



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

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THE CITY OF PINEY POINT VILLAGE SPECIAL COUNCIL MEETING AGENDA MONDAY, JANUARY 24, 2022 6:30 PM

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR MEETING ON MONDAY, JANUARY 24, 2022, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

DECLARATION OF QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

1. Discuss and consider possible action on the Memorial Villages Police Department monthly report.
2. Discuss and consider possible action on the Village Fire Department monthly report.
3. Discuss and consider possible action on a Proclamation for Fire Commissioner Zebulun Nash for his dedication and commitment to the community and to the Village Fire Department.
4. Discuss and consider possible action to reinstate Bunker Hill Village as a full member of the VFD and immediate reimbursement of the escrow funds contributed for 2019-2021.
5. Discuss and consider possible action on Resolution No. 2022.01.24 Calling a General Municipal Election on May 7th, 2022 and establishing a joint election agreement with Spring Branch Independent School District.

6. Discuss and consider possible action on Resolution No. 2022.01.24A designating the City's Official Newspaper.
7. Discuss and consider possible action on Resolution No. 2022.01.24B approving certain persons to be authorized to act as signatories on city accounts at Amegy Bank.
8. Discuss and consider possible action on Resolution No. 2022.01.24C approving a contract with DRC Emergency Services for disaster debris clearance removal for 2022.
9. Discuss and consider possible action on the Investment Policy.
10. Discuss and consider possible action on the Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund.
11. Discuss and consider possible action on the Greenbay Hike/Bike Trail Project.
12. Discuss and consider possible action on the Mayor's Monthly Report.
13. Discuss and consider possible action on the City Administrator's Monthly Report, including but not limited to:
 - December 2021 Financials
 - Quarterly Investment Report ending 12/2021
14. Discuss and take possible action on the ROW Agreements with residents on Wilding Lane for Parking Pads.
15. Discuss and take possible action on the approval of Verizon/MCI Fiber Optic Cable Improvements Plans on Taylorcrest Road and North Piney Point Road.
16. Discuss and take possible action on a proposal for professional engineering services for the Tokeneke and Country Squires Improvements Project.
17. Discuss and take possible action on the Engineer's Report.
18. Discuss and consider approval of the Minutes for the December 20, 2021, Special Council Meeting.
19. Discuss and consider possible action on any future agenda items, meeting dates, etc.
20. **EXECUTIVE SESSION:** The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code (Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator and to deliberate employee salary increases.

21. Discuss and consider possible action on items discussed in Executive Session.
22. Discuss and consider possible action on other items discussed in Executive Session.
23. Adjourn

CERTIFICATION

I certify that a copy of the January 24, 2022, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on January 21, 2022.



Karen Farris
City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide for reasonable accommodations for persons attending City Council meetings. This facility is wheelchair accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours prior to the meeting. Please contact Karen Farris, City Secretary, at 713-230-8702. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.



Memorial Villages Police Department
 11981 Memorial Drive
 Houston, Texas 77024
 Tel. (713) 365-3701

Raymond Schultz
 Chief of Police

January 10, 2022

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: December Monthly Report

During the month of December MVPD responded/handled a total of 6,275 calls/incidents. 5,077 House watch checks were conducted. 323 traffic stops were initiated with 328 citations being issued for 589 violations. (Note: 14 Assists in Hedwig, 40 in Houston, 2 in Spring Valley and 1 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2252/29,745	1973/25,645	1	35/119/154	10@4:13
Piney Point:	1801/23,873	1394/19,665	2	42/173/215	4@2:13
Hunters Creek:	2126/35,192	1703/29,832	10	55/165/220	6@4:53
				Cites/Warn/Total	20@3:41

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	154	Ord. Violations:	28	Speeding:	101
Accidents:	13	Information:	26	Exp. Registration:	92
ALPR Hits:	67	Suspicious Situations	121	No Ins:	62
Assist Fire:	47	Loud Party	21	No License	58
Assist EMS:	45	Welfare Checks:	17	Stop Sign	29

*This month the department generated a total of 75 police reports.
 BH-17, PP-27, HC-30, HOU - 1*

<u>Crimes Against of Persons</u>	(3)
Assault – Family Violence	2
Assault – Sexual	1

<u>Crimes Against Property</u>	(20)		
Burglary of a Motor Vehicle	3	Theft	7
Burglary of a habitation	1	Fraud/ID	9

<u>Petty/Quality of Life Crimes/Events</u>	(52)		
ALPR Hits (valid)	7	Information Reports	11
Misc. Reports	17	Possession of CS	1
DWI	3	Warrants	13

<u>Arrest Summary: Individuals Arrested</u>	(21)		
Warrants	13	Felony	4
Class 3 Arrests	4		

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	4,860,361	5,040,063	96.4%
• Operating Expense:	852,272	899,881	94.7%
• Total M&O Expenditures:	5,712,633	5,939,944	96.2%
• Capital Expenses:	170,728	169,500	100.7%
• Net Expenses:	5,883,361	6,109,444	96%

Follow-up on Previous Month Items/Requests from Commission

- Met with IT Vendor (Mergertree) and conducted annual hardware and systems review.

Personnel Changes/Issues/Updates

- Officer Bracht retired 12/31/21. 1/3/22 Officer Dillion Ekerfeld started OJT. Officer Ekerfeld comes from the California Highway Patrol.
- 8 employees have tested positive for COVID. Revised protocols were put in place to minimize exposure of other employees and to ensure that minimum staffing is retained. Officers have been assisting in dispatch during the overnight hours as needed.
- Officer Williford was injured during a foot chase with a suspect who had fled from a stolen vehicle. The suspect was apprehended without incident. Officer Williford suffered a strained shoulder requiring a light-duty assignment in dispatch.

Major/Significant Events

- On December 3, 2021, MVPD Officers stopped and recovered 3 stolen vehicles within 75 minutes.
- 12/3/21 Officers stopped a stolen vehicle after being notified of an ALPR hit. The female driver fled on foot. Officers deployed a Taser and apprehended the suspect. The suspect was identified as a mail thief who had stolen the keys during a mail theft. Suspect was arrested and vehicle recovered.
- 12/7/21 Officers while investigating a stolen vehicle/ALPR hit, determined that the suspects were planning on doing a home invasion in Piney Point Village. (2 firearms recovered) The victim was notified, and security plan initiated for the resident.
- 12/16/21 MVPD assisted with traffic control for the Twinkle Light Parade. MVPD also had a float in the parade.
- 12/20/21 MVPD officers responded to a possible burglary. During the investigation officers located the suspect and took him into custody. The suspect is an area transient who has been involved in multiple area crimes.
- 12/23/21 Officers responded to a possible in-progress burglary on N. Evers Park. The victim had been followed home from a nearby gas station when a male armed with a rifle entered the home. Upon learning additional people were present, the suspect fled. Detectives used the ALPR system and identified a suspect. Days later the suspect was located and arrested in Baytown. The suspect admitted to the Memorial area burglary.

Status Update on any Major Projects

- MVPD winter intern, Noah Boggus completed the work on the 2 long recruiting videos. The 50-second videos are very professional and are being shared on V-linc and YouTube.

V-LINC new registrations in December: +28

BH – 1434(+11)

PP – 1018 (+5)

HC – 1471 (+9)

Out of Area – 488 (+3)

December VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
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Total – 12	3:42
Fire – 1	8:36 (Kitchen Fire)
EMS – 11	3:12

By Village

BH Fire – 1	8:36
BH EMS – 4	3:14

PP Fire – 0	0
PP EMS – 3	2:22

HC Fire -0	0
HC EMS -4	4:01

Combined VFD Events (Priority + Radio)

Total – 56	4:24
Fire – 27	4:12
EMS – 29	4:34

Radio Call Events

Total – 44	4:37
Fire- 26	4:00
EMS- 18	5:25

Radio Call Events by Village

BH – 9	4:34
PP – 15	4:40
HC – 20	4:35

2021 Total Incidents

2021	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	28	47	77	5	4008	3019	1377	1077	1153	876	1377	1062
February	1	26	37	64	3	4833	3411	1543	1099	1099	699	2112	1610
March	4	27	54	85	7	7617	6404	2321	1943	1696	1378	3481	3067
April	0	17	86	103	8	6227	5038	2323	1987	1628	1295	2171	1752
May	1	17	70	88	11	7910	6564	2405	2061	2563	2117	2837	2369
June	0	20	62	82	20	9541	8348	3108	2824	2528	2198	3746	3318
July	1	26	70	97	17	14,813	13595	4703	4365	3416	3091	6555	6139
August	2	22	53	77	7	10,226	8969	3451	3116	2951	2623	3722	3224
September	2	18	73	93	15	7,050	5739	2488	2121	1791	1450	2668	2163
October	1	16	56	73	27	5,717	4364	1983	1616	1594	1227	2018	1517
November	4	14	52	70	21	5,957	4691	1791	1463	1653	1317	2379	1908
December	3	20	52	75	12	6275	5077	2252	1973	1801	1394	2126	1703
Total	21	251	712	984	153	90174	75219	29745	25645	23873	19665	35192	29832

2020 Totals	19	269	591	879	178	96885	83432	34182	30460	25843	22003	35623	30831
Difference	2	-18	121	105	-25	-6711	-8213	-4437	-4815	-1970	-2338	-431	-999
% Change	10.5	-6.7	20.5	11.9	-14	-6.9	-9.8	-13	-15.8	-7.6	-10.6	-1.2	-3.2

2021 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	14:27:08	6:19:50	9:11:48	4:38:17	4:00:59	2:09:49	7:38:50	5:01:13	0:52:11	0:41:32	0:49:00	0:28:35		0
BIEHUNKO, JOHN	23:07:01	19:19:59	14:04:18	12:55:49	17:39:07	13:24:26	28:52:16	3:04:24	15:00:36	11:53:55	8:37:40	20:38:09	4	19
BOGGUS, LARRY	7:55:02	20:20:04	5:40:37	10:56:38	5:10:26	1:43:35	8:55:13	4:33:09	0:50:53	7:53:28	10:00:01	3:49:02		0
BRACHT, DANIEL	17:07:03	11:15:42	9:46:04	6:46:17	10:42:15	2:18:36	9:32:56	7:08:44	1:48:52	5:09:00	4:37:12	0:00:00	0	0
BURLESON, Jason	12:12:34	18:10:56	10:39:53	13:49:14	17:04:01	12:48:05	19:51:20	16:26:16	24:12:55	15:43:50	17:49:48	20:39:24	9	3
CADENA, VANESSA	18:00:04	12:07:28	24:08:28	10:26:28	12:23:19	16:34:39	15:29:05	22:04:13	8:01:39	16:46:43	5:46:51	0:00:00	0	0
CANALES, RALPH EDWARD	16:04:00	7:27:16	14:33:16	15:02:51	12:18:48	17:39:17	15:05:58	12:13:54	13:51:20	11:27:15	15:07:31	20:21:09	4	26
CERNY, BLAIR C.	* 7:56:59	4:17:26	7:37:24	9:13:59	11:30:49	5:30:29	22:13:46	15:34:45	13:35:49	6:19:35	6:52:55	8:45:18	0	0
HARWOOD, NICHOLAS	18:15:14	15:46:27	14:27:52	11:56:07	19:13:33	10:50:16	12:19:00	15:19:41	16:51:51	13:25:18	9:33:16	16:32:31	4	15
JARVIS, RICHARD	10:46:12	28:53:18	23:27:39	16:31:49	9:17:32	22:40:23	19:08:52	10:59:24	22:09:11	15:56:16	8:05:32	8:15:58	2	12
JOLIVET, CHARLES	11:59:12	9:59:43	10:18:23	15:17:10	22:51:51	8:20:21	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0	0
JONES, ERIC	* 0:31:48	0:06:32	0:00:00	0:00:00	0:05:23	0:00:00	1:38:50	1:14:48	0:14:18	0:00:00	0:00:00	0:03:27		0
KELSO JR, RONALD K	15:55:08	2:04:16	15:04:52	12:24:25	18:36:33	15:40:55	23:40:16	20:14:53	21:08:46	15:42:58	17:53:30	17:20:39	6	13
Kukowski, Andy									4:55:51	11:03:44	37:02:37	51:49:18	5	125
Lowrie, Andy				31:05:28	51:48:34	41:03:41	31:12:08	41:36:01	38:10:32	40:02:16	24:33:06	31:56:52	3	111
MCELVANY, ROBERT	15:06:05	10:55:03	7:34:12	14:51:04	7:40:03	6:40:44	7:02:18	11:09:10	18:30:34	22:51:03	15:56:06	13:12:10	1	35
MILLER, OSCAR	* 11:42:37	16:13:37	16:55:40	6:53:42	23:58:45	8:36:01	16:39:36	3:23:54	2:20:10	6:32:39	18:53:58	3:15:29	3	0
NASH, CHRISTOPHER	13:30:51	14:08:19	13:58:31	13:30:18	19:37:33	14:04:38	9:32:58	10:37:45	17:23:34	23:01:29	9:08:18	17:41:12	2	11
Ortega, Yesenia									0:00:00	43:45:37	18:22:00	18:47:49	3	18
OWENS, LANE	* 4:42:45	0:12:48	2:33:47	2:05:39	0:00:00	0:39:21	1:37:08	0:52:49	0:12:58	0:06:50	0:00:00	0:04:29		0
PAYLOCK, JAMES ADAM	7:56:41	9:16:17	3:48:02	8:41:59	11:23:34	3:39:55	3:41:25	4:13:55	12:38:44	11:16:58	18:08:03	12:59:23	1	33
RODRIGUEZ, CHRISTOPHER	* 5:37:51	7:31:36	3:54:08	6:27:54	4:05:17	6:45:09	8:40:31	5:50:17	8:56:02	9:02:54	7:43:12	3:54:52		0
SCHANMEIR, CHRISTIAN	2:03:24	11:09:37	22:03:09	13:23:38	15:21:03	35:38:00	31:11:55	16:18:31	31:16:46	0:13:07	24:56:56	1:59:52	1	3
SCHULTZ, RAYMOND	* 0:00:00	0:49:06	0:00:56	1:01:23	2:24:51	0:59:42	1:34:39	0:50:03	0:26:41	1:10:04	0:00:00	0:04:16		0
SILLIMAN, ERIC	16:45:18	18:58:22	19:39:33	13:27:53	12:35:27	10:45:35	7:13:22	16:02:37	16:52:17	43:45:37	19:47:07	12:21:51	5	11
SISSION, KYLE J	* 0:58:16	0:15:03	0:00:00	0:00:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0	0
SPRINKLE, MICHAEL	1:19:49	4:18:27	6:30:48	5:23:43	6:58:37	3:22:06	5:52:46	3:37:51	13:38:29	8:19:02	7:03:00	7:52:53	1	5
TAYLOR, CRAIG	14:41:29	12:18:05	11:35:47	10:15:58	17:10:22	19:04:50	16:19:36	20:28:11	27:44:07	9:51:01	20:43:44	13:25:23	2	36
TORRES, PATRICK	14:43:57	13:30:08	13:27:58	16:10:17	28:54:02	16:12:23	12:03:12	10:32:36	14:21:28	21:22:56	16:02:29	12:01:22	3	2
TUGGLE, JAMES	8:01:57	13:07:32	13:22:19	15:25:17	18:29:52	11:37:22	4:49:22	21:58:07	10:26:32	15:07:42	0:00:00	0:00:00	0	0
VALDEZ, JUAN	17:55:02	21:37:31	25:08:41	12:08:45	19:10:40	19:47:07	33:08:24	20:38:47	23:36:33	15:33:19	15:41:17	12:57:56	1	17
VASQUEZ, MONICA	23:38:14	15:16:42	15:32:19	16:21:37	9:48:28	20:24:37	35:09:41	13:51:11	22:04:34	12:53:41	7:42:12	10:15:53	2	15
WHITE, TERRY	23:35:00	19:20:08	19:55:44	14:16:38	17:33:08	31:39:37	12:21:50	22:42:41	27:47:45	35:03:04	19:31:17	24:37:31	8	26
WILLIFORD, Adam											21:02:54	22:47:35	5	46

* = Admin Asmt.

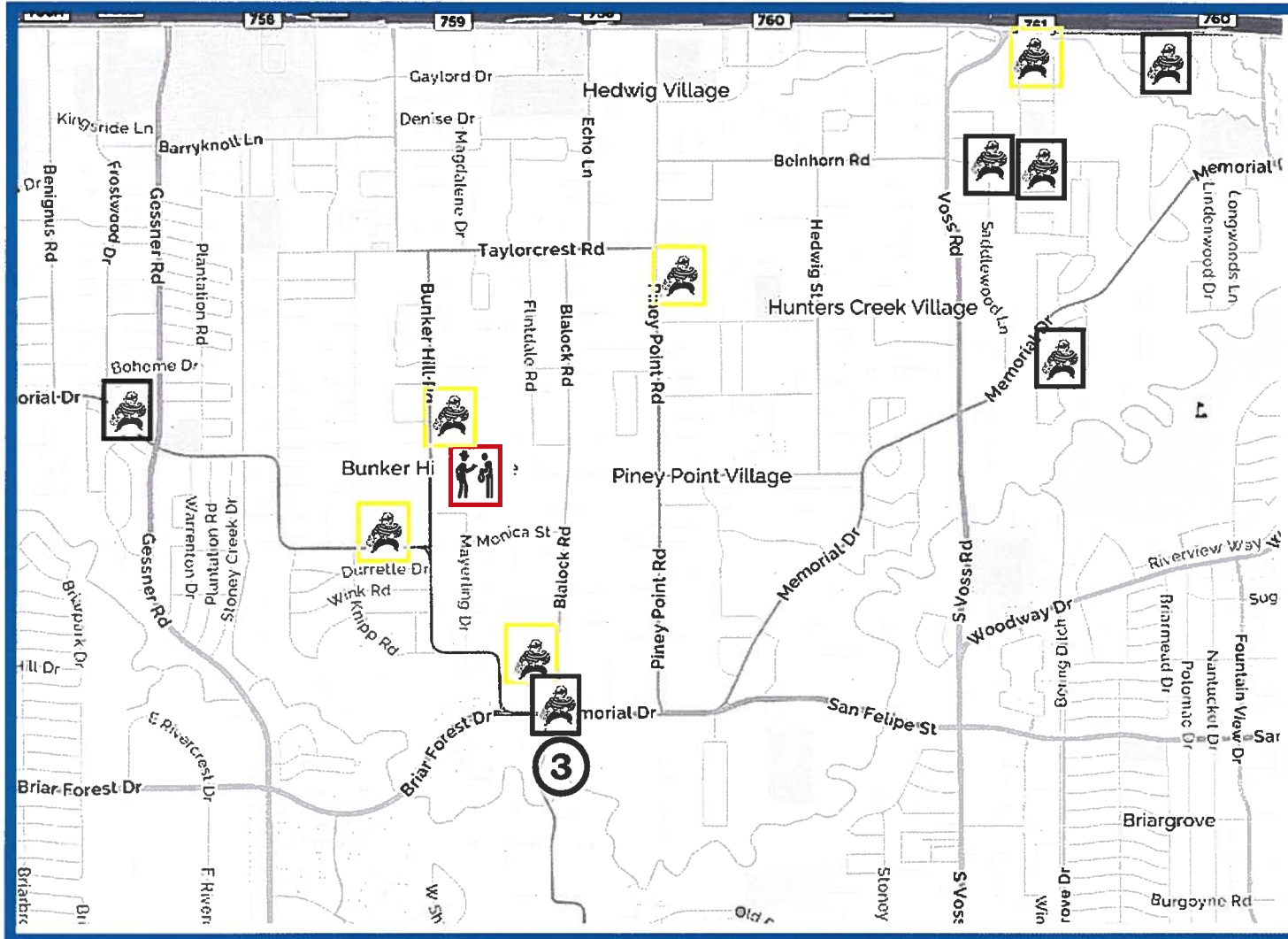
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Dispatch Committed Time													Totals
911 Phone Calls	302	314	231	279	310	315	373	387	360	307	291	355	3824
3700 Phone Calls	2189	3536	2566	2301	2359	2490	2606	2585	2501	2268	2329	2474	30204
DP General Phone Calls*	54:30:49	90:01:08	62:57:40	55:10:01	55:48:51	63:16:21	68:36:54	63:02:19	59:07:42	55:04:26	58:22:20	60:38:25	

* This is the minimal time as all internal calls route through the 3700 number.






2021 Burglary Map

Address	Alarm	POE
302 Chapel Bell	No	Vacant (none)
10611 Tarleton	No	Side Door
11634 Blalock Ln	No	Ruse
618 Piney Point Rd	No	Ruse
11310 Smithdale	No	Veh in Carport
11612 Memorial	No	Open Door
11612 Memorial	No	Key in Door
8429 Katy Fwy	No	Smash Door
10903 Wickwild	Yes	Open Garage
11612 Memorial	No	Gated Space
430 Bunker Hill	No	Open Door
12303 Longworth	No	Open Door
10630 N. Evers Park	No	Open Door

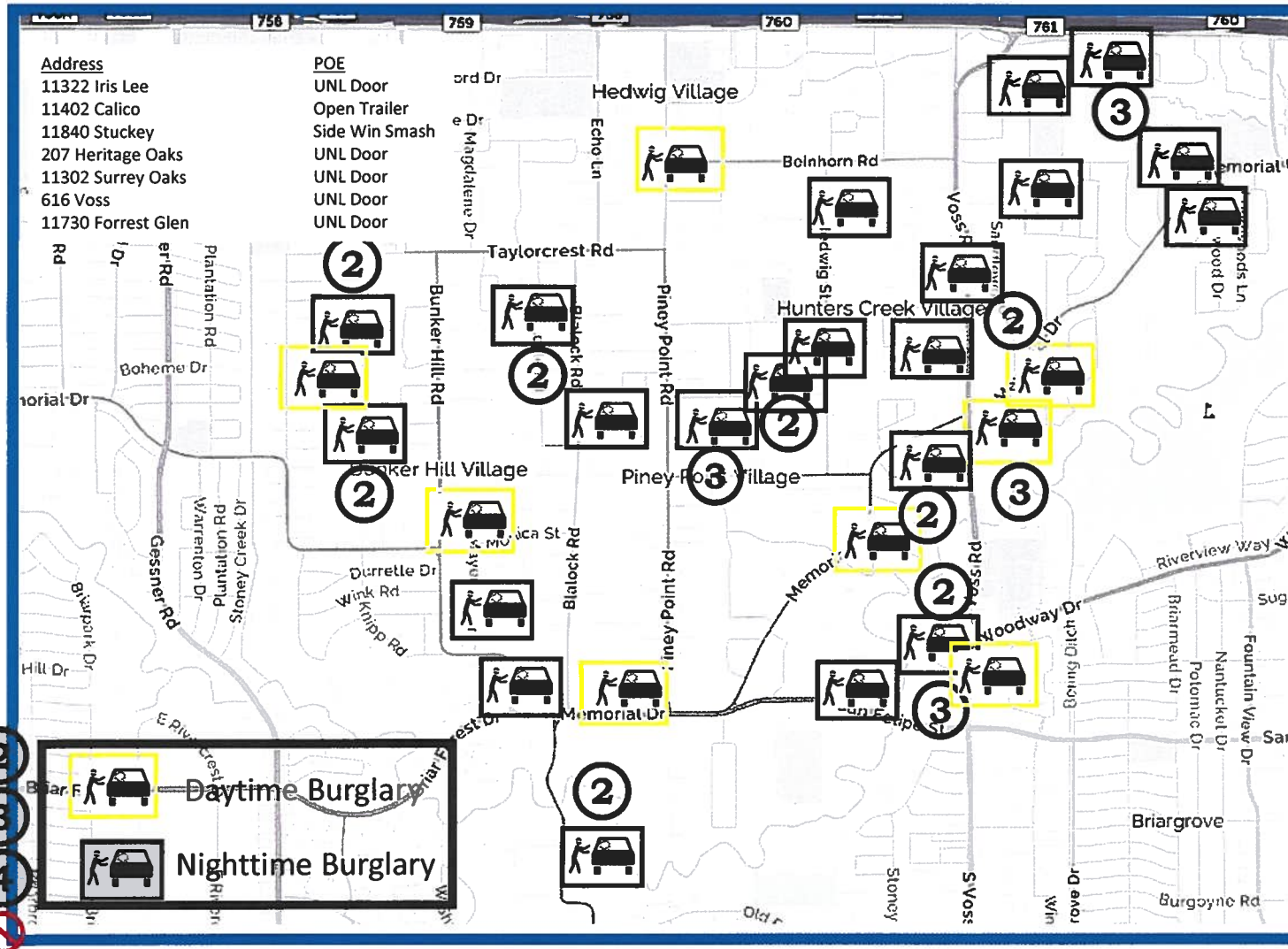
2021 Robberies

Address	MO
11702 Greenbay	Walker

 Daytime Burglary
 Nighttime Burglary
 Robbery

 2
 12/31/21

2021 Auto Burglary Map



Address	POE
10709 Memorial (jugging)	Side Win Smash
335 Knipp	UNL Door
11931 Broken Bough	UNL Door
348 Knipp	UNL Door
512 Knipp	UNL Door
8435 Katy Fwy	Side Win Smash
11322 Surrey Oaks	UNL Door
505 Ripplecreek	Truck Bed
7627 River Point	UNL Door
11734 Flintwood	UNL Door
7630 River Point	UNL Door
907 Tarrington	UNL Door
10610 N Evers Park	UNL Door
11107 Wickway	UNL Door
243 Hedwig	UNL Door
3 Stayton Cir	UNL Door
3 Claymore	UNL Door
302 Lindenwood	UNL Door
323 Hunters Trail	UNL Door
6 Woodsedge	Truck Bed
10821 Longshadow	UNL Door
1116 Riverglyn	UNL Door
10709 Memorial	UNL Door
PP City Hall	Side Win Smash
11701 Forest Glen	UNL Door
733 Creekside	UNL Door
218 Bylane	UNL Door
30 Windemere	UNL Door
8525 Katy Fwy	UNL Door
10700 Memorial	Side Win Smashed
11715 Timberknoll	UNL Door
8525 Katy Fwy	UNL Door
335 Piney Point	UNL Door
3 Saddlecreek	UNL Door
1108 Riverbend	UNL Door
339 Hunters Trail	Side Win Smash
380 Piney Point	UNL Door
1 Windemere	UNL Door

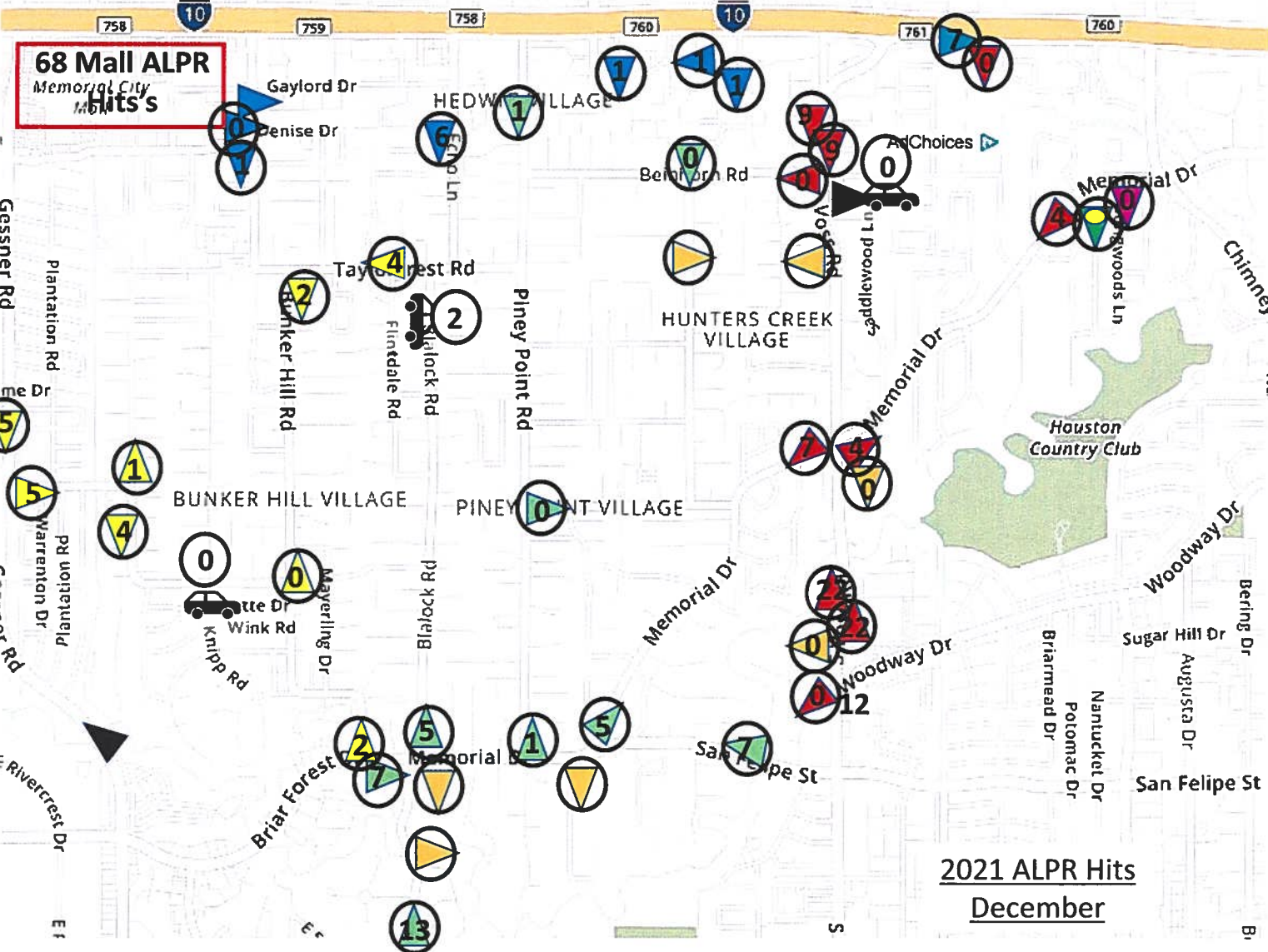
Hits/Reads By Camera

1	5/230,580	17	7/133,940
2	5/205,506	18	4/127,380
3	0/0	19	9/246,030
4	2/138,774	20	9/352,032
5	2/75,453	21	22/247,631
6	4/63,418	22	22/299,534
7	7/243,556	23	7/211,401
8	13/221,259	24	5/96,262
9	2/52,932	25	0/59,736
10	5/98,622	26	0/27,069
11	0/28,262	29 Riverbend	0/4,617
12	1/68,397	Station	4/123,700
13	0/0	#172	0/9,331
14	0/77,989	Trailer	2/91,588
15	0/6,602	Strey	1/44,595
16	4/99,778		

Total Reads – 3,676,310

Unique Reads – 1,489,056

Hits- 190 - 6 Hit List- 142



68 Mail ALPR Hits
Memorial City Mall

Hedwig
10

Bunker Hill

Piney Point

Hunters Creek

Frequent Mobile Locations

190 Total Hits

Lindenwood HOA

Longwoods HOA

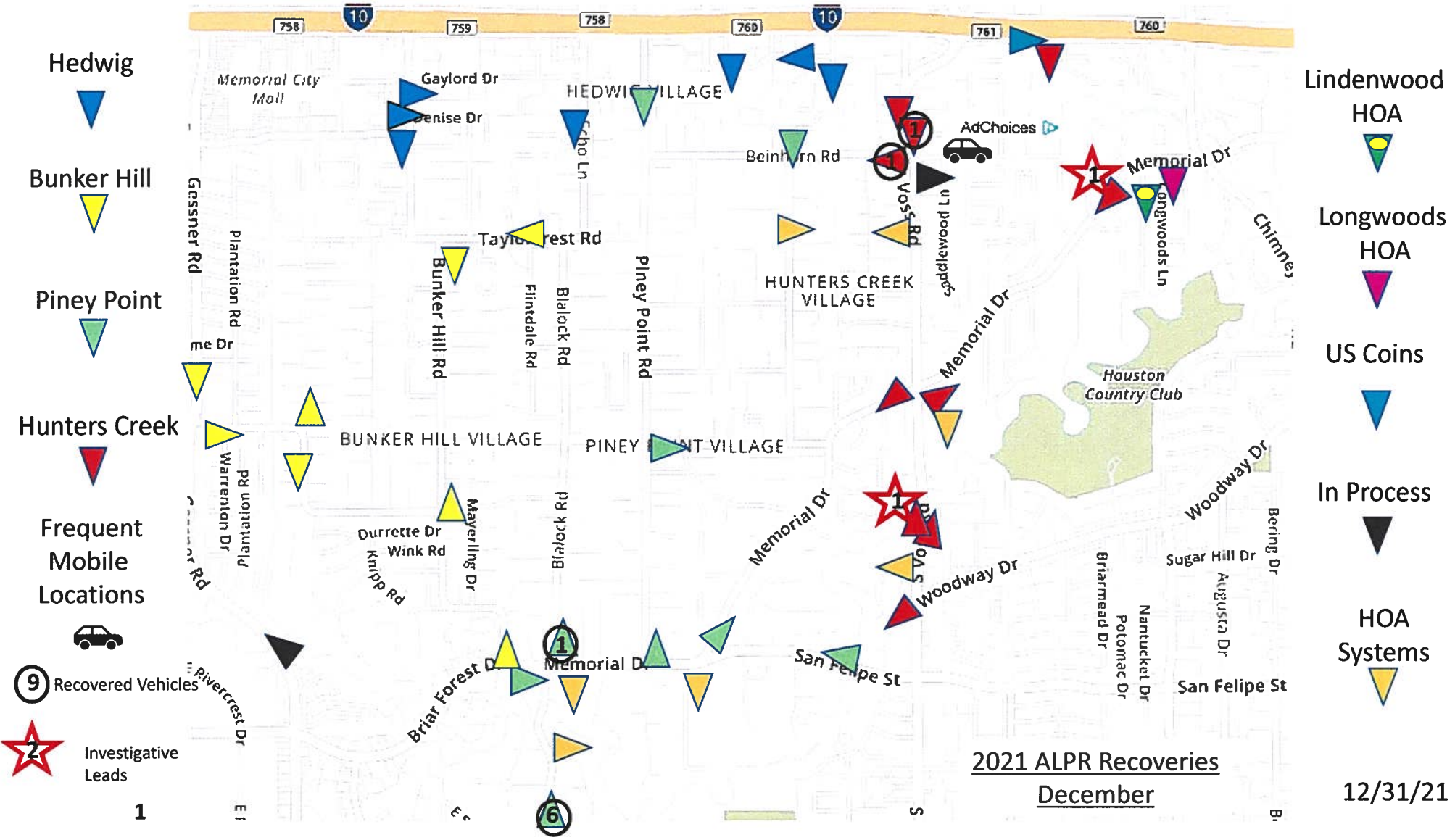
US Coins

In Process

HOA Systems

2021 ALPR Hits
December

12/31/21



ALPR Recoveries					
Num	Plate	Vehicle	Loc	Val	Links
1	KHM2376	Ford F350		22 \$ 48,000.00	Drugs-Meth 1/5/2021
2	MVL8705	Hyndi		10 \$ 14,000.00	
3	GKR5588	Hond Civ		8 \$ 12,500.00	Fugitive/poss
4	MWV2069	Chev Cruz		8 \$ 9,800.00	Fraud
5	R000293	Toy Cor		17 \$ 12,000.00	Rental/Cluck
6	LJP9550	Hynd SFE		19 \$ 14,000.00	
7	DV48493	VW Jetta		14 \$ 17,500.00	Fel Warrant
8	MHT8564	Hond Acc		2 \$ 16,000.00	Car Jacking
9	9.49E+09	Chev Volt		8 \$ 38,000.00	
10	DLJ392	Hond Acc		6 \$ 21,000.00	Fel Warrant
11	MPR6064	Toy Cor		12 \$ 14,000.00	Fug/Drugs
12	NS41138	Chev Mal		8 \$ 21,000.00	Fug/Burg
13	BZ8K588	Ford Taur		23 \$ 8,000.00	Fraud 10-Feb
14	MNC3563	Cadi CTS		8 \$ 28,500.00	
15	MYR3265	ToyHigh	US Coins	\$ 18,000.00	Fraud 3-Mar
16	89686F5	HYNson		7 \$ 18,500.00	Fraud 4-Mar
17	KXS9288	Ford Focus		2 \$ 14,500.00	Fraud 11-Mar
18	MXL9491	Ford F350		22 \$ 31,000.00	
19	NZN3882	AcuraTLX		8 \$ 24,500.00	22-Mar
20	GSC6637	Niss Alt		8 \$ 16,000.00	30-Mar
21	AW83550	Ford F150		19 \$ 24,000.00	meth/fraud 2-Apr
22	BUTT006	BMW X7		20 \$ 41,000.00	
23	NFS0818	MercC30		19 \$ 37,000.00	
24	DV3Y5L	Chev Equx		8 \$ 15,600.00	
25	NZN3882	AcuraTLX		8 \$ 23,000.00	Burg/BMV's 11-May
26	DB3Y023	Buick Sed		4 \$ 20,000.00	
27	BP59409	Niss RGE		15 \$ 22,500.00	
28	JDV2724	Toy Corrol		2 \$ 26,000.00	Car Jacking 16-May
29	GYL2571	Chev PU		2 \$ 41,000.00	Prostitute 25-May
30	1275 E1	Niss Rog		6 \$ 24,500.00	Prostitute/273 6-Jun
31	MXD4027	Niss Alt		8 \$ 19,500.00	
32	NTH2685	Chev Van		2 \$ 31,000.00	Fugitive 10-Jun
33	NTV6211	Toy Cor	River	\$ 17,000.00	Mail Thieves 10-Jun
34	LDCV51	Kia Van		19 \$ 19,000.00	Fraud 12-Jun
35	MVL3523	Mini		8 \$ 22,500.00	
36	LTR3263	Audi		17 \$ 37,000.00	Burglar 8-Jul
37	CWX5690	Tou Rav4		4 \$ 17,500.00	fugitive 9-Jul
38	DGI6939	Buick Sed		6 \$ 11,000.00	Drugs-Mail 17-Jul
39	DCJ8410	Mercury	Longwd's	\$ 12,000.00	Weapons 18-Jul
40	NHK7400	Ford F250		22 \$ 23,000.00	Stolen PLT anc 27-Jul
41	KHT0403	Toy SUV		8 \$ 11,000.00	Warrant 28-Jul
42	N573023	Ford Edge		23 \$ 2,000.00	Fraud 4-Aug
43	AH32929	Uhaul		19 \$ 31,000.00	
44	14919H8	Ram 1500		8 \$ 43,000.00	Burglars 7-Aug
45	PRL8380	Honda Od		1 \$ 22,000.00	Civil 8-Aug
46	NMC1245	Niss Alt		10 \$ 23,000.00	Mail Thieves 26-Aug *STL PL+
47	401278J	Trailer		8 \$ 9,000.00	Fugitive 9-Sep
48	MXK1989	Chev Sil		8 \$ 16,500.00	10-Sep
49	JMA4019	ChevMal		8 \$ 9,000.00	Runaway 13-Sep
50	AE77046	Uhaul		17 \$ 27,000.00	Stolen in Burg 21-Sep
51	LJS9812	Dodge Chg	River	\$ 23,000.00	Fugitive 30-Sep
52	BWE005	MazMX3	Mall	\$ 19,000.00	Mall 4-Oct
53	KXN6727	BMWXX3		2 \$ 28,000.00	Fugitive 8-Oct
54	NHT2463	Chry300		8 \$ 22,500.00	Rental 10-Oct
55	Z958GU	Niss Alt		10 \$ 17,000.00	
56	MXN4265	Toy Cam		22 \$ 18,000.00	Fugitive 19-Oct
57	JFL0108	Hon Acc		8 \$ 26,000.00	Fugitive 22-Oct
58	EVU013	Hyun ELN		1 \$ 21,000.00	Fugitivesx2/m 24-Oct
59	AE48785	Uhaul	Echo	\$ 48,000.00	Fugitive/Narc 28-Oct
60	KZP1231	Chev EQN		5 \$ 34,500.00	
61	28917V1	Chev Imp		24 \$ 21,000.00	Fugitive 10-Nov
62	CKV2809	ChevVan		6 \$ 11,000.00	
63	GJK8795	Chev1500		2 \$ 26,000.00	Fugitive/drugs 17-Nov
64	PSX1433	Jeep Wrn		20 \$ 31,000.00	Fugitive/Drugs 24-Nov
65	2284227	MercC230		10 \$ 45,000.00	
66	PCD8584	GMC Sierr		10 N/A	Missing Person 27-Nov
67	PWL8051	Kia Opt		14 \$ 18,501.00	Juggers 3-Dec
68	NPV6752	MIT Bur		8 \$ 21,000.00	3-Dec
69	RDD9529	Toy Cor		8 \$ 23,700.00	Mail Theft 3-Dec
70	139LWV	FordTau		24 \$ 21,500.00	Armed Robber 3-Dec
71	251DRE	Chev Cruz		8 \$ 2,000.00	
72	KPK0114	HonAcc		8 \$ 24,500.00	
73	NHS0587	TovHigh		8 \$ 28,000.00	19-Dec
74	PFL2754	FordF250		20 \$ 61,000.00	
75	460K3V	Honda MC		8 \$ 18,000.00	
	2021 Value			\$ 1,683,601.00	75
	2020 Value			\$ 1,147,500.00	Recovered 61
	2019 Value			\$ 438,000.00	Recovered 22
	Program Total			\$ 3,269,101.00	158

46 of 75 involved in other crimes = 61%

Firearm in vehicle

Plate Recoveries		
Plate Recove	Date	Links
9056154	3/1/2021	Paper Fraud Tag
LKW4759	5/23/2021	
KDG6937	7/31/2021	Wanted Subject
NMC1245	8/26/2021	On stolen car same make
JLX5130	9/15/2021	
19614A4	9/13/2021	Stolen Temp
NB10628	9/19/2021	
DKP0999	10/18/2021	Fug/Stolen Mail/Hotlist
KPX3504	30-Nov	Fraud

INVESTIGATIVE LEADS					
103	NVK8808	Chev Tahoe	MDE Harrassment Case	SBISD	Solved 21-Jan
18	92350G3	Jeep Cherokee	Jugger Belaire to Racquet Club		CID-Open 22-Jan
21	BXR4783	Chev Pickup	FSGI		Solved 8-Feb
WIND HOA	FDC2680	Niss Alt	Mail Thieves		Solved 16-Feb
US Coins	MPV1209	Toy	BMW Juggler		CID-Open 27-Feb
Strey	LYN9642	Toy Cor	Package Thief		CID-Open 27-Feb
17	CNB1734	BLK F150	FSGI		ID's 3-Mar
24	960200	Blk Exped	Burg		Gypsyp 27-Apr
26	11548U4	Ford PU	Burg		Gypsyp 29-Apr
11	1065451	Ford PU	Burg		Gypsyp 29-Apr
19	07316A8	Niss Sen	Mail Thieves		Arrested 19-Jun
23	BX3C492	Pirus	Selling Drugs		Arrested 26-Jun
Hed	MZ23574	Ford F150	Theft of Lawn EQPT		Open 7-Jul
10	NMC1245	Niss Alt	Serial Mail Thief		Arrested 26-Aug
11	Golf	Golf	Burglar		Open 14-Sep
12	GWS6988	Chev	Trailer Thief		Open 27-Oct
25	PCW0187	ToyCam	Burglar		TBW 29-Nov
16	KTF1152	Ford Fus	Burglar		Arrested 31-Dec

