



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

THE CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING AGENDA MONDAY, MARCH 28, 2022 6:30 PM

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR MEETING ON MONDAY, MARCH 28, 2022, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

DECLARATION OF QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

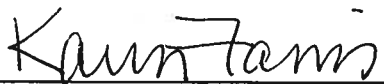
CITIZENS WISHING TO ADDRESS COUNCIL - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

1. Discuss and take possible action on the Memorial Villages Police Department monthly report.
2. Discuss and take possible action on the Village Fire Department monthly report.
3. Discuss and take possible action on Resolution No. 2022.03.28 suspending the rates proposed by CenterPoint Energy Resources Corp. Gas Reliability Infrastructure Program.
4. Discuss and take possible action to approve the nomination of Buck Ballas to the Planning and Zoning Commission.
5. Discussion regarding the Kinkaid School Specific Use Permit and schedule Public Hearing.
6. Discuss and take possible action on the Mayor's Monthly Report.

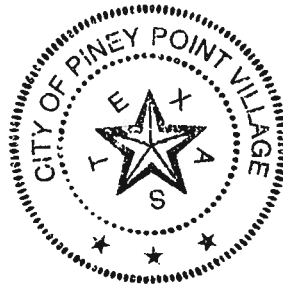
7. Discuss and take possible action on the City Administrator's Monthly Report, including but not limited to:
 - February 2022 Financials
8. Discuss and take possible action on a proposal from Water Logic for water conservation and management.
9. Discuss and take possible action on a request from the Home Owners Association to allow for new subdivision signage at both entrances on Merrie Way Lane located within the city right-of-way.
10. Discuss and take possible action on the Engineer's Report.
11. Discuss and take possible action on the approval of the Minutes of the February 28, 2022, Regular Council Meeting.
12. Discuss and take possible action on any future agenda items, meeting dates, etc.
13. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney).
14. Discuss and take possible action on items discussed in Executive Session.
15. Adjourn

CERTIFICATION

I certify that a copy of the March 28, 2022, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on March 25, 2022.



Karen Farris
City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide for reasonable accommodations for persons attending City Council meetings. This facility is wheelchair accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours prior to the meeting. Please contact Karen Farris, City Secretary, at 713-230-8702. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.



Memorial Villages Police Department
 11981 Memorial Drive
 Houston, Texas 77024
 Tel. (713) 365-3701

Raymond Schultz
 Chief of Police

March 13, 2022

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: February Monthly Report

During the month of February MVPD responded/handled a total of 3,588 calls/incidents. 2,510 House Watch checks were conducted. 429 traffic stops were initiated with 771 citations being issued for 798 violations. (Note: 8 Assists in Hedwig, 73 in Houston, 1 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	984/2,175	748/1,698	4	210/53/263	3@4:35
Piney Point:	1,011/2,323	714/1,757	5	170/82/252	3@5:31
Hunters Creek:	1,476/2,690	1,048/1,902	6	204/79/283	5@3:29
				Cites/Warn/Total	11@4:20

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	130	Ord. Violations:	11	Speeding:	137
Accidents:	15	Information:	21	Exp. Registration:	80
ALPR Hits:	53	Suspicious Situations	97	No Ins:	87
Assist Fire:	32	Loud Party	8	No License	89
Assist EMS:	31	Welfare Checks:	7	Stop Sign	18

*This month the department generated a total of 74 police reports.
 BH-14, PP-20, HC-39, HOU - 1 HED - 0*

Crimes Against of Persons (0)

Crimes Against Property (12)

Burglary of a Motor Vehicle	6	Theft	1
Burglary of a Habitation	1	Fraud/ID	4

Petty/Quality of Life Crimes/Events (62)

ALPR Hits (valid)	4	Information Reports	5
Misc. Reports	28	Possession of CS	8
DWI	7	Warrants	10

Arrest Summary: Individuals Arrested (23)

Warrants	10	Felony	2
Class 3 Arrests	11		

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	623,241	5,222,098	11.9%
• Operating Expense:	207,259	959,152	21.6%
• Total M&O Expenditures:	830,500	6,181,250	13.4%
• Capital Expenses:	9,596	178,000	5.4 %
• Net Expenses:	840,096	6,359,250	13%

Follow-up on Previous Month Items/Requests from Commission

- Staff started initial 2023 budget preparations.
- Public Sector Personnel Consultants notified us that they have initiated their work on the Compensation and Benefit Survey.

Personnel Changes/Issues/Updates

- All personnel have returned to work with no additional cases of Covid being reported.
- The department remains down two sworn positions. We continue to advertise on-line and through word of mouth as well as personal/individual contact with qualified applicants.
- The two newest dispatchers have taken their state dispatcher examinations and passed the certification process.
- Staff has initiated the 2022/2023 MOE training cycle for all personnel. Training will include ECA emergency medical updates, defensive tactics, harassment in the workplace, less-than lethal review and policy updates.

Major/Significant Events

- On February 5, 2022, the MVPD hosted the Houston Area Ferrari Club for their Annual Groundhog Day Car Show and Fun Run. Over 40 cars were on display at the MVPD. The group was then escorted to the city limits as they left for their annual cruise.
- On February 14th several unlocked cars and 2 garages were broken into during the early morning hours. MVPD detectives were able to ID the suspects through use of Leads-On-Line software and the ALPR system. Arrest warrants are pending.
- MHS students and Piney Point residents, Hunter and Harrison Lee organized the Second Annual Birdies Fore Blues Golf Tournament for the MVPD Foundation on February 17, 2022. The sold-out event was extremely successful raising over \$150,000 for the Foundation. The 2-year total exceeds \$330,000.
- 2/19/22 a resident and her dog were attacked when a Pitbull broke free from its owner. The victims "Yorkie" was killed by the larger aggressive dog. The owner of the Pitbull had left the area quickly with the dog and did not identify herself. MVPD used VLINC and within minutes of describing the aggressive dog and the person walking the dog we received 6 tips from other residents. The owner was contacted and agreed to put the dog down due to it having been involved in other aggressive acts.

Status Update on any Major Projects

- The cities of Bunker Hill and Piney Point both agreed to the 2022/2023 Healthcare RFP proposal to stay with United Healthcare and the ancillary insurance providers and all three cities to include Hunters Creek accepted and approved the 2021 final budget line-item amendment.

V-LINC new registrations in February: +17

BH – 1445(+8)

PP – 1042 (+5)

HC – 1481 (+3)

Out of Area – 493 (+1)

February VFD Assists

Calls received directly by MVPD via 911/3700

Priority Events Average Response Times

Total – 9	4:33
Fire – 1	6:46
EMS – 8	4:17

By Village

BH Fire – 0	0
BH EMS – 3	4:35
PP Fire – 1	6:46
PP EMS – 2	4:54
HC Fire -0	0
HC EMS -3	3:33

Combined VFD Events (Priority + Radio)

Total – 37	4:43
Fire – 22	4:31
EMS – 15	5:01

Radio Call Events

Total – 28	4:48
Fire- 21	4:23
EMS- 7	5:32

Radio Call Events by Village

BH – 6	2:56
PP – 11	5:12
HC – 11	5:01



MEMORIAL VILLAGES POLICE DEPARTMENT NOTICE OF A REGULAR MEETING

Notice is hereby given of a Regular Meeting of the Board of Commissioners of the Memorial Villages Police Department, a combined police department of the Cities of Bunker Hill Village, Hunters Creek Village and Piney Point Village, Texas, to be held at 6:00 PM on March 14, 2022, by teleconference for the purpose of considering the agenda items as listed.

A limited number of the members of the Board of Commissioners and Department staff will be physically present at 11981 Memorial Villages Police Department, while other members of the board and department will be participating in the meeting by teleconference.

Join Zoom Meeting

<https://us06web.zoom.us/j/86358913947?pwd=bHJ0UUU1JTjdOTzV4eERXVWwxaXdJdz09>

Meeting ID: 863 5891 3947

Passcode: 631143

One tap mobile

+13126266799,,86358913947#,,,,*631143# US (Chicago)

+13462487799,,86358913947#,,,,*631143# US (Houston)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

Meeting ID: 863 5891 3947

Passcode: 631143

This meeting agenda, and the agenda packet, are posted online at <http://www.mvpx.org>. Members of the public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are as follows:

AGENDA

- a. Citizen Comments – At this time, any person may speak to the Police Commission. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, the Police Commission may only respond by giving a statement of specific factual information or by reciting existing policy. The Police Commission may not deliberate or vote on the matter, but it may be recessed for a future meeting.
- b. Approval of Minutes - Update, discussion and possible action.
 1. Approval of February 9, 2022, Meeting Minutes.
- c. Financial Report - Update, discussion and possible action.
 1. FY22 Budget Review and Discussion.
- d. New Business - Discussion and possible action.
 1. Retirees (2) Currently covered under the UHC Plan – discussion and possible action to extend the expiration date for these retirees' health insurance coverage to March 31, 2023, and update the Standard Operating Policy 1.10 accordingly.

2. Approval of year-end reports (5 total).
3. Chairmanship of the commission for 2022 and 2023.
 - a. "Discussion and possible action to approve a resolution granting the City of Bunker Hill Village's request that its chairmanship of the Board of Commissioners be delayed until 2023."
4. New Bunker Hill Commissioner.

f. Chief's Updates

1. Summary overview of monthly reports and activities.
2. COVID-19 Pandemic updates and discussion of possible actions that may be required, due to staffing/ Vaccine Distributions.

e. Follow Up Item from a Previous Meeting Discussion and possible action on outstanding items –

1. 2023 Budget Planning Timetable and Process - Draft

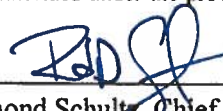
h. Executive Session - It is anticipated that all, or a portion of the discussion of the following item will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on this item until the Commission reconvenes in open session.

1. Legal advice from the Commission's attorney regarding notice of pending claims against the Department.
2. Legal advice and discussion of personnel matters.
3. Chief Schultz annual appraisal.

i. Suggestions for future agenda items - Discussion of the agenda for the next Commission meeting and the meeting schedule.

Adjournment

The Police Commission may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Commission's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Commission clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076. The Commission may announce that it will go into executive Session on any item listed on this agenda if the subject matter and circumstances are such that a discussion in executive (closed) session is authorized under the provisions of chapter 551 of the Texas Government Code.



Raymond Schultz, Chief of Police
Memorial Villages Police Department

POSTED: 3/11 /2022 @ 11981 Memorial Drive at 9:00 a.m.
(date) (time)

City of Bunker Hill Village
Jay Smyre, Chairman
Bert Rosenbaum, Commissioner
William Murphy, Alt. Commissioner

City of Hunters Creek Village
Sean Johnson, Commissioner
Brooke Hamilton, Commissioner
Stephen Reichel, Alt. Commissioner

City of Piney Point Village
James Huguenard, Commissioner
Solace Southwick, Commissioner/Secretary
John Ebeling, Alt. Commissioner

Chief of Police Raymond Schultz

Legal Counsel John Hightower

This facility is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for person who are deaf or hearing impaired, readers, or large print, are requested to contact Office Manager at 713-365-3701. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the Memorial Village Police Department website at www.mvpxdtx.org.



MEMORIAL VILLAGES POLICE DEPARTMENT
Minutes of the Police Commission Meeting
February 9, 6:05 p.m.

A quorum was established, and Commissioner Smyre called the February 9, 2022, meeting to order at 6:05p.m. via. Zoom Teleconference, the toll-free number used for the meeting was 1-346-248-7799.

In attendance were:

From the Commission:

City of Piney Point

Commissioner Huguenard - Zoom
Commissioner Southwick
Alt. Commissioner Ebeling - Zoom

City of Hunters Creek

Commissioner Hamilton
Commissioner Johnson

City of Bunker Hill

Commissioner Smyre
Commissioner Rosenbaum
Alt. Commissioner Murphy

Legal Counsel

John Hightower/ Kaela Olson – Zoom

Absent:

Alt. Commissioner Reichel

From Memorial Village PD

Chief of Police, Raymond Schultz
Finance Manager, Victoria Bowman - Zoom
HR/Office Manager, Maureen Loud
HR/Office Manager, Priscilla Gonzalez
Commander, Brian Baker

Guests

Sean Waggoner – Alliant Benefits - Zoom
Caroline Chu – Alliant Benefits - Zoom
Dianca – Alliant Benefits - Zoom
Dillon – Alliant Benefits - Zoom
Karen Glynn – Bunker Hill - Zoom
Robert Pennington – Piney Point
City Manager
Carl Moore – Bunker Hill Resident

MINUTES

At 6:05p.m. Commissioner Smyre called the meeting to order and stated that a quorum was present by the attendance of an appropriate number of members of the Board of Commissioners in person. This meeting was recorded and will be available to the public in accordance with the Open Meetings Act upon written request. Some members of the Board of Commissioners may have attended by teleconference or Zoom, as permitted by Section 551.127 of the Texas Government Code. The telephonic or Zoom moderator was Kaela Olson of Olson and Olson.

a. Citizen Comments

None

b. Approval of Minutes

Motion was made by Commissioner Hamilton and seconded by Commissioner Southwick to approve the January 10, 2022, minutes as presented. The Commission voted unanimously to approve the minutes.

c. Swearing in of New Officer

Chief Schultz introduced our newly appointed Police Officer Eckerfield who comes to us from California Highway Patrol. Officer Eckerfield was sworn in by Commissioner Smyre. The Commission welcomed him to the police department.

d. Financial Report

Mrs. Bowman reported that after one month of the fiscal year the department has received 8% of its appropriation and expended 6%.

d. New Business

1. RFP for Fully Insured Medical Insurance providers and Ancillary insurance providers – presented by Alliant Benefits
2. 2023 Budget Planning Timetable and Process

Item 1 - Sean Waggoner from Alliant Employee Benefits presented the Bid Proposals for the 2022/2023 Healthcare and life insurance RFPs.

Based on recent claims history, United Health Care proposed a 17% increase, and they agreed to a rate guarantee on the dental and vision plans. No other provider bid in response to the RFP.

Standard maintained its rate on the life and short-term disability coverage, with a 4.9% increase on long term disability. This equates to an increase of \$889 in annual premium from Standard Insurance.

Alliant noted that reduced price coverage was available through United Health Care, but any reduction in price would require a change in plan and a reduction in coverage. Alliant recommends staying with the existing plan through United Health Care and Standard Insurance for the Life/Disabilities for the 2022 plan year. Mr. Waggoner noted that negotiations were still on going, and an additional discount was possible. The Commission thanked Alliant for all their time.

Motion was made by Commissioner Hamilton and seconded by Commissioner Southwick to accept the recommendation of Alliant Benefits to renew all polices with United Health Care, with a cap not to exceed 17% and to renew the life and disabilities through Standard Insurance. The Commission voted unanimously to approve the motion.

Item 2 – Chief Schultz stated an initial draft of the 2023 budget would be available in March to the Finance Committee and a more complete budget for review by the cities in May.

e. Chief's Update

Chief Schultz presented his monthly report. Top calls for service are False Alarms. We had 3,781 calls/incidents, 2,849 House watches, 110 traffic stops with 130 citations being issued for 203

violations. There were 13 priority responses, and the average response time was 3:56. We had 34 new V-LINC registrations.

