



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

THE CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING AGENDA MONDAY, APRIL 25, 2022 6:30 PM

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR MEETING ON MONDAY, APRIL 25, 2022, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

DECLARATION OF QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

1. Discuss and take possible action on the Memorial Villages Police Department monthly report.
2. Discuss and take possible action on the Village Fire Department monthly report.
3. Discuss and take possible action on the St. Francis Specific Use Permit.
4. Discuss and take possible action on the approval of CenterPoint Energy Gas Line Improvement Plans at 35 Windermere Lane.
5. Discuss and take possible action on a request from the Wilding Lane residents to leave asphalt roadway as-is.
6. Discuss and take possible action on the Mayor's Monthly Report.
7. Discuss and take possible action on the City Administrator's Monthly Report, including but not limited to:

- March 2022 Financials
 - Quarterly Investment Report ending 03/2022
 - Discussion of traffic signals
8. Discuss and take possible action on the Engineer's Report.
 9. Discuss and take possible action on the approval of the Minutes of the March 28, 2022, Regular Council Meeting, and the Minutes of the April 4, 2022 Special Council Meeting.
 10. Discuss and take possible action on any future agenda items, meeting dates, etc.
 - Kinkaid School Public Hearing on May 2, 2022 at 6:30 pm at City Hall
 11. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney).
 12. Discuss and take possible action on items discussed in Executive Session.
 13. Adjourn

CERTIFICATION

I certify that a copy of the April 25, 2022, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on April 22, 2022.



Karen Farris
City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide for reasonable accommodations for persons attending City Council meetings. This facility is wheelchair accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours prior to the meeting. Please contact Karen Farris, City Secretary, at 713-230-8702. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.



Memorial Villages Police Department
 11981 Memorial Drive
 Houston, Texas 77024
 Tel. (713) 365-3701

Raymond Schultz
 Chief of Police

April 11, 2022

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: March Monthly Report

During the month of March MVPD responded/handled a total of 6,164 calls/incidents. 4,904 House Watch checks were conducted. 450 traffic stops were initiated with 482 citations being issued for 816 violations. (Note: 10 Assists in Hedwig, 84 in Houston, 1 in Spring Valley and 1 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1883/4058	1549/3247	1	183/73/256	3@2:47
Piney Point:	1588/3911	1241/2998	3	207/82/289	5@3:13
Hunters Creek:	2562/5262	2104/4006	12	192/79/271	6@3:51
				Cites/Warn/Total	14@3:45

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	185	Ord. Violations:	29	Speeding:	180
Animal Calls:	18	Information:	21	Exp. Registration:	109
ALPR Hits:	90	Suspicious Situations	80	No Ins:	80
Assist Fire:	38	Loud Party	16	No License	87
Assist EMS:	20	Welfare Checks:	6	Stop Sign	31

*This month the department generated a total of 83 police reports.
 BH-18, PP-25, HC-37, HOU-2, HED-0, SV-1*

Crimes Against of Persons (0)

Crimes Against Property (16)

Burglary of a Motor Vehicle	2	Fraud/ID	10
Burglary of a Habitation	0		
Theft	4		

Petty/Quality of Life Crimes/Events (67)

ALPR Hits (valid)	12	Information Reports	18
Misc. Reports	16	Possession of CS	7
DWI	7	Warrants	7

Arrest Summary: Individuals Arrested (21)

Warrants	7	Felony	2
Class 3 Arrests	5	DWI	7

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	1,164,850	5,222,098	22.3%
• Operating Expense:	282,240	959,152	29.4%
• Total M&O Expenditures:	1,447,090	6,181,250	23.4%
• Capital Expenses:	9,622	178,000	5.4 %
• Net Expenses:	1,456,712	6,359,250	23%

Follow-up on Previous Month Items/Requests from Commission

- Budget Committee met on March 21, 2022, and explored several budget options. The committee agreed that the members would speak with their respective councils and mayors for additional guidance and direction.
- Chief Schultz contacted TMRS and received information on options and costs of making changes to the MVPD TMRS plan.
- Victoria calculated the costs to hire, train and equip a fulltime Animal Control Officer.
- Chief Schultz obtained information on how to create an animal control officer position from TML and reviewed the appropriate state statutes.
- Commissioner Huguenard was provided information on the city ordinances that are most often in conflict with each other due to differences in language, times and limitations.

Personnel Changes/Issues/Updates

- The department remains down two sworn positions.
- Officer Valdez moved to the other dayshift squad and Officers Burleson and Vasquez moved to dayshift from nightshift due to Officers Eckerfield and Williford being released from Field Training.

Major/Significant Events

- On March 9, 2022, officers stopped a vehicle after being notified of a stolen license plate on the SUV. A check of the VIN Number found the vehicle to also be stolen. A search of the vehicle located over 100 altered/fraudulent credit cards. The suspect was arrested.
- On March 11, 2022, officers located and stopped a vehicle that hit on the ALPR system. The vehicle was on the hotlist entered by HPD. Officers located stolen credit cards and fraudulent documents inside of the vehicle. The suspect was wanted by HPD for stealing vehicles and boats. One victim was a village resident. HPD detectives responded and took possession of the suspect, evidence and vehicle.
- On March 21st MVPD participated in a Community Conversation on Crime event that was held at St. Francis Church. The event was attended by just over 100 people.
- On March 22, 2022, MVPD executive staff met with Harris County DA K. Ogg and HFSC Dr. Stout and participated in discussions on the negative impact that HB1325 is having on case adjudication and the suppression of evidence.

Status Update on any Major Projects

- The area in front of the MVPD is being prepared for the installation of the Police Officers Monument. A dedication is being planned for May 21, 2022.
- Commissioner Rosenbaum updated the 2023-2028 MVPD Capital Projects Summary and cost estimates.

V-LINC new registrations in March: +21

BH – 1452(+7)

PP – 1046 (+4)

HC – 1487 (+6)

Out of Area – 497 (+4)

March VFD Assists

Calls received directly by MVPD via 911/3700

Priority Events Average Response Times

Total – 5	4:09
Fire – 1	3:18
EMS – 4	4:30

By Village

BH Fire – 0	0
BH EMS – 3	2:47
PP Fire – 1	3:12
PP EMS – 0	0
HC Fire -0	0
HC EMS -1	2:52

Combined VFD Events (Priority + Radio)

Total – 30	3:34
Fire – 23	3:18
EMS – 7	4:32

Radio Call Events

Total – 25	3:28
Fire- 22	3:18
EMS- 3	4:19

Radio Call Events by Village

BH – 7	3:58
PP – 11	4:04
HC – 7	2:50

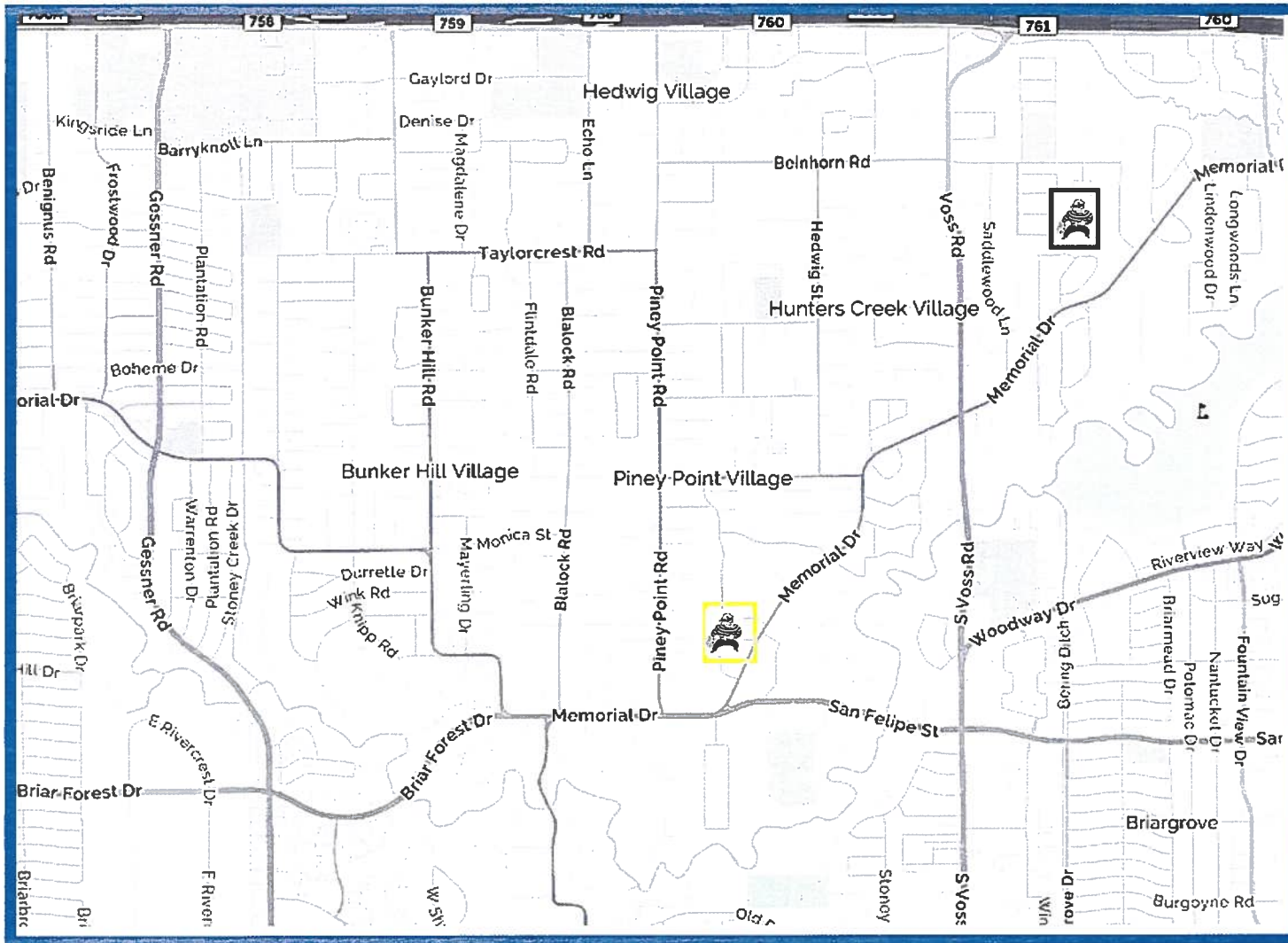
2022 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	*	1:12:06	0:25:57	0:41:47											
BIEHUNKO, JOHN		18:43:22	2:22:28	16:34:24										1	13
BOGGUS, LARRY	*	15:04:47	5:53:12	4:40:34											
BURLESON, Jason		12:07:07	8:50:51	10:28:24										1	22
CANALES, RALPH EDWARD		15:47:48	12:59:21	20:33:16										4	17
CERNY, BLAIR C.	*	10:28:34	4:46:23	5:09:00										1	
ECKERFIELD, Dillion		14:43:31	50:20:55	41:45:59										4	43
HARWOOD, NICHOLAS		8:52:50	12:08:28	17:02:07										9	6
JARVIS, RICHARD		15:27:18	13:08:35	11:48:58										4	15
JONES, ERIC	*	0:00:00	0:00:00	0:00:00											
KELSO JR, RONALD K		18:23:38	18:34:45	18:24:13										7	23
KUKOWSKI, Andy		8:41:08	29:17:18	19:38:51										5	13
LOWRIE, Andy		22:19:30	25:03:32	25:44:26										3	55
MCELVANY, ROBERT		15:57:19	16:56:24	11:49:41										1	16
MILLER, OSCAR	*	2:11:11	0:26:31	2:26:05										1	
NASH, CHRISTOPHER		5:48:17	8:01:05	12:25:46											8
Ortega, Yesenia		13:37:44	13:06:03	27:04:16										2	24
OWENS, LANE	*	1:19:54	0:00:00	0:01:20											
PAVLOCK, JAMES ADAM		7:53:53	12:46:08	21:56:20										5	65
RODRIGUEZ, CHRISTOPHER	*	3:33:25	1:10:27	2:30:35											
SCHANMEIR, CHRISTIAN		13:46:24	13:54:19	22:55:54										1	19
SCHULTZ, RAYMOND	*	0:08:10	0:19:11	0:00:00											
SILLIMAN, ERIC		18:28:11	21:46:57	18:28:05										6	18
SPRINKLE, MICHAEL		2:24:25	3:42:07	7:30:26											4
TAYLOR, CRAIG		14:23:05	8:57:33	15:22:47										2	15
TORRES, PATRICK		17:51:27	15:18:21	12:19:55										3	11
VALDEZ, JUAN		12:53:25	15:40:46	23:53:53										4	16
VASQUEZ, MONICA		17:21:21	13:46:27	13:46:55											11
WHITE, TERRY		19:20:30	25:56:34	40:33:51										11	33
WILLIFORD, Adam		2:52:41	16:38:20	42:14:42										8	35
													Total	83	482

* = Admin

Dispatch Committed Time														Totals
911 Phone Calls		256	313	376										945
3700 Phone Calls		2431	1978	2504										6913
DP General Phone Calls*		55:52:24	43:36:37	62:07:20										

* This is the minimal time as all internal calls route through the 3700 number.



2022 Burglary Map

Address	Alarm	POE
233 Merrie Way	No	Walk-in UNL Door
706 Country Lane	No	Garage UNL Door

2022 Robberies

Address	MO

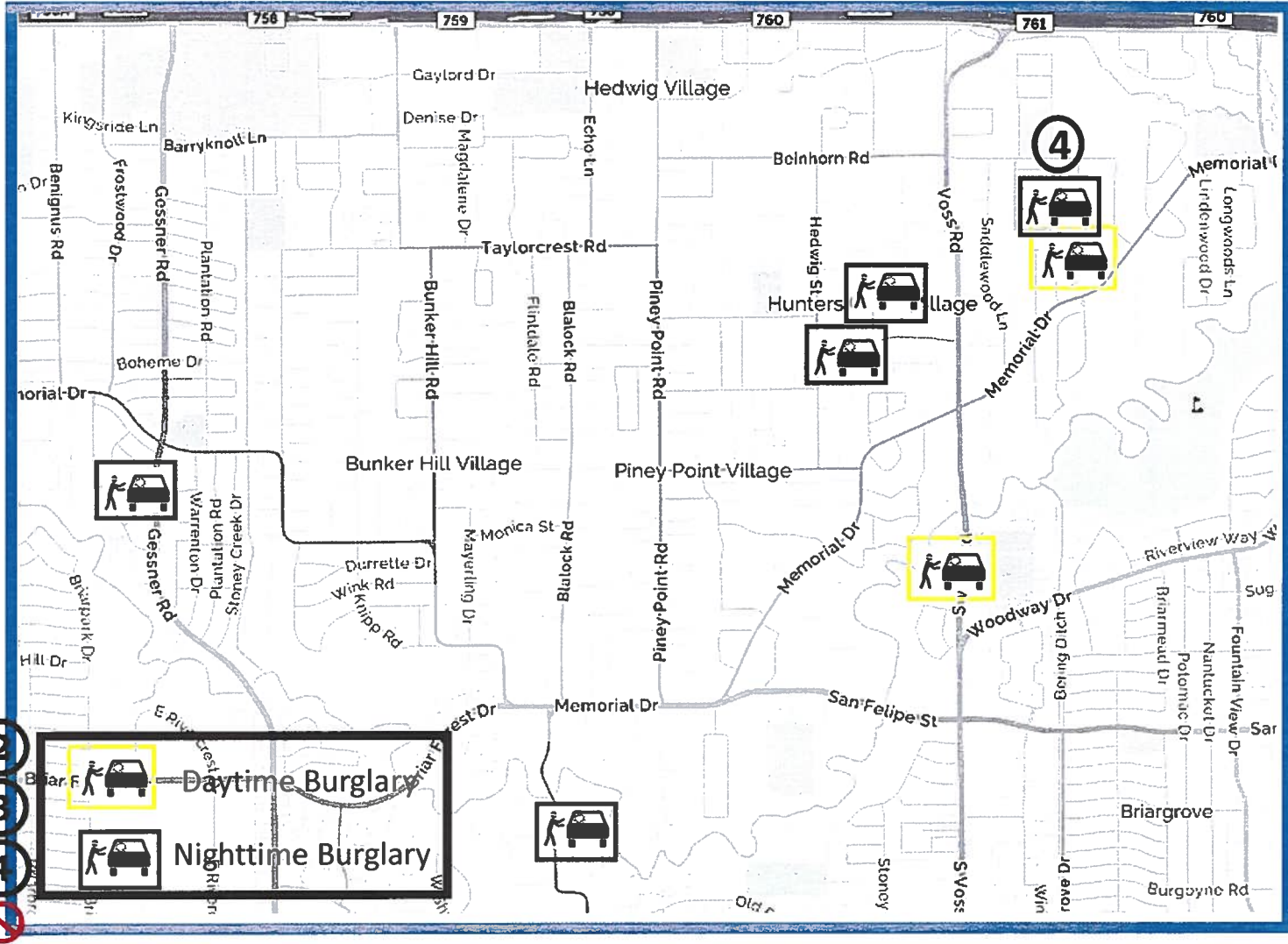
 Daytime Burglary

 Nighttime Burglary

 Robbery



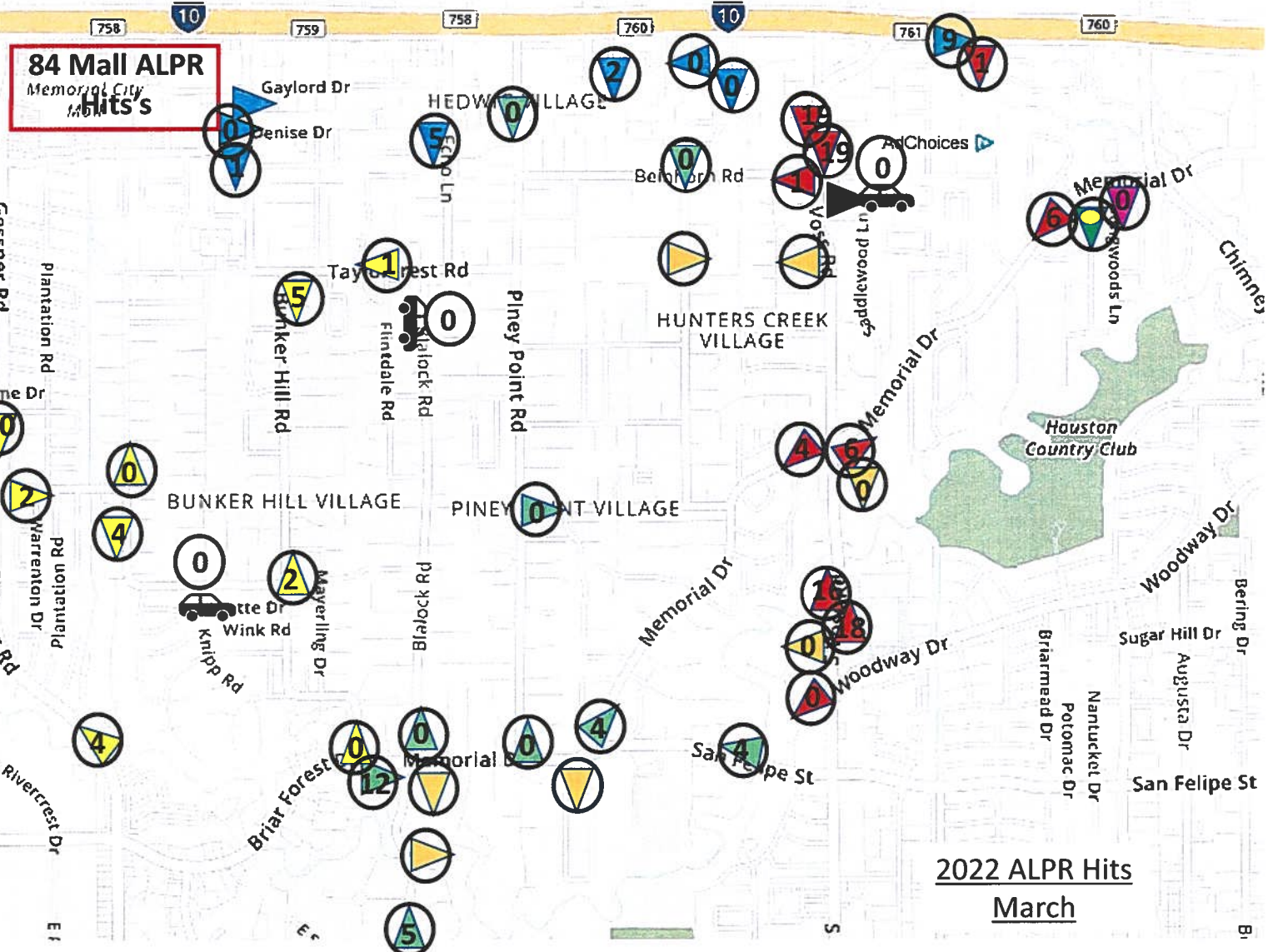
3/31/22



2022 Auto Burglary Map

Address	POE
243 Gessner 22-0042	UNL Vehicle
<u>614 Hunters Grove 22-0046</u>	<u>UNL Vehicle</u>
215 Voss	UNL Vehicle
634 Saddlewood	UNL Vehicle
626 Saddlewood	UNL Vehicle
10710 Bridlewood	UNL Vehicle
718 Camelot	UNL Vehicle
708 Country	UNL Vehicle
1 Windemere	UNL Vehicle
410 Pine Needle	UNL Vehicle