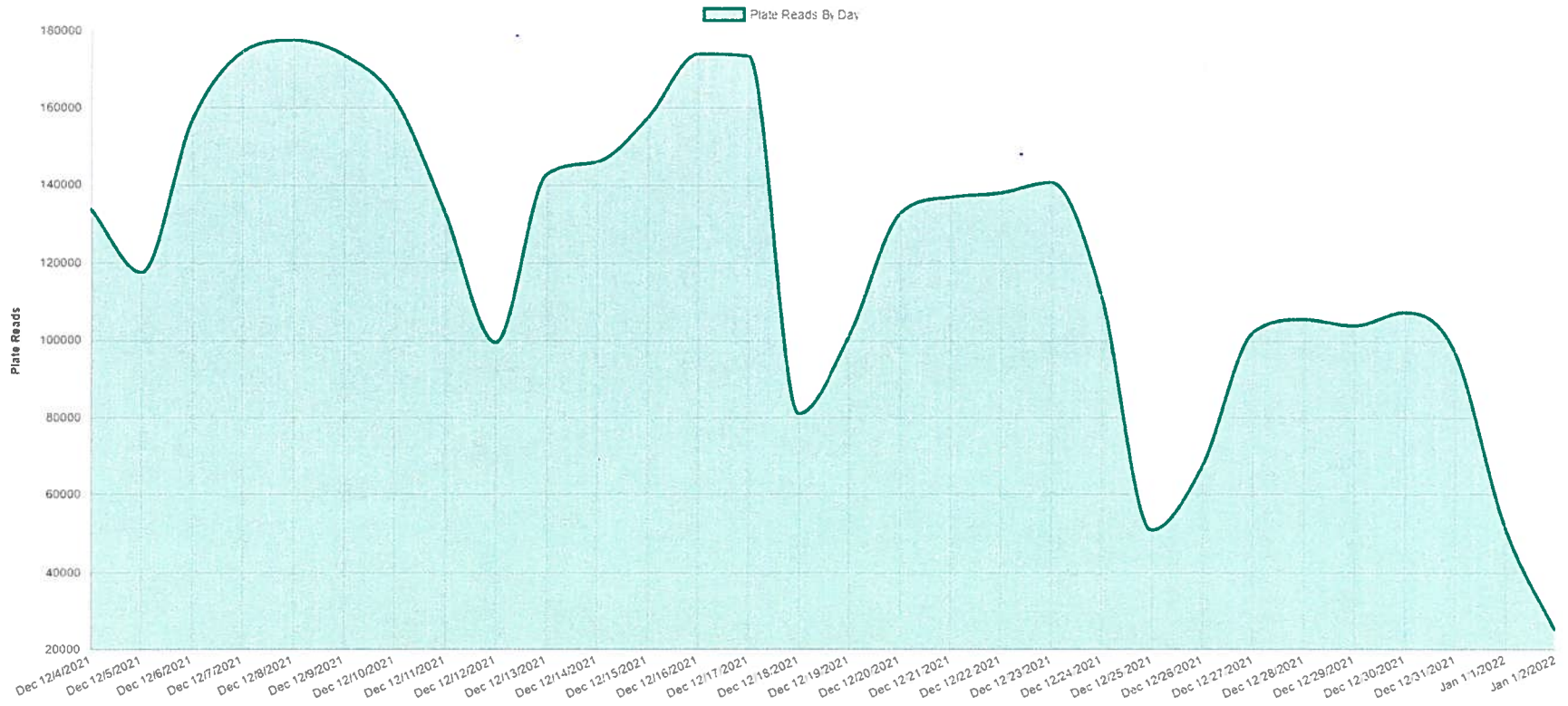
Total Value

Plate Reads Summary

Total Plate Reads:
3,676,310

Export  Dec 4 - Jan 2

Cameras (30) ▾

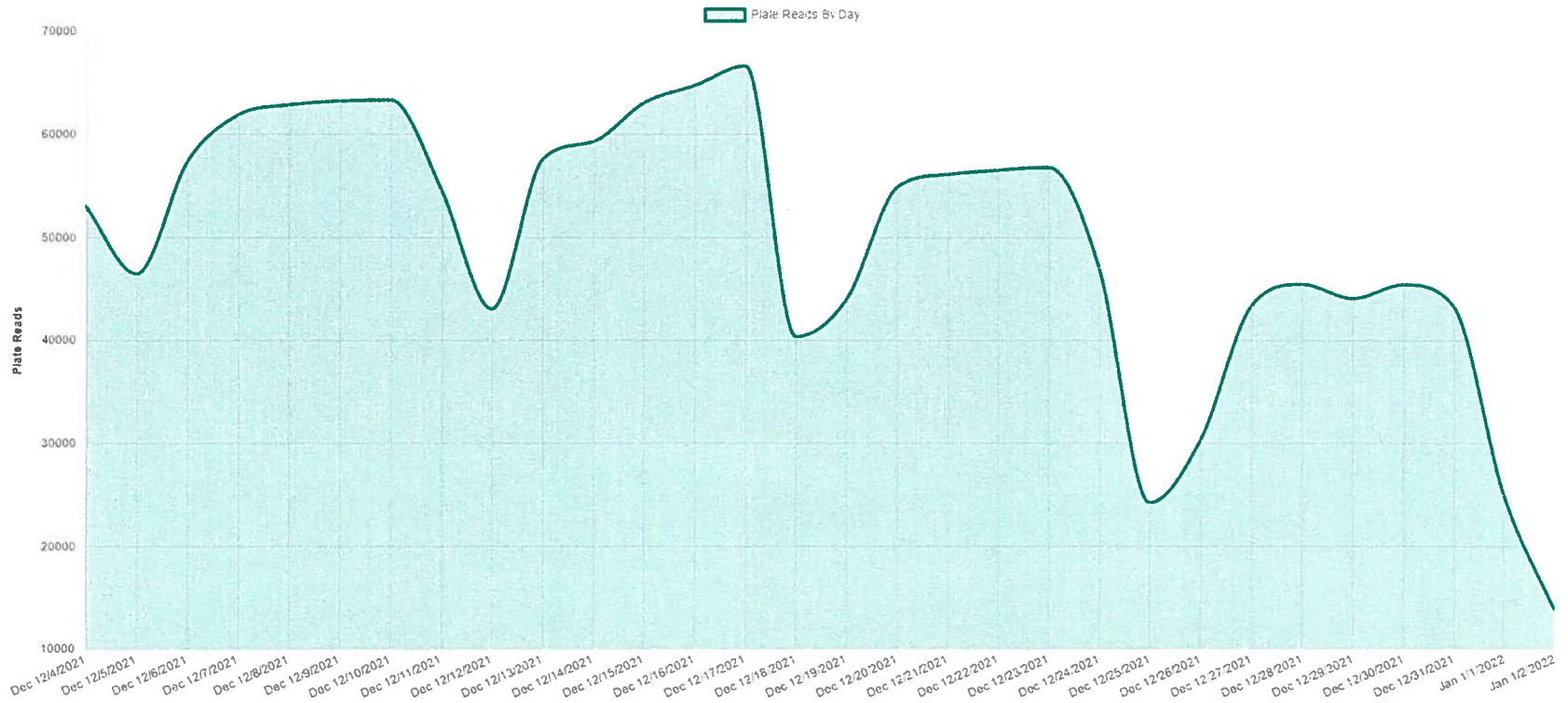


Unique Plate Reads Summary

Total Unique Plate Reads:
1,489,056

Export  Dec 4 - Jan 2

Cameras (30)



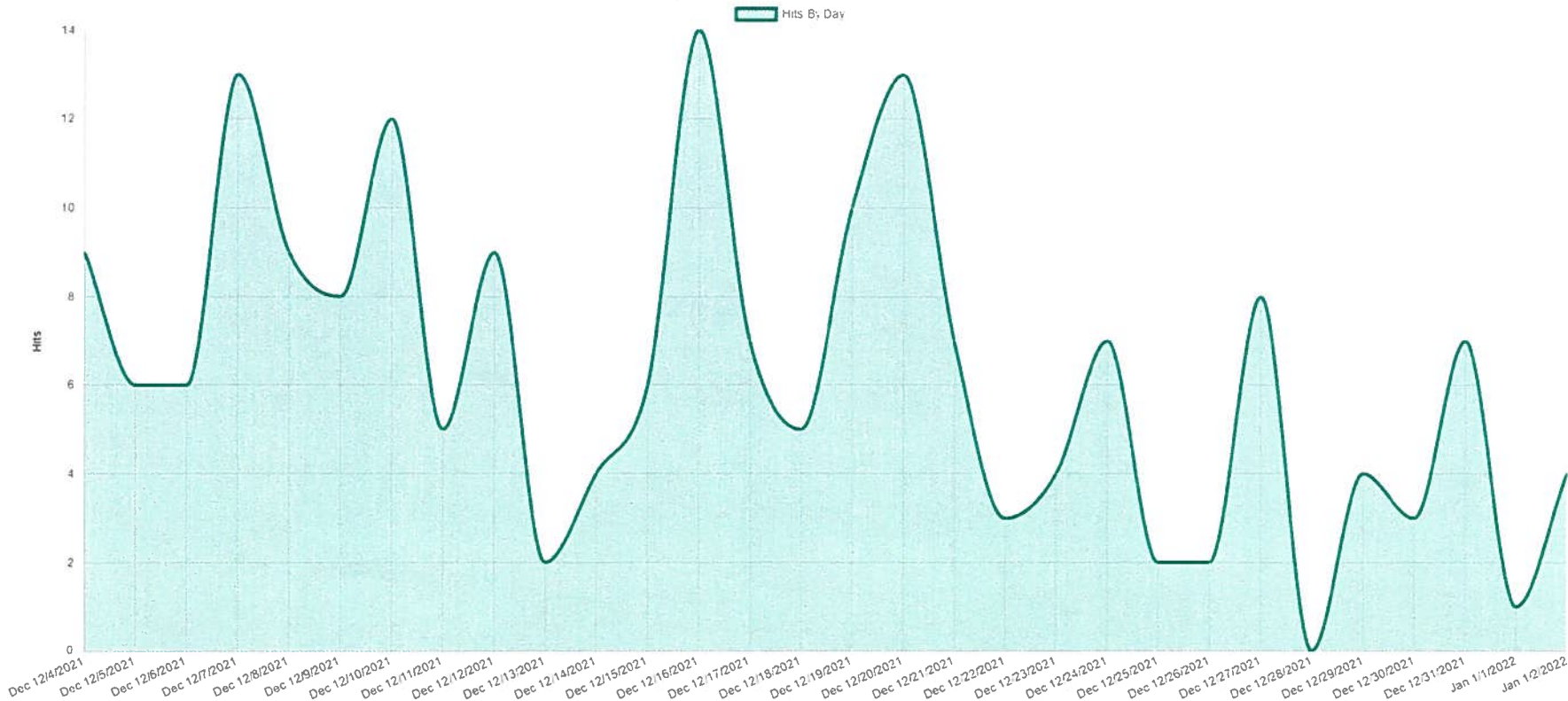
Hits Report

Total Hits:
190

All Categories

Export  Dec 5 - Jan 3

Topics (14) ▾ Cameras (30) ▾



Hits Report

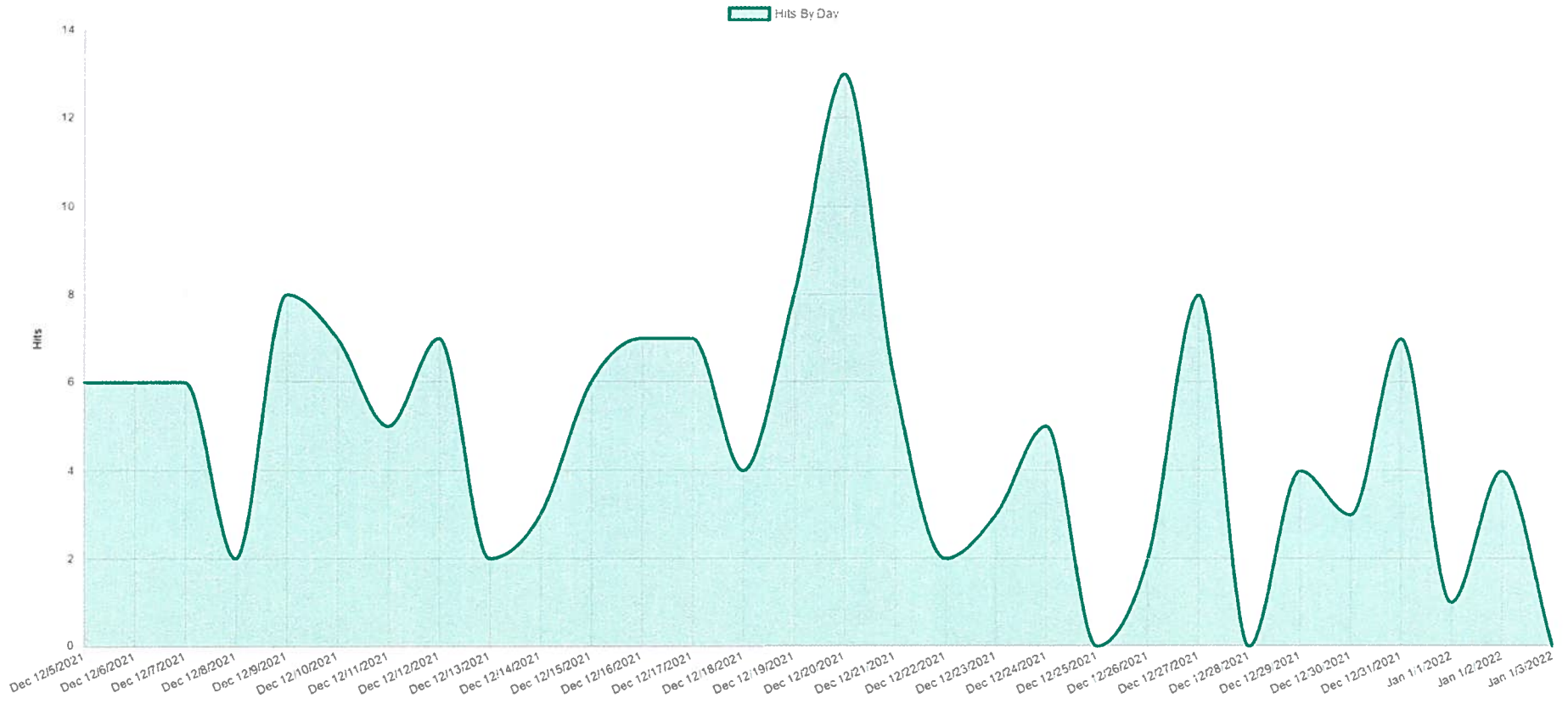
Total Hits: **Top 6 Categories**
142

Export 

Dec 5 - Jan 3

Topics (6) ▾

Cameras (30) ▾



Hits Report

Total Hits:
5

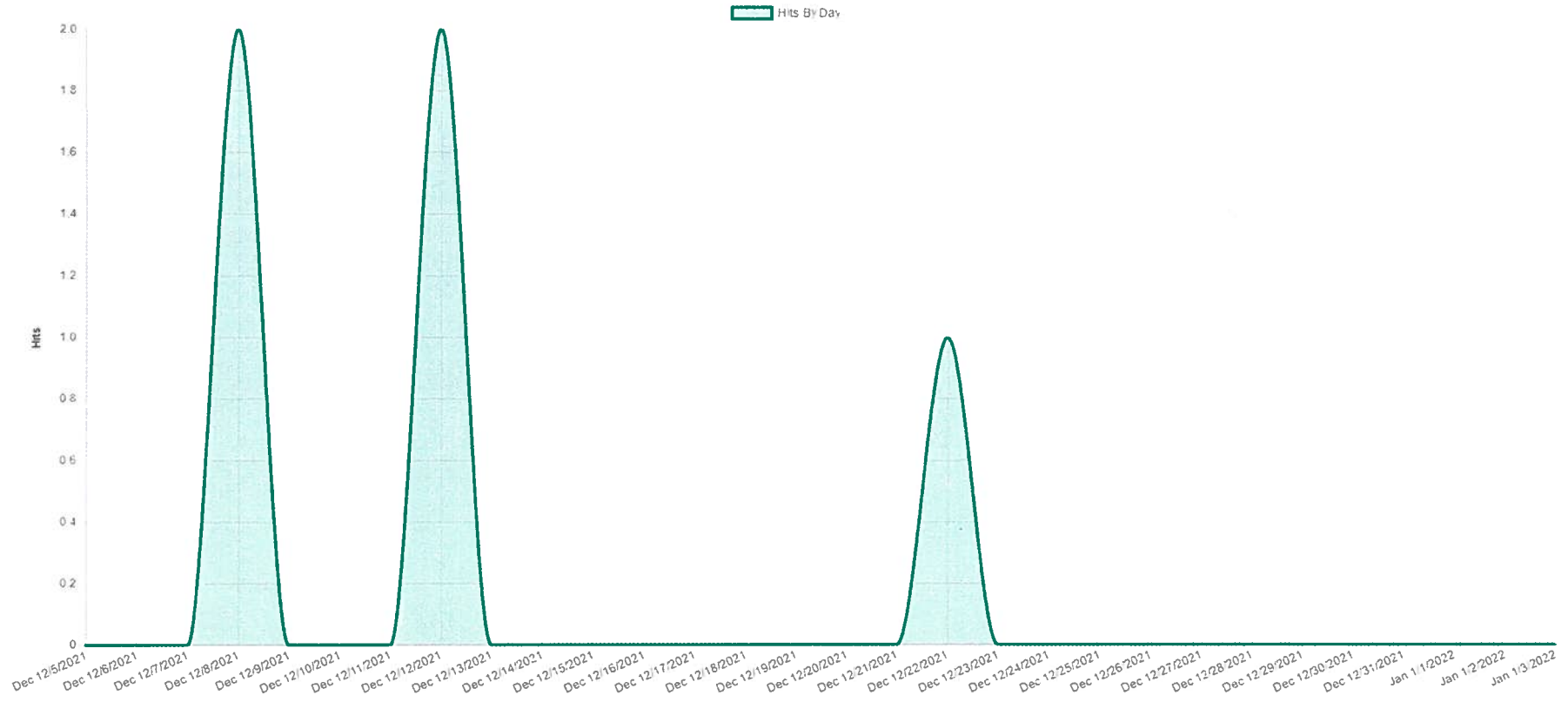
Sex Offenders

Export  Dec 5 - Jan 3

Topics (1) ▾

Cameras (30) ▾

Search





Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024

Raymond Schultz
Chief of Police

January 5, 2022

Submitted for your review is the PRELIMINARY FY21 Budget Performance Report and accompanying documents as of December 31, 2021.

It is anticipated that all prior year invoices should be received by the end of February 2022. At that point FY21 will be officially closed and no additional adjustments will occur unless they are audit adjustments.

Maintenance & Operations Fund:

Based on invoices received to date, the Department is expected to expend 96% of the appropriation. During the month of December, the reimbursement for approved winter storm expenditures totaling \$14,303.86 was received.

Auto Replacement Fund:

Approximately \$20,312 of carryover funding was used to complete the vehicle purchases for the year.

Capital Replacement Fund:

The invoice for the traffic and messaging trailer that will be reimbursed by grants funds was presented and paid.

Budget Amendment:

You will notice on the summary report several line items in the projected savings/deficit column are in the red. This indicates the year-to-date expenditures exceeded the amount allocated for that category. The budget amendment simply seeks to eliminate these overages by reallocating funding from line items with projected savings. The net effect to the budget will be zero.

Year end collateral and investment reports are attached.

Memorial Villages Police Department

General Fund

For the twelve months ended December 2021

100.00% 100.00%

DESCRIPTION	ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/21	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
100 Regular Wages	3,679,271	3,626,604	52,667	98.57%	3,626,604	52,667	99%
110 Overtime	125,000	144,895	(19,895)	115.92%	144,895	(19,895)	115.9%
115 Court/Bailiff OT	12,000	506	11,494	4.22%	506	11,494	4%
120 Retirement	450,483	434,539	15,944	96%	434,539	15,944	96.5%
125 457b Employer contribution	32,869	31,538	1,331	96%	31,538	1,331	96.0%
130 Health Insurance	592,828	484,919	107,909	81.80%	484,919	107,909	82%
140 Workers Compensation	70,500	64,313	6,187	91.22%	64,313	6,187	91.2%
150 Life/LTD	21,709	18,878	2,831	86.96%	18,878	2,831	87%
160 Medicare/SS	55,403	54,167	1,236	97.77%	54,167	1,236	97.8%
Personnel Services	5,040,063	4,860,361	179,702	96.4%	4,860,361	179,702	96.4%
200 Auto	41,100	23,386	17,714	56.9%	23,386	17,714	57%
210 General Liability	720	348	372	48.4%	348	372	48.4%
220 Public Official Bond	960	848	112	88.3%	848	112	88%
230 Professional Liability	21,400	20,149	1,251	94.2%	20,149	1,251	94.2%
240 Real & Personal Property	8,000	7,499	501	93.7%	7,499	501	94%
Total Other Insurance	72,180	52,231	19,949	72.4%	52,231	19,949	72.4%
300 Gas & Oil	70,500	110,213	(39,713)	156.3%	122,213	(51,713)	173%
310 Maintenance	35,000	39,993	(4,993)	114.3%	44,993	(9,993)	128.6%
320 Tires	7,000	3,911	3,089	55.9%	3,911	3,089	56%
330 Damage Repair	10,000	2,969	7,031	29.7%	2,969	7,031	29.7%
Maintenance & Misc.	122,500	157,086	(34,586)	128.2%	174,086	(51,586)	142.1%
400 General Maintenance	25,000	26,529	(1,529)	106.1%	29,529	(4,529)	118%
410 Janitorial Services	21,000	20,400	600	97.1%	20,400	600	97.1%
420 Jail	1,000	1,000	0	0.0%	0	1,000	0%
430 Building Furnishings	15,000	7,803	7,197	52.0%	7,803	7,197	52.0%
Total Building	62,000	54,732	7,268	88.3%	57,732	4,268	93.1%
500 Computers	13,000	11,837	1,163	91.1%	11,837	1,163	91%
510 Postage/Postage Machine	1,100	845	255	76.8%	845	255	76.8%
520 Stationery/Expendables	15,000	21,388	(6,388)	142.6%	23,388	(8,388)	156%
530 Bank Finance Charges	550	503	47	91.4%	503	47	91.4%
540 Payroll	17,400	18,143	(743)	104.3%	18,143	(743)	104%
Total Office	47,050	52,716	(5,666)	112.0%	54,716	(7,666)	116.3%
600 Telephone	36,003	38,099	(2,096)	105.8%	38,099	(2,096)	106%
310 Electric	20,000	12,758	7,242	63.8%	12,758	7,242	63.8%
620 Water/Sewer	5,320	4,740	580	89.1%	4,740	580	89%
630 Natural Gas	600	602	(2)	100.3%	602	(2)	100.3%
Total Utilities	61,923	56,199	5,724	90.8%	56,199	5,724	90.8%
700 Equipment Maint Contracts	118,340	97,005	21,335	82.0%	97,005	21,335	82%
710 SETCIC fees	3,600	3,009	591	83.6%	3,009	591	83.6%
720 Legal/Professional	55,000	46,367	8,633	84.3%	48,367	6,633	88%
730 IT Services	101,850	100,244	1,606	98.4%	100,244	1,606	98.4%
740 Software Maintenance Contracts	56,202	56,797	(595)	101.1%	56,797	(595)	101%
Total Contract Services	334,992	303,422	31,570	90.6%	305,422	29,570	91.2%
800 Accreditation	1,200	1,200	0	100.0%	1,200	0	100%
810 Uniforms	30,500	38,522	(8,022)	126.3%	41,522	(11,022)	136.1%
820 Radio parts and labor	33,036	28,044	4,992	84.9%	28,044	4,992	85%
830 Firearms Training & Ammo	5,500	3,927	1,573	71.4%	3,927	1,573	71.4%
835 Tasers	15,000	10,254	4,746	68.4%	10,254	4,746	68%
840 Training & Prof Dues	58,000	37,012	20,988	63.8%	37,012	20,988	63.8%
850 Travel	9,000	3,614	5,386	40.2%	3,614	5,386	40%
860 Recruiting Costs	5,000	17,581	(12,581)	351.6%	17,581	(12,581)	351.6%
870 Criminal Investigations	3,500	3,829	(329)	109.4%	3,829	(329)	109%
880 Contingency	25,000	25,000	0	0.0%	0	25,000	0.0%
890 Small Equipment	13,500	13,381	119	99.1%	13,381	119	99%
Storm Related Expenditures		18,523			18,523		
Total Office	199,236	175,887	23,349	88.3%	178,887	38,872	89.8%
TOTAL GENERAL	5,939,944	5,712,633	227,311	96.2%	5,739,633	200,311	96.6%

**Memorial Villages Police Department
Vehicle Replacement**

For the twelve months ended December 2021 100.00%

Prior Year Cash Carryover	27,608.11						
FY21 Sale of vehicles	77,456.00						
FY21 Assessment collected to date	153,000.00				FY21 Assessment remaining	0.00	
FY21 Interest earned to date	216.36						
FY21 Expenditures	(153,000.00)						
FY21 A/P	-						
Cash Balance @ 12/31/21	84,967.98						

DESCRIPTION	ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/21	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
1000 Vehicle Replacement	153,000	153,000	0	100.00%	153,000	0	100.0%
Total Vehicle Replacement	153,000	153,000	0		153,000	0	100.0%
Vehicle Replacement costs covered by carryover		20,312					

**Memorial Villages Police Department
Special Capital Assets**

For the twelve months ended December 2021 100.00%

Prior Year Cash Carryover	84,147.81						
Asset Seizure Funds	48,482.93						
FY21 Assessment collected to date	16,500.00				FY21 Assessment remaining	0.00	
FY21 Interest earned to date	574.39						
FY21 Expenditures	(34,727.86)						
Cash Balance @ 12/31/21	114,977.27						

DESCRIPTION	ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/21	Projected Saving / (Deficits)	% Forecasted
<i>Expenditures</i>							
2880 Capital Projects	16,500	17,728	(1,228)	0.0%	17,728	(1,228)	107.4%
Total Capital Items	16,500	17,728	(1,228)	0.0%	17,728	(1,228)	107.4%
Trailer purchase with grant funds to be reimbursed		17,000					
Total Vehicle and Capital Fund	169,500	170,728	(1,228)	100.7%	170,728	(1,228)	101%

Memorial Villages Police Department

DESCRIPTION	ADOPTED BUDGET	ACTUAL	DIFF	% Executed	Forecasted Annualized 12/31/21	Projected Saving / (Deficits)	% Forecasted
GENERAL FUND	5,939,944	5,712,633	227,311	96%	5,739,633	200,311	97%
VEHICLE & CAPITAL FUNDS	169,500	170,728	0	101%	170,728	(1,228)	101%
TOTAL BUDGET	6,109,444	5,883,361	227,311	96%	5,910,361	199,083	97%

**MEMORIAL VILLAGES POLICE DEPARTMENT
PROJECTED CASH BALANCE
31-Dec-21**

All Funds (MODIFIED CASH BASIS PROJECTIONS)

Cash collected for FY21 @ 12/31/21	6,258,615.78
Estimated Expenditures (Dec 21)	<u>5,883,361.26</u>
Estimated cash on hand @ 12/31/21 for FY21 activities	375,254.52

Cash Balances@ 12/31/21:

Health Benefits	40,366.66
General	454,383.16
Vehicle Replacement	<u>84,967.98</u>
Dare Fund	<u>13,221.64</u>
Special Capital Assets	<u>114,977.27</u>
Actual cash balance @ 12/31/21 all accounts	707,916.71

All Funds (Modified Accrual Basis Projections)	2021 YTD Budget	2021 YTD Actual	2021 YTD Difference (Budget vs. Actual)	2021 Total Adopted Budget
GENERAL FUND REVENUES	5,939,943	5,962,386	22,443	5,939,944
GENERAL FUND EXPENDITURES		5,712,633		
GENERAL FY 21 REVENUES OVER EXPENDITURES		249,753		
VEHICLE REPLACEMENT REVENUES	153,000	230,672	77,672	153,000
VEHICLE REPLACEMENT EXPENDITURES		153,000		
VEHICLE REPLACEMENT COVERED BY CARRYOVER FUNDS		20,312		
VEHICLE FY 21 REVENUES OVER EXPENDITURES		57,360		
SPECIAL CAPITAL ASSETS REVENUES	16,500	65,557	49,057	16,500
CAPITAL EXPENDITURES		17,728		
CAPITAL EXPENDITURES COVERED BY GRANT		17,000		
CAPITAL FY 21 REVENUES OVER EXPENDITURES		30,829		
COMBINED REVENUES	6,109,443	6,258,616	149,173	6,109,444
COMBINED EXPENDITURES		5,883,361		
COMBINED FY 21 NET REVENUES / EXPENDITURES		375,255		
Formal reserves:				
		DARE		\$13,222
		VEHICLE REPLACEMENT		\$84,968
		SPECIAL CAPITAL ASSETS		\$114,977
		WORKING CAPITAL		\$60,000
		STATE TRAINING FUNDS		\$4,572
				<u>\$277,739</u>



MEMORIAL VILLAGES POLICE DEPARTMENT NOTICE OF A REGULAR MEETING

Notice is hereby given of a Regular Meeting of the Board of Commissioners of the Memorial Villages Police Department, a combined police department of the Cities of Bunker Hill Village, Hunters Creek Village and Piney Point Village, Texas, to be held at 6:00 PM on January 10, 2022, at the

Memorial Villages Police Department
11981 Memorial Drive
Second Floor Conference Room
Houston, Texas 77024

for the purpose of considering and, if deemed advisable by the Board of Commissioners, acting upon the agenda items shown below. A quorum of the Board of Commissioners will be physically present at the above referenced meeting location, but some commissioners and staff members may attend the meeting by videoconference call as authorized by §551.027 of the Texas Government Code.

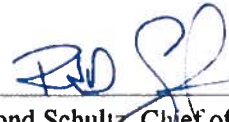
AGENDA

- a. Citizen Comments – At this time, any person may speak to the Police Commission. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, the Police Commission may only respond by giving a statement of specific factual information or by reciting existing policy. The Police Commission may not deliberate or vote on the matter, but it may be recessed for a future meeting.
- b. Approval of Minutes - Update, discussion and possible action.
 1. Approval of December 13, 2021, Meeting Minutes.
- c. Financial Report - Update, discussion and possible action.
 1. FY21 Budget Review and Discussion.
- d. New Business - Discussion and possible action.
 1. Annual IT systems health report
 2. FY21 Budget Amendment to eliminate line-item overages
- e. Chief's updates
 1. Summary overview of monthly reports and activities.
 2. COVID-19 Pandemic updates and discussion of possible actions that may be required, due to staffing/ Vaccine Distributions.
- f. Executive Session - It is anticipated that all, or a portion of the discussion of the following item will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on this item until the Commission reconvenes in open session.
 1. Legal advice from the Commission's attorney regarding pending claims against the Department.
 2. Legal advice and discussion of personnel matters.

- g. Suggestions for future agenda items - Discussion of the agenda for the next Commission meeting and the meeting schedule.

Adjournment

The Police Commission may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Commission's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Commission clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076. The Commission may announce that it will go into executive Session on any item listed on this agenda if the subject matter and circumstances are such that a discussion in executive (closed) session is authorized under the provisions of chapter 551 of the Texas Government Code.



Raymond Schultz, Chief of Police
Memorial Villages Police Department

POSTED: 1/6/2022 @ 11981 Memorial Drive at 2 : 30 p.m.
(date) *(time)*

City of Bunker Hill Village
Jay Smyre, Chairman
Bert Rosenbaum, Commissioner
William Murphy, Alt. Commissioner


City of Hunters Creek Village
Sean Johnson, Commissioner
Brooke Hamilton, Commissioner
Stephen Reichel, Alt. Commissioner

City of Piney Point Village
James Hugucnard, Commissioner
Solace Southwick, Commissioner/Secretary
John Ebeling, Alt. Commissioner

Chief of Police Raymond Schultz

Legal Counsel John Hightower

This facility is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for person who are deaf or hearing impaired, readers, or large print, are requested to contact Office Manager at 713-365-3701. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the Memorial Village Police Department website at www.mvpxdtx.org.

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
A		Total Number of Incidents 2021			Life Threatening (LT) EMS Incidents				Life Threatening (LT) Fire Incidents							
		Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2021 Calls are:		Fire Alarms	% of Fire Calls
													Fire	EMS		
Bunker Hill Village	232	123	355	50	3:50	100%	6:13	100%	16	4:55	100%	65%	35%	88	37%	
Hedwig Village	225	247	472	135	3:14	100%	3:16	100%	37	3:18	100%	48%	52%	108	48%	
Hilshire Village	37	53	90	31	2:58	100%	5:08	100%	7	4:54	100%	41%	59%	11	0%	
Hunters Creek Village	391	197	588	82	4:01	100%	5:35	100%	35	5:27	100%	66%	34%	179	46%	
Piney Point Village	295	153	448	64	4:16	100%	5:14	100%	26	5:17	100%	66%	34%	136	46%	
Spring Valley Village	272	210	482	96	2:52	100%	4:15	100%	26	4:16	100%	56%	44%	74	27%	
Houston	110	0	110													
Totals	1562	983	2545	458	3:32	100%	4:57	100%	147	4:41	100%	61%	39%	594	34%	

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.



CITY OF PINEY POINT VILLAGE

PROCLAMATION OF THE CITY OF PINEY POINT VILLAGE, TEXAS

WHEREAS, Zebulun Nash was appointed the City of Piney Point Village Fire Commissioner on January 23, 2012, having previously served a year as alternate Fire Commissioner; and

WHEREAS, in the ensuing ten years, Zeb has brought tremendous devotion to the task of making sure the Village Fire Department remains the best in emergency medical care and fire service; and

WHEREAS, Zeb's leadership, skill and hard work greatly contributed to the renovation and modernization of the fire station, and the attainment of ISO 1 status, among other accomplishments; and

WHEREAS, his leadership during his 2 years of recent service as Chair of the Commission during a troubled time contributed greatly to the preservation of the cooperative nature of the Village Fire Department and his continued diligence looks to smooth those troubles; and

WHEREAS, during difficult circumstances, he has never failed to bring good cheer, humor and a calming presence to go with his skill and determination;

NOW, THEREFORE, I, Mark Kobelan, as Mayor of the City of Piney Point Village, Texas, and on behalf of the City Council, hereby proclaim Monday, January 24, 2022, as

Zeb Nash Day

in the City of Piney Point Village, Texas, in appreciation of his dedication and commitment to our community, and further commend his leadership skills that contributed significantly to the continued success of the Village Fire Department.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Piney Point Village, Texas, to be affixed this 24th day of January in the year of our Lord two thousand twenty-two.

Mark Kobelan, Mayor
City of Piney Point Village

Attest:

Karen Farris
City Secretary
City of Piney Point Village



TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: City of Bunker Hill Village

Agenda Item: 4

Discuss and consider possible action to reinstate Bunker Hill Village as a full member of the VFD and immediate reimbursement of the escrow funds contributed for 2019-2021.

City of
BUNKER HILL VILLAGE
WWW.BUNKERHILLTX.GOV

January 13, 2022

The Honorable Tom Jinks & Members of the City Council
Mayor and City Council, City of Hedwig Village

The Honorable Russell Herron & Members of the City Council
Mayor and City Council, City of Hilshire Village

The Honorable Jim Pappas & Members of the City Council
Mayor and City Council, City of Hunters Creek Village

The Honorable Mark Kobelan & Members of the City Council
Mayor and City Council, City of Piney Point Village

The Honorable Marcus Vajdos & Members of the City Council
Mayor and City Council, City of Spring Valley

Chairman Jay Carlton & Members of the Village Fire Commission
Village Fire Department

RE: *City of Bunker Hill Village ("City") reentry to Village Fire Department ("VFD")*

Dear Mayors, Members of the City Councils, Chairman Carlton and Members of the Village Fire Commission:

Thank you for the letter from Mr. Brandon D. Morris with Randle Law Officer dated January 4, 2022 outlining the opportunity and process for Bunker Hill Village to reenter the VFD.

On behalf of the City Council, I am writing to inform you of the City's interest in becoming a full member of the Village Fire Department with early entry as noted in Mr. Morris' letter. Action was taken to authorize this letter at a Special City Council Meeting held on Thursday, January 6, 2022. In addition, upon re-entry, the City respectfully requests immediate reimbursement of the escrow funds contributed for 2019, 2020 and 2021 in accordance with the October 2019 Agreement as well as any other actions as required.

We appreciate this opportunity and look forward to working with all parties involved to see this accomplished.

Sincerely,


Robert P. Lord, Mayor

cc: Bunker Hill City Council



TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: Calling a General Municipal Election and establishing a joint election with Spring Branch Independent School District for May 7, 2022

Agenda Item: 5

Discuss and consider possible action on Resolution No. 2022.01.24 Calling a General Municipal Election on May 7th, 2022 and establishing a joint election agreement with Spring Branch Independent School District.

RESOLUTION 22.01.24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PNEY POINT VILLAGE, TEXAS, AUTHORIZING AND CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 7, 2022, FOR THE PURPOSE OF ELECTING THE MAYOR AND TWO ALDERMEN; ESTABLISHING A JOINT ELECTION AGREEMENT WITH SPRING BRANCH INDEPENDENT SCHOOL DISTRICT; PROVIDING FOR THE USE OF DIRECT RECORDING VOTING DEVICES; PROVIDING FOR EARLY VOTING HOURS AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PNEY POINT VILLAGE, TEXAS.

Section 1. That a general regular municipal election is hereby ordered to be held on May 7, 2022, for the purpose of electing a Mayor and two Aldermen, for Position 3, and Position 4, by the qualified voters of the City of Piney Point Village, Texas.

Section 2. The City of Piney Point Village has entered into a joint election agreement with the Spring Branch Independent School District.

Section 3. The Office of the City Secretary shall perform all duties normally performed by the County Clerk in general elections with respect to early voting, giving notice of the election and preparing the official ballots.

Section 4. The early voting polling place shall be held at Piney Point Village City Hall located at 7676 Woodway, Suite 300, Houston, Texas 77063; early voting shall take place beginning April 25th, 2022, and ending April 29th, 2022, between the hours of 8:00 a.m. to 4:00 p.m. and on May 2nd, 2022, and May 3rd, 2022, from 7:00 a.m. to 7:00 p.m.

Section 5. Applications for ballots for voting by mail may be submitted to the City Secretary by mail or common or contract carrier at City of Piney Point Village, 7676 Woodway Drive, Suite 300, Houston, Texas 77063, by telephonic facsimile machine at (832) 952-1157, or by electronic transmission of a scanned application containing an original signature to the following email address: citysec@pineypt.org. Applications for ballots by mail must be received no later than April 26th, 2022, by 5:00 p.m.

Section 6. The May 7th, 2022, election day polling place shall be held at Spring Branch Middle School at 1000 North Piney Point Road, Houston, Texas 77024 from 7:00 a.m. to 7:00 p.m.

Section 7. The official Election Judge, Alternate Judge, and election clerks shall be appointed by and paid by the Spring Branch Independent School District.

Section 8. Direct recording electronic voting machines shall be used for voting at the foregoing election polling place and electronic counting devices and equipment shall be used for counting the ballots at said election.

Section 9. An Early Voting Ballot Board is hereby designated to canvass the early votes cast by mail and by personal appearance. Spring Branch Independent School District shall appoint such members as provided in the Texas Election Code, Section 87.002(b).

Section 10. The Mayor is authorized to sign an Order of Election and a Notice of Election prescribed by the State of Texas on behalf of the City Council. Notice of Election shall be published in accordance with the provisions of the Texas Election Code.

Section 11. Should any part, section, subsection, paragraph, sentence, clause, or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respects shall remain in full force and effect.

Section 12. That this resolution shall be effective immediately upon adoption.

PASSED, APPROVED, AND RESOLVED this 24th day of January 2022.

City of Piney Point Village, Texas

Mark Kobelan, Mayor

ATTEST:

Karen Farris, City Secretary

RESOLUTION FOR JOINT ELECTION

WHEREAS, the Spring Branch Independent School District (“SBISD”) is a political subdivision and independent school district of the State of Texas;

WHEREAS, the City of Piney Point Village is a municipality of the State of Texas located in SBISD;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory;

WHEREAS, Section 11.0581 of the Texas Education Code requires that an election for trustees of an independent school district on the May uniform election date be a joint election under Chapter 271 of the Texas Election Code with the election for members of the governing body of a municipality located in the school district;

WHEREAS, SBISD wishes to have a joint election on May 7, 2022 with Piney Point Village, a municipality located in SBISD.

NOW, THEREFORE, BE IT RESOLVED that for the May 7, 2022 SBISD trustee election, the Board of Trustees of SBISD approves a joint election in accordance with Chapter 271 of the Texas Election Code and Section 11.0581 of the Texas Education Code between SBISD and City of Piney Point Village. The details of the joint election have been made through a separate election agreement which has been adopted by the Board of Trustees.

This Resolution was passed, adopted and approved on this, the 24th day of January, 2022.

Chris Gonzalez, President
Board of Trustees of
Spring Branch Independent
School District

Karen Peck, Secretary
Board of Trustees of
Spring Branch Independent
School District

ORDER APPROVING JOINT ELECTION

WHEREAS, the Spring Branch Independent School District (“SBISD”) is a political subdivision and independent school district of the State of Texas;

WHEREAS, the City of Piney Point Village (“Piney Point”) is a municipality of the State of Texas located partially in SBISD;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory;

WHEREAS, Section 11.0581 of the Texas Education Code requires independent school districts that hold elections on the May uniform election date to hold those elections as joint elections under Chapter 271 of the Texas Election Code with the election for members of the governing body of a municipality located in the school district.

WHEREAS, SBISD and Piney Point have each ordered their elections for May 7, 2022 and have each passed a resolution agreeing to a joint election.

WHEREAS, the SBISD Board of Trustees wishes to approve the joint election and the terms of the Joint Election Agreement attached hereto.

NOW THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT THAT:

Section 1: The matters and facts set out in the preamble of this Order are hereby found and declared to be true and correct.

Section 2: The Trustees find that the proposed Joint Election Agreement attached to this Order, in which SBISD and Piney Point agree, among other things, to hold a joint election to the extent of conducting voting on election day at a common polling place at Spring Branch Middle School, 1000 Piney Point, Houston, TX 77024, (the “Common Polling Location”), which SBISD and Piney Point agree will facilitate the orderly conduct of the proposed election and will adequately and conveniently serve the voters. Accordingly, the terms of the Joint Election Agreement are adopted by reference into this Order as if copied verbatim.

Section 3: The Secretary of the Board of Trustees is hereby directed to preserve a copy of the Joint Election Agreement for the period required for preserving election records.

This Order was passed, adopted and approved on this the 24th day of January, 2022.

Chris Gonzalez, President
Board of Trustees of
Spring Branch Independent
School District

Karen Peck, Secretary
Board of Trustees of
Spring Branch Independent
School District

Interlocal Cooperation Agreement for Joint Elections

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Agreement (the "Agreement") is made and entered into between Spring Branch Independent School District ("SBISD") and City of Piney Point Village ("Piney Point"), together, the "Entities," for the purpose of the Parties conducting joint elections pursuant to Texas Election Code, Chapter 271, and Texas Education Code, Section 11.0581.

Preamble

WHEREAS, SBISD is a political subdivision and independent school district of the State of Texas;

WHEREAS, Piney Point is a municipality of the State of Texas located partially in SBISD;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory;

WHEREAS, Section 11.0581 requires that an election of trustees of an independent school district shall be held on the same date as the election for the members of the governing body of the municipality located in the school district as a joint election; the voters of a joint election shall be served by common polling places consistent with Section 271.003(b);

WHEREAS, SBISD and Piney Point have determined that it is in the best interests of SBISD, Piney Point, and the citizens thereof, to enter into a joint election agreement for the purpose of sharing election equipment, election supplies, election workers, tabulation services, polling locations, and electronic voting equipment; and

WHEREAS, SBISD and Piney Point shall each order their elections for May 7, 2022 and each shall pass a resolution agreeing to a joint election.

THEREFORE, BE IT RESOLVED THAT SBISD and the City of Piney Point Village agree as follows:

1. **Chief Election Official.** Each Entity agrees to appoint a Chief Election Official who shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this Agreement.
2. **Conduct of Election.** Although the Entities may share election responsibilities, judges, clerks and other election workers as part of the Joint Election covered by this Agreement, each Entity shall remain responsible for the lawful conduct of its election. The Entities acknowledge and agree that any election duty related to the lawful conduct of an election not expressly provided for in this Agreement is retained by each Entity. Responsibilities retained by each Entity include, but are not limited to, receipt of applications for a position on the ballot, ballot position drawings, correspondence with candidates concerning ballot applications and/or

candidate unopposed status, campaign finance reporting, and posting and publication of required election notices.

3. Legal Documents. Each Entity shall be responsible for the preparation, adoption, posting and publication of all required election orders, resolutions, and notices required by the Texas Election Code and/or other applicable law. Preparation of the necessary materials for notices and official ballot language shall be the responsibility of each Entity, including translation to languages other than English. Each Entity shall prepare its own submission, if required, to the United States Department of Justice for preclearance of its election, pursuant to the Voting Rights Act of 1965, as amended.
4. Early Voting by Personal Appearance. The Entities agree to conduct joint early voting by personal appearance. Early voting by personal appearance will be held at the locations, dates, and times authorized and ordered by the governing body of each party to this Agreement. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations. Each Entity will operate and staff a minimum of one early voting location and bear all costs associated with the location, including personnel. SBISD will provide voting equipment to each early voting location identified in each Entity's election order at no cost to Piney Point.
5. Early Voting by Mail. The Entities shall conduct joint early voting by mail. SBISD's Early Voting Clerk shall serve as the Early Voting Clerk for the joint election. SBISD shall be responsible for mail ballots and any other supplies required by the Early Voting Clerk and shall be responsible for all other aspects of early voting by mail, including but not limited to, receiving applications for ballots by mail and mailing and receiving ballots by mail. Piney Point shall be responsible for forwarding any applications for ballots by mail it receives to SBISD's Early Voting Clerk within 24 hours of receipt.
6. Polling Places. The Parties shall have one common polling place on Saturday, May 7, 2022, Election Day, at Spring Branch Middle School, 1000 Piney Point, Houston, Texas 77024 (the "Common Polling Place").
7. Joint Ballot. The Entities agree to a joint ballot. Preparation of the necessary materials for each Entity's official ballot shall be the responsibility of each party to this Agreement, including translation to languages other than English. Piney Point shall furnish SBISD a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the Entity's ballot is to be printed). This list shall be delivered to SBISD as soon as possible following Piney Point's candidate position drawing and in accordance with any timetables provided by SBISD. Piney Point agrees that SBISD shall not be responsible for the wording of the ballot language provided by

Piney Point. SBISD shall provide Piney Point with a ballot proof prior to finalizing the ballot for the joint election. Piney Point shall be responsible for proofreading and approving the ballot insofar as it pertains to Piney Point's candidates and/or propositions.

8. Election Judges and Clerks. SBISD shall be responsible for the appointment, compensation and training of all election officials for each election-day and early voting polling location, except as provided in paragraphs 4 and 5 of this Agreement, including the appointment of all judges, clerks and central counting station and early voting ballot board personnel. SBISD shall make emergency appointments of election officials if necessary. SBISD also shall notify all election judges of their appointment. Pay rates for election workers shall comply with the hourly rates required by the Texas Election and Administrative Codes for election judges and clerks. Judges and alternate judges shall also be compensated \$35.00 to attend election training. All joint polling place election workers shall receive these standardized rates of pay.
9. Voting Equipment and Election Supplies. The Entities agree to use electronic voting equipment and supplies approved by the Texas Secretary of State for the polling locations and central counting station covered by this Agreement. SBISD shall arrange for and order all equipment and supplies (i.e. election kits, official ballots, sample ballots, tabulation equipment, voter registration lists, and all forms, signs, and maps) and shall arrange delivery of the equipment and supplies to all polling places covered by this Agreement, including the central counting station. Voting equipment will be provided at no cost to Piney Point. Paper ballots will not be used by SBISD or by Piney Point for voting on election-day, except for provisional ballots or in the instance of electrical outages or electronic equipment failure. Piney Point acknowledges that the electronic voting system is highly technical and that it is conceivable that, despite the efforts of the parties, it might fail during the election. Piney Point agrees that should the electronic voting system fail, it will not make any claim against SBISD for damages of any kind, including but not limited to, damages incurred by Piney Point for having to conduct a second election as a result of such failure.
10. Early Voting Ballot Board. SBISD shall appoint an Early Voting Ballot Board (EVBB) to process early voting mail ballots received by the Entities. The EVBB shall consist of a presiding judge and at least two other members. Upon recommendation by the presiding judge, SBISD shall appoint any additional EVBB members needed. Tabulation of each Entity's mail ballots shall be conducted separately by the Early Voting Ballot Board at the central counting station on election night, at no cost to Piney Point. A signature verification committee may be appointed in any election under this Agreement. SBISD's early voting clerk shall be responsible for determining whether a signature verification committee is to be appointed for a particular election. If the clerk determines that a committee is to be appointed, the clerk shall issue a written order calling for the appointment in accordance with the requirements of the Election Code. Appointment to the Committee shall be made by the Board of Trustees of SBISD in accordance with the requirements of the Election Code.

