \$ - | \$ 700.00 |
| 29 | Remove and dispose of existing storm swr, complete in place | 2.00 | \$25.00 | \$ 50.00 | \$ 1,000.00 | \$ - | \$ - | \$ 1,000.00 |
| 30 | Proposed Type A Inlet, including bedding and backfill, complete in place | 1.00 | \$500.00 | \$ 500.00 | \$ 3,500.00 | \$ - | | \$ 3,500.00 |
| 31 | Remove tree 12"-29.99, complete in place | 1.00 | \$2,000.00 | \$ 2,000.00 | \$ - | \$ - | | \$ - |
| 32 | Trench Safety for all storm sewers greater than 5' deep, complete in place | 32.00 | \$1.00 | \$ 32.00 | \$ 32.00 | \$ - | | \$ 32.00 |
| 11311 Williamsburg Bid Items | | | | | | | | |
| 33 | Remove and dispose of existing storm sewer, complete in place | 50.00 | \$25.00 | \$ 1,250.00 | \$ 1,250.00 | \$ - | | \$ 1,250.00 |
| 34 | Remove, salvage, and reinstall brick mailbox, complete in place | 1.00 | \$1,200.00 | \$ 1,200.00 | | \$ - | \$ - | \$ - |
| 35 | Remove and Replace 6" Reinforced Concrete Driveway, including proof rolling, level up sand and full depth sawcut, complete in place. | 65.00 | \$155.00 | \$ 10,075.00 | \$ 8,222.75 | \$ - | | \$ 8,222.75 |
| 36 | Temporary driveways, complete in place | 1.00 | \$1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ - | | \$ 1,000.00 |
| 37 | 24" HDPE Storm Swr including bedding and backfill, complete in place | 160.00 | \$140.00 | \$ 22,400.00 | \$ 21,280.00 | \$ - | | \$ 21,280.00 |

| | | | | | | | | |
|---------------------------|--|--------|------------|--------------|-------------|--------------|------|--------------|
| 38 | 8" PVC for yard drain connections, complete in place | 38.00 | \$55.00 | \$ 2,090.00 | \$ 440.00 | \$ - | \$ - | \$ 440.00 |
| 39 | Proposed connection to existing yard drain, complete in place, inc. | 1.00 | \$400.00 | \$ 400.00 | \$ 400.00 | \$ - | \$ - | \$ 400.00 |
| 40 | Proposed Type A Inlet, including bedding and backfill, complete in place | 1.00 | \$3,500.00 | \$ 3,500.00 | \$ 3,500.00 | \$ - | | \$ 3,500.00 |
| 41 | Proposed Type A Inlet, including bedding and backfill, complete in place | 1.00 | \$3,500.00 | \$ 3,500.00 | \$ - | \$ - | | \$ - |
| 42 | Trench Safety for all storm sewers greater than 5' deep, complete in place | 160.00 | \$1.00 | \$ 160.00 | \$ 160.00 | \$ - | | \$ 160.00 |
| 43 | Remove tree 12"-29.99, complete in place | 2.00 | \$2,000.00 | \$ 4,000.00 | \$ 2,000.00 | \$ 2,000.00 | | \$ 4,000.00 |
| 44 | Plant Caliper 3, 65-Gallon Loblolly Pine, complete in place | 4.00 | \$1,000.00 | \$ 4,000.00 | | \$ - | \$ - | \$ - |
| 45 | Clearance Prune, Complete in place | 2.00 | \$500.00 | \$ 1,000.00 | \$ - | \$ - | \$ - | \$ - |
| 46 | Root Pruning trench, complete | 30.00 | \$50.00 | \$ 1,500.00 | \$ - | \$ - | \$ - | \$ - |
| 47 | Tree protection fence, complete in place | 20.00 | \$10.00 | \$ 200.00 | \$ 200.00 | \$ - | \$ - | \$ 200.00 |
| 114111 Wendover Bid Items | | | | | | | | |
| 48 | Remove and dispose of existing storm sewer, complete in place | 65.00 | \$25.00 | \$ 1,625.00 | | \$ 625.00 | | \$ 625.00 |
| 49 | Remove and Replace 6" Reinforced Concrete Driveway, including proof rolling, level up sand and full depth sawcut, complete in place. | 25.00 | \$155.00 | \$ 3,875.00 | | | | \$ - |
| 50 | Remove and Replace 4" thick reinforced concrete walkway, complete in place | 160.00 | \$11.00 | \$ 1,760.00 | | | | \$ - |
| 51 | Temporary driveways, complete in place | 1.00 | \$1,250.00 | \$ 1,250.00 | | \$ 1,250.00 | | \$ 1,250.00 |
| 52 | 24" HDPE Storm Swr including bedding and backfill, complete in place | 225.00 | \$140.00 | \$ 31,500.00 | \$ - | \$ 19,460.00 | \$ - | \$ 19,460.00 |
| 53 | 8" PVC for yard drain connections, all depths, complete in place | 10.00 | \$50.00 | \$ 500.00 | \$ - | | \$ - | \$ - |
| 54 | Proposed connection to existing yard drain, complete in place, inc. | 2.00 | \$400.00 | \$ 800.00 | | \$ 800.00 | | \$ 800.00 |
| 55 | Proposed Type A Inlet, including bedding and backfill, complete in place | 2.00 | \$3,500.00 | \$ 7,000.00 | | \$ 7,000.00 | | \$ 7,000.00 |
| 56 | Proposed Type E Inlet, including bedding and backfill, complete in place | 1.00 | \$7,500.00 | \$ 7,500.00 | | \$ 7,500.00 | | \$ 7,500.00 |
| 57 | Remove existing Type E inlet top and replace Type A inlet top, complete in place | 1.00 | \$1,000.00 | \$ 1,000.00 | | \$ 1,000.00 | | \$ 1,000.00 |
| 58 | Tie-In proposed storm sewer into existing inlet, complete | 4.00 | \$2,200.00 | \$ 8,800.00 | \$ 2,200.00 | \$ 2,200.00 | \$ - | \$ 4,400.00 |
| 59 | Trench Safety for all storm sewers greater than 5' deep, complete in place | 225.00 | \$1.00 | \$ 225.00 | \$ - | \$ 150.00 | \$ - | \$ 150.00 |
| 60 | Remove tree 12"-29.99, complete in place | 1.00 | \$2,000.00 | \$ 2,000.00 | \$ - | | \$ - | \$ - |

| | | | | | | | | |
|----------------------|---|----------|----------|--------------|------|--------------|------|--------------|
| 61 | Clearance Prune, Complete in place | 5.00 | \$500.00 | \$ 2,500.00 | \$ - | | \$ - | \$ - |
| 62 | Root pruning trench, complete | 80.00 | \$25.00 | \$ 2,000.00 | \$ - | \$ 500.00 | \$ - | \$ 500.00 |
| 63 | Tree Protection fence, complete in place | 110.00 | \$5.00 | \$ 550.00 | \$ - | \$ 50.00 | \$ - | \$ 50.00 |
| Supplemental Items | | | | | | | | |
| 64 | Asphalt Point Repair, Type D HMAC Overlay including tack coat, 2" Type D HMAC Overlay, and Type A HMAC Black Base Course placed in maximum of 4" lifts, Complete in Place | 50.00 | \$50.00 | \$ 2,500.00 | | | | \$ - |
| 65 | Adjust inlet top elevation to match proposed grading, complete in place | 3.00 | \$10.00 | \$ 30.00 | | | | \$ - |
| 66 | Cement Stabilized Sand, Complete in place | 20.00 | \$10.00 | \$ 200.00 | | \$ 200.00 | | \$ 200.00 |
| 67 | Install long side water service, complete in place | 4.00 | \$10.00 | \$ 40.00 | | | | \$ - |
| 68 | Install long side sewer service, complete in place | 1.00 | \$10.00 | \$ 10.00 | \$ - | | \$ - | \$ - |
| 69 | Install short side service, complete in place | 1.00 | \$10.00 | \$ 10.00 | \$ - | | \$ - | \$ - |
| 70 | Install short side service, complete in place | 3.00 | \$10.00 | \$ 30.00 | | | | \$ - |
| 71 | Installation and removal of piezometers, complete in place | 2.00 | \$5.00 | \$ 10.00 | | | | \$ - |
| 72 | Extra Bank Sand, complete in place | 20.00 | \$10.00 | \$ 200.00 | | | | \$ - |
| 73 | Extra 1.5 sack of cement per cubic yard added to the 6" concrete driveways (total of 7.0 sack/CY) | 60.00 | \$10.00 | \$ 600.00 | | \$ 600.00 | | \$ 600.00 |
| 74 | 8" PVC for yard drain connections, all depths, complete in place | 50.00 | \$5.00 | \$ 250.00 | \$ - | \$ 250.00 | \$ - | \$ 250.00 |
| 75 | Installation and Removal of temporary plastic fencing with supporting T-Bar posts along approximate ROW of Williamsburg Drive, per ROW PROTECTION FENCING DETAIL on Sheet 17, complete in place | 1,240.00 | \$5.00 | \$ 6,200.00 | \$ - | | \$ - | \$ - |
| 76 | Installation and Removal of temporary plastic fencing with supporting T-Bar posts along approximate ROW of Williamsburg Drive, per ROW PROTECTION FENCING DETAIL on Sheet 17, complete in place | 1,305.00 | \$5.00 | \$ 6,525.00 | \$ - | | \$ - | \$ - |
| 77 | Well Pointing for storm sewers, complete in place | 50.00 | \$1.00 | \$ 50.00 | \$ - | | \$ - | \$ - |
| 78 | Wet Conditions bedding for storm sewer, complete in place | 50.00 | \$1.00 | \$ 50.00 | \$ - | | \$ - | \$ - |
| ALTREANATE BID ITEMS | | | | | | | | |
| 79 | 24" PVC SDR 26 storm sewer, by auger construction, at 11411 Wednover Lane between proposed inlet at Sta. 10+16 and proposed inlet at Sta. 11+00, complete in place | 85.00 | \$180.00 | \$ 15,300.00 | | \$ 15,300.00 | | \$ 15,300.00 |
| | | | \$0.00 | \$ - | \$ - | | \$ - | \$ - |

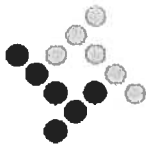
| | | | | | | | | |
|--|--|--|--|---------------|--------------|--------------|------|---------------|
| | | | | \$ 214,703.00 | \$ 83,340.50 | \$ 61,385.00 | \$ - | \$ 144,725.50 |
|--|--|--|--|---------------|--------------|--------------|------|---------------|

Change Orders

| | | | | | | | | |
|--------------------------------|---|-------|---------|---------------|--------------|--------------|------|---------------|
| 1 | Sanitary Swr Casing (2 EA) | 1.00 | 4735.35 | \$ 4,735.35 | \$ - | \$ 4,735.35 | \$ - | \$ 4,735.35 |
| | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| CO1-1 | Bid Item No 34 - Remove, Salvage and reinstall brick mailbox, CIP | -1.00 | 1200.00 | \$ (1,200.00) | \$ - | \$ - | \$ - | \$ - |
| CO1-2 | Bid Item No 44 - Plant Caliper Size 3, 65- Gallon Loblolly Pine - CIP | -4.00 | 1000.00 | \$ (4,000.00) | \$ - | \$ - | \$ - | \$ - |
| Sub Total Change Orders | | | | \$ (464.65) | \$ - | \$ 4,735.35 | \$ - | \$ 4,735.35 |
| GRAND TOTAL | | | | \$214,238.35 | \$ 83,340.50 | \$ 66,120.35 | \$ - | \$ 149,460.85 |

Change Orders Pending

| | | |
|------------------------------------|--|------|
| 1 | | \$ - |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| Total Change Orders Pending | | \$ - |



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Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

| | | |
|---------------------------------|---------------------------|-----------------------|
| Invoice No 025-469537 | Date 07/01/2024 | Page 1 of 2 |
|---------------------------------|---------------------------|-----------------------|

Questions:

Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com



Bill To: PINEY POINT VILLAGE
7676 WOODWAY, SUITE300
HOUSTON, TX 77063

Ship To: PINEY POINT VILLAGE
7676 WOODWAY, SUITE300
HOUSTON, TX 77063

| Cust No.-BillTo-ShipTo | Ord No | PO Number | Currency | Terms | Due Date |
|------------------------|--------|-----------|----------|-------|------------|
| 44250 - MAIN - MAIN | 197487 | | USD | NET30 | 07/31/2024 |

| Contract Date | Description | Units | Rate | Extended Price |
|-----------------------------------|--|-------|--------|----------------|
| Contract No.: Piney Point Village | | | | |
| 28/Apr/2017 | INCODE Court Online Component - Annual Fee Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | 900.00 | 900.00 |
| 13/May/2013 | Content Manager Annual Fees Incode Content/Document Management Suite - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$1,730.94 |
| 01/Sep/2021 | Tyler Content Manager Standard Edition -TCM SE - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| 13/May/2013 | ERP Pro Financials Annual Fees Incode Financial Suite - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$3,154.68 |
| 01/Oct/2009 | ERP Pro Utilities Annual Fees Building Projects Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$2,127.01 |
| 01/Aug/2017 | Centralized Cash Collections - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| 01/Jun/2017 | Hardware Annual Fees Epson Thermal Receipt Printer - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$466.10 |
| 01/Aug/2021 | Topaz Signature Pad T-L462 - USB On Premise Court Sites Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| 01/Sep/2021 | Municipal Justice Annual Fees Tyler Output Processor Server Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$5,493.30 |
| 01/Aug/2017 | Incode Court Case Management Suite Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| 01/Aug/2017 | Collection Agency Export Interface - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| 01/Aug/2017 | Criminal Court Case Management - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| 01/Aug/2017 | Court/ Police (non-Incode) Interface - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| 01/Oct/2009 | Technical Services Annual Fees Basic Network Support Services Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$728.77 |
| | Third Party System Software | 1 | | \$824.08 |



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Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

| Invoice No | Date | Page |
|------------|------------|--------|
| 025-469537 | 07/01/2024 | 2 of 2 |

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Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To: PINEY POINT VILLAGE
7676 WOODWAY, SUITE300
HOUSTON, TX 77063

Ship To: PINEY POINT VILLAGE
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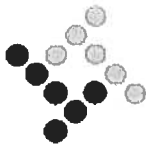
| Cust No.-BillTo-ShipTo | Ord No | PO Number | Currency | Terms | Due Date |
|------------------------|--------|-----------|----------|-------|------------|
| 44250 - MAIN - MAIN | 197487 | | USD | NET30 | 07/31/2024 |

| Contract Date | Description | Units | Rate | Extended Price |
|---------------------------------|--|-------|------|----------------|
| 01/Oct/2009 | System Software Non SQL Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| 01/Oct/2009 | System Software Non SQL Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| Tyler University 01/Oct/2009 | Tyler U Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$250.00 |

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

| | |
|---------------|-----------|
| Subtotal | 15,674.88 |
| Sales Tax | \$0.00 |
| Invoice Total | 15,674.88 |



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(FEIN 75-2303920)
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Invoice

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|---------------------------------|---------------------------|-----------------------|
| Invoice No 025-469537 | Date 07/01/2024 | Page 1 of 2 |
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| 13/May/2013 | Content Manager Annual Fees Incode Content/Document Management Suite - Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$1,730.94 |
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| 01/Sep/2021 | Municipal Justice Annual Fees Tyler Output Processor Server Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$5,493.30 |
| 01/Aug/2017 | Incode Court Case Management Suite Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
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| | Third Party System Software | 1 | | \$824.08 |



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| Invoice No | Date | Page |
|------------|------------|--------|
| 025-469537 | 07/01/2024 | 2 of 2 |

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Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

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7676 WOODWAY, SUITE300
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| 01/Oct/2009 | System Software Non SQL Maintenance Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | | | |
| Tyler University 01/Oct/2009 | Tyler U Cycle: Start: 01/Aug/2024, End: 31/Jul/2025 | 1 | | \$250.00 |

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

| | |
|---------------|-----------|
| Subtotal | 15,674.88 |
| Sales Tax | \$0.00 |
| Invoice Total | 15,674.88 |



May 30, 2024

City of Piney Point Village
Attn: Bobby Pennington
City Administrator
7676 Woodway, Suite 300
Houston, TX 77063

RE: Contract for Solid Waste Collection and Disposal Services and Recycling Services between the City of Piney Point Village, Texas and GFL Environmental – Modification of Monthly Unit Rate per Household

Dear Bobby:

In accordance with the current contract for Solid Waste Collection and Disposal Services and Recycling Services section 12.2 Modification of Rates, this section allows for the rate of compensation to be adjusted once each year on the anniversary of the Contract Effective Date (September 1), upon thirty (30) days prior written notice to the Customer and approval by the Customer, which notice shall include evidence of the increase in the CPI for the relevant period, by the percentage as the Consumer Price Index for All Urban Consumers (Published by the United States Bureau of Labor Statistics, Consumer Price Index, U.S. City Average, All Urban Consumers, Water Sewer and Trash Collection Services, Series # CUUR0000SEHG, Not Seasonally Adjusted, Base Period December 1997 = 100) (the "CPI") shall have increased during the preceding twelve (12) months. The percentage increase of the CPI during the prior twelve (12) month period shall be calculated by determining the percentage difference between (a) the average CPI for the most recent twelve (12) month for which data is available (the "Most Recent Year"), and (b) the average CPI for the twelve (12) month period immediately prior to the Most Recent Year.

Contractor may charge an additional fuel surcharge fee (the "Fuel Surcharge") as set forth on Exhibit B of the contract.



Please consider this letter as our request for a rate adjustment, effective September 1, 2024. Below, you will find the rate adjustment calculation as set forth in the contract under Section 12.2. In addition, you will find attached all of the supporting documentation and data used in the rate adjustment calculation, as set forth in Section 12.2 Please let me know if you would like to discuss the rate adjustment. Thank you in advance for your consideration in this matter.

Item 1: The Index value for April of the current year, 2024.

As per the contract, the Consumer Price Index-All Urban Consumers (CPI-U), Series CUSR0000SEHG, Water and Sewer and Trash Collection, published by the U.S. Department of Labor, Bureau of Labor Statistics was used for the purpose of this calculation.

CPI Index value for April 2024 = 300.032

Item 2: The CPI Index value for April of the previous year, 2023.

The Consumer Price Index for CPI-U, Series CUSR0000SEHG (Water and Sewer and Trash Collection) for April 2023 was used for the purpose of this calculation. S

CPI Index value for April 2023 = 284.911

Item 3: The net percentage change:

**Net percentage change in CPI index values =
 $(300.032 - 284.911) / 284.911 \times 100 = 5.31\%$**

Item 4: The proposed increase in fees to be charged:

Current Residential Rate per home = \$40.17

Rate increase = 5.31%

Proposed Rate per home = \$42.30

Variance = \$2.13



Section 12.2 of the mutually agreed upon contract, as previously referred to, notes: Contractor may charge an additional fuel surcharge fee (the “Fuel Surcharge”) as set forth on Exhibit B attached hereto.

Due to the price of diesel, the current Fuel Surcharge applied to the City of Piney Point on the monthly invoice is 3%.

The proposed Fuel Surcharge is to remain at: 3%

GFL Environmental greatly appreciates the many years we have serviced the City of Piney Point Village and look forward to many more years. Please let me know if you would like to discuss the Rate Adjustment. Thank you in advance for your consideration in this matter.

Please let me know if you would like to discuss the Rate Adjustment. Thank you in advance for your consideration in this matter.