There are two officer positions still open, Priscilla Gonzalez started on 1/31/2022 as the new HR/Office Manager.

Chief Schultz presented the mandatory Racial Profiling Data Collection and State Report to the Commission.

Motion was made by Commissioner Southwick and seconded by Commissioner Ebeling to approve the 2021 Annual Racial Profiling Report.

f. Follow Up Item from a Previous Meeting Discussion and possible action on outstanding items

1. Chief Schultz provided an update on the initiation of a Salary and Benefits review by Public Sector Consultants. Due to high demand for their services, they have agreed to conduct the study but will be delayed in providing a final report. The expected timeline is early summer. Additionally, Hunters Creek City Councilor Mr. Stuart Marks agreed to assist in the analysis of the data.

g. Executive Session

1. Legal advice from the Commission's attorney regarding pending claims against the Department.
2. Legal Advice and discussion of personnel matters.

The Police Commission adjourned into Executive Session at 7:59 p.m. and reconvened at 8:06 p.m. no action was taken during Executive Session,

h. Suggestions for future agenda items

Motion was made by Commissioner Southwick and seconded by Commissioner Johnson to adjourn the meeting at 8:07p.m. The Commission voted unanimously to approve the motion.

Approved and accepted on _____, 2022.

By: _____
Jay Smyre, Chairman
Board of Commissioners
Memorial Villages Police Department



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024

Raymond Schultz
Chief of Police

Submitted for your review is the FY22 Budget Performance Report and accompanying documents as of February 28, 2022. Projections will resume after the first quarter of the fiscal year.

Two months of operations equates to 16.67% of the annual budget. The department is trending below that having expended 13%, which is in line with prior year spending.

Updates:

Audit:

Onsite audit scheduled to begin the week of March 14th.

Memorial Villages Police Department
 General Fund
 For the two months ended February 2022

16.67% 13.38%

DESCRIPTION		AMENDED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/22	Projected Saving / (Deficits)	% Forecasted
Expenditures								
100	Regular Wages	3,785,751	432,435	3,353,317	11.42%	3,811,875	97,124	7.4%
110	Overtime	125,000	21,590	103,410	17.27%			
115	Court/Bailiff OT	10,000	0	10,000	0.00%	0	10,000	0%
120	Retirement	459,268	65,967	393,301	14.36%			
125	457b Employer contribution	62,870	0	62,870	0.00%	0	62,870	0%
130	Health Insurance	625,314	77,666	547,648	12.42%			
140	Workers Compensation	75,000	14,058	60,942	18.74%	81,350	(6,350)	1.83%
150	Life/LTD	21,982	3,046	18,936	13.86%			
160	Medicare/SS	56,911	8,471	48,441	14.88%	59,824	2,913	8.9%
	Colorado Tax Employer		8	(8)				
	Personnel Services	5,222,098	623,241	4,598,857	11.9%			
200	Auto	27,500	6,216	21,284	22.6%	37,297	(9,797)	10.6%
210	General Liability	400	69	331	17.2%			
220	Public Official Bond	900	141	759	15.7%	848	41	6.0%
230	Professional Liability	21,000	4,599	16,401	21.9%			
240	Real & Personal Property	9,600	1,346	8,254	14.0%	9,073	527	8.4%
	Total Other Insurance	59,400	12,371	47,029	20.8%			
300	Gas & Oil	81,000	10,190	70,810	12.6%	61,118	19,882	7.4%
310	Maintenance	40,000	5,265	34,735	13.2%			
320	Tires	7,000	0	7,000	0.0%	0	7,000	0%
330	Damage Repair	10,000	1,480	8,520	14.8%			
	Maintenance & Misc.	138,000	16,934	121,066	12.3%			
400	General Maintenance	30,000	2,519	27,481	8.4%	15,112	14,888	5.0%
410	Janitorial Services	21,000	3,400	17,600	16.2%			
420	Jail	1,000	0	1,000	0.0%	0	1,000	0%
430	Building Furnishings	15,000	0	15,000	0.0%			
	Total Building	67,000	5,919	61,081	8.8%			
500	Computers	13,000	1,668	11,332	12.8%	19,069	(5,969)	7.7%
510	Postage/Postage Machine	1,300	188	1,112	14.4%			
520	Stationery/Expendables	15,000	4,542	10,458	30.3%	27,251	(12,251)	10.3%
530	Bank Finance Charges	550	45	505	8.2%			
540	Payroll	17,900	3,637	14,263	20.3%	21,242	(3,342)	10.8%
	Total Office	47,750	10,080	37,670	21.1%			
600	Telephone	40,606	7,521	33,085	18.5%	45,104	(4,529)	11.2%
310	Electric	20,000	1,953	18,047	9.8%			
620	Water/Sewer	5,500	0	5,500	0.0%	0	5,500	0%
630	Natural Gas	600	94	506	15.7%			
	Total Utilities	66,706	9,568	57,138	14.3%			
700	Equipment Maint Contracts	135,950	64,628	71,322	47.5%	382,667	(246,717)	28.3%
710	SETCIC fees	3,600	0	3,600	0.0%			
720	Legal/Professional	80,660	2,429	78,231	3.0%	14,571	66,068	1.5%
730	IT Services	102,050	16,565	85,485	16.2%			
740	Software Maintenance Contracts	59,200	39,800	19,400	67.2%	248,000	(178,600)	20.3%
	Total Contract Services	381,460	123,421	258,039	32.4%			
800	Accreditation	1,200	0	1,200	0.0%	0	1,200	0%
810	Uniforms	30,500	11,090	19,410	36.4%			
820	Radio parts and labor	33,036	0	33,036	0.0%	0	33,036	0%
830	Firearms Training & Ammo	6,500	4,439	2,061	68.3%			
835	Tasers	15,000	0	15,000	0.0%	0	15,000	0%
840	Training & Prof Dues	58,000	12,622	45,378	21.8%			
850	Travel	7,000	182	6,818	2.6%	1,091	5,909	1.6%
860	Recruiting Costs	5,000	170	4,831	3.4%			
870	Criminal Investigations	3,500	463	3,037	13.2%	7,780	(4,280)	1.5%
880	Contingency	25,000	0	25,000	0.0%			
890	Small Equipment	14,100	0	14,100	0.0%	0	14,100	0%
	Total Office	198,836	28,966	169,870	14.6%			
	TOTAL GENERAL	6,181,250	830,500	5,350,750	13.4%			

**Memorial Villages Police Department
Vehicle Replacement**

For the two months ended February 2022

16.67%

Prior Year Cash Carryover	84,967.98			
FY22 Sale of vehicles	-			
FY22 Assessment collected to date	39,997.50		FY22 Assessment remaining	120,002.50
FY22 Interest earned to date	7.47			
FY22 Expenditures	(205.00)			
Cash Balance @ 02/28/22	124,767.95			

DESCRIPTION	AMENDED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/22	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
1000 Vehicle Replacement	160,000	9,571	150,429	5.98%			
Total Vehicle Replacement	160,000	9,571	150,429	6.0%			

**Memorial Villages Police Department
Special Capital Assets**

For the two months ended February 2022

16.67%

Prior Year Cash Carryover	114,977.27			
Asset Seizure Funds	-			
FY22 Assessment collected to date	18,000.00		FY22 Assessment remaining	0.00
FY22 Interest earned to date	72.83			
FY22 Expenditures	(25.12)			
Cash Balance @ 02/28/22	133,024.98			

DESCRIPTION	AMENDED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/22	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
2880 Capital Projects	18,000	25	17,975	0.0%			
Total Special Capital Assets	18,000	25	17,975	0.0%			
Total Vehicle and Capital Fund	178,000	9,596	168,404	5.4%			

Memorial Villages Police Department

DESCRIPTION	AMENDED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/22	Projected Saving / (Deficits)	% Forecasted
GENERAL FUND	6,181,250	830,500	5,350,750	13%			
VEHICLE & CAPITAL FUNDS	178,000	9,596	150,429	5%			
TOTAL BUDGET	6,359,250	840,096	5,501,179	13%			

**MEMORIAL VILLAGES POLICE DEPARTMENT
PROJECTED CASH BALANCE
28-Feb-22**

All Funds (MODIFIED CASH BASIS PROJECTIONS)

Cash collected for FY22 @ 02/28/22	1,591,278.16
Estimated Expenditures (FEB 22)	<u>840,095.99</u>
	751,182.17

Cash Balances

Health Benefits	29,048.23
General	1,026,571.58
Vehicle Replacement	115,457.28
Dare Fund	13,024.11
Special Capital Assets	133,024.00
Actual cash balance @ 02/28/22 all accounts	1,317,126.18

All Funds (Modified Accrual Basis Projections)	2022 YTD Budget	2022 YTD Actual	2022 YTD Difference (Budget vs. Actual)	2022 Total Amended Budget
GENERAL FUND REVENUES	1,530,333	1,533,145	2,812	6,181,250
GENERAL FUND EXPENDITURES		830,500	205	
GENERAL FY 22 REVENUES OVER EXPENDITURES		702,645		
VEHICLE REPLACEMENT REVENUES	39,998	40,060	63	160,000
VEHICLE REPLACEMENT EXPENDITURES		9,571		
VEHICLE FY 22 REVENUES OVER EXPENDITURES		30,489		
SPECIAL CAPITAL ASSETS REVENUES	18,000	18,073	73	18,000
CAPITAL EXPENDITURES		25		
CAPITAL FY 22 REVENUES OVER EXPENDITURES		18,048		
COMBINED REVENUES	1,588,331	1,591,278	2,948	6,359,250
COMBINED EXPENDITURES		840,096		
COMBINED FY 22 NET REVENUES / EXPENDITURES		751,182		
Formal reserves:				
		DARE		\$13,024
		VEHICLE REPLACEMENT		\$115,457
		SPECIAL CAPITAL ASSETS		\$133,025
		WORKING CAPITAL		\$60,000
		STATE TRAINING FUNDS		\$6,454
				<u>\$327,960</u>

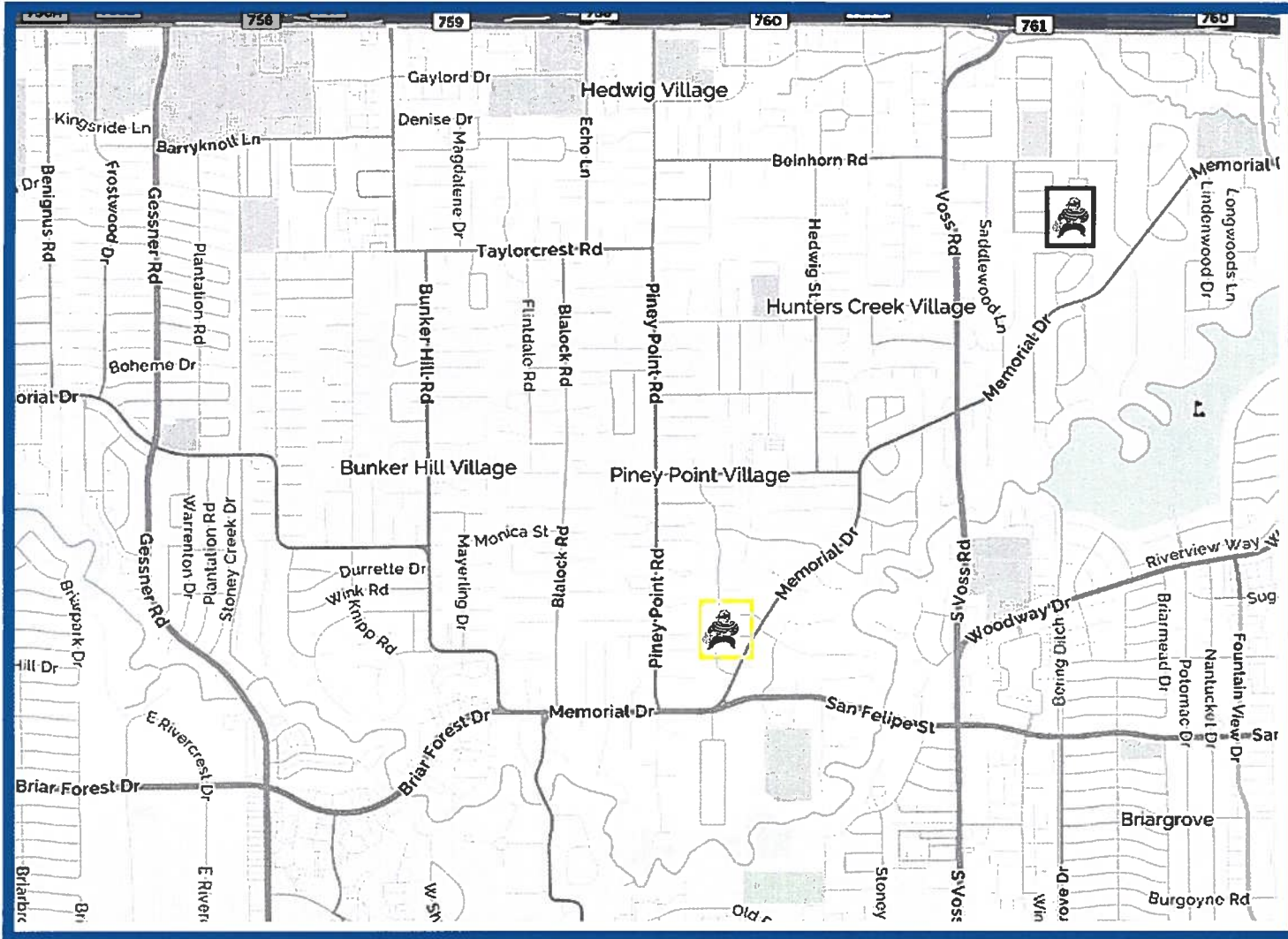
2022 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	*	1:12:06	0:25:57												
BIEHUNKO, JOHN		18:43:22	2:22:28											3	14
BOGGUS, LARRY	*	15:04:47	5:53:12												1
BURLESON, Jason		12:07:07	8:50:51											1	3
CANALES, RALPH EDWARD		15:47:48	12:59:21											1	11
CERNY, BLAIR C.	*	10:28:34	4:46:23												
ECKERFIELD, Dillion		14:43:31	50:20:55											12	51
HARWOOD, NICHOLAS		8:52:50	12:08:28											5	9
JARVIS, RICHARD		15:27:18	13:08:35												21
JONES, ERIC	*	0:00:00	0:00:00												
KELSO JR, RONALD K		18:23:38	18:34:45											6	18
KUKOWSKI, Andy		8:41:08	29:17:18											5	47
LOWRIE, Andy		22:19:30	25:03:32											3	24
MCELVANY, ROBERT		15:57:19	16:56:24											3	15
MILLER, OSCAR	*	2:11:11	0:26:31												
NASH, CHRISTOPHER		5:48:17	8:01:05												6
Ortega, Yesenia		13:37:44	13:06:03											1	22
OWENS, LANE	*	1:19:54	0:00:00												
PAVLOCK, JAMES ADAM		7:53:53	12:46:08											5	41
RODRIGUEZ, CHRISTOPHER	*	3:33:25	1:10:27												
SCHANMEIR, CHRISTIAN		13:46:24	13:54:19											4	27
SCHULTZ, RAYMOND	*	0:08:10	0:19:11												
SILLIMAN, ERIC		18:28:11	21:46:57											6	24
SPRINKLE, MICHAEL		2:24:25	3:42:07												3
TAYLOR, CRAIG		14:23:05	8:57:33											1	22
TORRES, PATRICK		17:51:27	15:18:21											1	30
VALDEZ, JUAN		12:53:25	15:40:46											3	11
VASQUEZ, MONICA		17:21:21	13:46:27											3	11
WHITE, TERRY		19:20:30	25:56:34											7	24
WILLIFORD, Adam		2:52:41	16:38:20											4	18
													Total	74	453

* = Admin

Dispatch Committed Time														Totals
911 Phone Calls		256	313											569
3700 Phone Calls		2431	1978											4409
DP General Phone Calls*		55:52:24	43:36:37											

* This is the minimal time as all internal calls route through the 3700 number.