11. Central Counting Station. SBISD shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of Chapter 127 of the Texas Election Code. SBISD also shall be responsible for conducting any post-election manual recounts required by Section 127.201 of the Texas Election Code. Piney Point will provide a representative at the Central Counting Station on election night to receive the unofficial tabulation of the election. Alternatively, Piney Point may request that SBISD provide the election results via another means such as email. However, if an alternative means is used, SBISD shall not be responsible for technical problems with transmission. Each party to this Agreement shall be responsible for canvassing its own election returns. Central counting station personnel will be provided at no cost to Piney Point.
12. Logic & Accuracy Tests. SBISD shall arrange and schedule the logic and accuracy testing for the tabulation equipment prior to its use in the election as required by Chapter 127 of the Texas Election Code and shall be responsible for publishing the required public notice of the date, time, and place of the logic and accuracy testing. The Entities agree and acknowledge that it shall be the responsibility of electronic voting equipment manufacturer to program and test all election equipment in accordance with the requirements of the Texas Election Code, and it is further agreed and understood that by entering into this Agreement, SBISD does not assume any responsibility for the programming or testing of the electronic voting equipment used in the election. SBISD shall be responsible for conducting the logic and accuracy tests for the tabulation equipment required by Chapter 127 of the Texas Election Code.
13. Cancellation of Election. Either Entity may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. If an Entity cancels its election, it shall promptly notify the other Entity in writing and shall be responsible only for its share of prorated expenses through the date of cancellation. The Entity remaining in the election shall then assume full responsibility and expense for conducting its own election. The Entity cancelling its election shall be responsible for preparing all orders, resolutions, and certifications associated with canceling its election pursuant to Chapter 2 of the Texas Election Code. In the event that other entities have joined in the Joint Election, and SBISD cancels its election, each remaining entity shall assume full responsibility and expense for conducting its own election. In the event that SBISD cancels its election, any remaining entity desiring SBISD to conduct its election shall make its request in writing. In that event, polling locations (early and election-day) shall be determined by SBISD.
14. Expenses of Joint Election. Services and equipment provided to Piney Point under this Agreement shall be at no cost, unless SBISD cancels its election and Piney Point does not, or Piney Point requires a runoff election. In those instances, SBISD shall prepare and submit an invoice to Piney Point for Piney Point's portion of the joint election expenses, which invoice shall be due and payable within thirty (30) days of receipt thereof. The Entities shall meet, if necessary, following the Joint Election to review administration and/or the expenses of the Joint Election.

Piney Point agrees and acknowledges that SBISD may from time to time invite other entities who serve voters within the same boundaries to join the Joint Election. Under such circumstances, election expenses allocated under this Agreement shall be borne proportionately by all Entities participating in the Joint Election.

15. Election Records. Each Entity hereby appoints its Chief Election Official as the general custodian of the voted ballots and **all** records of the Joint Election as authorized by Section 271.010 of the Texas Election Code. The Chief Election Officials shall work cooperatively with one another, sharing records and materials as needed. Access to the each Entity's election records shall be available to that Entity upon request as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records for the electronically voted ballots shall be stored by the Chief Election Official of each Entity. Each Chief Election Official shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable. Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, each Entity shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each Entity to bring to the attention of its records custodian notice of any pending election contest, investigation, litigation or open records request which may be filed with the Entity.
16. Joint Election Preserved. This joint election agreement shall be preserved for the period for preserving the precinct election records.
17. Recounts. A recount may be obtained as provided by Title 13 of the Texas Election Code. If either Entity requires a recount, it is understood and agreed that the Entity requiring the recount shall be responsible for the supervision of the recount and shall appoint all personnel for the recount. The entities agree to work cooperatively with one another, promptly making available all election records, equipment, and supplies (including ballots, ballot boxes, and voting equipment) requested by the Entity conducting the recount. All costs of the recount shall be borne by the Entity requiring the recount.
18. Entire Agreement/Amending This Agreement. The Parties agree that this Agreement is the entire agreement between SBISD and Piney Point and supersedes any previous oral or written agreements. This Agreement may be amended only by the mutual agreement of the Parties, in a writing to be attached to and incorporated in this Agreement.
19. Source of Payment. Local funds expended will be from current revenues available to the paying party.
20. Term of Agreement. The term of this Agreement shall be for a period of one **(1)** year,

commencing on the effective date hereof. Provided, however, this Agreement shall be automatically extended for additional one-year terms unless either party notifies the other in writing of non-renewal not less than 90 days prior to the expiration of the primary or any renewal term hereof. Provided further, either party to this Agreement shall be entitled to terminate same upon 90 days advance written notice.

21. No Assignment. This Agreement may not be assigned.
22. Construction and Venue. This Agreement shall be construed under the laws of the State of Texas; mandatory and exclusive venue in any action arising out of this Agreement shall be in Harris County, Texas.
23. Authorized by Governing Body. Each party acknowledges that this Agreement has been authorized by the governing bodies of both SBISD and Piney Point.
24. No Third Party Beneficiary. Neither this Agreement, nor any term or provision hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not a signatory hereto.
25. Notice. Notice under this Agreement must be in writing and may be delivered by hand delivery, fax or by certified mail to each Entity's Chief Election Official at the addresses listed on their respective signature blocks below.

Agreed this 24th day of January, 2022.

Agreed this ____ day of January, 2022

Board of Trustees of
Spring Branch Independent
School District

Mark Kobelan, Mayor
City of Piney Point Village

CHIEF ELECTION OFFICIALS:

_____	Signature:	_____
DATE	Printed Name:	_____
	Political Subdivision:	_____
	Address:	_____
	City, State Zip:	_____
	Telephone:	_____
	Fax:	_____
	Email:	_____

_____	Signature:	_____
DATE	Printed Name:	_____
	Political Subdivision:	_____
	Address:	_____
	City, State Zip:	_____
	Telephone:	_____
	Fax:	_____
	Email:	_____

Karen Farris

From: Porter, Christine <Christine.Porter@springbranchisd.com>
Sent: Tuesday, January 4, 2022 12:10 PM
To: Karen Farris
Cc: Dickens, Elva (Diane); Norris, William
Subject: Piney Point Joint Election rev 1-4-2022 final
Attachments: Piney Point Joint Election rev 1-4-2022 final.docx

Hi, Karen,

Please find attached the joint election resolution with some updated and revised wording, mainly tied to new required language. If your council could review this and approve this this month, that works for us as we are planning to take this to the January 24, 2022 board meeting.

Let me know if you have any questions, please!

Thanks,
Christine



Christine A. Porter, CPA, RTSBA

ASSOCIATE SUPERINTENDENT FOR FINANCE

Financial Services Division, Spring Branch Independent School District

713-251-2349 | christine.porter@springbranchisd.com

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TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: Designating the City's official newspaper

Agenda Item: 6

Discuss and consider possible action on Resolution No. 2022.01.24A designating the City's Official Newspaper.

RESOLUTION No. 22.01.24A

**RESOLUTION OF THE CITY OF PINEY POINT VILLAGE, TEXAS
DESIGNATING THE MEMORIAL EXAMINER AS THE OFFICIAL
NEWSPAPER FOR THE CITY OF PINEY POINT VILLAGE,
TEXAS.**

WHEREAS, Chapter 52, Section 52.004, Texas Local Government Code requires that as soon as practical after the beginning of each municipal year, the governing body of the municipality shall designate, by ordinance or resolution, a public newspaper to be the municipality's official newspaper until another newspaper is selected; and

WHEREAS, a public newspaper serving the City of Piney Point Village, Texas and the local area that is widely read is the MEMORIAL EXAMINER; and

WHEREAS, the MEMORIAL EXAMINER meets all of the requirements for service as the official newspaper of the City of Piney Point Village;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS THAT:

The City Council of the City of Piney Point Village hereby resolves that the MEMORIAL EXAMINER is the "Official Newspaper" of the City of Piney Point Village, Texas.

PASSED AND APPROVED this 24th day of January 2022.

City of Piney Point Village, Texas

Mark Kobelan, Mayor

ATTEST

Karen Farris, City Secretary

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: Approving signatories on city accounts at Amegy Bank

Agenda Item: 7

Discuss and consider possible action on Resolution No. 2022.01.24B approving certain persons to be authorized to act as signatories on city accounts at Amegy Bank.

RESOLUTION NO. 2022.01.24B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, APPROVING CERTAIN PERSONS TO BE AUTHORIZED TO ACT AS SIGNATORIES ON CITY ACCOUNTS AT AMEGY BANK, THE CITY'S BANKING DEPOSITORY.

* * * * *

WHEREAS, the official depository for City funds is Amegy Bank; and

WHEREAS, pursuant to its depository contract with Amegy Bank, the governing body of the City shall designate persons authorized to act as signatories for checks or other instruments that provide for withdrawals from the various accounts of the City at such bank; now therefore;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. That Mayor Mark Kobelan, Councilmember Michael Herminghaus, Council Member Conrad H. Kollenberg, Jr., and City Administrator Robert Pennington are hereby authorized to act as signatories on the various accounts of the City, in accordance with the terms and conditions of the depository contract.

Section 2. The City Secretary is hereby authorized and directed to cause a true and correct copy of this Resolution to be served upon Amegy Bank

PASSED, APPROVED, and RESOLVED this 24 day of January, 2022.

Mark Kobelan, Mayor

ATTEST

Karen Farris, City Secretary

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: DRC Emergency Services for debris removal for 2022

Agenda Item: 8

Discuss and consider possible action on Resolution No. 2022.01.24C approving a contract with DRC Emergency Services for disaster debris clearance removal for 2022.

A copy of the original contract is attached.

RESOLUTION NO. 2022.01.24C

**RESOLUTION OF THE CITY OF PINEY POINT VILLAGE, TEXAS
APPROVING A CONTRACT WITH DRC EMERGENCY SERVICES
FOR DISASTER DEBRIS CLEARANCE AND REMOVAL.**

WHEREAS, the City Council recognizes that it is in the best interest of the residents of Piney Point Village that the City have a disaster debris clearance and removal contract in place prior to hurricane season; and

WHEREAS, DRC Emergency Services is a Galveston based company that provides services for debris clearance and removal;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS THAT:

The City Council of the City of Piney Point Village hereby approves the contract with DRC Emergency Services for disaster debris clearance and removal and authorizes the Mayor to execute same.

PASSED AND APPROVED this 24th day of January 2022.

City of Piney Point Village, Texas

Mark Kobelan, Mayor

ATTEST

Karen Farris, City Secretary

MASTER
AGREEMENT FOR SERVICES
BETWEEN
CITY OF PINEY POINT VILLAGE, TEXAS
AND
DRC EMERGENCY SERVICES, LLC

Contract Number: _____

Services Agreement

This AGREEMENT is between the City of Piney Point Village, Texas, (hereinafter referred to as GOVERNMENT) and DRC Emergency Services, LLC, (hereinafter referred to as CONTRACTOR). The GOVERNMENT requires certain services, and CONTRACTOR is prepared to provide such services as are agreed to in this document.

The parties agree as follows:

ARTICLE 1 – EFFECTIVE DATE/TERM

The effective date of this AGREEMENT shall be _____.

It is agreed and understood between the parties hereto that this is a prepositioned contract which shall remain in effect for a one (1) year period, unless otherwise terminated as provided herein. This agreement may be extended for two additional one (1) year periods, if agreed by the parties at least thirty (30) days prior to the expiration of the applicable period.

ARTICLE 2 - SERVICES TO BE PERFORMED:

CONTRACTOR shall perform the services as stated in the Request for Proposal and the CONTRACTOR'S Response attached to this document, AND as may be specifically authorized by the GOVERNMENT. Such authorizations will be referred to as Task Orders. Each Task Order will set forth a specific scope of services, rate/amount of compensation, estimated completion date, and other pertinent details of the task being authorized.

ARTICLE 3 -- COMPENSATION

GOVERNMENT shall pay CONTRACTOR in accordance with the Fee Schedule, which is attached hereto and incorporated by reference as part of this AGREEMENT. If needed, compensation may be negotiated as a not-to-exceed amount for any Task Order containing a task covered by the scope of work of this AGREEMENT, but to which the Fee Schedule cannot readily be applied.

CONTRACTOR may submit weekly or semi-monthly invoices for services rendered. Invoices must reference the Task Order number. CONTRACTOR shall submit invoices on a regular basis and in no instance, for more than a thirty (30) day period. CONTRACTOR shall be paid within ten (10) days of submitting a complete invoice. If there are any items in dispute, CONTRACTOR will be paid for those items not in dispute, and disputed items will be resolved within 45 days, and paid within 10 days of resolution. Disputed items must be submitted to CONTRACTOR within ten (10) days of the receipt of the invoices.

Payment of CONTRACTOR by GOVERNMENT is not contingent upon the GOVERNMENT being reimbursed by any Federal or State agency. Payment to CONTRACTOR will be made for any work directed by the GOVERNMENT.

Payment will be made to DRC Emergency Services, LLC, 740 Museum Drive, Mobile, AL 36608. In order for both parties to this AGREEMENT to close their books and records, CONTRACTOR will clearly state "Final Invoice" on CONTRACTOR'S final/last billing to the GOVERNMENT.

ARTICLE 4- INSURANCE

CONTRACTOR shall maintain the following insurance limits:

Worker's Compensation – Statutory Limits (\$100,000) of the State of Alabama;

General Liability – One Million Dollars (\$1,000,000) any single occurrence;

Contractor's Vehicle Insurance – (\$500,000)

Pollution Liability Insurance – (\$1,000,000)

CONTRACTOR shall provide GOVERNMENT a Certificate of Insurance evidencing such coverage.

ARTICLE 5 – SURVIVAL

Upon completion of all services, obligations and duties provided for in this AGREEMENT, or in the event of termination of this AGREEMENT for any reason, the terms and conditions of this AGREEMENT shall survive.

ARTICLE 6 – INDEMNIFICATION

To the extent permitted by law, GOVERNMENT agrees to protect, defend, indemnify, and hold harmless CONTRACTOR, its employees and representatives from any and all claims and liabilities for which CONTRACTOR, its employees and representatives, can or may be held liable as a result of injury (including death) to persons or damage to property occurring by reason of any acts or omissions of the GOVERNMENT, its employees, or agents, arising out of or connected with this AGREEMENT. The GOVERNMENT shall not be required to indemnify CONTRACTOR or its agents, employees, or representatives, when an occurrence results from the wrongful acts or omissions of CONTRACTOR, or its agents, employees or representatives.

ARTICLE 7 – SUBCONTRACTING

It is understood that CONTRACTOR may use its own forces and those of subcontractors and consultants as required to perform the work. When subcontracting, CONTRACTOR will attempt to locate qualified local companies and individuals, in accordance with the Robert T. Stafford Act and local ordinances.

ARTICLE 8 – FEDERAL AND STATE TAXES

The GOVERNMENT is exempt from Federal Tax and State Sales and Use Taxes. Upon request, the GOVERNMENT will provide an exemption certificate to CONTRACTOR.

ARTICLE 9 – GOVERNMENT'S RESPONSIBILITIES

GOVERNMENT shall be responsible for providing access to all project sites, and providing information required by CONTRACTOR that is available in the files of the GOVERNMENT to assist CONTRACTOR in completing any assigned tasks. GOVERNMENT is responsible for assisting in obtaining any permits for CONTRACTOR to complete any Task Order assigned.

ARTICLE 10 – TERMINATION OF AGREEMENT

This AGREEMENT may be cancelled by either party with cause upon seven (7) days written notice after the defaulting party has failed to cure, or begin curing, the defective performance and without cause (i.e., for convenience) upon thirty (30) days written notice.

ARTICLE 11 – UNCONTROLLABLE FORCES (FORCE MAJURE)

Neither the GOVERNMENT nor CONTRACTOR shall be considered to be in default of this AGREEMENT if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the non-performing party could not avoid. This term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this AGREEMENT, and which is beyond the reasonable control of the nonperforming party. It includes, but is not limited to fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, economic dislocations, and governmental actions. The nonperforming party shall, within a reasonable time of being prevented or delayed from performance by an Uncontrollable Force, give written notice to the other party describing the circumstances and Uncontrollable Forces preventing continued performance of the obligations of this AGREEMENT.

ARTICLE 12 – NON-DISCRIMINATION

CONTRACTOR treats all of its employees equally without regard to race, color, religion, gender, age or national origin.

ARTICLE 13 – SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of the AGREEMENT, or the occurrence of any event rendering any portion or provision of this AGREEMENT void, shall in no way affect the validity or enforceability of any other portion or provision of the AGREEMENT. Any void provision shall be deemed severed from the AGREEMENT and the balance of the AGREEMENT shall be construed and enforced as if the AGREEMENT did not contain the particular portion or provision held to be void. The parties further agree to reform the AGREEMENT to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this section shall not prevent the entire AGREEMENT from being void should a provision which is of the essence of the AGREEMENT be determined to be void.

ARTICLE 14 – ENTIRETY OF AGREEMENT

The GOVERNMENT and CONTRACTOR agree that this AGREEMENT sets forth the entire AGREEMENT between the parties, and that there are no promises or understandings other than those state herein. This AGREEMENT supersedes all prior contracts, representations, negotiations, letters or other communications between the GOVERNMENT and CONTRACTOR pertaining to the services, whether written or oral. None of the provisions, terms and conditions contained in this AGREEMENT may be added to, modified, superseded or otherwise altered except by written instrument executed by the parties hereto.

ARTICLE 15 – MODIFICATION

The AGREEMENT may be modified in writing by Amendment executed by both GOVERNMENT and CONTRACTOR.

ARTICLE 16 – SUCCESSORS AND ASSIGNS

GOVERNMENT and CONTRACTOR bind themselves and their partners, successors, assigns and legal representatives to this AGREEMENT. CONTRACTOR shall not assign this AGREEMENT without the express written approval of the GOVERNMENT.

ARTICLE 17 – NOTICE

Any notice, demand, communication, or request required or permitted hereunder shall be in writing and delivered in person or sent by certified mail, postage prepaid as follows:

As To GOVERNMENT

CITY OF PINEY POINT
7676 WOODWAY #300
HOUSTON, TX 77063
(Attn: CITY ADMINISTRATOR)

As To CONTRACTOR

DRC EMERGENCY SERVICES, LLC
740 Museum Dr.
Mobile, AL 36608
(Attn: Robert J. Isakson)

ARTICLE 18 – ESCALATION CLAUSE

All unit prices and/or price schedules shall be deemed automatically adjusted annually based on the U.S. Department of Labor published Consumer Price Index for all Urban Consumers, utilizing the "transportation" category.

ARTICLE 19 – TASK ORDER/PERFORMANCE

Task Orders shall be executed bilaterally and the scope of work and format of Task Order shall be mutually agreed to by CONTRACTOR and GOVERNMENT.

ARTICLE 20 – DISPUTE RESOLUTION

Disputes between the GOVERNMENT and the CONTRACTOR shall first be mediated. The parties hereto agree that this transaction involves interstate commerce, and that any controversy, claim, complaint or dispute that may arise between the parties, their affiliates, subsidiaries, agents, servants or employees, is to be settled exclusively by binding arbitration except where otherwise specifically provided herein. The provisions of this paragraph shall be strictly adhered to during the term of this agreement and after termination. The parties hereto agree that all disputes, claims or controversies of any kind or nature arising between the parties or arising from or relating to this contract or the relationships which result from this contract, including, but not limited to, all controversies relating to the existence, construction, performance, enforcement or breach of the contract, claims against a party's bond, or tort claims shall first be addressed by binding arbitration. It is the intent of the parties that these provisions shall apply to all controversies to the fullest extent. Any party desiring to initiate arbitration shall

do so by making written demand therefore on the other party at the address set forth in this Contract. Said demand shall contain a statement setting forth the nature of the dispute, the remedy sought and shall designate the name of an arbitrator. The responding party shall file a response within fifteen (15) days setting forth any counterclaim and naming an arbitrator. The two (2) designated arbitrators shall choose a third neutral arbitrator. The party appointed arbitrators may be non-neutral and are not required to make disclosures involving impartiality or independence. In the event the two arbitrators cannot agree upon a third arbitrator, the parties shall apply to the American Arbitration Association for appointment for the third arbitrator. In all other respects, the parties and arbitrators shall be guided by the rules and procedures of the Commercial Rules of the American Arbitration Association. The arbitration shall take place in Harris County, Texas and the parties consent to the jurisdiction and venue of Harris County, Texas (State or Federal) courts to enter an order compelling arbitration. Furthermore, in all events no party shall be liable for indirect, special, consequential, damages or loss of anticipated profits. The laws of Texas shall apply. Both parties have the right to seek any other legal recourse or commence any other legal action that may be available at law.

ARTICLE 21 – BOND

Upon issuance of a Notice to Proceed or Task Order, CONTRACTOR will provide a performance bond in favor of the GOVERNMENT, in the amount of the value of the work as reasonably estimated and determined by the parties, with a good and solvent surety company which is licensed and doing business in the State of where the work is to be performed.

CONTRACTOR shall provide a safe working environment including, but not limited to, properly constructed monitoring towers.

In Witness whereof, GOVERNMENT, and DRC Emergency Services, LLC have executed this AGREEMENT all as of the day and year.

GOVERNMENT

By: F. Lee Butler

Its: Mayor

Signature: F. Lee Butler

Witness: City Secretary

Name: Amanda Davapor

DRC Emergency Services, LLC

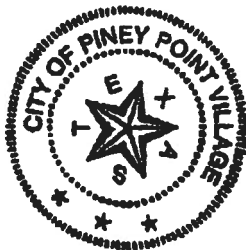
By: Mark Stafford

Its: Chief Operating Officer

Signature: Mark Stafford

Witness: John Callaway

Name: John Callaway



H-GAC Standard Pricing Worksheet

End User: [Enter Client Name]

Date: 06/25/2012

SCHEDULE 1 - UNIT RATE PRICE SCHEDULE			
1. ROW Vegetative Debris Removal (Collect & Haul) Work consists of collection and transportation of eligible vegetative debris on the ROW to an approved TDSRS or other designated disposal facility.	\$ Per Cubic Yard	Estimated CY	Total
	\$ 8.88	142,500	\$ 889,400.00
2. ROW C&D Debris Removal (Collect & Haul) Work consists of collection and transportation of eligible C&D debris on the ROW to an approved TDSRS or other designated disposal facility.	\$ Per Cubic Yard	Estimated CY	Total
	\$ 7.42	47,500	\$ 352,450.00
3. Demolition, Removal and Transport of Eligible Structures Work consists of all labor, equipment, fuel, and associated costs necessary to demolish structures on private property.	\$ Per Cubic Yard	Estimated CY	Total
	\$ 24.82	100	\$ 2,482.00
4. TDSRS Management and Operations Work consists of the management and operation of TDSRS for acceptance, management, segregation, and staging of disaster related debris.	\$ Per Cubic Yard	Estimated CY	Total
	\$ 0.60	190,000	\$ 114,600.00
5. Reduction of Storm Generated Debris Through Grinding Work consists of all labor, equipment, fuel, and miscellaneous costs necessary to reduce disaster generated debris through grinding.	\$ Per Cubic Yard	Estimated CY	Total
	\$ 1.76	96,000	\$ 167,396.00
6. Reduction of Storm Generated Debris Through Air Curtain Incineration Work consists of all labor, equipment, fuel, and miscellaneous costs necessary to reduce disaster generated debris through air curtain incineration.	\$ Per Cubic Yard	Estimated CY	Total
	\$ 0.92	47,500	\$ 43,700.00
7. Reduction of Storm Generated Debris Through Controlled Open Burning Work consists of all labor, equipment, fuel, and miscellaneous costs necessary to reduce disaster generated debris through controlled open burning.	\$ Per Cubic Yard	Estimated CY	Total
	\$ 0.66	47,500	\$ 31,308.00
8. Haul-out of Reduced Debris to Final Disposal Site Work consists of loading and transporting reduced debris at an approved TDSRS to a final disposal facility.	\$ Per Cubic Yard	Estimated CY	Total
	\$ 4.00	27,550	\$ 110,200.00

Contractor | EU Client

H-GAC Standard Pricing Worksheet

End User: (Enter Client Name)

Date: 06/25/2012

Notes:
(Enter notes as applicable or Erase)

Contractor | EU Client

Page 2 of 4

End User: [Enter Client Name]

SCHEDULE 1 - UNIT RATE PRICE SCHEDULE (Continued)			
9. Removal of Eligible Hazardous Leaning Trees and Hanging Limbs			
Work consists of removing eligible hazardous leaning or hanging limbs and placing them on the ROW for haul-off.			
	\$ Per Tree	Estimated Trees	Total
8 inch to 12 inch diameter		9	\$180.00
13 inch to 24 inch diameter	\$200.00	17	\$1,700.00
25 inch to 36 inch diameter	\$200.00	8	\$1,600.00
37 inch to 48 inch diameter	\$250.00	1	\$250.00
49 inch and larger diameter	\$450.00	0	\$0.00
Hanger Removal (per Tree)	\$82.00	1,414	\$67,588.00
10. Removal of Eligible Hazardous Stumps			
Work consists of removing eligible hazardous stumps and transporting them to an approved TDBRS or other designated disposal facility.			
	\$ Per Stump	Estimated Stumps	Total
24 inch to 36 inch diameter		4	\$800.00
37 inch to 48 inch diameter	\$400.00	0	\$0.00
49 inch and larger diameter	\$500.00	0	\$0.00
11. Abandoned Eligible Vehicle Removal			
Work consists of the removal of eligible abandoned vehicles in areas identified and approved by the applicant and subsequently transported to an approved staging area.			
	\$ Per Unit	Estimated Units	Total
	\$50.00	50	\$2,500.00
12. Abandoned Eligible Vessel Removal			
Work consists of the removal of abandoned vessels in areas identified and approved by the applicant and subsequently transported to an approved staging area.			
	\$ Per Unit	Estimated Units	Total
	\$200.00	50	\$10,000.00
13. Eligible Animal Carcass Removal and Disposal			
Work consists of the removal of eligible animal carcasses in areas identified and approved by the applicant and subsequently transported to an approved staging area.			
	\$ Per Unit	Estimated Units	Total
	\$5.00	100	\$500.00
14. ROW White Goods Debris Removal (Collect & Haul)			
Work consists of all labor, equipment, fuel, and associated costs necessary for removal, transportation, and disposal of eligible White Goods.			
	\$ Per Cubic Yard	Estimated CY	Total
	\$25.00	100	\$2,500.00
15. Freon Removal (Collect & Haul)			
Work consists of all labor, equipment, fuel, and associated costs necessary for recovery and disposal of Freon			
	\$ Per Cubic Yard	Estimated CY	Total

H-GAC Standard Pricing Worksheet

Date: 08/25/2012

End User: [Enter Client Name]

from eligible items containing refrigerants.			
	\$40.00	25	\$1,000.00
Total Estimated Contract Price			
(Total Price in words)	One Million Nine Hundred Eleven Thousand Four Hundred Ten Dollars and No Cents		\$ 1,911,410.00

Notes:
Final disposal fees shall be billed to the city at cost

- Ancillary Services:**
- Emergency Road Clearance
 - Right of Way (ROW) Vegetative Debris Removal
 - ROW Construction and Demolition Debris (C&D) Removal
 - Temporary Debris Storage and Reduction Sites (TDSRS) Management and Operations
 - Grinding (Reduction of Storm Generated Debris)
 - Incineration (Reduction of Storm Generated Debris)
 - Haul-Out of Reduced Debris to Final Disposal Site
 - Removal of Hazardous Leaning Trees and Hanging Limbs
 - Removal of Hazardous Stumps

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: Investment Policy

Agenda Item: 9

Discuss and consider possible action on the Investment Policy.

CITY OF PINEY POINT VILLAGE, TEXAS

PUBLIC FUNDS MANAGEMENT & INVESTMENT POLICY

PURPOSE

This Policy defines the parameters for authorized and approved investment and related management of all public funds of the City of Piney Point Village (“PPV”). The intent is not to effect each investment decision or transaction by policy, but rather to establish guidelines of acceptability and prudence under which such activity can be efficiently implemented by authorized personnel. Notwithstanding any contrary provision set forth therein, the Public Funds Investment Act of Texas “(PFIA)” shall apply to all matters addressed by this Policy.

Approved investment instruments, strategies, and securities dealer counter parties will be outlined, and authorization to effect transactions on behalf of the City of Piney Point Village will be delineated. This Policy is intended to supplement general financial operations carried out under the auspices of any investment contract or agreement, and any such contract or agreement must accommodate implementation of and compliance with this Policy. This Policy applies to all investment activities of PPV.

INVESTMENT COMMITTEE

The City Council hereby creates an Investment Committee composed of two Aldermen to be appointed by the Mayor and confirmed by the City Council and the current City Administrator who serves as the City Treasurer. These individuals shall be qualified to serve as investment officers under the PFIA. Such Committee shall be authorized to act under this policy in the capacity of the Investment Committee for PPV. The Investment Committee Chairman shall be the current City Administrator pursuant to this policy and the PFIA. The Committee shall meet upon the call of the Mayor or any two (2) of its members. A majority of the Committee shall constitute a quorum; all decisions of the Committee regarding the investment of any of the City’s funds shall require the affirmative vote of a majority of the Committee’s members.

On or before the thirtieth (30th) day following the expiration of each calendar quarter, the Investment Committee shall make a detailed report, in writing, to the City Council reflecting the status (invested or un-invested) of all funds of the City as of the last day of the immediately preceding calendar quarter. With respect to invested funds, such report shall reflect, but shall not necessarily be limited to, the date, amount, and specific character of each investment, the scheduled maturity, if any, thereof, the guaranteed or anticipated annualized rate of return thereon, and such additional information as the City Council may direct or as may be required under the “Reporting” provisions of this Policy and in compliance with the PFIA and Include:

1. a listing of individual securities held at the end of the reporting period.

2. average weighted yield to maturity of the portfolio of city investments as compared to applicable benchmarks.
3. listing of investments by maturity date and by type of asset
4. percentage of the total portfolio by type of asset.

The City Council shall be the final arbiter of all decisions regarding the investment of City funds. It shall have the authority (1) to overrule or override any decision of the Investment Committee relating to the investment or noninvestment of funds; (2) to determine what funds, by category and amount, shall or shall not be invested; and (3) with respect to invested or to be invested funds, to direct the amount, time, mode, and type of their investment in any manner permitted by law and this Policy.

OBJECTIVE

Public funds management should primarily emphasize safety of principal and liquidity, while seeking to maximize income derived from the investment of all available funds. This may be accomplished under the auspices of this Policy, the investment contract or agreement, or any combined utilization of the two. General, idle, or un-invested funds should be held to minimum amounts necessary to meet immediate operating disbursement requirements.

AUTHORIZED INVESTMENTS

Funds may be invested only as authorized under the current PFIA or any subsequent enabling legislation. Securities approved for purchase, sale and investment by the Policy include:

- (1) obligations, including letters of credit, of the United States or its agencies and instrumentalities;
- (2) direct obligations of this state or its agencies and instrumentalities;
- (3) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state of the United States or their respective agencies and instrumentalities;
- (4) a certificate of deposit or share certificate if the certificate satisfied the requirements of §2256.010 of the PFIA;
- (5) a fully collateralized repurchase agreement if the repurchase agreement satisfies the requirements of §2256.011 of the PFIA;
- (6) a bankers' acceptance if the bankers' acceptance satisfies the requirements of §2256.012 of the PFIA;

- (7) a commercial paper if the commercial paper satisfies the requirements of §2256.013 of the PFIA;
- (8) a non-load money market mutual fund if the mutual fund satisfies the requirements of §2256.014 of the PFIA;
- (9) investments made through an eligible investment pool if the City Council by resolution authorized investment in the pool and the particular pool satisfies the requirements §2256.016 of the PFIA;
- (10) invest public funds of the City with:
 - Amegy Investments, Inc.
 - Amegy Bank
 - TexPool
 - Texas Class
 - Robert W. Baird & Co.
 - Duncan-Williams, Inc., Investment Bankers

REPORTING

The Investment Committee is charged with maintaining thorough and timely documentation of all investments purchased, sold, and held to satisfy accounting, audit, regulatory, custody, and other requirements as stipulated by applicable regulations and general internal policy. The Investment Committee shall provide quarterly reports to the City Council and such reports shall comply with the PFIA.

CUSTODY

All investments must be held by the depository bank or other designated third-party custodian. All investment transactions must be effected on a “delivery versus payment” and “receipt versus payment” basis at the designated custodian. Under no circumstances may funds or securities be released to any counterparty without approved third-party control and assurance of performance. All transactions must be evidenced by counterparty confirmation and custody receipts.

MARKET RISK

Investments must be made in eligible securities with a maturity date occurring on or before the date the funds invested are required to be available. Acknowledging that future availability dates cannot always be prognosticated with total certainty, any security purchased must have sufficient liquidity characteristics to assure that sale prior to stated maturity would result in no material loss of principal or interest. Under no circumstances may public funds be invested in securities whose maturity or other characteristics are such that acquisition thereof would entail any speculation as to future market value for liquidation. **Weighted Average Maturity for a Pooled Fund Group:** The weighted

average maturity will be 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security.

STANDARD OF CARE

Investments shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

AUTHORIZED FIRMS

Securities transactions may be effected only with registered securities firms explicitly approved by name by City Council.

AMENDMENTS

This Policy may be amended from time to time as conditions or prevailing law may require.

This Policy shall be reviewed and approved by the City Council of PPV on an annual basis.

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: Public Management Proposal

Agenda Item: 10

Discuss and consider possible action on the Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund.

There are no attachments.

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: Greenbay Hike/Bike Trail Project

Agenda Item: 11

Discuss and consider possible action on the Greenbay Hike/Bike Trail Project.

Proposed Community Improvement Project –Greenbay Trail



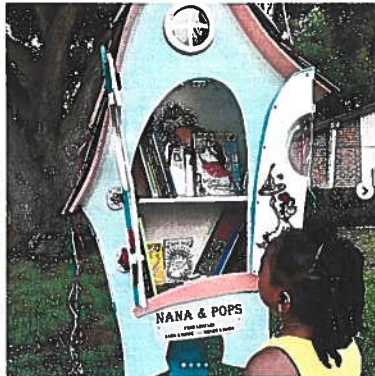
Greenbay Street connects Piney Point Village East to West, from Memorial Drive at the East end of the City’s limits, to Piney Point Road, and then on to Blalock via Quail Hollow. Greenbay receives a high volume of traffic from residents walking their dogs, exercising & biking. The wide City right-of-way along the south side of Greenbay, along with shade from existing trees makes it ideal to connect the length of this street by an engaging walking trail. More than a mere sidewalk, the trail will have attractive, functional spaces to enhance our community. Residents can be given the option to decide what functional elements will be included along Greenbay Trail, as well as opportunities to underwrite the costs of the trail.

Here are just a few options that could be included along the proposed Greenbay Trail...

--Dog Watering Stations (@ Hedwig Street and @ Tynewood)



--Children’s “Little Free Library” and Reading Area @ “Hannah’s Place”



--Community Herb Garden with Raised Planter Boxes



--Self-Guided, Multi-Station Fitness Trail



--Shaded Seating Areas and Donated "Memorial" Trees Throughout



TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: Mayor's Monthly Report

Agenda Item: 12

Discuss and consider possible action on the Mayor's Monthly Report.

TO: The Honorable Mayor and Members of the City Council

FROM: Karen Farris, City Secretary

MEETING DATE: January 24, 2022

SUBJECT: City Administrator's Monthly Report

Agenda Item: 13

Discuss and consider possible action on the City Administrator's Monthly Report, including but not limited to:

- December 2021 Financials
- Quarterly Investment Report ending 12/2021



Piney Point Village TEXAS

Revenue & Expense Report (Unaudited)
as of: December 31, 2021

10 -GENERAL FUND FINANCIAL SUMMARY

100 % OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TOTAL REVENUES	\$ 6,868,910.00	\$ 1,423,743.08	\$ 9,078,411.40	132.17	\$ (2,209,501.40)
EXPENDITURE SUMMARY					
PUBLIC SERVICE	\$ 4,056,357.00	\$ 107,781.45	\$ 4,056,606.79	100.01	\$ (249.79)
CONTRACT SERVICES	499,000.00	41,459.41	542,374.95	108.69	(43,374.95)
BUILDING	193,500.00	20,554.72	250,883.71	129.66	(57,383.71)
GENERAL GOVERNMENT	963,200.00	61,585.80	993,977.95	103.20	(30,777.95)
MUNICIPAL COURT	30,000.00	1,727.20	47,009.78	156.70	(17,009.78)
PUBLIC WORKS MAINTENANCE	383,500.00	11,205.60	338,275.59	88.21	45,224.41
GOF CAPITAL OUTLAYS	1,920,896.00	39,348.81	1,977,894.40	102.97	(56,998.40)
TOTAL EXPENDITURES	\$ 8,046,453.00	\$ 283,662.99	\$ 8,207,023.17	102.00	\$ (160,570.17)
REVENUES OVER/(UNDER) EXPENDITURES	\$ (1,177,543.00)	\$ 1,140,080.09	\$ 871,388.23		\$ (2,048,931.23)



Piney Point Village TEXAS

Revenue & Expense Report (unaudited)
as of: December 31, 2021

10 - GENERAL FUND
FINANCIAL SUMMARY

100 % OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TAXES	\$ 5,787,210.00	\$ 1,281,773.91	\$ 7,358,683.07	127.15	\$ (1,571,473.07)
PERMITS & INSPECTIONS	357,000.00	38,159.65	523,360.41	146.60	(166,360.41)
COURT	100,000.00	6,903.31	64,310.11	64.31	35,689.89
INVESTMENT INCOME	50,000.00	73.17	1,289.77	2.58	48,710.23
AGENCIES & ALARMS	30,000.00	50.00	3,100.00	10.33	26,900.00
FRANCHISE REVENUE	408,200.00	45,401.26	381,592.10	93.48	26,607.90
DONATIONS & IN LIEU	136,500.00	51,381.78	746,075.94	546.58	(609,575.94)
TOTAL REVENUES	\$ 6,868,910.00	\$ 1,423,743.08	\$ 9,078,411.40	132.17	\$ (2,209,501.40)

EXPENDITURE SUMMARY

PUBLIC SERVICE					
COMMUNITY	\$ 5,000.00	\$ 2,750.00	\$ 3,554.19	71.08	\$ 1,445.81
POLICE	2,036,481.00	-	2,036,481.00	100.00	-
MISCELLANEOUS	-	-	12,167.50	-	(12,167.50)
SANITATION COLLECTION	536,500.00	44,119.95	529,439.40	98.68	7,060.60
LIBRARY	1,500.00	-	-	-	1,500.00
STREET LIGHTING	15,000.00	-	13,088.71	87.26	1,911.29
FIRE	1,461,876.00	60,911.50	1,461,875.99	100.00	0.01
TOTAL PUBLIC SERVICE	\$ 4,056,357.00	\$ 107,781.45	\$ 4,056,606.79	100.01	\$ (249.79)
CONTRACT SERVICES					
CONTRACT SERVICES	\$ 499,000.00	\$ 41,459.41	\$ 542,374.95	108.69	\$ (43,374.95)
TOTAL CONTRACT SERVICES	\$ 499,000.00	\$ 41,459.41	\$ 542,374.95	108.69	\$ (43,374.95)
BUILDING					
CONTRACT SERVICES	\$ -	\$ 2,614.67	\$ 18,252.95	-	\$ (18,252.95)
BUILDING SERVICES	193,500.00	17,940.05	222,906.73	115.20	(29,406.73)
ADMIN EXPENSE	-	-	390.00	-	(390.00)
OFFICE EXPENSE	-	-	1,972.38	-	(1,972.38)
WAGES & BENEFITS	-	-	-	-	-
INSURANCE	-	-	7,361.65	-	(7,361.65)
TOTAL BUILDING	\$ 193,500.00	\$ 20,554.72	\$ 250,883.71	129.66	\$ (57,383.71)
GENERAL GOVERNMENT					
CONTRACT SERVICES	\$ -	\$ -	\$ 20,279.94	-	\$ (20,279.94)
ADMIN EXPENSE	39,200.00	2,249.56	33,361.20	85.11	5,838.80
OFFICE EXPENSE	172,500.00	12,688.63	159,299.29	92.35	13,200.71
WAGES & BENEFITS	628,000.00	42,762.80	723,238.30	115.17	(95,238.30)
INSURANCE	123,500.00	3,884.81	47,018.80	38.07	76,481.20
INTERGOVERNMENTAL	-	-	10,780.42	-	(10,780.42)
TOTAL GENERAL GOVERNMENT	\$ 963,200.00	\$ 61,585.80	\$ 993,977.95	103.20	\$ (30,777.95)

MUNICIPAL COURT						
CONTRACT SERVICES	\$	-	\$	-	\$	-
ADMIN EXPENSE		-		-	334.83	(334.83)
OFFICE EXPENSE		-		-	1,304.74	(1,304.74)
WAGES & BENEFITS		-		-	12,113.18	(12,113.18)
INSURANCE		-		-	-	-
COURT OPERATIONS		30,000.00		1,727.20	33,257.03	110.86
TOTAL MUNICIPAL COURT	\$	30,000.00	\$	1,727.20	\$	47,009.78
					156.70	\$
						(17,009.78)
PUBLIC WORKS MAINTENANCE						
CONTRACT SERVICES	\$	-	\$	-	\$	-
ADMIN EXPENSE		-		-	3,008.50	(3,008.50)
OFFICE EXPENSE		-		-	239.77	(239.77)
WAGES & BENEFITS		-		-	-	-
INSURANCE		-		-	21,347.64	(21,347.64)
PUBLIC WORKS OPERATIONS		383,500.00		11,205.60	313,679.68	81.79
TOTAL PUBLIC WORKS MAINTENANCE	\$	383,500.00	\$	11,205.60	\$	338,275.59
					88.21	\$
						45,224.41
GOF CAPITAL OUTLAYS						
OTHER EXPENSES	\$	337,304.00	\$	17,428.00	\$	525,903.96
OTHER EXPENSES		1,583,592.00		21,920.81		1,451,990.44
TOTAL GOF CAPITAL OUTLAYS	\$	1,920,896.00	\$	39,348.81	\$	1,977,894.40
					102.97	\$
						(56,998.40)
TOTAL EXPENDITURES	\$	8,046,453.00	\$	283,662.99	\$	8,207,023.17
					102.00	\$
						(160,570.17)

**PINEY POINT VILLAGE
PROPERTY TAX REVENUES**

ACCOUNTING MONTH: Dec-21

WIRE XFER DATE	ACCT	2021 AND PRIOR BUDGET YEARS (2020 AND PRIOR TAX YEARS)			2022 BUDGET YEAR (2021 TAX YEAR)			DEPOSIT TOTALS		
		M/O	I/S	P&I+FEES	M/O	I/S	P&I+FEES	M/O	I/S	TOTAL
12/2/2021	M/O	\$ (257.87)		\$ 118.03	\$ 329,737.75		\$ 1.75	\$ 329,599.66		
21-22	I/S		\$ (68.67)	\$ 31.42		\$ 78,339.90			\$ 78,302.65	
										\$ 407,902.31
12/14/2021	M/O	\$ 691.59		\$ 186.89	\$ 280,834.96			\$ 281,713.44		
21-23	I/S		\$ 175.35	\$ 48.28		\$ 66,721.51			\$ 66,945.14	
										\$ 348,658.58
12/30/2021	M/O	\$ (302.22)			\$ 643,384.77			\$ 643,082.55		
21-24	I/S		\$ (80.48)			\$ 152,856.95			\$ 152,776.47	
										\$ 795,859.02
	M/O							\$ -		
	I/S								\$ -	
										\$ -
	M/O							\$ -		
	I/S								\$ -	
										\$ -
TOTALS		\$ 131.50	\$ 26.20	\$ 384.62	\$ 1,253,957.48	\$ 297,918.36	\$ 1.75	\$ 1,254,395.65	\$ 298,024.26	\$ 1,552,419.91
TOTALS W/P&I+FEES		\$ 436.42	\$ 105.90		\$ 1,253,959.23	\$ 297,918.36				



**PINEY POINT VILLAGE
PROPERTY TAX REVENUE SUMMARY FOR BUDGET YEAR 2021**

MONTH	2020 BUDGET YEAR (2019 tax yr)		2021 BUDGET YEAR (2020 tax yr)		2022 BUDGET YEAR (2021 tax yr)		TEX POOL DEPOSITS		CHECKED
	M/O	I/S	M/O	I/S	M/O	I/S	M/O	I/S	
Oct-20	\$ 8,599.32	\$ 2,310.64	\$ 8,969.79	\$ 2,130.76			\$ 17,569.11	\$ 4,441.40	YES
Nov-20	\$ 909.37	\$ 242.14	\$ 300,019.38	\$ 71,279.36			\$ 300,928.75	\$ 71,521.50	YES
Dec-20	\$ (836.98)	\$ (223.64)	\$ 1,383,770.72	\$ 328,759.57			\$ 1,382,933.74	\$ 328,535.93	YES
Jan-21			\$ 1,966,245.12	\$ 467,219.38			\$ 1,966,245.12	\$ 467,219.38	
Feb-21			\$ 1,580,488.45	\$ 375,531.40			\$ 1,580,488.45	\$ 375,531.40	
Mar-21			\$ 119,016.52	\$ 28,251.67			\$ 119,016.52	\$ 28,251.67	
Apr-21			\$ 198,794.34	\$ 43,442.45			\$ 198,794.34	\$ 43,442.45	
May-21			\$ 52,964.94	\$ 12,298.87			\$ 52,964.94	\$ 12,298.87	
Jun-21			\$ 99,026.77	\$ 22,247.87			\$ 99,026.77	\$ 22,247.87	
Jul-21			\$ -	\$ -			\$ -	\$ -	
Aug-21			\$ 56,246.27	\$ 13,421.45			\$ 56,246.27	\$ 13,421.45	
Sep-21			\$ -	\$ -			\$ -	\$ -	
Oct-21			\$ 17,575.39	\$ 3,438.43	\$ 8,554.89	\$ 2,032.50	\$ 26,130.28	\$ 5,470.93	
Nov-21			\$ 1,433.70	\$ 354.14	\$ 300,746.58	\$ 71,452.05	\$ 302,180.28	\$ 71,806.19	
Dec-21			\$ 436.42	\$ 105.90	\$ 1,253,957.48	\$ 297,918.36	\$ 1,254,393.90	\$ 298,024.26	
TOTALS	\$ 8,671.71	\$ 2,329.14	\$ 5,784,987.81	\$ 1,368,481.25	\$ 1,563,258.95	\$ 371,402.91	\$ 7,356,918.47	\$ 1,742,213.30	
2020 COMBINED TOTAL TAX REVENUE:			\$ 7,153,469.06						

The dollar amounts for OCT, NOV and DEC 2020 shown above in blue need to be added to the JAN 2021 revenues to match the 2021 budget.