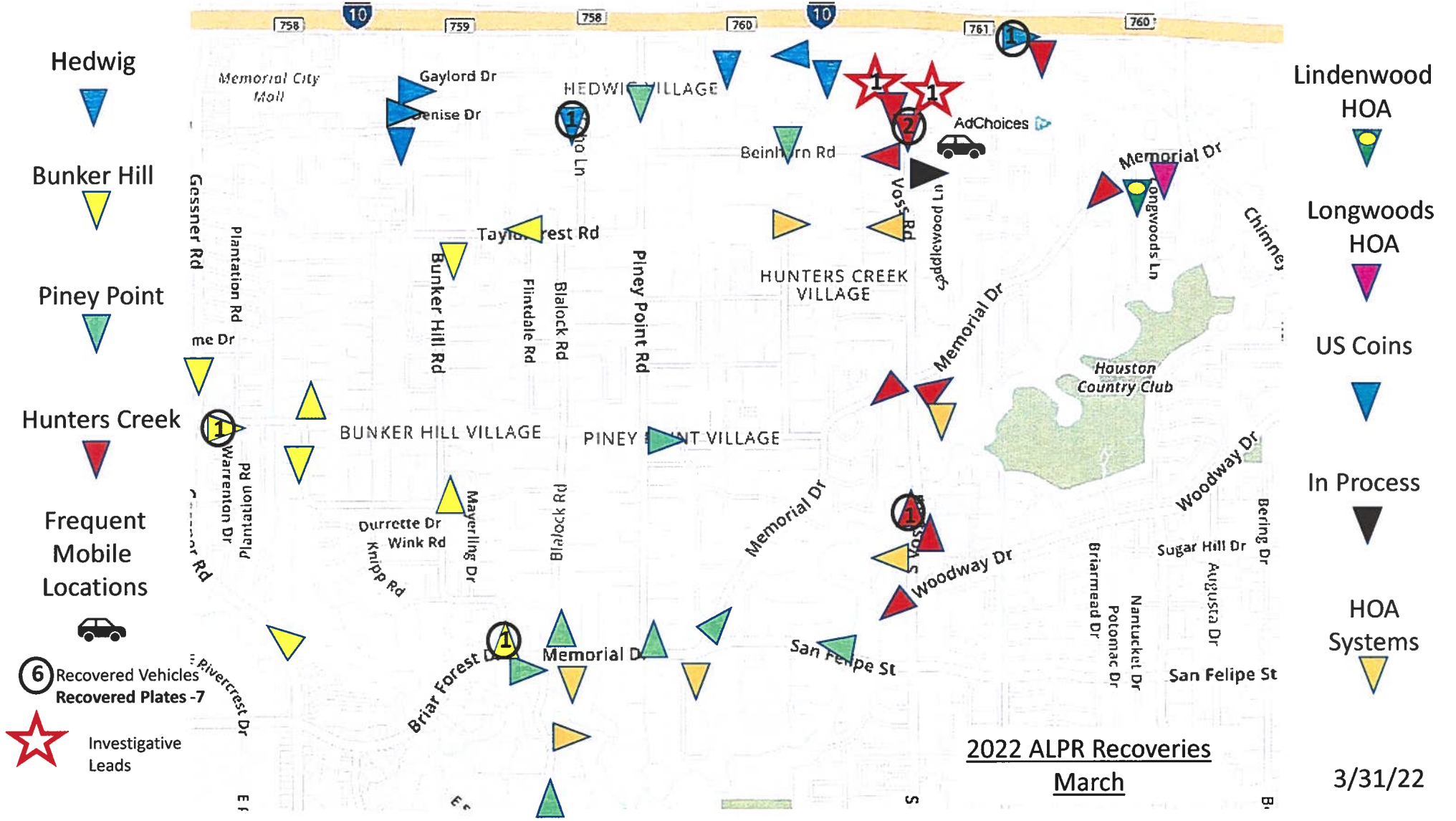
Blue Entry = Actual Location Unknown
Underlined Contractor



- Hedwig  (8)
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
- (170) Total Hits

- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems 
- 3/31/22

2022 ALPR Hits
March



Num	Plate	Vehicle	ALPR Recoveries			Links	Date
			Loc	Val			
1	PYW1930	Jeep Pat	6	\$ 18,000.00		Missing Peson	5-Jan
2	NS26202	Chev SPK	19	\$ 14,000.00		Fugitive	9-Jan
3	LBH7413	Toy Cam	8	\$ 18,000.00		Burg/Warr	13-Jan
4	36268G6	Niss Sent	24	\$ 14,500.00			14-Jan
5	P556946	CheviImpal	22	\$ 21,000.00			20-Jan
6	2751781	BlkLexus	21	\$ 34,000.00		FelWarrant	30-Jan
7	JMH0296	Ford Must	17	\$ 23,500.00			1-Feb
8	AL32592	U-HAUL	Station	\$ 70,000.00		Poss Meth	24-Feb
9	NPS2672	Ford F150	20	\$ 45,000.00		Carjacking	25-Feb
10	KPH5017	LexG43	17	\$ 18,500.00		Warr	3-Mar
11	NVT0203	Chev Mal	103	\$ 16,000.00		Warr	8-Mar
12	C337283	Chev1500	Coins	\$ 21,000.00		Fugitive	13-Mar
13	NKM9110	Toy SUV	19	\$ 30,000.00		Fugitive	19-Mar
14	LTR0879	Honda ACI	21	\$ 18,000.00			20-Mar
15	94AQZQ	ToyCam	2	\$ -		Hotlist Mail Th	25-Mar
16	MKP5490	Toy Rav4	7	\$ 26,000.00		Fugitive	22-Mar
17	PRF309B	Niss Con	19	\$ 18,750.00		Armed Rob	31-Mar

Plate Recoveries		
Plate Recove	Date	Links
IS11QH	1/4/2022	
63B374	1/4/2022	
39496Y1	2/18/2022	same plate on 2 cars
39496Y1	2/18/2022	same plate on 2 cars
NBB1660	3/3/2022	
LJ53735	3/7/2022	
KT83323	3/10/2022	Recovered 100+ CC's
BGF8425	3/15/2022	Hertz
72HCF9	3/25/2022	
MKP5490	3/22/2022	On Stolen Veh
72HCF9	3/26/2022	

9 of 17 involved in other crimes =

Firearm in vehicle
Temp Tag

Located but Fled		
Date	Plate	Camera
13-Mar	PGP4565	7
26-Mar	KZR0019	19

2022 Value	\$ 406,250.00		17
2021 Value	\$ 1,683,601.00		75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 3,675,351.00		175

INVESTIGATIVE LEADS

3/11/2022	JXN1575	20	Mail and Vehicle Thefts	HPD	Case TOT HPD
3/24/2022	94A02Q FL	19	Mail Thiefs	Lead	TO-Be issued

Total Value

Hits/Reads By Camera

1	20/198,055	17	4/112,018
2	2/167,813	18	6/148,431
3	0/0	19	19/375,170
4	0/130,989	20	19/314,754
5	5/92,323	21	16/358,028
6	1/77,503	22	18/386,823
7	12/182,280	23	4/208,548
8	5/230,135	24	0/99,953
9	0/56,949	25	2/54,930
10	4/112,018	26	0/30,583
11	0/44,989	29	Riverbend 0/5,084
12	0/72,474		Station 4/91,205
13	4/27,012*		#174 0/22,124
14	1/80,308		Trailer 0/3,444
15	1/7,169		Strey 0/41,990
16	6/82,861		

Total Reads – 3,833,394

Unique Reads – 1,594,445

Hits- 170

6 Top Hit List- 147

*New camera -
Gessner/Bayou

2022 ALPR Data Report

Plate Reads Summary

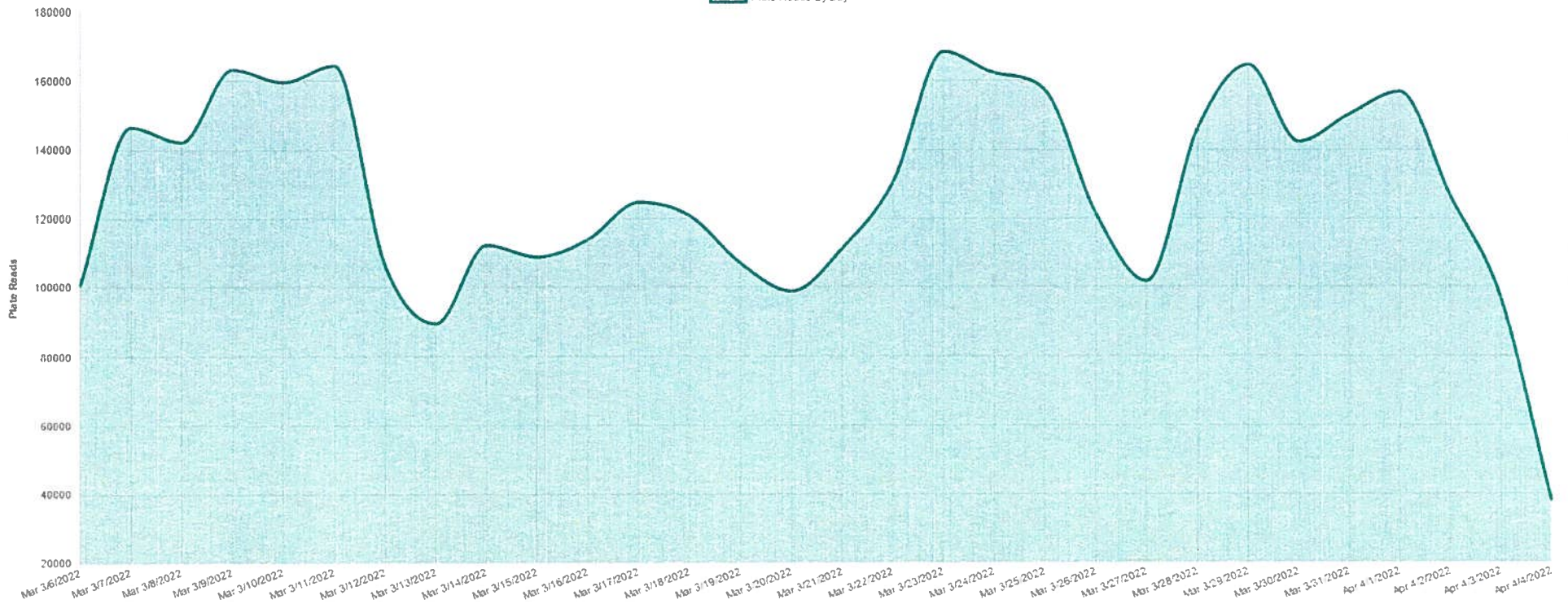
Total Plate Reads:
3,833,394

Export  Mar 6 - Apr 4

Cameras (30) ▾

Search

Plate Reads By Day



Unique Plate Reads Summary

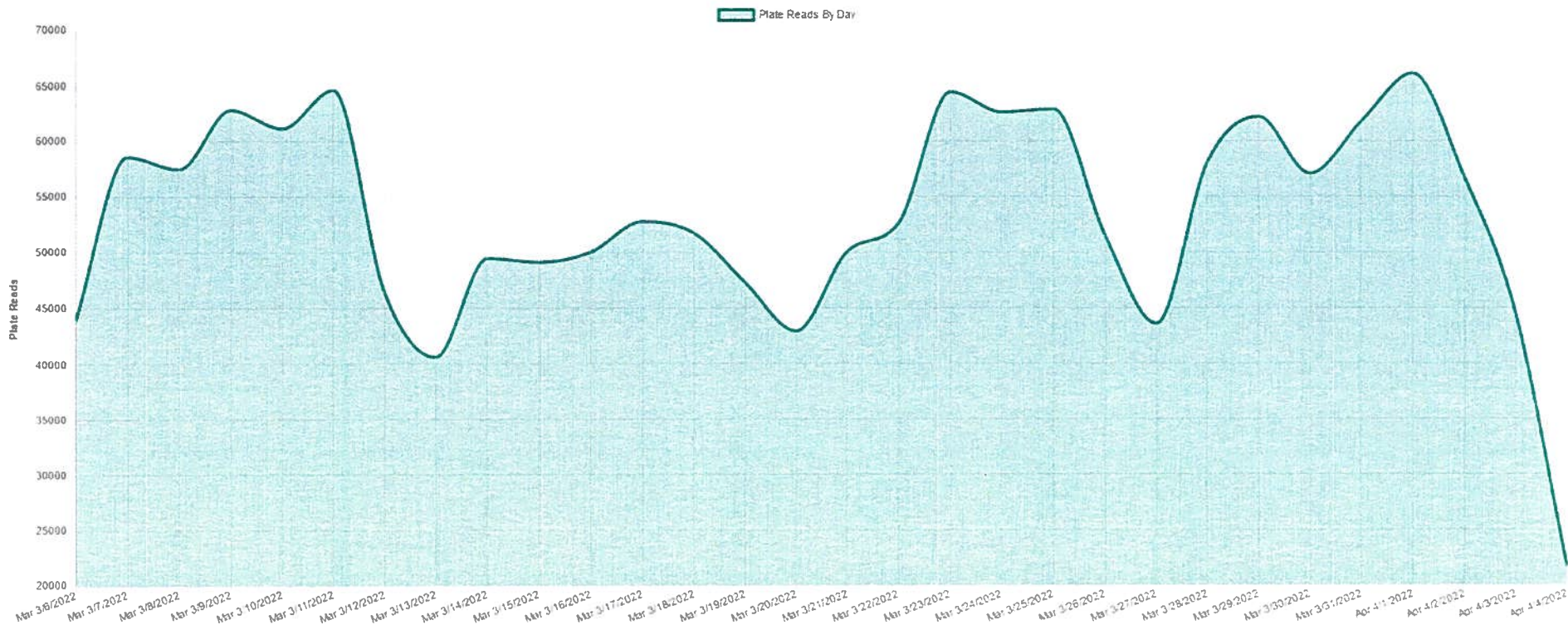
Total Unique Plate Reads:
1,594,445

Export 

Mar 6 - Apr 4

Cameras (30) ▾

Search



Hits Report

Total Hits:
170

All Categories

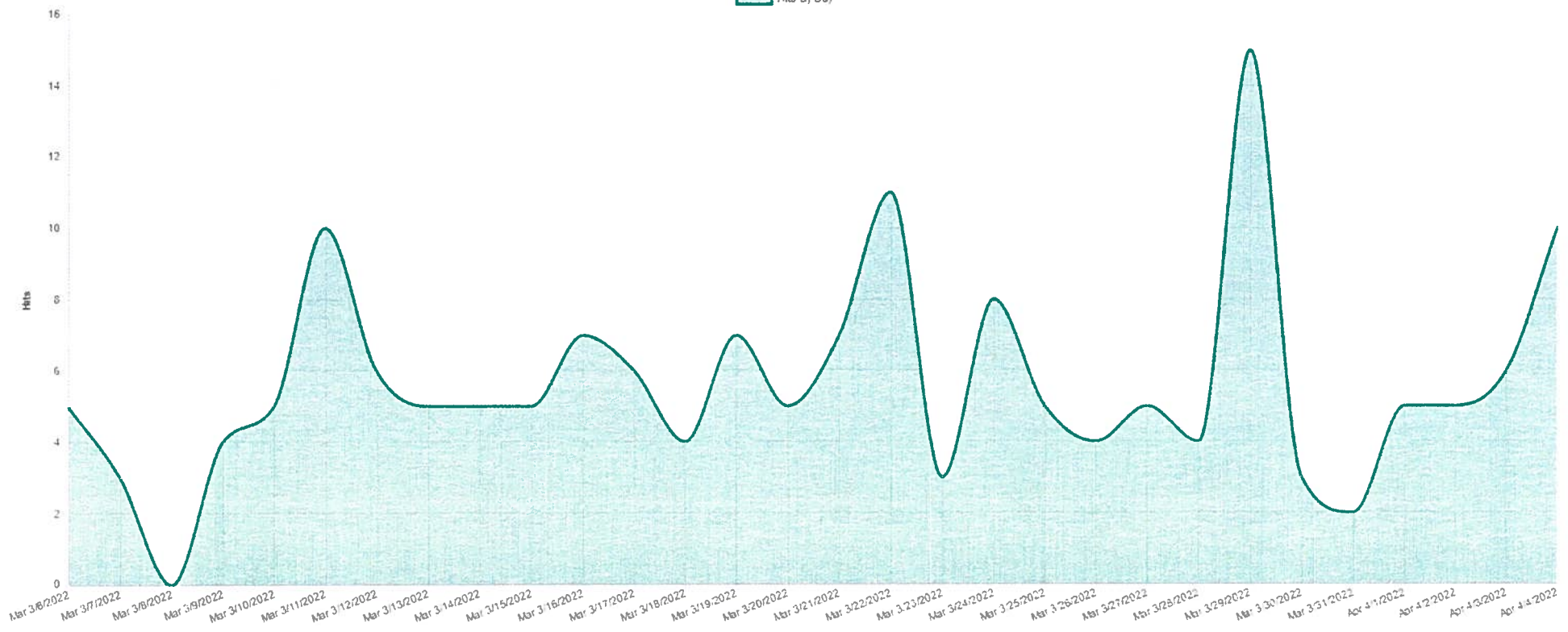
Export  Mar 6 - Apr 4

Topics (14) ▾

Cameras (30) ▾

Search

 Hits By Day



Hits Report

Total Hits:
147

Top 6 Categories

Export

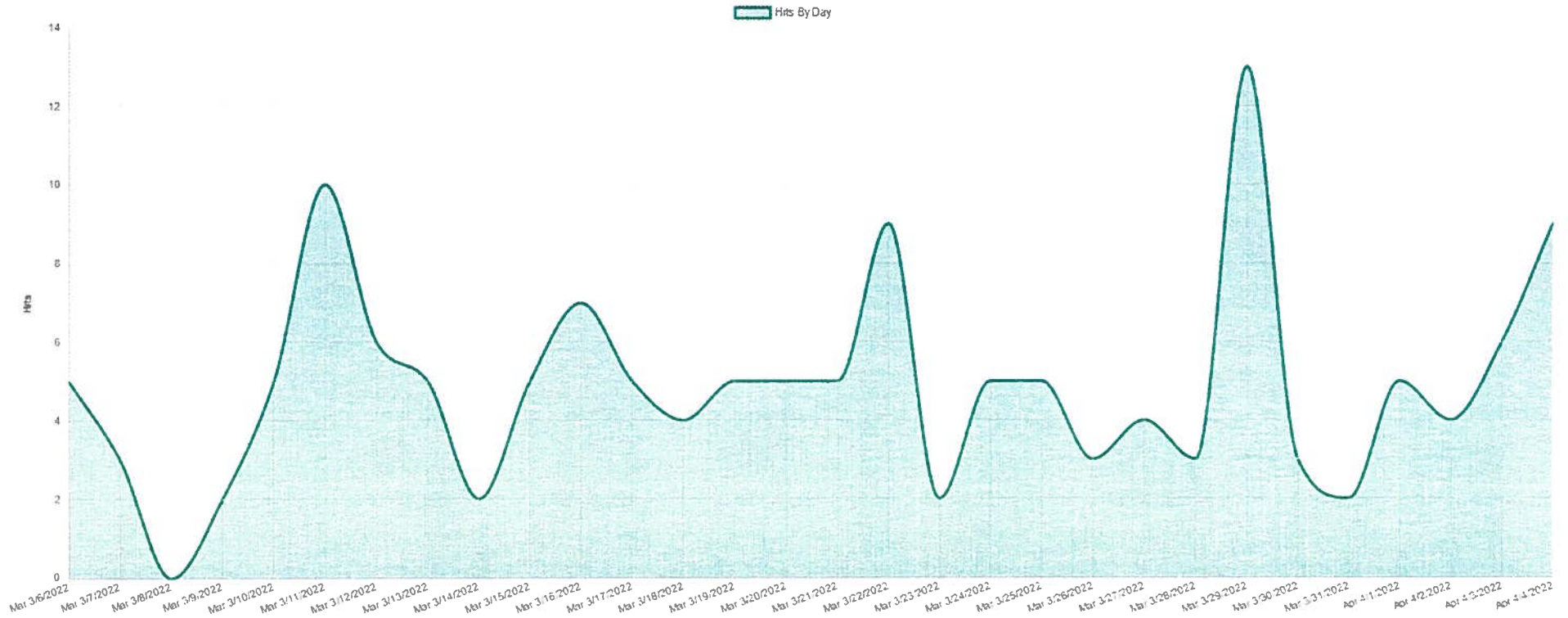


Mar 6 - Apr 4

Topics (6) ▾

Cameras (30) ▾

Search



Hits Report

Total Hits:

3

Sex Offenders Only Hits

Export

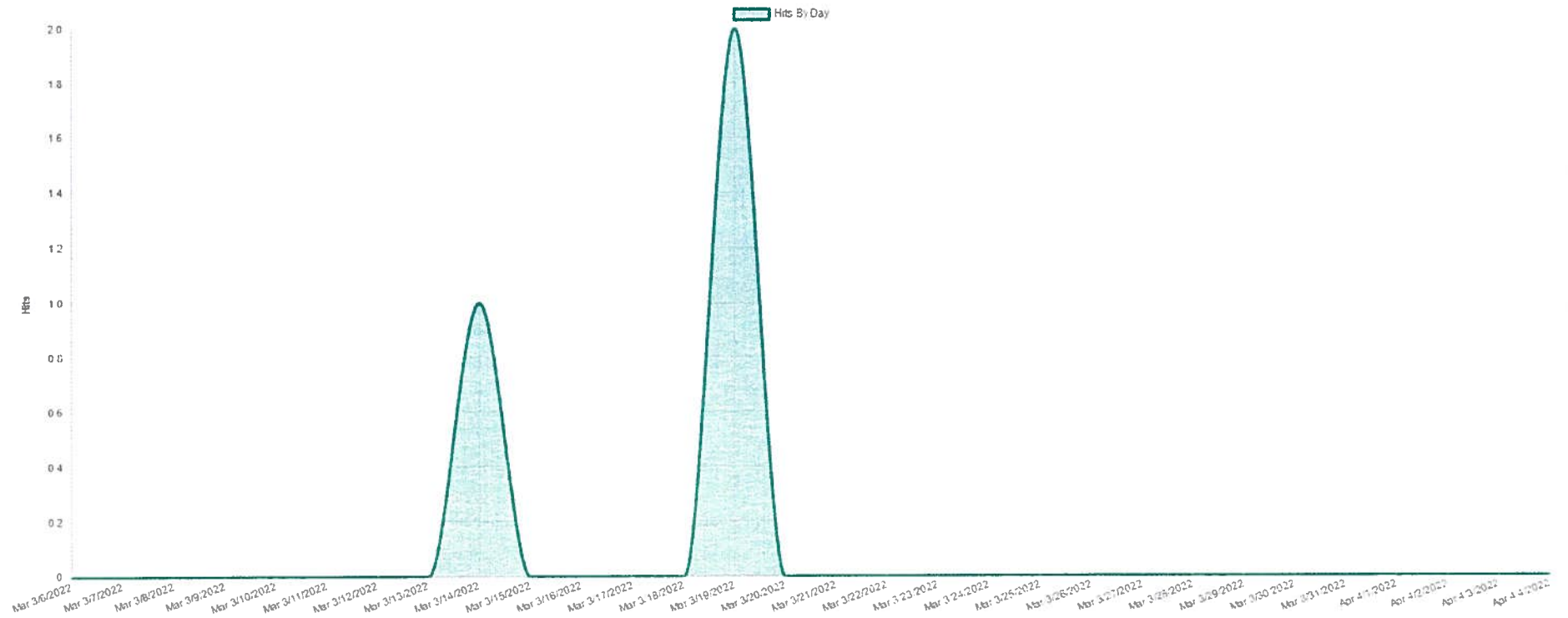


Mar 6 - Apr 4

Topics (1) ▾

Cameras (30) ▾

Search





MEMORIAL VILLAGES POLICE DEPARTMENT NOTICE OF A REGULAR MEETING

Notice is hereby given of a Regular Meeting of the Board of Commissioners of the Memorial Villages Police Department, a combined police department of the Cities of Bunker Hill Village, Hunters Creek Village and Piney Point Village, Texas, to be held at 6:00 PM on April 11th, 2022, in person and by teleconference for the purpose of considering the agenda items as listed.