2022 Burglary Map

Address	Alarm	POE
233 Merrie Way	No	Walk-in UNL Door
706 Country Lane	No	Garage UNL Door

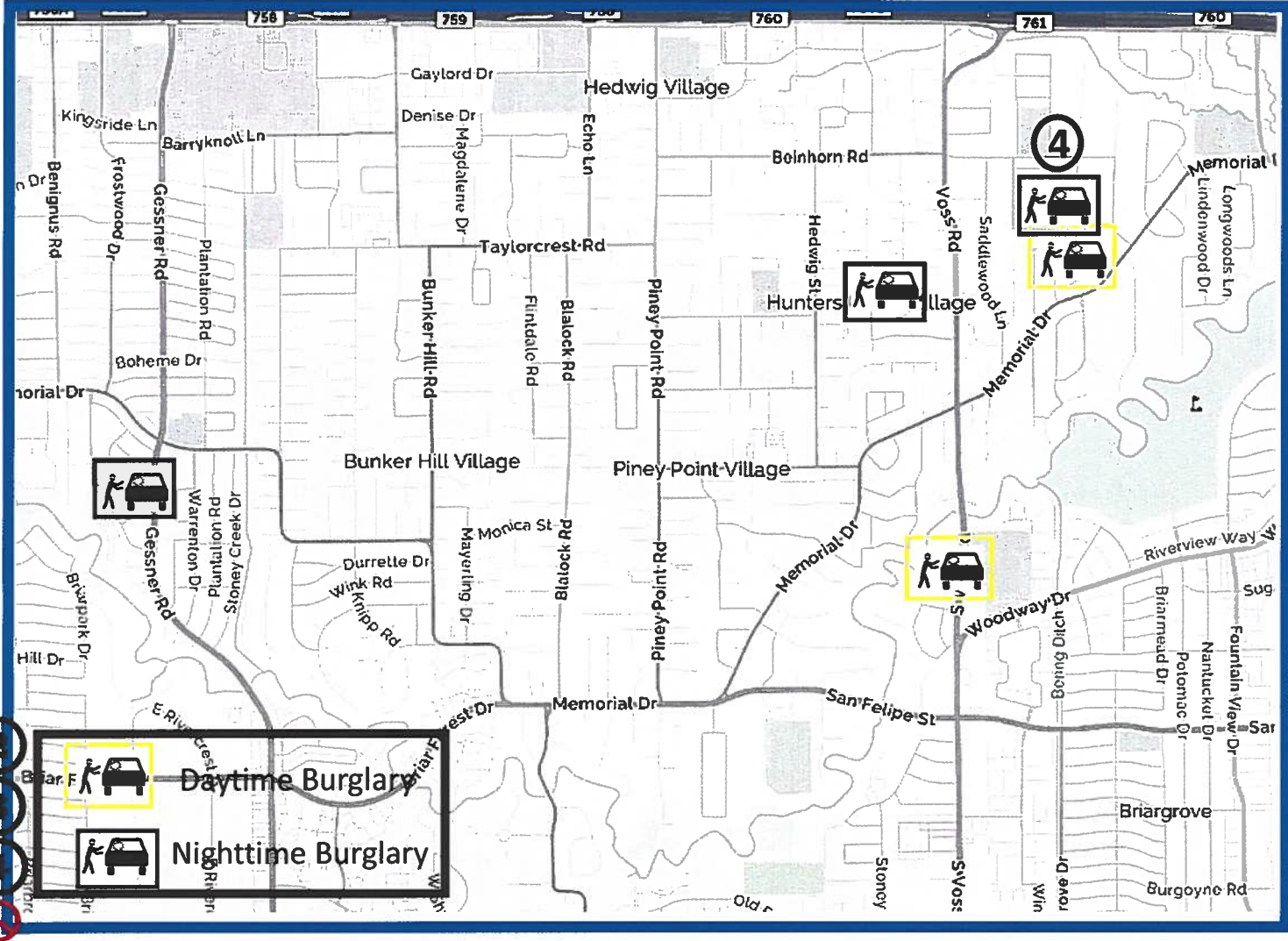
2022 Robberies

Address	MO
---------	----

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery

2/28/22



2022 Auto Burglary Map

Address	POE
243 Gessner 22-0042	UNL Vehicle
<u>614 Hunters Grove 22-0046</u>	<u>UNL Vehicle</u>
215 Voss	UNL Vehicle
634 Saddlewood	UNL Vehicle
626 Saddlewood	UNL Vehicle
10710 Bridlewood	UNL Vehicle
718 Camelot	UNL Vehicle
708 Country	UNL Vehicle

Blue Entry = Actual Location Unknown
 Underlined Contractor 2/28/22

2022 ALPR Data Report

Plate Reads Summary

Total Plate Reads:
3,751,980

Export  Jan 31 - Mar 1

Cameras (30) ▾

Search



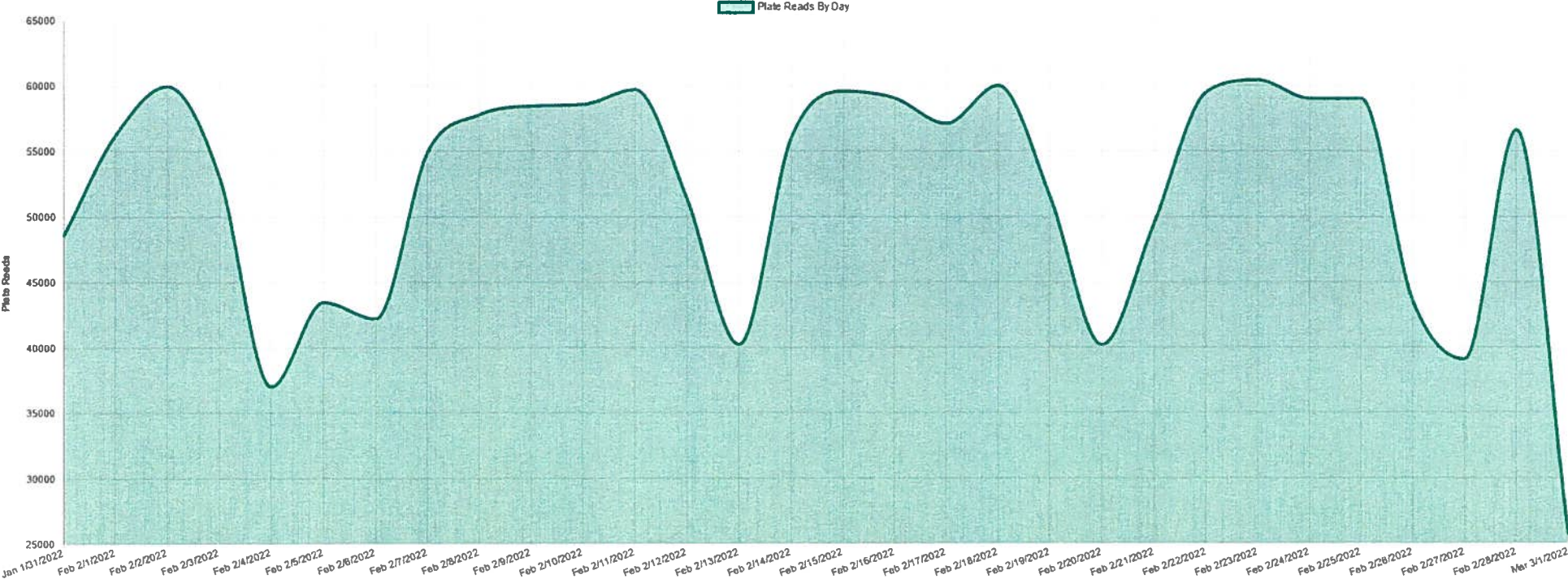
Unique Plate Reads Summary

Total Unique Plate Reads:
1,557,858

Export  Jan 31 - Mar 1

Cameras (30) ▾

Search



Hits Report

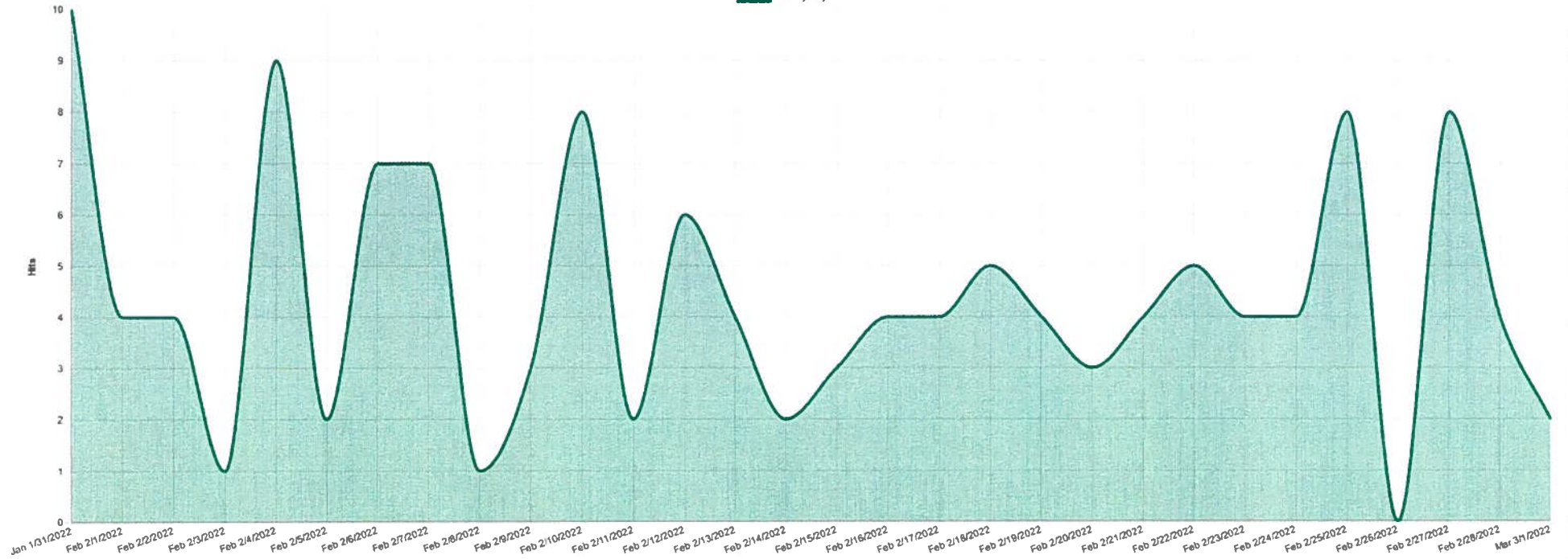
Total Hits:
132

All Categories

Export  Jan 31 - Mar 1

Topics (13)  Cameras (30) 