Jan-21	\$ 3,659,005.01	\$ 869,389.07
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2021 BUDGET (M/O I/S)	\$ 5,557,210	\$ 1,333,692
2021 BUDGET COMBINED	\$ 6,890,902	

2021 ACTUAL - BUDGET (M/O I/S)	\$ 227,777.81	\$ 34,789.25
2021 ACTUAL - BUDGET COMBINED	\$ 262,567.06	

**City of Piney Point Village
Monthly Tax Office Report
December 31, 2021**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value \$ 2,725,848,532

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Original Levy 0.25514	\$ 6,721,599.59	\$ 6,254,063.32	\$ 12,975,662.91
Carryover Balance	-	259,611.44	259,611.44
Adjustments	233,130.43	735,191.70	968,322.13
Adjusted Levy	6,954,730.02	7,248,866.46	14,203,596.48
Less Collections Y-T-D	2,897,088.52	7,063,871.40	9,960,959.92
Receivable Balance	<u>\$ 4,057,641.50</u>	<u>\$ 184,995.06</u>	<u>\$ 4,242,636.56</u>

C. COLLECTION RECAP:

Current Month:	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Base Tax	\$ 2,106,224.85	\$ 863.42	\$ 2,107,088.27
Penalty & Interest	-	299.63	299.63
Attorney Fees	-	131.69	131.69
Other Fees	0.46	-	0.46
Total Collections	<u>\$ 2,106,225.31</u>	<u>\$ 1,294.74</u>	<u>\$ 2,107,520.05</u>

Year-To-Date:	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Base Tax:	\$ 2,897,088.52	\$ 7,063,871.40	\$ 9,960,959.92
Penalty & Interest	-	80,862.70	80,862.70
Attorney Fees	-	7,749.84	7,749.84
Other Fees	2.21	8,817.40	8,819.61
Total Collections	<u>\$ 2,897,090.73</u>	<u>\$ 7,161,301.34</u>	<u>\$ 10,058,392.07</u>

Percent of Adjusted Levy	<u>41.66%</u>	<u>144.63%</u>
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MONTHLY TAX OFFICE REPORT
Tax A/R Summary by Year
December 31, 2021

YEAR	BEGINNING BALANCE AS OF 12/31/2020	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 11/30/21
2020	\$ 6,254,063.32	\$ 717,006.21	\$ 6,920,618.44	\$ 50,451.09
19	62,289.97	1,866.20	31,676.36	32,479.81
18	32,827.45	8,455.62	23,424.93	17,858.14
17	18,998.39	7,909.73	17,512.65	9,395.47
16	17,824.69	-	8,720.19	9,104.50
15	17,894.67	-	9,373.10	8,521.57
14	18,424.08	-	10,675.51	7,748.57
13	14,151.07	-	6,795.43	7,355.64
12	11,751.79	-	5,685.75	6,066.04
11	9,318.42	-	3,045.66	6,272.76
10	9,145.21	(1.38)	3,045.66	6,098.17
09	9,141.92	-	3,045.66	6,096.26
08	8,767.71	-	2,917.26	5,850.45
07	8,462.68	-	2,647.94	5,814.74
06	8,152.59	-	2,543.86	5,608.73
05	2,687.68	-	2,612.55	75.13
04	2,510.18	-	2,446.23	63.95
03	2,490.91	-	2,446.23	44.68
02	2,476.24	-	2,431.56	44.68
01	2,251.11	-	2,206.43	44.68
00	44.68	(44.68)	-	-
1999	-	-	-	-
	<u>\$ 6,513,674.76</u>	<u>\$ 735,191.70</u>	<u>\$ 7,063,871.40</u>	<u>\$ 184,995.06</u>

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
10-1100	Claim on Cash	2,901,876.88	(359,051.11)	(112,280.91)	2,789,595.97
10-1101	Cash- GF Texpool	1,926,058.06	2,508,819.34	965,400.76	2,891,458.82
10-1105	Cash with Amegy	0.00	0.00	0.00	0.00
10-1108	Cash with Agent	517,073.82	0.00	0.00	517,073.82
10-1120	Cash-Texas Class	1,266,696.11	45.13	(499,151.19)	767,544.92
10-1200	Accounts Receivable	0.00	0.00	0.00	0.00
10-1201	Sales Tax Receivable	21,374.37	0.00	0.00	21,374.37
10-1202	FEMA Reimbursement Receivable	0.00	0.00	0.00	0.00
10-1203	Property Tax receivable-PY	211,633.93	0.00	0.00	211,633.93
10-1204	Property Tax Receivable-CY	3,432,434.53	0.00	0.00	3,432,434.53
10-1205	Other Receivables	21,484.69	0.00	0.00	21,484.69
10-1209	A/R Willet	2,813.36	0.00	0.00	2,813.36
10-1301	Accrued Interest	0.00	0.00	0.00	0.00
10-1400	Prepaid Expenses	0.00	0.00	0.00	0.00
10-1507	Due from Debt Service Fund	0.00	0.00	0.00	0.00
10-1508	Due from Capital Projects Fund	0.00	0.00	0.00	0.00
10-1509	Due from Non-Major Fund	0.00	0.00	0.00	0.00
10-1510	Due from Metro Fund	0.00	0.00	0.00	0.00
10-1550	Due from Other Governments	0.00	0.00	0.00	0.00
10-1802	Street and Drainage System	0.00	0.00	0.00	0.00
	TOTAL ASSETS	10,301,445.75	2,149,813.36	353,968.66	10,655,414.41
LIABILITIES					
10-2001	Accounts Payable	107,127.09	(237,929.26)	41,530.90	148,657.99
10-2002	Other Accrued Liabilities	1,953.89	0.00	0.00	1,953.89
10-2005	Misc Payables	0.00	0.00	0.00	0.00
10-2051	Payroll Tax Payable	0.00	0.00	0.00	0.00
10-2052	Employee Insurance Payable	(5,382.42)	204.21	(1,777.91)	(7,160.33)
10-2062	TMRS Payable	159.04	0.03	(7,290.66)	(7,131.62)
10-2101	Property Tax Overpayments	0.00	0.00	0.00	0.00
10-2102	MC-Child Safety Fees Due	(28.50)	0.00	0.00	(28.50)
10-2103	MC-Bonds Due	0.00	0.00	0.00	0.00
10-2104	Due To - MC Technology	0.36	0.00	0.00	0.36
10-2105	Due To-MC Security	0.00	0.00	0.00	0.00
10-2106	Due To-State Comptroller	7,206.89	(6,538.40)	(6,577.18)	629.71
10-2107	Due To OMNI Base	3,983.73	37.35	873.85	4,857.58
10-2108	RESTITUTION	(270.00)	0.00	0.00	(270.00)
10-2109	Due from other fund	(348,914.48)	0.00	0.00	(348,914.48)
10-2110	Bond Payable - FAST	6,709.05	0.00	486.00	7,195.05
10-2111	Other Accrued Liabilities	0.00	0.00	0.00	0.00
10-2130	Deferred Revenue-Property Tax	211,633.93	0.00	(2,094,929.58)	(1,883,295.65)
10-2131	Other Deferred Revenue	20,450.83	0.00	0.00	20,450.83
10-2302	Due to State-CJ Fee	331.23	0.11	4.31	335.54
10-2303	Due To-Debt Service Fund	0.00	0.00	0.00	0.00
10-2402	Permit Deposits	0.00	0.00	0.00	0.00
10-2403	Drainage Deposit Payable	0.00	0.00	0.00	0.00
10-2404	Gas Meter Deposit	149,485.00	0.00	(13,000.00)	136,485.00

CITY OF PINEY POINT VILLAGE
 YEAR TO DATE BALANCE SHEET (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
10-2405	P&Z Deposit	0.00	0.00	0.00	0.00
10-2500	Accrued Wages	21,771.31	0.00	0.00	21,771.31
10-2501	Gordon Estate Bond	0.00	0.00	0.00	0.00
10-2601	Construction Retainage Payable	154,182.27	0.00	0.00	154,182.27
10-2701	Deferred Taxes	0.00	0.00	0.00	0.00
10-2702	Deferred Revenue-Alarm Fees	0.00	0.00	0.00	0.00
10-2703	Deferred Franchise Taxes	0.00	0.00	0.00	0.00
10-2704	Unearned Revenue-CY Prop Taxes	5,641,983.23	1,253,959.23	1,563,260.70	7,205,243.93
10-2801	General LT Debt-N/P	0.00	0.00	0.00	0.00
10-2802	GO Bonds Payable	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	5,972,382.45	1,009,733.27	(517,419.57)	5,454,962.88
FUND EQUITY					
10-3000	Fund Balance	726,631.20	0.00	0.00	726,631.20
10-3003	Fund Balance	3,602,432.10	0.00	0.00	3,602,432.10
10-3900	Earnings	0.00	0.00	0.00	0.00
	TOTAL BEGINNING EQUITY	4,329,063.30	0.00	0.00	4,329,063.30
	TOTAL REVENUES	0.00	1,423,743.08	9,078,411.40	9,078,411.40
	TOTAL EXPENSES	0.00	283,662.99	8,207,023.17	8,207,023.17
	INCREASE/(DECREASE) IN FUND BAL.	0.00	1,140,080.09	871,388.23	871,388.23
	TOTAL LIABILITIES, EQUITY & FUND BAL.	10,301,445.75	2,149,813.36	353,968.66	10,655,414.41

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	5,787,210.00	1,281,773.91	7,358,683.07	127.15 (1,571,473.07)
PERMITS & INSPECTIONS	357,000.00	38,159.65	523,360.41	146.60 (166,360.41)
COURT	100,000.00	6,903.31	64,310.11	64.31	35,689.89
INVESTMENT INCOME	50,000.00	73.17	1,289.77	2.58	48,710.23
AGENCIES & ALARMS	30,000.00	50.00	3,100.00	10.33	26,900.00
FRANCHISE REVENUE	408,200.00	45,401.26	381,592.10	93.48	26,607.90
DONATIONS & IN LIEU	136,500.00	51,381.78	746,075.94	546.58 (609,575.94)
TOTAL REVENUES	6,868,910.00	1,423,743.08	9,078,411.40	132.17 (2,209,501.40)
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

<u>PUBLIC SERVICE</u>					
COMMUNITY	5,000.00	2,750.00	3,554.19	71.08	1,445.81
POLICE	2,036,481.00	0.00	2,036,481.00	100.00	0.00
MISCELLANEOUS	0.00	0.00	12,167.50	0.00 (12,167.50)
SANITATION COLLECTION	536,500.00	44,119.95	529,439.40	98.68	7,060.60
LIBRARY	1,500.00	0.00	0.00	0.00	1,500.00
STREET LIGHTING	15,000.00	0.00	13,088.71	87.26	1,911.29
FIRE	1,461,876.00	60,911.50	1,461,875.99	100.00	0.01
TOTAL PUBLIC SERVICE	4,056,357.00	107,781.45	4,056,606.79	100.01 (249.79)
<u>CONTRACT SERVICES</u>					
CONTRACT SERVICES	499,000.00	41,459.41	542,374.95	108.69 (43,374.95)
TOTAL CONTRACT SERVICES	499,000.00	41,459.41	542,374.95	108.69 (43,374.95)
<u>BUILDING</u>					
CONTRACT SERVICES	0.00	2,614.67	18,252.95	0.00 (18,252.95)
BUILDING SERVICES	193,500.00	17,940.05	222,906.73	115.20 (29,406.73)
ADMIN EXPENSE	0.00	0.00	390.00	0.00 (390.00)
OFFICE EXPENSE	0.00	0.00	1,972.38	0.00 (1,972.38)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	7,361.65	0.00 (7,361.65)
TOTAL BUILDING	193,500.00	20,554.72	250,883.71	129.66 (57,383.71)
<u>GENERAL GOVERNMENT</u>					
CONTRACT SERVICES	0.00	0.00	20,279.94	0.00 (20,279.94)
ADMIN EXPENSE	39,200.00	2,249.56	33,361.20	85.11	5,838.80
OFFICE EXPENSE	172,500.00	12,688.63	159,299.29	92.35	13,200.71
WAGES & BENEFITS	628,000.00	42,762.80	723,238.30	115.17 (95,238.30)
INSURANCE	123,500.00	3,884.81	47,018.80	38.07	76,481.20
INTERGOVERNMENTAL	0.00	0.00	10,780.42	0.00 (10,780.42)
TOTAL GENERAL GOVERNMENT	963,200.00	61,585.80	993,977.95	103.20 (30,777.95)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT</u>					
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
ADMIN EXPENSE	0.00	0.00	334.83	0.00 (334.83)
OFFICE EXPENSE	0.00	0.00	1,304.74	0.00 (1,304.74)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	12,113.18	0.00 (12,113.18)
COURT OPERATIONS	30,000.00	1,727.20	33,257.03	110.86 (3,257.03)
TOTAL MUNICIPAL COURT	30,000.00	1,727.20	47,009.78	156.70 (17,009.78)
<u>PUBLIC WORKS MAINTENANCE</u>					
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
ADMIN EXPENSE	0.00	0.00	3,008.50	0.00 (3,008.50)
OFFICE EXPENSE	0.00	0.00	239.77	0.00 (239.77)
WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	0.00	21,347.64	0.00 (21,347.64)
PUBLIC WORKS OPERATIONS	383,500.00	11,205.60	313,679.68	81.79	69,820.32
TOTAL PUBLIC WORKS MAINTENANCE	383,500.00	11,205.60	338,275.59	88.21	45,224.41
<u>GOF CAPITAL OUTLAYS</u>					
OTHER EXPENSES	337,304.00	17,428.00	525,903.96	155.91 (188,599.96)
OTHER EXPENSES	1,583,592.00	21,920.81	1,451,990.44	91.69	131,601.56
TOTAL GOF CAPITAL OUTLAYS	1,920,896.00	39,348.81	1,977,894.40	102.97 (56,998.40)
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(1,177,543.00)	1,140,080.09	871,388.23	(2,048,931.23)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
10-4101 Property Tax Revenue (M&O)	5,557,210.00	1,254,832.07	7,039,383.79	126.67 (1,482,173.79)
10-4150 State Comptroller (Sales Tax)	230,000.00	26,941.84	319,299.28	138.83 (89,299.28)
TOTAL TAXES	5,787,210.00	1,281,773.91	7,358,683.07	127.15 (1,571,473.07)
<u>PERMITS & INSPECTIONS</u>					
10-4203 Plat Reviews	3,500.00	1,750.00	6,900.00	197.14 (3,400.00)
10-4204 Code Enforcement Citations	500.00	0.00	0.00	0.00	500.00
10-4205 Contractor Registration	12,000.00	1,290.00	12,000.00	100.00	0.00
10-4206 Drainage Reviews	40,000.00	7,350.00	41,400.00	103.50 (1,400.00)
10-4207 Permits/Insp Fees - Other	300,000.00	27,269.65	460,810.41	153.60 (160,810.41)
10-4208 Board of Adjustment Fees	1,000.00	500.00	2,250.00	225.00 (1,250.00)
TOTAL PERMITS & INSPECTIONS	357,000.00	38,159.65	523,360.41	146.60 (166,360.41)
<u>COURT</u>					
10-4300 Court Fines	100,000.00	6,530.01	60,943.88	60.94	39,056.12
10-4301 Building Security Fund	0.00	130.66	1,178.19	0.00 (1,178.19)
10-4302 Truancy Prevention	0.00	133.32	1,202.23	0.00 (1,202.23)
10-4303 Local Municipal Tech Fund	0.00	106.67	961.78	0.00 (961.78)
10-4304 Local Municipal Jury Fund	0.00	2.65	24.03	0.00 (24.03)
TOTAL COURT	100,000.00	6,903.31	64,310.11	64.31	35,689.89
<u>INVESTMENT INCOME</u>					
10-4400 Interest Income	50,000.00	73.17	1,289.77	2.58	48,710.23
TOTAL INVESTMENT INCOME	50,000.00	73.17	1,289.77	2.58	48,710.23
<u>AGENCIES & ALARMS</u>					
10-4501 Agencies	0.00	0.00	0.00	0.00	0.00
10-4507 Sec-False Alarm	0.00	0.00	0.00	0.00	0.00
10-4508 SEC-Registration	30,000.00	50.00	3,100.00	10.33	26,900.00
10-4520 FEMA - State Reimbursement	0.00	0.00	0.00	0.00	0.00
TOTAL AGENCIES & ALARMS	30,000.00	50.00	3,100.00	10.33	26,900.00
<u>FRANCHISE REVENUE</u>					
10-4602 Cable	75,000.00	0.00	79,860.05	106.48 (4,860.05)
10-4605 Power/Electric	272,000.00	45,401.26	293,584.71	107.94 (21,584.71)
10-4606 Franchise Fees-Gas	26,000.00	0.00	0.00	0.00	26,000.00
10-4607 Franchise Fees/Telephone	35,000.00	0.00	6,801.99	19.43	28,198.01
10-4608 Franchise Fees/Wireless Comm	200.00	0.00	1,345.35	672.68 (1,145.35)
TOTAL FRANCHISE REVENUE	408,200.00	45,401.26	381,592.10	93.48	26,607.90
<u>DONATIONS & IN LIEU</u>					
10-4702 Kinkaid School Contribution	0.00	49,000.00	49,000.00	0.00 (49,000.00)
10-4703 Metro Congested Mitigation	136,000.00	0.00	136,000.00	100.00	0.00
10-4704 Intergovernmental Revenues	0.00	0.00	542,060.16	0.00 (542,060.16)
10-4705 Ambulance	0.00	0.00	0.00	0.00	0.00
10-4706 Donation to Historical Preserv	0.00	0.00	0.00	0.00	0.00
10-4800 Misc Income (Cheska St. 2019)	500.00	2,381.78	19,015.78	3,803.16 (18,515.78)

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-4850 Transfer In	0.00	0.00	0.00	0.00	0.00
10-4900 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
10-4907 Unearned Revenue	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	136,500.00	51,381.78	746,075.94	546.58	(609,575.94)
TOTAL REVENUES	6,868,910.00	1,423,743.08	9,078,411.40	132.17	(2,209,501.40)

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE</u> =====					
<u>COMMUNITY</u>					
10-510-5001 Community Celebrations	5,000.00	2,750.00	3,554.19	71.08	1,445.81
TOTAL COMMUNITY	5,000.00	2,750.00	3,554.19	71.08	1,445.81
<u>POLICE</u>					
10-510-5010 MEMORIAL VILLAGE POLICE DEPT	1,979,981.00	0.00	1,985,481.00	100.28 (5,500.00)
10-510-5011 MVPD - AUTO REPLACEMENT	51,000.00	0.00	51,000.00	100.00	0.00
10-510-5012 MVPD CAPITAL EXPENDITURE	5,500.00	0.00	0.00	0.00	5,500.00
TOTAL POLICE	2,036,481.00	0.00	2,036,481.00	100.00	0.00
<u>MISCELLANEOUS</u>					
10-510-5020 Miscellaneous	0.00	0.00	12,167.50	0.00 (12,167.50)
TOTAL MISCELLANEOUS	0.00	0.00	12,167.50	0.00 (12,167.50)
<u>SANITATION COLLECTION</u>					
10-510-5030 SANITATION COLLECTION	525,000.00	43,254.85	519,058.20	98.87	5,941.80
10-510-5031 SANITATION FUEL CHARGE	11,500.00	865.10	10,381.20	90.27	1,118.80
TOTAL SANITATION COLLECTION	536,500.00	44,119.95	529,439.40	98.68	7,060.60
<u>LIBRARY</u>					
10-510-5040 Spring Branch Library	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL LIBRARY	1,500.00	0.00	0.00	0.00	1,500.00
<u>STREET LIGHTING</u>					
10-510-5050 Street Lighting	15,000.00	0.00	13,088.71	87.26	1,911.29
TOTAL STREET LIGHTING	15,000.00	0.00	13,088.71	87.26	1,911.29
<u>FIRE</u>					
10-510-5060 Villages Fire Department	1,461,876.00	60,911.50	1,461,875.99	100.00	0.01
10-510-5070 Contribution to Fire Dept	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	1,461,876.00	60,911.50	1,461,875.99	100.00	0.01
TOTAL PUBLIC SERVICE	4,056,357.00	107,781.45	4,056,606.79	100.01 (249.79)
<u>CONTRACT SERVICES</u> =====					
<u>CONTRACT SERVICES</u>					
10-520-5102 Accounting/Audit	30,000.00	0.00	28,634.08	95.45	1,365.92
10-520-5103 Engineering	200,000.00	15,964.41	226,073.37	113.04 (26,073.37)
10-520-5104 Legal	90,000.00	9,114.00	151,266.50	168.07 (61,266.50)
10-520-5105 Tax Appraisal-HCAD	60,000.00	12,699.00	57,058.00	95.10	2,942.00
10-520-5107 Animal Control	1,000.00	0.00	2,875.93	287.59 (1,875.93)
10-520-5108 IT Hardware/Software & Support	50,000.00	642.00	15,667.07	31.33	34,332.93

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-520-5109 Urban Forester	46,000.00	3,040.00	41,760.00	90.78	4,240.00
10-520-5110 Mosquito Control	22,000.00	0.00	19,040.00	86.55	2,960.00
TOTAL CONTRACT SERVICES	499,000.00	41,459.41	542,374.95	108.69 (43,374.95)
TOTAL CONTRACT SERVICES	499,000.00	41,459.41	542,374.95	108.69 (43,374.95)
BUILDING					
=====					
<u>CONTRACT SERVICES</u>					
10-530-5108 Information Technology	0.00	2,614.67	18,252.95	0.00 (18,252.95)
TOTAL CONTRACT SERVICES	0.00	2,614.67	18,252.95	0.00 (18,252.95)
<u>BUILDING SERVICES</u>					
10-530-5152 Drainage Reviews	75,000.00	6,110.05	100,656.73	134.21 (25,656.73)
10-530-5153 Electrical Inspections	14,000.00	1,485.00	15,300.00	109.29 (1,300.00)
10-530-5154 Plat Reviews	500.00	0.00	0.00	0.00	500.00
10-530-5155 Plan Reviews	50,000.00	4,000.00	48,000.00	96.00	2,000.00
10-530-5156 Plumbing Inspections	19,000.00	1,800.00	20,430.00	107.53 (1,430.00)
10-530-5157 Structural Inspections	28,000.00	3,600.00	29,025.00	103.66 (1,025.00)
10-530-5160 Mechanical Inspections	7,000.00	945.00	9,495.00	135.64 (2,495.00)
TOTAL BUILDING SERVICES	193,500.00	17,940.05	222,906.73	115.20 (29,406.73)
<u>ADMIN EXPENSE</u>					
10-530-5204 Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00
10-530-5206 Legal Notices	0.00	0.00	0.00	0.00	0.00
10-530-5207 Misc Supplies	0.00	0.00	390.00	0.00 (390.00)
10-530-5209 Office Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	390.00	0.00 (390.00)
<u>OFFICE EXPENSE</u>					
10-530-5210 Postage	0.00	0.00	0.00	0.00	0.00
10-530-5211 Meeting Supplies	0.00	0.00	172.16	0.00 (172.16)
10-530-5213 Office Supplies	0.00	0.00	900.25	0.00 (900.25)
10-530-5214 Telecommunications	0.00	0.00	399.97	0.00 (399.97)
10-530-5215 Travel & Training	0.00	0.00	500.00	0.00 (500.00)
TOTAL OFFICE EXPENSE	0.00	0.00	1,972.38	0.00 (1,972.38)
<u>WAGES & BENEFITS</u>					
10-530-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-530-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-530-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
<u>INSURANCE</u>					
10-530-5353 Employee Insurance	0.00	0.00	7,361.65	0.00 (7,361.65)
TOTAL INSURANCE	0.00	0.00	7,361.65	0.00 (7,361.65)
TOTAL BUILDING	193,500.00	20,554.72	250,883.71	129.66 (57,383.71)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
GENERAL GOVERNMENT					
CONTRACT SERVICES					
10-540-5108 Information Technology	0.00	0.00	20,279.94	0.00 (20,279.94)
TOTAL CONTRACT SERVICES	0.00	0.00	20,279.94	0.00 (20,279.94)
ADMIN EXPENSE					
10-540-5201 Administrative	0.00	0.00	0.00	0.00	0.00
10-540-5202 Auto Allowance/Mileage	10,000.00	325.00	4,140.68	41.41	5,859.32
10-540-5203 Bank Fees	2,200.00	301.26	3,447.91	156.72 (1,247.91)
10-540-5204 Dues/Seminars/Subscriptions	4,000.00	533.00	2,558.00	63.95	1,442.00
10-540-5205 Elections	5,000.00	0.00	0.00	0.00	5,000.00
10-540-5206 Legal Notices	0.00	0.00	137.40	0.00 (137.40)
10-540-5207 Miscellaneous	3,000.00	1,090.30	5,871.09	195.70 (2,871.09)
10-540-5208 Citizen Communication	5,000.00	0.00	7,350.80	147.02 (2,350.80)
10-540-5209 Office Equipment & Maintenance	10,000.00	0.00	9,855.32	98.55	144.68
TOTAL ADMIN EXPENSE	39,200.00	2,249.56	33,361.20	85.11	5,838.80
OFFICE EXPENSE					
10-540-5210 Postage	2,000.00	0.00	1,000.00	50.00	1,000.00
10-540-5211 Meeting Supplies	10,000.00	245.52	6,579.77	65.80	3,420.23
10-540-5212 Rent/Leasehold/Furniture	125,000.00	10,400.80	127,612.25	102.09 (2,612.25)
10-540-5213 Supplies/Storage	15,000.00	874.79	7,357.70	49.05	7,642.30
10-540-5214 Telecommunications	17,000.00	531.92	13,350.58	78.53	3,649.42
10-540-5215 Travel & Training	0.00	75.00	1,925.09	0.00 (1,925.09)
10-540-5216 Statutory Legal Notices	3,500.00	560.60	1,473.90	42.11	2,026.10
TOTAL OFFICE EXPENSE	172,500.00	12,688.63	159,299.29	92.35	13,200.71
WAGES & BENEFITS					
10-540-5301 Gross Wages	525,000.00	35,337.09	493,152.91	93.93	31,847.09
10-540-5302 Overtime/Severance	20,000.00	1,652.70	42,415.36	212.08 (22,415.36)
10-540-5303 Temporary Personnel	5,000.00	0.00	106,295.70	2,125.91 (101,295.70)
10-540-5304 Salary Adjustment(Bonus)	0.00	0.00	0.00	0.00	0.00
10-540-5306 FICA/Med/FUTA Payroll Tax Exp	35,000.00	2,804.80	28,867.03	82.48	6,132.97
10-540-5310 TMRS (City Responsibility)	40,000.00	2,630.70	49,491.06	123.73 (9,491.06)
10-540-5311 Payroll Process Exp-Paychex	3,000.00	337.51	3,016.24	100.54 (16.24)
10-540-5312 TWC-Unemployment	0.00	0.00	0.00	0.00	0.00
10-540-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	628,000.00	42,762.80	723,238.30	115.17 (95,238.30)
INSURANCE					
10-540-5353 Employee Insurance	110,000.00	3,382.86	32,997.95	30.00	77,002.05
10-540-5354 General Liability	11,000.00	501.95	5,692.23	51.75	5,307.77
10-540-5355 Bonds for City Staff	0.00	0.00	0.00	0.00	0.00
10-540-5356 Workman's Compensation	2,500.00	0.00	8,328.62	333.14 (5,828.62)
10-540-5357 Drainage Study	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE	123,500.00	3,884.81	47,018.80	38.07	76,481.20

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INTERGOVERNMENTAL</u>					
10-540-5710 Intergovernmental Expenditure	0.00	0.00	10,780.42	0.00 (10,780.42)
10-540-5711 American Rescue Plan Exp	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	10,780.42	0.00 (10,780.42)
<hr/>					
TOTAL GENERAL GOVERNMENT	963,200.00	61,585.80	993,977.95	103.20 (30,777.95)
<u>MUNICIPAL COURT</u> =====					
<u>CONTRACT SERVICES</u>					
10-550-5108 Information Technology	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
<u>ADMIN EXPENSE</u>					
10-550-5204 Dues & Subscriptions	0.00	0.00	235.00	0.00 (235.00)
10-550-5207 Misc Supplies	0.00	0.00	99.83	0.00 (99.83)
10-550-5209 Office Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	334.83	0.00 (334.83)
<u>OFFICE EXPENSE</u>					
10-550-5210 Postage	0.00	0.00	0.00	0.00	0.00
10-550-5211 Meeting Supplies	0.00	0.00	564.01	0.00 (564.01)
10-550-5213 Office Supplies	0.00	0.00	158.98	0.00 (158.98)
10-550-5214 Telecommunications	0.00	0.00	0.00	0.00	0.00
10-550-5215 Travel & Training	0.00	0.00	581.75	0.00 (581.75)
TOTAL OFFICE EXPENSE	0.00	0.00	1,304.74	0.00 (1,304.74)
<u>WAGES & BENEFITS</u>					
10-550-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-550-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-550-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
<u>INSURANCE</u>					
10-550-5353 Employee Insurance	0.00	0.00	12,113.18	0.00 (12,113.18)
TOTAL INSURANCE	0.00	0.00	12,113.18	0.00 (12,113.18)
<u>COURT OPERATIONS</u>					
10-550-5402 MC Facilities	0.00	0.00	0.00	0.00	0.00
10-550-5403 Credit Card Charges	7,000.00	1,440.35	13,626.14	194.66 (6,626.14)
10-550-5404 Judge/Prosecutor/Interpreter	22,000.00	0.00	18,500.00	84.09	3,500.00
10-550-5405 Jury Pay	0.00	0.00	0.00	0.00	0.00
10-550-5406 State Comptroller/OMNI/Linebar	0.00	61.00	121.95	0.00 (121.95)
10-550-5407 SETCIC	0.00	0.00	0.00	0.00	0.00
10-550-5408 Supplies/Miscellaneous	0.00	0.00	25.98	0.00 (25.98)
10-550-5409 Collection Agency	0.00	0.00	0.00	0.00	0.00
10-550-5410 OmniBase Services of Texas	1,000.00	225.85	982.96	98.30	17.04

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-550-5412	0.00	0.00	0.00	0.00	0.00
10-550-5417 Time Payment Reimbursement Fee	0.00	0.00	0.00	0.00	0.00
TOTAL COURT OPERATIONS	30,000.00	1,727.20	33,257.03	110.86 (3,257.03)
TOTAL MUNICIPAL COURT	30,000.00	1,727.20	47,009.78	156.70 (17,009.78)
<u>PUBLIC WORKS MAINTENANCE</u> =====					
<u>CONTRACT SERVICES</u>					
10-560-5108 Information Technology	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
<u>ADMIN EXPENSE</u>					
10-560-5207 Misc Supplies	0.00	0.00	3,008.50	0.00 (3,008.50)
10-560-5209 Office Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	3,008.50	0.00 (3,008.50)
<u>OFFICE EXPENSE</u>					
10-560-5213 Office Supplies	0.00	0.00	139.77	0.00 (139.77)
10-560-5214 Telecommunications	0.00	0.00	0.00	0.00	0.00
10-560-5215 Travel & Training	0.00	0.00	100.00	0.00 (100.00)
TOTAL OFFICE EXPENSE	0.00	0.00	239.77	0.00 (239.77)
<u>WAGES & BENEFITS</u>					
10-560-5301 Gross Wages	0.00	0.00	0.00	0.00	0.00
10-560-5311 Payroll Processing	0.00	0.00	0.00	0.00	0.00
10-560-5313 Fringe Benefits	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
<u>INSURANCE</u>					
10-560-5353 Employee Insurance	0.00	0.00	21,347.64	0.00 (21,347.64)
TOTAL INSURANCE	0.00	0.00	21,347.64	0.00 (21,347.64)
<u>PUBLIC WORKS OPERATIONS</u>					
10-560-5500 Public Works Maintenance	0.00	0.00	0.00	0.00	0.00
10-560-5501 TCEQ & Harris CO Permits	2,000.00	0.00	1,656.25	82.81	343.75
10-560-5504 Landscaping Maintenance	40,000.00	10,164.25	38,891.72	97.23	1,108.28
10-560-5505 Gator Fuel & Maintenance	2,000.00	688.59	1,103.93	55.20	896.07
10-560-5506 Right of Way Mowing	90,000.00	0.00	75,580.23	83.98	14,419.77
10-560-5507 Road & Sign Repair	30,000.00	0.00	64,384.92	214.62 (34,384.92)
10-560-5508 ROW Water/Planting	2,000.00	107.30	1,215.88	60.79	784.12
10-560-5509 Tree Care/Removal	15,000.00	0.00	20,505.00	136.70 (5,505.00)
10-560-5510 Road/Drainage Maintenance	50,000.00	0.00	0.00	0.00	50,000.00
10-560-5515 Landscape Improvements	100,000.00	0.00	108,453.18	108.45 (8,453.18)
10-560-5516 Ford F150 Maintenance & Fuel	2,500.00	245.46	1,888.57	75.54	611.43
10-560-5517 Sidewalk Improvements	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL PUBLIC WORKS OPERATIONS	383,500.00	11,205.60	313,679.68	81.79	69,820.32
TOTAL PUBLIC WORKS MAINTENANCE	383,500.00	11,205.60	338,275.59	88.21	45,224.41

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

10 -GENERAL FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
GOF CAPITAL OUTLAYS					
=====					
OTHER EXPENSES					
10-570-5601 Capital Improvements	0.00	0.00	0.00	0.00	0.00
10-570-5602 Drainage Ditch Maintenance	0.00	0.00	13,803.00	0.00 (13,803.00)
10-570-5606 Road/Drainage Projects	0.00	17,428.00	181,932.64	0.00 (181,932.64)
10-570-5607 2014 Paving Project	0.00	0.00	0.00	0.00	0.00
10-570-5608 MDE Drainage	0.00	0.00	0.00	0.00	0.00
10-570-5609 Windermere Drainage	0.00	0.00	0.00	0.00	0.00
10-570-5610 Fire Station Remodel	0.00	0.00	0.00	0.00	0.00
10-570-5616 S. Piney Pt/Blalock Rd	0.00	0.00	0.00	0.00	0.00
10-570-5640 Surrey Oaks	0.00	0.00	100,237.47	0.00 (100,237.47)
10-570-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
10-570-5665 Woods Edge Erosion Project	0.00	0.00	0.00	0.00	0.00
10-570-5700 2015 Maintenance Project	0.00	0.00	0.00	0.00	0.00
10-570-5701 2019 Maintenance Projects	0.00	0.00	6,509.30	0.00 (6,509.30)
10-570-5702 2020 Paving Improvements	337,304.00	0.00	223,421.55	66.24	113,882.45
10-570-5705 Tynewood Ditch Washout Project	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	337,304.00	17,428.00	525,903.96	155.91 (188,599.96)
OTHER EXPENSES					
10-570-5800 Lanecrest Improvements Project	0.00	0.00	0.00	0.00	0.00
10-570-5805 Beinhorn Paving Project	0.00	0.00	0.00	0.00	0.00
10-570-5806 Drainage and Sidewalks	0.00	0.00	104,731.64	0.00 (104,731.64)
10-570-5808 Wilding Lane	1,583,592.00	21,920.81	1,347,258.80	85.08	236,333.20
TOTAL OTHER EXPENSES	1,583,592.00	21,920.81	1,451,990.44	91.69	131,601.56
TOTAL GOF CAPITAL OUTLAYS	1,920,896.00	39,348.81	1,977,894.40	102.97 (56,998.40)
TOTAL EXPENDITURES	8,046,453.00	283,662.99	8,207,023.17	102.00 (160,570.17)
REVENUES OVER/(UNDER) EXPENDITURES	(1,177,543.00)	1,140,080.09	871,388.23	(2,048,931.23)

CITY OF PINEY POINT VILLAGE
 YEAR TO DATE BALANCE SHEET (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

20 -DEBT SERVICE

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
20-1100	Claim on Cash	(1,586,039.53)	0.00	(105,355.31)	(1,691,394.84)
20-1105	Cash - Amegy Bank	0.00	0.00	0.00	0.00
20-1108	Cash with Agent	122,855.85	0.00	0.00	122,855.85
20-1109	Texpool-DS	537,832.63	596,057.99	313,218.86	851,051.49
20-1110	Texas Class-DS	1,973,942.44	139.71	401,714.19	2,375,656.63
20-1200	Property Tax Receivable-PY	46,177.51	0.00	0.00	46,177.51
20-1201	Property Tax Receivable-CY	813,686.24	0.00	0.00	813,686.24
20-1300	Due to/From General Fund	(348,914.48)	0.00	0.00	(348,914.48)
20-1301	Accrued Interest Receivable	0.00	0.00	0.00	0.00
	TOTAL ASSETS	1,559,540.66	596,197.70	609,577.74	2,169,118.40
LIABILITIES					
20-2001	Accounts Payable	(1,419,475.00)	0.00	0.00	(1,419,475.00)
20-2002	Other Accrued Liabilities	1,419,475.00	0.00	0.00	1,419,475.00
20-2130	Deferred Revenue-Property Tax	48,571.51	0.00	0.00	48,571.51
20-2200	Deferred Property Tax Rec	0.00	0.00	0.00	0.00
20-2300	Other Accrued Liabilities	0.00	0.00	0.00	0.00
20-2701	Unearned Revenue-Property Tax	1,340,436.26	297,918.36	371,402.91	1,711,839.17
	TOTAL LIABILITIES	1,389,007.77	297,918.36	371,402.91	1,760,410.68
FUND EQUITY					
20-3000	Fund Balance	170,532.89	0.00	0.00	170,532.89
	TOTAL BEGINNING EQUITY	170,532.89	0.00	0.00	170,532.89
	TOTAL REVENUES	0.00	298,279.34	1,745,699.83	1,745,699.83
	TOTAL EXPENSES	0.00	0.00	1,507,525.00	1,507,525.00
	INCREASE/(DECREASE) IN FUND BAL.	0.00	298,279.34	238,174.83	238,174.83
	TOTAL LIABILITIES, EQUITY & FUND BAL.	1,559,540.66	596,197.70	609,577.74	2,169,118.40

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

20 -DEBT SERVICE
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	1,333,692.00	298,130.16	1,743,782.63	130.75 (410,090.63)
INVESTMENT INCOME	0.00	149.18	1,917.20	0.00 (1,917.20)
TOTAL REVENUES	<u>1,333,692.00</u>	<u>298,279.34</u>	<u>1,745,699.83</u>	<u>130.89 (</u>	<u>412,007.83)</u>
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	2,250.00	0.00	3,000.00	133.33 (750.00)
OTHER EXPENSES	1,504,525.00	0.00	1,504,525.00	100.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	<u>1,506,775.00</u>	<u>0.00</u>	<u>1,507,525.00</u>	<u>100.05 (</u>	<u>750.00)</u>
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	(173,083.00)	298,279.34	238,174.83	(411,257.83)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

20 -DEBT SERVICE

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
20-4101 Property Tax Revenue	1,333,692.00	298,130.16	1,743,782.63	130.75 (410,090.63)
TOTAL TAXES	<u>1,333,692.00</u>	<u>298,130.16</u>	<u>1,743,782.63</u>	130.75 (<u>410,090.63</u>)
<u>INVESTMENT INCOME</u>					
20-4400 Bank Interest	0.00	149.18	1,917.20	0.00 (1,917.20)
20-4410 Bond Premium	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INVESTMENT INCOME	0.00	149.18	1,917.20	0.00 (1,917.20)
TOTAL REVENUES	<u>1,333,692.00</u>	<u>298,279.34</u>	<u>1,745,699.83</u>	130.89 (<u>412,007.83</u>)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

20 -DEBT SERVICE

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>ADMIN EXPENSE</u>					
20-500-5204 Paying Agent Fees	2,250.00	0.00	3,000.00	133.33 (750.00)
TOTAL ADMIN EXPENSE	2,250.00	0.00	3,000.00	133.33 (750.00)
<u>OTHER EXPENSES</u>					
20-500-5820 Interest Expense-Bonds	139,525.00	0.00	139,525.00	100.00	0.00
20-500-5821 Bond Principal Payments	1,365,000.00	0.00	1,365,000.00	100.00	0.00
20-500-5822 Amortization of Bonds	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	1,504,525.00	0.00	1,504,525.00	100.00	0.00
<u>TRANSFERS</u>					
20-500-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,506,775.00	0.00	1,507,525.00	100.05 (750.00)
TOTAL EXPENDITURES	1,506,775.00	0.00	1,507,525.00	100.05 (750.00)
REVENUES OVER/(UNDER) EXPENDITURES	(173,083.00)	298,279.34	238,174.83	(411,257.83)

CITY OF PINEY POINT VILLAGE
 YEAR TO DATE BALANCE SHEET (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

30 -SPECIAL REVENUE FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
30-1100	Claim on Cash	64,354.79	(128.27)	20,772.76	85,127.55
30-1102	Donation	0.02	0.00	0.00	0.02
30-1103	MC Security	0.36	0.00	0.00	0.36
30-1104	MC Technology	0.05	0.00	0.00	0.05
30-1106	Child Safety	27,665.05	289.48	3,887.32	31,552.37
30-1200	Due To/From General Fund	0.00	0.00	0.00	0.00
30-1301	Accrued Interest Receivable	0.00	0.00	0.00	0.00
	TOTAL ASSETS	92,020.27	161.21	24,660.08	116,680.35
=====					
LIABILITIES					
30-2001	Accounts Payable	0.00	0.00	0.00	0.00
30-2100	Grants Payable	0.00	0.00	0.00	0.00
30-2200	Due To General Fund	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
FUND EQUITY					
30-3000	Fund Balance	3,695.40	0.00	(3,695.40)	0.00
30-3001	Fund Balance-Child Safety	42,532.64	0.00	3,644.97	46,177.61
30-3002	Fund Balance-MC Security	24,123.20	0.00	206.23	24,329.43
30-3003	Fund Balance-MC Technology	21,669.03	0.00	(155.80)	21,513.23
30-3010	Unrestricted Retained Earnings	0.00	0.00	0.00	0.00
30-3300	Fund Balance-MC Security	0.00	0.00	0.00	0.00
30-3400	Fund Balance- MC Technology	0.00	0.00	0.00	0.00
30-3904	Earnings-MC Technology	0.00	0.00	0.00	0.00
	TOTAL BEGINNING EQUITY	92,020.27	0.00	0.00	92,020.27
	TOTAL REVENUES	0.00	326.06	4,704.48	4,704.48
	TOTAL EXPENSES	0.00	164.85	(19,955.60)	(19,955.60)
	INCREASE/(DECREASE) IN FUND BAL.	0.00	161.21	24,660.08	24,660.08
	TOTAL LIABILITIES, EQUITY & FUND BAL.	92,020.27	161.21	24,660.08	116,680.35
=====					

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

30 -SPECIAL REVENUE FUND
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	0.00	326.06	4,703.90	0.00 (4,703.90)
INVESTMENT INCOME	0.00	0.00	0.58	0.00 (0.58)
DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	326.06	4,704.48	0.00 (4,704.48)
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>QUALIFIED EXPENSES</u>					
COURT	0.00	164.85 (19,955.60)	0.00	19,955.60
TOTAL QUALIFIED EXPENSES	0.00	164.85 (19,955.60)	0.00	19,955.60
<u>ADMINISTRATION</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	161.21	24,660.08	(24,660.08)

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

30 -SPECIAL REVENUE FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
30-4305 MC Security Revenue	0.00	15.68	328.78	0.00 (328.78)
30-4310 MC Technology Revenue	0.00	20.90	438.38	0.00 (438.38)
30-4315 Child Safety Revenues	0.00	289.48	3,936.74	0.00 (3,936.74)
TOTAL COURT	0.00	326.06	4,703.90	0.00 (4,703.90)
<u>INVESTMENT INCOME</u>					
30-4405 MC Security-Interest	0.00	0.00	0.00	0.00	0.00
30-4410 MC Technology-Interest	0.00	0.00	0.00	0.00	0.00
30-4415 Child Safety-Interest	0.00	0.00	0.58	0.00 (0.58)
30-4420 Donations-Interest	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.00	0.58	0.00 (0.58)
<u>DONATIONS & IN LIEU</u>					
30-4720 Donations	0.00	0.00	0.00	0.00	0.00
30-4800 Other Income	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	326.06	4,704.48	0.00 (4,704.48)
	=====	=====	=====	=====	=====

30 -SPECIAL REVENUE FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>MISCELLANEOUS</u>					
30-500-5029 Gen Govt Qualified Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>QUALIFIED EXPENSES</u>					
<u>COURT</u>					
30-510-5121 Child Safety	0.00	0.00	18,950.00	0.00	18,950.00
30-510-5122 MC Security	0.00	164.85	659.40	0.00	659.40
30-510-5123 MC Technology	0.00	0.00	1,665.00	0.00	1,665.00
30-510-5129 Donation	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	0.00	164.85	19,955.60	0.00	19,955.60
TOTAL QUALIFIED EXPENSES	0.00	164.85	19,955.60	0.00	19,955.60
<u>ADMINISTRATION</u>					
<u>ADMIN EXPENSE</u>					
30-520-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>					
30-520-5702 Other Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS</u>					
30-520-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	164.85	19,955.60	0.00	19,955.60
REVENUES OVER/(UNDER) EXPENDITURES	0.00	161.21	24,660.08	(24,660.08)

40 -CAPITAL PROJECTS FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
40-1100	Claim on Cash	1,350.00	0.00	(8,992.50)	(7,642.50)
40-1101	Texpool	0.00	0.00	0.00	0.00
40-1105	Cash - Amegy Checking	0.00	0.00	0.00	0.00
40-1120	Texas Class	0.00	0.00	0.00	0.00
40-1200	Accounts Receivable	0.00	0.00	0.00	0.00
40-1220	A/R - General Fund	0.00	0.00	0.00	0.00
40-1250	Due To Metro	0.00	0.00	0.00	0.00
40-1300	Accrued Interest Receivable	0.00	0.00	0.00	0.00
	TOTAL ASSETS	<u>1,350.00</u>	<u>0.00</u>	<u>(8,992.50)</u>	<u>(7,642.50)</u>
<u>LIABILITIES</u>					
40-2001	Accounts Payable	1,350.00	0.00	(1,350.00)	0.00
40-2002	Other Accrued Liabilities	0.00	0.00	0.00	0.00
40-2200	Deferred Revenue	0.00	0.00	0.00	0.00
40-2300	Construction Retainage Payable	0.00	0.00	0.00	0.00
40-2400	Accrued Liabilities	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES	<u>1,350.00</u>	<u>0.00</u>	<u>(1,350.00)</u>	<u>0.00</u>
<u>FUND EQUITY</u>					
40-3000	Fund Balance	0.00	0.00	0.00	0.00
	TOTAL BEGINNING EQUITY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	0.00	0.00	7,642.50	7,642.50
	INCREASE/(DECREASE) IN FUND BAL.	0.00	0.00	(7,642.50)	(7,642.50)
	TOTAL LIABILITIES, EQUITY & FUND BAL.	<u>1,350.00</u>	<u>0.00</u>	<u>(8,992.50)</u>	<u>(7,642.50)</u>

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

40 -CAPITAL PROJECTS FUND
 FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
DONATIONS & IN LIEU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	7,642.50	0.00 (7,642.50)
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	<u>0.00</u>	<u>0.00</u>	<u>7,642.50</u>	<u>0.00 (</u>	<u>7,642.50)</u>
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(7,642.50)		7,642.50

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

40 -CAPITAL PROJECTS FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INVESTMENT INCOME</u>					
40-4400 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
<u>DONATIONS & IN LIEU</u>					
40-4800 Other Income	0.00	0.00	0.00	0.00	0.00
40-4910 Debt Proceeds	0.00	0.00	0.00	0.00	0.00
40-4911 Bond Premium	0.00	0.00	0.00	0.00	0.00
40-4912 Issuance Cost	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00

CITY OF PINEY POINT VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

40 -CAPITAL PROJECTS FUND

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
NON-DEPARTMENTAL					
ADMIN EXPENSE					
40-500-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES					
40-500-5601 Capital Outlay	0.00	0.00	0.00	0.00	0.00
40-500-5616 S. Piney Pt/Blalock Rd	0.00	0.00	0.00	0.00	0.00
40-500-5617 Smithdale/Claymore	0.00	0.00	0.00	0.00	0.00
40-500-5640 Batch 1 Projects	0.00	0.00	0.00	0.00	0.00
40-500-5641 Batch 1 - Preliminary	0.00	0.00	0.00	0.00	0.00
40-500-5655 Blalock/S. Piney Point	0.00	0.00	0.00	0.00	0.00
40-500-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
40-500-5670 N. Piney Point Road Project	0.00	0.00	0.00	0.00	0.00
40-500-5675 Lanecrest Drainage Improvement	0.00	0.00	0.00	0.00	0.00
40-500-5702 Miscellaneous Expense	0.00	0.00	7,642.50	0.00 (7,642.50)
TOTAL OTHER EXPENSES	0.00	0.00	7,642.50	0.00 (7,642.50)
TRANSFERS					
40-500-5901 Transfers In	0.00	0.00	0.00	0.00	0.00
40-500-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	7,642.50	0.00 (7,642.50)
TOTAL EXPENDITURES	0.00	0.00	7,642.50	0.00 (7,642.50)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00 (7,642.50)		7,642.50

CITY OF PINEY POINT VILLAGE
 YEAR TO DATE BALANCE SHEET (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

99 -POOLED CASH FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
ASSETS					
99-1101	Cash	1,070,090.86	(359,179.38)	129,780.74	1,199,871.60
99-1510	DUE FROM GENERAL FUND	0.00	0.00	0.00	0.00
99-1520	DUE FROM DEBT SERVICE	0.00	0.00	0.00	0.00
99-1530	DUE FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00
99-1540	DUE FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00
99-1550	DUE FROM METRO FUND	0.00	0.00	0.00	0.00
99-1599	Due From Other Funds	108,477.09	(237,929.26)	40,180.90	148,657.99
	TOTAL ASSETS	1,178,567.95	(597,108.64)	169,961.64	1,348,529.59
LIABILITIES					
99-2000	Accounts Payable	(202,974.19)	(237,929.26)	390,140.01	187,165.82
99-2190	Due to Other Funds	1,381,542.14	(359,179.38)	(220,178.37)	1,161,363.77
	TOTAL LIABILITIES	1,178,567.95	(597,108.64)	169,961.64	1,348,529.59
FUND EQUITY					
99-3000	Fund Balance	0.00	0.00	0.00	0.00
	TOTAL BEGINNING EQUITY	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	0.00	0.00	0.00	0.00
	INCREASE/(DECREASE) IN FUND BAL. (WILL CLOSE TO FUND BAL.)	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES, EQUITY & FUND BAL.	1,178,567.95	(597,108.64)	169,961.64	1,348,529.59



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

January 18, 2022

Mayor and City Council:

The Public Funds Investment Act of the Local Government Code requires the Investment Officers of each local government to submit to its governing body a quarterly report of investment transactions.