Members of the Board of Commissioners and Department staff will be physically present at 11981 Memorial Villages Police Department, while other members of the board and department may be participating in the meeting by teleconference.

Join Zoom Meeting

Join Zoom Meeting

<https://us06wcb.zoom.us/j/82007700125?pwd=UEJMTFpaYlQ5SNDkzUk95WTdDd0ZWU09>

Meeting ID: 820 0770 0125

Passcode: 991155

One tap mobile

+13126266799,,82007700125#,,,,*991155# US (Chicago)

+16468769923,,82007700125#,,,,*991155# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 820 0770 0125

Passcode: 991155

This meeting agenda, and the agenda packet, are posted online at <http://www.mvptdx.org>. Members of the public will be permitted to offer public comments either in-person or telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are as follows:

AGENDA

- a. Citizen Comments – At this time, any person may speak to the Police Commission. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, the Police Commission may only respond by giving a statement of specific factual information or by reciting existing policy. The Police Commission may not deliberate or vote on the matter, but it may be recessed for a future meeting.
- b. Approval of Minutes - Update, discussion and possible action.
 1. Approval of March 14, 2022, Meeting Minutes.
- c. Financial Report - Update, discussion and possible action.
 1. FY22 Budget Review and Discussion.
- d. New Business - Discussion and possible action.
 1. Review of area department TMRS plans.
 2. Employee Certification – Emergency Number Professional (ENP) Certification Process and Recognition

3. Consider and take possible action on proposal to cities for the adoption of uniform ordinances on certain matters that involve police enforcement

e. Chief's Updates

1. Summary overview of monthly reports and activities.
2. COVID-19 Pandemic updates and discussion

f. Follow Up Item from a Previous Meeting Discussion and possible action on outstanding items –

1. 2023 Budget Planning Timetable and Process - Draft

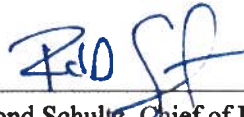
g. Executive Session - It is anticipated that all, or a portion of the discussion of the following item will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on this item until the Commission reconvenes in open session.

1. Legal advice from the Commission's attorney regarding notice of any pending claims against the Department.
2. Legal advice and discussion of personnel matters.
3. Chief Schultz annual appraisal.

h. Suggestions for future agenda items - Discussion of the agenda for the next Commission meeting and the meeting schedule.

Adjournment

The Police Commission may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Commission's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Commission clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076. The Commission may announce that it will go into executive Session on any item listed on this agenda if the subject matter and circumstances are such that a discussion in executive (closed) session is authorized under the provisions of chapter 551 of the Texas Government Code.



Raymond Schultz, Chief of Police
Memorial Villages Police Department

POSTED: April 7, 2022 @ 11981 Memorial Drive at 3:00 p.m.
(date) (time)

City of Bunker Hill Village

Carl Moerer, Commissioner

Bert Rosenbaum, Commissioner

William Murphy, Alt. Commissioner

City of Hunters Creek Village

Sean Johnson, Commissioner

Brooke Hamilton, Chairman

Stephen Reichel, Alt. Commissioner

City of Pincyl Point Village

James Huguenard, Commissioner

Solace Southwick, Commissioner/Secretary

John Ebeling, Alt. Commissioner

Chief of Police Raymond Schultz

Legal Counsel John Hightower

This facility is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for person who are deaf or hearing impaired, readers, or large print, are requested to contact Office Manager at 713-365-3701. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the Memorial Village Police Department website at www.mvpx.org.



MEMORIAL VILLAGES POLICE DEPARTMENT

Minutes of the Police Commission Meeting

March 14, 6:00 p.m.

A quorum was established, and Commissioner Smyre called the March 14, 2022, meeting to order at 6:00p.m. via. Zoom Teleconference, the toll-free number used for the meeting was 1-346-248-7799.

In attendance were:

From the Commission:

City of Piney Point

Commissioner Huguenard - Zoom

Commissioner Southwick - Zoom

Alt. Commissioner Ebeling - Zoom

City of Hunters Creek

Commissioner Hamilton

Commissioner Johnson

City of Bunker Hill

Commissioner Smyre

Commissioner Rosenbaum

Legal Counsel

Loren Smith

Kaela Olson – Zoom

Absent:

Alt. Commissioner Reichel

Alt. Commissioner Murphy

From Memorial Village PD

Chief of Police, Raymond Schultz

Finance Manager, Victoria Bowman - Zoom

HR/Office Manager, Priscilla Gonzalez

Commander, Brian Baker

Guests

Robert Pennington – Piney Point

City Manager

Carl Moerer – Bunker Hill Resident

MINUTES

At 6:00p.m. Commissioner Smyre called the meeting to order and stated that a quorum was present by the attendance of an appropriate number of members of the Board of Commissioners in person. This meeting was recorded and will be available to the public in accordance with the Open Meetings Act upon written request. Some members of the Board of Commissioners may have attended by teleconference or Zoom, as permitted by Section 551.127 of the Texas Government Code. The telephonic or Zoom moderator was Kaela Olson of Olson and Olson.

a. Citizen Comments

None

b. Approval of Minutes

Motion was made by Commissioner Hamilton and seconded by Commissioner Rosenbaum to approve the February 9, 2022, minutes as presented. The Commission voted unanimously to approve the minutes.

c. Financial Report

Mrs. Bowman reported that we have completed 2 months of operations which equates to 16.67% of the budget. Total department expenditures are below 13% which is in line with the prior year spending. On site audit is expected to begin in the coming days.

d. New Business

1. Retirees (2) Currently covered under the UHC Plan – discussion and possible action to extend the expiration date for these retirees' health insurance coverage to March 31, 2023, and update the Standard
2. Operating Policy 1.10 accordingly.
3. Approval of year-end reports (5 total).
4. Chairmanship of the commission for 2022 and 2023.
5. New Bunker Hill Commissioner.

Item 1 – Chief Schultz presented retiree health care started 2015 and is renewed every year. There are currently two retirees and one family member. Coverage will continue and extend to March 2023.

Motion was made by Commissioner Huguenard and seconded by Commissioner Hamilton to approve to extend the expiration date for retiree's coverage to March 31, 2023 and update the standard operating policy accordingly. The Commission voted unanimously to approve the motion.

Item 2 – Chief Schultz presented the year end reports required by the Texas Best Practice Program Annual Reviews.

1. 2021 Fleet Accident Review with Findings - Motion was made by Commissioner Rosenbaum to approve the 2021 Fleet Accident Review report and seconded by Commissioner Hamilton. The Commission voted unanimously to approve the motion.
2. 2021 Non-Vehicle Accident/Damage Claim Review and Analysis - Motion was made by Commissioner Rosenbaum to approve the 2021 Non-Vehicle Accident/Damage Claim Review and Analysis and seconded by Commissioner Johnson. The Commission voted unanimously to approve the motion.
3. 2021 Citizen Police Review, Complaints Analysis - Motion was made by Commissioner Rosenbaum to approve the 2021 Citizen Police Review, Complaints Analysis and seconded by Commissioner Hamilton. The Commission voted unanimously to approve the motion.
4. 2021 Use of Force Analysis - Motion was made by Commissioner Rosenbaum to approve the 2021 Use of Force Analysis and seconded by Commissioner Johnson. The Commission voted unanimously to approve the motion.

Item 3 – Chairman Smyre presented the discussion and possible action to approve a resolution granting the City of Bunker Hill Village’s request that its chairmanship of the Board of Commissioners be delayed until 2023. Priscilla read Resolution No. 2022. Chairman Smyre will be resigning, and Carl Moerer will be taking his position.

Motion was made by Commissioner Rosenbaum to approve the Resolution No. 2022 and seconded by Commissioner Hamilton.

Commissioner Huguenard motioned to amend the previous motion and modify it to be consistent with the written terms of the Resolution that was presented.

Commissioner Rosenbaum made a motion to amend the previous motion to conform to the document that is being presented at the commission meeting and seconded by Commissioner Johnson. The Commission voted unanimously to approve the motion.

d. Chief’s Update

Chief Schultz presented his monthly report. Top calls for service are False Alarms. We had 3,588 calls/incidents, 2,510 House watches, 429 traffic stops with 771 citations being issued for 798 violations. There were 11 priority responses, and the average response time was 4:20. We had 17 new V-LINC registrations.

There are two officer positions still open. Two new dispatchers have completed state certification examinations and are near completion of the training program.

Commander Baker presented the analysis of the case dispositions from the District Attorney’s office. For the month of February there were ten cases disposed of and all ten were dismissed for a 100% dismissal rate.

e. Follow Up Item from a Previous Meeting Discussion and possible action on outstanding items

1. 2023 Budget Planning Timetable and Process

2023 Budget preparations have begun, considering fuel rates and employee competitive salaries which is estimated to increase budget from 5% to 11%. City managers have requested Chief Schultz compile finance report for a full-time animal control officer to benefit Bunker Hill, Piney Point and Hunters Creek.

g. Executive Session

1. Legal advice from the Commission’s attorney regarding pending claims against the Department.
2. Legal Advice and discussion of personnel matters.
3. Chief Shultz annual appraisal.

The Police Commission adjourned into Executive Session at 7:26 p.m. and reconvened at 8:00 p.m. no action was taken during Executive Session,

h. Suggestions for future agenda items

Motion was made by Commissioner Rosenbaum and seconded by Commissioner Johnson to adjourn the meeting at 8:03p.m. The Commission voted unanimously to approve the motion.

Approved and accepted on _____, 2022.

By: _____
Brooke Hamilton, Chairman
Board of Commissioners
Memorial Villages Police Department



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024

Raymond Schultz
Chief of Police

April 6, 2022

Submitted for your review is the FY22 Budget Performance Report and attached documents as of March 31, 2022. The first quarter equates to 25% of the budget. The department is trending below that having spent 23%. At this same point last year, the Department spent 22%. Conservative projections are included in this report, as it is early in the fiscal year. Line-item projections will be fine tuned as we move throughout the year.

Special Capital Assets

The Department received the \$17,000 reimbursement for the FY21 grant funded trailer purchase.

Special comment:

First quarter pledged collateral and investment activity reports attached in compliance with the Investment Policy.

Memorial Villages Police Department
 General Fund
 For the three months ended March 2022

23.10% 26.97%

DESCRIPTION	AMENDED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/22	Projected Saving / (Deficits)	% Forecasted
Expenditures							
100 Regular Wages	3,785,751	874,185	2,911,566	23.09%	3,721,095	64,656	98%
110 Overtime	125,000	30,620	94,380	24.50%	113,731	11,269	91.0%
115 Court/Bailiff OT	10,000		10,000	0.00%	1,200	8,800	12%
120 Retirement	459,268	100,944	358,324	21.98%	403,777	55,491	87.9%
125 457b Employer contribution	62,870		62,870	0.00%	62,870	0	100%
130 Health Insurance	625,314	118,102	507,212	18.89%	567,859	57,455	90.8%
140 Workers Compensation	75,000	21,087	53,913	28.12%	66,371	8,629	88%
150 Life/LTD	21,982	4,752	17,230	21.62%	19,880	2,102	90.4%
160 Medicare/SS	56,911	14,858	42,053	26.11%	55,187	1,725	97%
Colorado Tax Employer		301	(301)		301	(301)	
Personnel Services	5,222,098	1,164,850	4,057,247	22.3%	5,012,271	209,826	96.0%
200 Auto	27,500	9,324	18,176	33.9%	37,297	(9,797)	136%
210 General Liability	400	103	297	25.8%	413	(13)	103.3%
220 Public Official Bond	900	212	688	23.6%	848	52	94%
230 Professional Liability	21,000	6,898	14,102	32.8%	27,593	(6,593)	131.4%
240 Real & Personal Property	9,600	2,019	7,581	21.0%	8,075	1,525	84%
Total Other Insurance	59,400	18,557	40,843	31.2%	74,226	(14,826)	125.0%
300 Gas & Oil	81,000	10,558	70,442	13.0%	126,694	(45,694)	156%
310 Maintenance	40,000	8,673	31,327	21.7%	34,690	5,310	86.7%
320 Tires	7,000	0	7,000	0.0%	6,500	500	93%
330 Damage Repair	10,000	1,480	8,520	14.8%	5,920	4,080	59.2%
Maintenance & Misc.	138,000	20,710	117,290	15.0%	173,804	(35,804)	125.9%
400 General Maintenance	30,000	3,690	26,310	12.3%	14,762	15,238	49%
410 Janitorial Services	21,000	5,100	15,900	24.3%	20,400	600	97.1%
420 Jail	1,000		1,000	0.0%	500	500	50%
430 Building Furnishings	15,000		15,000	0.0%	8,500	6,500	56.7%
Total Building	67,000	8,790	58,210	13.1%	44,162	22,838	65.9%
500 Computers	13,000	12,227	773	94.1%	12,227	773	94%
510 Postage/Postage Machine	1,300	399	901	30.7%	1,300	0	100.0%
520 Stationery/Expendables	15,000	5,913	9,087	39.4%	15,000	0	100%
530 Bank Finance Charges	550	72	478	13.0%	287	263	52.2%
540 Payroll	17,900	5,824	12,076	32.5%	16,332	1,568	91%
Total Office	47,750	24,435	23,315	51.2%	45,147	2,603	94.5%
600 Telephone	40,606	10,837	29,769	26.7%	37,674	2,932	93%
610 Electric	20,000	2,873	17,127	14.4%	11,491	8,509	57.5%
620 Water/Sewer	5,500	851	4,649	15.5%	3,406	2,094	62%
630 Natural Gas	600	155	445	25.8%	619	(19)	103.2%
Total Utilities	66,706	14,716	51,990	22.1%	53,191	13,515	79.7%
700 Equipment Maint Contracts	135,950	64,950	71,000	47.8%	125,950	10,000	93%
710 SETCIC fees	3,600	5	3,595	0.1%	3,100	500	86.1%
720 Legal/Professional	80,660	3,369	77,291	4.2%	65,000	15,660	81%
730 IT Services	102,050	24,911	77,139	24.4%	100,789	1,261	98.8%
740 Software Maintenance Contracts	59,200	43,802	15,398	74.0%	58,000	1,200	98%
Total Contract Services	381,460	137,036	244,424	35.9%	352,839	28,621	92.5%
800 Accreditation	1,200		1,200	0.0%	1,200	0	100%
810 Uniforms	30,500	14,523	15,977	47.6%	30,500	0	100.0%
820 Radio parts and labor	33,036		33,036	0.0%	28,044	4,992	85%
830 Firearms Training & Ammo	6,500	4,439	2,061	68.3%	5,500	1,000	84.6%
835 Tasers	15,000	15,924	(924)	106.2%	15,924	(924)	106%
840 Training & Prof Dues	58,000	22,095	35,905	38.1%	50,000	8,000	86.2%
850 Travel	7,000	182	6,818	2.6%	4,500	2,500	64%
860 Recruiting Costs	5,000	170	4,831	3.4%	4,500	500	90.0%
870 Criminal Investigations	3,500	663	2,837	19.0%	3,500	0	100%
880 Contingency	25,000		25,000	0.0%	0	25,000	0.0%
890 Small Equipment	14,100		14,100	0.0%	14,000	100	99%
Total Office	198,836	57,996	140,840	29.2%	157,668	41,168	79.3%
TOTAL GENERAL	6,181,250	1,447,090	4,734,159	23.4%	5,913,307	267,942	95.7%

**Memorial Villages Police Department
Vehicle Replacement**

For the three months ended March 2022

25.00%

Prior Year Cash Carryover	84,967.98			
FY22 Sale of vehicles	-			
FY22 Assessment collected to date	53,331.00		FY22 Assessment remaining	106,669.00
FY22 Interest earned to date	100.61			
FY22 Expenditures	(9,584.28)			
Due between Auto and Ops - deposit error	30.00			
Cash Balance @ 03/31/22	128,845.31			

DESCRIPTION	AMENDED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/22	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
1000 Vehicle Replacement	160,000	9,584	150,416	5.99%	160,000	0	100.0%
Total Vehicle Replacement	160,000	9,584	150,416	6.0%	160,000	0	100.0%

**Memorial Villages Police Department
Special Capital Assets**

For the three months ended March 2022

25.00%

Prior Year Cash Carryover	114,977.27			
Asset Seizure Funds	-			
FY22 Assessment collected to date	18,000.00		FY22 Assessment remaining	0.00
FY22 Interest earned to date	117.10			
FY21 Reimbursement for trailer purchase	17,000.00			
FY22 Expenditures	(37.74)			
Cash Balance @ 03/31/22	159,056.63			

DESCRIPTION	AMENDED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/22	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
2880 Capital Projects	18,000	38	17,962	0.0%	18,000	0	100.0%
Total Special Capital Assets	18,000	38	17,962	0.0%	18,000	0	100.0%
Total Vehicle and Capital Fund	178,000	9,622	168,378	5.4%	178,000	0	100%

Memorial Villages Police Department

DESCRIPTION	AMENDED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/22	Projected Saving / (Deficits)	% Forecasted
GENERAL FUND	6,181,250	1,447,090	4,734,159	23%	5,913,307	267,942	96%
VEHICLE & CAPITAL FUNDS	178,000	9,622	150,416	5%	178,000	0	100%
TOTAL BUDGET	6,359,250	1,456,712	4,884,575	23%	6,091,307	267,942	96%

**MEMORIAL VILLAGES POLICE DEPARTMENT
PROJECTED CASH BALANCE
31-Mar-22**

All Funds (MODIFIED CASH BASIS PROJECTIONS)

Cash collected for FY22 @ 03/31/22 2,115,147.88
Estimated Expenditures (MAR 22) 1,456,712.47
658,435.41

Cash Balances

Health Benefits 27,306.27
General 951,396.42
Vehicle Replacement 128,845.31
Dare Fund 13,015.48
Special Capital Assets

Actual cash balance @ 03/31/22 all accounts **1,270,620.11**

All Funds (Modified Accrual Basis Projections)	2022 YTD Budget	2022 YTD Actual	2022 YTD Difference (Budget vs. Actual)	2022 Total Amended Budget
GENERAL FUND REVENUES	2,040,435	2,043,599	3,164	6,181,250
GENERAL FUND EXPENDITURES		1,447,090	205	
GENERAL FY 22 REVENUES OVER EXPENDITURES		596,509		
VEHICLE REPLACEMENT REVENUES	53,331	53,432	101	160,000
VEHICLE REPLACEMENT EXPENDITURES		9,584		
VEHICLE FY 22 REVENUES OVER EXPENDITURES		43,847		
SPECIAL CAPITAL ASSETS REVENUES	18,000	18,117	117	18,000
CAPITAL EXPENDITURES		38		
CAPITAL FY 22 REVENUES OVER EXPENDITURES		18,079		
COMBINED REVENUES	2,111,766	2,115,148	3,382	6,359,250
COMBINED EXPENDITURES		1,456,712		
COMBINED FY 22 NET REVENUES / EXPENDITURES		658,435		
Formal reserves:				
		DARE		\$13,015
		VEHICLE REPLACEMENT		\$128,845
		SPECIAL CAPITAL ASSETS		\$150,057
		WORKING CAPITAL		\$60,000
		STATE TRAINING FUNDS		\$6,454
				<u>\$358,371</u>



Village Fire Department

2022 Strategic Plan Performance 1st Qtr Report

2022 OPERATING BUDGET:	Standards/Base	Jan	Feb	Mar	Qtr Total
Percentage if spending 100% budget		8.3%	8.3%	8.3%	25.0%
Actual Percentage Budget Spent	100.0%	8.3%	8.3%	8.6%	25.2%
Department Budget	\$7,273,447.00	\$602,101.34	\$606,172.46	\$626,883.40	1,835,157.20
Personnel Expenses Total	\$6,217,421.00	\$543,373.06	\$522,513.22	\$529,051.20	1,594,937.48
Percentage Personnel Budget Spent		8.74%	8.40%	8.51%	25.65%
Overtime	\$110,000.00	53,382.41	\$29,761.10	20,601.58	103,745.09
Percentage Overtime Budget Spent		48.53%	27.06%	18.73%	94.31%
Capital Expenditures	\$230,400.00	\$3,685.05	\$3,019.96	3,776.46	10,481.47
Percentage Capital Budget Spent		1.60%	1.31%	1.64%	4.55%
Operational Expenditures	\$825,626.00	\$55,043.23	\$80,639.28	94,055.74	229,738.25
Percentage Operational Budget Spent		6.7%	9.8%	11.39%	27.83%
EMERGENCY OPERATIONS: By month					
Average Dispatch Time, high priority calls	60 Seconds	0:51	0:40	0:42	0:44
Average Turnout Times, high priority calls	60 seconds	0:59	0:49	0:55	0:54
Average Total Response high priority EMS	6:30	4:47	4:40	4:51	4:46
Average Total Response high priority fires	6:50	3:25	4:47	3:14	3:48
# Incidents		181	150	167	498
# Responses		334	262	319	915
VFD Patients		74	80	69	223
VFD Patients Transported		53	54	45	152
% of Calls, second Rescue Amb. Needed	LessThan 20%				
EMS REVENUE:					
EMS Revenue Fund Balance		11,693.14	49,362.14	67,769.08	67,769.08
Revenue Collected, Avg Per Patient		258.17	617.67	506.00	459.26
Amount Billed		118,326.42	110,510.48	131,749.68	\$360,586.58
Total Revenue Received		13,683.00	33,354.40	22,769.85	\$69,807.25
FIRE MARSHAL:					
# of General Plans Reviewed		4	4	2	10
# of Sprinkler Systems Reviewed		16	15	14	45
# Fires investigated		0	1	0	1
# INSPECTIONS YTD		59	76	56	171
Fire Prevention Permits		5	3	7	15
Residential Sprinklers to date		2186	2195	2200	2200
# OF COMMUNITY Ed Events		6	3	11	20
% of Homes with Sprinkler Systems	6708	32.59%	32.72%	32.80%	32.80%

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: April 25, 2022

SUBJECT: Discuss and take possible action on the St. Francis Specific Use Permit

Agenda Item: 3

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, IN ACCORDANCE WITH DIVISION 4 OF ARTICLE II OF CHAPTER 74 OF THE CITY'S CODE OF ORDINANCES, ESTABLISHING AND APPROVING ISSUANCE OF A SPECIFIC USE PERMIT FOR THE DEMOLITION OF CERTAIN IMPROVEMENTS, CONSTRUCTION OF A NEW PARISH HALL FACILITY AND RELATED IMPROVEMENTS, AS WELL AS CERTAIN DRAINAGE IMPROVEMENTS, TREE REPLACEMENT AND PLANTING, FLATWORK, DRIVEWAY REPLACEMENT, PLAYGROUND EQUIPMENT RELOCATION, AND A NEW MONUMENT SIGN, ALL ON THE ST. FRANCIS EPISCOPAL CHURCH TRACT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the City of Piney Point Village (the "City") finds it to be in the best interest of the health, safety, and welfare of its citizens to approve the following improvements on the St. Francis Episcopal Church Tract subject to certain conditions; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are hereby adopted.