 Hits By Day



Hits Report

Total Hits:
103

Top 6 Categories

Export

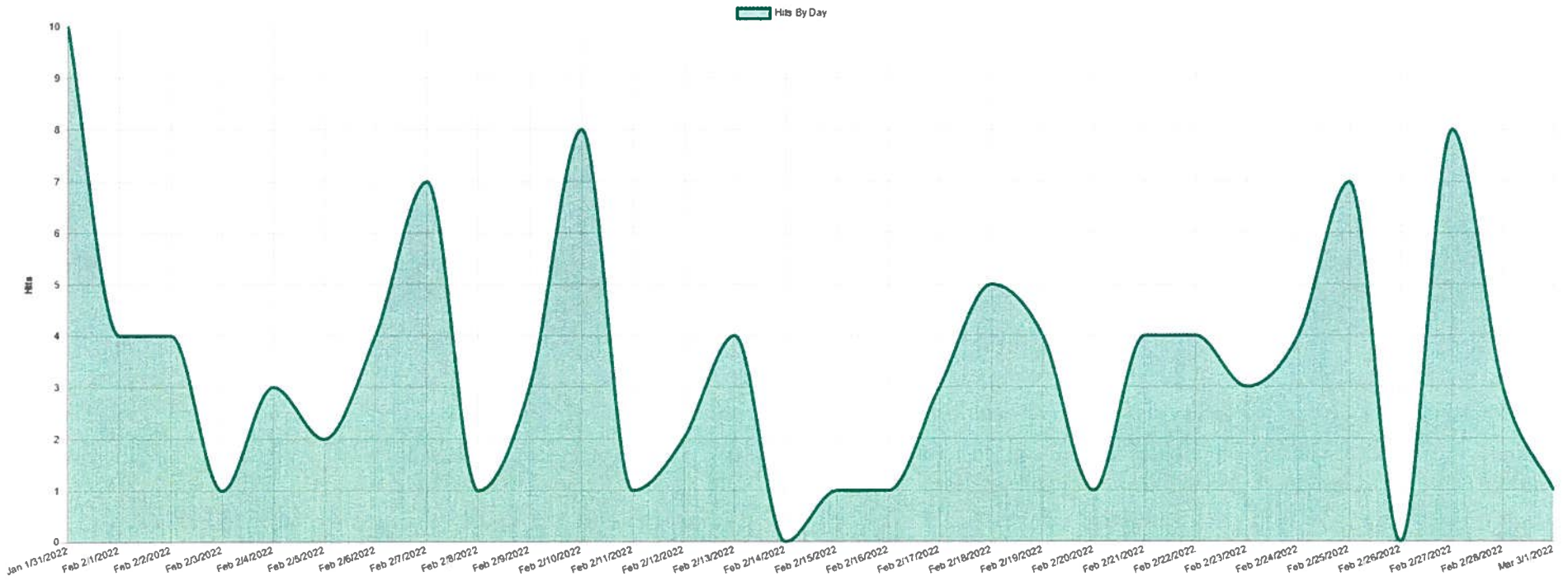


Jan 31 - Mar 1

Topics (6) ▾

Cameras (30) ▾

Search



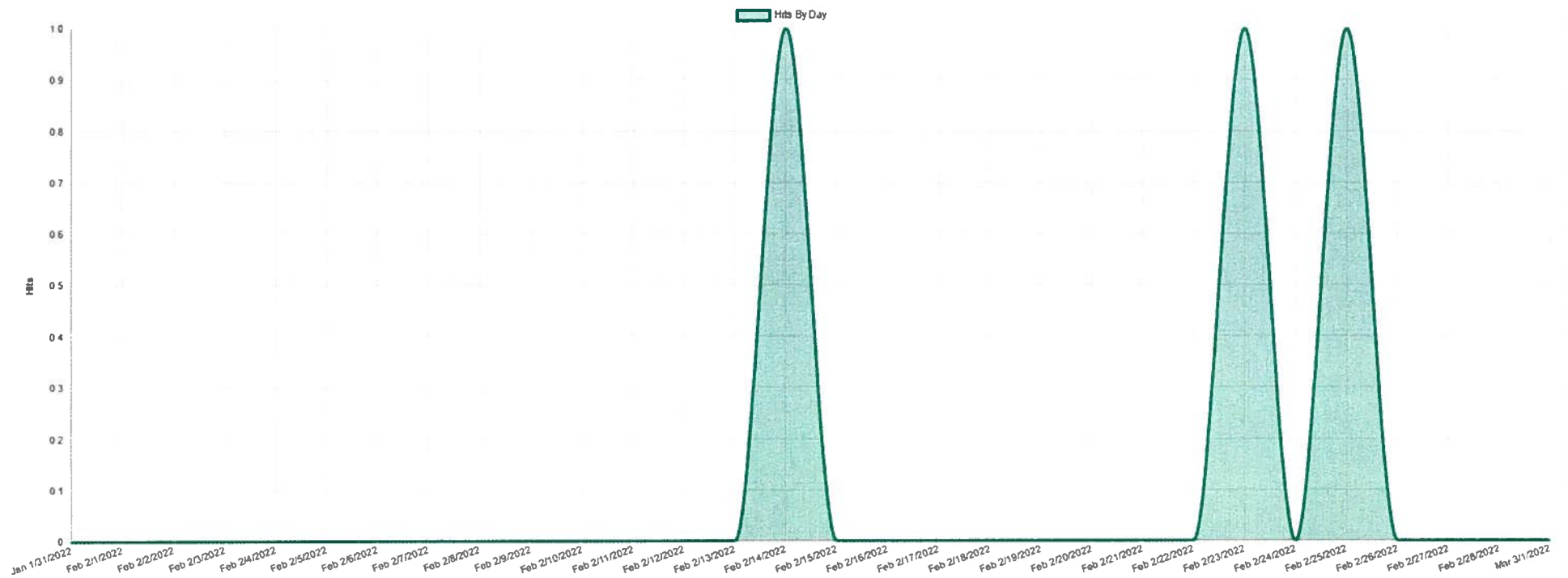
Hits Report

Total Hits:
3

Sex Offenders Only Hits

Export  Jan 31 - Mar 1

Topics (1)  Cameras (30) 



Hits/Reads By Camera

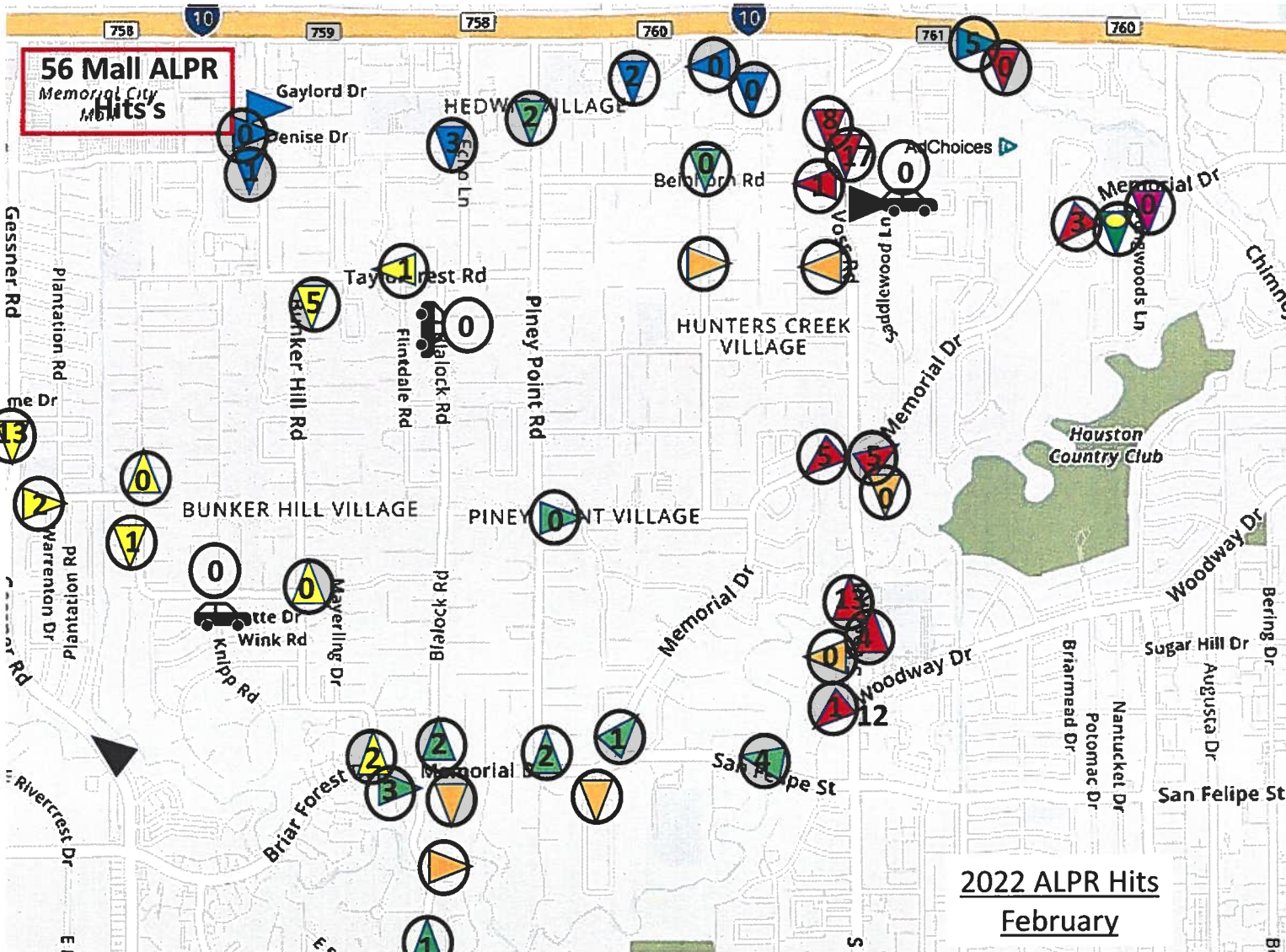
1	13/194,388	17	5/124,915
2	2/192,848	18	5/150,650
3	0/0	19	17/363,461
4	2/138,599	20	8/316,590
5	2/84,544	21	15/349,016
6	1/27,245	22	13/330,010
7	3/237,131	23	4/225,100
8	1/224,056	24	4/97,164
9	2/60,918	25	0/59,314
10	1/110,625	26	0/32,715
11	0/51,442	29	Riverbend 1/4,826
12	2/75,842	Station	1/71,000
13	0/0	#174	0/11,013
14	1/86,581	Trailer	0/4,530
15	0/6,378	Strey	0/45,870
16	3/81,292		

Total Reads – 3,751,980

Unique Reads – 1,557,858

Hits- 132

6 Top Hit List- 103



Hedwig
 (7)

Bunker Hill


Piney Point


Hunters Creek


Frequent Mobile Locations


(132) Total Hits

Lindenwood HOA


Longwoods HOA


US Coins


In Process


HOA Systems


2022 ALPR Hits
 February

2/28/22

MEMORIAL VILLAGES POLICE FOUNDATION

PRESENTS

MEMORIAL VILLAGES FOOD TRUCK

RODEO

a community event

ROUND THREE

Where: Chapelwood United Methodist Church

When: Saturday, April 2, 2022 **Time:** 10am - 2pm

Good Times
Good Food
Great Event

Exotic Cars
Local Music
Meet Your Neighbor

Fun and Games:

- Inflatable Slide
- Face Painter
- Mechanical Bull

FOOD TRUCKS:



11140 Greenbay Street
Houston, Texas 77024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
A	Total Number of Incidents 2022			Life Threatening (LT) EMS Incidents					Life Threatening (LT) Fire Incidents						
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30	of 90%	Natl. Stand 10:30	of 90%	# LT Fire	Natl Stand. 6:50	of 90%	% of 2021 Calls are:		Fire Alarms	% of Fire Calls
					1st Resp. Time		ALS Resp Time			Response Time		Fire	EMS		
Bunker Hill Village	33	22	55	11	3:50	100%	6:23	100%	5	5:14	100%	60%	40%	17	52%
Hedwig Village	35	34	69	22	2:56	100%	3:02	100%	6	3:07	100%	51%	49%	17	49%
Hilshire Village	7	8	15	5	3:47	100%	4:46	100%	0	0:00		47%	53%	3	0%
Hunters Creek Village	38	26	64	15	4:35	100%	5:47	100%	5	2:30		59%	41%	22	58%
Piney Point Village	33	16	49	10	4:38	100%	4:50	100%	3	3:27	100%	67%	33%	18	55%
Spring Valley Village	26	39	65	18	3:11	100%	4:22	100%	5	4:12	100%	40%	60%	6	23%
Houston	14	0	14												
Totals	186	145	331	81	3:49	100%	4:51	100%	24	3:25	100%	56%	44%	83	39%

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: March 28, 2022

SUBJECT: Discuss and take possible action on Resolution No. 2022.03.28, suspending the rates proposed by CenterPoint Energy Resources Corp. Gas Reliability Infrastructure Program.

Agenda Item: 3

RESOLUTION NO. 2022.03.28

A RESOLUTION BY THE CITY OF PINEY POINT VILLAGE, TEXAS SUSPENDING THE MAY 2, 2022 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2021 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Piney Point Village, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas–Houston Division, (“CenterPoint” or “the Company”) and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on March 3, 2022, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective May 2, 2022; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, THAT:

1. The May 2, 2022 effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall, at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002 and to Thomas Brocato,

legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas
78701.

Signed this 28th day of March, 2022.

Mark Kobelan, Mayor

ATTEST:

Karen Farris, City Secretary

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: March 28, 2022

SUBJECT: Discuss and take possible action to approve the nomination of Buck Ballas to the Planning and Zoning Commission.

Agenda Item: 4

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: March 28, 2022

SUBJECT: Discussion regarding the Kinkaid School Specific Use Permit and schedule Public Hearing.

Agenda Item: 5

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: March 28, 2022

SUBJECT: Discuss and take possible action on the Mayor's Monthly Report

Agenda Item: 6

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: March 28, 2022

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report including but not limited to:

- February 2022 Financials

Agenda Item: 7



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

FEBRUARY 2022 FINANCIALS (PRELIMINARY)

This report represents a general overview of the city's financial operations through February 2022, which is the second month of the fiscal year 2022. Beginning balances are unaudited and subject to change until the city completes the annual 2021 audit. A presentation of this audit is scheduled for April 2022. Budgeted numbers represent the original adopted for the fiscal year.

General Fund

	<u>Prior YTD</u>	<u>Budget</u>	<u>Month</u>	<u>YTD</u>
Total Revenues	\$5,448,235	\$7,496,659	\$1,720,293	\$3,959,123
Total Expenditures	\$1,618,233	\$7,496,659	\$477,557	\$1,248,760
Over/(Under)	\$3,830,002	\$0	\$1,242,736	\$2,710,362

	<u>Prior YTD</u>	<u>Budget</u>	<u>Month</u>	<u>YTD</u>
Operating Revenues	\$5,448,235	\$7,496,659	\$1,719,732	\$3,955,626
Operating Expenditures	\$1,348,374	\$6,361,974	\$472,557	\$1,231,192
Over/(Under)	\$4,099,861	\$1,134,685	\$1,247,175	\$2,724,433

1. Total revenues are \$3,959,123 or 52.8% of budget and 27.3% under last YTD directly due to timing of property tax collection. Operational revenues are \$3,955,626 with non-operating proceeds limited to \$3,497.
 - a. Property tax received to date for the M&O or the general fund portion totals \$3,685,227 or 60.9% of budget. The current YTD amount collected represents 93% of the total general fund revenue. Property Tax is \$1,554,267 less than last YTD due to the timing and tax posting of this report. The city anticipates collecting an additional \$2,363,732 for maintenance and operating. The adopted rate is \$0.255140 with \$0.223245 designated as M&O and the remaining \$0.031895 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2022, and is delinquent as of February 1, 2022. The City currently contracts with Spring Branch ISD as the tax assessor

collector. The budget incorporates a 99% collection rate on the total taxable value. The monthly tax office report for additional details and adjustments to current taxable values.

- b. Sales Tax collection for Thru February totals \$76,911 or 29.6% of the total annual \$260,000 projection. Beyond February, the Texas Comptroller sales tax collections through March report \$97,800 (cumulative) or \$13,968 greater than last year. The budget projection on sales collection represents 3.5% of all general fund revenue. The following chart provides details:

	Last Fiscal*	Budgeted Projection	Current Fiscal	\$ Actual Variance	% Actual Variance	\$ Budget Variance	% Budget Variance
January	\$25,442	\$22,827	\$31,043	\$5,602	22.0%	\$8,217	36.0%
February	\$34,441	\$30,217	\$45,868	\$11,427	19.1%	\$15,651	51.8%
March	\$23,948	\$20,006	\$20,888	-\$3,060	-3.7%	\$882	4.4%
YTD	\$83,831	\$73,049	\$97,800	\$13,968	16.7%	\$24,751	33.9%

* Last fiscal year is as reported by the State. Note that a reimbursement on a portion of sales tax occurred in 2021.

- c. Franchise tax collections booked at this time is \$70,885. The city collected 102% of budget expectation for gas franchise at \$25,391 due to the increase in market price on fuel. The city anticipates collecting an additional \$336 thousand in franchise tax, with nearly two-thirds from power-electric franchise.
- d. Court revenue is \$15,286, 15.3% of budget and \$4,626 greater than last YTD. Court fines total \$14,429 and the remaining \$857 primarily restricted for special use such as safety, court security or technology. The court continues to operate virtual by zoom. The city collected \$64 thousand in court revenue for 2021 year-end. Current trends show some improvement from 2021 collections, however actual expectations should forecast \$10 thousand less than the budget target.
- e. License an permits total \$85,961 projection above target at 20.2%. Permits and inspection fees account for 87.8% of the category revenue. Plat reviews are \$4,100.
- f. Alarm registrations are \$21,000, 70% of annual budget projection. This represents a \$20,700 improvement over last YTD. Annual alarm registrations prove to be beneficial in maintaining up-to-date emergency information for individual properties.
- g. Interest revenue is limited to <1% of budget projection at \$355. However, staff expects that interest revenue will improve from the prior year with expected increases in the Fed rate to combat current nation-wide inflation outlook.
- h. Non-operational revenue includes \$907 in donations (park bench), 561 refund (newspaper ad) and \$2,029 (WC audit and CenterPoint) in reimbursement proceeds.