Attached are the detail investment reports for the quarter ending December 31, 2021. These reports include information regarding the City's cash and investment status, investment yields, interest earned, and investments by fund type and are prepared in accordance with Chapter 2256 of the Local Government Code.

The City's investment portfolio complies with the Public Funds Investment Act and the City's Investment Policy for the fourth quarter.

Sincerely,

Investment Officers:

Councilmember Joel Bender _____

Councilmember Brian Thompson _____

**CITY OF PINEY POINT VILLAGE
INVESTMENT ACCOUNT
Quarter Ending Dec 31, 2021**

AMEGY ACCOUNTS

GENERAL OPERATING	Oct	Nov	Dec	TOTAL
Fund 10 - General				
Beginning Balance	\$967,800.55	\$1,129,825.73	\$1,574,279.07	\$967,800.55
Deposits	\$739,477.28	\$1,147,211.26	\$174,616.83	\$2,061,305.37
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$577,452.10	\$702,757.92	\$534,916.88	\$1,815,126.90
ENDING BALANCE	\$1,129,825.73	\$1,574,279.07	\$1,213,979.02	\$1,213,979.02

NON-MAJOR	Oct	Nov	Dec	TOTAL
Fund 30 - Child Safety				
Beginning Balance	\$30,656.66	\$30,967.52	\$31,262.89	\$30,656.66
Deposits	\$310.86	\$295.37	\$289.48	\$895.71
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$30,967.52	\$31,262.89	\$31,552.37	\$31,552.37

TEXAS CLASS ACCOUNTS

GENERAL FUND	Oct	Nov	Dec	TOTAL
Fund 10				
Beginning Balance	\$1,267,425.30	\$767,455.98	\$767,499.79	\$1,267,425.30
Deposits	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
Interest	\$30.68	\$43.81	\$45.13	\$119.62
Withdrawals	\$500,000.00	\$1,000,000.00	\$0.00	\$1,500,000.00
ENDING BALANCE	\$767,455.98	\$767,499.79	\$767,544.92	\$767,544.92

Debt Service-Texas Class	Oct	Nov	Dec	TOTAL
Fund 20				
Beginning Balance	\$3,375,254.06	\$3,375,378.92	\$2,375,516.92	\$3,375,254.06
Deposits	\$0.00	\$0.00	\$0.00	\$0.00
Interest	\$124.86	\$138.00	\$139.71	\$402.57
Withdrawals	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
ENDING BALANCE	\$3,375,378.92	\$2,375,516.92	\$2,375,656.63	\$2,375,656.63

**CITY OF PINEY POINT VILLAGE
INVESTMENT ACCOUNT
Quarter Ending Dec 31, 2021**

TEXPOOL ACCOUNTS

GENERAL OPERATING	Oct	Nov	Dec	TOTAL
Fund 10 /1100				
Beginning Balance	\$54,317.94	\$80,450.56	\$382,639.48	\$54,317.94
Deposits	\$28,130.28	\$302,180.28	\$1,254,395.65	\$1,582,706.21
Interest	\$2.34	\$8.64	\$28.04	\$39.02
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$80,450.56	\$382,639.48	\$1,637,063.17	\$1,637,063.17

DEBT SERVICE	Oct	Nov	Dec	TOTAL
Fund 20 /1105				
Beginning Balance	\$100,431.30	\$105,905.38	\$177,716.38	\$100,431.30
Deposits	\$5,470.93	\$71,806.19	\$298,024.26	\$375,301.38
Interest	\$3.15	\$4.81	\$9.47	\$17.43
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$105,905.38	\$177,716.38	\$475,750.11	\$475,750.11

**CITY OF PINEY POINT VILLAGE
INVESTMENT REPORT
Quarter Ending Dec 31, 2021**

TEXAS CLASS ACCOUNTS (Interest)

	GENERAL OPERATING FUND Fund 10 /1120	DEBT SERVICE FUND Fund 20 /1110	TOTAL
Beginning Balance	\$1,267,425.30	\$3,375,254.06	\$4,642,679.36
Deposits	\$1,000,000.00	\$0.00	\$1,000,000.00
Interest	\$119.62	\$402.57	\$522.19
Withdrawals	\$1,500,000.00	\$1,000,000.00	\$0.00
ENDING BALANCE	\$767,544.92	\$2,375,656.63	\$3,143,201.55

2021 INTEREST RATES FOR THE QUARTER:

Amegy Bank

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	0.0100	Apr	0.0100	Jul	0.0000	Oct	0.0000
Feb	0.0100	May	0.0100	Aug	0.0000	Nov	0.0000
Mar	0.0100	Jun	0.0000	Sept	0.0000	Dec	0.0000

Texas Class

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	.01316	Apr	0.08396	Jul	0.06353	Oct	0.0435516
Feb	.01090	May	0.07662	Aug	0.05227	Nov	0.0538833
Mar	.01051	Jun	0.06112	Sept	0.04425	Dec	0.0692387

TexPool

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	.0101	Apr	0.0135	Jul	0.0189	Oct	0.0354
Feb	.0101	May	0.0102	Aug	0.0222	Nov	0.0381
Mar	.0101	Jun	0.0131	Sept	0.0279	Dec	0.0376

**CITY OF PINEY POINT VILLAGE
INVESTMENT REPORT
Quarter Ending Dec 31, 2021**

TEXPOOL ACCOUNTS (Interest)

	GENERAL OPERATING FUND Fund 10 /1101	DEBT SERVICE FUND Fund 20 /1105	TOTAL
Beginning Balance	\$54,317.94	\$100,431.30	\$154,749.24
Deposits	\$1,582,706.21	\$375,301.38	\$1,958,007.59
Interest	\$39.02	\$17.43	\$56.45
Withdrawals	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$1,637,063.17	\$475,750.11	\$2,112,813.28

2021 INTEREST RATES FOR THE QUARTER:

Amegy

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	.0100	Apr	0.0100	Jul	0.0000	Oct	0.0000
Feb	.0100	May	0.0100	Aug	0.0000	Nov	0.0000
Mar	.0100	Jun	0.0000	Sept	0.0000	Dec	0.0000

vs.

Texas Class

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	.01316	Apr	0.08396	Jul	0.06353	Oct	0.0435516
Feb	.01090	May	0.07662	Aug	0.05227	Nov	0.0538833
Mar	.01051	Jun	0.06112	Sept	0.04425	Dec	0.0692387

vs.

TexPool

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	.0101	Apr	0.0135	Jul	0.0189	Oct	0.0354
Feb	.0101	May	0.0102	Aug	0.0222	Nov	0.0381
Feb	.0101	Jun	0.0131	Sept	0.0279	Dec	0.0376

**CITY OF PINEY POINT VILLAGE
INVESTMENT REPORT
Quarter Ending Dec 31, 2021**

AMEGY ACCOUNTS (Interest)

	GEN OP FUND AMEGY Fund 10	NON-MAJOR FUND AMEGY Fund 30	TOTAL
Beginning Balance	\$967,800.55	\$30,656.66	\$998,457.21
Deposits	\$2,061,305.37	\$895.71	\$2,062,201.08
Interest	\$0.00	\$0.00	\$0.00
Withdrawals	\$1,815,126.90	\$0.00	\$1,815,126.90
ENDING BALANCE	\$1,213,979.02	\$31,552.37	\$1,245,531.39

2021 INTEREST RATES FOR THE QUARTER:

TexPool

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	.0101	Apr	0.0135	Jul	0.0189	Oct	0.0354
Feb	.0101	May	0.0102	Aug	0.0222	Nov	0.0381
Mar	.0101	Jun	0.0131	Sept	0.0279	Dec	0.0376

vs.

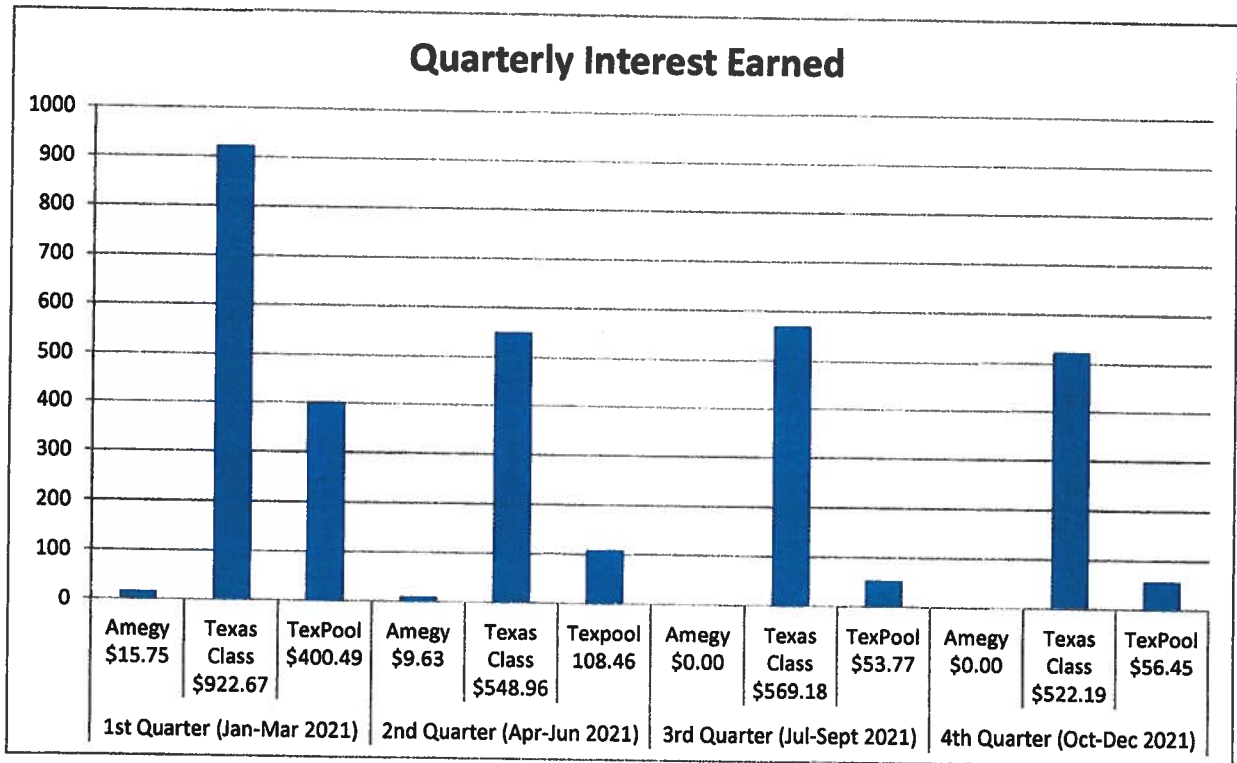
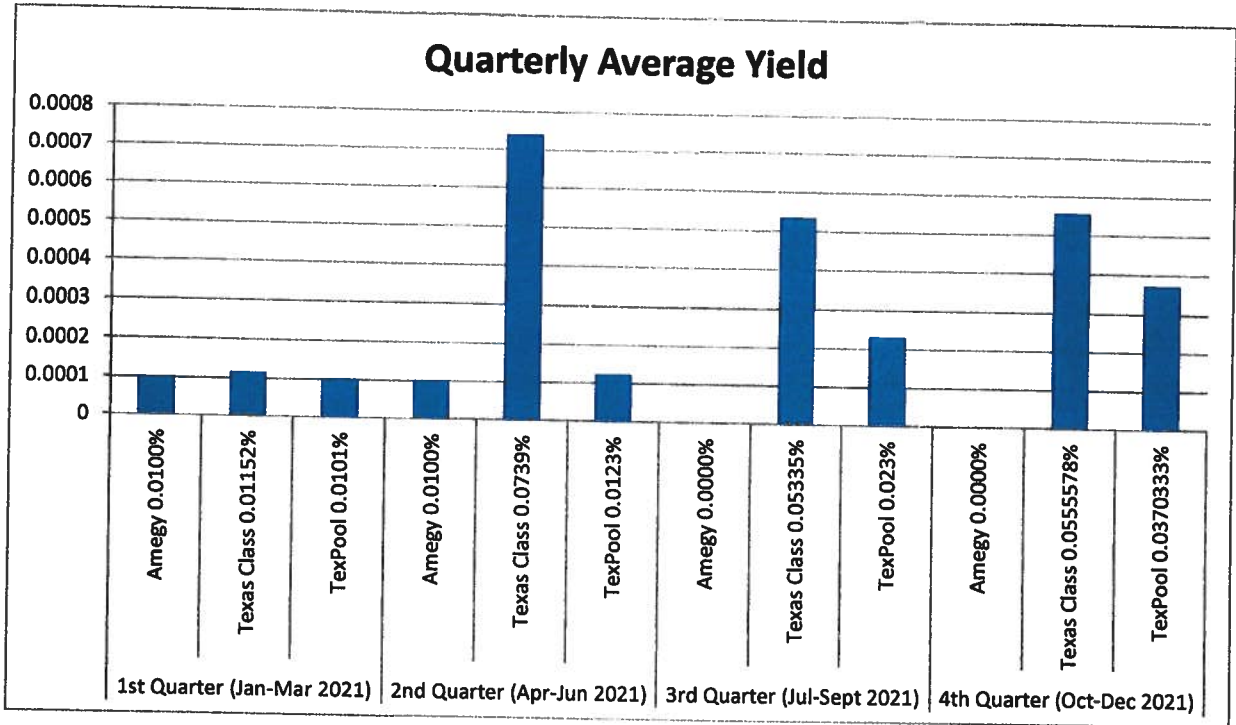
Amegy Bank

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	0.0100	Apr	0.0100	Jul	0.0000	Oct	0.0000
Feb	0.0100	May	0.0100	Aug	0.0000	Nov	0.0000
Mar	0.0100	Jun	0.0000	Sept	0.0000	Dec	0.0000

vs.

Texas Class

1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
Jan	.01316	Apr	0.08396	Jul	0.06353	Oct	0.0435516
Feb	.01090	May	0.07662	Aug	0.05227	Nov	0.0538833
Mar	.01051	Jun	0.06112	Sept	0.04425	Dec	0.0692387



Council Agenda Item Cover Memo

**1/24/2022
Date of Meeting**

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the ROW Agreements with residents on Wilding Lane for Parking Pads.

SUMMARY/BACKGROUND (WHY): After the last council meeting, it was agreed upon that residents could make the choice between the asphalt parking pads to be installed and maintained by the City or option for resident to install and maintain a gravel parking pad at their own cost. Council requested that HDR and David Olson prepare an agreement for the residents that chose to install gravel in lieu of asphalt. The draft ROW Agreement is attached.

STAFF RECOMMENDATION:

ESTIMATED COST: N/A

FUNDING SOURCE: N/A

CURRENT BUDGETED ITEM: YES NO

EMERGENCY REQUEST: YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes

**AGREEMENT FOR INSTALLATION AND MAINTENANCE OF GRAVEL
PARKING PAD WITHIN THE WILDING LANE OF RIGHT-OF-WAY**

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This Agreement executed as of the ____ day of _____, 2022 between the City of Piney Point Village, Texas, (the “City”), and _____ (“Owner”) at _____ Wilding Lane.

WHEREAS certain owners of residential lots on Wilding Lane desire to defer the City’s plans to install an asphalt parking pad and alternatively install gravel parking pads along the Wilding Lane right-of-way, as further identified and described by the survey of improvements in Exhibit “A” attached hereto and made a part of this Agreement hereof;

WHEREAS, the City is willing to permit the installation of gravel parking pads by such owners into the City’s right-of-way along Wilding Lane under the condition that such owners pay for the installation and all future maintenance of the gravel parking pads at their own expense;

NOW THEREFORE, for and in consideration of the premises and mutual obligations, covenants, and benefits hereinafter set forth, the Parties agree as follows:

TERMS

Section 1. Recitals.

The recitals set forth in this Agreement are, by this reference, incorporated into and deemed a part of this Agreement.

Section 2. Term and Termination

- A. This Agreement is effective as of the date that it has been approved and executed by all Parties (the “Effective Date”) and shall remain in full force and effect so long as the Owner properly installs and maintains a gravel parking pad in the City’s right-of-way along Wilding Lane.

- B. If the Owner fails to properly install or maintain the gravel parking pad in accordance with Section 3 below, the City may immediately terminate this Agreement. This Agreement may also be terminated at any time by mutual written consent of the Parties.

Section 3. Responsibilities of the Parties

A. City's Responsibilities:

- (i) The City will allow for the continued operation and maintenance of a gravel parking pad by the Owner in the City's right-of-way along Wilding Lane so long as such gravel parking pad is properly maintained.
- (ii) If the City determines, in its own discretion, that the Owner has failed to properly maintain the gravel parking pad, the City will give notice to the Owner identifying any deficiencies with the installation and/or maintenance of such parking pad and require that the parking pad be properly maintained or removed within thirty (30) days of the date of such notice. If the Owner fails to properly maintain or remove the gravel parking pad within the thirty (30) day period, the City may terminate this Agreement and remove the parking pad or otherwise take any additional action within the City's right-of-way to improve such right-of-way in a manner determined to be appropriate by the City.

B. Owner's Responsibilities:

- (i) The Owner agrees to properly install and maintain a gravel parking pad in the City's right-of-way along Wilding Lane in front of the Owner's house, as further identified in Exhibit "A."
- (ii) If the Owner fails to properly install or maintain the gravel parking pad, the City may terminate this Agreement and take any additional action deemed appropriate, as further described in Section 3.A. above.

Section 4. Owner's Obligations Run with the Land

Owner understands and agrees, said understanding and agreement also being of the absolute essence of this Agreement, that the obligations of the Owner in this Agreement run with the land and shall bind any subsequent owner of the Owner's property on Wilding Lane. Owner is responsible to ensure that any transfer of title of Owner's property during the term of this Agreement contain notice of the terms and obligations of this Agreement. Prior to the transfer of title of Owner's property, Owner is responsible for causing the assignment of this Agreement to the purchaser of said property, as provided for in Section 5.A. of this Agreement.

Section 5. Miscellaneous

- A. Non-Assignability. The Parties shall not make, in whole or in part, any assignment of this Agreement or any obligation hereunder without the prior written consent of the other Party. The Parties agree that assignment of this Agreement will not be unreasonable held, conditioned or delayed.

B. Notice. Any notice required to be given under this Agreement (“Notice”) shall be in writing and shall be duly served when it shall have been personally delivered to the address below, deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to City or Owner at the following addresses:

City: City of Piney Point Village
Attn: Mayor
7676 Woodway, Suite 300
Houston, Texas 77063

Owner: _____
_____ Wilding Lane
Houston, Texas 77024

Any Notice given hereunder is deemed given upon hand delivery or three (3) days after the date of deposit in the United States Mail.

Each Party shall have the right to change its respective address by giving at least fifteen (15) days’ written notice of such change to the other Party.

Other communications, except for Notices required under this Agreement, may be sent by electronic means or in the same manner as Notices described herein.

C. Waiver of Breach. A waiver by either Party of a breach or violation of any provision of the Agreement shall not be deemed or construed to be a waiver of any subsequent breach.

D. No Personal Liability; No Waiver of Immunity.

(i) Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of City.

(ii) The Parties agree that no provision of this Agreement extends the City’s liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.

(iii) Neither the execution of this Agreement nor any other conduct of either Party relating to this Agreement shall be considered a waiver by the City of any right, defense, or immunity on behalf of itself, its employees or agents under the Texas Constitution or the laws of the State of Texas.

E. Applicable Law and Venue. This Agreement shall be governed by the laws of the State of Texas and the forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas. The

exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas.

- F. Entire Agreement; Modifications. This Agreement contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes and replaces any prior agreement between the Parties pertaining to the rights granted and the obligations assumed herein. This Agreement shall be subject to change or modification only by a subsequent written modification approved and signed by both Parties.
- G. Severability. The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person, entity, or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons, entities, or circumstances shall not be affected thereby.
- H. Survival of Terms. The provisions of this Agreement are intended to survive the expiration or earlier termination of this Agreement.
- I. Multiple Counterparts/Execution. This Agreement may be executed in several counterparts. Each counterpart is deemed an original and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

[EXECUTION PAGE TO FOLLOW]

CITY OF PINEY POINT VILLAGE
7676 Woodway, Suite 300
Houston, Texas 77063

Mark Kobelan, Mayor

ATTEST:

Karen Farris, City Secretary

OWNER:

[_____ Wilding Lane]

EXHIBIT "A"

Survey of Improvements

Council Agenda Item Cover Memo

**1/24/2022
Date of Meeting**

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the approval of Verizon/MCI Fiber Optic Cable Improvements Plans on Taylorcrest Road and North Piney Point Road.

SUMMARY/BACKGROUND (WHY): Verizon/MCI is currently constructing conduits for fiber optic cable throughout the Memorial Villages. Verizon/MCI has submitted two sets of plans to the City for the installation of approximately 1,400 linear feet of fiber optic cable along Taylorcrest Road and Blalock Road from east of Derham Parc to south of Summerhill Lane and 2,400 linear feet of fiber optic cable along North Piney Point Road from Beinhorn Road to south of Jeffers Court.

STAFF RECOMMENDATION:

ESTIMATED COST: _____ **FUNDING SOURCE:** N/A

CURRENT BUDGETED ITEM: YES NO **EMERGENCY REQUEST:** YES NO

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



March 9, 2021

Mr. Eleuterio Galvan Jr., P.E.
Teo Engineering Organization LLC
5510 Community Dr.
Houston, TX 77005

Re: On-Going Services
Review of Telecommunications Improvement Plans – **Third Submittal**
Verizon/MCI Site Name HP_HOU05_GESSNER 7
Piney Point Village, Texas
HDR Job No. 10279751

Dear Mr. Galvan:

We are in receipt of the proposed Verizon/MCI telecommunications improvement plans for Taylorcrest Road and Blalock Road. Based on the proposed plans provided, the City interposes no objection to the proposed telecommunications improvements, contingent upon the following:

- Welded Wire Fabric may **not** be used in lieu of the reinforcing steel given in Table 1 of the City of Houston concrete sidewalk detail as is stated in Note 1 on Sheet 6A of the plans. Steel rebar must be used for all concrete sidewalk reinforcement.
- Please be advised that the plans will need to be presented to the City Council for approval of the proposed improvements in the City right-of-way prior to construction.

This does not necessarily mean that the entire plan including survey layout has been completely checked and verified. Verizon/MCI assumes all responsibility and accountability for the proposed improvements. The Contractor will immediately notify the City in the event any storm sewer or utilities are impacted during construction. Please note that any grass, landscaping, sidewalks, storm sewer, water and sanitary utilities, etc. damaged during construction must be restored to a condition acceptable to the City.



Please contact Ms. Annette Arriaga with the City of Piney Point Village at 713-782-0271 to obtain your copy of the approved set of plans and permit.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink that reads "Aaron Croley".

Aaron Croley, P.E., CFM
Project Engineer

cc: Annette Arriaga – City of Piney Point Village
Kimberly Perez – City of Piney Point Village



MCImetro
ACCESS TRANSMISSION SERVICES CORPORATION

OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE

HP_HOU05_GESSNER 7
MEMORIAL CITY: 014, 015, 058, 061, 063, 064, 065
PINEY POINT VILLAGE, TX

SITE CODE: HODATX

No Objections Taken

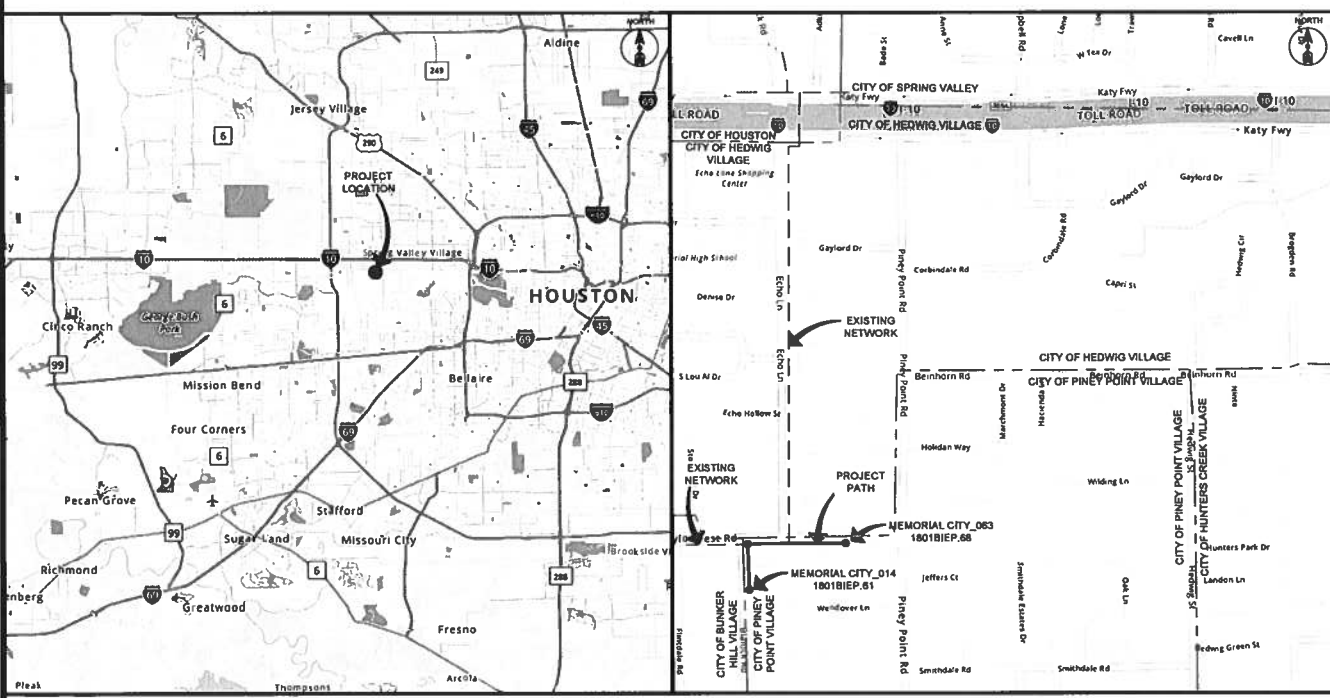
Alan Cook

3-9-2021

PROJECT STATUS: CONSTRUCTION

DATE: 3/3/21

LOCATION MAP
THE MEMORIAL VILLAGES, TX
HARRIS COUNTY



PROJECT:
THE PINEY POINT VILLAGES, TX
HP_HOUST_GESSNER.7
MEMORIAL CITY TX PA 68 32, 33, 34, 36

ACCESS TRANSMISSION SERVICES	CORPORATION	OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE		HP_HOUST_GESSNER.7
		THE PINEY POINT VILLAGES, TX

DATE:	3/3/21		
ENGINEER:	CHRIS JONES		
DRAWN BY:	G.F.S. (TJS)		
REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	3/3/21	CITY OF PINEY POINT REVIEW	AGK

VICINITY MAP


HOUSTON, TX



PROJECT MAP

SCALE		
HORIZONTAL:	1" = N/A	
VERTICAL:	1" = N/A	
MP	TO MP	
SHEET	3 OF 11	
FILE:		

CONTACT SHEET



PROJECT:
 THE PINEY POINT VILLAGES, TX
 HP_HOURS_GESSNER 7
 MEMOR CTY PL, TX, 08 01, 201 0K 26

ACCESS TRANSMISSION SERVICES
 MCHAMBERS CORPORATION
 TITLE: FIBER OPTIC ROUTE
 HP_HOURS_GESSNER 7
 THE PINEY POINT VILLAGES, TX

DATE: 9/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJS)

REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	9/21	CITY OF PINEY POINT REVIEW	AGK

PLEASE NOTE: THIS SHEET IS FOR INFORMATION ONLY. IT IS NOT TO BE USED FOR CONSTRUCTION. CONTACT YOUR DESIGNER FOR ANY CHANGES OR FOR A COMPLETE SET OF DRAWINGS. THIS SHEET IS NOT TO BE USED FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN PERMISSION OF THE DESIGNER.

SCALE
 HORIZONTAL: 1" = N/A
 VERTICAL: 1" = N/A
 MP TO MP
 SHEET 3 OF 11
 FILE:

MCI

PROJECT ENGINEER
 MANAGER
 PROJECT COORDINATOR

CHRIS JONES

OFFICE: 281-601-3223
 MOBILE: 713-433-7303

OUTSIDE PLANT CONSTRUCTION:

PROJECT ENGINEER
 MANAGER
 PROJECT COORDINATOR

AGENT
 MANAGER

COORDINATOR
 MANAGER

PROGRAM MANAGER
 LIGHTWAVE ENGINEER
 CIVIL ENGINEER
 TERMINAL CONST. REP.
 SPLICING MANAGER
 TRO MANAGER

ENGINEERING CONTRACTOR

GOLDEN FIE D SERVICES
 10830 EAST 45TH ST. STE. 405
 TULSA, OK 74116

OFFICE: (918) 610-0014
 FAX: (918) 610-0016

PRESIDENT JERRY JEFFRIES, SR.
 OFFICE: (918) 610-0014
 CELL: (918) 638-2517
 E-MAIL: JJEFFRIES@GOLDENFIEDESIGN.COM

PROJECT MANAGER LARRY STALCUP
 OFFICE: (918) 610-0014
 CELL: (918) 433-2188
 E-MAIL: LSTALCUP@GOLDENFIEDESIGN.COM

NAME OF FIRM
 PROJECT COORDINATOR
 PROJECT SUPERINTENDENT

RAILROADS

N/A

UTILITIES

MCI UTILITY LOCATE 1-800-624-9675
 TEXAS ONE CALL SYSTEM (UTILITY LOCATES) 1-800-545-8005

NON MEMBERS

CITY GOVERNMENT

THE MEMORIAL VILLAGES
 . SANITARY SEWER
 . TRAFFIC
 . ROAD & BRIDGE
 . STORM QUALITY
 . WATER

COUNTY GOVERNMENT

N/A

STATE GOVERNMENT

TXDOT

FEDERAL GOVERNMENT

N/A


OTHER

N/A

GENERAL NOTES

GENERAL NOTES

1. VERIZON BUSINESS COMPRISES THE FOLLOWING OPERATING ENTITIES
 - MCI COMMUNICATIONS SERVICES, INC.
 - MCI METRO COMMUNICATIONS SERVICES, INC.
 - MCI METRO ACCESS TRANSMISSION SERVICES OF VIRGINIA, INC.
 - MCI METRO ACCESS TRANSMISSION SERVICES OF MASSACHUSETTS, INC.
 - METROPOLITAN FIBER SYSTEMS OF NEW YORK, INC.
2. ALL WORK TO BE PERFORMED IN STRICT ACCORDANCE WITH THE APPLICABLE CODES OR REQUIREMENTS OF ANY REGULATING GOVERNMENTAL AGENCY, VERIZON BUSINESS AND THE RIGHT-OF-WAY GRANTOR.
3. LOCATIONS OF SOME OF THE PHYSICAL FEATURES WERE OBTAINED FROM DATED RAILROAD EVALUATION MAPS OR OTHER DRAWINGS AND MAY NOT BE AS SHOWN OR DEPICTED ON THESE DRAWINGS.
4. UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. THEREFORE, UTILITY LOCATIONS WILL BE VERIFIED AT LEAST 100 FEET IN ADVANCE OF TRENCHING OR PLOWING, SO THAT CHANGES IN CABLE PLACEMENT CAN BE MADE IN THE EVENT OF CONFLICT.
5. ALL KNOWN BURIED OBSTRUCTIONS ARE SHOWN ON THE CONSTRUCTION DRAWINGS. ANY AND ALL OTHERS ENCOUNTERED ARE ALSO THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE, PROTECT AND REPAIR IF DAMAGED.
6. ANY AND ALL IMPROVEMENTS, SUCH AS ASPHALT OR CONCRETE PAVEMENT, CURBS, GUTTERS, WALKS, DRAINAGE DITCHES, EMBANKMENTS, SHRUBS, TREES, GRASS SOO, ETC., IF DAMAGED, SHALL BE RESTORED TO ORIGINAL CONDITION.
7. EQUIPMENT TYPES SPECIFIED HEREIN (E. "BACKHOE", "SHARP PLOW" ETC.) ARE SUGGESTIONS ONLY AND ARE NOT INTENDED AS REQUIREMENTS. CONTRACTOR WILL BE NOTIFIED AS TO EXPECTATIONS.
8. SHORING OF BORE PITS AND TRENCHES IN ACCORDANCE WITH OSHA REGULATIONS IS MANDATORY.
9. BURIED CABLE MARKERS WILL BE PLACED AT ALL UNDERGROUND UTILITY LOCATIONS AND ALL OTHER LOCATIONS IN ACCORDANCE WITH THE CONSTRUCTION DRAWINGS AND THE OUTSIDE PLANT HANDBOOK.
10. ALL 4" ID CONDUIT WILL BE SCHEDULE 40 (E.G. PVC OR GSP/BSP), OR AS SPECIFIED.
11. UNDERGROUND CONDUIT WILL BE PLACED AT 48" MINIMUM COVER UNLESS OTHERWISE SPECIFIED ON THE CONSTRUCTION DRAWINGS.



PROJECT:
 THE PINEY POINT VILLAGES, TX
 HP, J. HAUGS, GESSNER 7
 MIDWINTER CITY PL, PH, SA, ST, RL, SA, SB

MCI Metro COMMUNICATIONS SERVICES
 ACCESS TRANSMISSION CORPORATION
 OUTSIDE PLANT CONSTRUCTION
 TITLE: FIBER OPTIC ROUTE
 HP, J. HAUGS, GESSNER 7
 THE PINEY POINT VILLAGES, TX

DATE: 3/2/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJS)

REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	3/02/21	CITY OF PINEY POINT REVISION	AGK

PLEASE NOTE THAT THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING THE CITY OF PINEY POINT AND THE PROJECT OWNER TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.

SCALE

HORIZONTAL: 1" = 40'
 VERTICAL: 1" = 40'
 MP TO MP
 SHEET 4 OF 11
 FILE:

MCI OUTSIDE PLANT FOCUS

FIBER OPTIC CABLE UNCOVERING SYSTEM

1. THE TITLE OF THIS PROGRAM **F.O.C.U.S.**, AN ACRONYM FOR **"FIBER OPTIC CABLE UNCOVERING SYSTEM,"** WAS SELECTED TO REMIND EVERYONE INVOLVED WITH WORKING NEAR MCTS ACTIVE FIBER OPTIC SYSTEMS TO FOCUS ON PROTECTING THE FACILITIES. IF, DURING THE COURSE OF THE PROJECT, YOU NOTICE ANY ACTIVITY WHICH MAY JEOPARDIZE THE MCI OSP FACILITIES, IT IS YOUR DUTY TO STOP THE WORK AND RE-F.O.C.U.S.
2. F.O.C.U.S. RULES MUST BE FOLLOWED ON ALL MCI PROJECTS INVOLVING WORK ON OR NEAR MCI OSP FACILITIES. SAFETY IS MCTS NUMBER ONE PRIORITY. EVERYONE MUST REFRAIN FROM UNSAFE AND IMPROPER PRACTICES.
3. REVIEW OF F.O.C.U.S. IS MANDATORY AT EVERY PRE-BID, PRE-CONSTRUCTION SITE MEETING AND DAILY TALKGATE MEETING. F.O.C.U.S. DISCUSSION MUST INCLUDE SITE-SPECIFIC HISTORY, UNIQUE PROBLEMS, FACILITY CONFIGURATIONS THAT MAY BE ENCOUNTERED, AND PAST ERRORS. "THOSE WHO DO NOT LEARN FROM HISTORY ARE DOOMED TO REPEAT IT." DO NOT LET THIS HAPPEN TO YOU.
4. ANY WORK NEAR OR REQUIRING HANDLING OF MCI OUTSIDE PLANT FACILITIES CAN ONLY BE PERFORMED WITH AN MCI EMPLOYEE OR CONTRACT REPRESENTATIVE PRESENT – THIS MEANS OUT OF HIS OR HER VEHICLE AND DIRECTLY MONITORING THE WORK. THE REPRESENTATIVE MUST HAVE A PROPERLY OPERATING CABLE LOCATOR CHECKED FOR ACCURACY EVERY DAY PRIOR TO COMMENCEMENT OF WORK (COMPARISON OF LINE AND DEPTH READINGS TO ACTUAL LINE AND DEPTH OF THE CABLE).
5. LOCATE AND POT HOLE REQUIREMENTS:
 - PRIOR TO ANY EXCAVATION, THE MCI EMPLOYEE OR CONTRACT REPRESENTATIVE MUST VERIFY THE INITIAL LOCATE MARKS COMPLETED BY MCI OPERATIONS. DO NOT TRUST LOCATE RESULTS COMPLETED BY OTHERS THE MCI OR CONTRACT REPRESENTATIVE MUST LOCATE THE CABLE RUNNING LINE BY MAKING AT LEAST ONE PASS IN EACH DIRECTION. LOCATE RESULTS MUST THEN BE COMPARED WITH PREVIOUS MARKS AND THE AS-BUILTS.
 - IF THE PROPOSED WORK INVOLVES DIGGING OR EXCAVATING WITHIN 3 FEET OF THE CABLE, THE CABLE ROUTE WILL BE MARKED CONTINUALLY WITH ORANGE PAINT AND SUPPLEMENTED BY MARKER FLAGS PLACED EVERY 10 FT. THE EXCAVATION CONTRACTOR MUST POT HOLE (ALL POT HOLES MUST BE COMPLETED BY HAND DIGGING OR VACUUM EXCAVATION) A MINIMUM OF EVERY 15 FT., THEN EXPOSE THE ENTIRE LENGTH OF THE CABLE BY HAND DIGGING OR VACUUM EXCAVATION.
 - IF THE PROPOSED WORK INVOLVES DIGGING OR EXCAVATING WITHIN 5 FEET (BUT NOT CLOSER THAN 3 FEET) OF THE CABLE, THE CABLE ROUTE WILL BE MARKED CONTINUALLY WITH ORANGE PAINT AND SUPPLEMENTED BY MARKER FLAGS PLACED EVERY 10 FT. THE EXCAVATION CONTRACTOR MUST POT HOLE THE CABLE A MINIMUM OF EVERY 15 FT.
 - IF THE PROPOSED WORK INVOLVES DIGGING OR EXCAVATING WITHIN 5 FEET (BUT NOT CLOSER THAN 3 FEET) OF THE CABLE, THE CABLE ROUTE WILL BE MARKED CONTINUALLY WITH ORANGE PAINT AND SUPPLEMENTED BY MARKER FLAGS PLACED EVERY 10 FT. THE EXCAVATION CONTRACTOR MUST POT HOLE THE CABLE A MINIMUM OF EVERY 15 FT.
 - THE CABLE WILL ALSO BE POT HOLED AT ANY CHANGE IN THE RUNNING LINE OF MORE THAN 1 FT. IN ANY DIRECTION, ANYTIME THE ACCURACY OF THE ELECTRONIC LOCATE IS QUESTIONED, OR THE MARKED RUNNING LINE DOES NOT MATCH THE AS-BUILTS.
6. EXPOSING REQUIREMENTS:
 - NO MECHANICAL EXCAVATION WITHIN 3 FT. OF OSP FACILITIES WILL BE ALLOWED UNLESS THE FACILITIES HAVE FIRST BEEN PROPERLY LOCATED, POT HOLED, POSITIVELY IDENTIFIED, CONTINUOUSLY EXPOSED BY HAND DIGGING OR VACUUM EXCAVATION, AND THE FACILITIES ARE CLEARLY VISIBLE.
 - IN ADDITION, MECHANICAL EXCAVATION WITHIN 3 FT. OF OSP FACILITIES REQUIRES ON-SITE PRIOR APPROVAL FROM MCTS EMPLOYEE OR CONTRACT REPRESENTATIVE.
7. PLEASE REFER TO THE LATEST EDITION OF THE MCI OSP HANDBOOK FOR ADDITIONAL DETAILS. KNOW IT AND FOLLOW IT.

MCI OUTSIDE PLANT CONSTRUCTION GENERAL REQUIREMENTS

- ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS MUST BE FOLLOWED WITHOUT EXCEPTION.
- PERSONAL PROTECTIVE EQUIPMENT APPROPRIATE FOR THE SPECIFIC WORK SITE SHALL BE USED AT ALL TIMES. AT A MINIMUM, HARD HAT, SAFETY SHOES/STEEL-TOED BOOTS, AND FLORESCENT ORANGE OR GREEN WORK VEST ARE REQUIRED UPON ENTERING ANY MCI WORK SITE.
- USE OF INTOXICANTS, DRUGS, INHALANTS OR ANY OTHER SUBSTANCES THAT MAY IMPAIR ALERTNESS ARE STRICTLY PROHIBITED.
- CONTRACTORS ARE NOT ALLOWED TO CUT ANY CABLE. CABLES SCHEDULED FOR REMOVAL WILL BE CUT BY MCI OPERATIONS PERSONNEL, AND ONLY AFTER VERIFICATION THAT ALL TRAFFIC HAS BEEN OFF-LOADED.
- EXTREME CAUTION MUST BE USED AT ALL TIMES WHEN WORKING ON OR NEAR ACTIVE CABLES. AN MCI EMPLOYEE OR CONTRACT REPRESENTATIVE MUST APPROVE AND BE PRESENT PRIOR TO AND DURING ALL CABLE HANDLING ACTIVITIES.
- TOOLS AND EQUIPMENT SPECIFICALLY DESIGNED FOR THE JOB AT HAND ARE REQUIRED. USE THE PROPER TOOL FOR THE JOB.
- CONDUIT WORK INVOLVING ACTIVE CABLES REQUIRES SPECIALIZED TOOLS SPECIFICALLY DESIGNED TO ACCESS DUCTS WITH ACTIVE CABLES.
- PROTECTING MCI FACILITIES IS EXTREMELY IMPORTANT; HOWEVER, SAFETY REGARDING YOURSELF AND OTHERS IS THE MOST IMPORTANT PART OF ANY PROJECT.