Section 2. The City hereby establishes and approves issuance of a specific use permit, as outlined by the terms of this Ordinance, to permit the demolition of certain improvements, construction of a new Parish Hall facility and related improvements, as well as certain drainage improvements, tree replacement and planting, flatwork, driveway replacement, playground equipment relocation, and a new monument sign (collectively called the "Improvements") on the St. Francis Episcopal Church Tract ("Tract"). Such Improvements are

further described under the Project (Parish Hall, Related Improvements, and other Improvements) description below, as well as identified in the Detailed Scope of Work and Plans attached hereto as Exhibit A and made a part of this Ordinance hereof. City Council approval of the proposed Improvements provided for in this Ordinance is subject to adherence to the specifications provided for in this Ordinance, obtaining applicable building permits, and other conditions provided for below:

The Project (Parish Hall, Related Improvements and other Improvements)

1. Demolition of the Project will include the removal of approximately 33,000 square feet of impervious site flatwork, trees, buildings and associated mechanical, electrical and plumbing work. The demolition plan is attached as part of the Detailed Scope of Work and Plans under Exhibit A and incorporated as part of this Ordinance. Notice of all phases of the demolition will be provided to all property owners adjacent to the St. Francis Tract at least five (5) days prior to any demolition work proceeding on the Tract. St. Francis shall provide fencing around the demolition area to provide security, dust and debris remediation, and visual screening of such area. The demolition area must be sprinkled at all times to mitigate dust and debris from the demolition process. St. Francis shall clean up any dust, debris or other materials on any property, which was directly or indirectly caused by the demolition work.
2. Construction of a new Parish Hall facility will be a two-story, approximately 24,000 square foot building, and will be 34.5 feet in height. The first floor will be approximately 15,000 square feet and will consist of a Parish Hall, kitchen, nursery, Guild, vestibule, reception area, offices for the Rector and church staff, restrooms, one elevator, dedicated storage, electrical spaces, and a 600 square foot renovation of existing space where tying into the new construction. The second floor will be approximately 9,000 total square feet, consisting of meeting rooms, restrooms, and dedicated storage and electrical spaces. The new building will be ADA compliant, use the latest building codes, fire sprinkled, constructed with new Type II fire resistive materials, and be energy efficient for electrical, plumbing, air conditioning and heating. The distance between the new Parish Hall facility and South Cheska property lines will be 84.1 feet. In order to meet new security and safety requirements, the new Parish Hall will have defined separation between the school and church facilities, visitors to the church will not use the school entrances, and the new church meeting rooms in the Parish Hall will not be used by the school.

3. HVAC equipment for the new Parish Hall will include 4 HVAC Units and 1 Exhaust Fan Unit on the roof of said building that will all be screened with a 6-foot parapet wall. The noise level created by all HVAC equipment on the Tract, as measured from any point along the property line, shall not to exceed ~~50-55~~ dba during daytime hours (7am – 9pm) and ~~44-50~~ dba during nighttime hours (9pm – 7am). If the City notifies St. Francis of persistent noise levels the City has reason to believe exceeds the foregoing standards, St. Francis agrees to take the following steps to come within the herein established noise level standards within a reasonable period of time, including but not limited to, taking acoustical measurements, installing additional sound barriers, and replacing older equipment with more sound efficient equipment. Acoustical measurements shall be taken at the property line and shall exclude ambient noise and all other base line noises created by things other than the HVAC equipment.

4. Lighting shall not be allowed on the second story of the new Parish Hall from 10pm-6am daily. All second story, north-facing windows of new Parish Hall will be improved with both window treatments and film. Window treatments (shades) shall cover the entire length of the window, shall prevent light from escaping beyond the windows when in use, and shall be programmed to automatically close from 8pm-7am daily. Window film shall be installed at least six feet in height from the bottom of the window, and have nontransparent properties that prevent people inside the building from seeing outside. All outdoor lighting on the Tract shall comply with Section 74-245(d), *Outdoor Lighting*, of the City's Code of Ordinances. All lighting associated with the outdoor gym, playground and other outdoor activity space must be equipped with an automatic timer to shut such lighting off no later than 9 pm daily.

5. Additional drainage calculations have been added for lots along South Cheska when creating the City-approved drainage plan for the Property. St. Francis will allow for the natural drainage of adjacent property into the drainage swale and/or allow for tie-in into the storm drain on the Tract. St. Francis will maintain on-site drainage to prevent blockage or backup from debris or other materials.

6. St. Francis shall comply with Chapter 66, *Vegetation*, of the City's Code of Ordinances. A tree disposition plan was submitted and approved by the City. The tree work on site will consist of tree preservation and the removal of trees. 31 trees are scheduled to be removed and 204 qualified new trees will be planted on the property. Trees must be planted in a manner to provide screening and prevent a direct line of sight from the adjacent property owners to the new Parish Hall and the playground equipment. The new trees will be watered by a drip irrigation system. St.

Commented [DO1]: Since the City Council meeting, St Francis has requested that the SUP Ordinance reflect the allowable noise levels established in the Sprng Valley Village Code of Ordinances

Francis will warrant the health of all new trees for a one (1) year period from the date the last new tree is planted. If a tree that was intended to provide screening dies after the one-year warranty period, St. Francis will coordinate with the City's Urban Forester to ensure that proper screening remains between the adjacent property owners and the Parish Hall and playground equipment.

7. The addition of 25,941 square feet of impervious flatwork, including the construction of a new concrete parking and driveway at the north end of the campus (21,564 square feet) to replace the existing asphalt drive and new sidewalks (4,377 square feet) adjacent to the new Parish Hall addition.
8. The existing playground equipment will be relocated south to be outside of the 30-foot setback and greenbelt. The playground equipment will have bark mulch as its filler, which will sit directly on the ground. This material is considered impervious for purposes of lot coverage.
9. Overall lot coverage shall not exceed 50 percent of the total lot.
10. There will be a new St. Francis Episcopal monument sign to replace the existing wooden sign. The new sign will be 4 feet tall by 14 feet in width (56 square feet), and constructed with a masonry to match existing and cast stone.
11. The new Parish Hall construction has been scheduled to start after the end of the school year in May 2022. The traffic plan for when school is in session has been designed by the school with help from off duty traffic safety officers. As needed, Ecclesia Church will provide additional carpool queuing areas. Project deliveries will be scheduled not to interfere with school drop off and pick up schedules. Flaggers will be present during all deliveries.
12. If the City notifies St. Francis of any persistent traffic issues, St. Francis shall adjust its school traffic plan to alleviate traffic on Piney Point Road, including but not limited to modifying on-campus carpool lanes, adjusting school carpool hours and/or dropoff/pickup locations, adding additional traffic safety officers, and additional directives to school parents. St. Francis shall further ensure that it maintains adequate on-site parking and designated off-site parking for parishioners, employees, school parents, visitors, and contractors. Parking on any City street or right-of-way, or adjacent private street by any aforementioned persons, without the express consent of the City and affected property owners, will not be allowed.
13. St. Francis will coordinate with residents to construct and maintain a new eight (8) foot fence along the north property line of the Tract in

accordance with the City-approved fence plan attached as part of the Detailed Scope of Work and Plans under Exhibit A and incorporated as part of this Ordinance. The new fence will not interfere with any drainage on the Tract, or otherwise impede the natural flow from adjacent property.

14. St. Francis will reestablish the 30-foot setback and greenbelt area, and shall maintain such greenbelt area and ensure that it is free of improvements, other than fencing, drainage, landscaping and irrigation, as permitted by this Ordinance. During the demolition and construction of the new Parish Hall and other related improvements, no trailers or parking of vehicles will be allowed in the setback and greenbelt area. St. Francis will limit the amount of demolition and construction staging located in the setback and greenbelt area to such events that are unavoidable.
15. St. Francis Episcopal School ("SFES") shall not exceed an enrollment of 900 students on its Piney Point campus. Additionally, SFES may request approval for additional students on a temporary basis due to events such as but not limited to hurricanes, tornadoes, floods, fires and construction at its other campus locations. The Mayor is authorized to permit these additional students for a period not to exceed seven days. Any extension of this seven-day period must be authorized by City Council.
16. City staff will conduct an annual inspection of the Tract to ensure compliance with this Ordinance. City staff will coordinate with St. Francis' staff to schedule such annual inspection. The annual inspection shall include discussions with adjacent property owners to ensure compliance with this Ordinance.
17. St. Francis is not permitted to improve or use the Property for any other purpose than those authorized by this Ordinance or other prior authorization.

Commented [D02]: The Head of School for St. Francis represented at the City Council meeting that 800 was the maximum enrollment allowable within the existing classrooms (20 students for the 40 classrooms), however, St. Francis is requesting a maximum enrollment of 900 students for the campus

Section 3. Any person who intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00 per offense. No penalty shall be greater or less than the penalty provided for the same or similar offense under the laws of the State of Texas. Each day of any violation shall constitute a separate offense.

Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED this ____ day of _____ 2022.

Mark Kobelan
Mayor

ATTEST:

Karen Farris
City Secretary

Exhibit A
Detailed Scope of Work and Plans

Council Agenda Item Cover Memo

**4/25/2022
Date of Meeting**

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the approval of CenterPoint Energy Gas Line Improvement Plans at 35 Windermere Lane.

SUMMARY/BACKGROUND (WHY): CenterPoint Energy has submitted plans to the City for installation of approximately 165 linear feet of new 1” plastic gas line partially located within the Windermere Lane right-of-way at 35 Windermere. The new line will connect to the existing gas main on the north side of the right-of-way and will be installed under the existing curb and gutter street to service 35 Windermere. City staff has no objections to the plans as presented.

STAFF RECOMMENDATION:

ESTIMATED COST: N/A

FUNDING SOURCE: N/A

CURRENT BUDGETED ITEM: YES NO

EMERGENCY REQUEST: YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



April 4, 2022

Ms. Andrea Pickens
CenterPoint Energy
1111 Louisiana St
Houston, TX 77002
P.O. Box 2628
Houston, TX 77252-2628

Re: On-Going Services
Review of Gas Line Improvement Plans – **35 Windermere Lane, 2nd Submittal**
Piney Point Village, Texas
HDR Job No. 10336218

Dear Ms. Pickens:

We are in receipt of the proposed CenterPoint Energy gas line improvement plans for Windermere Lane dated 3/31/22. Based on the proposed plans provided, the City interposes no objection to the proposed gas line improvements, contingent upon the following:

- Please be advised that the plans will need to be presented to the City Council for approval of the proposed improvements in the City right-of-way prior to construction.

This does not necessarily mean that the entire plan including survey layout has been completely checked and verified. CenterPoint Energy assumes all responsibility and accountability for the proposed improvements. The Contractor will immediately notify the City in the event any storm sewer or utilities are impacted during construction. Please note that any grass, landscaping, sidewalks, storm sewer, water and sanitary utilities, etc. damaged during construction must be restored to a condition acceptable to the City.

Please contact Ms. Annette Arriaga with the City of Piney Point Village at 713-782-0271 to obtain your copy of the approved set of plans and permit.

Sincerely,

HDR Engineering, Inc.

Aaron Croley, P.E., CFM
Project Engineer

cc: Annette Arriaga – City of Piney Point Village
Kimberly Perez – City of Piney Point Village



CITY OF PINEY POINT NOTES:

1. The working hours in the City are from 7:00 AM to 7:00 PM Monday through Friday and 8:00 AM to 6:00 PM on Saturday, Sunday work is not allowed. The Contractor must submit a request, in writing, 72-hours prior to the weekend if The Contractor desires to work on a Saturday.
2. Any areas of grass within the City's right of way which are disturbed or dug up during construction shall be replaced with St. Augustine or grass which matches the grass removed.
3. Any damage to existing roads, driveways, sidewalks, or other appurtenances within City's right of way shall be saw cut, removed and replaced with material equal to or superior to existing material, and be installed in a manner acceptable to the City.
4. The Contractor shall notify the City a minimum of 48 hours prior to beginning work.
5. Coordinate with the City's Urban Forester, Cary Morgan at 832-516-1321, on any necessary tree protection measures prior to beginning work.

No Objections Taken
Karen Stearns
 4-4-2022

RUSH PRIORITY

- PRIORITY 1
- PRIORITY 2
- NORMAL

PERMITS REQUIRED FOR CONSTRUCTION

- NO PERMITS REQUIRED
- TxDOT
- CITY: PINEY POINT VILLAGE
- COUNTY:
- FLOOD CONTROL/DRAINAGE:
- RAILROAD:

GAS SERVICE COORDINATOR:

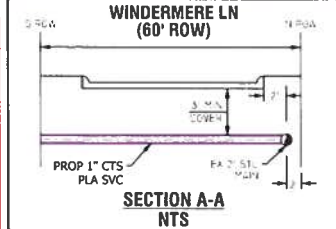
COORDINATE SERVICE LOCATION WITH KEREN STEARNS AT 713-945-2469

GENERAL LOCATIONS OF WATER & WASTEWATER INFRASTRUCTURE PROVIDED BY MWWA ARE NOT FIELD VERIFIED.

CITY OF PINEY POINT VILLAGE PERMIT

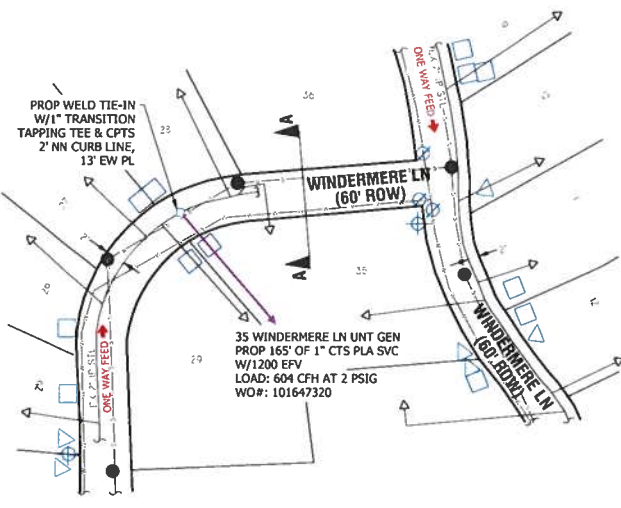
GENERAL NOTES:

1. FIELD VERIFY & LOCATE ALL EXISTING FEEDS, MAINS & SERVICES.
2. MAINTAIN A MINIMUM DEPTH OF 3' UNLESS OTHERWISE NOTED.
3. USE GAUGES TO MONITOR & MAINTAIN FEEDS & PRESSURE.
4. CONTACT DESIGNER (KHOA DANG AT 713-207-7488) WITH ANY NECESSARY FIELD CHANGES.
5. THIS PROJECT IS SUBJECT TO SEWER LATERAL INSPECTION TO VERIFY CLEARANCE, PER THE OPTIONS STATED IN THE CONSTRUCTION AND SERVICE MANUAL. ENGINEERING WAS UNABLE TO VERIFY THE CLEARANCE WITH MAPS AND RECORDS.
6. TAKE NECESSARY PRECAUTIONS WHEN CUT, CAP & REMOVING STEEL MATERIAL. ASSUME ALL TAR WRAP PIPE CONTAINS ASBESTOS AND FOLLOW CONSTRUCTION AND SERVICE MANUAL PROCEDURES (SECTION: CS-B-1-.330) FOR REMOVAL OF PIPE AND GASKETS WITH ASBESTOS CONTAINING MATERIAL OR PRESUMED ASBESTOS CONTAINING MATERIAL.
7. FOR IP PIPE TEST PRESSURE AT 100 PSIG IN ACCORDANCE WITH SECTION CS-B-1.220 OF THE CONSTRUCTION & SERVICE MANUAL, HP LINE TEST PRESSURE AND DURATION ARE AS NOTED.
8. ALL SERVICE LINES MUST HAVE AN EPV OR CURB VALVE INSTALLED IN ACCORDANCE WITH SECTION CS-FORM 1.150 OF THE CONSTRUCTION AND SERVICE MANUAL AND EPV SIZING CHART. CONTACT ENGINEERING FOR ADDITIONAL SIZING RECOMMENDATIONS.
9. COORDINATE CATHODIC PROTECTION WITH THE CORROSION DEPARTMENT (VINCENT PACHECO AT 713-967-7386) AND ENSURE CP DEPARTMENT IS ON SITE DURING CONSTRUCTION TO MAKE BONDS.
10. DIMENSION ALL TIE-IN LOCATIONS FROM ESTABLISHED RIGHT OF WAYS.
11. CRITERIA TO BE USED FOR TRACER WIRE SELECTION WHEN INSTALLING PLASTIC GAS LINES:
 - A. USE #14 TRACER WIRE FOR ALL RESIDENTIAL SERVICE LINES.
 - B. USE #14 TRACER WIRE FOR SHORT BORES UP TO 300' AND ALL OTHER NON-BORE INSTALLATIONS.
 - C. USE #10 TRACER WIRE WITH ALL BORES LONGER THAN 300'.
 - D. USE #8 TRACER WIRE AS NEEDED FOR LARGE BAYOU CROSSINGS AND OTHER EXTRAORDINARY SITUATIONS AND COMPLEX BORES.
 INSPECTOR APPROVAL REQUIRED PRIOR TO WORK.



LEGEND AND NOTES

EXISTING MAIN	—
PROP 1" CTS PLA SVC	165"
WO#: 101647320	
SANITARY SEWER	5"
WATER LINE	W
WATER METER	□
SANITARY SEWER CLEANOUT	▽
MANHOLE	●
FIRE HYDRANT	⊕
WATER VALVE	⊗



NO. 1	DATE	BY	APP'D BY
1	04/04/2022	KHOA DANG	KHOA DANG
2	04/04/2022	KHOA DANG	KHOA DANG
3	04/04/2022	KHOA DANG	KHOA DANG
4	04/04/2022	KHOA DANG	KHOA DANG
5	04/04/2022	KHOA DANG	KHOA DANG
6	04/04/2022	KHOA DANG	KHOA DANG
7	04/04/2022	KHOA DANG	KHOA DANG
8	04/04/2022	KHOA DANG	KHOA DANG
9	04/04/2022	KHOA DANG	KHOA DANG
10	04/04/2022	KHOA DANG	KHOA DANG
11	04/04/2022	KHOA DANG	KHOA DANG
12	04/04/2022	KHOA DANG	KHOA DANG
13	04/04/2022	KHOA DANG	KHOA DANG
14	04/04/2022	KHOA DANG	KHOA DANG
15	04/04/2022	KHOA DANG	KHOA DANG
16	04/04/2022	KHOA DANG	KHOA DANG
17	04/04/2022	KHOA DANG	KHOA DANG
18	04/04/2022	KHOA DANG	KHOA DANG
19	04/04/2022	KHOA DANG	KHOA DANG
20	04/04/2022	KHOA DANG	KHOA DANG

35 WINDERMERE LN
 UNT GEN
 PINEY POINT VILLAGE, TEXAS

CenterPoint Energy
 EB4-220345

0:43:18 AM 0-ARXK006 20220404 11:51:56 FILE: S:\STRUCTUREL\WELL-SVCS_Permit\18516-35 WINDERMERE LN UNT GEN\Drawings\04-220345.dwg
 2/21/2022

Council Agenda Item Cover Memo

**4/25/2022
Date of Meeting**

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on a request from the Wilding Lane residents to leave asphalt roadway as-is.

SUMMARY/BACKGROUND (WHY): The original plans bid and awarded to the Contractor included gaps in the asphalt on either side of resident driveways to define parking pads. The Contractor did not leave gaps in the asphalt in accordance with the plans. Residents on Wilding Lane submit requests to the City to leave the pavement as is without gaps between driveways and parking pads. Attached are the emails received from Wilding Lane residents as well as photos of the current street.