2. Total expenditures are budgeted at \$7,496,659 with operating expenditures budgeted at \$6,361,974. Total expenditures are \$1,248,760 or 16.7% YTD with \$6,247,899 remaining. Of operating funds allocated, expenditures are \$1,231,192 or 19.4% with \$5,130,782 remaining for the fiscal year. Non-operating expenses are \$17,568 or 1.5% of budget with \$1,117,117 remaining for capital programming.
3. Divisions and categories that are of highlighted significance currently or trending higher in expenditures are as follows:
 - a. Police Services at \$529,444 or 25.3% due to the practice of providing two months of service payments at the beginning of the year as agreed for adequate MVPD operational cash flow. This represents a 3.2% increase from last year to date.
 - b. Fire Services at \$326,088 or 20.8%. representing 1.5 months of service payments at the beginning of the year for adequate VFD operational cash flow. This represents a 7.1% increase from last year to date.
 - c. Remaining operations are within expectations and trending lower than last year to date. Total public and operating expenditures are \$117,181 less than this time last year with a majority of allocated reserves held for contract services and public works related activity.
4. Capital expenditures at 1.5% with \$1,117,117 remaining Wilding Lane CIP and other programming. The actual amount allocated is dependent on the liquidated damages levied due to construction delays on Wilding.
5. Revenues are over expenditures by \$2,710,362. The budget projects to end the year with a balanced budget. In 2020, the audited ending balance for the general fund was reported at \$4,329,064.

Debt Service Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$1,245,401	\$875,200	\$365,403	\$876,063
Total Expenditures	\$1,445,650	\$875,200	\$0	\$825,375
Over/(Under)	(\$200,249)	\$0	\$365,403	\$50,688

6. Revenues are \$876,063; 100.1% of budget. The adopted rate designated for interest and sinking is \$0.031895 as the requirement to finance the annual bond debt. The original budget incorporated a 99% collection rate based on trends from past collection years.
7. Expenditures are \$825,375, 94.3% of budget, as debt service principal payments are semiannual and payment the first annual covering principal obligations occurred in January.

- a. Two Principal payments were disbursed, \$400,000 for GO Series 2015 and \$365,000 for GO Series 2017.
 - b. In addition, payments of interest due includes \$17,675 for GO Series 2015 and \$41,950 for GO Series 2017. The city is obligated to pay the remaining \$48,325 in interest by year-end. Current debt obligations are scheduled through 2027.
8. Revenues are over expenditures by \$50,688, debt service restricts a portion of cash to support fund balance. The budget projects to end the year with a balanced budget for the debt service fund. However, current trends show a surplus for year-end.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.



Piney Point Village TEXAS

Statement of Revenue & Expenditures
For Month Ended: February 28, 2022

GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	5,239,494	6,048,959	1,536,751	3,685,227	60.9%	2,363,732
SALES TAXES	60,311	260,000	45,868	76,911	29.6%	183,089
FRANCHISE TAXES	66,542	407,100	70,880	70,885	17.4%	336,215
COURT REVENUE	10,660	100,000	8,887	15,286	15.3%	84,714
LICENSES & PERMITS	70,435	424,600	48,553	85,961	20.2%	338,639
ALARM REGISTRATIONS	300	30,000	8,550	21,000	70.0%	9,000
GOVERNMENTAL CONT. (METRO)	0	136,000	0	0	0.0%	136,000
PILOT FEES (KINKAID)	0	50,000	0	0	0.0%	50,000
INTEREST	493	40,000	244	355	0.9%	39,645
TOTAL OPERATING	5,448,235	7,496,659	1,719,732	3,955,626	52.8%	3,541,033
OTHER NON-OPERATING PROCEEDS	0	0	561	3,497		(3,497)
TOTAL NON-OPERATING	0	0	561	3,497		(3,497)
TOTAL REVENUES	\$5,448,235	\$7,496,659	\$1,720,293	\$3,959,123	52.8%	\$3,537,536
EXPENDITURES						
PUBLIC SERVICE DIVISION						
POLICE SERVICES	513,249	2,093,750	174,479	529,444	25.3%	1,564,307
FIRE SERVICES	304,557	1,565,224	130,435	326,088	20.8%	1,239,136
SANITATION COLLECTION	88,240	536,500	44,120	88,240	16.4%	448,260
OTHER PUBLIC SERVICES	11,144	21,500	22	2,524	11.7%	18,976
PUBLIC SERVICE DIVISION	917,190	4,216,974	349,056	946,296	22.4%	3,270,678
OPERATIONS						
CONTRACT SERVICES	123,046	478,500	15,488	61,396	12.8%	417,104
BUILDING SERVICES	43,566	266,000	12,821	34,625	13.0%	231,375
GENERAL GOVERNMENT	146,196	985,000	75,494	145,124	14.7%	839,876
MUNICIPAL COURT	13,139	42,500	3,911	6,771	15.9%	35,729
PUBLIC WORKS	105,237	373,000	15,787	36,980	9.9%	336,020
OPERATION DIVISIONS	431,184	2,145,000	123,501	284,897	13.3%	1,860,103
TOTAL PUBLIC & OPERATING	\$1,348,374	\$6,361,974	\$472,557	\$1,231,192	19.4%	\$5,130,782
NON-OPERATING						
GENERAL CAPITAL PROGRAMS	165,398	1,134,685	5,000	5,000	0.4%	1,129,685
WILDING LANE	4,224	0	0	12,568		(12,568)
TOTAL NON-OPERATING	269,859	1,134,685	5,000	17,568	1.5%	1,117,117
TOTAL EXPENDITURES	\$1,618,233	\$7,496,659	\$477,557	\$1,248,760	16.7%	\$6,247,899
REVENUE OVER/(UNDER) EXPENDITURES	3,830,002	0	1,242,736	2,710,362		
<i>Operating Rev. Over/(Under) Operating Exp.</i>	<i>4,099,861</i>	<i>1,134,685</i>	<i>1,247,175</i>	<i>2,724,433</i>		



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: February 28, 2022

GENERAL FUND REVENUES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>						
10-4101 Property Tax (M&O)	5,239,494	6,048,959	1,536,751	3,685,227	60.9%	2,363,732
Less: Unearned	0	0	0	0		0
Total Property Tax :	5,239,494	6,048,959	1,536,751	3,685,227	60.9%	2,363,732
10-4150 Sales Tax	60,311	260,000	45,868	76,911	29.6%	183,089
Total Tax Collection:	5,299,805	6,308,959	1,582,619	3,762,138	59.6%	2,546,821
<u>Permits & Inspections</u>						
10-4203 Plat Reviews	3,500	8,000	2,050	4,100	51.3%	3,900
10-4204 Code Enforcement Citations	0	100	0	0	0.0%	100
10-4205 Contractor Registration	2,700	10,000	1,620	3,480	34.8%	6,520
10-4206 Drainage Reviews	6,550	45,000	1,700	2,700	6.0%	42,300
10-4207 Permits & Inspection Fees	57,685	360,000	43,183	75,431	21.0%	284,569
10-4208 Board of Adjustment Fees	0	1,500	0	250	16.7%	1,250
Total Permits & Inspections:	70,435	424,600	48,553	85,961	20.2%	338,639
<u>Municipal Court</u>						
10-4300 Court Fines	10,272	100,000	8,540	14,429	14.4%	85,571
10-4301 Building Security Fund	136	0	121	300		(300)
10-4302 Truancy Prevention	139	0	124	306		(306)
10-4303 Local Municipal Tech Fund	111	0	99	245		(245)
10-4304 Local Municipal Jury Fund	3	0	2	6		(6)
Total Municipal Court:	10,660	100,000	8,887	15,286	15.3%	84,714
<u>Investment Income</u>						
10-4400 Interest Revenue	493	40,000	244	355	0.9%	39,645
Total Investment Income:	493	40,000	244	355	0.9%	39,645
<u>Agencies & Alarms</u>						
10-4508 SEC-Registration	300	30,000	8,550	21,000	70.0%	9,000
Total Agencies & Alarms:	300	30,000	8,550	21,000	70.0%	9,000
<u>Franchise Revenue</u>						
10-4602 Cable Franchise	20,451	75,000	20,808	20,808	27.7%	54,192
10-4605 Power/Electric Franchise	43,885	272,000	22,701	22,701	8.3%	249,299
10-4606 Gas Franchise	0	25,000	25,391	25,391	101.6%	(391)
10-4607 Telephone Franchise	2,090	35,000	990	990	0.0%	34,010
10-4608 Wireless Franchise	116	100	990	995	995.0%	(895)
Total Franchise Revenue:	66,542	407,100	70,880	70,885	17.4%	336,215
<u>Donations & In Lieu</u>						
10-4702 Kinkaid School Contribution	0	50,000	0	0	0.0%	50,000
10-4703 Metro Congested Mitigation	0	136,000	0	0	0.0%	136,000
10-4800 Misc. Income	0	0	561	561		(561)
10-4801 Donations	0	0	0	907		(907)
10-4802 Reimbursement Proceeds	0	0	0	2,029		(2,029)
Total Donations & In Lieu:	0	186,000	561	3,497	1.9%	182,503
Total Revenue Received	5,448,235	7,496,659	1,720,293	3,959,123	52.8%	3,537,536
Less: Unearned	0	0	0	0		0
TOTAL REVENUES:	\$5,448,235	\$7,496,659	1,720,293	3,959,123	52.8%	\$3,537,536



Piney Point Village TEXAS

Statement of Revenue & Expenditures
For Month Ended: February 28, 2022

GENERAL FUND EXPENDITURES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
PUBLIC SERVICE DIVISION						
<u>Community Events</u>						
10-510-5001 Community Celebrations	0	5,000	0	0	0.0%	5,000
Community Events:	0	5,000	0	0	0.0%	5,000
<u>Police Services</u>						
10-510-5010 MVPD Operations	500,499	2,040,417	170,034	516,111	25.3%	1,524,306
10-510-5011 MVPD Auto Replacement	12,750	53,333	4,445	13,333	25.0%	40,001
10-510-5012 MVPD Capital Expenditure	0	0	0	0		0
Police Services:	513,249	2,093,750	174,479	529,444	25.3%	1,564,307
<u>Miscellaneous</u>						
10-510-5020 Miscellaneous	9,405	0	0	0		0
Total Miscellaneous:	9,405	0	0	0		0
<u>Sanitation Collection</u>						
10-510-5030 Sanitation Collection	86,510	525,000	43,255	86,510	16.5%	438,490
10-510-5031 Sanitation Fuel Charge	1,730	11,500	865	1,730	15.0%	9,770
Sanitation Collection:	88,240	536,500	44,120	88,240	16.4%	448,260
<u>Library Services</u>						
10-510-5040 Spring Branch Library	0	1,500	0	0	0.0%	1,500
Library Services:	0	1,500	0	0	0.0%	1,500
<u>Street Lighting Services</u>						
10-510-5050 Street Lighting	1,739	15,000	22	2,524	16.8%	12,476
Street Lighting Services:	1,739	15,000	22	2,524	16.8%	12,476
<u>Fire Services</u>						
10-510-5060 Villages Fire Department	304,557	1,565,224	130,435	326,088	20.8%	1,239,136
Fire Services:	304,557	1,565,224	130,435	326,088	20.8%	1,239,136
TOTAL PUBLIC SERVICE:	\$917,190	\$4,216,974	\$349,056	\$946,296	22.4%	\$3,270,678

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
CONTRACT SERVICE DIVISION							
10-520-5102	Accounting/Audit	13,195	35,000	500	750	2.1%	34,250
10-520-5103	Engineering	56,276	200,000	0	27,551	13.8%	172,449
10-520-5104	Legal	23,164	90,000	11,098	25,765	28.6%	64,235
10-520-5105	Tax Appraisal-HCAD	19,046	60,000	0	0	0.0%	60,000
10-520-5107	Animal Control	330	1,500	450	450	30.0%	1,050
10-520-5108	IT Hardware/Software & Support	4,875	70,000	0	0	0.0%	70,000
10-520-5109	Urban Forester	6,160	0	3,440	6,880		(6,880)
10-520-5110	Mosquito Control	0	22,000	0	0	0.0%	22,000
TOTAL CONTRACT SERVICE DIVISION:		\$123,046	\$478,500	\$15,488	\$61,396	12.8%	\$417,104
BUILDING SERVICE DIVISION							
<u>Building & Inspection Services</u>							
10-530-5152	Drainage Reviews	22,002	100,000	0	8,818	8.8%	91,182
10-530-5153	Electrical Inspections	2,070	14,000	1,080	2,790	19.9%	11,210
10-530-5154	Plat Reviews	0	500	0	0	0.0%	500
10-530-5155	Plan Reviews	8,000	50,000	4,000	8,000	16.0%	42,000
10-530-5156	Plumbing Inspections	2,745	18,000	1,080	2,340	13.0%	15,660
10-530-5157	Structural Inspections	3,960	30,000	3,555	6,435	21.5%	23,565
10-530-5158	Urban Forester	0	46,000	0	0	0.0%	46,000
10-530-5160	Mechanical Inspections	900	7,500	495	1,485	19.8%	6,015
Building and Inspection Services:		39,677	266,000	10,210	29,868	11.2%	236,132
<u>Supplies and Office Expenditures</u>							
10-530-5108	Information Technology	0	0	1,792	3,938		(3,938)
10-530-5207	Misc Supplies	250	0	0	0		0
10-530-5211	Meeting Supplies	37	0	0	0		0
10-530-5213	Office Supplies	30	0	0	0		0
Supplies and Office Expenditures:		317	0	1,792	3,938		(3,938)
<u>Insurance</u>							
10-560-5353	Employee Insurance	3,573	0	0	0		0
10-530-52403	Credit Card Charges	0	0	819	819		(819)
Insurance:		3,573	0	819	819		(819)
TOTAL BUILDING SERVICE DIVISION:		\$43,566	\$266,000	\$12,821	\$34,625	13.0%	\$231,375

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE	
GENERAL GOVERNMENT DIVISION							
<u>Administrative Expenditures</u>							
10-540-5108	Information Technology	32	0	0	0	0	
10-540-5202	Auto Allowance/Mileage	0	8,000	787	1,112	13.9%	6,888
10-540-5203	Bank Fees	570	3,000	286	548	18.3%	2,452
10-540-5204	Dues/Seminars/Subscriptions	0	4,000	495	765	19.1%	3,235
10-540-5205	Elections	0	5,000	0	0	0.0%	5,000
10-540-5206	Legal Notices	137	3,500	0	0	0.0%	3,500
10-540-5207	Miscellaneous	962	5,000	294	315	6.3%	4,686
10-540-5208	Citizen Communication	1,165	5,000	1,393	1,393	27.9%	3,607
10-540-5209	Office Equipment & Maintenance	1,607	10,000	360	1,620	16.2%	8,380
10-540-5210	Postage	0	2,000	0	0	0.0%	2,000
10-540-5211	Meeting Supplies	578	10,000	137	207	2.1%	9,793
10-540-5212	Rent/Leasehold/Furniture	21,272	130,000	10,857	21,713	16.7%	108,287
10-540-5213	Supplies/Storage	893	10,000	1,234	2,124	21.2%	7,876
10-540-5214	Telecommunications	3,135	17,000	1,372	2,095	12.3%	14,905
10-540-5215	Travel & Training	150	1,000	425	425	42.5%	575
10-540-5216	Statutory Legal Notices	0	1,500	0	547	36.5%	953
	Administrative Expenditures:	30,502	215,000	17,639	32,863	15.3%	182,137
<u>Wages & Benefits</u>							
10-540-5301	Gross Wages	93,005	550,000	41,877	70,469	12.8%	479,531
10-540-5302	Overtime/Severance	0	10,000	2,751	3,286	32.9%	6,714
10-540-5303	Temporary Personnel	989	5,000	0	0	0.0%	5,000
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	0	40,000	3,424	5,628	14.1%	34,372
10-540-5310	TMRS (City Responsibility)	7,731	50,000	3,598	5,530	11.1%	44,470
10-540-5311	Payroll Process Exp-Paychex	592	3,000	243	605	20.2%	2,395
	Wages & Benefits:	102,318	658,000	51,894	85,518	13.0%	572,482
<u>Insurance</u>							
10-540-5353	Employee Insurance	10,495	100,000	5,883	26,666	26.7%	73,334
10-540-5354	General Liability	500	10,000	0	0	0.0%	10,000
10-540-5356	Workman's Compensation	2,381	2,000	0	0	0.0%	2,000
	Insurance:	13,376	112,000	5,883	26,666	23.8%	85,334
<u>Other</u>							
10-540-5403	Credit Card Charges (Adm)	0	0	78	78		(78)
	Intergovernmental:	0	0	78	78		(78)
	TOTAL GENERAL GOVERNMENT DIVISION:	\$146,196	\$985,000	\$75,494	\$145,124	14.7%	\$839,876