PROJECT:
 THE PINNEY POINT VILLAGES, TX
 HP_HOURS_GESSNER 7
 MIDCORN CITY PK. PK. 102. 97. 302. 34. 98

NO.	DATE	DESCRIPTION	BY
1	3/20/21	CITY OF PINNEY POINT REVISED	ADR

MCI/MP
 CORPORATION
 ACCESS TRANSMISSION SERVICES
 OUTSIDE PLANT CONSTRUCTION
 TITLE: FIBER OPTIC ROUTE
 HP_HOURS_GESSNER 7
 THE PINNEY POINT VILLAGES, TX

DATE: 3/20/21
 ENGINEER: CHRIS JONES
 DRAWN BY: G.F.S. (TJS)

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	3/20/21	CITY OF PINNEY POINT REVISED	ADR


PROJECT IS TO BE CONSIDERED THE PROPERTY OF CONTRACTOR. THESE DRAWINGS AND SPECIFICATIONS SHALL REMAIN THE PROPERTY OF MCI COMMUNICATIONS SERVICES INC. WITH NO BEING TRANSFERRED, REPRODUCED, COPIED, OR IN ANY MANNER BE LOANED, REPRODUCED, OR USED FOR ANY PURPOSE WITHOUT EXPRESS WRITTEN PERMISSION FROM MCI COMMUNICATIONS SERVICES INC.

SCALE

HORIZONTAL: 1"= N/A
 VERTICAL: 1"= N/A
 MP TO MP
 SHEET 4A OF 11
 FILE:

**CLARIFICATION SUMMARY SHEET
PROJECT SPECIFIC**

PROJECT CLARIFICATION SUMMARY		
DESCRIPTION	QUANTITY	UNIT
PLACE 24"x36"x24" HANDHOLE	2	EA
PLACE 30"x60"x30" HANDHOLE	2	EA
PLACE 1-2" HDPE CONDUIT	1374	LF
PULL 1-864F CABLE (INCLUDES 1374' IN NEW CONDUIT & 200' OF SLACK IN COILS)	806	LF
(1000) MF12 TERMINAL & TAIL	2	EA
PLACE BURIED CABLE MARKER	4	EA



PROJECT:
 THE PINEY POINT VILLAGES, TX
 HP_HOUD_GESSNER 7
 MEMPHIS CITY TX 75050, 75051, 75052, 75053

McMurry Corporation
 ACCESS TRANSMISSION SERVICES
 OUTSIDE PLANT CONSTRUCTION
 TITLE FIBER OPTIC ROUTE
 HP_HOUD_GESSNER 7
 THE PINEY POINT VILLAGES, TX

DATE: 3/9/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJR)

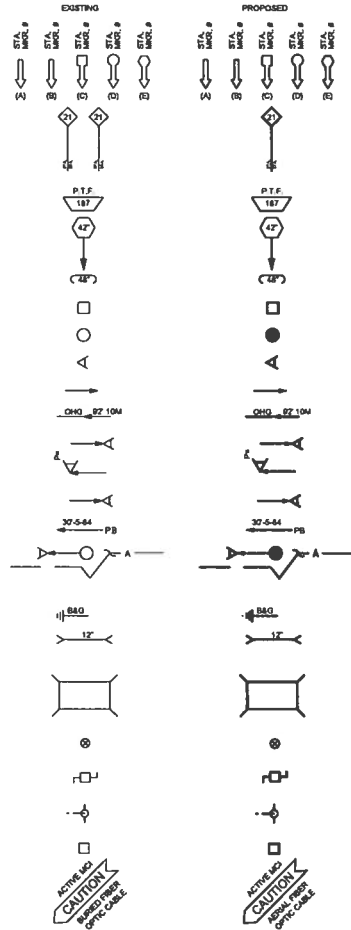
NO.	DATE	DESCRIPTION	BY
1	3/9/21	ISSUE FOR CITY OF PINEY POINT REVIEW	AJK

SCALE
 HORIZONTAL: 1"= N/A
 VERTICAL: 1"= N/A
 MP TO MP
 SHEET 48 OF 11
 FILE:

SYMBOLS KEY

	EXISTING	PROPOSED
BURIED CABLE		
AERIAL CABLE		
SUBMARINE CABLE		
FOGWIRE CABLE		
DIRECT BURIED HOPE		
PVC OR SPLIT PVC CONDUIT		
BSPVSP OR SPLIT BSPVSP CONDUIT		
STEEL CASING		
REMOVE AND RESTORE ASPHALT OR CONCRETE (WIDTH AS INDICATED)		
CORE BORE		
JACK AND BORE		
DIRECTIONAL BORE		
FUTURE CABLE		
REMOVE CABLE		
TO BE REMOVED OR ABANDONED (SHOWN FOR HDPE)		
AERIAL UTILITY (ELECTRIC)		
UNDERGROUND UTILITY (TELEPHONE)		
MAIN TRACKS		
AUXILIARY TRACKS		
CENTERLINE		
RIGHT-OF-WAY		
EDGE OF PAVEMENT		
SIDEWALK		
DITCH LINE		
TAX DISTRICT		
CITY, COUNTY OR STATE BOUNDARY LINE		
PROPERTY LINE		
FENCE LINE		
QUADRANT		
TOP OF SLOPE		
TOE OF SLOPE		

STEEL MARKER AND SIGN-(A)	
ALUMINUM "HUB"-STYLE MARKER-(B)	
FLAT MARKER-(C)	
TUBULAR MARKER-(D)	
TUBULAR MARKER & ISOLATOR PROTECTOR-(E)	
MILE POST MARKER	
NOTE	
DASHED = NOT FOUND IN FIELD	
PERMIT TRACKING FORM IDENTIFIER	
ROCK PROBE (DEPTH AS INDICATED)	
UTILITY COVER DEPTH	
HANDHOLE, MANHOLE OR PULLBOX	
POLE	
ANCHOR ONLY	
GUY ONLY	
OVERHEAD GUY (ARROW IN DIRECTION OF PULL)	
ANCHOR AND GUY	
SIDEWALK ANCHOR AND GUY	
FOREIGN ANCHOR AND GUY	
PUSH BRACE (EXISTING POLE)	
ACCOUNT CODE CHANGE (BURIED TO AERIAL)	
BOND AND GROUND	
CULVERT (SIZE AS INDICATED)	
BRIDGE	
WATER METER	
GAS VALVE	
FIRE HYDRANT	
RAILROAD SIGNAL CONTROL BOX	
CAUTION NOTE	



PROJECT:
THE PINNEY POINT VILLAGES, TX
HP_HOUGS_GESSNER 7
MEMPHIS CITY FH, PH, SA, SF, BS, SA, BS

NO.	DATE	DESCRIPTION	BY
1	3/30/11	CITY OF PINNEY POINT REVIEW	ADK

McCOMBS TRANSMISSION SERVICES CORPORATION
ACCESS TRANSMISSION SERVICES
OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP_HOUGS_GESSNER 7
THE PINNEY POINT VILLAGES, TX

DATE: 3/27/11
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJF)

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	3/30/11	CITY OF PINNEY POINT REVIEW	ADK

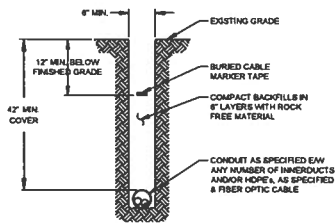
SCALE

HORIZONTAL: 1"= N/A
VERTICAL: 1"= N/A
MP TO MP
SHEET 3 OF 11
FILE:

VERIZON BUSINESS IS A TRADEMARK OF VERIZON COMMUNICATIONS INC. ALL OTHER TRADEMARKS AND SERVICE MARKS ARE THE PROPERTY OF THEIR RESPECTIVE OWNERS. VERIZON COMMUNICATIONS INC. AND VERIZON BUSINESS ARE TRADEMARKS OF VERIZON COMMUNICATIONS INC. ALL OTHER TRADEMARKS AND SERVICE MARKS ARE THE PROPERTY OF THEIR RESPECTIVE OWNERS. VERIZON COMMUNICATIONS INC. AND VERIZON BUSINESS ARE TRADEMARKS OF VERIZON COMMUNICATIONS INC. ALL OTHER TRADEMARKS AND SERVICE MARKS ARE THE PROPERTY OF THEIR RESPECTIVE OWNERS.

CONSTRUCTION DETAILS

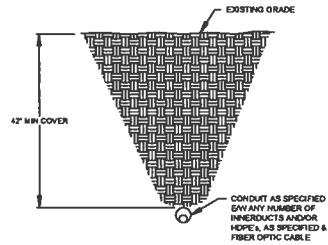
TYPICAL DETAIL "A"
TRENCH & PLACE CONDUIT



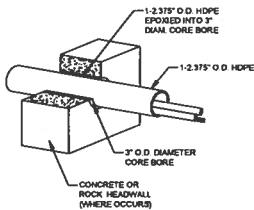
TYPICAL DETAIL "B"
CROSS SECTION OF PROPOSED HDPE



TYPICAL DETAIL "C"
DIRECTIONAL BORE CROSS SECTION FOR CONDUIT



TYPICAL DETAIL "D"
3" CORE BORE



NOTE:
EPOXY GROUT IS USED AT BOTH ENDS OF CORE BORE TO SEAL GAP BETWEEN 2.375" CONDUIT AND PVC SLEEVE.



PROJECT:
THE PINNEY POINT VILLAGES, TX
HP, HOUS, GESSNER 7
MIDWAY CITY PL IN FLS IN IL IN MO IN NY IN OH IN SC IN VA IN WI IN WY

INCORPORATING ACCESS TRANSMISSION SERVICES CORPORATION	OUTSIDE PLANT CONSTRUCTION TITLE: FIBER OPTIC ROUTE HP, HOUS, GESSNER 7 THE PINNEY POINT VILLAGES, TX	

DATE: 3/2/11
ENGINEER: CHRIS JONES

DRAWN BY: G.F.S. (TJR)

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	3/2/11	DRY OF PINNEY POINT REVISIONS	AGK

EXCEPT AS NOTED OR OTHERWISE INDICATED BY THIS SHEET, THESE DRAWINGS AND SPECIFICATIONS SHALL BE SUBJECT TO THE TERMS AND CONDITIONS OF THE VERIZON BUSINESS SERVICES MASTER AGREEMENT WHICH IS INCORPORATED HEREIN BY REFERENCE. VERIZON BUSINESS SERVICES DOES NOT WARRANT, EXPRESS OR IMPLIED, ANY RESULTS FROM ANY USE OF THESE DRAWINGS.

SCALE

HORIZONTAL: 1" = N/A

VERTICAL: 1" = N/A

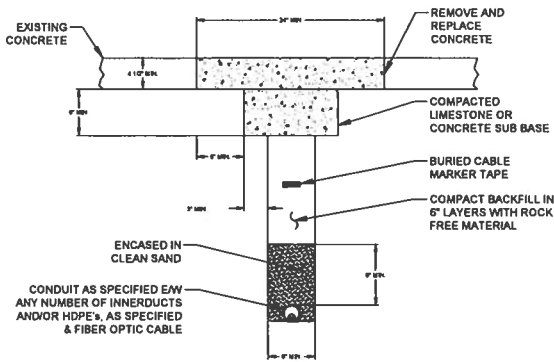
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SHEET 9 OF 11

FILE:

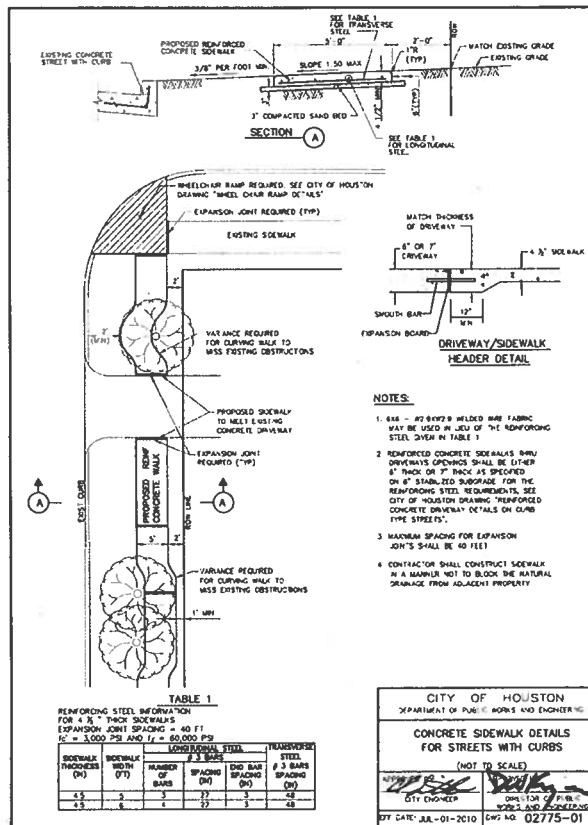
CONCRETE SIDEWALK DETAILS

SIDEWALK RESTORATION DETAIL FOR CONDUIT



NOTE: SIDEWALK TO BE REPAIRED OR REPLACED TO MATCH PREVIOUS FOOTPRINT AND CONFORM TO CURRENT COH STANDARDS, INCLUDING REINFORCING STEEL DOWELLED INTO EXISTING SIDEWALK ON BOTH ENDS.

CONCRETE SIDEWALK DETAILS



verizonbusiness

PROJECT: THE PINEY POINT VILLAGES, TX
HP_HOUSE_GESSNER 7
MEMOR CITY PL PL 06 01 06 0A 00

MCIMENY TRANSMISSION SERVICES CORPORATION
ACCESS TRANSMISSION SERVICES
OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP_HOUSE_GESSNER 7
THE PINEY POINT VILLAGES, TX

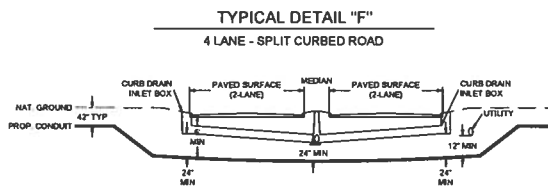
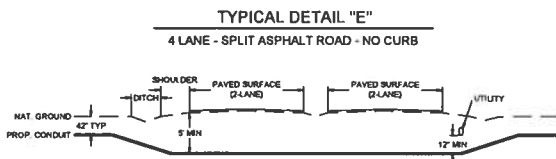
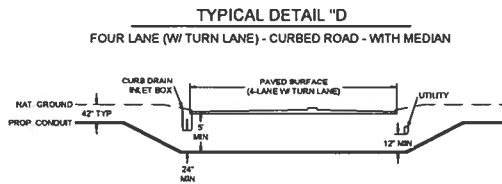
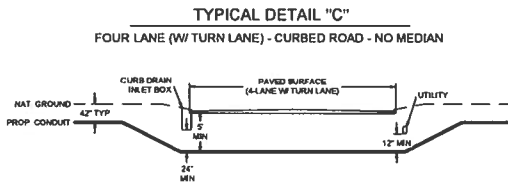
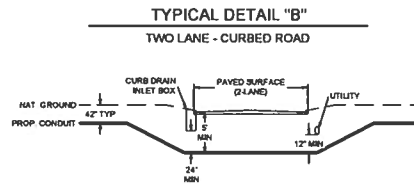
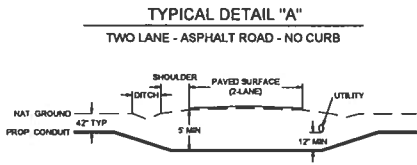
DATE: 3/3/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (JAS)

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	3/3/21	CITY OF PINEY POINT REVIEW	AGC

SCALE
HORIZONTAL: 1" = 8'
VERTICAL: 1" = 4'
IMP TO IMP
SHEET 8A OF 11
FILE:

TYPICAL CROSSING PROFILE DETAILS: UNDERGROUND



PROJECT:
THE PINNEY POINT VILLAGES, TX
HP_HOUST_GESSNER 7
MEMPHIS CITY TX 65 24 21 65 24 18

MCHEATTS ACCESS TRANSMISSION SERVICES CORPORATION	OUTSIDE PLANT CONSTRUCTION TITLE: FIBER OPTIC ROUTE HP_HOUST_GESSNER 7 THE PINNEY POINT VILLAGES, TX
---	---

DATE: 3/9/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJB)

NO.	DATE	DESCRIPTION	BY
1	3/9/21	CITY OF PINNEY POINT REVIEW	AJR

PLEASE NOTE: THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL DIMENSIONS AND MATERIALS SHOWN ON THIS SHEET. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES AND JURISDICTIONS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES AND JURISDICTIONS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES AND JURISDICTIONS.

SCALE
HORIZONTAL: 1"= N/A
VERTICAL: 1"= N/A
MP TO MP
SHEET 08 OF 11
FILE: 009B

STORM WATER POLLUTION PREVENTION PLAN DETAILS



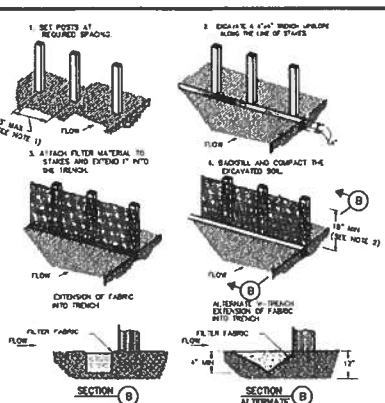
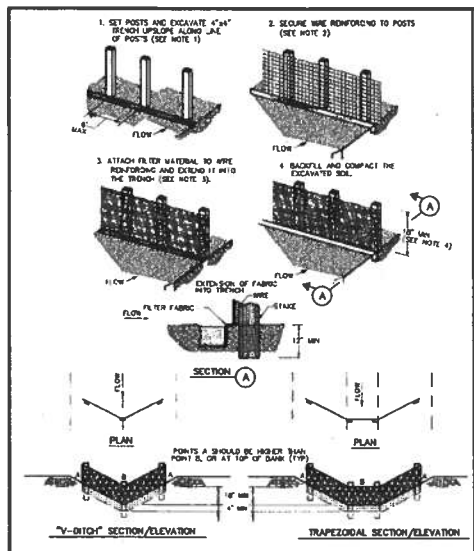
PROJECT
THE PINNEY POINT VILLAGES, TX
HP, HOUS, DESIGNER 7
88009 CITY TX, PL 88 20, 88 24 88

MICHIGAN TRANSMISSION SERVICES CORPORATION	OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE	HP, HOUS, DESIGNER 7
	THE PINNEY POINT VILLAGES, TX

DATE: 5/9/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJS)

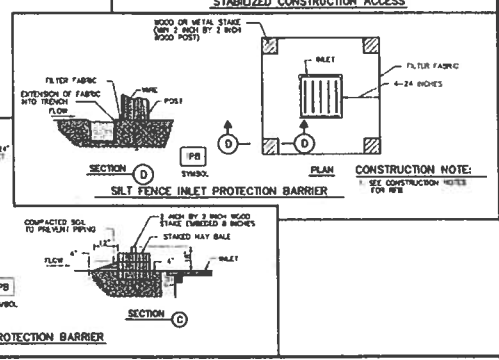
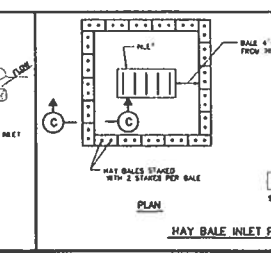
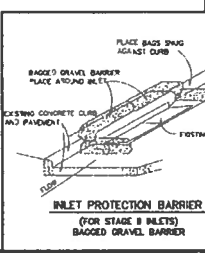
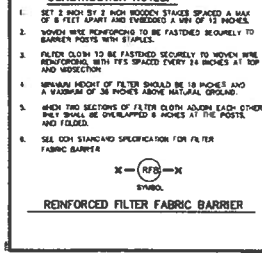
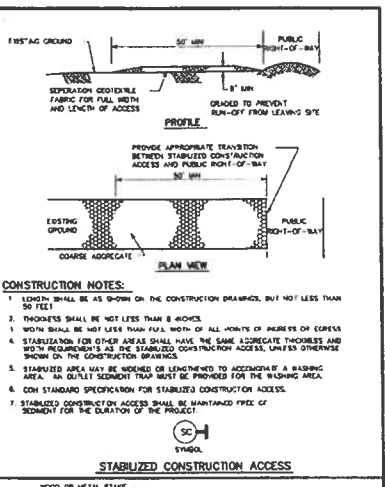
REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	5/25/21	SETUP PINNEY POINT REVEAL	AKK

SCALE
HORIZONTAL: 1"= 8'
VERTICAL: 1"= 4'
MP TO MP
SHEET 06 OF 11
FILE:

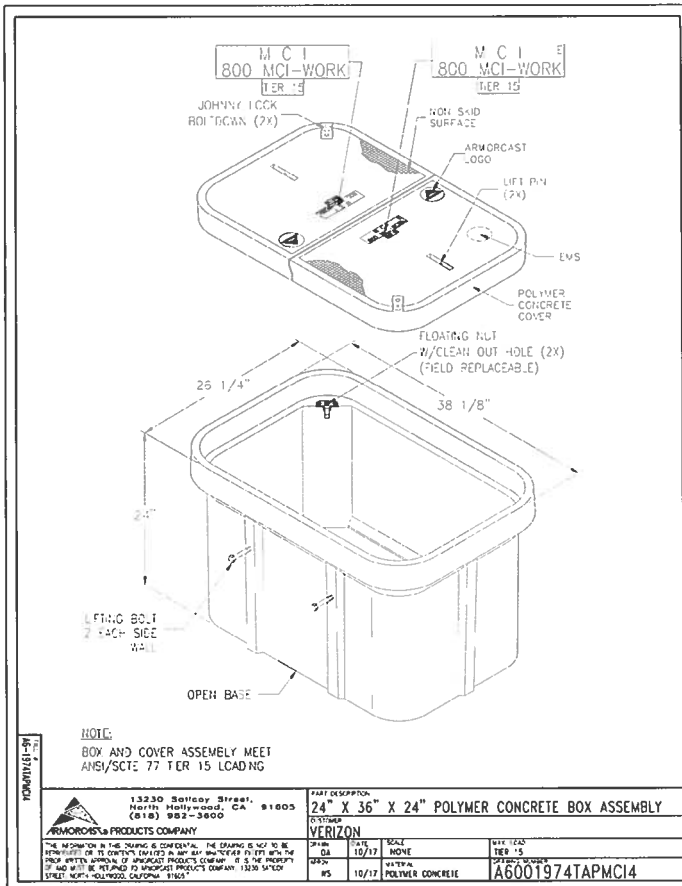


CONSTRUCTION NOTES:

- 2 INCH THICK BY 2 INCH WOODEN STAKES TO BE SET AT MAX SPACING OF 3 FEET AND EMBEDDED A MIN OF 8 INCHES IF PRELIMINARILY BARRED WITH SUPPORT METALS (E.G. JEL). SPACING OF POST MAY BE INCREASED TO 8 FEET MAX.
- ATTACH FILTER FABRIC TO WOODEN STAGES. FILTER FABRIC BARRIER SHALL HAVE A MIN HEIGHT OF 18 INCHES AND MAX HEIGHT OF 36 INCHES ABOVE NATURAL GROUND.
- WHEN TWO SECTIONS OF FILTER CLOTH JOIN, EACH OTHER THEY SHOULD BE OVERLAPPED 8 INCHES AT THE JOINT.
- SEE CON STANDARD SPECIFICATION FOR FILTER FABRIC BARRIER.



24" x 36" x 24" 30K STANDARD HANDHOLE DETAILS



PROJECT:
THE PINEY POINT VILLAGES, TX
HP_HOLES_GESSNER 7
MEMPHIS CITY PL, P. 28, 29, 30, 31, 32, 33, 34, 35

MCI
ACCESS TRANSMISSION SERVICES CORPORATION

OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP_HOLES_GESSNER 7
THE PINEY POINT VILLAGES, TX

DATE: 3/2/1
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJS)

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	3/2/1	ADD CITY OF PINEY POINT REVIEW	AGS

THIS PROJECT MAY BE OTHERWISE PROVIDED BY CONTRACT. THESE DRAWINGS AND SPECIFICATIONS SHALL BE VALID FOR THE PROJECT ONLY. ANY REVISIONS TO THESE DRAWINGS SHALL BE MADE IN WRITING AND SHALL BE APPROVED BY THE DESIGNER. ANY REVISIONS TO THESE DRAWINGS SHALL BE MADE IN WRITING AND SHALL BE APPROVED BY THE DESIGNER. ANY REVISIONS TO THESE DRAWINGS SHALL BE MADE IN WRITING AND SHALL BE APPROVED BY THE DESIGNER.

SCALE

HORIZONTAL: 1" = 8'
VERTICAL: 1" = 8'

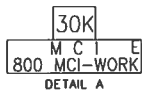
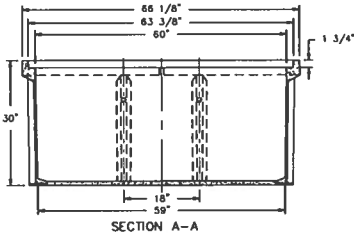
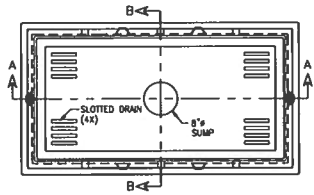
MP TO MP

SHEET 7 OF 11

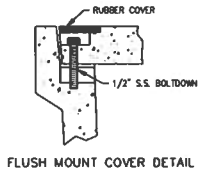
FILE: 07

30" x 60" x 30" 30K STANDARD HANDHOLE DETAILS

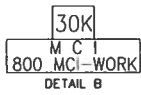
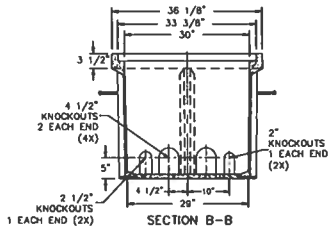
DETAIL "A"
LOCKING DEVICE
CROSS SECTION



DETAIL "B"
FLUSH MOUNT
COVER DETAIL



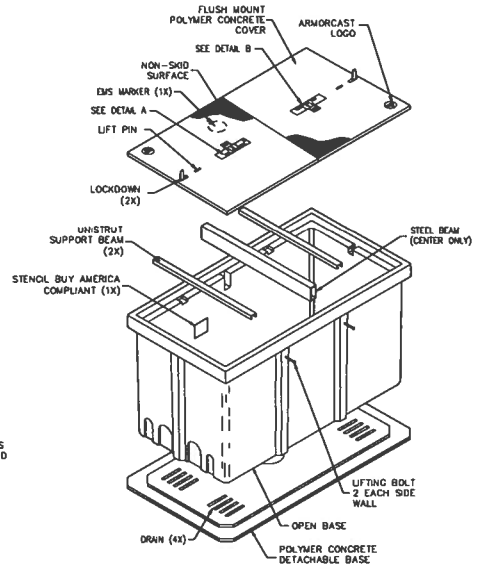
FLUSH MOUNT COVER DETAIL



SEALED PLASTIC BAG PLACED INSIDE VAULT TO CONTAIN

- | ITEM | QTY | DESCRIPTION |
|------|-----|--|
| 1 | (1) | JOHNNY LOCK KEY |
| 2 | (2) | S.S. JOHNNY BOLTS W/FLAT WASHER. |
| 3 | | SHRINK WRAP COVERS TO FRAME FOR PACKAGING. |

DETAIL "C"
EXPLODED ISOMETRIC DETAIL



30K STANDARD HANDHOLE
30" x 60" x 30" POLYMER CONCRETE FLUSH MOUNT ASSEMBLY
 MEETS SCTE/ANSI 77-TIER 22 LOADING CRITERIA
ADDITIONAL REQUIREMENTS:
 DESIGNED LOAD: 30,000 LBS
 MINIMUM FAILURE LOAD: 45,000 LBS



PROJECT:
 THE PINEY POINT VILLAGES, TX
 HP_HOUGS_GESSNER 7
 REVISION QTY P.L. P.L. OR W. 30 34 35

MICHIGAN TRANSMISSION SERVICES CORPORATION
 ACCESS TRANSMISSION SERVICES
 OUTSIDE PLANT CONSTRUCTION
 TITLE: FIBER OPTIC ROUTE
 HP_HOUGS_GESSNER 7
 THE PINEY POINT VILLAGES, TX

DATE: 9/20/11
 ENGINEER: CHRIS JONES
 DRAWN BY: G.F.B. (TJB)

REVISIONS			
NO.	DATE	DESCRIPTION	BY
1		CITY OF PINEY POINT REVISION	AGE

NOTE: ALL DIMENSIONS UNLESS OTHERWISE INDICATED SHALL BE IN INCHES AND FRACTIONS SHALL BE IN 16ths OF AN INCH. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE NOTED.

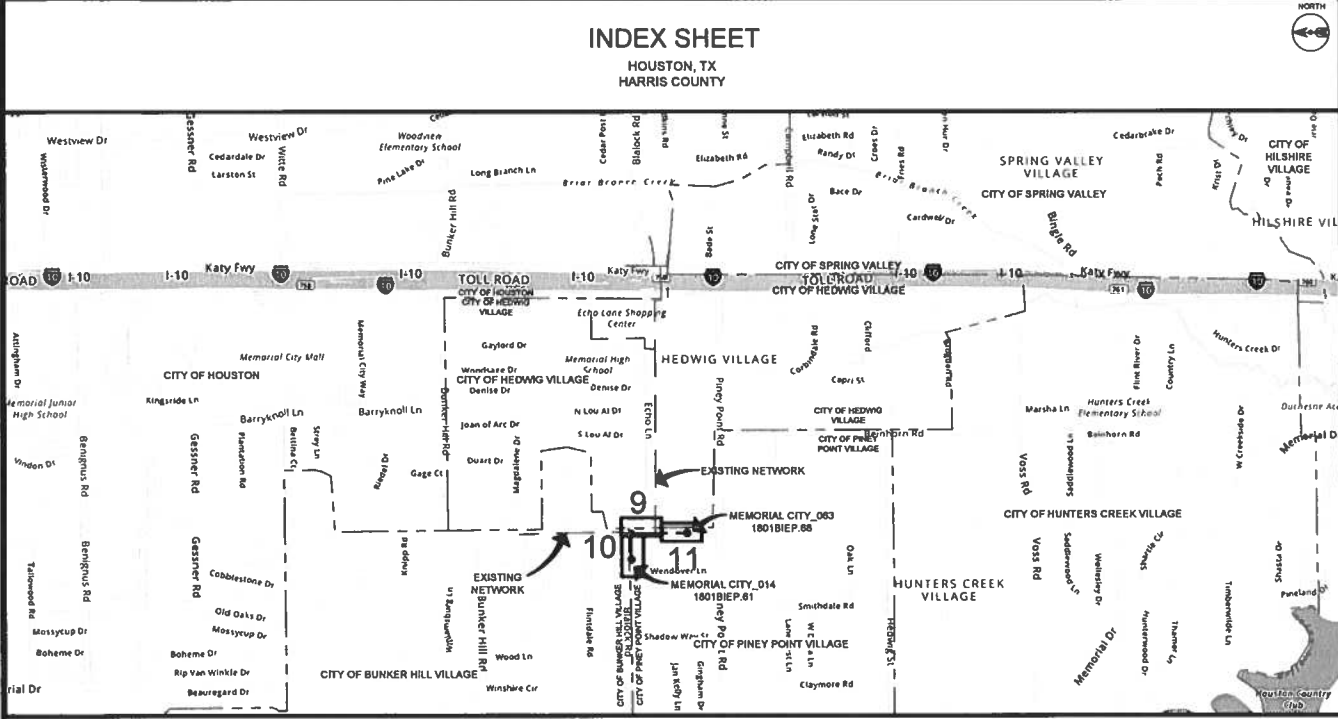
SCALE
 HORIZONTAL: 1" = 8'
 VERTICAL: 1" = 4'
 IMP: TO MP
 SHEET: 7A OF 11
 FILE: 07

INDEX SHEET

HOUSTON, TX
HARRIS COUNTY



PROJECT:
THE PINEY POINT VILLAGES, TX
HP_HOUST_GESSNER 7
MEMOR CITY PL PL 04 01, 02, 03, 04



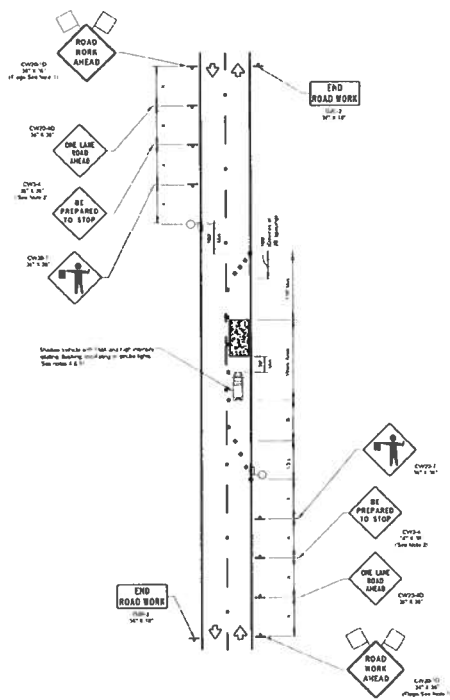
LEGEND	
	PROPOSED MCI UNDERGROUND CABLE
	PROPOSED MCI OVERLASH TO EXISTING AERIAL
	EXISTING MCI NETWORK CABLE
	EXISTING CITY BOUNDARY LINES

ACCESS TRANSMISSION SERVICES	OUTSIDE PLANT CONSTRUCTION
MCHENRY CORPORATION	TITLE: FIBER OPTIC ROUTE HP_HOUST_GESSNER 7 THE PINEY POINT VILLAGES, TX

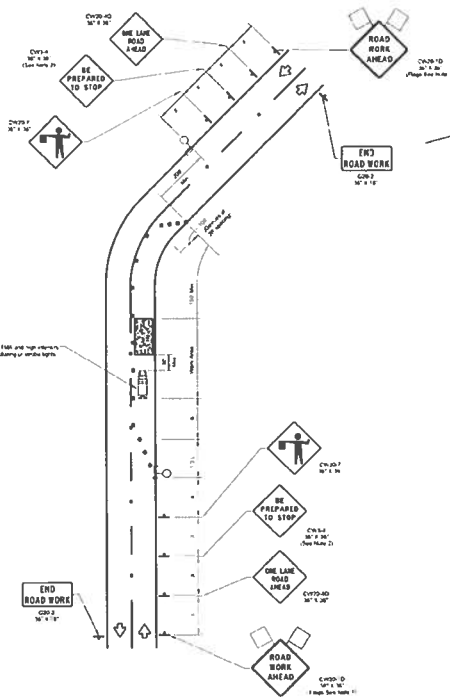
DATE: 9/21			
ENGINEER: CHRIS JONES			
DRAWN BY: G.F.S. (TJR)			
REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	09/21	CITY OF PINEY POINT REVISION	

SCALE	
HORIZONTAL: 1" = N/A	VERTICAL: 1" = N/A
MAP TO MP	
SHEET 8 OF 11	
FILE:	

TRAFFIC CONTROL PLAN DETAILS



**ONE-LANE TWO-WAY SINGLE LANE CLOSURE
CONTROL WITH FLAGGERS
(ON STRAIGHT SECTION OF ROADWAY)**



**ONE-LANE TWO-WAY SINGLE LANE CLOSURE
CONTROL WITH FLAGGERS
(ON CURVED SECTION OF ROADWAY)**



TEO, LLC
5510 Community DRIVE
Houston, Texas
77005
281-536-3123 OFFICE
713-668-6334 FAX
tfoote@gmail.com
FIRM # F-8978

3-3-2021

TRAFFIC CONTROL PLAN SECTION SHALL BE COMPLETED BY ENGINEER

NO.	DATE	BY	DESCRIPTION

Symbol	Description
	Sign 3 (See Note 1)
	Sign 4 (See Note 1)
	Sign 5 (See Note 1)
	Sign 6 (See Note 1)
	Sign 7 (See Note 1)
	Sign 8 (See Note 1)
	Sign 9 (See Note 1)
	Sign 10 (See Note 1)
	Sign 11 (See Note 1)
	Sign 12 (See Note 1)
	Sign 13 (See Note 1)
	Sign 14 (See Note 1)
	Sign 15 (See Note 1)
	Sign 16 (See Note 1)
	Sign 17 (See Note 1)
	Sign 18 (See Note 1)
	Sign 19 (See Note 1)
	Sign 20 (See Note 1)
	Sign 21 (See Note 1)
	Sign 22 (See Note 1)
	Sign 23 (See Note 1)
	Sign 24 (See Note 1)
	Sign 25 (See Note 1)
	Sign 26 (See Note 1)
	Sign 27 (See Note 1)
	Sign 28 (See Note 1)
	Sign 29 (See Note 1)
	Sign 30 (See Note 1)

Postage	Quantity	Material	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
Sign		Sign	Sign	Sign	Sign	Sign	Sign	Sign
Number	Length	Number	Length	Number	Length	Number	Length	Number
30	36"	120	36"	120	36"	120	36"	120
40	48"	160	48"	160	48"	160	48"	160
50	60"	200	60"	200	60"	200	60"	200
60	72"	240	72"	240	72"	240	72"	240
70	84"	280	84"	280	84"	280	84"	280
80	96"	320	96"	320	96"	320	96"	320
90	108"	360	108"	360	108"	360	108"	360
100	120"	400	120"	400	120"	400	120"	400
110	132"	440	132"	440	132"	440	132"	440
120	144"	480	144"	480	144"	480	144"	480
130	156"	520	156"	520	156"	520	156"	520
140	168"	560	168"	560	168"	560	168"	560
150	180"	600	180"	600	180"	600	180"	600
160	192"	640	192"	640	192"	640	192"	640
170	204"	680	204"	680	204"	680	204"	680
180	216"	720	216"	720	216"	720	216"	720
190	228"	760	228"	760	228"	760	228"	760
200	240"	800	240"	800	240"	800	240"	800

- GENERAL NOTES**
1. Plans attached to signs unless shown as OPTIONAL.
 2. All traffic control devices shall be used as REQUIRED unless otherwise directed with the traffic sign manual or OTHERWISE.
 3. Traffic control devices or other equipment should be set out for the night or for low visibility conditions.
 4. Traffic control devices shall be set out for low visibility conditions.
 5. Additional Station markers shall be placed every 1/4 mile on the project.
 6. Station markers shall be placed every 1/4 mile on the project.
 7. Station markers shall be placed every 1/4 mile on the project.
 8. Station markers shall be placed every 1/4 mile on the project.
 9. Station markers shall be placed every 1/4 mile on the project.
 10. Station markers shall be placed every 1/4 mile on the project.

verizonbusiness

PROJECT
THE PINNEY POINT VILLAGES TX
HP, HOUSTON, GESSNER 7
REVISION 27-21-18 08:28:00 08/24/20

TEO, LLC
5510 Community DRIVE
Houston, Texas
77005
281-536-3123 OFFICE
713-668-6334 FAX
tfoote@gmail.com
FIRM # F-8978

3-3-2021

TRAFFIC CONTROL PLAN SECTION SHALL BE COMPLETED BY ENGINEER

ACCESS TRANSMISSION SERVICES CORPORATION

OUTSIDE PLANT CONSTRUCTION

TITLE: FIBER OPTIC ROUTE

HP, HOUSTON, GESSNER 7, TX

THE PINNEY POINT VILLAGES, TX

DATE: 3/3/21

ENGINEER: CHRIS JONES

DRAWN BY: G.F.S. (TAS)

REVISIONS

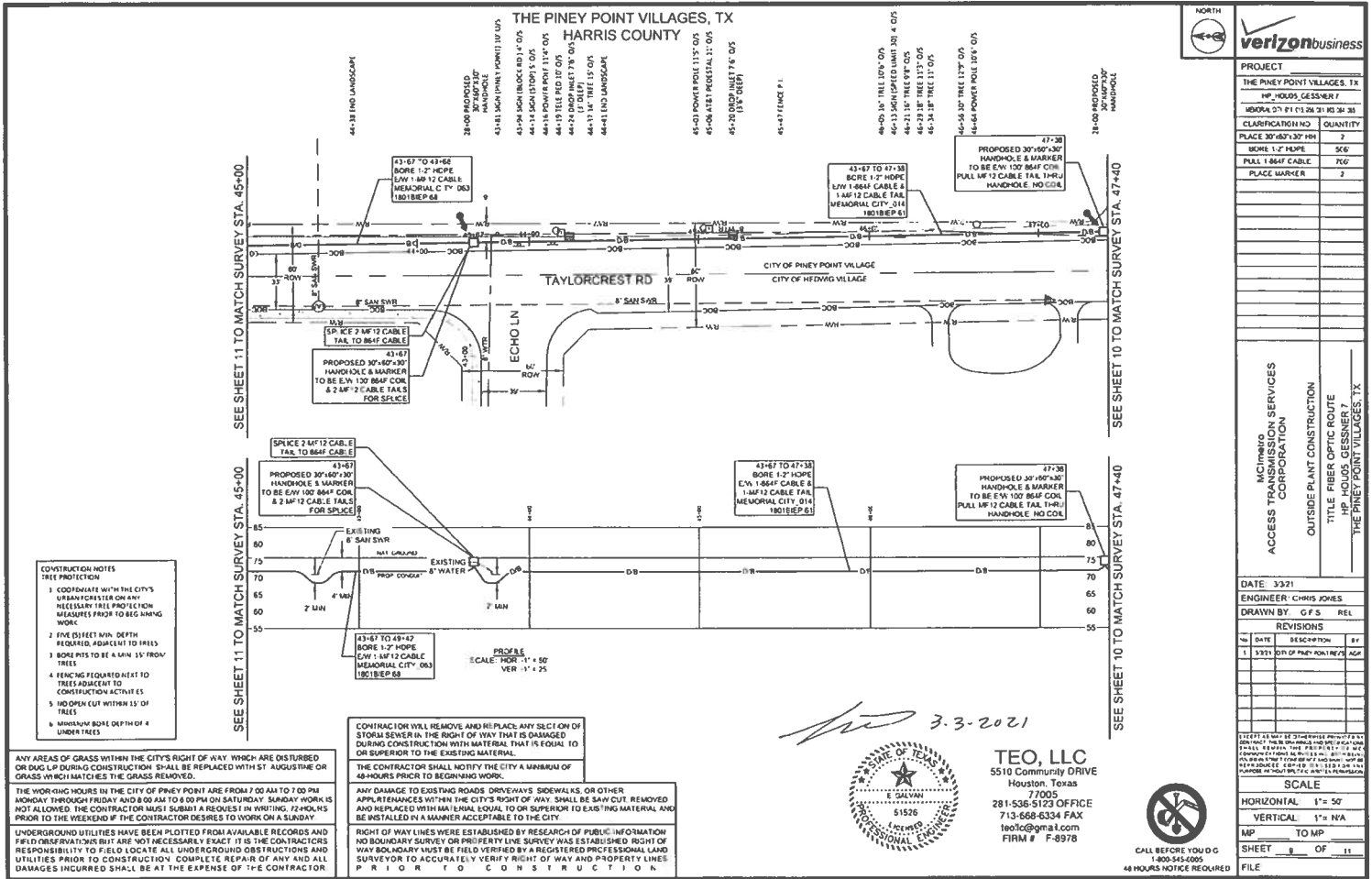
NO.	DATE	DESCRIPTION	BY
1	3/3/21	01-OF-PINNEY POINT VILLAGES, TX	AGJ

SCALE
HORIZONTAL 1" = 80'
VERTICAL 1" = 80'

MP TO MP

SHEET 8A OF 11

FILE



PROJECT	
THE PINEY POINT VILLAGES, TX	
HP, HODUS, GESSNER 7	
MEMORIAL CITY 014	
CLASSIFICATION NO.	
PLACE 30'x60'x30' FH	7
INSTALL 1.2" HDPE	566
PULL 1 864F CABLE	766
PLACE MARKER	2
QUANTITY	

REVISIONS		
NO.	DATE	DESCRIPTION
1	3/31/20	FOR THE PINEY POINT VILLAGES, TX

SCALE	
HORIZONTAL	1" = 50'
VERTICAL	1" = 10'
MP	TO MP
SHEET	8 OF 11

- CONSTRUCTION NOTES**
- COORDINATE WITH THE CITY'S URBAN FORESTER ON ANY NECESSARY TREE PROTECTION MEASURES PRIOR TO BEGINNING WORK.
 - THE EXISTING MIN. DEPTH REQUIRED, ADJUSTED TO 18 IN.
 - BORE PITS TO BE A MIN. 15' FROM TREES.
 - FENCING REQUIRED ADJACENT TO TRENCHES ADJACENT TO CONSTRUCTION ACTIVITIES.
 - NO OPEN CUT WITHIN 15' OF TREES.
 - MINIMUM BORE DEPTH OF 4' UNDER TREES.

ANY AREAS OF GRASS WITHIN THE CITY'S RIGHT OF WAY WHICH ARE DISTURBED OR DUG UP DURING CONSTRUCTION SHALL BE REPLACED WITH ST. AUGUSTINE OR GRASS WHICH MATCHES THE GRASS REMOVED.

THE WORKING HOURS IN THE CITY OF PINEY POINT ARE FROM 7:00 AM TO 7:00 PM MONDAY THROUGH FRIDAY AND 8:00 AM TO 6:00 PM ON SATURDAY. SUNDAY WORK IS NOT ALLOWED. THE CONTRACTOR MUST SUBMIT A REQUEST IN WRITING, 72 HOURS PRIOR TO THE WEEKEND IF THE CONTRACTOR DESIRES TO WORK ON A SUNDAY.

UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. IT IS THE CONTRACTOR'S RESPONSIBILITY TO FIELD LOCATE ALL UNDERGROUND OBSTRUCTIONS AND UTILITIES PRIOR TO CONSTRUCTION. COMPLETE REPAIR OF ANY AND ALL DAMAGES INCURRED SHALL BE AT THE EXPENSE OF THE CONTRACTOR.

CONTRACTOR SHALL REMOVE AND REPLACE ANY SECTION OF STORM SEWER IN THE RIGHT OF WAY THAT IS DAMAGED DURING CONSTRUCTION WITH MATERIAL THAT IS EQUAL TO OR SUPERIOR TO THE EXISTING MATERIAL.

THE CONTRACTOR SHALL NOTIFY THE CITY A MINIMUM OF 48 HOURS PRIOR TO BEGINNING WORK.

ANY DAMAGE TO EXISTING ROADS, DRIVEWAYS, SIDEWALKS, OR OTHER APPURTENANCES WITHIN THE CITY'S RIGHT OF WAY SHALL BE SAW CUT, REMOVED AND REPLACED WITH MATERIAL EQUAL TO OR SUPERIOR TO EXISTING MATERIAL AND BE INSTALLED IN A MANNER ACCEPTABLE TO THE CITY.