STAFF RECOMMENDATION:

ESTIMATED COST: N/A

FUNDING SOURCE: N/A

CURRENT BUDGETED ITEM: YES NO

EMERGENCY REQUEST: YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



1









5







8





Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.
11211 Wilding Lane
Houston, TX 77024
jreeves@matrixpetroleumllc.com
jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

 , dated this 7th day of April, 2022.
Resident of Wilding Lane, Houston, TX

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincent.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnl128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; joniballis@msn.com; askhan@yahoo.com

Subject: Wilding Lane - Asphalt Overlay

All,

The rainy weather has finally moved on and the street has dried enough to allow the Contractor to begin the asphalt overlay process. The Contractor has already placed the tack coat and the first truck of asphalt has just arrived. They anticipate laying asphalt this afternoon and all day tomorrow. If necessary due to any unforeseen delays, the Contractor may have to finish the asphalt process on Saturday. Vehicular traffic is allowed on the street during the process. As discussed in previous emails, the only interruption you should experience is while the Contractor is working directly in front of your driveway. This interruption should only last for approximately 30 minutes. We ask that you do not park on the street until the asphalt overlay has been completed as this would block traffic flow on the street and/or the asphalt laying process.

Please feel free to contact Montreal Bailey (HDR Site Representative – 832-367-4199) or myself at 713-576-3660 with any questions or concerns.

Thanks,

Joe Moore, P.E., CFM
Project Manager

Joe Reeves

From: James Gray <JGray@bridgewood.us>
Sent: Thursday, April 7, 2022 8:20 AM
To: Joe Reeves; Moore, Joseph; 'Daurice White'; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack'; 'Maryanne McCormack'; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer; 'jgray@bridgewood.us'; Franny Gray; Jenny Yarrow; Chris Yarrow; Lisa Kurtz; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley; joniballis@msn.com; askhan@yahoo.com
Cc: John McCormack
Subject: RE: Wilding Lane - Finished Asphaltting

We would prefer to leave the street "as is" without the cuts.

Thank you,

Franny & Jim Gray
11208 Wilding Ln.

James D. Gray
President
Bridgewood Property Company
6363 Woodway Dr., Suite # 870
Houston, Texas 77057
Phone - 713-623-6767 - ext. 101
Phone - 713-804-5504 - direct
jgray@bridgewood.us

From: Joe Reeves <jreeves@matrixpetroleumllc.com>
Sent: Wednesday, April 6, 2022 6:16 PM
To: Moore, Joseph <Joseph.Moore@hdrinc.com>; 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; joniballis@msn.com; askhan@yahoo.com
Cc: John McCormack <mac@visiblechanges.com>
Subject: Wilding Lane - Finished Asphaltting

To the Residents of Wilding Lane:

We are all pleased that our new drainage and construction has been completed and thank the City of Piney Point for their efforts on our behalf. Many of you may have noted that the asphalt was "poured" differently than designed by the City Council and its contract with the Contractor. Mr. Joe Moore, the City's Engineering

Accordingly, I have been requested to request of you, the property owners on Wilding Lane who use the street to make an election to leave the street as is without the cuts. If you agree, please sign a copy of this email and return it by return email or to my mail box at 11211 Wilding Lane or to that of Mr. and Mrs. John McCormack's mail box at 11213 Wilding Lane before Tuesday at 5:00 p.m., April 12, 2022. If you email your replay, simply do so by "Reply All" and the City will likewise receive a copy of your preference. Otherwise, hand deliver your election to either of the McCormack's or our mail boxes, or let one of us know and we will retrieve your election and deliver it to the City directly.

You cooperation is appreciated, once again. Once this is finalized, John and I have agreed that we all should arrange for a "Street Gathering" to celebrate that "it is over".

Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

Philip A. Wetz
Linda A. Wetz

_____, dated this 7th day of April, 2022.

Resident of Wilding Lane, Houston, TX

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnl128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.



Steve and Debbie

7th day of April, 2022.

, dated this

Resident of Wilding Lane, Houston, TX

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.


 _____, dated this 6th
 day of April, 2022.

Resident of Wilding Lane, Houston, TX

ZEBULUN NASH 11200 WILDING LANE

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieltler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.


 _____, dated this 6
 day of April, 2022.

Resident of Wilding Lane, Houston, TX

M. J. KHAN & DR. ATIYA S. KHAN 11201 WILDING LN

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieller@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbieegg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

Harold A. Dietler, Jr., dated this 6TH
day of April, 2022.

Resident of Wilding Lane, Houston, TX

HAROLD A. DIETLER, JR.

11203 WILDING LN

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; jgray@bridgewood.us; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

Jimmy LaRoe, dated this 6th
day of April, 2022.

Resident of Wilding Lane, Houston, TX

Jimmy LaRoe
11206 Wilding Ln 77024

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieltler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; jgray@bridgewood.us; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

Jennifer Yarrow, dated this 6th day of April, 2022.

Resident of Wilding Lane, Houston, TX

JENNIFER YARROW 11207 WILDING LANE

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieltler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; jgray@bridgewood.us; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

 _____, dated this 6th day of April, 2022.

Resident of Wilding Lane, Houston, TX

AMEETA S. ACHARI 11209 WILDING LANE

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieltler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

Mary V. Mandola, dated this 6
day of April, 2022.

Resident of Wilding Lane, Houston, TX

MARY V. MANDOLA

11211 Wilding Lane

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieltler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbieegg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; jgray@bridgewood.us; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.


11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

 _____, dated this 6
 day of April, 2022. **McCormack**
 Resident of Wilding Lane, Houston, TX
 11213 Wilding Ln.

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieter@comcast.net; mdieter@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; jgray@bridgewood.us; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

Mary V. Mandola, dated this 6
day of April, 2022.

Resident of Wilding Lane, Houston, TX

MARY V. MANDOLA 11214 Wilding Lane

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnie128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; jgray@bridgewood.us; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

John Ballis, dated this 6
 day of April, 2022.
 Ballis, JOHN
 Resident of Wilding Lane, Houston, TX
 11218 Wilding

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieltler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cylobalusa.com; bobkurtz@houstonfoam.com; tnie128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; jgray@bridgewood.us; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

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JAR

Joseph A. Reeves, Jr.

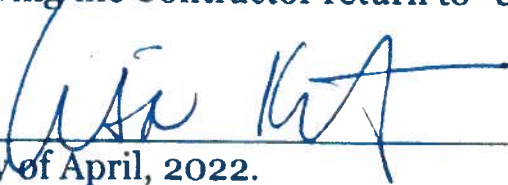
11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

 _____, dated this 4/6/22
day of April, 2022.

Resident of Wilding Lane, Houston, TX

11224 Wilding Lane Houston TX 77024

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; midietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincents.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnl128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; jgray@bridgewood.us; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa

Moore, Joseph

From: Moore, Joseph
Sent: Tuesday, April 12, 2022 1:36 PM
To: Kumar, Remya
Subject: FW: Wilding Lane - Finished Asphaltting

Joe Moore, P.E., CFM
P 713.622.9264 D 713.576.3660

hdrinc.com/follow-us

From: Joe Reeves <jreeves@matrixpetroleumllc.com>
Sent: Sunday, April 10, 2022 11:08 AM
To: Bender Joel <joel.bender@cactuswellhead.com>; McCormack John <mac@visiblechanges.com>; Mark Kobelan <mark@ppvouncil.org>; Moore, Joseph <Joseph.Moore@hdrinc.com>; henry <henry@ppvouncil.org>; McCormack Maryanne <maryanne@visiblechanges.com>
Subject: Fwd: Wilding Lane - Finished Asphaltting

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Joseph A. Reeves, Jr.
Matrix Petroleum LLC
1401 Enclave Parkway Suite 400
Houston, Texas 77077
jreeves@matrixpetroleumllc.com
jreeves@mtrxllc.com
281.597.7000 (Main)
281.597.7012 (Direct)
713.922.9979 (Cell)

Begin forwarded message:

From: Susan Osterberg <susanosterberg@gmail.com>
Date: April 9, 2022 at 1:56:07 PM CDT
To: Joe Reeves <jreeves@matrixpetroleumllc.com>
Cc: "Moore, Joseph" <Joseph.Moore@hdrinc.com>, Daurice White <daurice@visiblechanges.com>, zebnash@sbcglobal.net, hdietler@comcast.net, mldietler@comcast.net, jack.jensen@aokc.net, allison.jensen@aokc.net, jmlaroe2@gmail.com, asachari@gmail.com, dsreeves@me.com, mmandola@ninos-vincents.com, John McCormack <mac@visiblechanges.com>, Maryanne McCormack <maryanne@visiblechanges.com>, wetzpaal49@att.net, homeso@aol.com, debbidgg@aol.com, eosterberg@mayerbrown.com, janechen@cyglobalusa.com, bobkurtz@houstonfoam.com, tnl128@gmail.com, John Niederhofer <jniederhofer@thompsoncustomhomes.com>, Franny Gray <francelcg@me.com>, Jenny Yarrow <jenyarrow@gmail.com>, Chris Yarrow <cyarrow05@gmail.com>, Lisa Kurtz <lisa@kurtzhouston.com>, drjosephchong@yahoo.com, mluther111@yahoo.com, "Lundquist,

Presley" <Presley.Lundquist@hdrinc.com>, joniballis@msn.com, askhan@yahoo.com
Subject: Wilding Lane - Finished Asphaltting

The street should remain without cut outs however I think the street would look better if the company would please trim evenly in places where the sides are not straight. Susan Osterberg

On Wed, Apr 6, 2022 at 6:16 PM Joe Reeves <jreeves@matrixpetroleumllc.com> wrote:

To the Residents of Wilding Lane:

We are all pleased that our new drainage and construction has been completed and thank the City of Piney Point for their efforts on our behalf. Many of you may have noted that the asphalt was "poured" differently than designed by the City Council and its contract with the Contractor. Mr. Joe Moore, the City's Engineering Contractor who has been managing the construction was on site this past weekend painting areas between the driveways depicting areas where the asphalt was extended beyond the last design of the street. Apparently, the Contractor is being asked to come back and cut out these painted areas so that the street surface conforms to the City's design and contract. This asphalt cutting process plus the planting of sod between the current paved portion of the street and the edge of the ROW, are the primary items on the City's "punch list" for the Contractor.

Upon approaching the City engineer and a few of the City Council about the asphalt cutting, it was explained that, while the Contract was designed and issued according to the proposed return for the Contractor to return and cut out portions up and down the entire street, the Contractor is opposing the City's request to do so.

Many of the owners of property who we have spoken with would prefer to leave the surface as poured by the Contractor to be left as is, without the return of the Contractor to cut out the sections delineated by the paint up and down the street. We have notified the City Mayor and several council members, along with Mr. Moore, that we would prefer that the street remain as is but subject to the Contractor placing the grass as originally proposed but not in the areas that are currently already asphalted.

The City has not agreed to our request and has suggested that, if in fact the property owners (suggesting a majority of the property owners) held the same position, they would give consideration to our recommendation to leave the hard surface as is and not have the Contractor return to "cut" the portions between certain driveways and other similar spaces.

Accordingly, I have been requested to request of you, the property owners on Wilding Lane who use the street to make an election to leave the street as is without the cuts. If you agree, please sign a copy of this email and return it by return email or to my mail box at 11211 Wilding Lane or to that of Mr. and Mrs. John McCormack's mail box at 11213 Wilding Lane before Tuesday at 5:00 p.m., April 12, 2022. If you email your replay, simply do so by "Reply All" and

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Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

11211 Wilding Lane

Houston, TX 77024

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

_____, dated this
____ day of April, 2022.

Resident of Wilding Lane, Houston, TX

From: Moore, Joseph <Joseph.Moore@hdrinc.com>

Sent: Thursday, February 17, 2022 1:53 PM

To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mdietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com;

asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincent.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <iniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; joniballis@msn.com; askhan@yahoo.com
Subject: Wilding Lane - Asphalt Overlay

All,

The rainy weather has finally moved on and the street has dried enough to allow the Contractor to begin the asphalt overlay process. The Contractor has already placed the tack coat and the first truck of asphalt has just arrived. They anticipate laying asphalt this afternoon and all day tomorrow. If necessary due to any unforeseen delays, the Contractor may have to finish the asphalt process on Saturday. *Vehicular traffic is allowed on the street during the process.* As discussed in previous emails, the only interruption you should experience is while the Contractor is working directly in front of your driveway. This interruption should only last for approximately 30 minutes. We ask that you do not park on the street until the asphalt overlay has been completed as this would block traffic flow on the street and/or the asphalt laying process.

Please feel free to contact Montreal Bailey (HDR Site Representative – 832-367-4199) or myself at 713-576-3660 with any questions or concerns.

Thanks,

Joe Moore, P.E., CFM

Project Manager

HDR

4828 Loop Central Drive, Suite 800
Houston, TX 77081
P 713.622.9264 D 713.576.3660
joseph.moore@hdrinc.com

hdrinc.com/follow-us

--

Dr. Susan S. Osterberg
11222 Wilding Lane
Houston, TX 77024
voice: 713-467-4750
mobile: 713-254-4750
email: susanosterberg@gmail.com

Moore, Joseph

From: Moore, Joseph
Sent: Tuesday, April 12, 2022 1:36 PM
To: Kumar, Remya
Subject: FW: Wilding Lane - Finished Asphaltting

Joe Moore, P.E., CFM
P 713.622.9264 D 713.576.3660

hdrinc.com/follow-us

From: Joe Reeves <jreeves@matrixpetroleumllc.com>
Sent: Sunday, April 10, 2022 10:58 AM
To: Bender Joel <joel.bender@cactuswellhead.com>; Kobelan Mark <mark@ppvouncil.org>; henry <henry@ppvouncil.org>; Moore, Joseph <Joseph.Moore@hdrinc.com>; McCormack John <mac@visiblechanges.com>; McCormack Maryanne <maryanne@visiblechanges.com>
Subject: Fwd: Wilding Lane - Finished Asphaltting

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Joseph A. Reeves, Jr.
Matrix Petroleum LLC
1401 Enclave Parkway Suite 400
Houston, Texas 77077
jreeves@matrixpetroleumllc.com
jreeves@mtrxllc.com
281.597.7000 (Main)
281.597.7012 (Direct)
713.922.9979 (Cell)

Begin forwarded message:

From: James Gray <JGray@bridgewood.us>
Date: April 7, 2022 at 8:20:00 AM CDT
To: Joe Reeves <jreeves@matrixpetroleumllc.com>, "Moore, Joseph" <Joseph.Moore@hdrinc.com>, Daurice White <daurice@visiblechanges.com>, zebnash@sbcglobal.net, hdietler@comcast.net, mldietler@comcast.net, jack.jensen@aokc.net, allison.jensen@aokc.net, jmlaroe2@gmail.com, asachari@gmail.com, dsreeves@me.com, mmandola@ninos-vincent.com, John McCormack <mac@visiblechanges.com>, Maryanne McCormack <maryanne@visiblechanges.com>, wetzpaal49@att.net, homeso@aol.com, debbidgg@aol.com, eosterberg@mayerbrown.com, susanosterberg@gmail.com, janechen@cyglobalusa.com, bobkurtz@houstonfoam.com, tnle128@gmail.com, John Niederhofer <jniederhofer@thompsoncustomhomes.com>, 'jgray@bridgewood.us', Franny Gray <francelcg@me.com>, Jenny Yarrow <jenyarrow@gmail.com>, Chris Yarrow <cyarrow05@gmail.com>, Lisa Kurtz <lisa@kurtzhouston.com>, drjosephchong@yahoo.com, mluther111@yahoo.com, "Lundquist, Presley"

<Presley.Lundquist@hdrinc.com>, joniballis@msn.com, askhan@yahoo.com
Cc: John McCormack <mac@visiblechanges.com>
Subject: RE: Wilding Lane - Finished Asphaltting

We would prefer to leave the street "as is" without the cuts.

Thank you,

Franny & Jim Gray
11208 Wilding Ln.

James D. Gray
President
Bridgewood Property Company
6363 Woodway Dr., Suite # 870
Houston, Texas 77057
Phone - 713-623-6767 - ext. 101
Phone - 713-804-5504 - direct
jgray@bridgewood.us

From: Joe Reeves <jreeves@matrixpetroleumllc.com>
Sent: Wednesday, April 6, 2022 6:16 PM
To: Moore, Joseph <Joseph.Moore@hdrinc.com>; 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincent.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnl128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; joniballis@msn.com; askhan@yahoo.com
Cc: John McCormack <mac@visiblechanges.com>
Subject: Wilding Lane - Finished Asphaltting

To the Residents of Wilding Lane:

We are all pleased that our new drainage and construction has been completed and thank the City of Piney Point for their efforts on our behalf. Many of you may have noted that the asphalt was "poured" differently than designed by the City Council and its contract with the Contractor. Mr. Joe Moore, the City's Engineering Contractor who has been managing the construction was on site this past weekend painting areas between the driveways depicting areas where the asphalt was extended beyond the last design of the street. Apparently, the Contractor is being asked to come back and cut out these painted areas so that the street surface conforms to the City's design and contract. This asphalt cutting process plus the planting of sod between the current paved portion of the street and the edge of the ROW, are the primary items on the City's "punch list" for the Contractor.

Upon approaching the City engineer and a few of the City Council about the asphalt cutting, it was explained that, while the Contract was designed and issued according to the proposed return for the Contractor to return and cut out portions up and down the entire street, the Contractor is opposing the City's request to do so.

Many of the owners of property who we have spoken with would prefer to leave the surface as poured by the Contractor to be left as is, without the return of the Contractor to cut out the sections delineated by the paint up and down the street. We have notified the City Mayor and several council members, along with Mr. Moore, that we would prefer that the street remain as is but subject to the Contractor placing the grass as originally proposed but not in the areas that are currently already asphalted.

The City has not agreed to our request and has suggested that, if in fact the property owners (suggesting a majority of the property owners) held the same position, they would give consideration to our recommendation to leave the hard surface as is and not have the Contractor return to "cut" the portions between certain driveways and other similar spaces.

Accordingly, I have been requested to request of you, the property owners on Wilding Lane who use the street to make an election to leave the street as is without the cuts. If you agree, please sign a copy of this email and return it by return email or to my mail box at 11211 Wilding Lane or to that of Mr. and Mrs. John McCormack's mail box at 11213 Wilding Lane before Tuesday at 5:00 p.m., April 12, 2022. If you email your replay, simply do so by "Rely All" and the City will likewise receive a copy of your preference. Otherwise, hand deliver your election to either of the McCormack's or our mail boxes, or let one of us know and we will retrieve your election and deliver it to the City directly.

Your cooperation is appreciated, once again. Once this is finalized, John and I have agreed that we all should arrange for a "Street Gathering" to celebrate that "it is over".

Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.
11211 Wilding Lane
Houston, TX 77024
jreeves@matrixpetroleumllc.com
jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

_____, dated this
____ day of April, 2022.
Resident of Wilding Lane, Houston, TX

From: Moore, Joseph <Joseph.Moore@hdrinc.com>
Sent: Thursday, February 17, 2022 1:53 PM
To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincent.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>;

'jgray@bridgewood.us'; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cycarrow05@gmail.com>; Lisa Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; joniballis@msn.com; askhan@yahoo.com
Subject: Wilding Lane - Asphalt Overlay

All,

The rainy weather has finally moved on and the street has dried enough to allow the Contractor to begin the asphalt overlay process. The Contractor has already placed the tack coat and the first truck of asphalt has just arrived. They anticipate laying asphalt this afternoon and all day tomorrow. If necessary due to any unforeseen delays, the Contractor may have to finish the asphalt process on Saturday. *Vehicular traffic is allowed on the street during the process.* As discussed in previous emails, the only interruption you should experience is while the Contractor is working directly in front of your driveway. This interruption should only last for approximately 30 minutes. We ask that you do not park on the street until the asphalt overlay has been completed as this would block traffic flow on the street and/or the asphalt laying process.

Please feel free to contact Montreal Bailey (HDR Site Representative – 832-367-4199) or myself at 713-576-3660 with any questions or concerns.

Thanks,

Joe Moore, P.E., CFM
Project Manager

HDR
4828 Loop Central Drive, Suite 800
Houston, TX 77081
P 713.622.9264 D 713.576.3660
joseph.moore@hdrinc.com

hdrinc.com/follow-us

Moore, Joseph

From: Moore, Joseph
Sent: Tuesday, April 12, 2022 1:36 PM
To: Kumar, Remya
Subject: FW: Wilding Lane - Finished Asphaltting

See below

Joe Moore, P.E., CFM
P 713.622.9264 D 713.576.3660

hdrinc.com/follow-us

From: Ameeta Achari <asachari@gmail.com>
Sent: Sunday, April 10, 2022 10:57 PM
To: Melissa Luther <mluther111@yahoo.com>
Cc: Chris Yarrow <cyarrow05@gmail.com>; Daurice White <daurice@visiblechanges.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Joe Reeves <jreeves@matrixpetroleumllc.com>; John McCormack <mac@visiblechanges.com>; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; Lisa Kurtz <lisa@kurtzhouston.com>; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; Maryanne McCormack <maryanne@visiblechanges.com>; Moore, Joseph <Joseph.Moore@hdrinc.com>; Susan Osterberg <susanosterberg@gmail.com>; allison.jensen@aokc.net; askhan@yahoo.com; bobkurtz@houstonfoam.com; debbiiedgg@aol.com; drjosephchong@yahoo.com; dsreeves@me.com; eosterberg@mayerbrown.com; hdietler@comcast.net; homeso@aol.com; jack.jensen@aokc.net; janechen@cyglobalusa.com; jmlaroe2@gmail.com; joniballis@msn.com; mldietler@comcast.net; mmandola@ninos-vincents.com; tnle128@gmail.com; wetzpaal49@att.net; zebnash@sbcglobal.net
Subject: Re: Wilding Lane - Finished Asphaltting

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We would like the street to be left as is with no further cuts.
Ameeta & Arup Achari
11209 Wilding Lane

On Sun, Apr 10, 2022 at 9:40 AM Melissa Luther <mluther111@yahoo.com> wrote:

We would like the street left as is with no further cuts.

Paul and Melissa Luther
11219 Wilding Lane

Sent from my iPhone

On Apr 9, 2022, at 6:42 PM, Joe Reeves <jreeves@matrixpetroleumllc.com> wrote:

We have asked them to leave the psved area as is, finish the project by planting the grass, the latter not in question. The only question is whether to do the cutting of the blacktop as they currently painted the lines up and down the street.

No guarantees on leaving the blacktop as requested by everyone so far. Grass planting is assured as we understand.