Best Regards,

Suzanne Haboush
Government Contracts Manager



Comparative Statement – Index

| Consumer Price Index for All Urban Consumers (CPI-U) | | | | | | |
|---|--|------------|------------|------------|------------|------------|
| Original Data Value | | | | | | |
| Series Id: | CUSR0000SEHG | | | | | |
| Seasonally Adjusted | | | | | | |
| Series Title: | Water and sewer and trash collection services in | | | | | |
| Area: | U.S. city average | | | | | |
| Item: | Water and sewer and trash collection services | | | | | |
| Base Period: | DECEMBER 1997=100 | | | | | |
| Years: | 2014 to 2024 | | | | | |
| Year | Jan | Feb | Mar | Apr | May | Jun |
| 2014 | 201.127 | 201.736 | 202.363 | 202.930 | 203.260 | 203.791 |
| 2015 | 210.090 | 210.981 | 211.468 | 211.987 | 212.729 | 213.299 |
| 2016 | 218.191 | 218.681 | 219.417 | 220.319 | 221.497 | 221.680 |
| 2017 | 226.235 | 227.001 | 227.360 | 227.883 | 228.445 | 228.803 |
| 2018 | 232.771 | 233.609 | 234.041 | 234.873 | 235.894 | 236.642 |
| 2019 | 241.276 | 241.538 | 242.397 | 243.288 | 243.924 | 244.538 |
| 2020 | 248.510 | 249.233 | 250.136 | 250.495 | 251.100 | 251.661 |
| 2021 | 257.377 | 258.186 | 258.966 | 259.418 | 259.755 | 260.652 |
| 2022 | 267.774 | 268.890 | 269.370 | 270.269 | 271.096 | 272.197 |
| 2023 | 281.088 | 282.971 | 283.892 | 284.911 | 286.612 | 287.753 |
| 2024 | 296.694 | 298.037 | 298.900 | 300.032 | | |



Comparative Statement – Index Continued

| Back to Contents | Data 1: W Diesel Prices - All Types | | | | | | |
|----------------------------------|--|---|---|--|--|--|---|
| Sourcekey | EMD_EPD2D_PTE_NU S_DPG | EMD_EPD2D_PTE_R1 0_DPG | EMD_EPD2D_PTE_R1 X_DPG | EMD_EPD2D_PTE_R1 Y_DPG | EMD_EPD2D_PTE_R1 Z_DPG | EMD_EPD2D_PTE_R2 0_DPG | EMD_EPD2D_PTE_R3 0_DPG |
| Date | Weekly U.S. No 2 Diesel Retail Prices (Dollars per Gallon) | Weekly East Coast No 2 Diesel Retail Prices (Dollars per Gallon) | Weekly New England (PADD 1A) No 2 Diesel Retail Prices (Dollars per Gallon) | Weekly Central Atlantic (PADD 1B) No 2 Diesel Retail Prices (Dollars per Gallon) | Weekly Lower Atlantic (PADD 1C) No 2 Diesel Retail Prices (Dollars per Gallon) | Weekly Midwest No 2 Diesel Retail Prices (Dollars per Gallon) | Weekly Gulf Coast No 2 Diesel Retail Prices (Dollars per Gallon) |
| Mar 04, 2024 | 4.022 | 4.151 | 4.296 | 4.311 | 4.077 | 3.919 | 3.731 |
| Mar 11, 2024 | 4.004 | 4.12 | 4.287 | 4.309 | 4.033 | 3.913 | 3.702 |
| Mar 18, 2024 | 4.028 | 4.127 | 4.3 | 4.301 | 4.046 | 3.955 | 3.745 |
| Mar 25, 2024 | 4.034 | 4.125 | 4.321 | 4.294 | 4.042 | 3.986 | 3.717 |
| Apr 01, 2024 | 3.996 | 4.083 | 4.305 | 4.271 | 3.99 | 3.949 | 3.67 |
| Apr 08, 2024 | 4.061 | 4.118 | 4.305 | 4.272 | 4.042 | 4.011 | 3.76 |
| Apr 15, 2024 | 4.015 | 4.068 | 4.311 | 4.241 | 3.979 | 3.965 | 3.71 |
| Apr 22, 2024 | 3.992 | 4.047 | 4.326 | 4.255 | 3.941 | 3.935 | 3.707 |
| Apr 29, 2024 | 3.947 | 4.025 | 4.309 | 4.234 | 3.919 | 3.882 | 3.657 |
| May 06, 2024 | 3.894 | 3.966 | 4.277 | 4.208 | 3.846 | 3.814 | 3.617 |
| May 13, 2024 | 3.848 | 3.916 | 4.233 | 4.155 | 3.794 | 3.768 | 3.559 |
| May 20, 2024 | 3.789 | 3.895 | 4.174 | 4.114 | 3.785 | 3.685 | 3.49 |
| May 27, 2024 | 3.758 | 3.885 | 4.148 | 4.123 | 3.77 | 3.633 | 3.478 |



Comparative Statement – Fees

City of Piney Point Village

Exhibit A – Pricing

| <u>Current Service</u> | <u>Year</u> | <u>Rate/Month</u> |
|---|-----------------------------------|-------------------|
| Backdoor Collection of Solid Waste | 2024 | \$32.79 |
| Backdoor Collection of Solid Waste | 2025 Proposed CPI Increase | \$34.50 |
| | Variance | \$1.71 |
| Backdoor Collection of Recyclables | 2024 | \$7.38 |
| Backdoor Collection of Recyclables | 2025 Proposed CPI Increase | \$7.77 |
| | Variance | \$0.39 |
| Bulk Waste Collection | 2024 | Included |
| Bulk Waste Collection | 2025 Proposed CPI Increase | Included |
| | Variance | N/A |
| Annual Clean – Up Event | 2024 | \$1054 |
| Annual Clean – Up Event | 2025 | \$1110 |
| | Variance | \$56 |

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: July 29, 2024

SUBJECT: Consideration and potential action on waiving specific permit fees related to storm damage occurring on May 16, 2024, and July 8, 2024.

Agenda Item: 8

Summary:

The city is to consider waiving certain building permit fees related to the repair of homes and fences damaged. These fee waivers are implemented to support community recovery efforts and reduce the financial burden on affected property owners during the storm restoration process.

Recommendation:

Authorize the City Administrator to take all actions necessary to approve and ratify waivers related to storm damage from the May 16, 2024, Derecho and July 8, 2024, Hurricane.

TO: The Honorable Mayor and Members of the City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: July 29, 2024

SUBJECT: Discuss and take possible action on the date, time, and location for the budget hearing on the Fiscal Year 2025 Budget.

Agenda Item: 9

The city is scheduled to adopt the 2025 fiscal year budget on September 23, pursuant to all laws, and prior to beginning the fiscal year on January 1, 2024. The budget process includes reviewing the proposed annual budget for fiscal year 2025 and discussing changes/additions for eventual adoption. Budget workshops provide an opportunity for an initial presentation and questions for staff to follow up, prior to the adoption.

Notice:

A notice needs to be published to indicate whether the budget will generate more revenue from property taxes compared to the previous year. The Tax Assessor/Collector will calculate this amount from the certified rolls.

Date, Time, and Location:

The plan is to hold a public hearing on the proposed budget held on September 23, 2024, at 6:00 PM at Ecclesia; 325 Piney Point Drive, Houston, TX 77024.

Recommended Action:

The Staff recommends action for the council to authorize the notice of a public budget hearing on September 23, 2024, at 6:00 p.m. at Ecclesia.

TO: Mayor and Members of the City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: July 29, 2024

SUBJECT: Discuss and take possible action as a record vote of the Council on the date, time, and location for the tax hearing on the 2024 tax rate.

Agenda Item: 10

An unchanged tax rate of \$0.255140 per \$100 valuation is proposed for the Council of the City of Piney Point Village.

| | |
|-------------------------|----------------------|
| PROPOSED TAX RATE | \$0.255140 per \$100 |
| NO-NEW-REVENUE TAX RATE | TBD |
| VOTER-APPROVAL TAX RATE | TBD |

The no-new-revenue tax rate for the 2024 tax year has not been calculated by the Tax Assessor/Collector yet. Although we have not received or reviewed this calculation at the moment, it is possible that this information could be available at the time of the meeting. Adding this to the agenda would allow for action to be taken regarding the date, time, and location of the tax hearing. We anticipate that the levy collected will be higher due to the normal trend increase in property value, although we will not recommend a rate increase. Still, the truth in tax calculation and legislation will require an action that calls for specific language when the calculation meets certain parameters within the TNT.

Date, Time, and Location:

The plan is to hold a public hearing on the proposed tax rate held on September 23, 2024, at 6:00PM at Ecclesia; 325 Piney Point Drive, Houston, TX 77024.

Recommended Action:

1. We will hold any action until we receive the TNT calculation. It is expected that the following action will be required:
 - a. A record vote is needed from each council member on the proposed 2024 tax rate at \$0.255140 per \$100 of taxable value, which is effectively a TBD percent increase in the tax rate¹.

¹ Calculation performed using the Truth in Taxation 2024 worksheet and provided by SBISD, the authorized taxing representative.

2. Action to authorize staff to issue a notice of the proposed tax rate of \$0.255140 with a public hearing on September 23, 2024, at 6:00 p.m. at Ecclesia.

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: July 29, 2024

SUBJECT: Discussion on a draft ordinance updating construction fence screening under Chapter 10, Buildings and Building Regulations.

Agenda Item: 11

Summary:

Construction sites often require screening and temporary fencing for safety and security. Temporary fencing should be at least six feet tall and constructed to withstand various environmental conditions. It serves as a visual barrier to keep the public out so workers can perform their tasks without the concern of bystanders getting injured. Another function is to contain construction materials and debris. Screening or windscreens can enhance the appearance of a construction site and improve relations with local residents.

Municipalities with Strict Temporary Fencing Regulations -

Different cities have varying regulations for temporary fencing:

- Galveston: Materials in approved laydown yards must be enclosed with temporary fencing for safety.
- The Woodlands: Strict standards for fencing materials ensure aesthetic consistency and structural integrity.
- Humble: Temporary fencing requirements for safety and aesthetics.
- Dallas and Fort Worth: Specific zoning laws may require temporary fencing for construction projects to control access to hazardous areas.

Recommendation:

Please take note that the request originates from a single resident and may not necessarily reflect the preferences of all residents and potential developers.

The staff recommends that the Council carefully review this addition to fully comprehend the need for, and potential impact of, the regulation. Additionally, the Council will need to reach an agreement on the specific details of the windscreens or privacy screens, including the durability of materials, standard sizes, and acceptable colors to maintain a professional appearance. Further details could encompass the spacing of grommets and the inclusion of wind vents.

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: July 29, 2024

SUBJECT: Consideration and possible action on a resolution (RES 2024.07-B) to define decorum guidelines for election-related activities within Piney Point Village.

Agenda Item: 12

Summary:

Decorum guidelines for election-related activities are to be set to maintain an environment conducive to fair, respectful, and productive election-related activities, ultimately strengthening the democratic process. The draft mainly includes the guidelines for campaign signs.

Recommendation:

Additional discussion is likely needed before the guidelines are acceptable to all members and citizens.

Attached:

Draft of Decorum Guidelines for Election-Related Activities.
Draft of RES 2024.07-B

Decorum Guidelines for Election-Related Activities Within the City of Piney Point Village

Given the small, residential nature of the City of Piney Point Village, we invite and encourage all residents, candidates for elected office, political committees, and all others conducting elected-related activities within the City to make election season a positive, affirming experience for our City. Our residents appreciate positive messages and platforms. Residents desire for campaign communications to be respectful of their privacy, diversity of backgrounds, alternate viewpoints, and time. Residents wish for the aesthetics of our community to remain untarnished and free from an overabundance of campaign signs.

Therefore, be it resolved that the City of Piney Point Village requests each resident, candidate for elected office, political committees, and all other persons conducting election-related activities within the City to adhere to the following guidelines:

- Conduct yourself in a positive and ethical manner, limiting public criticisms of other candidates to that candidate's record and stated positions on issues. Be respectful of the viewpoints of all residents and candidates.
- Uphold the right of every qualified voter to full and equal participation in elections, and do not engage in activity aimed at intimidating voters or encouraging residents not to vote.
- Any in-person canvassing by or for a candidate should be conducted during daylight hours. Wear identifying clothing or a badge to identify the purpose of your outreach.
- Be respectful of residents who do not want solicitors. If requested by a resident, remove that person from all campaign communications lists.
- Conform to the following standards for campaign signs:
 - Do not put out signs until at least 60 days prior to election day (or in the case of City municipal elections, until after the municipal election filing period has ended).
 - Ensure signs are NOT placed on public property, in the City's right-of-way, in an area that creates a traffic hazard, or in an area that could impede drainage. The City will enforce all sign-related ordinances –these signs will be removed and a fine may be imposed.
 - Under most circumstances, the City's right of way includes ALL areas adjacent to a City street between either a side yard or a backyard fence line and the street, and between a front yard sidewalk and the street. Specific questions regarding the City's right-of-way may be directed to the City Manager. Signs removed from the City's right-of-way will be kept at City Hall and will be disposed of 5 days after election day, if not picked up by the owner.
 - Obtain permission of property owner prior to placing signs on private property.
 - Limit signs to a maximum of two (2) per property.
 - Ensure all signs have professional graphics, are ground-mounted, and have measurements not to exceed current City Ordinances. Signs should be neatly placed, secured in the ground, and level with the adjacent roadway.
 - Signs should not include lighting, balloons, streamers or other decorative components that would otherwise be distracting to motorists.
 - Signs should not contain language, graphics or any displays that would be offensive to the ordinary person.
 - All signs should be removed no later than 5 days after the election.
 - Confirm signs otherwise conform to state laws and applicable City Ordinances.

RESOLUTION No. _____

**A RESOLUTION OF THE CITY OF PINEY POINT VILLAGE, TEXAS, ESTABLISHING DECORUM
GUIDELINES FOR ELECTION-RELATED ACTIVITIES**

* * * * *

WHEREAS, election candidates are required to take specific oaths before performing their duties, swearing to support and defend the constitution and laws of the United States and Texas;

WHEREAS, every candidate has a moral obligation to observe and uphold basic principles of decency, honesty, and fair play so that, campaigns are fairly conducted;

WHEREAS, all candidates are expected to conduct themselves in a manner that upholds ethical standards, refraining from publicly criticizing fellow candidates and demonstrating respect for the viewpoints of all residents and candidates alike;

WHEREAS, all candidates are required to safeguard the right of every eligible voter to full and equal participation in elections and must refrain from engaging in any activities intended to intimidate voters or dissuade residents from voting;

WHEREAS, canvassing on behalf of a candidate should be conducted during daylight hours, with individuals required to wear identifiable clothing or a badge that clearly indicates the purpose of their neighborhood outreach efforts, respectful of residents who do not want solicitors;

WHEREAS, all candidates are expected to adhere to the campaign sign standards outlined in Exhibit A, the Decorum Guidelines for Election-Related Activities, and educate candidate advocates on these guidelines;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS.

Section 1. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law, and the public notice of the time, place, and purpose of said meeting was given as required.

Section 2. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED on first and final reading this _____ day of
_____ 2024.**

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: July 29, 2024

SUBJECT: Consideration and possible action on a Certificate of Acceptance 96-inch CMP Replacement Project by AR Turnkee Construction Company, Inc.

Agenda Item: 13

The Certificate of Acceptance for ARPA (American Rescue Plan Act) funding typically involves a formal process where recipients acknowledge and agree to the terms and conditions of the funding. This is to formalize the acceptance of the 96-inch CMP Replacement Project as it pertains to the ARPA funds used and to ensure compliance with federal regulations related to this grant.

Recommendation:

Approve and issue the Certificate of Acceptance for the 96-inch CMP Replacement Project by AR Turnkee Construction Company, Inc.



April 16, 2024

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway, Suite 300
Houston, Texas 77063

Re: 96-inch CMP Replacement Project
City of Piney Point Village
HDR Job No. 10354578

Dear Mr. Pennington:

In accordance with the specifications, enclosed please find the following items:

1. Agreement for Payment and Contractor's Sworn Release.
2. Exhibit A "Previous Pay Estimates 1"
3. Exhibit B. "Pay Estimate No. 2 - Final"
4. Consent of Surety Company to Final Payment
5. Three Copies of Change Order Number 1-Final to be executed.
6. Contractor's One Year Warranty
7. Contractor's One Year Maintenance Bond
8. Contractor's Affidavit of Payment of Debts and Claims
9. Engineer's Certificate of Completion
10. Sample Certificate of Acceptance

The documents are in order and the work has been completed. We recommend acceptance of the work by the City.

Upon acceptance, the City should issue a "Certificate of Acceptance" of the work to the Contractor. A sample "Certificate of Acceptance" is attached. Please copy and/or retype this "Certificate of Acceptance" on City letterhead, sign, and forward to the Contractor.

In addition, we have approved Pay Application No. 2- Final. This payment should be forwarded to the Contractor.

Sincerely,

HDR Engineering, Inc.

Joseph Moore, P.E., CFM
Project Manager

CC: Mr. Adam Turner – AR Turnkee Construction Company, Inc.

Agreement for Payment and Contractor's Sworn Release

ATTACHMENT NO. 2 TO GENERAL CONDITIONS

**AGREEMENT FOR FINAL PAYMENT
AND CONTRACTOR'S SWORN RELEASE**

In order to insure that the rights, obligations and responsibilities of all parties to the original contract document are fully protected, which contract document was signed and executed on the 28th day of April, 2023 by AR Trunkee Construction Company Inc, referred to therein as CONTRACTOR and hereinafter referred to as CONTRACTOR, and the OWNER on the 10th day of May, 2023, and further in consideration for the final payment of all sums due and claimed by the CONTRACTOR against the OWNER, the CONTRACTOR makes the following representations to the OWNER, either individually if a proprietorship, jointly by all partners if a partnership, or if a corporation, by action of the president and secretary of said corporation, as duly authorized by appropriate action of the stockholders and/or board of directors of said corporation, their signatures hereon constituting a representation under oath by said individuals that they have the power and authority to execute this Agreement for and on behalf of the said corporation:

I.

The CONTRACTOR has received ^{1 payment in the amount of} \$1,280,397.05 (1) payments pursuant to two

(2) of CONTRACTOR Payment Estimates, copies of which are attached hereto and marked Exhibit "A", presented to the OWNER and paid during the progress of the job referred to in the Contract between the parties; and in this regard, the undersigned CONTRACTOR represents to the OWNER that it does not claim nor intend to claim at any future date, any additional sums of money of any nature whatsoever under and by virtue of the payment estimates previously

submitted to the ENGINEER for approval, or any other sums of money of any nature whatsoever for materials furnished and used in the job or for work done, and hereby releases and discharges the OWNER from any liabilities of any nature whatsoever, for any claims of any nature made by the CONTRACTOR at some future date, or by its successors or assigns.

II.

The undersigned CONTRACTOR further represents to the OWNER that the Final Payment Estimate, reflecting all associated Change Orders, if any, submitted by the CONTRACTOR to the OWNER, whether or not modified, corrected or changed in some way by deletions or other modifications by the ENGINEER, the CONTRACTOR or the OWNER, a copy of which is attached hereto and marked Exhibit "B", is true, correct and accurate; and it is further agreed and stipulated by the undersigned CONTRACTOR that upon the receipt of final payment in the amount as set out on the Final Payment Estimate, the CONTRACTOR, by execution of this instrument of release, does, therefore, release and forever discharge the OWNER of and from all manner of debts, demands, obligations, suits, liabilities and causes of action of any nature whatsoever under and by virtue of the terms and provisions of the Contract hereinbefore referred to, and any change or modification thereof, or in any manner growing out of or arising from or by virtue of the work, labor and services performed by the CONTRACTOR.