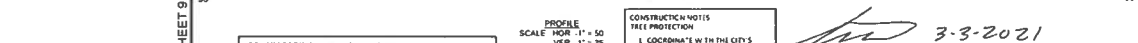
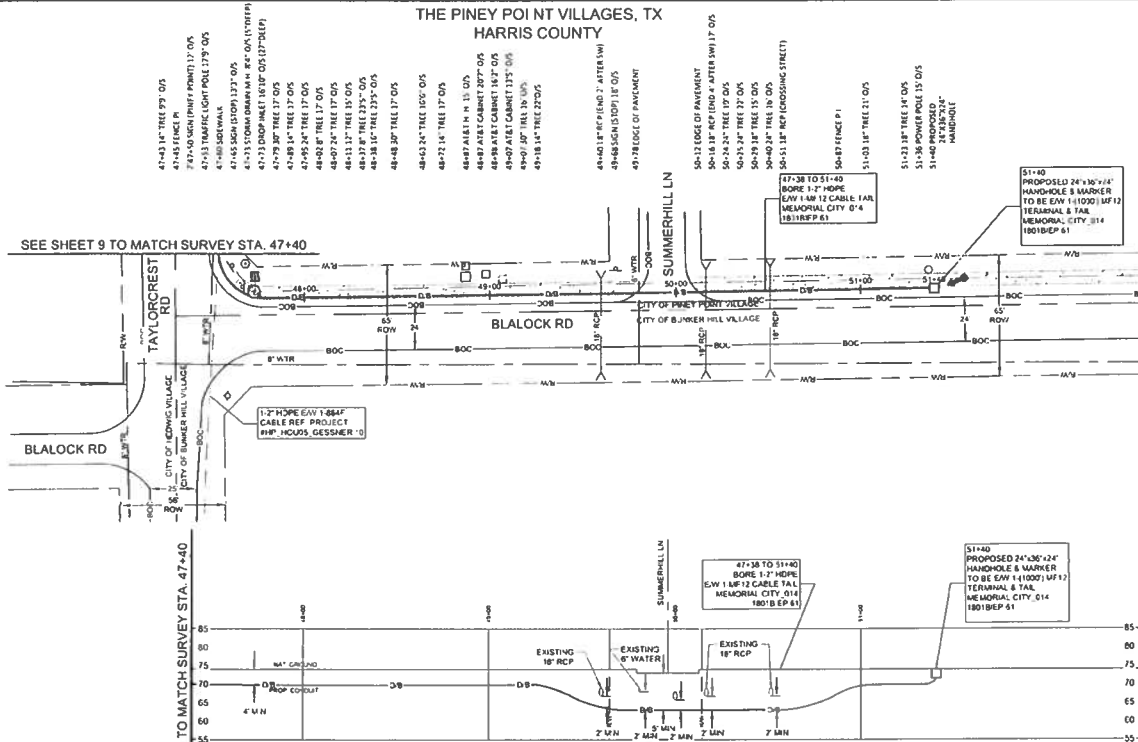
RIGHT OF WAY LINES WERE ESTABLISHED BY RESEARCH OF PUBLIC INFORMATION. NO BOUNDARY SURVEY OR PROPERTY LINE SURVEY WAS ESTABLISHED. RIGHT OF WAY BOUNDARY MUST BE FIELD VERIFIED BY A REGISTERED PROFESSIONAL LAND SURVEYOR TO ACCURATELY VERIFY RIGHT OF WAY AND PROPERTY LINES PRIOR TO CONSTRUCTION.

3-3-2021

TEO, LLC
 5510 Community Drive
 Houston, Texas 77005
 281-536-5123 OFFICE
 713-668-6334 FAX
 teo10@gmail.com
 FIRM # F-8978

CALL BEFORE YOU DIG
 1-800-545-0005
 48 HOURS NOTICE REQUIRED

THE PINEY POINT VILLAGES, TX
HARRIS COUNTY



ANY AREAS OF GRASS WITHIN THE CITY'S RIGHT OF WAY WHICH ARE DISTURBED OR DUG UP DURING CONSTRUCTION, SHALL BE REPLACED WITH SEASONAL OR GRASS WHICH MATCHES THE GRASS REMOVED.

THE WORKING HOURS IN THE CITY OF PINEY POINT ARE FROM 7:00 AM TO 7:00 PM MONDAY THROUGH FRIDAY AND 8:00 AM TO 6:00 PM ON SATURDAY. SUNDAY WORK IS NOT ALLOWED. THE CONTRACTOR MUST SURVEY & RE-SURVEY IN WRITING, 72 HOURS PRIOR TO THE WEEKEND IF THE CONTRACTOR DESIRES TO WORK ON A SUNDAY.

UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. IT IS THE CONTRACTOR'S RESPONSIBILITY TO FIELD LOCATE ALL UNDERGROUND OBSTRUCTIONS AND UTILITIES PRIOR TO CONSTRUCTION. COMPLETE REPAIR OF ANY AND ALL DAMAGES INCURRED SHALL BE AT THE EXPENSE OF THE CONTRACTOR.

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THE CONTRACTOR SHALL NOTIFY THE CITY A MINIMUM OF 48 HOURS PRIOR TO BEGINNING WORK.

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RIGHT OF WAY LINES WERE ESTABLISHED BY RESEARCH OF PUBLIC INFORMATION. NO BOUNDARY SURVEY OR PROPERTY LINE SURVEY WAS ESTABLISHED. RIGHT OF WAY BOUNDARY MUST BE FIELD VERIFIED BY A REGISTERED PROFESSIONAL LAND SURVEYOR TO ACCURATELY VERIFY RIGHT OF WAY AND PROPERTY LINES PRIOR TO CONSTRUCTION.

CONSTRUCTION NOTICES
TREE PROTECTION

1. COORDINATE WITH THE CITY'S URBAN FORESTER ON ANY NECESSARY TREE PROTECTION MEASURES PRIOR TO BEGINNING WORK.
2. FORTY FEET MINIMUM DEPTH REQUIRED, ADJACENT TO TREES.
3. BORE PITS TO BE A MIN. 15' FROM TREES.
4. FENCING REQUIRED NEXT TO TREES ADJACENT TO CONSTRUCTION ACTIVITIES.
5. NO OPEN CUT WITHIN 15' OF TREES.
6. SANDBAGS BORE DEPT. OF 4' UNDER FEES.

3-3-2021

TEO, LLC
5510 Community Drive
Houston, Texas 77005
281-536-5123 OFFICE
713-668-6334 FAX
teo@teolc.com
FIRM # F-6578

PROJECT	THE PINEY POINT VILLAGES, TX HP HOUS_GESSNER 7
PLACE 24\"/>	1
BORE 1.7\"/>	400
PULL 1-864F CABLE	400
1000' 1/2\"/>	1
PLACE MARKER	1
CLASSIFICATION NO	
QUANTITY	

DATE: 3/3/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. REL

NO.	DATE	DESCRIPTION	BY
1	3/3/21	CITY OF PINEY POINT REVIEW	AGP

SCALE
HORIZONTAL 1\"/>



CALL BEFORE YOU DIG
1-800-545-6005
48 HOURS NOTICE REQUIRED

SHEET 10 OF 11
FILE

THE PINEY POINT VILLAGES, TX
HARRIS COUNTY



PROJECT

THE PINEY POINT VILLAGES TX	PP-HOUS-GESSNER
MEMORIAL CITY 111.75 28.81 30.38 BS	
CLARIFICATION NO.	QUANTITY
PLACE 24" X 36" X 12" PAV	1
BORE 1.2" HCP	467
1000 MF 12 TML & TAIL	1
PLACE MARKER	1

ACCESS TRANSMISSION SERVICES CORPORATION	MC Metro
OUTSIDE PLANT CONSTRUCTION	HP-HOUS-GESSNER
TITLE FIBER OPTIC ROUTE	THE PINEY POINT VILLAGES, TX

DATE: 3/3/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. RFL

NO.	DATE	DESCRIPTION	BY
1	3/3/21	REVISED FOR THE PINEY POINT VILLAGES	BOC

SCALE

HORIZONTAL: 1" = 50'
VERTICAL: 1" = 10'

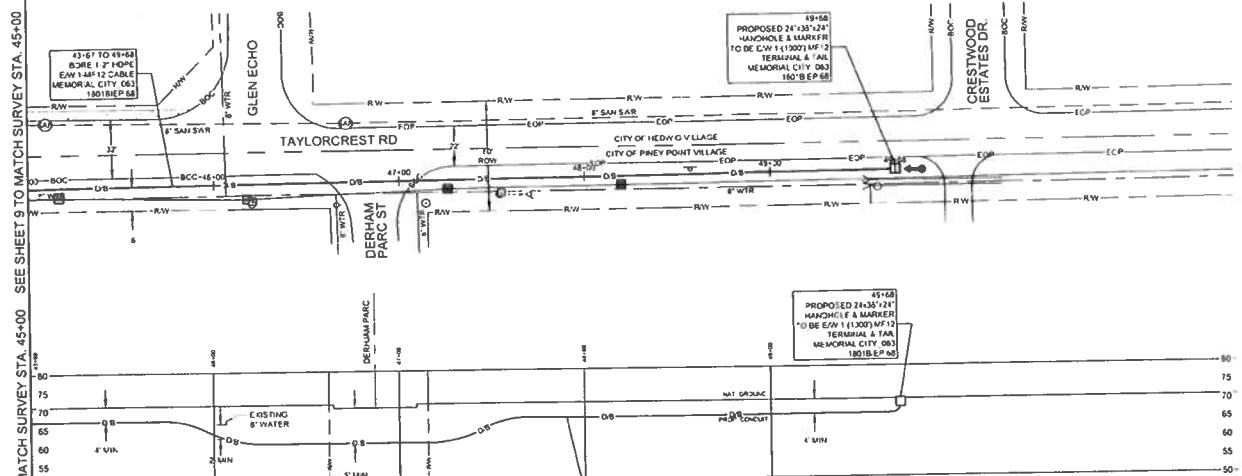
MP TO MP

SHEET 11 OF 11

FILE:

- 45-08 14" TREE 13' OS
- 45-17 2" HCP W/LET 10' 6" 13' DEPTH
- 45-34 18" TREE 13' OS
- 45-49 17" TREE 15' OS
- 45-64 10" TREE 15' OS
- 45-82 27" TREE 14' OS
- 45-97 18" TREE 14' OS
- 46-12 18" TREE 14' OS
- 46-28 18" TREE 14' OS
- 46-30 20" POWER POLE 15' OS
- 46-31 11' ATLET PEDIESTAL 14' OS
- 46-75 5" PRE-CAST 24" X 36" OS
- 46-76 1" EOE OF PAVEMENT
- 41-08 EOE OF PAVEMENT
- 47-13 3/4" SLOPE 15' OS
- 47-18 2" HCP W/LET 10' 6" 13' DEPTH
- 47-34 18" TREE 13' OS
- 47-41 18" TREE 13' OS
- 47-51 14" TREE 15' OS
- 47-55 18" TREE 15' OS
- 47-75 18" TREE 15' OS
- 47-95 18" TREE 15' OS
- 47-96 1" HCP
- 48-10 2" HCP W/LET 10' 6" 13' DEPTH
- 48-17 2" HCP W/LET 10' 6" 13' DEPTH
- 48-34 18" TREE 13' OS
- 48-43 18" TREE 13' OS
- 48-53 18" TREE 13' OS
- 48-58 24" HCP 11' OS
- 49-13 11' HCP 4' OS
- 49-48 2" HCP W/LET 10' 6" 13' DEPTH
- POINT MARKER 10' OS

SEE SHEET 9 TO MATCH SURVEY STA. 45+00



PROPOSED SCALE: HOR - 1" = 50' VER - 1" = 25'

ANY AREAS OF GRASS WITHIN THE CITY'S RIGHT OF WAY WHICH ARE DISTURBED OR DUG UP DURING CONSTRUCTION SHALL BE REPLACED WITH ST. AUGUSTINE OR GRASS WHICH MATCHES THE GRASS REMOVED.

THE WORKING HOURS IN THE CITY OF PINEY POINT ARE FROM 7:00 AM TO 7:00 PM MONDAY THROUGH FRIDAY AND 8:00 AM TO 6:00 PM ON SATURDAY. SUNDAY WORK IS NOT ALLOWED. THE CONTRACTOR MUST SUBMIT A REQUEST IN WRITING 72 HOURS PRIOR TO THE WEEKEND IF THE CONTRACTOR DESIRES TO WORK ON A SUNDAY.

UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. IT IS THE CONTRACTOR'S RESPONSIBILITY TO FIELD LOCATE ALL UNDERGROUND OBSTRUCTIONS AND UTILITIES PRIOR TO CONSTRUCTION. COMPLETE REPAIR OF ANY AND ALL DAMAGES INCURRED SHALL BE AT THE EXPENSE OF THE CONTRACTOR.

THE CONTRACTOR WILL REMOVE AND REPLACE ANY SECTION OF STORM SEWER IN THE RIGHT OF WAY THAT IS DAMAGED DURING CONSTRUCTION WITH MATERIAL THAT IS EQUAL TO OR SUPERIOR TO THE EXISTING MATERIAL.

THE CONTRACTOR SHALL NOTIFY THE CITY A MINIMUM OF 48 HOURS PRIOR TO BEGINNING WORK.

ANY DAMAGE TO EXISTING ROADS, DRIVEWAYS, SIDEWALKS, OR OTHER APURTENANCES WITHIN THE CITY'S RIGHT OF WAY SHALL BE SAW CUT, REMOVED AND REPLACED WITH MATERIAL EQUAL TO OR SUPERIOR TO EXISTING MATERIAL AND BE INSTALLED IN A MANNER ACCEPTABLE TO THE CITY.

RIGHT OF WAY LINES WERE ESTABLISHED BY RESEARCH OF PUBLIC INFORMATION. NO BOUNDARY SURVEY OR PROPERTY LINE SURVEY WAS ESTABLISHED. RIGHT OF WAY BOUNDARY MUST BE FIELD VERIFIED BY A REGISTERED PROFESSIONAL LAND SURVEYOR TO ACCURATELY VERIFY RIGHT OF WAY AND PROPERTY LINES PRIOR TO CONSTRUCTION.

45-07 TO 45-08 BORE 1.2" HCP 11' 12" CABLE MEMORIAL CITY 063 1801B-EP-68

49-58 PROPOSED 24" X 36" X 12" MANHOLE & MARKER TO BE E.W. 1115007 MF 12 MEMORIAL CITY 063 1801B-EP-68

45-68 PROPOSED 24" X 36" X 12" MANHOLE & MARKER TO BE E.W. 1115007 MF 12 MEMORIAL CITY 063 1801B-EP-68

- CONSTRUCTION NOTES
- COORDINATE WITH THE CITY'S URBAN FORESTER ON ANY NECESSARY TREE PROTECTION MEASURES PRIOR TO BEGINNING WORK.
 - 5 FEET IS FEET MIN. WIDTH REQUIRED ADJACENT TO TREES.
 - BORE PITS TO BE A MIN. 15' FROM TREES.
 - SEWING REQUIRED NEXT TO TREES ADJACENT TO CONSTRUCTION ACTIVITIES.
 - NO SPIN CUT WITHIN 15' OF TREES.
 - MINIMUM BORE DEPTH OF 4' UNDER TREES.

3-3-2021



TEO, LLC
5510 Community Drive
Houston, Texas 77005
281-536-5123 OFFICE
713-668-6334 FAX
teollc@gmail.com
FIRM # F-6378



CALL BEFORE YOU DIG
1-800-245-6095
48 HOURS NOTICE REQUIRED



March 9, 2021

Mr. Eleuterio Galvan Jr., P.E.
Teo Engineering Organization LLC
5510 Community Dr.
Houston, TX 77005

Re: On-Going Services
Review of Telecommunications Improvement Plans – **Third Submittal**
Verizon/MCI Site Name HP_HOU04_KANSAS 1
Piney Point Village, Texas
HDR Job No. 10279751

Dear Mr. Galvan:

We are in receipt of the proposed Verizon/MCI telecommunications improvement plans for North Piney Point Road. Based on the proposed plans provided, the City interposes no objection to the proposed telecommunications improvements, contingent upon the following:

- Welded Wire Fabric may **not** be used in lieu of the reinforcing steel given in Table 1 of the City of Houston concrete sidewalk detail as is stated in Note 1 on Sheet 6A of the plans. Steel rebar must be used for all concrete sidewalk reinforcement.
- Please be advised that the plans will need to be presented to the City Council for approval of the proposed improvements in the City right-of-way prior to construction.

This does not necessarily mean that the entire plan including survey layout has been completely checked and verified. Verizon/MCI assumes all responsibility and accountability for the proposed improvements. The Contractor will immediately notify the City in the event any storm sewer or utilities are impacted during construction. Please note that any grass, landscaping, sidewalks, storm sewer, water and sanitary utilities, etc. damaged during construction must be restored to a condition acceptable to the City.



Please contact Ms. Annette Arriaga with the City of Piney Point Village at 713-782-0271 to obtain your copy of the approved set of plans and permit.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink that reads "Aaron Croley".

Aaron Croley, P.E., CFM
Project Engineer

cc: Annette Arriaga – City of Piney Point Village
Kimberly Perez – City of Piney Point Village



MCImetro
ACCESS TRANSMISSION SERVICES CORPORATION

OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE

HP_HOU04_KANSAS_1
MEMORIAL CITY: 018, 019, 067, 068, 069, 070, 071, 072
PINEY POINT VILLAGE, TX

SITE CODE: HODATX

No Objections Taken

Carson Cady

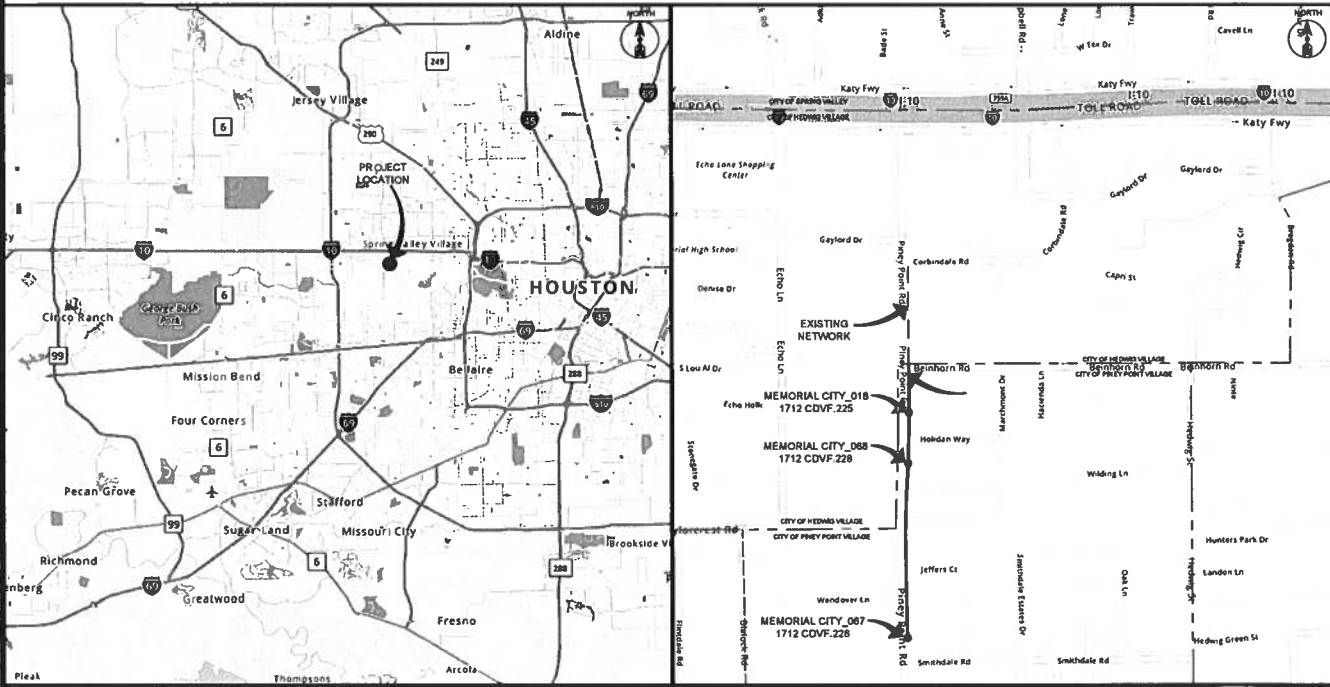
3-9-2021

PROJECT STATUS: CONSTRUCTION

DATE: 3/3/21

LOCATION MAP

THE MEMORIAL VILLAGES, TX
HARRIS COUNTY



VICINITY MAP

HOUSTON, TX



PROJECT MAP



PROJECT:
THE MEMORIAL VILLAGES, TX
HP HOUDA_KANSAS 1
HOUDA, CITY PLAN, HP HOUDA, CITY PLAN

MCM MEMBERS ACCESS TRANSMISSION SERVICES CORPORATION		
OUTSIDE PLANT CONSTRUCTION TITLE: FIBER OPTIC ROUTE HP HOUDA_KANSAS 1 THE MEMORIAL VILLAGES, TX		


DATE: 3/2/11			
ENGINEER: CHRIS JONES			
DRAWN BY: G.F.S. (TJR)			
REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	3/2/11	CITY OF PINEY POINT REVISED	AGE

SCALE
HORIZONTAL: 1" = 1/4" N/A
VERTICAL: 1" = 1/4" N/A
MP TO MP
SHEET 2 OF 13
FILE:

GENERAL NOTES

GENERAL NOTES

1. VERIZON BUSINESS COMPRISES THE FOLLOWING OPERATING ENTITIES
 - MCI COMMUNICATIONS SERVICES, INC.
 - MCI METRO COMMUNICATIONS SERVICES, INC.
 - MCI METRO ACCESS TRANSMISSION SERVICES OF VIRGINIA, INC.
 - MCI METRO ACCESS TRANSMISSION SERVICES OF MASSACHUSETTS, INC.
 - METROPOLITAN FIBER SYSTEMS OF NEW YORK, INC.
2. ALL WORK TO BE PERFORMED IN STRICT ACCORDANCE WITH THE APPLICABLE CODES OR REQUIREMENTS OF ANY REGULATING GOVERNMENTAL AGENCY, VERIZON BUSINESS AND THE RIGHT-OF-WAY GRANTOR.
3. LOCATIONS OF SOME OF THE PHYSICAL FEATURES WERE OBTAINED FROM DATED RAILROAD EVALUATION MAPS OR OTHER DRAWINGS AND MAY NOT BE AS SHOWN OR DEPICTED ON THESE DRAWINGS.
4. UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. THEREFORE, UTILITY LOCATIONS WILL BE VERIFIED AT LEAST 100 FEET IN ADVANCE OF TRENCHING OR PLOWING, SO THAT CHANGES IN CABLE PLACEMENT CAN BE MADE IN THE EVENT OF CONFLICT.
5. ALL KNOWN BURIED OBSTRUCTIONS ARE SHOWN ON THE CONSTRUCTION DRAWINGS. ANY AND ALL OTHERS ENCOUNTERED ARE ALSO THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE, PROTECT AND REPAIR IF DAMAGED.
6. ANY AND ALL IMPROVEMENTS, SUCH AS ASPHALT OR CONCRETE PAVEMENT, CURBS, GUTTERS, WALKS, DRAINAGE DITCHES, EMBANKMENTS, SHRUBS, TREES, GRASS SOO, ETC., IF DAMAGED, SHALL BE RESTORED TO ORIGINAL CONDITION.
7. EQUIPMENT TYPES SPECIFIED HEREIN (IE "BACKHOE" SWAMP PLOW" ETC.) ARE SUGGESTIONS ONLY AND ARE NOT INTENDED AS REQUIREMENTS. CONTRACTOR WILL BE NOTIFIED AS TO EXPECTATIONS.
8. SHORING OF BORE PITS AND TRENCHES IN ACCORDANCE WITH OSHA REGULATIONS IS MANDATORY.
9. BURIED CABLE MARKERS WILL BE PLACED AT ALL UNDERGROUND UTILITY LOCATIONS AND ALL OTHER LOCATIONS IN ACCORDANCE WITH THE CONSTRUCTION DRAWINGS AND THE OUTSIDE PLANT HANDBOOK.
10. ALL 4" ID CONDUIT WILL BE SCHEDULE 40 (EG. PVC OR GSP/SSP), OR AS SPECIFIED.
11. UNDERGROUND CONDUIT WILL BE PLACED AT 48" MINIMUM COVER UNLESS OTHERWISE SPECIFIED ON THE CONSTRUCTION DRAWINGS.



PROJECT:
THE MEMORIAL VILLAGES, TX
HP HOUDA, KANSAS 1
MIDWAY, CT PA 1, M2, M8, M9, PL, PL 97

MCI METRO
ACCESS TRANSMISSION SERVICES
CORPORATION

OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP HOUDA, KANSAS 1
THE MEMORIAL VILLAGES, TX

DATE: 10/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (T-28)

REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	10/21	CITY OF PRINCE GEORGE REVIEW	AGK

EXCEPT AS NOTED OTHERWISE THIS DRAWING IS THE PROPERTY OF VERIZON BUSINESS SERVICES CORPORATION. IT IS TO BE USED ONLY FOR THE PROJECT AND FOR THE PURPOSES SPECIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF VERIZON BUSINESS SERVICES CORPORATION.

SCALE

HORIZONTAL: 1" = N/A
VERTICAL: 1" = N/A

MP TO MP
SHEET 4 OF 12

FILE:

MCI OUTSIDE PLANT FOCUS

FIBER OPTIC CABLE UNCOVERING SYSTEM

1. THE TITLE OF THIS PROGRAM, F.O.C.U.S., AN ACRONYM FOR FIBER OPTIC CABLE UNCOVERING SYSTEM, WAS SELECTED TO REMIND EVERYONE INVOLVED WITH WORKING NEAR MCIS ACTIVE FIBER OPTIC SYSTEMS TO FOCUS ON PROTECTING THE FACILITIES. IF, DURING THE COURSE OF THE PROJECT, YOU NOTICE ANY ACTIVITY WHICH MAY JEOPARDIZE THE MCI OSP FACILITIES, IT IS YOUR DUTY TO STOP THE WORK AND RE-F.O.C.U.S.
2. F.O.C.U.S. RULES MUST BE FOLLOWED ON ALL MCI PROJECTS INVOLVING WORK ON OR NEAR MCI OSP FACILITIES. SAFETY IS MCIS NUMBER ONE PRIORITY; EVERYONE MUST REFRAIN FROM UNSAFE AND IMPROPER PRACTICES.
3. REVIEW OF F.O.C.U.S. IS MANDATORY AT EVERY PRE-BID, PRE-CONSTRUCTION SITE MEETING AND DAILY TAILGATE MEETING. F.O.C.U.S. DISCUSSION MUST INCLUDE SITE-SPECIFIC HISTORY, UNIQUE PROBLEMS, FACILITY CONFIGURATIONS THAT MAY BE ENCOUNTERED, AND PAST ERRORS. "THOSE WHO DO NOT LEARN FROM HISTORY ARE DOOMED TO REPEAT IT." DO NOT LET THIS HAPPEN TO YOU.
4. ANY WORK NEAR OR REQUIRING HANDLING OF MCI OUTSIDE PLANT FACILITIES CAN ONLY BE PERFORMED WITH AN MCI EMPLOYEE OR CONTRACT REPRESENTATIVE PRESENT – THIS MEANS OUT OF HIS OR HER VEHICLE AND DIRECTLY MONITORING THE WORK. THE REPRESENTATIVE MUST HAVE A PROPERLY OPERATING CABLE LOCATOR CHECKED FOR ACCURACY EVERY DAY PRIOR TO COMMENCEMENT OF WORK (COMPARISON OF LINE AND DEPTH READINGS TO ACTUAL LINE AND DEPTH OF THE CABLE).
5. LOCATE AND POTHOLE REQUIREMENTS:
 - PRIOR TO ANY EXCAVATION, THE MCI EMPLOYEE OR CONTRACT REPRESENTATIVE MUST VERIFY THE INITIAL LOCATE MARKS COMPLETED BY MCI OPERATIONS. DO NOT TRUST LOCATE RESULTS COMPLETED BY OTHERS. THE MCI OR CONTRACT REPRESENTATIVE MUST LOCATE THE CABLE RUNNING LINE BY MAKING AT LEAST ONE PASS IN EACH DIRECTION. LOCATE RESULTS MUST THEN BE COMPARED WITH PREVIOUS MARKS AND THE AS-BUILTS.
 - IF THE PROPOSED WORK INVOLVES DIGGING OR EXCAVATING WITHIN 3 FEET OF THE CABLE, THE CABLE ROUTE WILL BE MARKED CONTINUALLY WITH ORANGE PAINT AND SUPPLEMENTED BY MARKER FLAGS PLACED EVERY 10 FT. THE EXCAVATION CONTRACTOR MUST POTHOLE (ALL POTHOLES MUST BE COMPLETED BY HAND DIGGING OR VACUUM EXCAVATION) A MINIMUM OF EVERY 15 FT., THEN EXPOSE THE ENTIRE LENGTH OF THE CABLE BY HAND DIGGING OR VACUUM EXCAVATION.
 - IF THE PROPOSED WORK INVOLVES DIGGING OR EXCAVATING WITHIN 5 FEET (BUT NOT CLOSER THAN 3 FEET) OF THE CABLE, THE CABLE ROUTE WILL BE MARKED CONTINUALLY WITH ORANGE PAINT AND SUPPLEMENTED BY MARKER FLAGS PLACED EVERY 10 FT. THE EXCAVATION CONTRACTOR MUST POTHOLE THE CABLE A MINIMUM OF EVERY 15 FT.
 - IF THE PROPOSED WORK INVOLVES DIGGING OR EXCAVATING WITHIN 5 FEET (BUT NOT CLOSER THAN 3 FEET) OF THE CABLE, THE CABLE ROUTE WILL BE MARKED CONTINUALLY WITH ORANGE PAINT AND SUPPLEMENTED BY MARKER FLAGS PLACED EVERY 10 FT. THE EXCAVATION CONTRACTOR MUST POTHOLE THE CABLE A MINIMUM OF EVERY 15 FT.
 - THE CABLE WILL ALSO BE POTHOLED AT ANY CHANGE IN THE RUNNING LINE OF MORE THAN 1 FT. IN ANY DIRECTION. ANYTIME THE ACCURACY OF THE ELECTRONIC LOCATE IS QUESTIONED, OR THE MARKED RUNNING LINE DOES NOT MATCH THE AS-BUILTS.
6. EXPOSING REQUIREMENTS:
 - NO MECHANICAL EXCAVATION WITHIN 3 FT. OF OSP FACILITIES WILL BE ALLOWED UNLESS THE FACILITIES HAVE FIRST BEEN PROPERLY LOCATED, POTHOLED, POSITIVELY IDENTIFIED, CONTINUOUSLY EXPOSED BY HAND DIGGING OR VACUUM EXCAVATION, AND THE FACILITIES ARE CLEARLY VISIBLE.
 - IN ADDITION, MECHANICAL EXCAVATION WITHIN 3 FT. OF OSP FACILITIES REQUIRES ON-SITE PRIOR APPROVAL FROM MCIS EMPLOYEE OR CONTRACT REPRESENTATIVE.
7. PLEASE REFER TO THE LATEST EDITION OF THE MCI OSP HANDBOOK FOR ADDITIONAL DETAILS. KNOW IT AND FOLLOW IT.

MCI OUTSIDE PLANT CONSTRUCTION GENERAL REQUIREMENTS

- ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS MUST BE FOLLOWED WITHOUT EXCEPTION.
- PERSONAL PROTECTIVE EQUIPMENT APPROPRIATE FOR THE SPECIFIC WORK SITE SHALL BE USED AT ALL TIMES. AT A MINIMUM, HARD HAT, SAFETY SHOES/STEEL-TOED BOOTS, AND FLORESCENT ORANGE OR GREEN WORK VEST ARE REQUIRED UPON ENTERING ANY MCI WORK SITE.
- USE OF INTOXICANTS, DRUGS, INHALANTS OR ANY OTHER SUBSTANCES THAT MAY IMPAIR ALERTNESS ARE STRICTLY PROHIBITED.
- CONTRACTORS ARE NOT ALLOWED TO CUT ANY CABLE. CABLES SCHEDULED FOR REMOVAL WILL BE CUT BY MCI OPERATIONS PERSONNEL, AND ONLY AFTER VERIFICATION THAT ALL TRAFFIC HAS BEEN OFF-LOADED.
- EXTREME CAUTION MUST BE USED AT ALL TIMES WHEN WORKING ON OR NEAR ACTIVE CABLES. AN MCI EMPLOYEE OR CONTRACT REPRESENTATIVE MUST APPROVE AND BE PRESENT PRIOR TO AND DURING ALL CABLE HANDLING ACTIVITIES.
- TOOLS AND EQUIPMENT SPECIFICALLY DESIGNED FOR THE JOB AT HAND ARE REQUIRED. USE THE PROPER TOOL FOR THE JOB.
- CONDUIT WORK INVOLVING ACTIVE CABLES REQUIRES SPECIALIZED TOOLS SPECIFICALLY DESIGNED TO ACCESS DUCTS WITH ACTIVE CABLES.
- PROTECTING MCI FACILITIES IS EXTREMELY IMPORTANT; HOWEVER, SAFETY REGARDING YOURSELF AND OTHERS IS THE MOST IMPORTANT PART OF ANY PROJECT.



PROJECT:
THE MEMORIAL VILLAGES, TX
1P, HOUSTON, KANSAS 1
MCKINNEY, CITY OF P.E.F.F. BE, SHELBYVILLE, KY

DATE: 3/29/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (1,2)

REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	3/29/21	CITY OF PEARSON REVIEW	AOK

ACCEPT IS ONLY BE DONE BY PERSONS BY CONTRACT. THE USER AND/OR OPERATOR SHALL REMAIN THE RESPONSIBLE PARTY FOR ANY DAMAGE TO THE FACILITY OR EQUIPMENT. MCI IS NOT RESPONSIBLE FOR ANY DAMAGE TO FACILITY OR EQUIPMENT.

SCALE
HORIZONTAL: 1" = N/A
VERTICAL: 1" = N/A
MP TO MP
SHEET 4A OF 12
FILE:

NCI Memo
ACCESS TRANSMISSION SERVICES CORPORATION
 OUTSIDE PLANT CONSTRUCTION
 TITLE: FIBER OPTIC ROUTE
 1P, HOUSTON, KANSAS 1
 THE MEMORIAL VILLAGES, TX

CLARIFICATION SUMMARY SHEET PROJECT SPECIFIC

PROJECT CLARIFICATION SUMMARY		
DESCRIPTION	QUANTITY	UNIT
PLACE 24"x36"x24" HANDHOLE	2	EA
PLACE 30"x60"x30" HANDHOLE	7	EA
PLACE 1-2" HDPE CONDUIT	5718	LF
PULL 1-432F CABLE (INCLUDES 4800' IN NEW CONDUIT & 800' OF SLACK IN COILS)	5600	LF
(500') MF12 TERMINAL & TAIL (INCLUDES 318' IN NEW CONDUIT)	8	EA
(1000') MF12 TERMINAL & TAIL (INCLUDES 730' IN NEW CONDUIT)	1	EA

PROJECT:
THE MEMORIAL VILLAGES TX
HP, HOUMA, KANSAS 1
IDOWA 07 P1 P1 67 88 88 P1 P1 P1

ACCESS TRANSMISSION SERVICES
MCI/verizon CORPORATION
OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP, HOUMA, KANSAS 1
THE MEMORIAL VILLAGES TX

DATE: 3/9/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (1/23)

REVISIONS			
No.	DATE	DESCRIPTION	BY
1	3/9/21	ISSUE FOR PRELIMINARY REVIEW	GJS

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SCALE

HORIZONTAL: 1" = N/A
VERTICAL: 1" = N/A

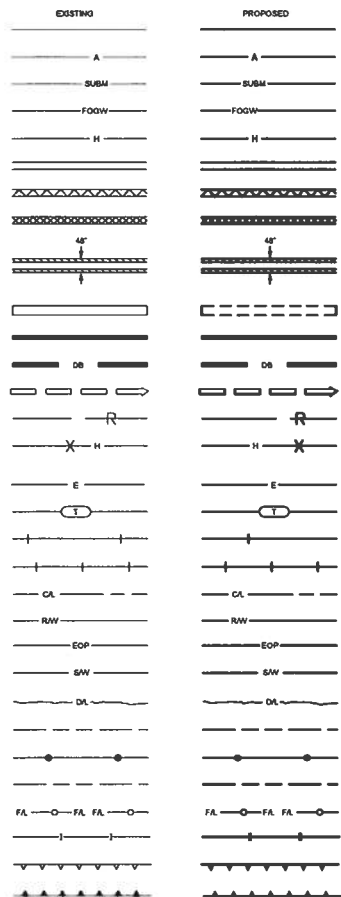
MP TO MP

SHEET 48 OF 112

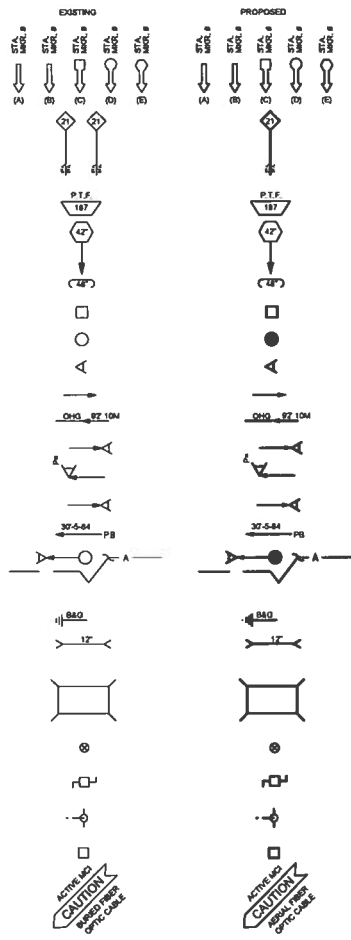
FILE:

SYMBOLS KEY

- BURIED CABLE
- AERIAL CABLE
- SUBMARINE CABLE
- FOGWIRE CABLE
- DIRECT BURIED HOPE
- PVC OR SPLIT PVC CONDUIT
- BSPGSP OR SPLIT BSPGSP CONDUIT
- STEEL CASING
- REMOVE AND RESTORE ASPHALT OR CONCRETE (WIDTH AS INDICATED)
- CORE BORE
- JACK AND BORE
- DIRECTIONAL BORE
- FUTURE CABLE
- REMOVE CABLE
- TO BE REMOVED OR ABANDONED (SHOWN FOR HOPE)
- AERIAL UTILITY (ELECTRIC)
- UNDERGROUND UTILITY (TELEPHONE)
- MAIN TRACKS
- AUXILIARY TRACKS
- CENTERLINE
- RIGHT-OF-WAY
- EDGE OF PAVEMENT
- SIDEWALK
- DITCH LINE
- TAX DISTRICT
- CITY, COUNTY OR STATE BOUNDARY LINE
- PROPERTY LINE
- FENCE LINE
- GUARDRAIL
- TOP OF SLOPE
- TOE OF SLOPE



- STEEL MARKER AND SIGN-(A)
- ALUMINUM "HUB"-STYLE MARKER-(B)
- FLAT MARKER-(C)
- TUBULAR MARKER-(D)
- TUBULAR MARKER & ISOLATOR PROTECTOR-(E)
- MILE POST MARKER
- NOTE: DASHED = NOT FOUND IN FIELD
- PERMIT TRACKING FORM IDENTIFIER
- ROCK PROBE (DEPTH AS INDICATED)
- UTILITY COVER DEPTH
- HANDHOLE, MANHOLE OR PULLBOX
- POLE
- ANCHOR ONLY
- GUY ONLY
- OVERHEAD GUY (ARROW IN DIRECTION OF PULL)
- ANCHOR AND GUY
- SIDEWALK ANCHOR AND GUY
- FOREIGN ANCHOR AND GUY
- PUSH BRACE (EXISTING POLE)
- ACCOUNT CODE CHANGE (BURIED TO AERIAL)
- BOND AND GROUND
- CULVERT (SIZE AS INDICATED)
- BRIDGE
- WATER METER
- GAS VALVE
- FIRE HYDRANT
- RAILROAD SIGNAL CONTROL BOX
- CAUTION NOTE



verizonbusiness

PROJECT:
 THE MEMORIAL VILLAGES TX
 HP, HOUMA, KANSAS 1
 NETWORK CITY P1, P2, P3, P4, P5, P6, P7, P8, P9, P10, P11, P12, P13, P14, P15, P16, P17, P18, P19, P20, P21, P22, P23, P24, P25, P26, P27, P28, P29, P30, P31, P32, P33, P34, P35, P36, P37, P38, P39, P40, P41, P42, P43, P44, P45, P46, P47, P48, P49, P50, P51, P52, P53, P54, P55, P56, P57, P58, P59, P60, P61, P62, P63, P64, P65, P66, P67, P68, P69, P70, P71, P72, P73, P74, P75, P76, P77, P78, P79, P80, P81, P82, P83, P84, P85, P86, P87, P88, P89, P90, P91, P92, P93, P94, P95, P96, P97, P98, P99, P100

McIntire's
 ACCESS TRANSMISSION SERVICES
 CORPORATION

OUTSIDE PLANT CONSTRUCTION
 TITLE: FIBER OPTIC ROUTE
 HP, HOUMA, KANSAS 1
 THE MEMORIAL VILLAGES, TX

DATE: 3/2/11
 ENGINEER: CHRIS JONES
 DRAWN BY: G.F.S. (T-28)

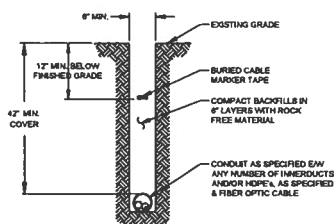
REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	3/2/11	CITY OF PRYOR POINT REVA	AGE

SCALE
 HORIZONTAL: 1" = 1/4" A
 VERTICAL: 1" = 1/4" A

SHEET 5 OF 12
 FILE:

CONSTRUCTION DETAILS

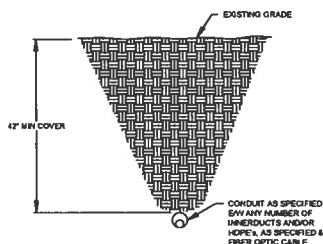
TYPICAL DETAIL "A"
TRENCH & PLACE CONDUIT



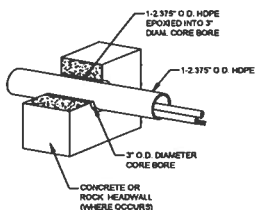
TYPICAL DETAIL "B"
CROSS SECTION OF PROPOSED HOPE



TYPICAL DETAIL "C"
DIRECTIONAL BORE CROSS SECTION FOR CONDUIT



TYPICAL DETAIL "D"
3" CORE BORE



NOTE:
EPOXY GROUT IS USED AT BOTH ENDS OF CORE BORE TO SEAL GAP BETWEEN 2.375" CONDUIT AND PVC SLEEVE.

verizonbusiness

PROJECT:
THE MEMORIAL VILLAGES, TX
HP HOUDA, KANSAS 1
100% (C) P1 P1.07 ML ML PL PL P2

McMurry
ACCESS TRANSMISSION SERVICES CORPORATION
OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP HOUDA, KANSAS 1
THE MEMORIAL VILLAGES, TX

DATE: 3/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJR)

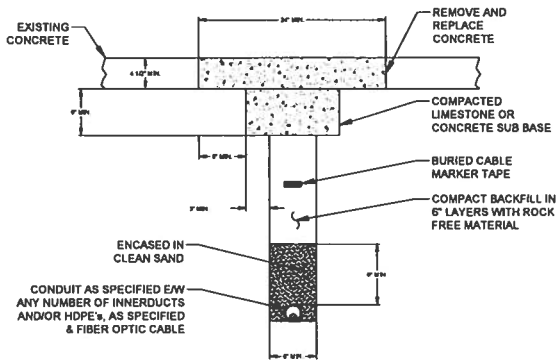
REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	3/21	ISSUE FOR PERMIT REVIEW	AGK

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SCALE
HORIZONTAL: 1" = N/A
VERTICAL: 1" = N/A
MP TO MP
SHEET 8 OF 13
FILE:

CONCRETE SIDEWALK DETAILS

SIDEWALK RESTORATION DETAIL FOR CONDUIT



NOTE: SIDEWALK TO BE REPAIRED OR REPLACED TO MATCH PREVIOUS FOOTPRINT AND CONFORM TO CURRENT COH STANDARDS, INCLUDING REINFORCING STEEL DOWELLED INTO EXISTING SIDEWALK ON BOTH ENDS.

CONCRETE SIDEWALK DETAILS

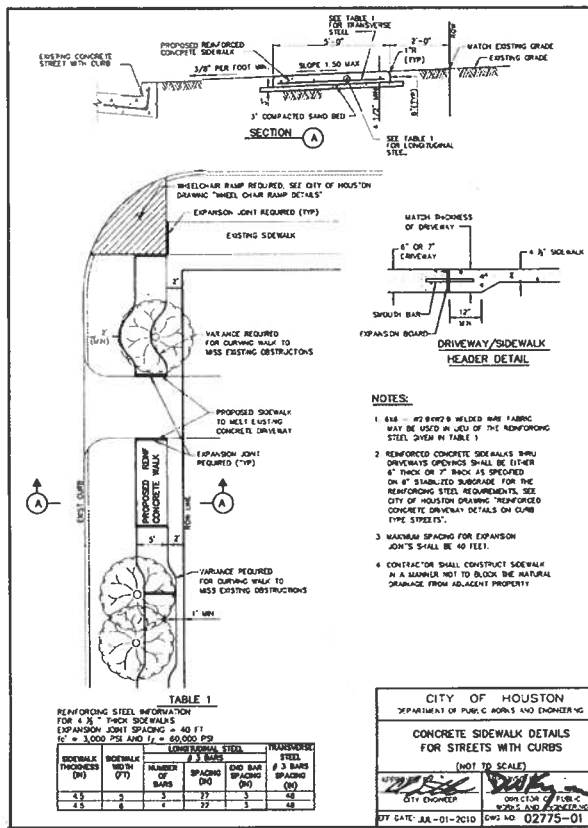


TABLE 1

REINFORCING STEEL INFORMATION
FOR 4 1/2" THICK SIDEWALKS
EXPANSION JOINT SPACING = 40 FT
fc = 3,000 PSI AND fy = 60,000 PSI

SIDEWALK THICKNESS (IN)	SIDEWALK WIDTH (FT)	LONGITUDINAL STEEL		TRANSVERSE STEEL	
		NUMBER OF BARS	BAR SPACING (IN)	NUMBER OF BARS	BAR SPACING (IN)
4.5	3	3	37	3	48
4.5	6	4	27	3	48

CITY OF HOUSTON
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

CONCRETE SIDEWALK DETAILS
FOR STREETS WITH CURBS
(NOT TO SCALE)

CITY ENGINEER DIRECTOR OF PUBLIC WORKS AND ENGINEERING

DT DATE: 08-01-2010 DWG NO: 02775-01

PROJECT:
THE MEMORIAL VILLAGES, TX
HP, HOUDA, KANSAS 1
SECTION 07-11.14.02-01 (REV. 07/10)

ACCESS TRANSMISSION SERVICES
CORPORATION

OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP, HOUDA, KANSAS 1
THE MEMORIAL VILLAGES, TX

DATE: 08/01/10
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJH)

REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	08/01	CITY OF HOUSTON REVISION	G.F.S.