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT DIVISION</u>						
<u>Supplies & Office Expenditures</u>						
10-550-5207 Misc Supplies	100	0	0	0		0
10-550-5215 Travel & Training	175	0	0	79		(79)
Supplies and Office Expenditures:	275	0	0	79		(79)
<u>Insurance</u>						
10-550-5353 Employee Insurance	8,514	0	0	0		0
Insurance:	8,514	0	0	0		0
<u>Court Operations</u>						
10-550-5403 Credit Card Charges	2,081	12,000	2,261	3,392	28.3%	8,608
10-550-5404 Judge/Prosecutor/Interpreter	2,100	30,000	1,650	3,300	11.0%	26,700
10-550-5406 State Comptroller/OMNI/Linebar	61	0	0	0		0
10-550-5410 OmniBase Services of Texas	109	500	0	0	0.0%	500
Court Operations:	4,351	42,500	3,911	6,692		35,808
TOTAL MUNICIPAL COURT DIVISION:	\$13,139	\$42,500	\$3,911	\$6,771	15.9%	\$35,729
<u>PUBLIC WORKS MAINTENANCE DIVISION</u>						
<u>Supplies & Office Expenditures</u>						
10-560-5207 Misc Supplies	354	0	0	0		0
Supplies and Office Expenditures:	354	0	0	0		0
<u>Insurance</u>						
10-560-5353 Employee Insurance	10,809	0	0	0		0
Insurance:	10,809	0	0	0		0
<u>Maintenance & Repair</u>						
10-560-5501 TCEQ & Harris CO Permits	0	2,000	0	100	5.0%	1,900
10-560-5504 Landscaping Maintenance	2,315	50,000	9,784	19,568	39.1%	30,432
10-560-5505 Gator Fuel & Maintenance	249	1,000	0	45	4.5%	955
10-560-5506 Right of Way Mowing	7,423	90,000	0	0	0.0%	90,000
10-560-5507 Road & Sign Repair	45,197	60,000	774	6,574	11.0%	53,426
10-560-5508 ROW Water/Planting	69	2,500	83	192	7.7%	2,308
10-560-5509 Tree Care/Removal	2,875	15,000	925	6,175	41.2%	8,825
10-560-5510 Road/Drainage Maintenance	0	25,000	0	0	0.0%	25,000
10-560-5515 Landscape Improvements	35,678	100,000	4,098	4,098	4.1%	95,902
10-560-5516 Truck Fuel & Maintenance	266	2,500	123	228	9.1%	2,272
10-560-5517 Sidewalk Improvements	0	25,000	0	0	0.0%	25,000
Maintenance and Repair:	94,073	373,000	15,787	36,980	9.9%	336,020
TOTAL PUBLIC WORKS DIVISION:	\$105,237	\$373,000	\$15,787	\$36,980	9.9%	\$336,020

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY PROGRAMS</u>						
<u>General Capital / Maintenance Programs</u>						
10-570-5602		0	0	0		0
10-570-5606	24,992	0	5,000	5,000		(5,000)
10-570-5701	6,509	0	0	0		0
10-570-5702	132,526	0	0	0		0
10-570-5703		1,134,685	0	0	0.0%	1,134,685
	165,398	1,134,685	5,000	5,000	0.4%	1,129,685
<u>Major Capital / Maintenance Programs</u>						
10-570-5640	100,237	0	0	0		0
10-570-5808	4,224	0	0	12,568		(12,568)
	104,461	0	0	12,568		(12,568)
TOTAL CAPITAL OUTLAY PROGRAMS:	\$269,859	\$1,134,685	\$5,000	\$17,568	1.5%	\$1,117,117
TOTAL EXPENDITURES:	\$1,618,233	\$7,496,659	\$477,557	\$1,248,760	16.7%	\$6,247,899



Piney Point Village TEXAS

Statement of Revenue & Expenditures
For Month Ended: February 28, 2022

DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>REVENUES</u>						
PROPERTY TAXES	869,389	875,200	510,440	510,440	100.0%	(356)
INTEREST	275	0	0	0		(508)
TOTAL OPERATING	1,245,401	875,200	365,403	876,063	100.1%	(863)
TOTAL REVENUES	\$1,245,401	\$875,200	\$365,403	\$876,063	100.1%	(\$863)
<u>EXPENDITURES</u>						
TAX BOND PRINCIPAL	1,365,000	765,000	765,000	765,000	100.0%	0
TAX BOND INTEREST	79,900	107,950	59,625	59,625	55.2%	48,325
FISCAL AGENT FEES	0	2,250	750	750	33.3%	1,500
OPERATING EXPENDITURES	1,445,650	875,200	0	825,375	94.3%	49,825
TOTAL EXPENDITURES	\$1,449,874	\$875,200	\$0	\$825,375	94.3%	\$49,825
REVENUE OVER/(UNDER) EXPENDITURES	(204,473)	0	365,403	50,688		

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: March 28, 2022

SUBJECT: Discuss and take possible action on a proposal from Water Logic for water conservation and management.

Agenda Item: 8



PROPOSAL

March 21, 2022

Bobby Pennington
Jose Gomez

7676 Woodway Dr., Suite 300
Houston, TX 77063

Re: City of Piney Point Village

WaterLogic Water Management Technology and Services

WaterLogic offers this proposal for water conservation and management at the above-referenced property, and submits the following recommendations for the WaterLogic Smart-Water Management Equipment and Services.

Technology

Two-Way Communication Smart Control will be installed with cellular communication cartridge, rain/freeze sensing device and will be able to react to changing weather conditions using evapo-transpiration (ET) data. Smart Control uses Web-Based Software with a link to the IQ website.

3 each • Smart-Water Controller

\$10,631.00

Preferred Client Discount

-\$10,631.00

\$0.00

Installation

Technology Installation; Extensive station-by-station irrigation evaluation; Programming sprinkler type, soil type, plant type, microclimate, slope; Initial Training

\$3,750.00

Preferred Client Discount

-\$3,750.00

\$0.00

WaterLogic Monthly Water Management Service

\$405.00

Preferred Client Discount

-\$405.00

(Includes all Benefits and Features attached)

\$0.00

WaterLogic Representative _____ Date: _____

PROPOSAL AND TERMS APPROVED AND ACCEPTED:

Customer Approval: _____ Date: _____

Printed Name: _____

Terms and Conditions

By acceptance of the proposal, Customer and WaterLogic, Inc. (WaterLogic) contract for WaterLogic to provide (a) certain Equipment (described in the Proposal, being the controller(s), smart cartridge(s) and rain/freeze sensing device(s)) and to install it at the locations shown on the Proposal, and (b) the Services described below for a period of three years (36 months) after the date of installation of the Equipment.

WaterLogic Services and Equipment. The Services consist of (a) periodic inspections and adjustments of the Equipment, (b) Weather Updating Services (as that term is defined below) and (c) all other services described in the attached Monthly Water Management Service Benefits and Features attachment.

“Weather Updating Services” refers to the obtaining of certain weather information, (namely, information relating to evapotranspiration/ET rates) from weather stations and the updating of that information to a receiver unit on-site at the Customer’s location, so that the Customer’s on-site irrigation system can be directed to suspend temporarily watering operations, in order to achieve increased efficiency, in view of weather conditions then existing in the local area. Ordinarily weather updates are daily, subject to delays or interruptions resulting from events and conditions generally beyond WaterLogic’s reasonable control (such as power outages, equipment failures, and Acts of God). The Equipment (the “Equipment”) which is the subject of this Agreement is described in the attached Proposal and will be used to enable the providing of such Weather Updating Services to the Customer’s site and the utilization of the updated information to suspend temporarily watering operations, in view of the then-current weather conditions in the area.

Payment. There will be no charge to the Customer for either the Equipment or the Services during the time this Agreement is in effect (currently anticipated to be for three years).

Warranties. WaterLogic warrants the Equipment it provides for the manufacturer warranty term only. WaterLogic’s installation services will be free from malfunction or defect in workmanship for a period of one year from date of installation. This warranty is **limited**, however, to repairing or replacing (at WaterLogic’s sole option and election) the defective Equipment it provided and/or installation, as the case may be, **EXCEPT AS STATED IN THE IMMEDIATELY PRECEDING SENTENCE, WATERLOGIC MAKES NO WARRANTY, EXPRESS OR IMPLIED, WITH REGARD TO EITHER THE EQUIPMENT OR THE INSTALLATION THEREOF, OR THE SERVICES PROVIDED FOR HEREIN, AND WATERLOGIC HEREBY EXPRESSLY DISAVOWS ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, OR OTHER WARRANTY OF ANY KIND (TO THE MAXIMUM EXTENT PERMITTED BY LAW) WITH REGARD TO BOTH THE EQUIPMENT (AND THE INSTALLATION THEREOF) AND THE SERVICES.** In no event shall WaterLogic be responsible or liable for any consequential, incidental, special, or indirect damages, or for punitive or exemplary damages, or for any kind or damages to equipment resulting from vandalism, theft, lightning, or storm.

Access to Property. Customer hereby grants WaterLogic permission to enter upon the property at anytime WaterLogic deems such access necessary or useful to install the Equipment or otherwise perform or facilitate performance of the Services provided for in this Agreement, provided such access occurs between the hours of 8:00 a.m. and 5:00 p.m. on Mondays through Fridays, and provided WaterLogic complies with Customer’s reasonable rules or procedures for identifying persons entering upon its property. Such permission shall not be revoked during the term of this Agreement.

Governing Law and Arbitration of Disputes. This Agreement will be governed by and construed in accordance with the laws of the State of Texas and all disputes between the parties relating in any way to this Agreement or the conduct or actions (or inactions) of either party pursuant thereto will be resolved exclusively by binding arbitration conducted in Harris County, Texas, administered by the American Arbitration Association and conducted pursuant to its Rules for Commercial Arbitration.

Customer’s Obligation to Maintain Irrigation System and Equipment. Proper maintenance of irrigation equipment and systems is essential for proper functioning of WaterLogic’s system and realization of its performance benefits. Customer agrees to keep its irrigation equipment and system in fully performing, good operating condition. Should Customer request WaterLogic’s assistance in making repairs to Customer’s irrigation system (including any weather updating equipment) not covered by warranty, Customer agrees promptly to pay WaterLogic (within 30 days of its receipt of an invoice) all charges based on WaterLogic’s standard hourly billing rates then in effect) for services rendered in repairing or maintaining that irrigation system and equipment.

Prior Negotiations Superseded. All prior negotiations, proposals, bids, or other communications between the parties (written or oral) are superseded by this Agreement and there are no understandings, promises, representations, or agreements between the parties other than those expressly set forth in this Agreement.

Termination. Either party may terminate the Agreement evidenced by this document by giving the other party at least 30 days prior written (or email) notice of its desire to do so. Upon termination by either party, WaterLogic will be permitted to take possession of all cartridges and rain/freeze sensing devices provided pursuant to this Agreement, but Customer will retain possession and ownership of all controllers subject to this Agreement, whether previously owned by Customer or provided by WaterLogic (even for no charge) hereunder.

Water Flow Issues Not Included. Customer understands that neither a water flow sensor nor master valve shut-off are included in the Equipment or Services and monitoring for flow leaks is not part of the Services being provided by WaterLogic or this Agreement.

Initials _____



MONTHLY WATER MANAGEMENT SERVICE

BENEFITS and FEATURES

Two-Way Communication

The key component to the historical success of WaterLogic is the comprehensive Monthly Water Management Service. WaterLogic's Monthly Water Management Service provides the following benefits:

- The current real time weather is updated every day, 365 days each year. Weather is updated from our network of weather stations.
- Comprehensive Site Evaluation and Water Management Programming including:
 1. Identify Irrigation System Equipment
 2. Identify Landscape Plant Material and Hydrozones
 3. Identify Soil Type
 4. Identify Landscape Topography
- Observation and Response team communicates daily with each controller and checks for the following:
 1. Alerts and Alarms: The Landscaper and/or onsite maintenance will be notified of the issue with a resolution.
 2. Checking controller condition; On or Off, Rain Delays
 3. Changes made onsite by the landscaper or onsite personnel
- Observation and Response team reviews daily the dynamic programming that automatically adjusts based on the most current changing weather conditions.
- Landscaper and owner/management staff have 24/7 access to each controller via any smart device. A link to the IQ website is available for quick and easy operation.
- A monthly review of the water bills, if provided, at each property will be performed after the water bills are received to identify any anomalies that might have occurred.
- A quarterly written comparative analysis report is created for each property. The reports compare the base year water usage and water costs to the current water usage and water costs, based on the water bills provided.
- A Customer Service visit is provided to review savings reports as needed and answer any questions.
- Remote Support is available 7 days per week for quick resolution over phone or site support same day or next day.
- Seasonal visits to the site in Texas will be done by one of our licensed water conservation consultants to inspect the smart-water controllers and surrounding landscape.
- Unlimited training will be provided by one of our water conservation consultants after installation by meeting onsite, via conference call or webinar and as required for the life of the service relationship.