III.

CONTRACTOR, in addition to the provisions set out in the contract document, agrees to indemnify and hold the OWNER harmless from any and all causes of action, claims, demands or suits made by any person or other entity against the OWNER, by reason of the work performed by such CONTRACTOR, and agrees to defend or to cause the same to be defended at the CONTRACTOR's sole expense and obligation, whenever such actions may be brought, and further to pay all costs incurred by the OWNER in the defense thereof, including administrative

costs and attorney's fees, and further to pay any judgments or settlements which may be entered into or agreed to against or for the benefit of the OWNER. It is, however, specifically agreed that the OWNER shall not enter into any settlement agreements without the acquiescence and agreement of the CONTRACTOR.

IV.

The CONTRACTOR, acting by and through the person or persons whose names are subscribed hereto, does solemnly swear and affirm that all bills and claims have been paid to all materialmen, suppliers, laborers, subcontractors, or other entities performing services or supplying materials, and that the OWNER shall not be subject to any bills, claims, demands, litigation or suits in connection therewith.

V.

It is further specifically understood and agreed that this Agreement for Final Payment and Contractor's Sworn Release shall constitute a part of the original Contract of the parties heretofore previously referred to, and it is also specifically understood and agreed that this Agreement shall not act as a modification, waiver or renunciation by the OWNER of any of its rights or remedies as set out in the contract itself, but this Agreement for Final Payment and Contractor's Sworn Release shall constitute a supplement thereto for the additional protection of the OWNER.

VI.

This Agreement for Final Payment and Contractor's Sworn Release shall be considered to be continuing and binding upon the parties hereto and shall not terminate upon receipt and acceptance by the CONTRACTOR of final payment, but shall be deemed continuing so long as any actions, claims or other demands contemplated herein against the OWNER, may

lawfully be brought under applicable statutes of limitations, and shall in addition be deemed to be continuing for such additional period of time as shall be necessary to compensate and repay to the OWNER, all costs or damages incurred by it by reason of such claims.

SIGNED and EXECUTED this, the 21 day of March, 2024
_____.

CONTRACTOR

_____ 

Signature

Print Name: Adam Turner

[This form is for use in the event CONTRACTOR is a corporation.]

AFFIDAVIT

STATE OF TEXAS

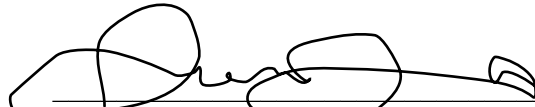
COUNTY OF Harris

BEFORE ME, the undersigned authority, on this day personally appeared the persons who signed and executed the above and foregoing Agreement for Final Payment and Contractor's Sworn Release, whose names are set out above, who each, after being by me duly sworn, on their oaths deposed and said:

We each are the persons whose names are subscribed above, and hold respectively the offices in the corporation as set out above, and each state under oath that we have the authority to execute this Agreement for Final Payment and Contractor's Sworn Release for and on behalf of said corporation, pursuant to authority granted to us in the Charter of said corporation, the By-Laws of said corporation and/or the Minutes of said corporation; and the facts, statements and representations as set out in the instrument to which this Affidavit is attached, are true and correct.

SWORN TO AND SUBSCRIBED TO before me this, the 21 day of March, 2024

_____.



Notary Public, State of Texas

My Commission Expires: August 27, 2027

Exhibit “A”



September 18, 2023

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway, Suite 300
Houston, TX 77063

Re: South Piney Point Road 96-inch CMP Replacement Project
City of Piney Point Village
HDR Job No. 10354578

Dear Mr. Pennington:

Enclosed please find one copy of the following items for the above referenced project:

1. AR Turnkee Construction Company, Inc.

The amount of the Pay Estimate No. 1 is **\$1,280,397.05**. The total billing for the project represents 85.08% of the contract amount. As of August 31, 2023, the contract time expended was 32.50%.

HDR Engineering, Inc. has reviewed this application and recommends payment of said application.

If you have any questions, please call me.

Sincerely,

HDR ENGINEERING, INC.

Joseph Moore, P.E., CFM
Project Manager

cc: Mr. Adam Turner – AR Turnkee Construction Company, Inc.
Ms. Josie Jones – AR Turnkee Construction Company, Inc.
Mr. Michael Migaud – Public Management, Inc.



APPLICATION FOR PAYMENT NUMBER: 1

PROJECT: PPV 96-inch Final Design CMP Replacement

CONTRACTOR: AR Turnkey Construction Co., Inc., PO Box 925985, Houston, TX 77292

OWNER: City of Piney Point, 7676 Woodway, Suite 300, Houston, Texas 77063

OWNERS PROJECT NO: _____ **ENGINEERS PROJECT NO:** 10354578

PAY PERIOD FROM: _____ TO: _____

| | |
|---|------------------------|
| ORIGINAL CONTRACT SUM: | \$ 1,608,975.00 |
| NET CHANGE BY CHANGE ORDER: | \$ - |
| CONTRACT SUM TO DATE: | \$ 1,608,975.00 |
| INSTALLATIONS: | \$ 1,368,839.00 |
| LESS 10% RETAINAGE ON FIRST \$400,000.00 : | \$ 40,000.00 |
| LESS 5% RETAINAGE: | \$ 48,441.95 |
| LESS PREVIOUS PAYMENTS: | \$ - |
| AMOUNT DUE THIS APPLICATION: | \$ 1,280,397.05 |

ACCOMPANYING DOCUMENTATION: Engineer's Estimate No. 1

ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 9-18-2023

HDR Engineering, Inc.



Joseph Moore, P.E.
Project Manager



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE |
|-----------------|--|------|-------|--------------|-----------------------|-------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|
| Drainage | | | | | | | | | | | |
| 1 | Mobilization, complete in place, the sum of: (*Fixed Unit Price) | LS | 1 | \$ 70,000.00 | \$70,000.00 | 1.00 | \$70,000.00 | 0.00 | \$0.00 | 1.00 | \$70,000.00 |
| 2 | Traffic Control, complete in place, the sum of: | LS | 1 | \$ 45,000.00 | \$45,000.00 | 0.80 | \$36,000.00 | 0.00 | \$0.00 | 0.80 | \$36,000.00 |
| 3 | SWPPP, complete in place, the sum of: | LS | 1 | \$ 7,000.00 | \$7,000.00 | 0.80 | \$5,600.00 | 0.00 | \$0.00 | 0.80 | \$5,600.00 |
| 4 | Remove and dispose of existing 96-inch storm sewer, all depths, complete in place, the sum of: | LF | 580 | \$ 105.00 | \$60,900.00 | 580.00 | \$60,900.00 | 0.00 | \$0.00 | 580.00 | \$60,900.00 |
| 5 | Remove and dispose of existing 24-inch storm sewer, all depths, complete in place, the sum of: | LF | 90 | \$ 50.00 | \$4,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 6 | Remove and dispose of existing storm sewer inlet, all depths, complete in place, the sum of: | EA | 2 | \$ 750.00 | \$1,500.00 | 2.00 | \$1,500.00 | 0.00 | \$0.00 | 2.00 | \$1,500.00 |
| 7 | Remove and dispose of existing storm sewer junction box, all depths, complete in place, the sum of: | EA | 2 | \$ 2,500.00 | \$5,000.00 | 2.00 | \$5,000.00 | 0.00 | \$0.00 | 2.00 | \$5,000.00 |
| 8 | 9'x9' RCB, ASTM C1433, Class III storm sewer, including bedding and backfill and precast bends, all depths, complete in place, the sum of: | LF | 600 | \$ 1,821.00 | \$1,092,600.00 | 579.00 | \$1,054,359.00 | 0.00 | \$0.00 | 579.00 | \$1,054,359.00 |
| 9 | 24" RCP, ASTM C76, Class III storm sewer, including bedding and backfill, all depths, complete in place, the sum of: | LF | 115 | \$ 265.00 | \$30,475.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 10 | 12'x10' storm sewer junction box, including bedding and backfill, complete in place, the sum of: | EA | 1 | \$ 25,400.00 | \$25,400.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 11 | 12'x6' storm sewer junction box, including bedding and backfill, complete in place, the sum of: | EA | 1 | \$ 22,000.00 | \$22,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 12 | 13'x6' storm sewer junction box, including bedding and backfill, complete in place, the sum of: | EA | 1 | \$ 25,000.00 | \$25,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 13 | 4' Dia. storm sewer manway entry installed on 9'x9' RCB, complete in place, the sum of: | EA | 1 | \$ 11,000.00 | \$11,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 14 | Type E storm sewer inlet, including bedding and backfill, complete in place, the sum of: | EA | 3 | \$ 8,000.00 | \$24,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 15 | Connect proposed 24" storm sewer pipe to proposed storm sewer box culvert, complete in place, the sum of: | EA | 1 | \$ 5,000.00 | \$5,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 16 | RCB Outfall Structure, complete in place, the sum of: | EA | 1 | \$ 84,000.00 | \$84,000.00 | 1.00 | \$84,000.00 | 0.00 | \$0.00 | 1.00 | \$84,000.00 |
| 17 | Trench safety for all storm sewers greater than 5' deep, complete in place, the sum of: | LF | 715 | \$ 20.00 | \$14,300.00 | 579.00 | \$11,580.00 | 0.00 | \$0.00 | 579.00 | \$11,580.00 |
| | | | | | \$1,527,675.00 | | \$1,328,939.00 | | \$0.00 | | \$1,328,939.00 |



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE | |
|------------------------|---|------|-------|--------------|--------------------|-------------------|--------------------|-----------------------|-----------------------|---------------------|---|-----------------------|
| Tree Protection | | | | | | | | | | | | |
| 18 | Tree clearing and grubbing, complete in place, the sum of: | LS | 1 | \$ 21,000.00 | \$21,000.00 | 1.00 | \$21,000.00 | 0.00 | \$0.00 | 1.00 | \$21,000.00 | |
| 19 | Remove tree 3"-11.99", complete in place, the sum of: | EA | 21 | \$ 650.00 | \$13,650.00 | 21.00 | \$13,650.00 | 0.00 | \$0.00 | 21.00 | \$13,650.00 | |
| 20 | Remove tree 12"-23.99", complete in place, the sum of: | EA | 7 | \$ 750.00 | \$5,250.00 | 7.00 | \$5,250.00 | 0.00 | \$0.00 | 7.00 | \$5,250.00 | |
| 21 | Remove tree 24"-36", complete in place, the sum of: | EA | 1 | \$ 2,000.00 | \$2,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 22 | Plant 3" tree with 65 gallon container, complete in place, the sum of: | EA | 17 | \$ 850.00 | \$14,450.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 23 | Clearance prune, complete in place, the sum of: | EA | 8 | \$ 750.00 | \$6,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 24 | Install Tree protection fence, complete in place, the sum of: | LF | 1120 | \$ 2.00 | \$2,240.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 25 | Install Root pruning trench, complete in place, the sum of: | LF | 155 | \$ 40.00 | \$6,200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| | | | | | \$70,790.00 | | \$39,900.00 | | \$0.00 | | \$39,900.00 | |
| Supplemental | | | | | | | | | | | | |
| 26 | Extra Cement Stabilized Sand, complete in place, the sum of: | CY | 30 | \$ 12.00 | \$360.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 27 | Installation and removal of piezometers, complete in place, the sum of: | EA | 2 | \$ 250.00 | \$500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 28 | Extra Bank sand, complete in place, the sum of: | CY | 30 | \$ 10.00 | \$300.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 29 | Coordinate support, adjustment or relocation or power/light poles and/or guy anchors with owner of poles, as required, complete in place, the sum of: | EA | 1 | \$ 950.00 | \$950.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 30 | Well pointing for storm sewers, complete in place, the sum of: | LF | 600 | \$ 8.00 | \$4,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 31 | Wet condition bedding for storm sewers, complete in place, the sum of: | LF | 600 | \$ 6.00 | \$3,600.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| | | | | | \$10,510.00 | | \$0.00 | | \$0.00 | | \$0.00 | |
| | | | | | | | | | | | DRAINAGE ITEMS TO DATE: | \$1,328,939.00 |
| | | | | | | | | | | | TREE PROTECTION ITEMS TO DATE: | \$39,900.00 |
| | | | | | | | | | | | SUPPLEMENTAL ITEMS TO DATE: | \$0.00 |
| | | | | | | | | | | | TOTAL INSTALLATIONS TO DATE | \$1,368,839.00 |
| | | | | | | | | | | | 10% RETAINAGE TO DATE (FIRST \$400,000.00): | \$40,000.00 |
| | | | | | | | | | | | 5% RETAINAGE (Remainder): | \$48,441.95 |
| | | | | | | | | | | | LESS PREVIOUS PAY ESTIMATES: | \$0.00 |
| | | | | | | | | | | | TOTAL AMOUNT DUE PAY ESTIMATE NO. 1 | \$1,280,397.05 |

INVOICE

2055-1

8/31/2023

FROM: AR TURNKEE CONSTRUCTION COMPANY INC.

PO BOX 925985
HOUSTON, TX 77292
713-469-5952

TO: City of Piney Point Village

c/o HDR
4828 Loop Central Drive Suite 800
Houston, Texas 77081

Re: City of Piney Point Village - South Piney Point Road 96-inch CMP Replacement

AR TurnKee Construction Company Inc. has performed the following work for the above referenced job:

| | |
|--------------------------------|-----------------|
| Original Contract Amount | \$ 1,608,975.00 |
| Add'l Charges to Date | \$ - |
| Contract Amount to Date | \$ 1,608,975.00 |
| Total Completed to Date | \$ 1,368,839.00 |
| Previous Payments | \$ - |
| Less 10% Retainage First 400K | \$ 40,000.00 |
| Less 5% Retainage of Remainder | \$ 48,441.95 |
| | <hr/> |
| Total Amount this Invoice | \$ 1,280,397.05 |

AR TurnKee Construction Co., Inc.
P.O. Box 925985
Houston, TX 77292

City of Piney Point Village - South Piney Point Road 96-inch CMP Replacement
Billing period: Aug-23

Job No. 2055
Pay Estimate # 1

| ITEM NO | DESCRIPTION | CONTRACT | | UNIT | | PREVIOUS | | CURRENT | | TOTAL TO DATE | | | % COMPLETE |
|-------------------------------------|---|----------|------|-------------|----------------|----------|--------|---------|----------------|---------------|------|----------------|------------|
| | | QTY | UNIT | PRICE | AMOUNT | QTY | AMOUNT | QTY | AMOUNT | QTY | UNIT | AMOUNT | |
| <u>Drainage Items</u> | | | | | | | | | | | | | |
| 1 | Mobilization, complete in place | 1.00 | ls | \$70,000.00 | \$70,000.00 | 0.00 | \$0.00 | 1.00 | \$70,000.00 | 1.00 | ls | \$70,000.00 | 100% |
| 2 | Traffic Control, complete in place | 1.00 | ls | \$45,000.00 | \$45,000.00 | 0.00 | \$0.00 | 0.80 | \$36,000.00 | 0.80 | ls | \$36,000.00 | 80% |
| 3 | SWPPP, complete in place | 1.00 | ls | \$7,000.00 | \$7,000.00 | 0.00 | \$0.00 | 0.80 | \$5,600.00 | 0.80 | ls | \$5,600.00 | 80% |
| 4 | Remove and dispose of existing 96-inch storm sewer, all depths, complete in place | 580.00 | lf | \$105.00 | \$60,900.00 | 0.00 | \$0.00 | 580.00 | \$60,900.00 | 580.00 | lf | \$60,900.00 | 100% |
| 5 | Remove and dispose of existing 24-inch storm sewer, all depths, complete in place | 90.00 | lf | \$50.00 | \$4,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| 6 | Remove and dispose of existing storm sewer inlet, all depths, complete in place | 2.00 | ea | \$750.00 | \$1,500.00 | 0.00 | \$0.00 | 2.00 | \$1,500.00 | 2.00 | ea | \$1,500.00 | 100% |
| 7 | Remove and dispose of existing storm sewer junction box, all depths, complete in place | 2.00 | ea | \$2,500.00 | \$5,000.00 | 0.00 | \$0.00 | 2.00 | \$5,000.00 | 2.00 | ea | \$5,000.00 | 100% |
| 8 | 9'x9' RCB, ASTM C1433, Class III storm sewer, including bedding and backfill and precast bends, all depths, complete in place | 600.00 | lf | \$1,821.00 | \$1,092,600.00 | 0.00 | \$0.00 | 579.00 | \$1,054,359.00 | 579.00 | lf | \$1,054,359.00 | 97% |
| 9 | 24 RCP, ASTM C76, Class III storm sewer including bedding and backfill, all depths, complete in place | 115.00 | lf | \$265.00 | \$30,475.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| 10 | 12'X10' storm sewer junction box, including bedding and backfill, complete in place | 1.00 | ea | \$25,400.00 | \$25,400.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 11 | 12'X6' storm sewer junction box, including bedding and backfill, complete in place | 1.00 | ea | \$22,000.00 | \$22,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 12 | 13'X6' storm sewer junction box, including bedding and backfill, complete in place | 1.00 | ea | \$25,000.00 | \$25,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 13 | 4' Dia. storm sewer manway entry installed on 9'x9' RCB, complete in place, | 1.00 | ea | \$11,000.00 | \$11,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 14 | Type E storm sewer inlet, including bedding and backfill, complete in place, | 3.00 | ea | \$8,000.00 | \$24,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 15 | Connect proposed 24" storm sewer pipe to proposed storm sewer box culvert, complete in place, | 1.00 | ea | \$5,000.00 | \$5,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 16 | RCB Outfall Structure, complete in place | 1.00 | ea | \$84,000.00 | \$84,000.00 | 0.00 | \$0.00 | 1.00 | \$84,000.00 | 1.00 | ea | \$84,000.00 | 100% |
| 17 | Trench safety for all storm sewers greater than 5' deep, complete in place | 715.00 | lf | \$20.00 | \$14,300.00 | 0.00 | \$0.00 | 579.00 | \$11,580.00 | 579.00 | lf | \$11,580.00 | 81% |
| | | | | | \$1,527,675.00 | | \$0.00 | | \$1,328,939.00 | | | \$1,328,939.00 | |
| <u>Tree Protection Items</u> | | | | | | | | | | | | | |
| 18 | Tree clearing and grubbing, complete in place | 1.00 | ls | \$21,000.00 | \$21,000.00 | 0.00 | \$0.00 | 1.00 | \$21,000.00 | 1.00 | ls | \$21,000.00 | 100% |
| 19 | Remove tree 3"-11.99", complete in place | 21.00 | ea | \$650.00 | \$13,650.00 | 0.00 | \$0.00 | 21.00 | \$13,650.00 | 21.00 | ea | \$13,650.00 | 100% |
| 20 | Remove tree 12"-23.99", complete in place | 7.00 | ea | \$750.00 | \$5,250.00 | 0.00 | \$0.00 | 7.00 | \$5,250.00 | 7.00 | ea | \$5,250.00 | 100% |
| 21 | Remove tree 24"-36", complete in place | 1.00 | ea | \$2,000.00 | \$2,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 22 | Plant 3" tree with 65 gallon container, complete in place | 17.00 | ea | \$850.00 | \$14,450.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 23 | Clearance prune, complete in place | 8.00 | ea | \$750.00 | \$6,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 24 | Install Tree protection fence, complete in place | 1120.00 | lf | \$2.00 | \$2,240.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| 25 | Install Root pruning trench, complete in place | 155.00 | lf | \$40.00 | \$6,200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| | | | | | \$70,790.00 | | \$0.00 | | \$39,900.00 | | | \$39,900.00 | |
| <u>Supplemental Items</u> | | | | | | | | | | | | | |
| 26 | Extra Cement Stabilized Sand, complete in place | 30.00 | cy | \$12.00 | \$360.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | cy | \$0.00 | 0% |
| 27 | Installation and removal of piezometers, complete in place | 2.00 | ea | \$250.00 | \$500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |

| | | | | | | | | | | | | | |
|------------------------|---|--------|----|----------|-----------------------|------|---------------|------|-----------------------|------|----|-----------------------|----|
| 28 | Extra Bank sand, complete in place | 30.00 | cy | \$10.00 | \$300.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | cy | \$0.00 | 0% |
| 29 | Coordinate support, adjustment or relocation or power/light poles and/or guy anchors with owner of poles, as required, complete in place | 1.00 | ea | \$950.00 | \$950.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 30 | Well pointing for storm sewers, complete in place. | 600.00 | lf | \$8.00 | \$4,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| 31 | Wet condition bedding for storm sewers, complete in place | 600.00 | lf | \$6.00 | \$3,600.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| | | | | | \$10,510.00 | | \$0.00 | | \$0.00 | | | \$0.00 | |
| Total Base Bid: | | | | | \$1,608,975.00 | | \$0.00 | | \$1,368,839.00 | | | \$1,368,839.00 | |

Total Base Bid Plus Change Orders:

| | | |
|-----------------------|---------------|-----------------------|
| \$1,608,975.00 | \$0.00 | \$1,368,839.00 |
|-----------------------|---------------|-----------------------|

| | |
|--------------------------------|-----------------------|
| Total Completed to Date | \$1,368,839.00 |
| Less 10% Retainage First 400K | \$40,000.00 |
| Less 5% Retainage of Remainder | \$48,441.95 |
| Less Previous Invoice | \$0.00 |
| AMOUNT DUE | \$1,280,397.05 |

Exhibit “B”



April 12, 2024

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway, Suite 300
Houston, TX 77063

Re: South Piney Point Road 96-inch CMP Replacement Project
City of Piney Point Village
HDR Job No. 10354578

Dear Mr. Pennington:

Enclosed please find one copy of the following items for the above referenced project:

1. AR Turnkee Construction Company, Inc.

The amount of the Pay Estimate No. 2 is **\$278,898.95**. The total billing for the project represents 96.91% of the contract amount. As of December 4, 2023, the contract time expended was 111.67%.