Joseph A. Reeves, Jr.
Matrix Petroleum LLC
[1401 Enclave Parkway Suite 400](https://www.matrixpetroleumllc.com)
[Houston, Texas 77077](https://www.matrixpetroleumllc.com)
jreeves@matrixpetroleumllc.com
jreeves@mtrxllc.com
281.597.7000 (Main)
281.597.7012 (Direct)
713.922.9979 (Cell)

On Apr 9, 2022, at 6:09 PM, mldietler@comcast.net wrote:

Joe,

Following up on our conversation, I just want to be sure we are all clear on the two options being put to a vote. Option one is to leave the road at its current 22' width, with NO asphalt parking pads outside of that. Option two is to stick with the original plan, which was an 18' road with a select number of 2' deep asphalt parking pads between driveways. We are NOT voting on sod versus gravel in the right-of-way area. That ship has sailed. It will be sod, except for those folks who opted for gravel at their expense.

Thanks for your efforts!

Mary Lou Dietler

PS Good point, Susan.

From: Joe Reeves <jreeves@matrixpetroleumllc.com>
Sent: Saturday, April 9, 2022 2:01 PM
To: Susan Osterberg <susanosterberg@gmail.com>
Cc: Moore, Joseph <Joseph.Moore@hdrinc.com>; Daurice White <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net;

mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net;
jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; [mmandola@ninos-
vincents.com](mailto:mmandola@ninos-
vincents.com); John McCormack <mac@visiblechanges.com>; Maryanne McCormack
<maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com;
debbiedgg@aol.com; eosterberg@mayerbrown.com; janechen@cyglobalusa.com;
bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer
<jniederhofer@thompsoncustomhomes.com>; Franny Gray <francelcg@me.com>;
Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa
Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com;
mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>;
joniballis@msn.com; askhan@yahoo.com
Subject: Re: Wilding Lane - Finished Asphaltting

Thank you fir responding. Your reply will be passed on with everyone's similar replies.

Regards,

Joe

Joseph A. Reeves, Jr.

Matrix Petroleum LLC

[1401 Enclave Parkway Suite 400](#)

[Houston, Texas 77077](#)

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

281.597.7000 (Main)

281.597.7012 (Direct)

713.922.9979 (Cell)

On Apr 9, 2022, at 1:56 PM, Susan Osterberg
<susanosterberg@gmail.com> wrote:

The street should remain without cut outs however I think the street
would look better if the company would please trim evenly in places
where the sides are not straight. Susan Osterberg

On Wed, Apr 6, 2022 at 6:16 PM Joe Reeves
<jreeves@matrixpetroleumllc.com> wrote:

To the Residents of Wilding Lane:

We are all pleased that our new drainage and construction has been completed and thank the City of Piney Point for their efforts on our behalf. Many of you may have noted that the asphalt was “poured” differently than designed by the City Council and its contract with the Contractor. Mr. Joe Moore, the City’s Engineering Contractor who has been managing the construction was on site this past weekend painting areas between the driveways depicting areas where the asphalt was extended beyond the last design of the street. Apparently, the Contractor is being asked to come back and cut out these painted areas so that the street surface conforms to the City’s design and contract. This asphalt cutting process plus the planting of sod between the current paved portion of the street and the edge of the ROW, are the primary items on the City’s “punch list” for the Contractor.

Upon approaching the City engineer and a few of the City Council about the asphalt cutting, it was explained that, while the Contract was designed and issued according to the proposed return for the Contractor to return and cut out portions up and down the entire street, the Contractor is opposing the City’s request to do so.

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The City has not agreed to our request and has suggested that, if in fact the property owners (suggesting a majority of the property owners) held the same position, they would give consideration to our recommendation to leave the hard surface as is and not have the Contractor return to “cut” the portions between certain driveways and other similar spaces.

Accordingly, I have been requested to request of you, the property owners on Wilding Lane who use the street to make an election to leave the street as is without the cuts. If you agree, please sign a copy of this email and return it by return email or to my mail box at [11211 Wilding Lane](#) or to that of Mr. and Mrs. John McCormack's mail box at [11213 Wilding Lane](#) before Tuesday at 5:00 p.m., April 12, 2022. If you email your replay, simply do so by "Rely All" and the City will likewise receive a copy of your preference. Otherwise, hand deliver your election to either of the McCormack's or our mail boxes, or let one of us know and we will retrieve your election and deliver it to the City directly.

You cooperation is appreciated, once again. Once this is finalized, John and I have agreed that we all should arrange for a "Street Gathering" to celebrate that "it is over".

Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.

[11211 Wilding Lane](#)

[Houston, TX 77024](#)

jreeves@matrixpetroleumllc.com

jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

_____, dated this ____ day of April, 2022.

Resident of Wilding Lane, Houston, TX

From: Moore, Joseph <Joseph.Moore@hdrinc.com>
Sent: Thursday, February 17, 2022 1:53 PM
To: 'Daurice White' <daurice@visiblechanges.com>;
zebnash@sbcglobal.net; hdietler@comcast.net;
mdietler@comcast.net; jack.jensen@aokc.net;
allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com;
dsreeves@me.com; mmandola@ninos-vincent.com; 'John
McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack'
<maryanne@visiblechanges.com>; wetzpaal49@att.net;
homeso@aol.com; debbiedgg@aol.com;
eosterberg@mayerbrown.com; susanosterberg@gmail.com;
janechen@cyglobalusa.com; bobkurtz@houstonfoam.com;
tnle128@gmail.com; John Niederhofer
<jniederhofer@thompsoncustomhomes.com>;
'jgray@bridgewood.us'; Joe Reeves
<jreeves@matrixpetroleumllc.com>; Franny Gray
<francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris
Yarrow <cyarrow05@gmail.com>; Lisa Kurtz
<lisa@kurtzhouston.com>; drjosephchong@yahoo.com;
mluther111@yahoo.com; Lundquist, Presley
<Presley.Lundquist@hdrinc.com>; joniballis@msn.com;
askhan@yahoo.com
Subject: Wilding Lane - Asphalt Overlay

All,

The rainy weather has finally moved on and the street has dried enough to allow the Contractor to begin the asphalt overlay process. The Contractor has already placed the tack coat and the first truck of asphalt has just arrived. They anticipate laying asphalt this afternoon and all day tomorrow. If necessary due to any unforeseen delays, the Contractor may have to finish the asphalt process on Saturday. *Vehicular traffic is allowed on the street during the process.* As discussed in previous emails, the only interruption you should experience is while the Contractor is working directly in front of your driveway. This interruption should only last for approximately 30 minutes. We ask that you do not park on the street until the asphalt overlay has been completed as this would block traffic flow on the street and/or the asphalt laying process.

Please feel free to contact Montreal Bailey (HDR Site Representative – 832-367-4199) or myself at 713-576-3660 with any questions or concerns.

Thanks,

Joe Moore, P.E., CFM

Project Manager

HDR

4828 Loop Central Drive, Suite 800
Houston, TX 77081
P 713.622.9264 D 713.576.3660
joseph.moore@hdrinc.com

hdrinc.com/follow-us

--

Dr. Susan S. Osterberg
11222 Wilding Lane
Houston, TX 77024
voice: 713-467-4750
mobile: 713-254-4750
email: susanosterberg@gmail.com

Moore, Joseph

From: John McCormack <mac@visiblechanges.com>
Sent: Thursday, April 7, 2022 10:32 PM
To: Moore, Joseph
Cc: Henry Kollenberg
Subject: Fwd: Street pat
Attachments: scan.pdf

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

joe, Here is the rest of our block Wilding In. The only one missing is Felix as he is not home . Everyone wants the street to stay as paved and the only thing they want added is the grass in front of the homes that requested it. As you know Joe Reeves , Mary mandola, John Ballis and me don't want it. We will put in our diamond black rock when it becomes available (hopefully within the month). Also if you need me or Joe to appear in front of group Wed evening we will be there, Any questions please call me at 832-754-1819 Thanks for your help with this matter john mccormack

John McCormack
713-935-4400

*"Success is not final; Failure is not fatal:
it is the courage to continue that counts"*

----- Forwarded message -----

From: <maryanne@visiblechanges.com>
Date: Thu, Apr 7, 2022 at 10:22 PM
Subject: Street pat
To: <mac@visiblechanges.com>

Any opinions expressed in the email are those of the individual and not necessarily the company. This email and any files transmitted with it are confidential and solely for the use of the intended recipient. If you are not the intended recipient or the person responsible for delivering it to the intended recipient, be advised that you have received this email in error and that any dissemination, distribution, copying or use is strictly prohibited.

Moore, Joseph

From: Allison Jensen <Allison.Jensen@Aokc.net>
Sent: Friday, April 8, 2022 9:17 AM
To: James Gray; Joe Reeves; Moore, Joseph; 'Daurice White'; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; Jack Jensen, MD; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincent.com; 'John McCormack'; 'Maryanne McCormack'; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer; 'jgray@bridgewood.us'; Franny Gray; Jenny Yarrow; Chris Yarrow; Lisa Kurtz; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley; joniballis@msn.com; askhan@yahoo.com
Cc: John McCormack
Subject: RE: Wilding Lane - Finished Asphaltting

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We would also prefer to leave the street as it without the cuts.

Allison and Jack Jensen
11204 Wilding Lane
Houston, Texas

From: James Gray <JGray@bridgewood.us>
Sent: Thursday, April 7, 2022 8:20 AM
To: Joe Reeves <jreeves@matrixpetroleumllc.com>; Moore, Joseph <Joseph.Moore@hdrinc.com>; 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; Jack Jensen, MD <Jack.Jensen@Aokc.net>; Allison Jensen <Allison.Jensen@Aokc.net>; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincent.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyarrow05@gmail.com>; Lisa Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; joniballis@msn.com; askhan@yahoo.com
Cc: John McCormack <mac@visiblechanges.com>
Subject: RE: Wilding Lane - Finished Asphaltting

We would prefer to leave the street "as is" without the cuts.

Thank you,

Franny & Jim Gray
11208 Wilding Ln.

James D. Gray
President
Bridgewood Property Company

6363 Woodway Dr., Suite # 870
Houston, Texas 77057
Phone - 713-623-6767 - ext. 101
Phone - 713-804-5504 - direct
jgray@bridgewood.us

From: Joe Reeves <jreeves@matrixpetroleumllc.com>

Sent: Wednesday, April 6, 2022 6:16 PM

To: Moore, Joseph <Joseph.Moore@hdrinc.com>; 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdietler@comcast.net; mldietler@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincent.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tnle128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cycarrow05@gmail.com>; Lisa Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; joniballis@msn.com; askhan@yahoo.com

Cc: John McCormack <mac@visiblechanges.com>

Subject: Wilding Lane - Finished Asphaltting

To the Residents of Wilding Lane:

We are all pleased that our new drainage and construction has been completed and thank the City of Piney Point for their efforts on our behalf. Many of you may have noted that the asphalt was “poured” differently than designed by the City Council and its contract with the Contractor. Mr. Joe Moore, the City’s Engineering Contractor who has been managing the construction was on site this past weekend painting areas between the driveways depicting areas where the asphalt was extended beyond the last design of the street. Apparently, the Contractor is being asked to come back and cut out these painted areas so that the street surface conforms to the City’s design and contract. This asphalt cutting process plus the planting of sod between the current paved portion of the street and the edge of the ROW, are the primary items on the City’s “punch list” for the Contractor.

Upon approaching the City engineer and a few of the City Council about the asphalt cutting, it was explained that, while the Contract was designed and issued according to the proposed return for the Contractor to return and cut out portions up and down the entire street, the Contractor is opposing the City’s request to do so.

Many of the owners of property who we have spoken with would prefer to leave the surface as poured by the Contractor to be left as is, without the return of the Contractor to cut out the sections delineated by the paint up and down the street. We have notified the City Mayor and several council members, along with Mr. Moore, that we would prefer that the street remain as is but subject to the Contractor placing the grass as originally proposed but not in the areas that are currently already asphalted.

The City has not agreed to our request and has suggested that, if in fact the property owners (suggesting a majority of the property owners) held the same position, they would give consideration to our recommendation to leave the hard surface as is and not have the Contractor return to “cut” the portions between certain driveways and other similar spaces.

Accordingly, I have been requested to request of you, the property owners on Wilding Lane who use the street to make an election to leave the street as is without the cuts. If you agree, please sign a copy of this email and return it by return email or to my mail box at 11211 Wilding Lane or to that of Mr. and Mrs. John McCormack’s mail box at 11213 Wilding Lane before Tuesday at 5:00 p.m., April 12, 2022. If you email your replay, simply do so by “Rely All” and the City will likewise receive a copy of your preference. Otherwise, hand deliver your election to either of the McCormack’s or our mail boxes, or let one of us know and we will retrieve your election and deliver it to the City directly.

You cooperation is appreciated, once again. Once this is finalized, John and I have agreed that we all should arrange for a "Street Gathering" to celebrate that "it is over".

Thank you, and God bless!

JAR

Joseph A. Reeves, Jr.
11211 Wilding Lane
Houston, TX 77024
jreeves@matrixpetroleumllc.com
jreeves@mtrxllc.com

Yes, I agree to leaving Wilding Lane as is currently paved and completed without having the Contractor return to "cut out" the portions of the asphalt.

_____, dated this _____ day of
April, 2022.
Resident of Wilding Lane, Houston, TX

From: Moore, Joseph <Joseph.Moore@hdrinc.com>
Sent: Thursday, February 17, 2022 1:53 PM
To: 'Daurice White' <daurice@visiblechanges.com>; zebnash@sbcglobal.net; hdieter@comcast.net; mldieter@comcast.net; jack.jensen@aokc.net; allison.jensen@aokc.net; jmlaroe2@gmail.com; asachari@gmail.com; dsreeves@me.com; mmandola@ninos-vincent.com; 'John McCormack' <mac@visiblechanges.com>; 'Maryanne McCormack' <maryanne@visiblechanges.com>; wetzpaal49@att.net; homeso@aol.com; debbiedgg@aol.com; eosterberg@mayerbrown.com; susanosterberg@gmail.com; janechen@cyglobalusa.com; bobkurtz@houstonfoam.com; tne128@gmail.com; John Niederhofer <jniederhofer@thompsoncustomhomes.com>; 'jgray@bridgewood.us'; Joe Reeves <jreeves@matrixpetroleumllc.com>; Franny Gray <francelcg@me.com>; Jenny Yarrow <jenyarrow@gmail.com>; Chris Yarrow <cyyarrow05@gmail.com>; Lisa Kurtz <lisa@kurtzhouston.com>; drjosephchong@yahoo.com; mluther111@yahoo.com; Lundquist, Presley <Presley.Lundquist@hdrinc.com>; joniballis@msn.com; askhan@yahoo.com
Subject: Wilding Lane - Asphalt Overlay

All,

The rainy weather has finally moved on and the street has dried enough to allow the Contractor to begin the asphalt overlay process. The Contractor has already placed the tack coat and the first truck of asphalt has just arrived. They anticipate laying asphalt this afternoon and all day tomorrow. If necessary due to any unforeseen delays, the Contractor may have to finish the asphalt process on Saturday. *Vehicular traffic is allowed on the street during the process.* As discussed in previous emails, the only interruption you should experience is while the Contractor is working directly in front of your driveway. This interruption should only last for approximately 30 minutes. We ask that you do not park on the street until the asphalt overlay has been completed as this would block traffic flow on the street and/or the asphalt laying process.

Please feel free to contact Montreal Bailey (HDR Site Representative – 832-367-4199) or myself at 713-576-3660 with any questions or concerns.

Thanks,

Joe Moore, P.E., CFM
Project Manager

HDR
4828 Loop Central Drive, Suite 800
Houston, TX 77081
P 713.622.9264 D 713.576.3660
joseph.moore@hdrinc.com

hdrinc.com/follow-us

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: April 25, 2022

SUBJECT: Discuss and take possible action on the Mayor's Monthly Report

Agenda Item: 6

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: April 25, 2022

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including but not limited to:

- March 2022 Financials
- Quarterly Investment Report ending 03/2022
- Discussion of Traffic Signals

Agenda Item: 7



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

MARCH 2022 FINANCIALS (PRELIMINARY)

This report represents a general overview of the city's financial operations through March 2022, which marks the first quarter of the fiscal year 2022. Beginning balances are unaudited and subject to change until the city completes the annual 2021 audit. A presentation of this audit is scheduled for May 2022. Budgeted numbers represent the original adopted for the fiscal year.

General Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$5,676,693	\$7,496,659	\$231,536	\$4,190,658
Total Expenditures	\$2,480,021	\$7,496,659	\$444,762	\$1,694,147
Over/(Under)	\$3,196,672	\$0	(\$213,226)	\$2,496,511

	Prior YTD	Budget	Month	YTD
Operating Revenues	\$5,676,693	\$7,496,659	\$230,732	\$4,186,358
Operating Expenditures	\$1,915,771	\$6,361,974	\$444,762	\$1,676,579
Over/(Under)	\$3,760,922	\$1,134,685	(\$214,030)	\$2,509,779

1. Total revenues are \$4,190,658 or 55.9% of budget and 26.2% under last YTD directly due to timing of property tax collection. Operational revenues are \$4,186,358 with non-operating proceeds limited to \$4,301.
 - a. For property tax, the adopted rate is \$0.255140 with \$0.223245 designated as M&O and the remaining \$0.031895 as the I&S requirement to finance the annual bond debt. The \$3,801,823 of property tax reported for the general fund and \$903,126 for debt service is lower on this report only due to timing of SBISD transfer of funds. The City currently contracts with Spring Branch ISD as the tax assessor collector.
 - b. As reported by SBISD, the current taxable value of Piney Point is \$2,721,470,661. The original levy is \$6,721,600 with the latest report showing current adjustments of \$221,960.74 for total adjusted levy of \$6,943,560. Current collections YTD are \$6,682,033.

- c. In addition, the SBISD reported delinquent collection from prior year with a receivable balance of \$183,562 and total receivable balance of \$445,090. Total collections are \$6,679,530.
- d. Actual collections reported by SBISD are as follows:

	Current Tax Year	Delinquent Tax Years	Total
Original Levy	\$6,721,599.59		\$6,721,599.59
Carryover Balance		184,995.06	184,995.06
Adjustments	221,960.74	(3,935.82)	218,024.92
Adjusted Levy	\$6,943,560.33	\$181,059.24	\$7,124,619.57
Less Collections Y-T-D	6,682,032.86	(2,503.17)	6,679,529.69
Receivable Balance	\$261,527.47	\$183,562.41	\$445,089.88

- e. Sales Tax collection for thru March totals \$97,800 or 37.6% of the total annual \$260,000 projection.
- f. Franchise tax collections booked at this time is \$93,590. The city collected 102% of budget expectation for gas franchise at \$25,391 due to the increase in market price on fuel. The city anticipates collecting an additional \$316 thousand in franchise tax, with over two-thirds from power-electric franchise.
- g. Court revenue is \$23,439, 23.4% of budget and \$7,524 greater than last YTD. Court fines total \$22,104 and the remaining \$1,335 primarily restricted for special use such as safety, court security or technology. The court continues to operate virtual by zoom. The city collected \$64 thousand in court revenue for 2021 year-end. Current trends show improvement from 2021 collections, however actual expectations should forecast \$10 thousand less than the budget target.
- h. License an permits total \$146,042 with projection above target at 34.4% in original projected collections. Permits and inspection fees account for 89.0% of the category revenue. Plat reviews are \$4,550 and drainage reviews are \$6,550.
- i. Alarm registrations are \$22,750, 75.8% of annual budget projection. This represents a \$21,850 improvement over last YTD. Annual alarm registrations prove to be beneficial in maintaining up-to-date emergency information for individual properties.
- j. Interest revenue is limited to 2.3% of budget. However, staff expects that interest revenue will improve from the prior year with expected increases in the Fed rate to combat current nation-wide inflation outlook. Year-end projection trend is currently \$4K versus the \$40K originally budgeted.

- k. Non-operational revenue includes \$907 in donations (park bench), \$561 refund (newspaper ad) with an audit adjustment of (\$40) and \$2,029 (WC audit and CenterPoint) in reimbursement proceeds.
2. Total expenditures are budgeted at \$7,496,659 with operating expenditures budgeted at \$6,361,974. YTD, expenditures are \$1,694,147 or 22.6% with \$5,802,512 remaining. Operating funds allocated are \$1,676,579 or 26.4% and \$4,685,395 remaining for the fiscal year. Non-operating expenses are \$17,568 or 1.5% of budget with \$1,117,117 remaining for capital programming.
 3. Divisions and categories that are of significance or trending higher are as follows:
 - a. Police Services at \$ 703,922 or 33.6% due to the practice of providing two months of service payments at the beginning of the year as agreed for adequate MVPD operational cash flow. This represents a 3.1% increase from last year to date.
 - b. Fire Services at \$456,524 or 29.2%. includes 1.5 months of service payments at the beginning of the year for adequate VFD operational cash flow. This represents a 7.1% increase from last year to date.
 - c. Remaining operations are within expectations and trending lower than last year to date. Total public and operating expenditures are \$239,192 less than this time last year with a majority of allocated reserves held for public works related activity.
 4. Capital expenditures at 1.5% with \$1,117,117 remaining Wilding Lane CIP and other programming. The actual amount allocated is dependent on the liquidated damages levied due to construction delays on Wilding.
 5. Revenues are over expenditures by \$2,496,511. The budget projects to end the year with a balanced budget. Total cash and investments for all funds total \$8,992,428.24 and of that amount, \$5,204,129.78 is designated as general fund as of March 31.

Debt Service Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$1,273,851	\$875,200	\$28,413	\$904,476
Total Expenditures	\$1,445,650	\$875,200	\$0	\$825,375
Over/(Under)	(\$171,799)	\$0	\$28,413	\$79,101

6. Revenues are \$904,476; 103.3% of budget. The adopted rate designated for interest and sinking is \$0.031895 as the requirement to finance the annual bond debt. The original budget incorporated a 99% collection rate based on trends from past collection years.
7. Expenditures are \$825,375, 94.3% of budget, as debt service principal payments are semiannual and payment the first annual covering principal obligations occurred in January.