- All consultative meetings required from time-to-time with our Certified Water Conservation Manager are included.
- A Customer Service visit is provided after installation to share information about our service and answer any questions.
- **WaterLogic Service and Repair Warranty.**
WaterLogic warrants the Equipment for the manufacturer warranty term. WaterLogic's installation services will be free from malfunction or defect in workmanship for a period of one year from date of installation. This warranty is **limited**, however, to repairing or replacing (at WaterLogic's sole option and election) the defective Equipment and/or installation, as the case may be.*

**All of these benefits are included in the
WaterLogic Monthly Water Management Service**

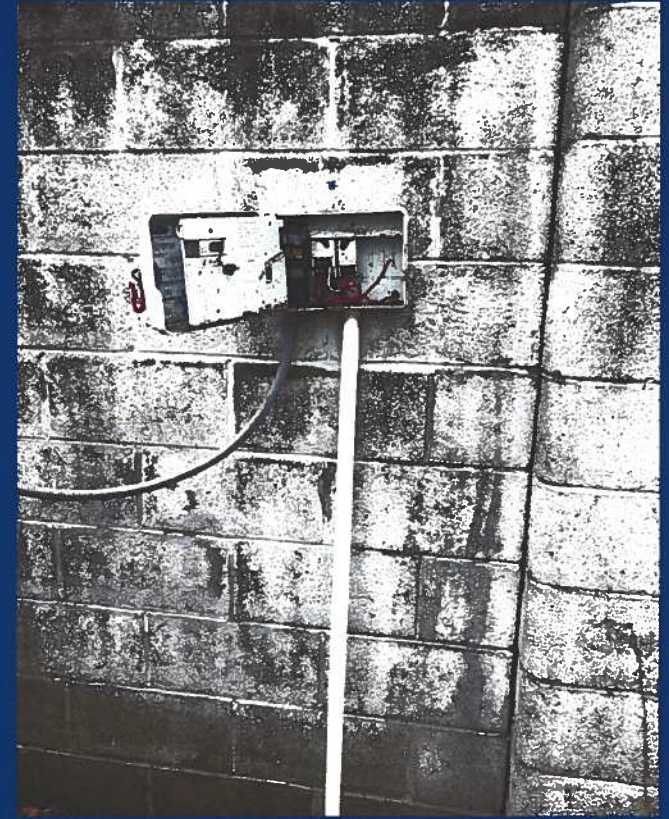
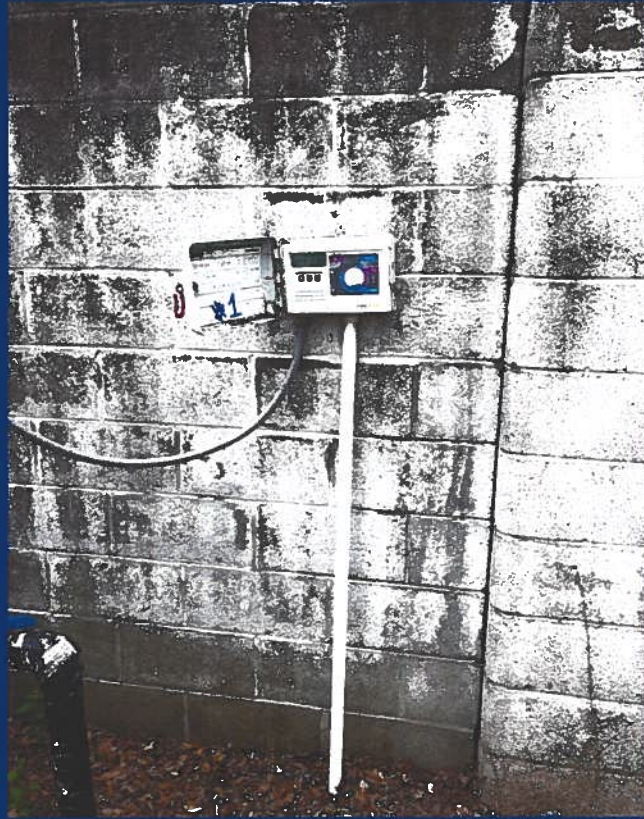
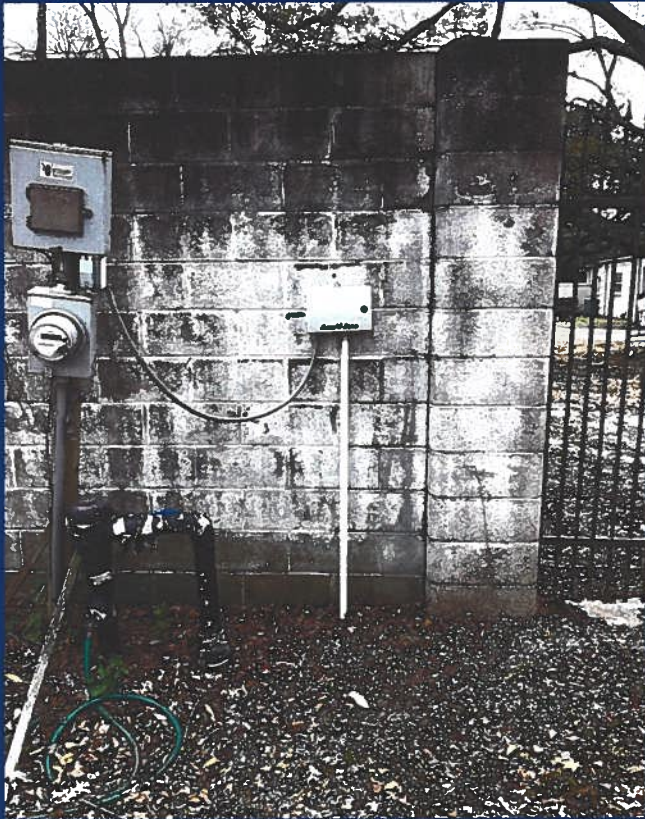
* Does not include repair or replacement necessary as a result of vandalism, theft, lightning, or storm damage

City of Piney Point Village Existing Controller Report



No.	Location	Controller Manufacturer	# of Active Zones	Condition	Current Intelligence	Improvement Suggestions	Notes
1	Memorial Drive & Piney Point Road, Northwest Corner	Hunter Pro-C	13	Fair	"Dumb"	Replace Controller and Install Smart Cartridge	

City of Piney Point Village Existing Controller Report



No.	Location	Controller Manufacturer	# of Active Zones	Condition	Current Intelligence	Improvement Suggestions	Notes
2	Greenbay Street, South Setback	Rain Bird ESP-Modular	5	Fair	"Dumb"	Replace Controller and Install Smart Cartridge	

City of Piney Point Village Existing Controller Report



No.	Location	Controller Manufacturer	# of Active Zones	Condition	Current Intelligence	Improvement Suggestions	Notes
3	San Felipe Street & Memorial Drive, Flag Tree Park	Hunter Pro-C	7	Fair	"Dumb"	Replace Controller and Install Smart Cartridge	

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: March 28, 2022

SUBJECT: Discuss and take possible action on a request from the Home Owners Association to allow for new subdivision signage at both entrances on Merrie Way Lane located within the City right of way.

Agenda Item: 9

RE: Merrie Way Monument

Jason Umanzor <jason@thompsoncustomhomes.com>

Thu 3/17/2022 3:02 PM

To: Annette Arriaga <bldgofficial@pineypt.org>

Good afternoon Mrs. Arriaga

Estimated dimensions are (10ft L X 2ft W X 2ft H) of the border on both sides.

On both monument signs, estimated (8 ft L, 3ft H, 2ft W), 3ft cast stone sign. 5ft total height including bottom border.

Material and lightning

- 2ft Brick with cast stone/ stone cap
- Small hard-wired floodlight on the grown facing up to the sign or hard-wired lighting integrated on the top stone cap (shine down onto the letters). All LED lighting
- No fencing
- No gas lights

Let me know if you have comments or questions. Thank you for your time

From: Annette Arriaga <bldgofficial@pineypt.org>

Sent: Tuesday, March 1, 2022 8:56 AM

To: Jason Umanzor <jason@thompsoncustomhomes.com>

Subject: Re: Merrie Way Monument

ok this is helpful can you provide me with exact dimensions that they are considering? How high, material type? All stone? fencing? Gas Lights?



Annette R. Arriaga

Director of Planning, Development, &
Permits

City Building Official

(713) 782-1757

| bldgofficial@pineypt.org

7676 Woodway Dr, Suite 300

Houston, TX 77063

www.cityofpineypt.com

Plan notes: ?
• yard?
• right of way - ?
• both entrances
overall width?

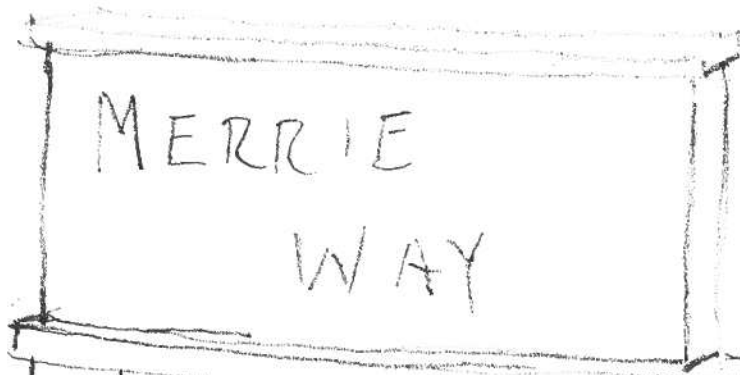
From: Jason Umanzor <jason@thompsoncustomhomes.com>

Sent: Monday, February 28, 2022 4:36 PM

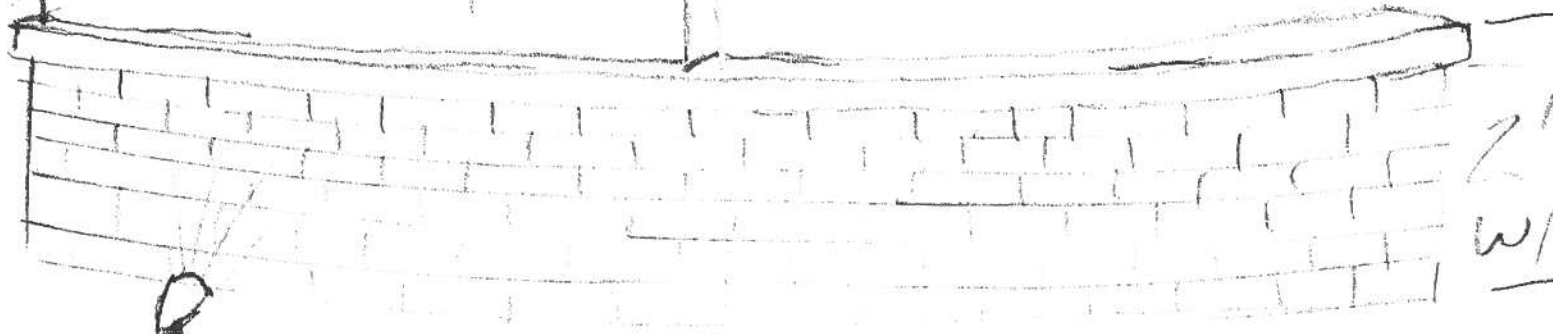
To: Annette Arriaga <bldgofficial@pineypt.org>

Subject: Merrie Way Monument

NORTH SIDE BOTH ENTRANCES



3' CAST STONE SILN



2' BRICK
W/ CAST
STONE CAP

Q
LIGHT IN
GROUND AT LOT
SILNS

SOUTH SIDE BOTH ENTRANCES



2' BRICK
W/ CAST
STONE
CAP



200 Merrie Way Ln

Atlanta, GA



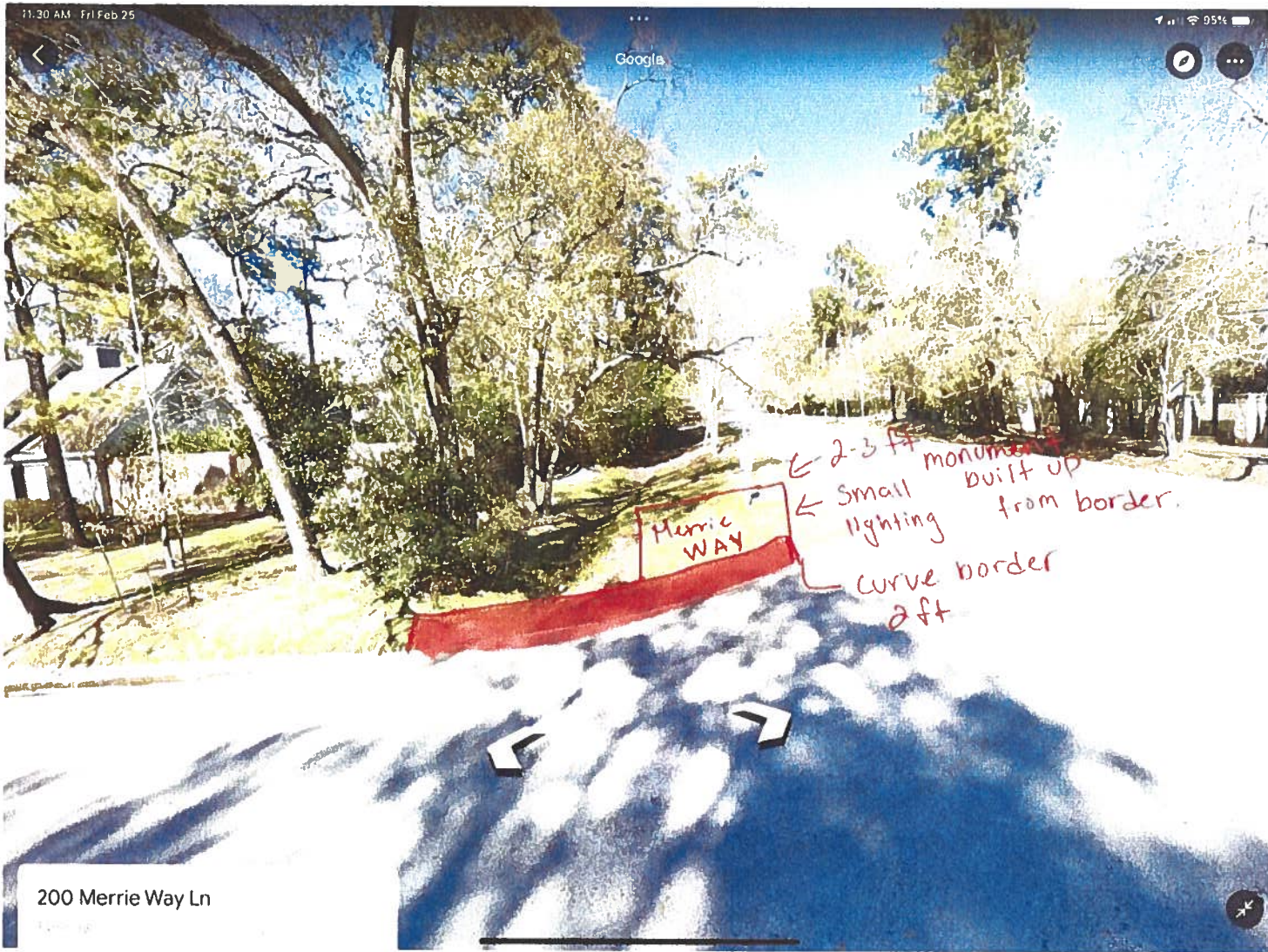
299 Merrie Way Ln

Wayne, NC



299 Merrie Way Ln

12/24/24



11:30 AM Fri Feb 25

Google

95%

Merrie
WAY

← 2-3 ft monume
built up
from border.
← Small
lighting
from border.
Curve border
2 ft

200 Merrie Way Ln

Council Agenda Item Cover Memo

3/28/2022

Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Engineer's Report

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the Wilding Lane Project, 96-inch CMP Replacement Project, Tokeneke & Country Squires Project, other various maintenance projects, and future projects.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES NO **EMERGENCY REQUEST:** YES NO

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



Engineer's Status Report
City of Piney Point Village
HDR Engineering, Inc.
City Council Meeting Date: March 28, 2022
Submit to City: March 23, 2022

CURRENT PROJECTS

1. Wilding Lane Drainage & Paving Improvements Project

HDR conducted a final walkthrough with the Contractor on March 1st and a punch list was prepared with items that will need to be addressed before the project can be closed out. The Contractor has since addressed about half of the punch list items and HDR held a separate meeting with the Contractor on March 18th to discuss the remaining items, including cutting gaps in the asphalt overlay between driveways and parking pads. HDR will continue to coordinate with the Contractor on the completion of the rest of the punch list items. Approximately \$80,000 in retainage is still being held on the project.