HDR Engineering, Inc. has reviewed this application and recommends payment of said application.

If you have any questions, please call me.

Sincerely,

HDR ENGINEERING, INC.

Joseph Moore, P.E., CFM
Project Manager

cc: Mr. Adam Turner – AR Turnkee Construction Company, Inc.
Ms. Josie Jones – AR Turnkee Construction Company, Inc.
Mr. Michael Migaud – Public Management, Inc.



APPLICATION FOR PAYMENT NUMBER: 2

PROJECT: PPV 96-inch Final Design CMP Replacement

CONTRACTOR: AR Turnke Construction Co., Inc., PO Box 925985, Houston, TX 77292

OWNER: City of Piney Point, 7676 Woodway, Suite 300, Houston, Texas 77063

OWNERS PROJECT NO: _____ **ENGINEERS PROJECT NO:** 10354578

PAY PERIOD FROM: September 1, 2023 TO: December 31, 2023

| | |
|---|----------------------|
| ORIGINAL CONTRACT SUM: | \$ 1,608,975.00 |
| NET CHANGE BY CHANGE ORDER: | \$ - |
| CONTRACT SUM TO DATE: | \$ 1,608,975.00 |
| INSTALLATIONS: | \$ 1,559,296.00 |
| LESS 10% RETAINAGE ON FIRST \$400,000.00 : | \$ - |
| LESS 5% RETAINAGE: | \$ - |
| LESS PREVIOUS PAYMENTS: | \$ 1,280,397.05 |
| AMOUNT DUE THIS APPLICATION: | \$ 278,898.95 |

ACCOMPANYING DOCUMENTATION: Engineer's Estimate No. 2

ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 4-17-2024

HDR Engineering, Inc.



Joseph Moore, P.E.
Project Manager



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE |
|-----------------|---|------|-------|--------------|-----------------------|-------------------|---------------------|-----------------------|-----------------------|---------------------|-----------------------|
| Drainage | | | | | | | | | | | |
| 1 | Mobilization, complete in place, the sum of: (*Fixed Unit Price) | LS | 1 | \$ 70,000.00 | \$70,000.00 | 0.00 | \$0.00 | 1.00 | \$70,000.00 | 1.00 | \$70,000.00 |
| 2 | Traffic Control, complete in place, the sum of: | LS | 1 | \$ 45,000.00 | \$45,000.00 | 0.20 | \$9,000.00 | 0.80 | \$36,000.00 | 1.00 | \$45,000.00 |
| 3 | SWPPP, complete in place, the sum of: | LS | 1 | \$ 7,000.00 | \$7,000.00 | 0.20 | \$1,400.00 | 0.80 | \$5,600.00 | 1.00 | \$7,000.00 |
| 4 | Remove and dispose of existing 96-inch storm sewer, all depths, complete in place, the sum of: | LF | 580 | \$ 105.00 | \$60,900.00 | 0.00 | \$0.00 | 580.00 | \$60,900.00 | 580.00 | \$60,900.00 |
| 5 | Remove and dispose of existing 24-inch storm sewer, all depths, complete in place, the sum of: | LF | 90 | \$ 50.00 | \$4,500.00 | 90.00 | \$4,500.00 | 0.00 | \$0.00 | 90.00 | \$4,500.00 |
| 6 | Remove and dispose of existing storm sewer inlet, all depths, complete in place, the sum of: | EA | 2 | \$ 750.00 | \$1,500.00 | 0.00 | \$0.00 | 2.00 | \$1,500.00 | 2.00 | \$1,500.00 |
| 7 | Remove and dispose of existing storm sewer junction box, all depths, complete in place, the sum of: | EA | 2 | \$ 2,500.00 | \$5,000.00 | 0.00 | \$0.00 | 2.00 | \$5,000.00 | 2.00 | \$5,000.00 |
| 8 | 9x9' RCB, ASTM C1433, Class III storm sewer, including bedding and backfill and precast bends, all depths, complete in place, the sum of: | LF | 600 | \$ 1,821.00 | \$1,092,600.00 | 12.00 | \$21,852.00 | 579.00 | \$1,054,359.00 | 591.00 | \$1,076,211.00 |
| 9 | 24" RCP, ASTM C76, Class III storm sewer, including bedding and backfill, all depths, complete in place, the sum of: | LF | 115 | \$ 265.00 | \$30,475.00 | 109.00 | \$28,885.00 | 0.00 | \$0.00 | 109.00 | \$28,885.00 |
| 10 | 12x10' storm sewer junction box, including bedding and backfill, complete in place, the sum of: | EA | 1 | \$ 25,400.00 | \$25,400.00 | 1.00 | \$25,400.00 | 0.00 | \$0.00 | 1.00 | \$25,400.00 |
| 11 | 12x6' storm sewer junction box, including bedding and backfill, complete in place, the sum of: | EA | 1 | \$ 22,000.00 | \$22,000.00 | 1.00 | \$22,000.00 | 0.00 | \$0.00 | 1.00 | \$22,000.00 |
| 12 | 13x6' storm sewer junction box, including bedding and backfill, complete in place, the sum of: | EA | 1 | \$ 25,000.00 | \$25,000.00 | 1.00 | \$25,000.00 | 0.00 | \$0.00 | 1.00 | \$25,000.00 |
| 13 | 4' Dia. storm sewer manway entry installed on 9x9' RCB, complete in place, the sum of: | EA | 1 | \$ 11,000.00 | \$11,000.00 | 1.00 | \$11,000.00 | 0.00 | \$0.00 | 1.00 | \$11,000.00 |
| 14 | Type E storm sewer inlet, including bedding and backfill, complete in place, the sum of: | EA | 3 | \$ 8,000.00 | \$24,000.00 | 4.00 | \$32,000.00 | 0.00 | \$0.00 | 4.00 | \$32,000.00 |
| 15 | Connect proposed 24" storm sewer pipe to proposed storm sewer box culvert, complete in place, the sum of: | EA | 1 | \$ 5,000.00 | \$5,000.00 | 1.00 | \$5,000.00 | 0.00 | \$0.00 | 1.00 | \$5,000.00 |
| 16 | RCB Outfall Structure, complete in place, the sum of: | EA | 1 | \$ 84,000.00 | \$84,000.00 | 0.00 | \$0.00 | 1.00 | \$84,000.00 | 1.00 | \$84,000.00 |
| 17 | Trench safety for all storm sewers greater than 5' deep, complete in place, the sum of: | LF | 715 | \$ 20.00 | \$14,300.00 | 121.00 | \$2,420.00 | 579.00 | \$11,580.00 | 700.00 | \$14,000.00 |
| | | | | | \$1,527,675.00 | | \$188,457.00 | | \$1,328,939.00 | | \$1,517,396.00 |



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE | |
|------------------------|---|------|-------|--------------|--------------------|-------------------|-------------------|-----------------------|-----------------------|---------------------|---|---------------------|
| Tree Protection | | | | | | | | | | | | |
| 18 | Tree clearing and grubbing, complete in place, the sum of: | LS | 1 | \$ 21,000.00 | \$21,000.00 | 0.00 | \$0.00 | 1.00 | \$21,000.00 | 1.00 | \$21,000.00 | |
| 19 | Remove tree 3"-11.99", complete in place, the sum of: | EA | 21 | \$ 650.00 | \$13,650.00 | 0.00 | \$0.00 | 21.00 | \$13,650.00 | 21.00 | \$13,650.00 | |
| 20 | Remove tree 12"-23.99", complete in place, the sum of: | EA | 7 | \$ 750.00 | \$5,250.00 | 0.00 | \$0.00 | 7.00 | \$5,250.00 | 7.00 | \$5,250.00 | |
| 21 | Remove tree 24"-36", complete in place, the sum of: | EA | 1 | \$ 2,000.00 | \$2,000.00 | 1.00 | \$2,000.00 | 0.00 | \$0.00 | 1.00 | \$2,000.00 | |
| 22 | Plant 3" tree with 65 gallon container, complete in place, the sum of: | EA | 17 | \$ 850.00 | \$14,450.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 23 | Clearance prune, complete in place, the sum of: | EA | 8 | \$ 750.00 | \$6,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 24 | Install Tree protection fence, complete in place, the sum of: | LF | 1120 | \$ 2.00 | \$2,240.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 25 | Install Root pruning trench, complete in place, the sum of: | LF | 155 | \$ 40.00 | \$6,200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| | | | | | \$70,790.00 | | \$2,000.00 | | \$39,900.00 | | \$41,900.00 | |
| Supplemental | | | | | | | | | | | | |
| 26 | Extra Cement Stabilized Sand, complete in place, the sum of: | CY | 30 | \$ 12.00 | \$360.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 27 | Installation and removal of piezometers, complete in place, the sum of: | EA | 2 | \$ 250.00 | \$500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 28 | Extra Bank sand, complete in place, the sum of: | CY | 30 | \$ 10.00 | \$300.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 29 | Coordinate support, adjustment or relocation or power/light poles and/or guy anchors with owner of poles, as required, complete in place, the sum of: | EA | 1 | \$ 950.00 | \$950.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 30 | Well pointing for storm sewers, complete in place, the sum of: | LF | 600 | \$ 8.00 | \$4,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 31 | Wet condition bedding for storm sewers, complete in place, the sum of: | LF | 600 | \$ 6.00 | \$3,600.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| | | | | | \$10,510.00 | | \$0.00 | | \$0.00 | | \$0.00 | |
| | | | | | | | | | | | DRAINAGE ITEMS TO DATE: | \$1,517,396.00 |
| | | | | | | | | | | | TREE PROTECTION ITEMS TO DATE: | \$41,900.00 |
| | | | | | | | | | | | SUPPLEMENTAL ITEMS TO DATE: | \$0.00 |
| | | | | | | | | | | | TOTAL INSTALLATIONS TO DATE | \$1,559,296.00 |
| | | | | | | | | | | | 10% RETAINAGE TO DATE (FIRST \$400,000.00): | \$0.00 |
| | | | | | | | | | | | 5% RETAINAGE (Remainder): | \$0.00 |
| | | | | | | | | | | | LESS PREVIOUS PAY ESTIMATES: | \$1,280,397.05 |
| | | | | | | | | | | | TOTAL AMOUNT DUE PAY ESTIMATE NO. 2 | \$278,898.95 |

INVOICE

2055-2 & Final

3/20/2024

FROM: AR TURNKEE CONSTRUCTION COMPANY INC.

PO BOX 925985
HOUSTON, TX 77292
713-469-5952

TO: City of Piney Point Village

c/o HDR
4828 Loop Central Drive Suite 800
Houston, Texas 77081

Re: City of Piney Point Village - South Piney Point Road 96-inch CMP Replacement

AR TurnKee Construction Company Inc. has performed the following work for the above referenced job:

| | | |
|--------------------------------|----|----------------|
| Original Contract Amount | \$ | 1,608,975.00 |
| Add'l Charges to Date | \$ | - |
| Contract Amount to Date | \$ | 1,608,975.00 |
| Total Completed to Date | \$ | 1,559,296.00 |
| Previous Payments | \$ | 1,280,397.05 |
| Less 0% Retainage First 400K | | |
| Less 0% Retainage of Remainder | \$ | <u>-</u> |
| Total Amount this Invoice | \$ | 278,898.95 |

AR TurnKey Construction Co., Inc.
P.O. Box 925985
Houston, TX 77292

City of Piney Point Village - South Piney Point Road 96-inch CMP Replacement
Billing period: Jan-24

Job No. 2055
Pay Estimate # 2 & Final

| ITEM NO | DESCRIPTION | CONTRACT | | UNIT | | PREVIOUS | | CURRENT | | TOTAL TO DATE | | | % COMPLETE |
|------------------------------|---|----------|------|-------------|----------------|----------|----------------|---------|--------------|---------------|------|----------------|------------|
| | | QTY | UNIT | PRICE | AMOUNT | QTY | AMOUNT | QTY | AMOUNT | QTY | UNIT | AMOUNT | |
| Drainage Items | | | | | | | | | | | | | |
| 1 | Mobilization, complete in place | 1.00 | ls | \$70,000.00 | \$70,000.00 | 1.00 | \$70,000.00 | 0.00 | \$0.00 | 1.00 | ls | \$70,000.00 | 100% |
| 2 | Traffic Control, complete in place | 1.00 | ls | \$45,000.00 | \$45,000.00 | 0.80 | \$36,000.00 | 0.20 | \$9,000.00 | 1.00 | ls | \$45,000.00 | 100% |
| 3 | SWPPP, complete in place | 1.00 | ls | \$7,000.00 | \$7,000.00 | 0.80 | \$5,600.00 | 0.20 | \$1,400.00 | 1.00 | ls | \$7,000.00 | 100% |
| 4 | Remove and dispose of existing 96-inch storm sewer, all depths, complete in place | 580.00 | lf | \$105.00 | \$60,900.00 | 580.00 | \$60,900.00 | 0.00 | \$0.00 | 580.00 | lf | \$60,900.00 | 100% |
| 5 | Remove and dispose of existing 24-inch storm sewer, all depths, complete in place | 90.00 | lf | \$50.00 | \$4,500.00 | 0.00 | \$0.00 | 90.00 | \$4,500.00 | 90.00 | lf | \$4,500.00 | 100% |
| 6 | Remove and dispose of existing storm sewer inlet, all depths, complete in place | 2.00 | ea | \$750.00 | \$1,500.00 | 2.00 | \$1,500.00 | 0.00 | \$0.00 | 2.00 | ea | \$1,500.00 | 100% |
| 7 | Remove and dispose of existing storm sewer junction box, all depths, complete in place | 2.00 | ea | \$2,500.00 | \$5,000.00 | 2.00 | \$5,000.00 | 0.00 | \$0.00 | 2.00 | ea | \$5,000.00 | 100% |
| 8 | 9'x9' RCB, ASTM C1433, Class III storm sewer, including bedding and backfill and precast bends, all depths, complete in place | 600.00 | lf | \$1,821.00 | \$1,092,600.00 | 579.00 | \$1,054,359.00 | 12.00 | \$21,852.00 | 591.00 | lf | \$1,076,211.00 | 99% |
| 9 | 24 RCP, ASTM C76, Class III storm sewer including bedding and backfill, all depths, complete in place | 115.00 | lf | \$265.00 | \$30,475.00 | 0.00 | \$0.00 | 109.00 | \$28,885.00 | 109.00 | lf | \$28,885.00 | 95% |
| 10 | 12'X10' storm sewer junction box, including bedding and backfill, complete in place | 1.00 | ea | \$25,400.00 | \$25,400.00 | 0.00 | \$0.00 | 1.00 | \$25,400.00 | 1.00 | ea | \$25,400.00 | 100% |
| 11 | 12'X6' storm sewer junction box, including bedding and backfill, complete in place | 1.00 | ea | \$22,000.00 | \$22,000.00 | 0.00 | \$0.00 | 1.00 | \$22,000.00 | 1.00 | ea | \$22,000.00 | 100% |
| 12 | 13'X6' storm sewer junction box, including bedding and backfill, complete in place | 1.00 | ea | \$25,000.00 | \$25,000.00 | 0.00 | \$0.00 | 1.00 | \$25,000.00 | 1.00 | ea | \$25,000.00 | 100% |
| 13 | 4' Dia. storm sewer manway entry installed on 9'x9' RCB, complete in place, | 1.00 | ea | \$11,000.00 | \$11,000.00 | 0.00 | \$0.00 | 1.00 | \$11,000.00 | 1.00 | ea | \$11,000.00 | 100% |
| 14 | Type E storm sewer inlet, including bedding and backfill, complete in place, | 3.00 | ea | \$8,000.00 | \$24,000.00 | 0.00 | \$0.00 | 4.00 | \$32,000.00 | 4.00 | ea | \$32,000.00 | 133% |
| 15 | Connect proposed 24" storm sewer pipe to proposed storm sewer box culvert, complete in place, | 1.00 | ea | \$5,000.00 | \$5,000.00 | 0.00 | \$0.00 | 1.00 | \$5,000.00 | 1.00 | ea | \$5,000.00 | 100% |
| 16 | RCB Outfall Structure, complete in place | 1.00 | ea | \$84,000.00 | \$84,000.00 | 1.00 | \$84,000.00 | 0.00 | \$0.00 | 1.00 | ea | \$84,000.00 | 100% |
| 17 | Trench safety for all storm sewers greater than 5' deep, complete in place | 715.00 | lf | \$20.00 | \$14,300.00 | 579.00 | \$11,580.00 | 121.00 | \$2,420.00 | 700.00 | lf | \$14,000.00 | 98% |
| | | | | | \$1,527,675.00 | | \$1,328,939.00 | | \$188,457.00 | | | \$1,517,396.00 | |
| Tree Protection Items | | | | | | | | | | | | | |
| 18 | Tree clearing and grubbing, complete in place | 1.00 | ls | \$21,000.00 | \$21,000.00 | 1.00 | \$21,000.00 | 0.00 | \$0.00 | 1.00 | ls | \$21,000.00 | 100% |
| 19 | Remove tree 3"-11.99", complete in place | 21.00 | ea | \$650.00 | \$13,650.00 | 21.00 | \$13,650.00 | 0.00 | \$0.00 | 21.00 | ea | \$13,650.00 | 100% |
| 20 | Remove tree 12"-23.99", complete in place | 7.00 | ea | \$750.00 | \$5,250.00 | 7.00 | \$5,250.00 | 0.00 | \$0.00 | 7.00 | ea | \$5,250.00 | 100% |
| 21 | Remove tree 24"-36", complete in place | 1.00 | ea | \$2,000.00 | \$2,000.00 | 0.00 | \$0.00 | 1.00 | \$2,000.00 | 1.00 | ea | \$2,000.00 | 100% |
| 22 | Plant 3" tree with 65 gallon container, complete in place | 17.00 | ea | \$850.00 | \$14,450.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 23 | Clearance prune, complete in place | 8.00 | ea | \$750.00 | \$6,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 24 | Install Tree protection fence, complete in place | 1120.00 | lf | \$2.00 | \$2,240.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| 25 | Install Root pruning trench, complete in place | 155.00 | lf | \$40.00 | \$6,200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| | | | | | \$70,790.00 | | \$39,900.00 | | \$2,000.00 | | | \$41,900.00 | |
| Supplemental Items | | | | | | | | | | | | | |
| 26 | Extra Cement Stabilized Sand, complete in place | 30.00 | cy | \$12.00 | \$360.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | cy | \$0.00 | 0% |
| 27 | Installation and removal of piezometers, complete in place | 2.00 | ea | \$250.00 | \$500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |

| | | | | | | | | | | | | | |
|----|--|--------|----|----------|-----------------------|------|-----------------------|------|---------------------|------|----|-----------------------|----|
| 28 | Extra Bank sand, complete in place | 30.00 | cy | \$10.00 | \$300.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | cy | \$0.00 | 0% |
| 29 | Coordinate support, adjustment or relocation or power/light poles and/or guy anchors with owner of poles, as required, complete in place | 1.00 | ea | \$950.00 | \$950.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | ea | \$0.00 | 0% |
| 30 | Well pointing for storm sewers, complete in place. | 600.00 | lf | \$8.00 | \$4,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| 31 | Wet condition bedding for storm sewers, complete in place | 600.00 | lf | \$6.00 | \$3,600.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | lf | \$0.00 | 0% |
| | | | | | \$10,510.00 | | \$0.00 | | \$0.00 | | | \$0.00 | |
| | Total Base Bid: | | | | <u>\$1,608,975.00</u> | | <u>\$1,368,839.00</u> | | <u>\$190,457.00</u> | | | <u>\$1,559,296.00</u> | |