- a. Two Principal payments were disbursed, \$400,000 for GO Series 2015 and \$365,000 for GO Series 2017.
 - b. In addition, payments of interest due includes \$17,675 for GO Series 2015 and \$41,950 for GO Series 2017. The city is obligated to pay the remaining \$48,325 in interest by year-end. Current debt obligations are scheduled through 2027.
8. Revenues are over expenditures by \$79,101, debt service restricts a portion of cash to support fund balance. The budget projects to end the year with a balanced budget for the debt service fund. Total cash and investments designated for debt service total \$3,755,882.82 as of March 31.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.



Piney Point Village TEXAS

Statement of Revenue & Expenditures
For Month Ended: March 31, 2022

GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	5,358,510	6,048,959	116,596	3,801,823	62.9%	2,247,136
SALES TAXES	84,260	260,000	20,888	97,800	37.6%	162,200
FRANCHISE TAXES	89,244	407,100	22,704	93,590	23.0%	313,510
COURT REVENUE	15,915	100,000	8,153	23,439	23.4%	76,561
LICENSES & PERMITS	127,204	424,600	60,081	146,042	34.4%	278,558
ALARM REGISTRATIONS	900	30,000	1,750	22,750	75.8%	7,250
GOVERNMENTAL CONT. (METRO)	0	136,000	0	0	0.0%	136,000
PILOT FEES (KINKAID)	0	50,000	0	0	0.0%	50,000
INTEREST	660	40,000	559	914	2.3%	39,086
TOTAL OPERATING	5,676,693	7,496,659	230,732	4,186,358	55.8%	3,310,301
OTHER NON-OPERATING PROCEEDS	0	0	804	4,301		(4,301)
TOTAL NON-OPERATING	0	0	804	4,301		(4,301)
TOTAL REVENUES	\$5,676,693	\$7,496,659	\$231,536	\$4,190,658	55.9%	\$3,306,001
EXPENDITURES						
PUBLIC SERVICE DIVISION						
POLICE SERVICES	682,497	2,093,750	174,479	703,922	33.6%	1,389,828
FIRE SERVICES	426,380	1,565,224	130,435	456,524	29.2%	1,108,700
SANITATION COLLECTION	132,360	536,500	0	88,240	16.4%	448,260
OTHER PUBLIC SERVICES	12,144	21,500	1,176	3,700	17.2%	17,800
PUBLIC SERVICE DIVISION	1,253,381	4,216,974	306,090	1,252,385	29.7%	2,964,589
OPERATIONS						
CONTRACT SERVICES	182,688	478,500	18,706	80,102	16.7%	398,398
BUILDING SERVICES	64,358	266,000	5,425	40,050	15.1%	225,950
GENERAL GOVERNMENT	255,868	985,000	98,008	243,691	24.7%	741,309
MUNICIPAL COURT	12,409	42,500	447	7,218	17.0%	35,282
PUBLIC WORKS	147,068	373,000	16,087	53,133	14.2%	319,867
OPERATION DIVISIONS	662,390	2,145,000	138,673	424,193	19.8%	1,720,807
TOTAL PUBLIC & OPERATING	\$1,915,771	\$6,361,974	\$444,762	\$1,676,579	26.4%	\$4,685,395
NON-OPERATING						
GENERAL CAPITAL PROGRAMS	254,009	1,134,685	0	5,000	0.4%	1,129,685
WILDING LANE	210,003	0	0	12,568		(12,568)
TOTAL NON-OPERATING	564,250	1,134,685	0	17,568	1.5%	1,117,117
TOTAL EXPENDITURES	\$2,480,021	\$7,496,659	\$444,762	\$1,694,147	22.6%	\$5,802,512
REVENUE OVER/(UNDER) EXPENDITURES	3,196,672	0	(213,226)	2,496,511		
<i>Operating Rev. Over/(Under) Operating Exp.</i>	<i>3,760,922</i>	<i>1,134,685</i>	<i>(214,030)</i>	<i>2,509,779</i>		



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: March 31, 2022

GENERAL FUND REVENUES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>						
10-4101 Property Tax (M&O)	5,358,510	6,048,959	116,596	3,801,823	62.9%	2,247,136
<i>Less: Unearned</i>	0	0	0	0		0
<i>Total Property Tax :</i>	<u>5,358,510</u>	<u>6,048,959</u>	<u>116,596</u>	<u>3,801,823</u>	<u>62.9%</u>	<u>2,247,136</u>
10-4150 Sales Tax	84,260	260,000	20,888	97,800	37.6%	162,200
Total Tax Collection:	5,442,770	6,308,959	137,485	3,899,623	61.8%	2,409,336
<u>Permits & Inspections</u>						
10-4203 Plat Reviews	3,500	8,000	450	4,550	56.9%	3,450
10-4204 Code Enforcement Citations	0	100	0	0	0.0%	100
10-4205 Contractor Registration	3,720	10,000	1,260	4,740	47.4%	5,260
10-4206 Drainage Reviews	8,850	45,000	3,850	6,550	14.6%	38,450
10-4207 Permits & Inspection Fees	110,634	360,000	54,521	129,952	36.1%	230,048
10-4208 Board of Adjustment Fees	500	1,500	0	250	16.7%	1,250
Total Permits & Inspections:	127,204	424,600	60,081	146,042	34.4%	278,558
<u>Municipal Court</u>						
10-4300 Court Fines	15,337	100,000	7,675	22,104	22.1%	77,896
10-4301 Building Security Fund	202	0	167	467		(467)
10-4302 Truancy Prevention	206	0	171	477		(477)
10-4303 Local Municipal Tech Fund	165	0	136	381		(381)
10-4304 Local Municipal Jury Fund	4	0	3	10		(10)
Total Municipal Court:	15,915	100,000	8,153	23,439	23.4%	76,561
<u>Investment Income</u>						
10-4400 Interest Revenue	660	40,000	559	914	2.3%	39,086
Total Investment Income:	660	40,000	559	914	2.3%	39,086
<u>Agencies & Alarms</u>						
10-4508 SEC-Registration	900	30,000	1,750	22,750	75.8%	7,250
Total Agencies & Alarms:	900	30,000	1,750	22,750	75.8%	7,250
<u>Franchise Revenue</u>						
10-4602 Cable Franchise	20,451	75,000	0	20,808	27.7%	54,192
10-4605 Power/Electric Franchise	66,584	272,000	22,701	45,401	16.7%	226,599
10-4606 Gas Franchise	0	25,000	0	25,391	101.6%	(391)
10-4607 Telephone Franchise	2,090	35,000	0	990	0.0%	34,010
10-4608 Wireless Franchise	120	100	4	999	998.8%	(899)
Total Franchise Revenue:	89,244	407,100	22,704	93,590	23.0%	313,510
<u>Donations & In Lieu</u>						
10-4702 Kinkaid School Contribution	0	50,000	0	0	0.0%	50,000
10-4703 Metro Congested Mitigation	0	136,000	0	0	0.0%	136,000
10-4704 Intergovernmental Revenues	0	0	843	843		(843)
10-4800 Misc. Income	0	0	(40)	521		(521)
10-4801 Donations	0	0	0	907		(907)
10-4802 Reimbursement Proceeds	0	0	0	2,029		(2,029)
Total Donations & In Lieu:	0	186,000	804	4,301	2.3%	181,699
Total Revenue Received	5,676,693	7,496,659	231,536	4,190,658	55.9%	3,306,001
<i>Less: Unearned</i>	0	0	0	0		0
TOTAL REVENUES:	\$5,676,693	\$7,496,659	231,536	4,190,658	55.9%	\$3,306,001



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: March 31, 2022

DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	1,273,172	875,200	27,570	903,126	103.2%	(27,926)
INTEREST	679	0	843	1,350		(1,350)
TOTAL OPERATING	1,273,851	875,200	28,413	904,476	103.3%	(29,276)
TOTAL REVENUES	\$1,273,851	\$875,200	\$28,413	\$904,476	103.3%	(\$29,276)
EXPENDITURES						
TAX BOND PRINCIPAL	1,365,000	765,000	0	765,000	100.0%	0
TAX BOND INTEREST	79,900	107,950	0	59,625	55.2%	48,325
FISCAL AGENT FEES	750	2,250	0	750	33.3%	1,500
OPERATING EXPENDITURES	1,445,650	875,200	0	825,375	94.3%	49,825
TOTAL EXPENDITURES	\$1,445,650	\$875,200	\$0	\$825,375	94.3%	\$49,825
REVENUE OVER/(UNDER) EXPENDITURES	(171,799)	0	28,413	79,101		

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT DIVISION</u>							
<u>Supplies & Office Expenditures</u>							
10-550-5207	Misc Supplies	100	0	0	0		0
10-550-5215	Travel & Training	175	0	0	79		(79)
	Supplies and Office Expenditures:	275	0	0	79		(79)
<u>Insurance</u>							
10-550-5353	Employee Insurance	7,283	0	0	0		0
	Insurance:	7,283	0	0	0		0
<u>Court Operations</u>							
10-550-5403	Credit Card Charges	2,581	12,000	447	3,839	32.0%	8,161
10-550-5404	Judge/Prosecutor/Interpreter	2,100	30,000	0	3,300	11.0%	26,700
10-550-5406	State Comptroller/OMNI/Linebar	61	0	0	0		0
10-550-5410	OmniBase Services of Texas	109	500	0	0	0.0%	500
	Court Operations:	4,851	42,500	447	7,139		35,361
	TOTAL MUNICIPAL COURT DIVISION:	\$12,409	\$42,500	\$447	\$7,218	17.0%	\$35,282
<u>PUBLIC WORKS MAINTENANCE DIVISION</u>							
<u>Supplies & Office Expenditures</u>							
10-560-5207	Misc Supplies	967	0	0	0		0
	Supplies and Office Expenditures:	967	0	0	0		0
<u>Insurance</u>							
10-560-5353	Employee Insurance	12,519	0	0	0		0
	Insurance:	12,519	0	0	0		0
<u>Maintenance & Repair</u>							
10-560-5501	TCEQ & Harris CO Permits	0	2,000	0	100	5.0%	1,900
10-560-5504	Landscaping Maintenance	5,164	50,000	9,784	29,352	58.7%	20,648
10-560-5505	Gator Fuel & Maintenance	249	1,000	0	45	4.5%	955
10-560-5506	Right of Way Mowing	14,996	90,000	0	0	0.0%	90,000
10-560-5507	Road & Sign Repair	46,743	60,000	4,868	11,442	19.1%	48,558
10-560-5508	ROW Water/Planting	140	2,500	0	192	7.7%	2,308
10-560-5509	Tree Care/Removal	2,875	15,000	1,350	7,525	50.2%	7,475
10-560-5510	Road/Drainage Maintenance	0	25,000	0	0	0.0%	25,000
10-560-5515	Landscape Improvements	63,053	100,000	0	4,098	4.1%	95,902
10-560-5516	Truck Fuel & Maintenance	361	2,500	85	379	15.1%	2,121
10-560-5517	Sidewalk Improvements	0	25,000	0	0	0.0%	25,000
	Maintenance and Repair:	133,582	373,000	16,087	53,133	14.2%	319,867
	TOTAL PUBLIC WORKS DIVISION:	\$147,068	\$373,000	\$16,087	\$53,133	14.2%	\$319,867

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICE DIVISION</u>							
10-520-5102	Accounting/Audit	24,210	35,000	0	750	2.1%	34,250
10-520-5103	Engineering	79,876	200,000	0	27,551	13.8%	172,449
10-520-5104	Legal	38,476	90,000	0	25,765	28.6%	64,235
10-520-5105	Tax Appraisal-HCAD	19,046	60,000	19,034	19,034	31.7%	40,966
10-520-5107	Animal Control	330	1,500	(401)	49	3.3%	1,451
10-520-5108	IT Hardware/Software & Support	10,829	70,000	73	73	0.1%	69,927
10-520-5109	Urban Forester	9,920	0	0	6,880		(6,880)
10-520-5110	Mosquito Control	0	22,000	0	0	0.0%	22,000
TOTAL CONTRACT SERVICE DIVISION:		\$182,688	\$478,500	\$18,706	\$80,102	16.7%	\$398,398
<u>BUILDING SERVICE DIVISION</u>							
<u>Building & Inspection Services</u>							
10-530-5152	Drainage Reviews	32,005	100,000	0	8,818	8.8%	91,182
10-530-5153	Electrical Inspections	2,925	14,000	0	2,790	19.9%	11,210
10-530-5154	Plat Reviews	0	500	0	0	0.0%	500
10-530-5155	Plan Reviews	12,000	50,000	0	8,000	16.0%	42,000
10-530-5156	Plumbing Inspections	3,960	18,000	0	2,340	13.0%	15,660
10-530-5157	Structural Inspections	6,885	30,000	0	6,435	21.5%	23,565
10-530-5158	Urban Forester	0	46,000	0	0	0.0%	46,000
10-530-5160	Mechanical Inspections	1,305	7,500	0	1,485	19.8%	6,015
Building and Inspection Services:		59,080	266,000	0	29,868	11.2%	236,132
<u>Supplies and Office Expenditures</u>							
10-530-5108	Information Technology	0	0	4,463	8,401		(8,401)
10-530-5207	Misc Supplies	250	0	0	0		0
10-530-5211	Meeting Supplies	172	0	0	0		0
10-530-5213	Office Supplies	240	0	0	0		0
10-530-5215	Travel & Training	500	0	0	0		0
Supplies and Office Expenditures:		1,162	0	4,463	8,401		(8,401)
<u>Insurance</u>							
10-560-5353	Employee Insurance	4,116	0	0	0		0
10-530-5403	Credit Card Charges	0	0	961	1,780		(1,780)
Insurance:		4,116	0	961	1,780		(1,780)
TOTAL BUILDING SERVICE DIVISION:		\$64,358	\$266,000	\$5,425	\$40,050	15.1%	\$225,950



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
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April 21, 2022

Mayor and City Council:

The Public Funds Investment Act of the Local Government Code requires the Investment Officers of each local government to submit to its governing body a quarterly report of investment transactions.

Attached are the detail investment reports for the quarter ending March 31, 2022. These reports include information regarding the City's cash and investment status, investment yields, interest earned, and investments by fund type and are prepared in accordance with Chapter 2256 of the Local Government Code.

The City's investment portfolio complies with the Public Funds Investment Act and the City's Investment Policy for the first quarter of 2022.

Sincerely,

Robert Pennington

Investment Officers:

Councilmember Joel Bender _____

Councilmember Brian Thompson _____

**CITY OF PINEY POINT VILLAGE
 QUARTERLY INVESTMENT REPORT
 MARCH 2022 QUARTER END**

SUMMARY

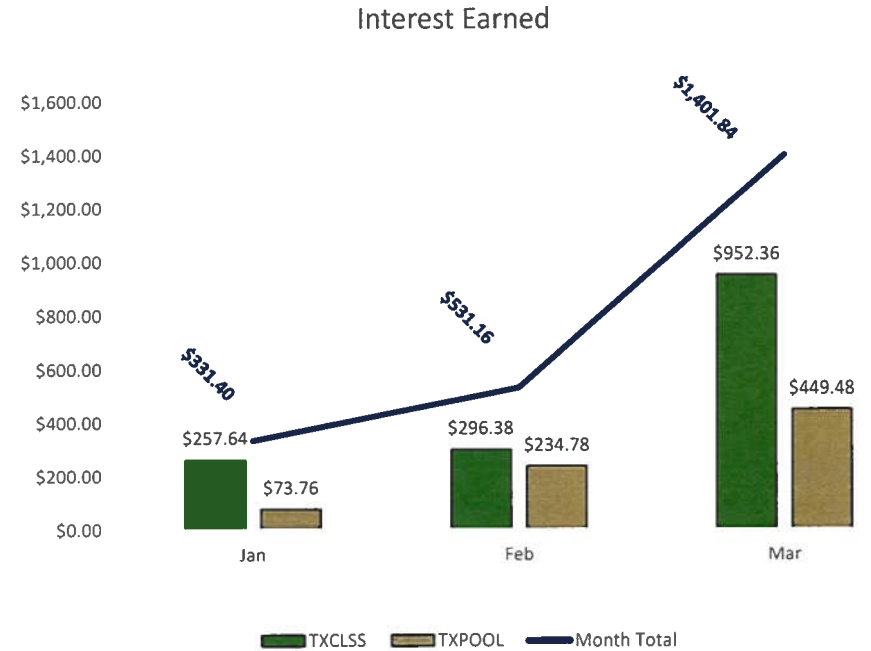
ALL FUNDS	Jan	Feb	Mar	TOTAL
Beginning Balance	\$6,501,546.22	\$8,474,659.03	\$9,254,832.19	\$6,501,546.22
Deposits	\$4,378,096.23	\$2,075,684.41	\$2,148,280.70	\$8,602,061.34
Interest	\$331.40	\$531.16	\$1,401.84	\$2,264.40
Withdrawals	\$2,405,314.82	\$1,296,042.41	\$2,412,086.49	\$6,113,443.72
ENDING BALANCE	\$8,474,659.03	\$9,254,832.19	\$8,992,428.24	\$8,992,428.24

Average Monthly Rate	Jan	Feb	Mar	TOTAL
Amegy Interest Revenue	0.00%	0.00%	0.00%	\$0.00
Texas Class Interest Revenue	0.10%	0.12%	0.29%	\$1,506.38
Texpool Interest Revenue	0.04%	0.06%	0.15%	\$758.02

Net Asset Value (NAV)	Jan	Feb	Mar
Texas Class NAV (Month End)	0.99996	0.99981	0.99946
Texpool NAV	0.99987	0.99983	0.99977

Value	Jan	Feb	Mar
Texas Class Market	\$14,643,201,747	\$15,490,958,283	\$15,642,174,743
Texas Class Amortized	\$14,643,842,897	\$15,493,939,118	\$15,650,542,725
Texpool Market	\$28,739,298,887	\$28,992,258,511	\$27,363,450,886
Texpool Book	\$28,743,122,701	\$28,997,066,899	\$27,369,736,879

Texas Class Rating	Standard & Poor's	AAAm
Texpool Rating	Standard & Poor's	AAAm



At the end of March, yields on 1-, 3-, 6- and 12-month U.S.Treasuries were 0.12%, 0.51%, 1% and 1.57%, respectively; the 1-, 3-, 6- and 12-month Bloomberg Short-Term Bank Yield Index rates (BSBY) were 0.39%, 0.89%, 1.37% and 1.97%, respectively; and the 1-, 3-, 6- and 12-month London interbank offered rates were 0.44%, 0.96%, 1.49% and 2.17%, respectively.

City Administrator: Robert Pennington

**CITY OF PINEY POINT VILLAGE
 QUARTERLY INVESTMENT REPORT
 MARCH 2022 QUARTER END**

AMEGY ACCOUNTS

GENERAL OPERATING	Jan	Feb	Mar	TOTAL
Fund 10 - General				
Beginning Balance	\$1,213,979.02	\$2,127,549.08	\$1,005,032.49	\$1,213,979.02
Deposits	\$1,718,884.88	\$173,525.82	\$1,179,213.59	\$3,071,624.29
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$805,314.82	\$1,296,042.41	\$587,461.49	\$2,688,818.72
ENDING BALANCE	\$2,127,549.08	\$1,005,032.49	\$1,596,784.59	\$1,596,784.59

NON-MAJOR	Jan	Feb	Mar	TOTAL
Fund 30 - Child Safety				
Beginning Balance	\$31,552.37	\$31,847.47	\$32,139.76	\$31,552.37
Deposits	\$295.10	\$292.29	\$275.88	\$863.27
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$31,847.47	\$32,139.76	\$32,415.64	\$32,415.64

TEXAS CLASS ACCOUNTS

GENERAL FUND	Jan	Feb	Mar	TOTAL
Fund 10				
Beginning Balance	\$767,544.92	\$767,607.84	\$767,680.23	\$767,544.92
Deposits	\$0.00	\$0.00	\$0.00	\$0.00
Interest	\$62.92	\$72.39	\$186.27	\$321.58
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$767,607.84	\$767,680.23	\$767,866.50	\$767,866.50

DEBT SERVICE	Jan	Feb	Mar	TOTAL
Fund 20				
Beginning Balance	\$2,375,656.63	\$2,375,851.35	\$2,376,075.34	\$2,375,656.63
Deposits	\$0.00	\$0.00	\$824,625.00	\$824,625.00
Interest	\$194.72	\$223.99	\$766.09	\$1,184.80
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$2,375,851.35	\$2,376,075.34	\$3,201,466.43	\$3,201,466.43

TEXPOOL ACCOUNTS

GENERAL OPERATING	Jan	Feb	Mar	TOTAL
Fund 10 /1100				
Beginning Balance	\$1,637,063.17	\$2,185,587.61	\$3,722,509.59	\$1,637,063.17
Deposits	\$2,148,476.15	\$1,536,750.57	\$116,596.24	\$3,801,822.96
Interest	\$48.29	\$171.41	\$372.86	\$592.56
Withdrawals	\$1,600,000.00	\$0.00	\$1,000,000.00	\$2,600,000.00
ENDING BALANCE	\$2,185,587.61	\$3,722,509.59	\$2,839,478.69	\$2,839,478.69

DEBT SERVICE	Jan	Feb	Mar	TOTAL
Fund 20 /1105				
Beginning Balance	\$475,750.11	\$986,215.68	\$1,351,394.78	\$475,750.11
Deposits	\$510,440.10	\$365,115.73	\$27,569.99	\$903,125.82
Interest	\$25.47	\$63.37	\$76.62	\$165.46
Withdrawals	\$0.00	\$0.00	\$824,625.00	\$824,625.00
ENDING BALANCE	\$986,215.68	\$1,351,394.78	\$2,203,666.39	\$554,416.39



City of Piney Point Village

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April 20, 2022

Commissioner Tom S. Ramsey, P.E.
1001 Preston, 9th Floor
Houston, Texas 77002

RE: Traffic Signals on San Felipe/Memorial Drive in Piney Point Village

Commissioner Ramsey:

In 1969, the Piney Point Village City Council voted to void to terminate any agreement for Harris County to acquire the land extending San Felipe Road from Voss to Memorial Drive. Years of heated discussion have followed since the decision to build such a high traffic extension through our residential community. Ironically, the City of Piney Point Village is now burdened with maintaining the corridor's traffic light system that is rightly the County's responsibility.