2. 96-inch CMP on S. Piney Point Road

HDR is in the process of performing QC reviews on the updates to models for the 96-inch pipe replacement which appear to confirm the proposed 9'x9' box culvert sizing. The final report will be submitted to Harris County Flood Control District for review and approval. HDR is also preparing the preliminary plan sets (plan view, layout only) based on this sizing.

HDR and the City met with Public Management, the grant administrator for the ARP funding, on March 7th to reiterate eligibility requirements for project funds. One of the items discussed was that the stormwater quality element was removed from the project funding requirements, so HDR will no longer include items for stormwater quality in the project.

It is anticipated that HDR will present the drainage report, preliminary plans, and updated opinion of probable construction costs at the April City Council meeting for discussion.

3. Piney Point Circle - Additional Easements

The existing storm sewer appears to be located along the south and east property lines of 11302 Piney Point Circle and along the east property line of 11303 Piney Point Circle starting at the north property line and leaving the property approximately 50-feet front the north property line. It is recommended that 20-foot drainage easements be obtained at 11302 and 11303 Piney Point Circle to encompass the existing pipe and provide adequate room for any required maintenance on the pipe. The storm sewer appears to travel east from that location along 11406 and 11408 Memorial Drive.

HDR was able to make contact with Dr. Arocha at 11408 Memorial Drive and locate the storm sewer that serves portions of Piney Point Circle and Iris Lee Lane in his backyard. Dr. Arocha is also working to put the resident at 11406 Memorial Drive in touch with HDR since the City did not have contact information for this resident. HDR obtained a proposal from MBCO for a topographic survey of the proposed easement area along with a metes and bounds description and exhibits for the easement. Mayor Kobelan has approved the fees associated with the topographic survey item in MBCO's proposal, and once HDR receives



permission from the resident at 11406 Memorial Drive, a Notice Proceed will be issued to the surveyor.

4. Lacewood Lane Ditch Grading

Council previously approved a quote from Infrastructure Construction Services for ditch regrading and driveway culvert cleaning from #8 through #4 Lacewood Lane, and HDR issued a Notice to Proceed for the work on March 4th. The Contractor has had delays on other projects but anticipates starting work on Lacewood the week of March 28th. HDR will meet with the Contractor to discuss project expectations prior to mobilization.

5. Tokeneke & Country Squires Improvements Project

HDR is currently preparing design drawings, specifications, and an opinion of probable construction costs for the project. Councilman Dodds and HDR met with Tokeneke residents at #1, #2, #4, and #6 to discuss the scope of work. The residents at #3 Tokeneke were unable to attend the meeting. HDR has reached out to them to schedule a separate meeting or phone call but has not yet received a response. All residents who were in attendance expressed interest in a partnership with the City to split costs to install storm sewer in the ROW in front of their properties. Once the project design is completed, HDR will send an opinion of probable construction costs to each household for their portion of the project.

6. City of Houston Windermere Outfall Repair Project

As presented at the February Engineering Meeting, HDR attended a virtual meeting with the City of Houston to discuss the current status of this project. The City of Houston anticipates cancelling the construction contract with Fused Industries per their request. The City of Houston anticipates refunding the City of Piney Point Village funds paid per the ILA once the contract has been cancelled and will be preparing a revised ILA with the City of Piney Point Village. While the City of Houston is still working on resolving easement issues at #17 Windermere, they have scheduled a site visit on March 24th to evaluate the site and determine a scope of plan updates to account for more recent erosion. The engineer of record will be submitting a fee to prepare plans to re-bid based on the updated scope of work.

FUTURE PROJECTS

7. Greenbay/Smithdale Sidewalk Improvements

Council previously approved a proposal from MBCO to survey the south right-of-way of Greenbay to determine elevations of the right-of-way and curb which will be used in sidewalk design. The survey will also identify items in the south right-of-way that may be in conflict with any proposed improvements. MBCO completed the field work and sent the survey data to HDR earlier this month. HDR is currently working on processing the data to create drawing backgrounds which will be used for the sidewalk design.

In efforts of reducing survey costs, HDR will use the Smithdale Roadway reconstruction as-builts, standard details, and exhibits to design the sidewalk along the south side of Smithdale Road.



8. Maintenance Items

Jose Gomez notified HDR of several locations of concern around the City to include a curb inlet top on Kensington Court, ditch undermining the pavement on Radney Circle, heavy cracking and potholes in Memorial Drive west of Piney Point Road, ditch regrading on the north side of Williamsburg, and a sinkhole on Blalock Road near Habersham. Additionally, Mr. Nalley at 12 Smithdale Estates expressed concern of the elevation of the right-of-way adjacent to the curb on Smithdale Estates. Future discussions on these items and possible packaging of items to be solicit of quotes will be included on an engineering meeting agenda.

9. Memorial Drive Elementary Rebuild

The City, SBISD, SBISD architecture and engineering consultants, HDR, and Councilman Dodds recently met to discuss the planned rebuild of Memorial Drive Elementary (MDE). The meeting agenda generally included SBISD's project timeline, projects previously completed by SBISD, site specific discussion, the City's building requirements, and City's interest in possible detention on the MDE property. HDR previously sent meeting minutes with more detail to City Council.

The anticipated re-construction schedule for the school is as follows:

- Design – Begin Jan. 2022 – 1 year duration
- Construction – Begin Jan. 2023 – 18-month duration
- Students to be in south transition campus until August 2024
- Project Advisory Board – Comprised of representatives from the Village – November/December 2021

Annette has begun meeting with SBISD's representatives in order to start the platting and permitting process if efforts to meet the timeline as described above.

Karen Farris

From: Croley, Aaron <Aaron.Croley@hdrinc.com>
Sent: Wednesday, March 23, 2022 10:00 AM
To: Karen Farris
Cc: Cityadmin; Moore, Joseph
Subject: March Council Agenda Items
Attachments: Agenda Item Request Form (3-28-2022).docx; Eng Report (3-28-2022).pdf

Karen,

The following is our agenda item for this month's Council Meeting and attachment:

- 1) Engineer's Report
 - a. Eng Report (3-28-2022)

Please let me know if you have any questions or concerns.

Thanks!

Aaron Croley, P.E., CFM

HDR
4828 Loop Central Drive, Suite 800
Houston, TX 77081-2220
O 713.622.9264 F 713.622.9265
aaron.croley@hdrinc.com

hdrinc.com/follow-us

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**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 28, 2022**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR COUNCIL MEETING ON MONDAY, FEBRUARY 28, 2022, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

Council Members Present: Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

City Staff: Bobby Pennington, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

Mayor Kobelan declared a quorum and called the meeting to order at 6:33 p.m.

Pledge of Allegiance

CITIZENS WISHING TO ADDRESS COUNCIL: *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

- Zeb Nash, resident of Wilding Ln. discussion regarding completing Wilding Ln.
1. Opened the Public Hearing on a proposed Ordinance amending Section 74-245 of Division 5 of Article IV of Chapter 74, of the Code of Ordinances establishing regulations for the replacement of nonconforming fences was opened. Closed public hearing.
 2. Discussed and considered possible action on Ordinance No. 2022.02.28, amending Section 74-245 of Division 5 of Article IV of Chapter 74, of the Code of Ordinances establishing regulations for the replacement of nonconforming fences. The amendment is to read as follows: "b. To a height equal to or less than the height of the nonconforming fence, not to exceed a total height of eight feet above the surrounding natural grade"; Council Member Herminghaus made a motion to approve Ordinance No. 2022.02.28, amending Section 74-245 of Division 5 of Article IV of Chapter 74 of the Code of Ordinances establishing regulations for the replacement of nonconforming fences. Council Member Thompson seconded the motion and it passed unanimously.
 3. Discussed and considered possible action on the Memorial Villages Police Department monthly report. Chief Schultz provided the report for the month of January 2022.

4. Discussed and considered possible action on the Memorial Village Police Department 2022 Renewal for healthcare insurance for employee benefits with United Healthcare. Council Member Kollenberg made a motion to adopt the Memorial Village Police Department healthcare insurance for employee benefits. Council Member Bender seconded the motion and it passed unanimously.
5. Discussed and considered possible action on Memorial Village Police Department EOY budget adjustments. The purpose of this amendment was to reclassify budget line items in the General Fund for Fiscal Year 2021. Council Member Bender made a motion to approve Amendment No. 2021-01. Council Member Herminghaus seconded the motion and it passed unanimously.
6. Discussed and considered possible action on the Village Fire Department monthly report. Commissioner Nash summarized and explained the Village Fire Department monthly report.
7. Discussed and considered possible to approve the revised Village Fire Department Interlocal Cooperation Agreement Amendment #6. Council Member Bender made a motion to approve the revised Village Fire Department Interlocal Cooperation Agreement Amendment #6. Council Member Dodds seconded the motion and it passed unanimously.
8. Consider and take possible action to approve the nomination of William Ogden to the Planning and Zoning Commission. Council Member Kollenberg made a motion to appoint William Ogden to the Planning and Zoning Commission. Council Member Dodds seconded the motion and it passed unanimously.

Agenda items #12 & #20 were moved.

12. Discussed and considered possible action on Williamsburg drainage. The resident, Mr. Michael Walton was present to propose a partnership with the city to share the cost of the drainage issue on Williamsburg with himself, and his neighbor. The City Engineer will review plans and meet with Mr. Walton, his neighbor, and Council Member Dodds to evaluate the drainage issue.
20. Discussed and considered possible action on the approval of AT&T Fiber Optic Cable Improvement Plans on various streets in the City. AT&T has submitted plans to the city for installation of approximately 12,000 linear feet of both aerial and underground fiber optic cable. Council had concerns regarding the proposed location of the fiber optic cable and requested the AT&T representative meet with Council Member Herminghaus to confirm placement of the fiber optic cable in the City right-of-way. No further action taken.
9. Discussed and considered possible action on Resolution No. 2022.02.28 approving certain persons to be authorized to act as signatories on investment accounts at Texas Class. Council Member Bender made a motion to approve Resolution No. 2022.02.28 approving certain persons to be authorized to act as

signatories on investment accounts at Texas Class. Council Member Dodds seconded the motion and it passed unanimously.

10. Discussed and considered possible action on a TexPool Resolution amending authorized representatives on investment accounts at TexPool. Council Member Bender made a motion to approve the TexPool Resolution amending authorized representatives on investment accounts at TexPool. Council Member Dodds seconded the motion and it passed unanimously.
11. Discussed and considered possible action on the Public Management Administrative Services contract for the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund. Council Member Thompson made a motion to accept the Public Management Administrative Services contract for \$35,000 for the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund. Council Member Bender seconded the motion and it passed unanimously.
12. **Agenda Item #12 was moved.**
13. Discussed and considered possible action on the Greenbay Hike/Bike Trail Project. Bright Landscape provided plans for the Greenbay Hike/Bike Trail Project and pictures of sample plants. Mayor Kobelan explained the plans and described features. Survey still needs to be performed.
14. Discussed and considered possible action on a proposal from MBCO Engineering to perform a topographic survey of Greenbay Street. Council Member Thompson made a motion to accept the proposal from MBCO for a total of \$9,795 to perform a topographic survey of Greenbay Street. Council Member Bender seconded the motion and it passed with a vote of 4 in favor of, and 1 opposed.
15. Discussed and considered possible action on the Mayor's Monthly Report. Mayor Kobelan had nothing to add.
16. Discussed Memorial Drive Elementary School construction. Council Member Kollenberg informed everyone that he is on the Memorial Drive Elementary School Project Advisory Team. He provided a brief update and explained the process. Construction will begin in January and last about a year and a half.
17. Discussed and considered possible action on the City Administrator's Monthly Report, including but not limited to:
 - January 2022 Financials; a correction to item #5 of page 3 of the Financial Summary should state revenues are over expenditures by \$1,467,899.
 - Tree City USA recognition for 2021. Arbor day will be on November 5, 2022. The City Administrator recognized Cary Moran, the Urban Forester for her work and submitting the necessary information for the city to be recognized as Tree City USA for 2021.
 - Houston Chapter of the International Code Council Membership; Annette Arriaga is representing the City of Piney Point Village.

18. Discussed and considered possible action on quotes for ditch regrading and culvert cleaning along Lacewood Lane. Council Member Thompson made a motion to accept the quote from Infrastructure Services for \$6,625 to perform the work on Lacewood. Council Member Dodds seconded the motion and it passed unanimously.
19. Discussed and considered possible action on the approval of Comcast Fiber Optic Cable Improvement Plans on Greenbay Street. Comcast had submitted plans to the city for installation of approximately 550 linear feet of new 2" underground conduit along Greenbay Street from an existing utility pole to Chapelwood Methodist Church. Council Member Bender made a motion to approve the Comcast Fiber Optic Cable Improvement Plans on Greenbay Street. Council Member Herminghaus seconded the motion and it passed unanimously.
- 20. Agenda Item #20 was moved.**
21. Discussed and considered possible action on the Engineer's Report. The city Engineer provided brief updates on the following:
 - Wilding Lane – HDR is in the process of addressing placement of sod and scheduling a walkthrough with the contractor to prepare a punch list of items to address prior to closing the project.
 - Piney Point Circle – It is recommended that the city obtain a survey of the storm sewer at 11408 and 11406 Memorial to complete the topographic survey of the system.
 - Tokeneke – HDR and Council Member Dodds will schedule meetings with the residents to discuss proposed improvements.
22. Discussed and considered possible action on Kinkaid cost and professional services. City will invoice Kinkaid.
23. Discussed and considered possible action on approving Resolution No. 2022.02.28A authorizing the mayor to execute settlement release documents with pharmaceutical manufacturers as additional settling parties with the National Opioid Settlement. Council Member Kollenberg made a motion to approve Resolution No. 2022.02.28A authorizing the mayor to execute settlement release documents with pharmaceutical manufacturers as additional settling parties with the National Opioid Settlement. Council Member Thompson seconded the motion and it passed unanimously.
24. Discussed and considered possible action on the approval of the Minutes of the January 24, 2022 Regular Council Meeting. Council Member Herminghaus made a motion to approve the Minutes of the January 24, 2022 Regular Council Meeting. Council Member Bender seconded the motion and it passed unanimously.
25. Discussed and considered possible action on any future agenda items, meeting dates, etc.
 - St. Francis SUP – April 4th was discussed as the date for the St. Francis SUP.
 - Kinkaid – discussion only.

26. **Executive Session:** The City Council adjourned into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney).
Council adjourned into a closed session at 8:32 p.m.
Council reconvened into an open session at 8:59 p.m.
27. Discussed and considered possible action on items discussed in Executive Session. No action taken.
21. **Adjourn**
Council Member Bender made a motion to adjourn. Council Member Dodds seconded the motion and it passed unanimously. The meeting adjourned at 9:00 p.m.

PASSED AND APPROVED this 28th day of March 2022.

Mark Kobelan
Mayor

Karen Farris
City Secretary