Total Base Bid Plus Change Orders:

\$1,608,975.00 \$1,368,839.00 \$190,457.00

| | |
|--------------------------------|---------------------|
| Total Completed to Date | \$1,559,296.00 |
| Less 0% Retainage First 400K | \$0.00 |
| Less 0% Retainage of Remainder | \$0.00 |
| Less Previous Invoice | \$1,280,397.05 |
| AMOUNT DUE | <u>\$278,898.95</u> |

Consent of Surety Company to Final Payment



AIA[®]

Document G707TM – 1994

Consent of Surety to Final Payment

PROJECT: *(Name and address)*

South Piney Point Road 96 - Inch CMP Replacement Project

ARCHITECT'S PROJECT NUMBER:

Bond No. 4462540

CONTRACT FOR:

General Construction

OWNER

ARCHITECT

CONTRACTOR

SURETY

OTHER

TO OWNER: *(Name and address)*

The City of Piney Point Village

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Suretec Insurance Company
2103 CityWest Blvd. Suite 1300 Houston, TX 77042

, SURETY,

on bond of

(Insert name and address of Contractor)

AR Turnke Construction Co., Inc.
P.O. Box 925985, Houston, TX 77292

, CONTRACTOR,

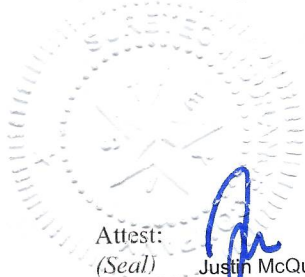
hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

The City of Piney Point Village

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: March 21, 2024
(Insert in writing the month followed by the numeric date and year.)



Attest:
(Seal)

Justin McQuain, Surety Witness

Suretec Insurance Company

(Surety)

(Signature of authorized representative)

Megan Liescheski, Attorney-in-fact

(Printed name and title)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

JOINT LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That SureTec Insurance Company, a Corporation duly organized and existing under the laws of the State of Texas and having its principal office in the County of Harris, Texas and Markel Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the state of Illinois, and having its principal administrative office in Glen Allen, Virginia, does by these presents make, constitute and appoint:

Justin McQuain, Brian P. Herrera, Megan Liescheski, Jacob Strader, Mireli Stanford

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on their own behalf, individually as a surety or jointly, as co-sureties, and as their act and deed any and all bonds and other undertaking in suretyship provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

Five Million and 00/100 Dollars (\$5,000,000.00)

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolutions adopted by the Board of Directors of SureTec Insurance Company and Markel Insurance Company:

"RESOLVED, That the President, any Senior Vice President, Vice President, Assistant Vice President, Secretary, Assistant Secretary, Treasurer or Assistant Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the SureTec Insurance Company and Markel Insurance Company, as the case may be, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, Markel Insurance Company and SureTec Insurance Company have caused their official seal to be hereunto affixed and these presents to be signed by their duly authorized officers on the 26th day of January, 2023.

SureTec Insurance Company

By: [Signature]
Michael C. Keimig, President



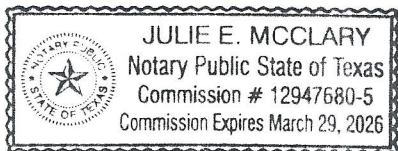
Markel Insurance Company

By: [Signature]
Lindsey Jennings, Vice President

State of Texas
County of Harris:

On this 26th day of January, 2023 A. D., before me, a Notary Public of the State of Texas, in and for the County of Harris, duly commissioned and qualified, came THE ABOVE OFFICERS OF THE COMPANIES, to me personally known to be the individuals and officers described in, who executed the preceding instrument, and they acknowledged the execution of same, and being by me duly sworn, disposed and said that they are the officers of the said companies aforesaid, and that the seals affixed to the proceeding instrument are the Corporate Seals of said Companies, and the said Corporate Seals and their signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of the said companies, and that Resolutions adopted by the Board of Directors of said Companies referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Harris, the day and year first above written.



By: [Signature]
Julie E. McClary, Notary Public
My commission expires 3/29/2026

We, the undersigned Officers of SureTec Insurance Company and Markel Insurance Company do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, we have hereunto set our hands, and affixed the Seals of said Companies, on the 21st day of March, 2024.

SureTec Insurance Company

By: [Signature]
M. Brent Beaty, Assistant Secretary



Markel Insurance Company

By: [Signature]
Andrew Marquis, Assistant Secretary

**Three Copies of Change Order No. 1 - Final to be
Executed**

CHANGE ORDER NO. 1

PROJECT: 96-inch CMP Replacement Project **DATE OF ISSUANCE:** April 16, 2024

OWNER: City of Piney Point Village **ENGINEER:** HDR Engineering Inc.
 (Name & 7676 Woodway Drive, Suite 300 4828 Loop Central Drive, Suite 800
 Address) Houston, Texas 77063 Houston, Texas 77081

CONTRACTOR: AR Turnkee Construction Company, Inc. **ENGINEER'S PROJECT No.:** 10354578
PO Box 925985
Houston, TX 77292

You are directed to make the following changes in the Contract Documents.

Purpose of the Change Order: Reduction of Contract amount to equal final total installations.

Attachments: N/A

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIME |
|--|---|
| Original Contract Price \$ <u>1,608,975.00</u> | Original Contract Time <u>120</u> Calendar Days |
| Previous Change Orders No. <u>0</u> to No. <u>0</u> \$ <u>0.00</u> | Net Change From Previous Change Orders <u>0</u> Calendar Days |
| Contract Price Prior to this Change Order \$ <u>1,608,975.00</u> | Contract Time Prior to this Change Order <u>120</u> Calendar Days |
| Net Increase (Decrease) of this Change Order \$ <u>(49,679.00)</u> | Net Increase (Decrease) of this Change Order <u>0</u> Calendar Days |
| Contract Price with all Approved Change Orders \$ <u>1,559,296.00</u> | Contract Time with all Approved Change Orders <u>120</u> Calendar Days |

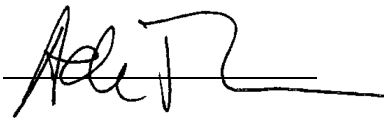
RECOMMENDED
HDR Engineering Inc.

APPROVED
City of Piney Point Village

APPROVED
AR Turnkee Construction Company, Inc.

By 

By _____

By 

Contractor's One Year Warranty

AR Turnkee Construction Company Inc.

P.O. Box 925985 • Houston, TX 77292

(P) 713-469-5952 • (F) 713-485-4093

4/11/2024

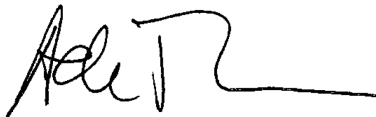
City of Piney Point Village
7676 Woodway, Suite 300
Houston Tx 77063

RE: City of Piney Point Village - South Piney Point Road 96-inch CMP Replacement

In accordance with the plans and specifications off the South Piney Point Road 96-inch CMP Replacement project located in the City of Piney Point Village, AR Turnkee Construction Company Inc. Hearby warrants this project for a period of twelve months (1 year) with the effective date beginning the 4th day of December 2023 and concluding on the 3rd day of December 2024.

Thank you

Sincerely,



President

AR Turnkee Construction Company Inc.



Contractor's One Year Maintenance Bond

City of Piney Point Village
South Piney Point Road 96-inch CMP Replacement Project

ONE-YEAR MAINTENANCE BOND

ONE-YEAR MAINTENANCE BOND

THE STATE OF TEXAS §

§ KNOW ALL MEN BY THESE PRESENTS:

THE COUNTY OF HARRIS §

THAT WE, AR Turnkee Construction Company, Inc. as Principal, hereinafter called "Contractor", and the other subscriber hereto SureTec Insurance Company, as Surety, do hereby acknowledge ourselves to be held and firmly bound to the (The City of Piney Point Village), a municipal corporation, in the sum of One Million Five Hundred Sixty Thousand Eight Hundred Seventy-Seven and 00/100 (\$1,560,877.00), for the payment of which sum well and truly to be made to the City of Piney Point Village and its successors, the said Contractor and Surety do bind themselves, their heirs, executors, administrators, successors and assigns jointly and severally.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH THAT:

WHEREAS, the Contractor has on or about this day executed a Contract in writing with the City of Piney Point Village for South Piney Point Road 96-inch CMP Replacement Project all of such work to be done as set out in full in said Contract Documents therein referred to and adopted by the Owner, all of which are made a part of this instrument as fully and completely as if set out in full herein.

NOW THEREFORE, if said Contractor shall comply with the provisions of the Special Conditions, "Guarantee Against Defective Work", and correct Work not in accordance with the Contract Documents discovered within the established one-year period, then this obligation shall become null and void, and shall be of no further force and effect; otherwise, the same is to remain in full force and effect.


Notices required or permitted hereunder shall be in writing and shall be deemed delivered when actually received or, if earlier, on the third day following deposit in a United States Postal Service post office or receptacle, with proper postage affixed (certified mail, return receipt requested), addresses to the respective other party at the address prescribed in the Contract Documents, or at such other address as the receiving party may hereafter prescribe by written notice to the sending party.

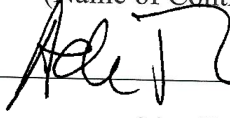
ONE-YEAR MAINTENANCE BOND

IN WITNESS THEREOF, the said Contractor and Surety have signed and sealed this instrument on the _____ day of _____, 20____, and have attached current Power of Attorney.

ATTEST, SEAL: (if a corporation)
WITNESS: (if not a corporation)

AR Turnkey Construction Company, Inc.
(Name of Contractor)

By: 
Name: Catherine Turner
Title: Secretary

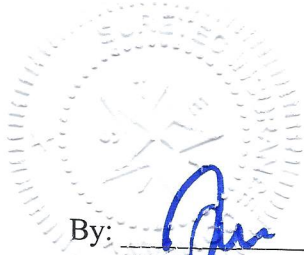
By: 
Name: Adam Turner
Title: President

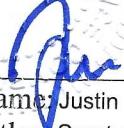
ATTEST/ SURETY WITNESS: (SEAL)

SureTec Insurance Company
(Full Name of Surety)

9500 Arboretum Blvd., Suite 400, Austin, TX 7
(Address of Surety for Notice)

1-866-732-0099
(Telephone Number of Surety)



By: 
Name: Justin McQuain
Title: Surety Witness

By: 
Name: Megan Liescheski
Title: Attorney-in-Fact

END OF DOCUMENT

JOINT LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That SureTec Insurance Company, a Corporation duly organized and existing under the laws of the State of Texas and having its principal office in the County of Harris, Texas and Markel Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the state of Illinois, and having its principal administrative office in Glen Allen, Virginia, does by these presents make, constitute and appoint:

Justin McQuain, Brian P. Herrera, Megan Liescheski, Jacob Strader, Mireli Stanford

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on their own behalf, individually as a surety or jointly, as co-sureties, and as their act and deed any and all bonds and other undertaking in suretyship provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

Five Million and 00/100 Dollars (\$5,000,000.00)

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolutions adopted by the Board of Directors of SureTec Insurance Company and Markel Insurance Company:

"RESOLVED, That the President, any Senior Vice President, Vice President, Assistant Vice President, Secretary, Assistant Secretary, Treasurer or Assistant Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the SureTec Insurance Company and Markel Insurance Company, as the case may be, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, Markel Insurance Company and SureTec Insurance Company have caused their official seal to be hereunto affixed and these presents to be signed by their duly authorized officers on the 26th day of January, 2023.

SureTec Insurance Company

By: Michael C. Keimig
Michael C. Keimig, President



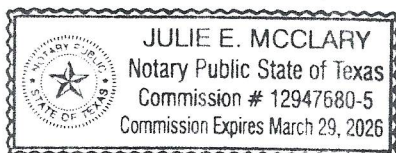
Markel Insurance Company

By: Lindsey Jennings
Lindsey Jennings, Vice President

State of Texas
County of Harris:

On this 26th day of January, 2023 A. D., before me, a Notary Public of the State of Texas, in and for the County of Harris, duly commissioned and qualified, came THE ABOVE OFFICERS OF THE COMPANIES, to me personally known to be the individuals and officers described in, who executed the preceding instrument, and they acknowledged the execution of same, and being by me duly sworn, disposed and said that they are the officers of the said companies aforesaid, and that the seals affixed to the proceeding instrument are the Corporate Seals of said Companies, and the said Corporate Seals and their signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of the said companies, and that Resolutions adopted by the Board of Directors of said Companies referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Harris, the day and year first above written.



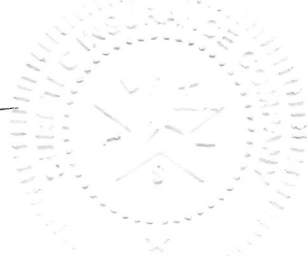
By: Julie E. McClary
Julie E. McClary, Notary Public
My commission expires 3/29/2026

We, the undersigned Officers of SureTec Insurance Company and Markel Insurance Company do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, we have hereunto set our hands, and affixed the Seals of said Companies, on the _____ day of _____.

SureTec Insurance Company

By: M. Brent Beaty
M. Brent Beaty, Assistant Secretary



Markel Insurance Company

By: Andrew Marquis
Andrew Marquis, Assistant Secretary

SureTec Insurance Company

IMPORTANT NOTICE

Statutory Complaint Notice/Filing of Claims

To obtain information or make a complaint: You may call the Surety's toll free telephone number for information or to make a complaint or file a claim at: 1-866-732-0099. You may also write to the Surety at:

SureTec Insurance Company
9500 Arboretum Blvd., Suite
400
Austin, TX 78759

You may contact the Texas Department of Insurance to obtain information on companies, coverage, rights or complaints at 1-800-252-3439. You may write the Texas Department of Insurance at:

PO Box 149104
Austin, TX 78714-
9104
Fax#: 512-490-1007
Web: <http://www.tdi.state.tx.us>
Email: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIMS DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

Contractor's Affidavit of Payment of Debts and Claims

AFFIDAVIT OF BILLS PAID

THE STATE OF TEXAS
COUNTY OF Harris
Acknowledged

Adam Turner Being first duly sworn, state that he is President of AR Turnkee Construction Company Inc of Harris County of Texas, hereinafter call "Company", and The said Company has performed work and/or furnished City of Piney Point Village hereinafter called "Owner" pursuant to a contract, dated with Owner (hereinafter called "Contract") for the construction of:

PROJECT: South Piney Point Road 96- Inch CMP Replacement
PROJECT NO: 2055

That all just and lawful invoices against the Company for Labor, materials and expendable equipment employed in the performance of the Contract and have been paid in full (with the exception of the attached invoice) prior to acceptance of payments from the Owner, and

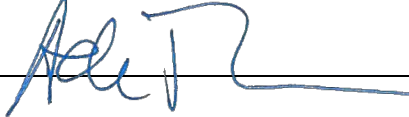
That the Company agrees to indemnify and hold the Owner and Engineers harmless from all liability arising from claims by subcontractors, materialmen and suppliers under Contract, and

That no claims have been made or filed upon the payment bond,

That the Company has not received any claims or notice of claims from the subcontractor, materialmen and suppliers.

Executed this 21 day of March, 2024.

CONTRACTOR

By 

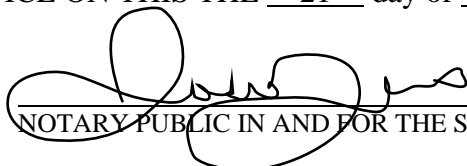
President _____
Title _____

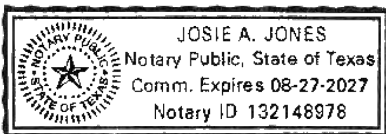
THE STATE OF TEXAS
COUNTY OF Harris

BEFORE ME, The undersigned authority, on this day personally appeared Adam Turner, President of AR Turnkee Construction Company Inc, a Texas Corporation, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that the executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 21 day of March 2024.

MY COMMISSION EXPIRES:


NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



STATE OF TEXAS
HARRIS

COUNTY OF _____

**SUBCONTRACTOR/MATERIALMAN'S
FULL AND FINAL
RELEASE AND WAIVER OF CLAIMS AND LIENS**

For consideration in hand paid, Ferguson Enterprises, (Company) does hereby certify and acknowledge that Company has been fully paid for all work and labor done by it, and for materials supplied by it, to date on that certain project described as follows:

Contractor: AR TURNKEE CONSTRUCTION CO INC
Project Description: SOUTH PINEY POINT

Obligee: Ferguson Enterprises
Amount: PAID IN FULL

Company does hereby waive all rights, claims and liens which it may have, or be entitled including statutory and constitutional liens on such project for such work and labor done and material supplied by it to date, or arising out of such transactions.