Piney Point Village is requesting relief from the County. The City has a restricted budget with a limited tax base. This is a dramatic difference to Harris County's collection that is 12 cents higher than the City's rate. Please recognize that the County collects over \$9.9 Million in annual levy from the Piney Point Village residents with no direct return to City taxpayers other than the essential county level services.

The City respectfully request assistance in replacing aging infrastructure *before* Piney Point Village can formally accept this asset; otherwise, we count on the County to continue the maintenance of the San Felipe and Memorial traffic signals, originally installed and maintained by the County.

We believe this is the opportunity for the City and County to improve the corridor to a safe and acceptable standard. Thank you for your attention is this matter.

Sincerely,

Robert Pennington
City Administrator

MEMORANDUM FOR PINEY POINT VILLAGE TRAFFIC LIGHTS

FROM: Public Works Department

SUBJECT: Harris County Traffic Signal in Piney Point Village

DATE: April 20, 2022

Below you will find the total value of repairs that have been done over the last three years for the jurisdiction of Harris County:

➤ **Total Cost 2020-2022:** \$77,653.94 (This total includes all lights)

➤ **Cost Broek Down by Year:**

Year	Cost	Call for Repairs
2020	\$34,964.15	28
2021	\$37,047.41	14
2022	\$5,642.38	6

Pending new Cost Repairs for 2022

➤ **Calin Repair Request:** 48 (all repairs were called in by MVPD or PPV)

➤ **Repairs by Location:**

Light location	Repairs
Radney @ San Felipe (2 Calls Nonrepaired)	6
San Felipe @Franham Park	4
Kinkaid @ San Felipe	10
Greenbay @ Memorial	8
Blalock @Taylorcrest	1
N. Piney Point Road @ Memorial	2
S. Piney Point Road @ Memorial	2
Briar Forest @ Memorial	3
Memorial @ San Felipe	3
Willowick @ Memorial	2
Blalock @ Memorial	4
Wickwood @ Memorial	1
	48

➤ **Note:** Most of the repairs have been taken care of by PPV Public works any issues that are based on equipment failure or malfunction have been called in.

Year	Cost	Call for Repairs
2020	\$34,964.15	28
2021	\$37,047.41	14
2022	\$5,642.38	6
Total Cost	\$77,653.94	48

Light location	Repairs
Radney @ San Felipe (2 Calls Nonrepair)	6
San Felipe @Franham Park	4
Kinkaid @ San Felipe	10
Greenbay @ Memorial	8
Blalock @Taylorcrest	1
N. Piney Point Road @ Memorial	2
S. Piney Point Road @ Memorial	2
Briar Forest @ Memorial	3
Memorial @ San Felipe	3
Willowick @ Memorial	2
Blalock @ Memorial	4
Wickwood @ Memorial	1
	48

Light Cost and Repair Data

Location	Cost	Issue (Description)	Company
Memorial @ San Felipe	\$223.50	MMU Failure	Southwest Signal Supply Inc.
San Felipe @ Memorial	\$74.50	MMU Failure	Southwest Signal Supply Inc.
N. Piney Point Road @ Memorial	\$74.50	MMU Failure	Southwest Signal Supply Inc.
Kinkaid @ San Felipe	\$298.00	MMU Failure	Southwest Signal Supply Inc.
Memorial @ N Piney Point	\$487.80	Phase 2 Failure	Southwest Signal Supply Inc.
Greenbay @ Memorial	\$623.50	MMU Failure	Southwest Signal Supply Inc.
S piney Point @ San Felipe	\$670.50	Conflict	Southwest Signal Supply Inc.
Radney @ San Felipe	\$484.25	Box Repair (system)	Southwest Signal Supply Inc.
Memorial @ Wickwood	\$420.25	Broken Lens	Southwest Signal Supply Inc.
Radney @ San Felipe	\$4,451.25	Video camera issues/Broken by Side walk Repair	Southwest Signal Supply Inc.
Blalock@ Memorial	\$372.50	MMU Failure	Southwest Signal Supply Inc.
Kinkaid @ San Felipe	\$298.00	MMU Failure	Southwest Signal Supply Inc.
Farnham Park @ San Felipe	\$596.00	MMU Failure	Southwest Signal Supply Inc.
Memorial @ San Felipe	\$436.13	MMU Failure	Southwest Signal Supply Inc.
Memorial @ wickwood	\$448.00	wire failure	Southwest Signal Supply Inc.
Radney @ San Felipe	\$7,927.40	Signal Replacement	Southwest Signal Supply Inc.
Radney @ San Felipe	\$3,989.50	Signal Head issues/box repairs	Southwest Signal Supply Inc.
Greenbay @ Memorial	\$479.25	CVM Failure	Southwest Signal Supply Inc.
Memorial @ wickwood	\$9,499.05	Service Cabinet	Southwest Signal Supply Inc.
Radney @ San Felipe	\$316.63	Light Hanging From wire	Southwest Signal Supply Inc.
Greenbay @ Memorial	\$18.00	Crosswalk Maintenance	Southwest Signal Supply Inc.
Greenbay @ Memorial	\$110.50	Bad Flasher	Southwest Signal Supply Inc.
Blalock@ Memorial	\$295.75	MMU Failure	Southwest Signal Supply Inc.
Blalock@ Memorial	\$372.50	MMU Failure	Southwest Signal Supply Inc.
Memorial @ Briare Forest	\$223.50	MMU Failure	Southwest Signal Supply Inc.
Memorial @ Briare Forest	\$447.00	MMU Failure	Southwest Signal Supply Inc.
Greenbay @ Memorial	\$602.00	CVM Failure	Southwest Signal Supply Inc.
Blalock@ Memorial	\$726.39	MMU Failure	Southwest Signal Supply Inc.
Total Yearly Cost:	\$34,964.15		Calls:28

Location	Cost	Issue (Description)	Company
Radney @ San Felipe	\$18,950.00	Cross walk pads	Pfeiffer & Son LTD
San Felipe @Franham Park	\$1,965.00	worn-out signs	Pfeiffer & Son LTD
Kinkaid @San Felipe	\$551.63	Control box	Pfeiffer & Son LTD
Kinkaid @San Felipe	\$865.00	Timer	Pfeiffer & Son LTD
Multiple locations	\$980.00	Signal condition Inspection	Pfeiffer & Son LTD
Greenbay @ Memorial	\$883.50	Signal Replacement(fell From Harness)	Pfeiffer & Son LTD
Kinkaid @San Felipe	\$1,162.50	MMU Failure	Southwest Signal Supply Inc.
Farnham park @ San Felipe	\$811.90	PED Issues	Southwest Signal Supply Inc.
Kinkaid @San Felipe	\$614.63	Timer Issues	Southwest Signal Supply Inc.
Memorial @ Briar Forest	\$260.75	CVM Fail	Southwest Signal Supply Inc.
Kinkaid @San Felipe	\$1,760.00	Loop Detector issue	Southwest Signal Supply Inc.
Farnham park @ San Felipe	\$1,546.00	Luminaire repair	Southwest Signal Supply Inc.
Kinkaid @San Felipe	\$5,976.50	Controller	Southwest Signal Supply Inc.
Kinkaid @San Felipe	\$720.00	Missing timer and CMU(COH had them)	Southwest Signal Supply Inc.
Total Yearly Cost:	\$37,047.41		Calls :14

Location	Cost	Issue (Description)	Company
Blalock @Taylorcrest	\$263.13	Light vizor (fell)	Pfeiffer & Son LTD
Piney Point Rd@Memorial	\$511.25	Light vizor (fell)/ tension wire adjustment	Pfeiffer & Son LTD
Memorial @ Radney	\$3,452.50	Timer/Camera video card/programing Failure	Southwest Signal Supply Inc.
Memorial @ Radney	\$1,415.50	Timer/Camera video card/programing Failure	Southwest Signal Supply Inc.
Year to date cost:	\$5,642.38		

Council Agenda Item Cover Memo

4/25/2022
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Engineer's Report

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the Wilding Lane Project, 96-inch CMP Replacement Project, Tokeneke & Country Squires Project, other various maintenance projects, and future projects.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES NO **EMERGENCY REQUEST:** YES NO

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



Engineer's Status Report

City of Piney Point Village

HDR Engineering, Inc.

City Council Meeting Date: April 25, 2022

Submit to City: April 20, 2022

CURRENT PROJECTS

1. Wilding Lane Drainage & Paving Improvements Project

HDR conducted a final walkthrough with the Contractor on March 1st and a punch list was prepared with items that will need to be addressed before the project can be closed out. The Contractor has since addressed about half of the punch list items and HDR held a separate meeting with the Contractor on March 18th to discuss the remaining items, including cutting gaps in the asphalt overlay between driveways and parking pads. On April 2nd the Contractor stated that they were not responsible for completing the remaining items on the punch list, stated that they felt that the cutouts for the parking pads were beyond their scope of work, and stated that they needed extra payment for asphalt overlay and would request to be paid for by the tons of asphalt used rather than the square yards as stated in the contract. HDR requested that any issues or requests they have be submit in writing with supporting documentation. Since that conversation, residents submit a petition to leave the street as is. This petition will be considered in a separate agenda item.

HDR received letters from the Contractor on other items on April 19th and April 20th. These letters will be reviewed and responses provided to the Contractor. HDR is working to resolve these issues with the Contractor as expeditiously as possible but efforts have been met with continued resistance to complete the job as stated in the contract documents.

As of the November Pay Estimate, \$79,881.84 in retainage is still being held on the project.

2. 96-inch CMP on S. Piney Point Road

HDR is in the process of performing QC reviews on the updates to models for the 96-inch pipe replacement which appear to confirm the proposed 9'x9' box culvert sizing. The final report will be submitted to Harris County Flood Control District for review and approval. HDR is also preparing the preliminary plan sets (plan view, layout only) based on this sizing.

It is anticipated that HDR will present the drainage report, preliminary plans, and updated opinion of probable construction costs at the May engineering meeting for discussion.

3. Piney Point Circle - Additional Easements

HDR has been attempting to contact Dr. Arocha at 11408 Memorial Drive but has been successful at talking with him again about a potential easement on the existing storm sewer pipe draining Piney Point Circle and Lacewood. The City does not have contact information for 11406 Memorial, though Dr. Arocha

4. Lacewood Lane Ditch Grading

As discussed in the April Engineering Meeting, the ditch regrading performed between #8 and #4 Lacewood Lane reduced the amount of standing water significantly. Additional



regrading from #4 Lacewood to Memorial drive is recommended to reduce minor imperfections in the ditch along this segment. The costs for this additional work to be performed by the Contractor is \$3,500. HDR sent the additional costs to the Mayor for authorization who approved. A Notice to Proceed for the additional work has been provided to the Contractor.

5. Tokeneke & Country Squires Improvements Project

HDR is in the process of completing the plan & profile drawings and updating the Opinion of Probable Construction Costs (OPCCs) for Tokeneke Lane. A meeting has been scheduled for Wednesday, April 29th at 4:30 PM to review the design plans, present the updated OPCCs, and discuss resident participation in storm sewer extension.

A meeting is scheduled with the Country Squires HOA on Thursday, April 21st at 4:30PM to discuss the scope of the upcoming project and discuss any further questions, concerns, and issues. A summary of the HOA meeting will be provided at the Council meeting.

6. City of Houston Windermere Outfall Repair Project

COH presented a pay estimate to Piney Point Village for the City's portion of the work completed on the Windermere project as part of the termination of the contract with Fused Industries. The Piney Point Village portion was \$45,266.98. HDR contact the City of Houston to relay City Council concern with paying for any work completed outside of the existing easement at #19 Windermere. The City of Houston stated they would look at this information internally and schedule a follow up meeting for further discussion. HDR has since sent information on the easement to further describe City Council's concern and request a meeting to go over this issue in more detail.

7. North Piney Point Road Project Asphalt

Per discussion at the April Engineering Meeting, Hayden Paving will be sealing the cracks in the HMAC overlay under their two-year warranty. HDR will share Hayden Paving's schedule of the crack sealing once received.

8. Bothwell Way

HDR received the TV tape for the final segment of storm sewer pipe on Bothwell Way. The tape shows a collapse in the storm sewer underneath the driveway at 11335 Bothwell Way. HDR recommends contacting Contractors for quotes to complete a point repair on the storm sewer pipe.

9. Smithdale Estates

Per direction at the April engineering meeting, HDR is soliciting quotes to add level up sand and sod on Smithdale Estates is various locations where settlement behind the curb has occurred. It is anticipated that quotes will be presented to Council at the May Council Meeting.

10. Williamsburg Drainage Improvements

Two residents at 11319 & 11311 Williamsburg Lane approached the City about a 50/50 cost share to install 24-inch storm sewer to eliminate the ditch in front of those two homes. Those two residents have developed design plans and submit them to the City for this work. Additionally, it is HDR's understanding that residents upstream of these two homes on the



south side of the street and two homes on the north side of the street are also interested in the installation of storm sewer. HDR has prepared Opinion's of Probable Construction Costs for each home on Williamsburg for Council review. (to be distributed at the Council Meeting)

11. Decomposed Granite Paths

Per direction at the April Engineering meeting, HDR is soliciting quotes to refresh the decomposed granite paths at Wilding Lane, Dunsinane, and Quail Hollow (public ROW only). Per request an additional decomposed granite area may be created in the Wilding Lane ROW (west end between Wilding and Marchmont) for a park bench installation by resident donation. This area is to be coordinated with Bobby and will be included in the request for quotes. It is anticipated that HDR will present the quotes at the May Council Meeting.

FUTURE PROJECTS

12. Greenbay/Smithdale Sidewalk Improvements

HDR received the survey data for the south right-of-way on Greenbay from N. Piney Point Road to Memorial Drive and has prepared CAD background drawings from the survey. HDR has also begun a conceptual design and sidewalk layout in efforts to identify any potential drainage issues, items in conflict, tree removals, and other items for consideration by Council. It is anticipated that this conceptual layout will be presented at the May Engineering meeting for review and discussion.

It is HDR's understanding that Council would prefer to wait until SBISD is further along with the MDE design/construction before taking action on an additional sidewalk on the south side of Smithdale Road.

13. Maintenance Items

Jose Gomez notified HDR of several locations of concern around the City to include a curb inlet top on Kensington Court, ditch undermining the pavement on Radney Circle, heavy cracking and potholes in Memorial Drive west of Piney Point Road, ditch regrading on the north side of Williamsburg, and a sinkhole on Blalock Road near Habersham. HDR anticipates including these maintenance repairs in the Tokeneke/Country Squire project to be completed by the Contractor.

14. Memorial Drive Elementary Rebuild

The City, SBISD, SBISD architecture and engineering consultants, HDR, and Councilman Dodds recently met to discuss the planned rebuild of Memorial Drive Elementary (MDE). The meeting agenda generally included SBISD's project timeline, projects previously completed by SBISD, site specific discussion, the City's building requirements, and City's interest in possible detention on the MDE property. HDR previously sent meeting minutes with more detail to City Council.

The anticipated re-construction schedule for the school is as follows:

- Design – Begin Jan. 2022 – 1 year duration
- Construction – Begin Jan. 2023 – 18-month duration
- Students to be in south transition campus until August 2024



- Project Advisory Board – Comprised of representatives from the Village – November/December 2021

Annette has begun meeting with SBISD's representatives in order to start the platting and permitting process if efforts to meet the timeline as described above.

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, MARCH 28, 2022**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR COUNCIL MEETING ON MONDAY, MARCH 28, 2022, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

Council Members Present: Mayor Mark Kobelan, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

Council Member Absent: Joel Bender

City Staff Present: Bobby Pennington, City Administrator; Karen Farris, City Secretary; David Olson, City Attorney; Joe Moore, City Engineer

Mayor Kobelan declared a quorum and called the meeting to order at 6:30 p.m.

Pledge of Allegiance was led by the Boy Scouts

CITIZENS WISHING TO ADDRESS COUNCIL: *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

There were no requests to address Council.

1. Discussed and considered possible action on the Memorial Villages Police Department monthly report. Chief Schultz reported the activities of the police department for the month of February. Council Member Dodds reported that he enjoyed meeting the police department staff at the recent police department dinners.
2. Discussed and considered possible action on the Villages Fire Department monthly report. Commission Nash was not present so Council Member Kollenberg reported on various activities of the Village Fire Department including the budget and audit, and an update on the fire station and punch list items; and the dinners with the firefighters was good and very much appreciated. False Alarms and rates were a topic of discussion. The City Attorney will review False Alarm Rates and Ordinance.
3. Discussed and considered possible action on Resolution No. 2022.03.28 suspending the rates proposed by CenterPoint Energy Resources Corp. Gas Reliability Infrastructure Program (GRIP). Council Member Kollenberg made a

motion to adopt Resolution No. 2022.03.28 suspending the rates proposed by CenterPoint Energy Resources Corp. Gas Reliability Infrastructure Program. Council Member Herminghaus seconded the motion and it passed unanimously.

4. Discussed and considered possible action to approve the nomination of Buck Ballas to the Planning and Zoning Commission. Council Member Thompson made a motion to elect Buck Ballas to the Planning and Zoning Commission. Council Member Dodds seconded the motion and it passed unanimously.
5. Discussion regarding the Kinkaid School Specific Use Permit and schedule the Public Hearing date. The public hearing dates discussed were the preferred date of May 2nd and alternate date of May 9th. The public hearing was set for May 2, 2022 pending confirmation from Council Member Joel Bender (absent). The City Attorney will confirm with Kinkaid the May 2nd date for the public hearing. The publication notice should be submitted to the newspaper no later than April 6th.
6. Discussed and considered possible action on the Mayor's Monthly Report. The Mayor had nothing to add.
7. Discussed and considered possible action on the City Administrator's Monthly Report, including but not limited to:
 - February 2022 Financials
 - Audit presentation will be on the April meeting agenda.
 - Audit Committee will review week of April 11th.
 - Food truck at Chapelwood this weekend
 - Campaign signs on private property are protected and cannot be in the City right-of-way.
8. Discussed and considered possible action on a proposal from Water Logic for water conservation and management. Council Member Thompson made a motion to approve the contract with Water Logic. Council Member Dodds seconded the motion and it passed unanimously.
9. Discussed and considered possible action on a request from the Homeowners Association to allow for new subdivision signage at both entrances on Merrie Way Lane located within the city right-of-way. There was discussion only. Signage cannot be in the city right-of-way.
10. Discuss and take possible action on the Engineer's Report. Joe Moore, HDR, presented the City Engineer's Monthly Report.
 - Piney Point Circle – additional easements
 - Tokeneke & Country Squires Improvements Project
 - City of Houston Windermere Outfall Repair Project – City Engineer informed Council that the City of Houston submitted an invoice for Piney Points share of work done to date. The invoice total is \$45,266.98. Council discussed authorizing the Mayor and Joe Moore, City Engineer to work with the City of Houston to reduce the cost share amount for the work done on the portion of the access roads beyond the easement. This item will return to the agenda next month.

- Greenbay/Smithdale Sidewalk Improvements
 - Memorial Drive Elementary Rebuild
11. Discussed and considered possible action on the approval of the Minutes of the February 28, 2022 Regular Council Meeting. Council Member Herminghaus made a motion to approve the Minutes of the February 28, 2022 Regular Council Meeting. Council Member Dodds seconded the motion and it passed unanimously
 12. Discussed and considered possible action on any future agenda items, meeting dates, etc.
 - Public Hearing for St. Francis SUP ion April 4, 2022 at 6:30 pm
 - Windermere agenda item for April Council Meeting
 - Public Hearing for the Kinkaid School on May 2, 2022 at 6:30 pm
 13. **Executive Session:** The City Council adjourned into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney).
Council adjourned into a closed session at 7:27 p.m.
Council reconvened into an open session at 8:00 p.m.
 27. Discussed and considered possible action on items discussed in Executive Session. No formal action taken.
 21. **Adjourn**
Council Member Herminghaus made a motion to adjourn. Council Member Thompson seconded the motion and it passed unanimously. The meeting adjourned at 8:00 p.m.

PASSED AND APPROVED this 25th day of April 2022.

Mark Kobelan
Mayor

Karen Farris
City Secretary

**MINUTES
THE CITY OF PINEY POINT VILLAGE
SPECIAL COUNCIL MEETING
MONDAY, APRIL 4, 2022**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A SPECIAL COUNCIL MEETING ON MONDAY, APRIL 4, 2022, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

Council Members Present: Mayor Pro Tem Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

Absent: Mayor Mark Kobelan

City Staff: Bobby Pennington, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

Mayor Pro Tem Bender declared a quorum and called the meeting to order at 6:31 p.m.

Pledge of Allegiance

CITIZENS WISHING TO ADDRESS COUNCIL: *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

There were no citizens wishing to address council about a subject not specifically identified on the agenda.

1. Mayor pro tem Bender opened the Public Hearing to discuss the Specific Use Permit for the new proposed Parish Hall and other related improvements for St. Francis Episcopal Church at 6:32 p.m. Louise Richman, on behalf of St. Francis Episcopal Church explained the importance of the Parish Hall. Residents of S. Cheska voiced various concerns. Mayor Pro Tem Bender closed the public hearing at 6:53 p.m.
2. Discussed and considered possible action on the Specific Use Permit for the new proposed Parish Hall and other related improvements for St. Francis Episcopal Church. St. Francis Episcopal Church representatives as well as S. Cheska Lane residents were present to express concerns including:
 - the usage of Christian Education Rooms
 - Project timeline-construction
 - noise levels, and standards for measuring
 - lighting and shades; ensure compliance

- Drainage plans – City Engineer will review the revised plan and meet with residents affected
- Vegetation/trees
- Playground and screening
- Fencing
- Greenbelt usage during construction
- Capacity; certification of current attendance
- Traffic

City Attorney will incorporate comments into the SUP.

3. Discussed and considered possible action on any future agenda items, meeting dates, etc.
 - Kinkaid SUP – May 2, 2022
4. **Adjourn**
Council Member Kollenberg made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 8:46 p.m.

PASSED AND APPROVED this 25th day of April 2022.

Mark Kobelan
Mayor

Karen Farris
City Secretary

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: April 25, 2022

SUBJECT: Discuss and take possible action on any future agenda items, meeting dates, etc.

- Kinkaid School Public Hearing on May 2, 2022 at 6:30 pm at City Hall

Agenda Item: 10