Company hereby releases in full all claims and liens it has heretofore filed on such property for such work including labor and material.

Executed this 22 day of MARCH 2024, 20____.

By:  Ferguson Enterprises

STATE OF _____

COUNTY OF _____

BEFORE ME, the undersigned, a Notary Public in and for said County, _____ on this day personally appeared _____ Known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said _____, a corporation, and that he executed the same as the act of such corporation for the purposes and consideration therein expressed and in the capacity therein stated.

**Signature Authorization included. No notary required. See legal letter.*

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this _____ day of _____, 20____.

Notary Public

SECRETARIAL CERTIFICATE OF AUTHORIZATION

The undersigned Assistant Secretary of **Ferguson Enterprises, LLC**, duly organized and existing under the laws of Virginia (the "Company"), hereby designates and certifies that the following employee of the Company, is authorized, on behalf of the Company to take the action(s) designated herein and to execute any and all documents necessary to further such actions:

Individual Name: Emily Gillespie

Title: Credit Coordinator I

Signature: 

Authorized Action(s):

1. To execute and file on behalf of the Company any affidavit, lien application, lien, lien waiver, payment application and release of lien necessary to preserve, protect, perfect or remove any encumbrances in or on real or personal property.


This certificate of authorization shall be effective from the date hereof until **August 22, 2024** unless withdrawn sooner in writing. The provisions of this Certificate are in conformity with a Resolution adopted by the Board of Directors of the Company effective July 31, 2023.

In witness whereof, I have hereunto subscribed my name and affixed the seal of the Company, effective **August 23, 2023**.



(Company Seal)

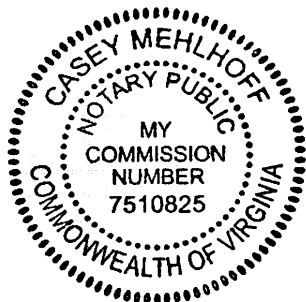
Ferguson Enterprises, LLC



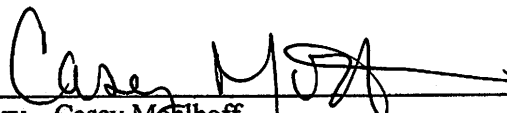
Wesley E. Rice
Assistant Secretary

Commonwealth of Virginia
City of Newport News

Sworn to subscribe and acknowledged before me on August 23, 2023, by Wesley E. Rice, personally known to me, in his capacity as Assistant Secretary of Ferguson Enterprises, LLC, a Virginia LLC, on behalf of such Company.



(Notary Seal)



Notary - Casey Mehlhoff
My commission expires: July 31, 2026

NOTICE:

This document waives rights unconditionally and states that you have been paid for giving up those rights. It is prohibited for a person to require you to sign this document if you have not been paid the payment amount set forth below. If you have not been paid, use a conditional release form.

UNCONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

Project South Piney Point 96" CMP Replacement Project

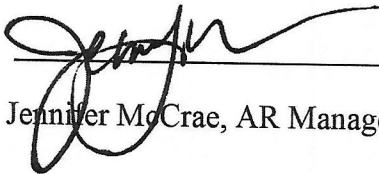
Job No. _____

The signer of this document has been paid in full for all labor, services, equipment, or materials furnished to the property or to A R Turnkee Construction Co., Inc. on the property of City of Piney Point Village located at 1942 S Piney Point Rd, Houston, TX 77024 to the following extent: reinforced concrete drainage products. The signer therefore waives and releases any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project up to the date of this waiver and release.

Date: April 11, 2024

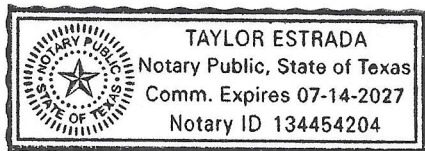
AmeriTex Pipe & Products



Jennifer McCrae, AR Manager

STATE OF TEXAS §
COUNTY OF MONTGOMERY §

This instrument was acknowledged before me on April 11, 2024 by Jennifer McCrae, AR Manager of Ameritex Pipe & Products.





NOTARY PUBLIC, STATE OF TEXAS



Engineer's Certificate of Completion



April 16, 2024

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway, Suite 300
Houston, Texas 77063

Re: 96-inch CMP Replacement Project
City of Piney Point Village
HDR Job No. 10354578

Dear Mr. Pennington:

Based on our observation and to the best of our knowledge, information and belief, the work has been completed in accordance with the terms and conditions of the Contract Documents as of December 4, 2023. Therefore, we recommend acceptance of the work by the City of Piney Point Village. Upon acceptance, the City of Piney Point Village should issue a "Certificate of Acceptance" of the work to the Contractor.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'JEM', written over a light blue rectangular background.

Joseph Moore, P.E., CFM
Project Manager

CC: Mr. Adam Turner – AR Turnkey Construction Company, Inc.



Sample Certificate of Acceptance

April __, 2024

Mr. Adam Turner
AR Turnke Construction Company, Inc.
PO Box 925985
Houston, TX 77292

Re: 96-inch CMP Replacement Project
City of Piney Point Village
HDR Job No. 10354578

Dear Mr. Turner:

This letter represents the City of Piney Point Village's Certificate of Acceptance for the above referenced project.

It should be noted that neither this Certificate of Acceptance nor the final payment shall relieve the Contractor's responsibility for faulty materials or workmanship, and he shall remedy any defects due thereto and pay for any damage or other work resulting there from, which shall appear within a period of one (1) year from December 4, 2023.

Sincerely,

City of Piney Point Village

Honorable Mark Kobelan
Mayor

Cc: Joseph Moore, P.E., CFM – HDR Engineering, Inc.

TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: July 29, 2024

SUBJECT: Consideration and possible action on quotes received for North Country Squire concrete point repairs.

Agenda Item: 14

Summary

The Council has expressed interest in performing concrete point repairs near 11125 North Country Squire to address areas where the pavement has failed or where complaints have been received for standing water. HDR has identified several panels that are good candidates for replacement. Attached is an exhibit to show the proposed locations of panel replacements. Also attached are quotes received for the proposal panel replacements for discussion and possible action.

Attachments:

Illustration.

Quotes - Meeting Handout

COUNTRY SQUIRE ST

11130 N Country Squire

11120 N COUNTRY SQUIRE ST

PROP. FULL DEPTH CONCRETE
POINT REPAIR PER DETAIL

50'-0"

17'-0"

14'-0"

14'-0"

80'-0"

78'-0"

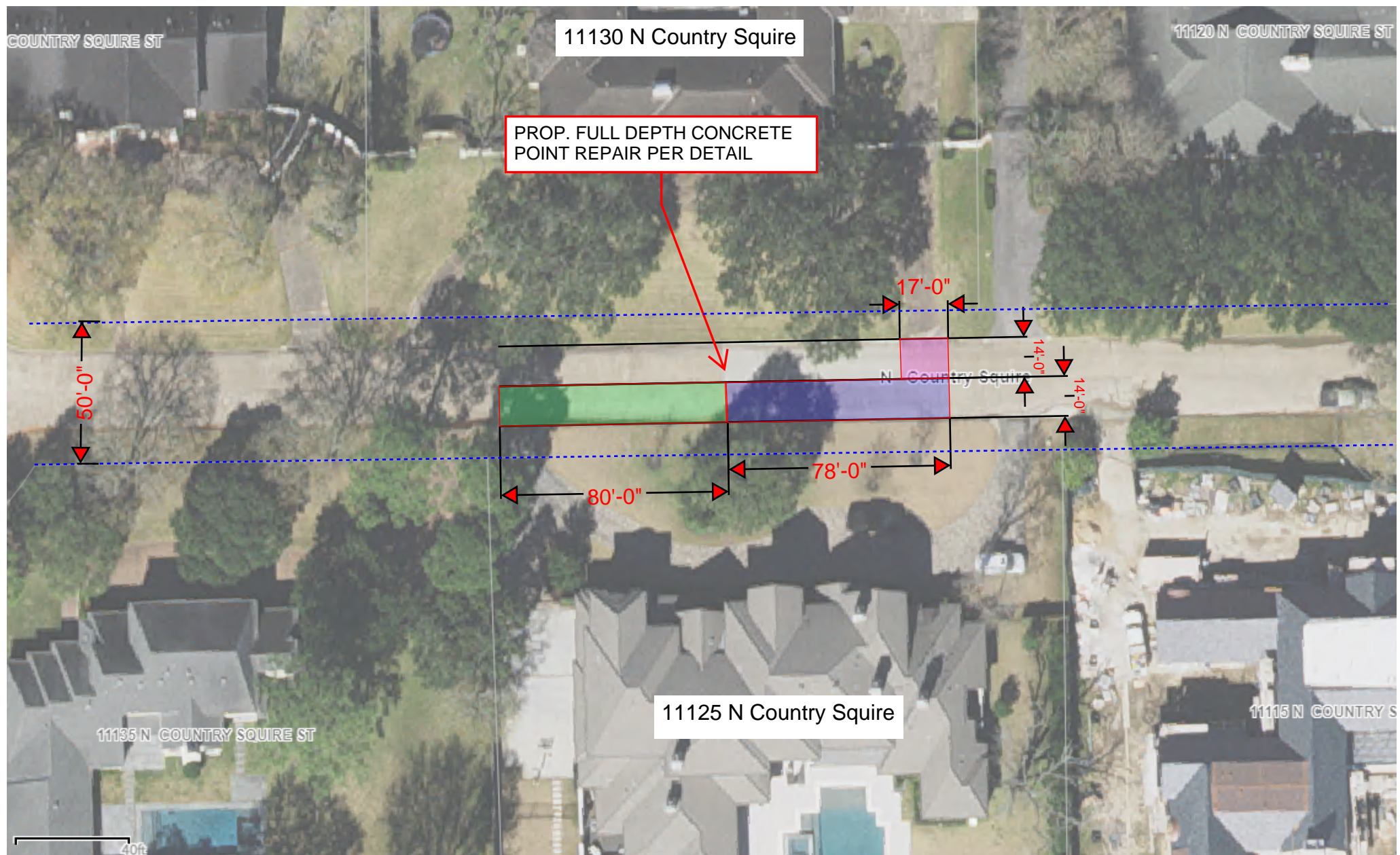
N Country Squire

11135 N COUNTRY SQUIRE ST

11125 N Country Squire

11115 N COUNTRY S

40ft



TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: July 29, 2024

SUBJECT: Consideration and possible action on quotes received for signage and bollard installations at five T-Intersections in the City.

Agenda Item: 15

Summary

The Mayor and city administration requested that HDR review the existing signage at T-intersections in the City to confirm compliance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD). HDR was also asked to evaluate options for protecting adjacent properties from motorists who fail to stop or turn at T-intersections. The intersections chosen for improvement are Hedwig at Greenbay, Hedwig at Beinhorn, Echo at Taylorcrest, Blalock at Taylorcrest, and Taylorcrest at Piney Point. Attached are quotes and exhibits of the proposed improvements for consideration and possible action.

Attachments:

Quotes.

**T-intersection Sign Replacement
Contractor Quote Summary**

July 22, 2024
HDR Job # 10391487

| Contractor | Proposed Quote Total |
|---------------------------|-----------------------------|
| A-1 Construction Services | \$10,865.57 |
| Highway 1 LLC | \$21,580.47 |
| Stripe Lines, Inc. | \$32,100.00 |
| ESD Signs | DECLINED |



A-1 CONSTRUCTION SERVICES

Concrete • Asphalt Paving & Repair • Demolition • Earthwork • Site Work
Striping • Signage • Shot Blasting • Parking Accessories • Fencing & Iron Work

For a full list of Services, please visit our website at www.A1SP.com

PROPOSAL

July 12, 2024

HDR, Inc.
4828 Loop Central Drive, Suite 700
Houston, TX 77081

Thomas Castillo

Property Name: Piney Point Village T-intersection Project
Property Address: Piney Point Village, TX, USA
Project / Job #: 24D0702

SERVICE PROPOSAL

- (5) Traffic control per TxMUTCD requirements, complete in place.
- (4) Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place.
- (5) Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place.
- (6) Install proposed concrete filled, steel bollards, including hunter green powder coating (RAL #6009) per detail, including all appurtenances, complete in place.

Contract Amount: \$10,865.57

(+ 8.25% sales tax or exemption certificate+3rd party invoicing and credit card fees. Call for details)

Matt Davidson

Project Sales / Estimating
A-1 Construction Services
979-665-6106

mdavidson@a1sp.com

Thank you for the opportunity to work with you on this project. Please note that this proposal must be signed, dated and returned before work can proceed on this project.



A-1 CONSTRUCTION SERVICES

Concrete • Asphalt Paving & Repair • Demolition • Earthwork • Site Work
Striping • Signage • Shot Blasting • Parking Accessories • Fencing & Iron Work

For a full list of Services, please visit our website at www.A1SP.com

ACCEPTANCE OF PROPOSAL#: 24D0702

The scope of Work, specifications, conditions, and prices set forth above, and the Proposal Terms & Conditions below which are incorporated herein, are satisfactory and are hereby accepted, including payment terms. A-1 Construction Services is authorized to commence the Work as stated above.

Signature: _____ Date: _____ Payment Method: _____
Customer Representative

Proposal Terms & Conditions

1. **THE PRICING LISTED HEREIN WILL BE SUBJECT TO CHANGE TEN (10) DAYS AFTER THE PROPOSAL DATE.** If there are significant increases in the prices that A-1 pays for materials and supplies for the Work to be performed between the date the Proposal is signed and the date that materials are purchased for the work to be performed, A-1 shall be entitled to additional compensation from Customer as described herein. This Proposal will expire in ten (10) days if not accepted and signed by an authorized representative of Customer and returned to A-1 within ten (10) days of the date listed herein. No attempted acceptance which varies or adds to the terms and conditions stated herein shall be effective, and any such counter-proposal, whether in the form of a purchase order, modification of this Proposal, or otherwise, shall be deemed rejected.
2. The Contract Amount plus any applicable sales, use or similar taxes, any set-up charges, any processing fees, and any aforementioned mobilization charges shall be invoiced and are due and payable in full upon completion of the Work.
3. **Customer understands that Customer's failure to pay A-1's billings on time (Net 10*) will result in A-1 taking all action necessary to secure payment, including sending Customer and property owner lien notices, filing a mechanic's and materialman's lien or a constitutional lien, and filing a lawsuit, the jurisdiction of which is Harris County, Texas.**
4. Interest shall accrue at the rate of 1½ % per month on any unpaid balance due commencing ten (10) days after the invoice date until the date of payment. Notwithstanding anything to the contrary in this Proposal, the aggregate of all interest contracted for, charged or received under this Proposal shall not exceed the maximum amount of interest allowed by applicable law, and any excess shall be credited to Customer. Customer shall reimburse A-1 for any and all attorneys' fees incurred to collect any past due invoice.
5. A-1 shall perform the Work in accordance with the drawings and specifications, including any necessary design and engineering, provided by Customer. A-1 is not responsible for any defects or deficiencies in design, engineering, drawings or specifications.
6. A-1 shall not be obligated to perform any changes in the Work absent a written Change Order agreed to and executed by Customer and A-1, describing in detail the change in the Work and any resulting adjustment of the Contract Amount.
7. All measurements are approximate. Customer shall provide any soil testing, geotechnical reports, design, engineering, drawings and specifications necessary for proper performance of the Work.
8. Customer shall provide any and all permits, surveys, benchmarks, and staking necessary for proper performance of the Work.
9. Customer shall provide A-1 with any and all information known or available to Customer regarding latent or underground utilities, obstructions, or conditions at the site of the Work, including but not limited to buried lines, cable, pipe or utilities (electrical, gas, water, sewer, fiber optic, or other), rock, soil conditions, ground water, contaminants or hazardous materials. A-1 is not responsible for any damages to or arising out of or related to any such undisclosed latent or underground utilities, obstructions, or conditions at the site of the Work, including but not limited to any interruption of service.
10. Customer shall provide A-1 with unrestricted access to the site of the Work. Customer shall compensate A-1 for any demobilization, remobilization, trip charges, standby charges, or other costs incurred if unrestricted access to the site of the Work is not available as scheduled.
11. A-1 shall be entitled to an extension of time to perform the Work if the Work or any part thereof is delayed, disrupted, hindered or interfered with due to acts or omissions of Customer or the owner of the property or any of their respective contractors, adverse weather conditions, flooding, named storm, or other Acts of God, or any other cause beyond A-1's reasonable control.
12. Customer shall provide A-1 with written notice of any alleged default hereunder within three (3) days of the occurrence of the alleged default, and A-1 shall have a reasonable period of time and no less than ten (10) days to cure or commence and diligently pursue cure of any default hereunder.
13. These Proposal Terms and Conditions, as well as the scope of Work, specifications, conditions, and prices set forth above, are accepted, adopted and incorporated into any subsequent agreement related to the Work herein and shall survive and supersede any subsequent agreement. No subsequent agreement shall supersede or alter this Proposal unless it is made in writing, signed by both A-1 and the Customer, and explicitly identifying this Proposal and the language to be altered or superseded.
14. **A-1 shall not be responsible or liable for, and Customer hereby waives any and all rights, claims or causes of action for consequential, indirect or special damages arising out of or related to any breach of this agreement.**
15. **The total cumulative, aggregate liability of A-1 and their respective officers, directors, shareholders, employees, agents, affiliates, subsidiaries, partners and vendors of any tier to Customer and its officers, directors, shareholders, employees, agents or affiliates for all claims, losses, liabilities, damages, costs, and expenses ("Claims") arising out of or relating in any way to this Proposal (including any change order) and/or to the performance of any of A-1's obligations shall be limited to actual damages not to exceed the Contract Amount under the Proposal from which the Claim arose.**



A-1 CONSTRUCTION SERVICES

Concrete • Asphalt Paving & Repair • Demolition • Earthwork • Site Work
Striping • Signage • Shot Blasting • Parking Accessories • Fencing & Iron Work

For a full list of Services, please visit our website at www.A1SP.com

JOB INFORMATION REQUEST FORM

A-1 Construction Services requires the following job information for each job for which materials and/or services are provided. Your cooperation is greatly appreciated. Please type or print legibly.

COMPANY NAME: _____ ATTN: _____

DATE: _____ FAX: _____ FROM: _____

JOB INFORMATION

Project Name: _____ Job No. /PO _____

Specific Address/Legal Description: _____

Project Manager: _____ Telephone #: _____

Is job Tax Exempt? Y N If exempt, please attach a copy of Tax Exempt Certificate.
(Please circle) _____

Property Owner: _____ Telephone #: _____

Address: _____ City: _____ State: _____ Zip: _____

General Contractor: _____ Contact: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____

Sub Contractor: _____ Contact: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____

Is this a bonded job? Y N If yes, please attach a copy of the Bond or provide the following information:
(Please circle)

Surety Bonding Company: _____ Bond #: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone #: _____

Accounts Payable Contact: _____ Telephone #: _____

Name of individual completing this form: _____

Please email with signed proposal



Highway 1 LLC
 20411 Cook Road
 Tomball, TX 77377
 (O) 713-344-1279
 www.highway1tx.com

Estimate

| Bid Date | Estimate # |
|-----------|------------|
| 7/19/2024 | 24-1142 |

| Contractor / Address |
|---------------------------|
| Highway 1 BID PROPOSAL |

| Project Location |
|----------------------------|
| Piney Point T-Intersection |

| Bid Number | Description | Estimated Units | U/M | Unit Price | Total |
|------------|--|-----------------|-----|------------|-----------|
| 502 6001 | Hedwig Rd. @ Greenbay St. 1. Traffic control per TxMUTCD requirements, complete in place, the sum of: | 1 | LS | 850.00 | 850.00 |
| M1EA | 2. Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 275.00 | 275.00 |
| M1EA | 3. Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 1,001.65 | 1,001.65 |
| | Subtotal Hedwig Rd. @ Greenbay St.: | | | | 2,126.65 |
| 502 6001 | Hedwig Rd. @ Beinhorn St. 1. Traffic control per TxMUTCD requirements, complete in place, the sum of: | 1 | LS | 850.00 | 850.00 |
| M1EA | 2. Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 275.00 | 275.00 |
| M1EA | 3. Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 1,001.65 | 1,001.65 |
| | Subtotal Hedwig Rd. @ Beinhorn St.: | | | | 2,126.65 |
| 502 6001 | Taylorcrest Rd. @ Piney Point Rd. 1. Traffic control per TxMUTCD requirements, complete in place, the sum of: | 1 | LS | 850.00 | 850.00 |
| M1EA | 2. Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 275.00 | 275.00 |
| M1EA | 3. Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 1,001.65 | 1,001.65 |
| M1EA | 4. Install proposed concrete filled, steel bollards, including hunter green powder coating (RAL #6009) per detail, including all appurtenances, complete in place, the sum of: | 6 | ea | 1,870.37 | 11,222.22 |

Quote is valid for 30 days after bid date.
 Please sign and return for execution.



Highway 1 LLC
 20411 Cook Road
 Tomball, TX 77377
 (O) 713-344-1279
 www.highway1tx.com

Estimate

| Bid Date | Estimate # |
|-----------|------------|
| 7/19/2024 | 24-1142 |

| Contractor / Address |
|---------------------------|
| Highway 1 BID PROPOSAL |

| Project Location |
|----------------------------|
| Piney Point T-Intersection |

| Bid Number | Description | Estimated Units | U/M | Unit Price | Total |
|------------|--|-----------------|-----|------------|-----------|
| | Subtotal Taylorcrest Rd. @ Piney Point Rd. | | | | 13,348.87 |
| 502 6001 | Blalock Rd. @ Taylorcrest Rd. 1. Traffic control per TxMUTCD requirements, complete in place, the sum of: | 1 | LS | 850.00 | 850.00 |
| M1EA | 2. Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 1,001.65 | 1,001.65 |
| | Subtotal Blalock Rd. @ Taylorcrest Rd. | | | | 1,851.65 |
| 502 6001 | Echo Ln. @ Taylorcrest Rd. 1. Traffic control per TxMUTCD requirements, complete in place, the sum of: | 1 | LS | 850.00 | 850.00 |
| M1EA | 2. Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 275.00 | 275.00 |
| M1EA | 3. Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | 1 | ea | 1,001.65 | 1,001.65 |
| | Subtotal Echo Ln. @ Taylorcrest Rd.: | | | | 2,126.65 |

- *Estimate does not include performance bond or association dues.
- *Retainage will not be held on our work unless withheld by owner on GC.
- *Minimum charge of \$1,750 will be accessed on any work preformed.
- *Traffic control estimate (Monthly Rental) does not include arrow board, message board, attenuator truck, concrete/water barriers, flaggers, uniformed police officers, or labor in operating or maintaining lanes closures.
- *Sales tax will be billed accordingly unless a tax exemption certificate is provided.
- *There will be a 3.5% charge on credit card transactions.
- *Quantities will be field measured and billed accordingly.
- *2 weeks prior notification for mobilization and material aquisitions.

| | |
|--------------------------|--------------------|
| Sales Tax (8.25%) | \$0.00 |
| Total | \$21,580.47 |

Quote is valid for 30 days after bid date.
 Please sign and return for execution.

Signature _____

T-intersection Signage Removal and Installation

Quote Sheet

City of Piney Point Village

CONTRACTOR: DATE:

| Hedwig Rd. @ Greenbay St. | | | | | |
|-------------------------------------|---|------|----------|------------|--------|
| Item | Item Description | Unit | Quantity | Unit Price | Cost |
| 1 | Traffic control per TxMUTCD requirements, complete in place, the sum of: | LS | 1 | \$500 | \$500 |
| 2 | Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place, the sum of: | EA | 1 | \$400 | \$400 |
| 3 | Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | EA | 1 | \$1400 | \$1400 |
| Subtotal Hedwig Rd. @ Greenbay St.: | | | | | \$2300 |
| Hedwig Rd. @ Beinhorn St. | | | | | |
| Item | Item Description | Unit | Quantity | Unit Price | Cost |

| | | | | | |
|-------------------------------------|---|---------|---|--------|--------|
| 1 | Traffic control per TxMUTCD requirements, complete in place, the sum of: | LS | 1 | \$500 | \$500 |
| 2 | Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place, the sum of: | EA . | 1 | \$400 | \$400 |
| 3 | Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | EA . | 1 | \$1400 | \$1400 |
| Subtotal Hedwig Rd. @ Beinhorn St.: | | | | | \$2300 |

| | | | | | |
|--|---|---------|---|--------|---------|
| Taylorcrest Rd. @ Piney Point Rd. | | | | | |
| 1 | Traffic control per TxMUTCD requirements, complete in place, the sum of: | LS | 1 | \$500 | \$500 |
| 2 | Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place, the sum of: | EA . | 1 | \$400 | \$400 |
| 3 | Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | EA . | 1 | \$1400 | \$1400 |
| 4 | Install proposed concrete filled, steel bollards, including hunter green powder coating (RAL #6009) per detail, including all appurtenances, complete in place, the sum of: | EA . | 6 | \$3500 | \$21000 |

| | Subtotal Taylorcrest Rd. @ Piney Point Rd. | | | | |
|--|---|------|----------|------------|----------------|
| Blalock Rd. @ Taylorcrest Rd. | | | | | \$23300 |
| Item | Item Description | Unit | Quantity | Unit Price | Cost |
| 1 | Traffic control per TxMUTCD requirements, complete in place, the sum of: | LS | 1 | \$500 | \$500 |
| 2 | Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | EA | 1 | \$1400 | \$1400 |
| Subtotal Blalock Rd. @ Taylorcrest Rd. | | | | | \$1900 |
| Echo Ln. @ Taylorcrest Rd. | | | | | |
| Item | Item Description | Unit | Quantity | Unit Price | Cost |
| 1 | Traffic control per TxMUTCD requirements, complete in place, the sum of: | LS | 1 | \$500 | \$500 |
| 2 | Remove and dispose of existing OM4-1 sign, pole, concrete, and all appurtenances, complete in place, the sum of: | EA | 1 | \$400 | \$400 |
| 3 | Install proposed 48" x 24" W1-7 sign, including hunter green powder coating (RAL #6009) on pole and sign backing, concrete, and all appurtenances, complete in place, the sum of: | EA | 1 | \$1400 | \$1400 |

| | | |
|---------------------|--------------------------------------|-----------------|
| | Subtotal Echo Ln. @ Taylorcrest Rd.: | \$2300 |
| TOTAL QUOTE: | | \$32,100 |

Castillo, Thomas

From: Shawn Greenan <esd@esdsigns.com>
Sent: Wednesday, July 17, 2024 9:13 AM
To: Castillo, Thomas
Subject: Re: Fw: Piney Point Village T-intersection Project

WARNING: [EXTERNAL] This email originated from outside of the organization and the email sender cannot be verified. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thomas,

We just got power back overnight.

But no, we are not bidding this project.

On Wed, Jul 17, 2024, 9:06 AM Castillo, Thomas <Thomas.Castillo@hdrinc.com> wrote:

Good morning,

I hope everything is getting back to normal after the storm. I'm reaching out to see if you have a response for the T-intersection project. If you intend on submitting a quote, we would like to have it by the close of business today. If you do not intend on submitting a quote, we would appreciate a response indicating such.

Thank you,

Thomas Castillo

Municipal/Civil Intern

P 281.965.2317

Thomas.Castillo@hdrinc.com

From: Castillo, Thomas <Thomas.Castillo@hdrinc.com>

Sent: Monday, July 1, 2024 3:31 PM

To: esd@esdsigns.com <esd@esdsigns.com>

Cc: Moore, Joseph <Joseph.Moore@hdrinc.com>

Subject: Piney Point Village T-intersection Project

Good afternoon,

The City of Piney Point requests that we solicit quotes for the removal and disposal of existing T-intersection traffic signs and the installation of proposed signs at 5 intersections. In addition to the signs, one intersection is to have concrete bollards installed, per the attached exhibit with the detail and project locations. If you are interested in the project, please provide a quote to myself and Joe Moore (joseph.moore@hdrinc.com) by close of business, July 12th, 2024. If you do not intend on submitting a quote for this project, please reply to this email indicating as such.

If you have any questions, please don't hesitate to contact us.

Best,

Thomas Castillo

Municipal/Civil Intern

HDR

4828 Loop Central Drive, Suite 700

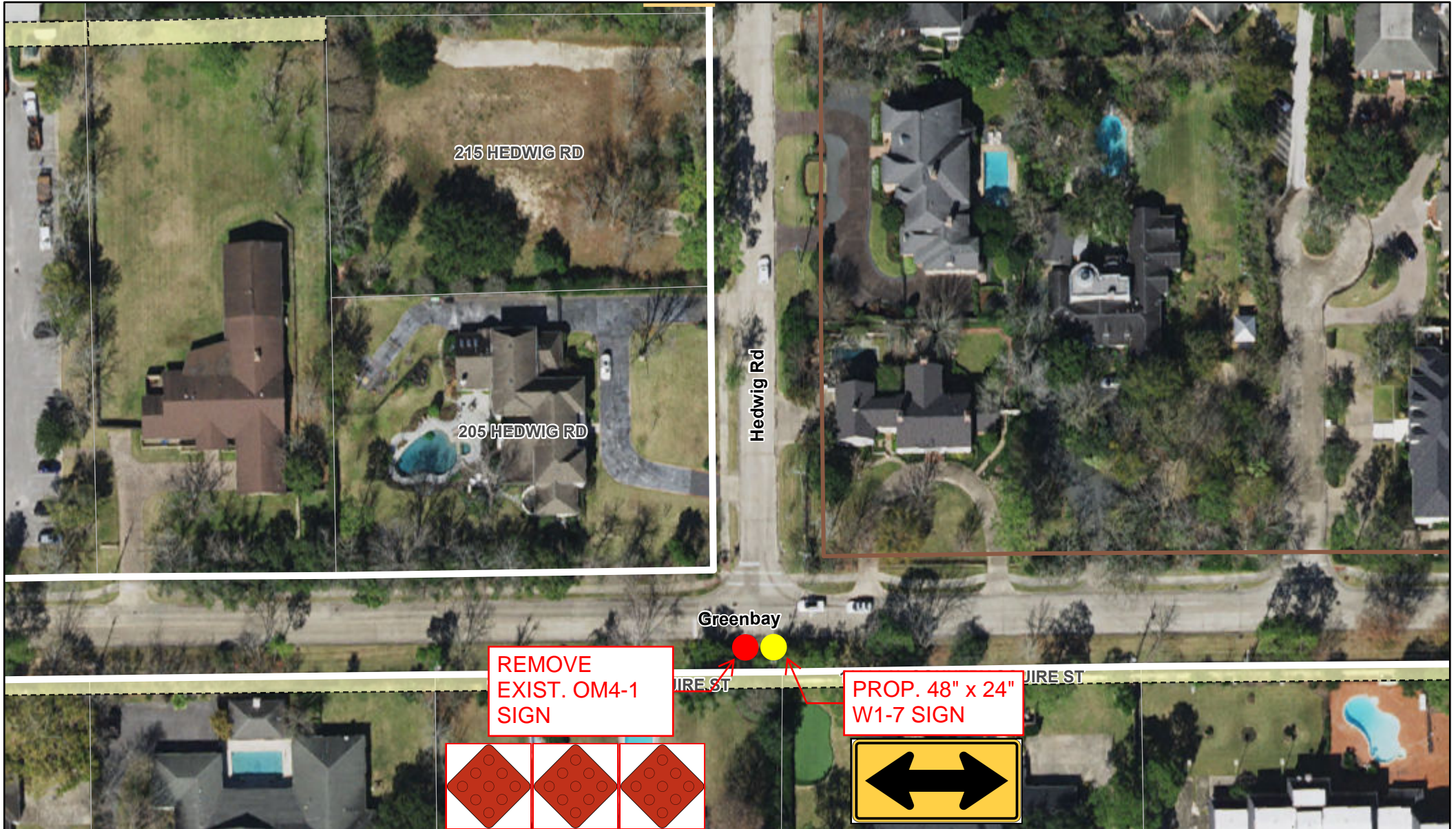
Houston, TX 77081

P 281.965.2317




Thomas.Castillo@hdrinc.com




hdrinc.com/follow-us

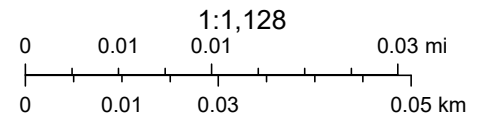
Hedwig Rd. @ Greenbay St. Intersection



6/13/2024, 2:20:17 PM

-  Piney Point Village City Limits
-  Ditches
-  Streets

-  ROW
-  Easements
-  Parcels







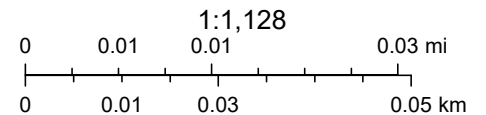
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Hedwig Rd. @ Beinhorn Rd. Intersection



6/13/2024, 2:24:43 PM

-  Piney Point Village City Limits
-  Streets
-  ROW
-  Parcels










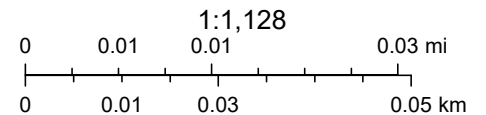
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Taylorcrest Rd. @ Piney Point Rd. Intersection



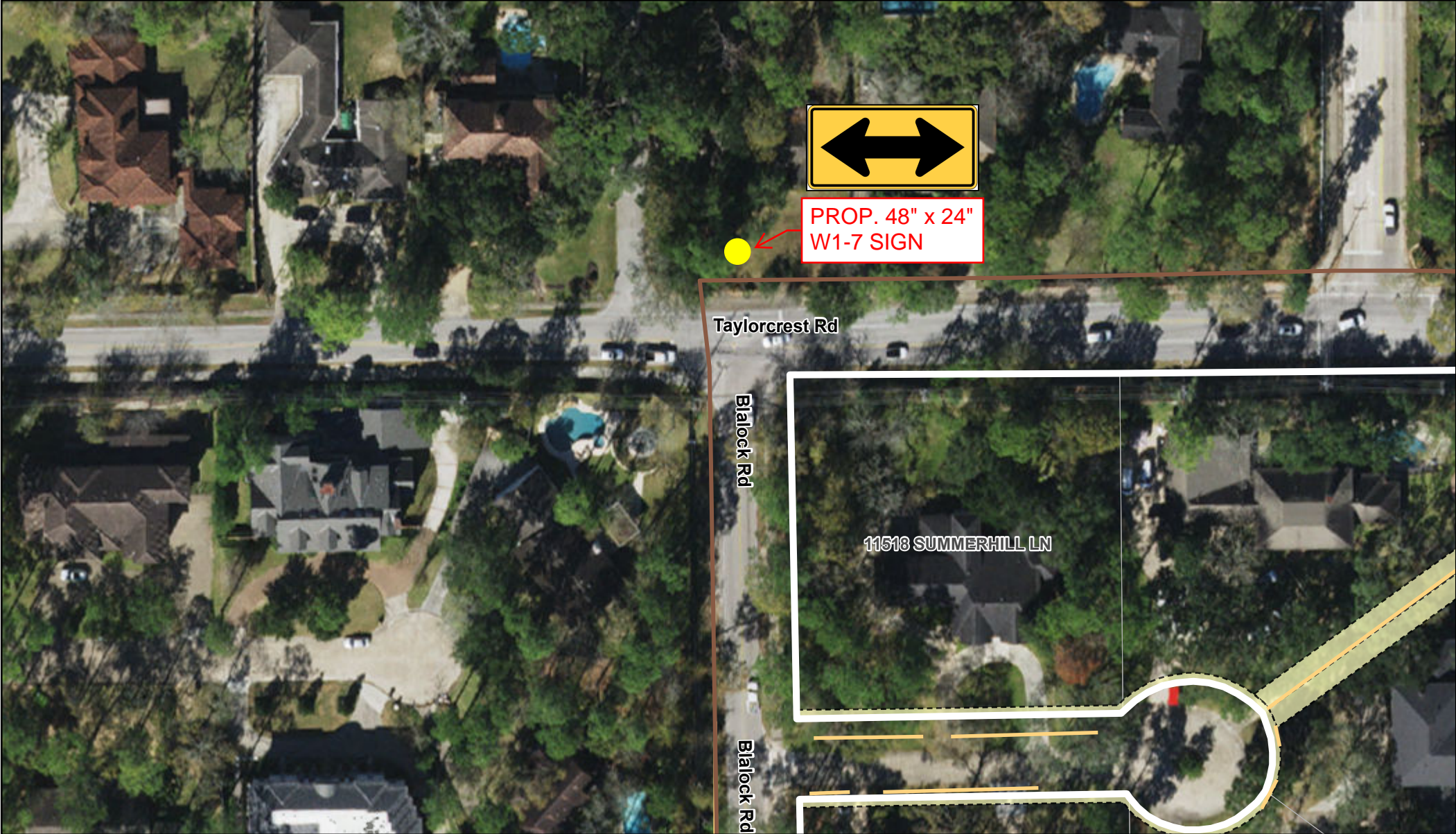
6/13/2024, 2:35:20 PM

-  Piney Point Village City Limits
-  Ditches
-  HCFCD Channels
-  Streets
-  Parcels
-  ROW
-  Easements



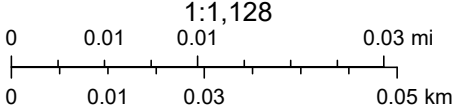
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Blalock Rd. @ Taylorcrest Rd. Intersection



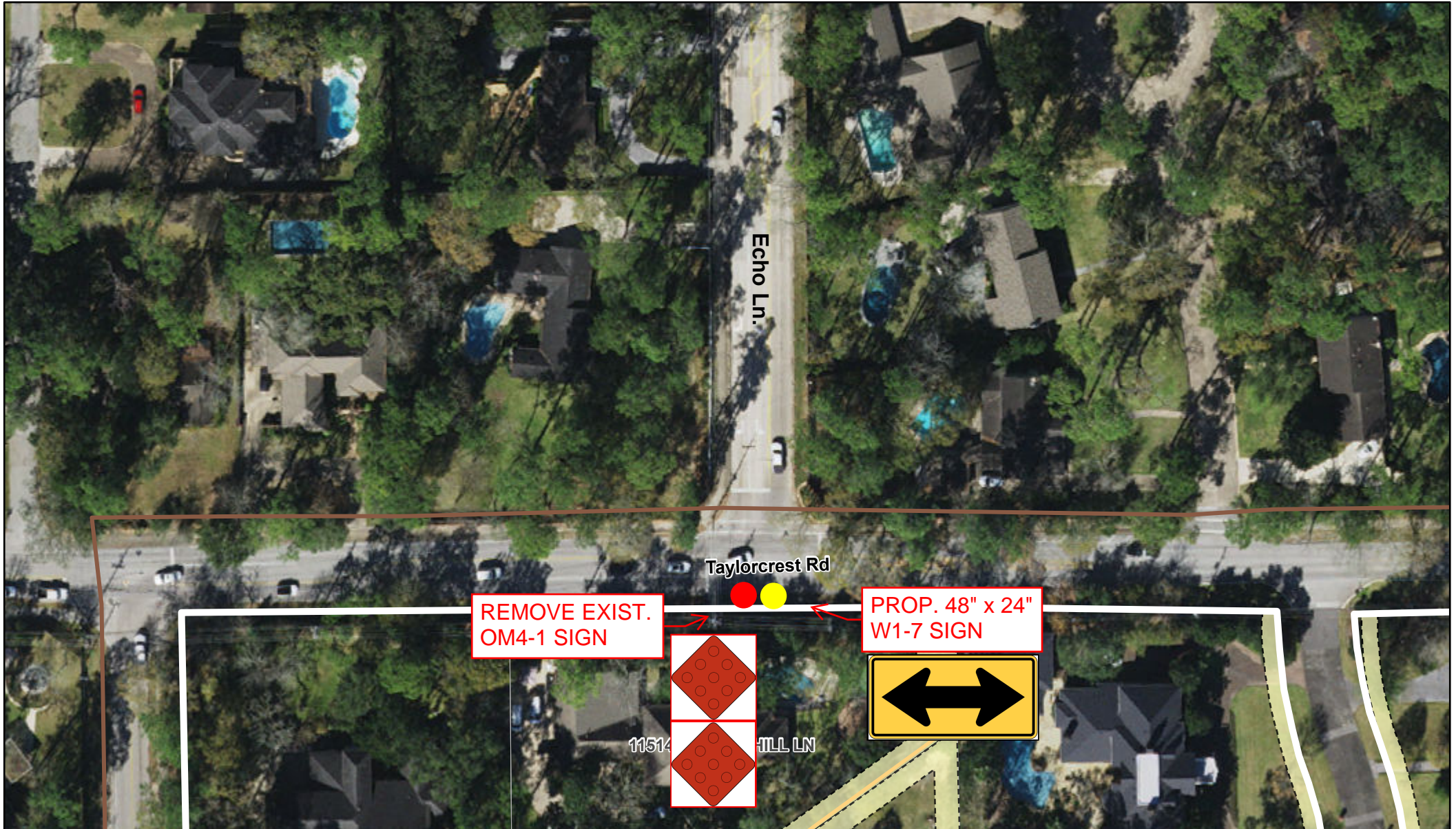
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- Piney Point Village City Limits
- Ditches
- Streets
- ROW
- Easements
- Parcels



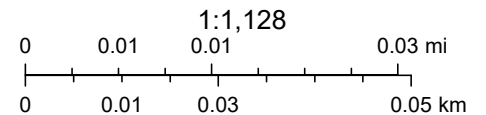
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Echo Ln. @ Taylorcrest Rd. Intersection



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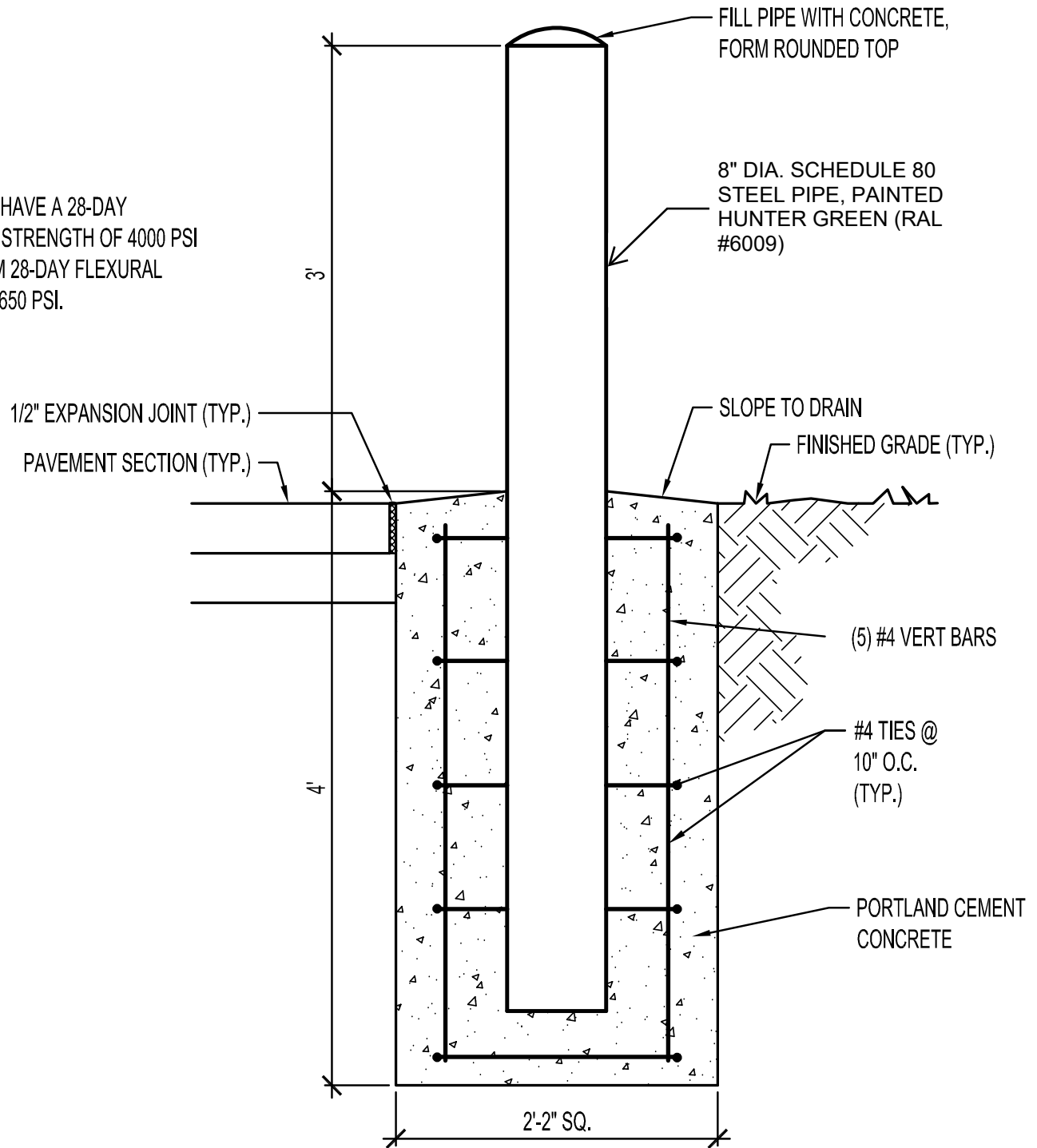
- Piney Point Village City Limits
- Easements
- Streets
- ROW
- Easements
- Parcels



Maxar, Microsoft, Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community, Esri Community Maps Contributors, Baylor University, City of Houston, HPB, Texas Parks & Wildlife, ©

Piney Point Village T-intersection Project - Concrete Filled Bollard Detail

NOTE:
1. CONCRETE TO HAVE A 28-DAY COMPRESSIVE STRENGTH OF 4000 PSI AND A MINIMUM 28-DAY FLEXURAL STRENGTH OF 650 PSI.



TO: City Council

FROM: Joe Moore, City Engineer; R Pennington, City Administrator

MEETING DATE: July 29, 2024

SUBJECT: Consideration and possible action on the Engineer's Report.

Agenda Item: 16

Summary

The city has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates on Hurricane Beryl, Williamsburg, 2023 Paving Improvements, Windermere, Williamsburg, School Zones, 7 Smithdale Estates, other various maintenance projects, and future projects.

Attachments:

Report.



**Engineer’s Status Report
City of Piney Point Village
HDR Engineering, Inc.**

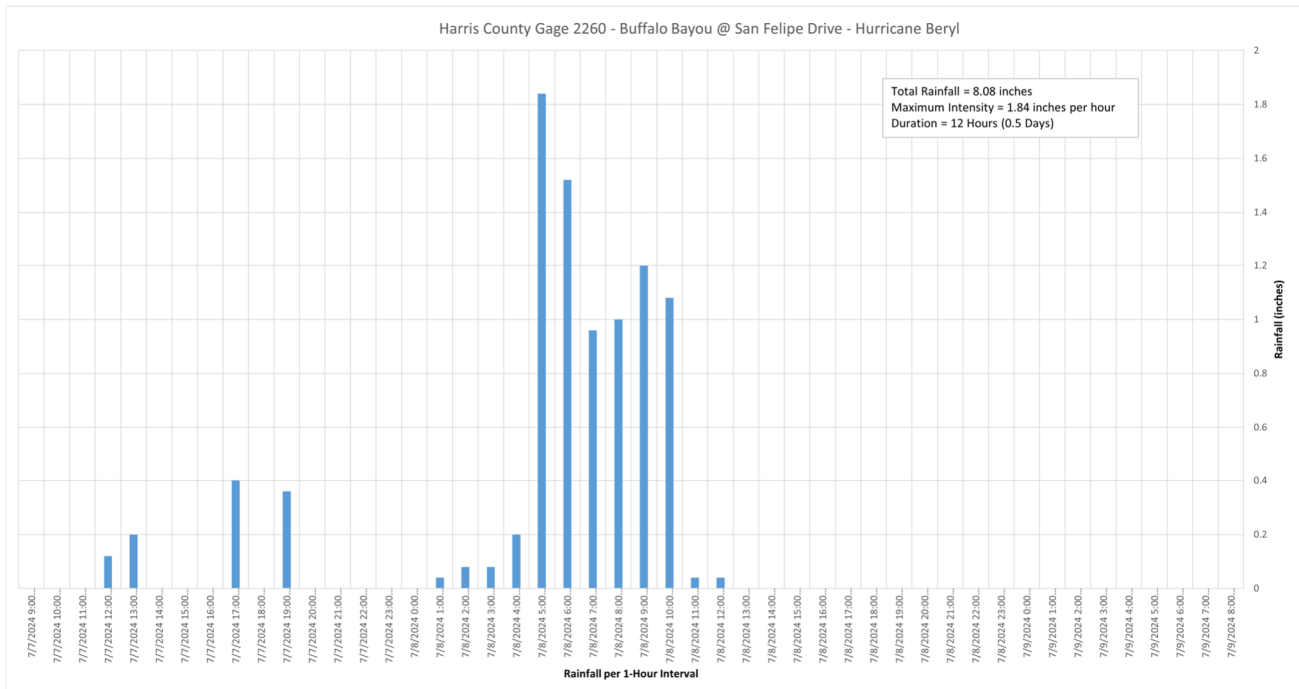
City Council Meeting Date: July 29, 2024
Submit to City: July 25, 2024

CURRENT PROJECTS:

1. Rainfall Data – Hurricane Beryl

Hurricane Beryl made landfall early morning on July 8th bringing heavy rainfall and high winds to the City for approximately 12 hours starting around 1:00 AM. Over this 12-hour period, 8.08 inches of rainfall were measured at gage at Buffalo Bayou and San Felipe with a maximum intensity of 1.84 inches per hour. Thankfully the City received no reports of structural flooding during the storm. To see how the rainfall produced by Hurricane Beryl compared to other recent major rainfall events, HDR pulled the total rainfall and maximum intensities from Hurricane Harvey, Tax Day 2016, Memorial Day 2015, and April 28th, 2009 events listed below:

- Hurricane Beryl (7/8/2025):
 - Total rainfall: 8.08 inches
 - Duration: 12 hours
 - Max. Intensity: 1.84 in./hr.



- Tropical Storm Imelda (9/17/2019):
 - Total rainfall: 3.60 inches
 - Duration: 12 hours
 - Max. Intensity: 1.20 in./hr.



- Hurricane Harvey (8/25/2017):
 - Total rainfall: 29.96 inches
 - Duration: 4.4 days
 - Max. Intensity: 2.24 in./hr.
- Tax Day 2016 (4/17/2016):
 - Total rainfall: 7.84 inches
 - Duration: 21 hours
 - Max. Intensity: 2.6 in./hr.
- Memorial Day 2015 (5/25/2015):
 - Total rainfall: 8.96 inches
 - Duration: 8 hours
 - Max. Intensity: 3.88 in./hr.
- April 28th, 2009 (4/28/2009):
 - Total rainfall: 7.80 inches
 - Duration: 14.5 hours
 - Max. Intensity: 3.56 in./hr.

Rainfall data obtained from the gage at Buffalo Bayou & San Felipe are attached to this report for your reference.

2. Williamsburg/Wendover Drainage Improvements

The Contractor has substantially completed the project. A walkthrough has been performed with only two minor punch list items to be addressed prior to project closeout. The Contractor should be addressing punch list items the week of the July 29th. HDR has requested the final closeout paperwork from the Contractor and will process upon receipt.

3. 2023 Paving Improvement Project

HDR is ready to advertise the project for bidding and has coordinated advertising and bidding dates with the City. The bid schedule is as follows:

- 1st Advertisement: August 7th
- 2nd Advertisement: August 14th
- Pre-Bid Conference: August 15th
- Bid Opening: August 29th
- Council Award: September 23rd
- Construction Start (approx.): late-October
- Construction Completion: January 2025

4. COH Windermere Outfall Repair Project

HDR has prepared two Opinion's of Probable Construction Costs (OPCC) for bank stabilization options for the storm sewer outfall repair at #15 Windermere.

- a. The first option is a sheet pile wall – similar to the City of Houston design.
- b. The 2nd option is a Geopier slope stability system which includes plate piles. The Geopier solution will be less invasive and considering the severe site access issues, may be a much more cost-effective solution. The Geopier slope stability system was used at Tynewood Ditch and Memorial Drive following the April 2016 flood event and has successfully help the ditch bank since construction.



Opinion's of Probable Construction Costs will be distributed in a separate handout for review discussion.

If the City Council is interested in moving forward with this project, it is recommended the a meeting be scheduled with residents from both 14 &15 Windermere to discuss the proposed improvements, impacts to their property in the existing drainage easement, and willingness to grant a temporary construction easement to facilitate construction.

5. School Zones Improvements

A Notice to Proceed has been provided to CTC Traffic, Inc. who is currently ordering all of the required flashing signals, signage, poles, hardware, etc. The Contractor anticipates the start of construction in 90 days when the materials are received. A meeting was held between CTC and HDR in the field on July 23rd to review the proposed sign placement and adjust as necessary based on site constraints. The locations will be marked in the field by HDR just before construction will begin.

6. 7 Smithdale Estates

Council previously requested that HDR prepare a design and obtain a quote to modify the Smithdale Estates Bypass intake structure to remove the vertical bars and to revise the spacing on the horizontal bars to 8" C-C (5" gap between bars). A Notice to Proceed has been issued, and HDR is currently awaiting their mobilization.

7. Chuckanut Lane Drainage Improvements

2, 4, 5, 7, 8, & 9 Chuckanut Lane have all agreed to participate in the 50/50 cost share project for storm sewer improvements on Chuckanut Lane.

As discussed in the May Engineering meeting, City Council requested that HDR include the reconstruction of the pavement in the project. The current Opinion of Probable Construction Cost (OPCC) for the project is as follows:

- OPCC Storm Sewer Improvements: \$68,105.00
- OPCC Paving Improvements: \$157,175.00
- **Total OPCC: \$843,280.00**
- **Resident Contribution by cost share: \$252,540.00**
- **Total OPCC for City portion: \$590,750.00**
- **Engineering & Construction Observation: \$191,200.00**
- **Total Opinion of Probable Project Cost (City portion): \$781,950.00**

Council requested that HDR prepare a proposal for professional engineering services to perform design, bid, construction management, and construction observation phase services for this project. The proposal was approved by City Council during the June Council meeting and HDR has begun preparing the design.

8. T-Intersection Improvements

The Mayor and Bobby requested a review of the signage and barriers at T-intersections located in the City after multiple incidents occurred at the intersection of Taylorcrest and North Piney

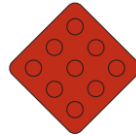


Point Road. The following is a summary for the proposed improvements after discussion at the June Engineering Meeting:

- **Hedwig at Greenbay:** Remove existing Red Diamond Reflector Signs (OM4-1) and Install Sign Double Arrow Sign (W1-7)
- **Hedwig at Beinhorn:** Remove existing Red Diamond Reflector Signs (OM4-1) and Install Sign Double Arrow Sign (W1-7)
- **Echo at Taylorcrest:** Remove existing Red Diamond Reflector Signs (OM4-1) and Install Sign Double Arrow Sign (W1-7)
- **Blalock at Taylorcrest:** Remove existing Red Diamond Reflector Signs (OM4-1) and Install Sign Double Arrow Sign (W1-7)
- **Taylorcrest at Piney Point:** Remove existing Red Diamond Reflector Signs (OM4-1) and Install Sign Double Arrow Sign (W1-7) & Install Bollards at ROW line – painted PPV Green



W1-7



OM4-1

Per Council's direction, HDR solicited quotes for the proposed signage improvements. The quotes are included in a separate agenda item for discussion and possible action.

9. Wilding Lane at Hedwig Road

City Council previously requested that HDR obtain quotes to remove the curb on the turn out from Wilding Lane to Hedwig Road and place black star gravel to assist with rutting at this intersection. A quote was approved by Council at the June meeting and the work was completed in July.





10. Harris County Traffic Signals Project

This project includes the replacement of the traffic signals at Memorial & Blalock, Memorial & Piney Point, and Memorial & San Felipe. The County submit a 50% complete set of plans for review. HDR reviewed the plans and provided comments. The County is currently progressing forward with 100% design.

11. Geographic Information System (GIS)

HDR and City staff are continuing to build on the City's GIS program. Currently GIS is providing an interface for:

- Drainage Plan/Plat/As-Built submittals & live review status on the City website;
- Inspection requests & results (all inspection types);
- Resident service request & live status update

Meeting held with City staff to gain feedback on the resident service request dashboard. A lot of great feedback was received and is being incorporated into the program. All updates should be completed by early next week.

12. Soldiers Creek Subwatershed Feasibility Study Project

HCFCD has contacted Hedwig Village, Piney Point Village, and Hunter's Creek Village about a feasibility study to understand drainage and erosion on Soldiers Creek and to identify realistic solutions and concepts for design and construction. They have also requested information the City has on the watershed to assist in their feasibility study. HDR has provided several studies and as-built plans to the HCFCD to be incorporated into the feasibility study. The Hedwig Village Mayor has also reached out to the other Villages Mayors to set up meetings so all three Villages can be engaged and provide input in the study.

13. South Piney Point Road Guardrails

The Mayor requested that HDR review the guardrails along South Piney Point Road, specifically between Memorial Drive and the bridge at Buffalo Bayou as the guardrails has some damage and are consistently being hit and repaired. It was requested that HDR evaluate other options for barriers such as a low-profile concrete barrier that may be more resilient along this stretch of the road. HDR will review the guardrails and provide an update and recommendation for discussion at a future meeting.

FUTURE PROJECTS FOR CONSIDERATION:

14. Update the 2018 Street Assessment Document

15. Memorial Drive (Greenbay to San Felipe) Roadway Reconstruction

16. North and South Country Squire Pavement Panel Replacements

17. List of Potential Storm Sewer Cost Share Projects

- Innisfree
- Jamestown
- Piney Point Circle (if made public)
- Wendover