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SCALE

HORIZONTAL: 1" = 10'

VERTICAL: 1" = 10'

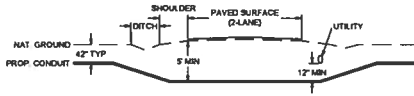
HP TO MP

SHEET 04 OF 13

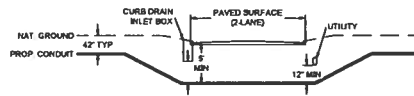
FILE:

TYPICAL CROSSING PROFILE DETAILS: UNDERGROUND

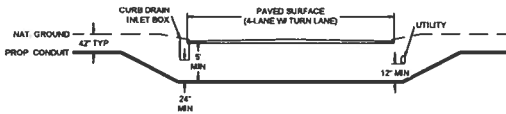
TYPICAL DETAIL "A"
TWO LANE - ASPHALT ROAD - NO CURB



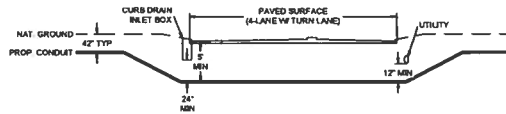
TYPICAL DETAIL "B"
TWO LANE - CURBED ROAD



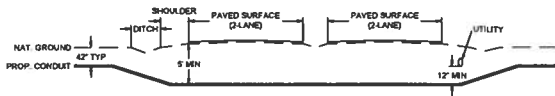
TYPICAL DETAIL "C"
FOUR LANE (W/ TURN LANE) - CURBED ROAD - NO MEDIAN



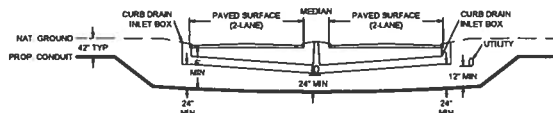
TYPICAL DETAIL "D"
FOUR LANE (W/ TURN LANE) - CURBED ROAD - WITH MEDIAN



TYPICAL DETAIL "E"
4 LANE - SPLIT ASPHALT ROAD - NO CURB



TYPICAL DETAIL "F"
4 LANE - SPLIT CURBED ROAD



PROJECT:
THE MEMORIAL VILLAGES TX
HP HOUDA, KANSAS 1
SICORR, CITY F.A.P.L. NO. 88.181.10.19.19

MACTHOLDERS
 ACCESS TRANSMISSION SERVICES
 CORPORATION
 OUTSIDE PLANT CONSTRUCTION
 TITLE: FIBER OPTIC ROUTE
 HP HOUDA, KANSAS 1
 THE MEMORIAL VILLAGES, TX

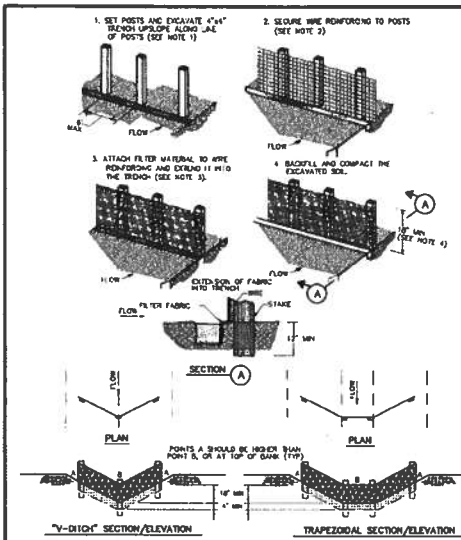
DATE: 3/2/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (7/20)

REVISIONS				
NO.	DATE	DESCRIPTION	BY	CHK
1	3/2/21	CITY OF PRIMO POINT	ADK	

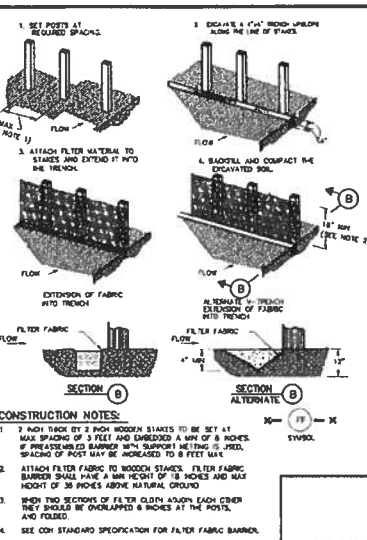
SCALE
HORIZONTAL: 1" = 100'
VERTICAL: 1" = 10'
HP TO HP
SHEET 088 OF 13
FILE: 0088

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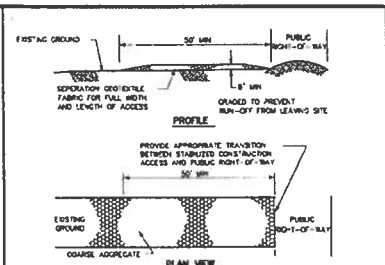
STORM WATER POLLUTION PREVENTION PLAN DETAILS



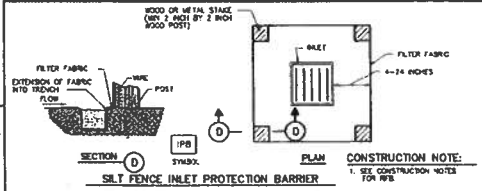
- CONSTRUCTION NOTES:**
1. SET 2 INCH BY 2 INCH WOODEN STAKES SPACED A MAX OF 8 FEET APART AND EMBEDDED A MIN OF 12 INCHES.
 2. WOODEN WIRE REINFORING TO BE FASTENED SECURELY TO BARRIER POSTS WITH STAPLES.
 3. FILTER CLOTH TO BE FASTENED SECURELY TO WOODEN WIRE REINFORING WITH PINS SPACED EVERY 24 INCHES AT TOP AND INTERSECTION.
 4. MINIMUM HEIGHT OF FILTER SHOULD BE 18 INCHES AND A MAXIMUM OF 36 INCHES ABOVE NATURAL GROUND.
 5. WHEN TWO SECTIONS OF FILTER CLOTH JOIN EACH OTHER THEY SHALL BE OVERLAPPED 6 INCHES AT THE POSTS AND FOLDED.
 6. SEE COM STANDARD SPECIFICATION FOR FILTER FABRIC BARRIER.



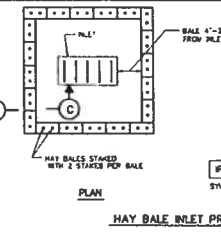
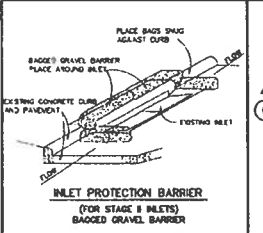
- CONSTRUCTION NOTES:**
1. 2 INCH THICK BY 2 INCH WOODEN STAKES TO BE SET AT MAX SPACING OF 8 FEET AND EMBEDDED A MIN OF 8 INCHES. IF PREASSEMBLED BARRIER WITH SUPPORT METALING IS USED, SPACING OF POST MAY BE INCREASED TO 8 FEET MAX.
 2. ATTACH FILTER FABRIC TO WOODEN STAKES. FILTER FABRIC BARRIER SHALL HAVE A MIN HEIGHT OF 18 INCHES AND MAX HEIGHT OF 36 INCHES ABOVE NATURAL GROUND.
 3. WHEN TWO SECTIONS OF FILTER CLOTH JOIN EACH OTHER THEY SHOULD BE OVERLAPPED 6 INCHES AT THE POSTS AND FOLDED.
 4. SEE COM STANDARD SPECIFICATION FOR FILTER FABRIC BARRIER.



- CONSTRUCTION NOTES:**
1. LENGTH SHALL BE AS SHOWN ON THE CONSTRUCTION DRAWINGS, BUT NOT LESS THAN 50 FEET.
 2. THICKNESS SHALL BE NOT LESS THAN 8 INCHES.
 3. WIDTH SHALL BE NOT LESS THAN FULL WIDTH OF ALL PORTS OF ACCESS OR LESS.
 4. STABILIZATION FOR OTHER AREAS SHALL HAVE THE SAME AGGREGATE THICKNESS AND WIDTH REQUIREMENTS AS THE STABILIZED CONSTRUCTION ACCESS, UNLESS OTHERWISE SHOWN ON THE CONSTRUCTION DRAWINGS.
 5. STABILIZED AREA MAY BE WORKED OR LENGTHENED TO ACCORDANCE OF A WORKING AREA. AN OULET SEDIMENT TRAP MUST BE PROVIDED FOR THE WORKING AREA.
 6. COM STANDARD SPECIFICATION FOR STABILIZED CONSTRUCTION ACCESS.
 7. STABILIZED CONSTRUCTION ACCESS SHALL BE MAINTAINED FREE OF SEDIMENT FOR THE DURATION OF THE PROJECT.



- CONSTRUCTION NOTE:**
1. SEE CONSTRUCTION NOTES FOR RFB.



PROJECT:
THE MEMORIAL VILLAGES, TX
HP HOUMA, KANSAS 1
8000W CITY PARKWAY #100, HOUMA, LA 70302

CLIENTS:
ACCESS TRANSMISSION SERVICES CORPORATION

OUTSIDE PLANT CONSTRUCTION:
TITLE: FIBER OPTIC ROUTE
HP HOUMA, KANSAS 1
THE MEMORIAL VILLAGES, TX

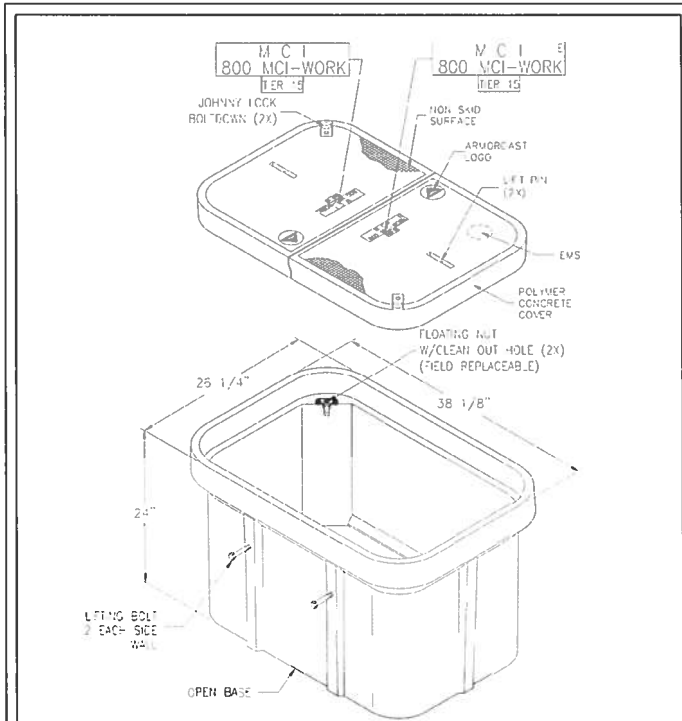
DATE: 5/20/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TJB)

REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	5/20/21	CITY OF FINNEY POINT REVIEW	AJR

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SCALE
HORIZONTAL: 1" = 4'
VERTICAL: 1" = 4'
HP TO HP
SHEET 08 OF 13
FILE:

24" x 36" x 24" 30K STANDARD HANDHOLE DETAILS



NOTE:
BOX AND COVER ASSEMBLY MEET ANSI/SCTE 77 TIER 15 LOADING

<p>13230 Saticoy Street, North Hollywood, CA 91605 (818) 918-3800</p> <p>ARMORCAST PRODUCTS COMPANY</p> <p><small>THE INFORMATION IN THIS DRAWING IS CONFIDENTIAL. THE DRAWING IS NOT TO BE REPRODUCED OR IN ANY MANNER COPIED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF ARMORCAST PRODUCTS COMPANY. 13230 SATICOY STREET, NORTH HOLLYWOOD, CALIFORNIA 91605.</small></p>	<p>PART DESCRIPTION 24" X 36" X 24" POLYMER CONCRETE BOX ASSEMBLY</p> <p>CUSTOMER VERIZON</p>											
	<table border="1"> <tr> <th>DATE</th> <th>SCALE</th> <th>WKS. TITLE</th> </tr> <tr> <td>10/17</td> <td>NONE</td> <td>TIER 5</td> </tr> <tr> <th>DATE</th> <th>SCALE</th> <th>WKS. TITLE</th> </tr> <tr> <td>10/17</td> <td>POLYMER CONCRETE</td> <td>A6001974TAPMC14</td> </tr> </table>	DATE	SCALE	WKS. TITLE	10/17	NONE	TIER 5	DATE	SCALE	WKS. TITLE	10/17	POLYMER CONCRETE
DATE	SCALE	WKS. TITLE										
10/17	NONE	TIER 5										
DATE	SCALE	WKS. TITLE										
10/17	POLYMER CONCRETE	A6001974TAPMC14										

verizonbusiness

PROJECT:
THE MEMORIAL VILLAGES, TX
HP_HOUM, KANSAS 1
HOUM, TX 74101

ACCESS TRANSPORTATION SERVICES CORPORATION
OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP_HOUM, KANSAS 1
THE MEMORIAL VILLAGES, TX

DATE: 9/27/11
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (TAS)

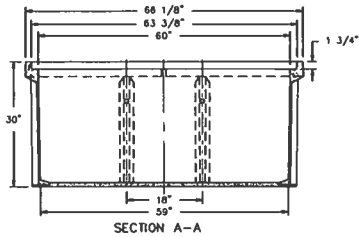
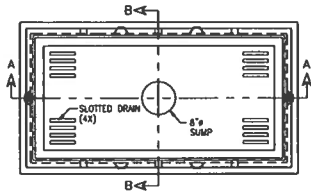
REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	10/01	CITY OF PINE BLUFF REVISION	ADG

SCALE
HORIZONTAL: 1" = 4'
VERTICAL: 1" = 4'

IMP: TO IMP
SHEET: 7 OF 12
FILE: 07

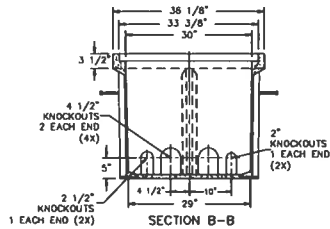
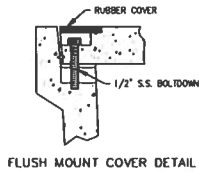
30" x 60" x 30" 30K STANDARD HANDHOLE DETAILS

DETAIL "A"
LOCKING DEVICE
CROSS SECTION



30K
M C I E
800 MCI-WORK
DETAIL A

DETAIL "B"
FLUSH MOUNT
COVER DETAIL

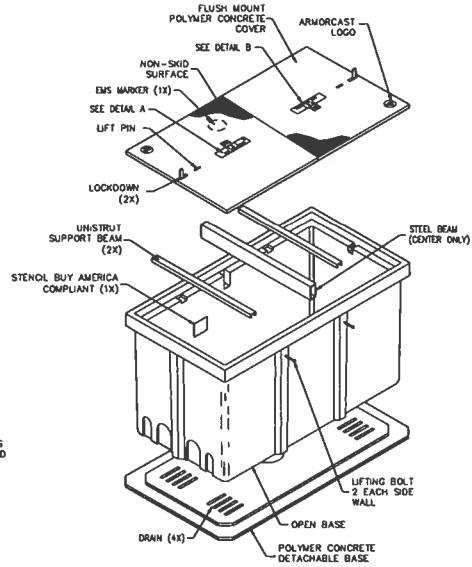


30K
M C I E
800 MCI-WORK
DETAIL B

SEALED PLASTIC BAG PLACED INSIDE VAULT TO CONTAIN

- | ITEM | QTY | DESCRIPTION |
|------|-----|--|
| 1 | (1) | JOHNNY LOCK KEY |
| 2 | (2) | S.S. JOHNNY BOLTS W/FLAT WASHER |
| 3 | | SHRINK WRAP COVERS TO FRAME FOR PACKAGING. |

DETAIL "C"
EXPLODED ISOMETRIC DETAIL



30K STANDARD HANDHOLE
30"x60"x30" POLYMER CONCRETE FLUSH MOUNT ASSEMBLY
MEETS SCTE/ANSI 77-TIER 22 LOADING CRITERIA
ADDITIONAL REQUIREMENTS:
DESIGNED LOAD: 30,000 LBS
MINIMUM FAILURE LOAD: 45,000 LBS



PROJECT:
THE MEMORIAL VILLAGES, TX
HP_HOUDA_KANSAS 1
MEMORIAL CITY PH 174 87 MILLER PL 01 01

NO.	DATE	DESCRIPTION	BY
1	03/21	CITY OF FINEY POINT REVISION	AGK

DATE: 03/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.B. (T.JD)

NO.	DATE	DESCRIPTION	BY
1	03/21	CITY OF FINEY POINT REVISION	AGK

SCALE
HORIZONTAL: 1" = 1'-0"
VERTICAL: 1" = 1'-0"
MP TO MP
SHEET 7A OF 13
FILE: 07

MCI TRANSMISSION SERVICES CORPORATION
OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP_HOUDA_KANSAS 1
THE MEMORIAL VILLAGES, TX

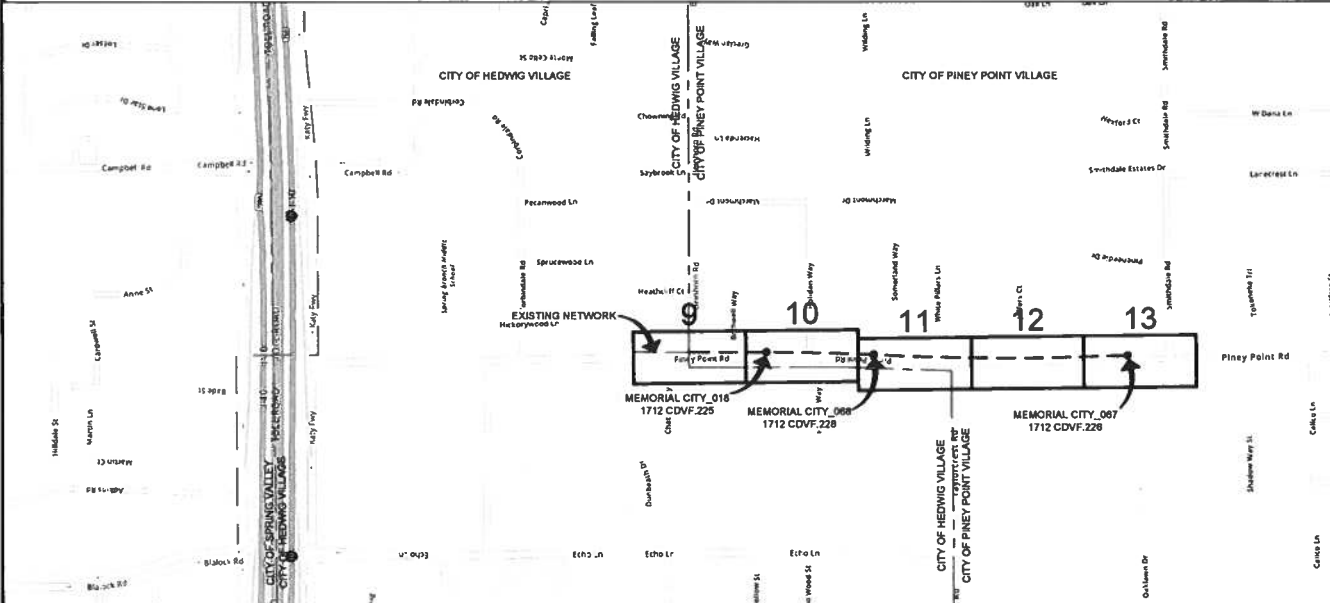
INDEX SHEET

THE MEMORIAL VILLAGES, TX HARRIS COUNTY



PROJECT
THE MEMORIAL VILLAGES, TX
HP_HOUM_KANSAS 1

MEMORIAL CITY FILE # 1712 CDVF 225, 228



LEGEND	
	PROPOSED MCI UNDERGROUND CABLE
	PROPOSED MCI OVERLASH TO EXISTING AERIAL
	EXISTING MCI NETWORK CABLE

**MCI/Verizon
ACCESS TRANSMISSION SERVICES
CORPORATION**

OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP_HOUM_KANSAS 1
THE MEMORIAL VILLAGES, TX

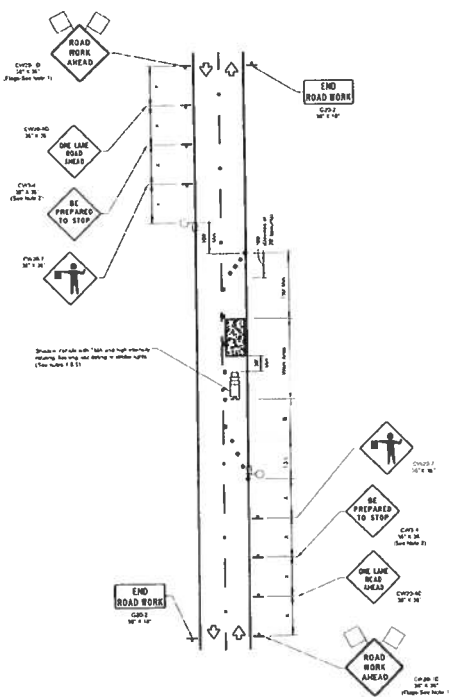
DATE: 3/2/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. (128)

REVISIONS		
NO.	DATE	DESCRIPTION
1	3/2/21	STAFF PINEY POINT REVISED

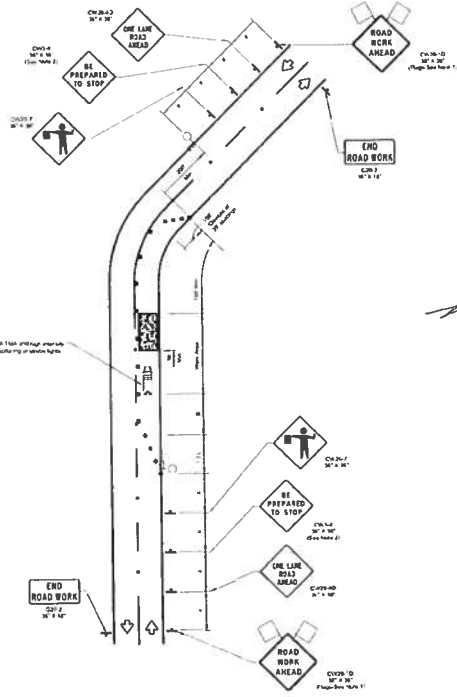
SCALE
HORIZONTAL: 1" = 100'
VERTICAL: 1" = 10'
MP TO MP
SHEET # OF 13
FILE:

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TRAFFIC CONTROL PLAN DETAILS



ONE-LANE TWO-WAY SINGLE LANE CLOSURE CONTROL WITH FLAGGERS (ON STRAIGHT SECTION OF ROADWAY)



ONE-LANE TWO-WAY SINGLE LANE CLOSURE CONTROL WITH FLAGGERS (ON CURVED SECTION OF ROADWAY)



TEO, LLC
 5510 Community Drive
 Houston, Texas
 77005
 281-536-5123 OFFICE
 713-668-6334 FAX
 teo@teo.com
 FIRM # F-8978

LEGEND

W1-31	ROAD WORK AHEAD	W1-32	BE PREPARED TO STOP
W1-33	ONE LANE ROAD AHEAD	W1-34	END ROAD WORK
W1-35	ROAD WORK AHEAD	W1-36	BE PREPARED TO STOP
W1-37	ONE LANE ROAD AHEAD	W1-38	END ROAD WORK

Material	Quantity	Minimum		Maximum		Minimum	Suggested
		Length	Width	Length	Width		
1" x 6" x 12" Ply	100	100	100	100	100	100	100
2" x 6" x 12" Ply	100	100	100	100	100	100	100
4" x 6" x 12" Ply	100	100	100	100	100	100	100
6" x 6" x 12" Ply	100	100	100	100	100	100	100
8" x 6" x 12" Ply	100	100	100	100	100	100	100
10" x 6" x 12" Ply	100	100	100	100	100	100	100
12" x 6" x 12" Ply	100	100	100	100	100	100	100
14" x 6" x 12" Ply	100	100	100	100	100	100	100
16" x 6" x 12" Ply	100	100	100	100	100	100	100
18" x 6" x 12" Ply	100	100	100	100	100	100	100
20" x 6" x 12" Ply	100	100	100	100	100	100	100
22" x 6" x 12" Ply	100	100	100	100	100	100	100
24" x 6" x 12" Ply	100	100	100	100	100	100	100
26" x 6" x 12" Ply	100	100	100	100	100	100	100
28" x 6" x 12" Ply	100	100	100	100	100	100	100
30" x 6" x 12" Ply	100	100	100	100	100	100	100

1. Temporary Traffic Signs
 2. Signs to be used as follows:
 a. Length of Sign (L) = 100' x 30" (W) x 100' (H) x 100' (D)
 b. Sign to be used as follows:
 1. Length of Sign (L) = 100' x 30" (W) x 100' (H) x 100' (D)

- GENERAL NOTES**
1. Plans attached to report shall be used as shown.
 2. All utility work to be done shall be done prior to the start of the work.
 3. All utility work to be done shall be done prior to the start of the work.
 4. All utility work to be done shall be done prior to the start of the work.
 5. All utility work to be done shall be done prior to the start of the work.
 6. All utility work to be done shall be done prior to the start of the work.
 7. All utility work to be done shall be done prior to the start of the work.
 8. All utility work to be done shall be done prior to the start of the work.
 9. All utility work to be done shall be done prior to the start of the work.
 10. All utility work to be done shall be done prior to the start of the work.

verizonbusiness

PROJECT
 THE MEMORIAL VILLAGES TX
 1P_HOUDA_KANSAS 1
 HOUDA CTY TX 89 87 08 38 87 1 17

TEO, LLC
 5510 Community Drive
 Houston, Texas
 77005
 281-536-5123 OFFICE
 713-668-6334 FAX
 teo@teo.com
 FIRM # F-8978

McMinnco ACCESS TRANSMISSION SERVICES CORPORATION
 OUTSIDE PLANT CONSTRUCTION
 TITLE: FIBER OPTIC ROUTE
 1P_HOUDA_KANSAS 1
 THE MEMORIAL VILLAGES TX

DATE 3/20/11
ENGINEER CHRIS JONES
DRAWN BY G F S (175)

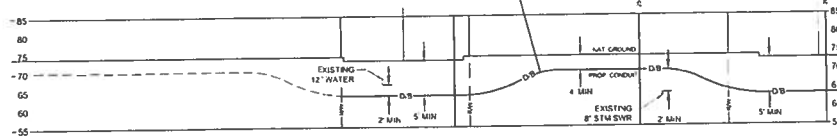
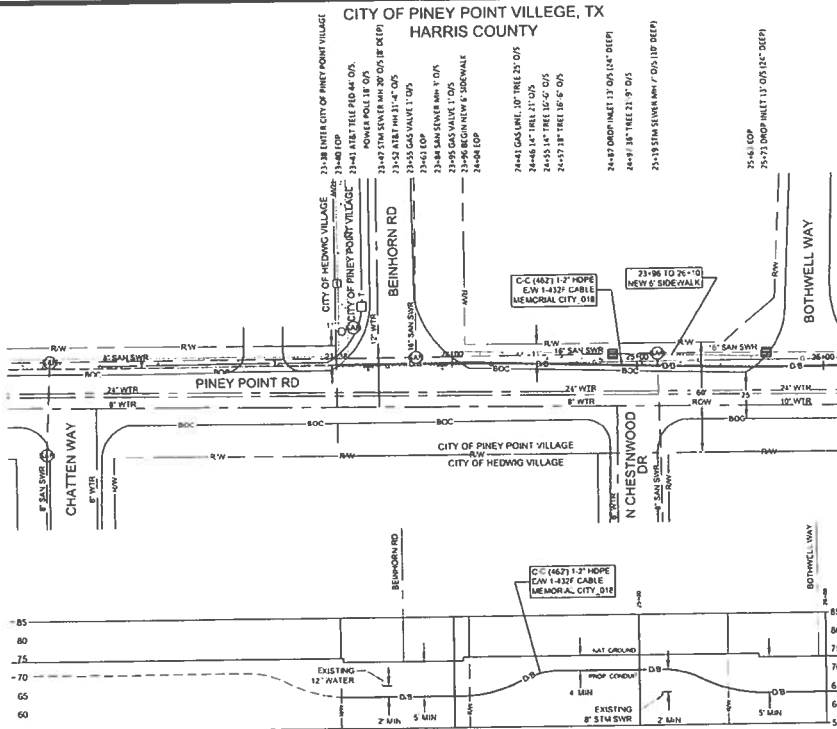
REVISIONS

No.	DATE	DESCRIPTION	BY
1	3/20/11	CTY OF HOUDA POINT TO ALA	ALM

SCALE
 HORIZONTAL 1" = 100'
 VERTICAL 1" = 10'

MP TO MP
 SHEET BA OF 13
 FILE:

CITY OF PINEY POINT VILLAGE, TX
HARRIS COUNTY



PROFILE
SCALE HOR: 1" = 50'
VER: 1" = 25'

- CONTRACTOR WILL REMOVE AND REPLACE ANY SECTION OF SIDEWALK OR DRIVE IN THE RIGHT OF WAY THAT IS DAMAGED DURING CONSTRUCTION WITH MATERIAL THAT IS EQUAL TO OR SUPERIOR TO THE EXISTING MATERIAL.**
- THE CONTRACTOR SHALL NOTIFY THE CITY A MINIMUM OF 48 HOURS PRIOR TO BEGINNING WORK.**
- ANY DAMAGE TO EXISTING ROADS, DRIVEWAYS, SIDEWALKS, OR OTHER APPURTENANCES WITHIN THE CITY'S RIGHT OF WAY, SHALL BE SAW CUT, REMOVED AND REPLACED WITH MATERIAL EQUAL TO OR SUPERIOR TO EXISTING MATERIAL AND BE INSTALLED IN A MANNER ACCEPTABLE TO THE CITY.**
- RIGHT OF WAY LINES WERE ESTABLISHED BY RESEARCH OF PUBLIC INFORMATION. NO BOUNDARY SURVEY OR PROPERTY LINE SURVEY WAS ESTABLISHED. RIGHT OF WAY BOUNDARY MUST BE FIELD VERIFIED BY A REGISTERED PROFESSIONAL LAND SURVEYOR TO ACCURATELY VERIFY RIGHT OF WAY AND UTILITY LINES PRIOR TO CONSTRUCTION. COMPLETE REPAIR OF ANY AND ALL DAMAGES INCURRED SHALL BE AT THE EXPENSE OF THE CONTRACTOR.**

- CONSTRUCTION NOTES**
- TREE PROTECTION**
- COORDINATE WITH THE CITY'S URBAN FORESTER ON ANY NECESSARY TREE PROTECTION MEASURES PRIOR TO BEGINNING WORK.
 - FIVE (5) FEET MIN DEPTH REQUIRED ADJACENT TO TREES.
 - NOE PITS TO BE 4 MIN 15" FROM TREES.
 - FENCING REQUIRED NEXT TO TREES ADJACENT TO CONSTRUCTION ACTIVITIES.
 - NO OPEN CUT WITHIN 15' OF TREES.
 - MINIMUM BORE DEPTH OF 4' UNDER TREES.

SEE SHEET TO MATCH SURVEY STA. 26+10

PROJECT:

THE MEMORIAL VILLAGES, TX

HP_HOUD_KAN-KAS 1

MEMORIAL CITY FILE # 30 SE 28 DR 21 17

CLARIFICATION NO. QUANTITY

BORE 1-2" HDPE	652
FULL 1-432P CABLE	652

McMetro
ACCESS TRANSMISSION SERVICES
CORPORATION

OUTSIDE PLANT CONSTRUCTION

TITLE: FIBER OPTIC ROUTE

HP_HOUD_KAN-KAS 1

THE MEMORIAL VILLAGES TX

DATE: 3/9/21

ENGINEER: CHRIS JONES

DRAWN BY: G.F.S. REL

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	3/21	CITY OF PINEY POINT REVISED	GCS

ACCEPT TO BE A CONTRACTOR APPROVED TO CONSTRUCT THIS PROJECT UNDER THE SUPERVISION OF THE CITY OF PINEY POINT, TEXAS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THIS PROJECT. THE CITY OF PINEY POINT, TEXAS, IS NOT RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THIS PROJECT.

SCALE

HORIZONTAL: 1" = 50'

VERTICAL: 1" = 25'

MP TO MP

SHEET 9 OF 12

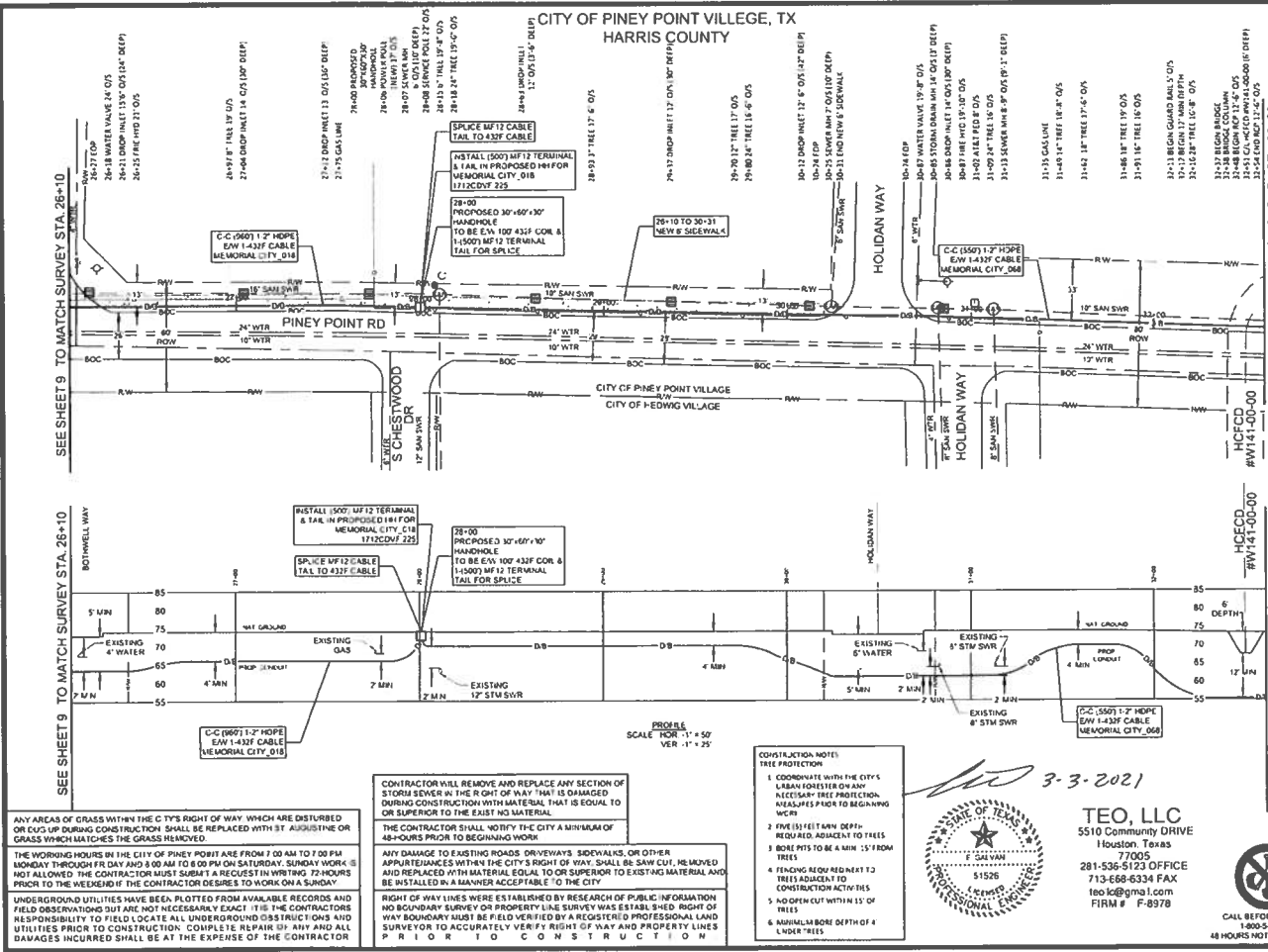
FILE:



TEO, LLC
5510 Community DRIVE
Houston, Texas
77005
281-536-5123 OFFICE
713-668-6334 FAX
leo@gms.com
FIRM # F-8978



CALL BEFORE YOU DIG
1.800.545.8309
48 HOURS NOTICE REQUIRED



PROJECT

THE MEMORIAL VILLAGES, TX

HP, HOUM, KANSAS 1

MEMORIAL CITY FC 14 87 32 38 25 21 87

CLARIFICATION NO QUANTITY

PLACE 30x60x30" HW 1

BORE 1-2" HOPE 650

PULL 1-432F CABLE 750

1500' MF12 TERU TAIL 1

ACCESS TRAILER SERVICES CORPORATION

OUTSIDE PLANT CONSTRUCTION

TITLE FIBER OPTIC ROUTE

THE MEMORIAL VILLAGES, TX

DATE 3/21

ENGINEER CHRIS JONES

DRAWN BY: D.F.S. HLL

REVISIONS

No	DATE	DESCRIPTION	BY
1	3/21	CITY OF PINEY POINT VILLAGE	

SCALE

HORIZONTAL: 1" = 50'

VERTICAL: 1" = 10'

MP TO MP

SHEET 9 OF 13

CALL BEFORE YOU DIG 1-800-545-6005 48 HOURS NOTICE REQUIRED

ANY AREAS OF GRASS WITHIN THE CITY'S RIGHT OF WAY WHICH ARE DISTURBED OR CUT UP DURING CONSTRUCTION SHALL BE REPLACED WITH ST AUGUSTINE OR GRASS WHICH MATCHES THE GRASS REMOVED.

THE WORKING HOURS IN THE CITY OF PINEY POINT ARE FROM 7:00 AM TO 7:00 PM MONDAY THROUGH FRIDAY AND 8:00 AM TO 6:00 PM ON SATURDAY. SUNDAY WORK IS NOT ALLOWED. THE CONTRACTOR MUST SUBMIT A REQUEST IN WRITING 72 HOURS PRIOR TO THE WEEKEND IF THE CONTRACTOR DESIRES TO WORK ON A SUNDAY.

UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. IT IS THE CONTRACTOR'S RESPONSIBILITY TO FIELD LOCATE ALL UNDERGROUND OBSTRUCTIONS AND UTILITIES PRIOR TO CONSTRUCTION. COMPLETE REPAIR OF ANY AND ALL DAMAGES INCURRED SHALL BE AT THE EXPENSE OF THE CONTRACTOR.

CONTRACTOR WILL REMOVE AND REPLACE ANY SECTION OF STORM SEWER IN THE RIGHT OF WAY THAT IS DAMAGED DURING CONSTRUCTION WITH MATERIAL THAT IS EQUAL TO OR SUPERIOR TO THE EXISTING MATERIAL.

THE CONTRACTOR SHALL NOTIFY THE CITY A MINIMUM OF 48 HOURS PRIOR TO BEGINNING WORK.

ANY DAMAGE TO EXISTING ROADS, DRIVEWAYS, SIDEWALKS, OR OTHER APPURTENANCES WITHIN THE CITY'S RIGHT OF WAY, SHALL BE SAVED, REMOVED AND REPLACED WITH MATERIAL EQUAL TO OR SUPERIOR TO EXISTING MATERIAL AND BE INSTALLED IN A MANNER ACCEPTABLE TO THE CITY.

RIGHT OF WAY LINES WERE ESTABLISHED BY RESEARCH OF PUBLIC INFORMATION. NO BOUNDARY ADJUSTMENT SURVEY OR PROPERTY LINE SURVEY WAS ESTABLISHED. RIGHT OF WAY BOUNDARY MUST BE FIELD VERIFIED BY A REGISTERED PROFESSIONAL LAND SURVEYOR TO ACCURATELY VERIFY RIGHTS OF WAY AND PROPERTY LINES PRIOR TO CONSTRUCTION.

CONSTRUCTION NOTES

1. TREE PROTECTION

2. COORDINATE WITH THE CITY'S LEASING FORESTER ON ANY NECESSARY TREE PROTECTION MEASURES PRIOR TO BEGINNING WORK.

3. FIVE (5) FEET TANK DEPTH REQUIRED ADJACENT TO TREES.

4. BORE PITS TO BE A MIN. 15' FROM TREES.

5. FENCING REQUIRED TO PROTECT TREES ADJACENT TO CONSTRUCTION ACTIVITY.

6. NO OPEN CUT WITHIN 15' OF TREES.

7. MINIMUM BORE DEPTH OF 4' UNDER TREES.

3-3-2021

TEO, LLC

5510 Community Drive

Houston, Texas 77005

281-536-5123 OFFICE

713-668-6334 FAX

teo@teol.com FIRM # F-8978



CITY OF PINEY POINT VILAGE, TX
HARRIS COUNTY



PROJECT

THE MEMORIAL VILLAGES TX
HP_HOULOU_KANSAS 1

CLARIFICATION NO. QUANTITY

PLACE 30x60x30" MH	1
BORE 1-1/2" HOPE	650
FULL 1-1/2" CABLE	750

DATE 3/3/21

ENGINEER CHRIS JONES

DRAWN BY: G.F.S REL

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	3/3/21	CITY OF PINEY POINT REVIEW	AGK

SCALE

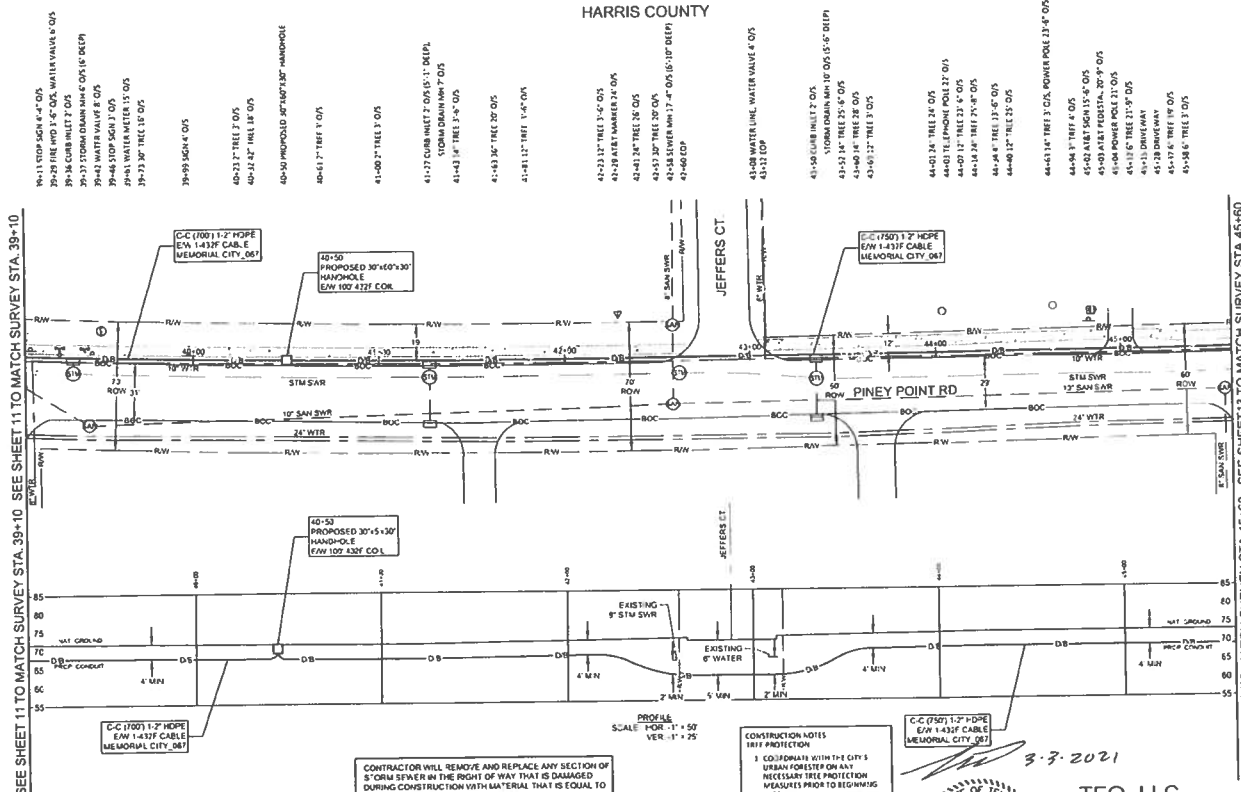
HORIZONTAL 1" = 50'

VERTICAL 1" = 10'

MP TO MP

SHEET 12 OF 13

FILE:



ANY AREAS OF GRASS WITHIN THE CITY'S RIGHT OF WAY WHICH ARE DISTURBED OR DUG UP OR NO CONSTRUCTION SHALL BE REPLACED WITH ST. AUGUSTINE OR GRASS WHICH MATCHES THE GRASS REMOVED.

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CONTRACTOR WILL REMOVE AND REPLACE ANY SECTION OF 5' CURB SETBACK IN THE RIGHT OF WAY THAT IS DAMAGED DURING CONSTRUCTION WITH MATERIAL THAT IS EQUAL TO OR SUPERIOR TO THE EXISTING MATERIAL.

THE CONTRACTOR SHALL NOTIFY THE CITY A MINIMUM OF 48 HOURS PRIOR TO BEGINNING WORK.

ANY DAMAGE TO EXISTING ROADS, DRIVEWAYS, SIDEWALKS OR OTHER APPURTENANCES WITHIN THE CITY'S RIGHT OF WAY SHALL BE SAW CUT, REMOVED AND REPLACED WITH MATERIAL EQUAL TO OR SUPERIOR TO EXISTING MATERIAL AND BE INSTALLED IN A MANNER ACCEPTABLE TO THE CITY.

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- CONSTRUCTION NOTES
1. COORDINATE WITH THE CITY'S URBAN FORESTER ON ANY NECESSARY TREE PROTECTION MEASURES PRIOR TO BEGINNING WORK.
 2. FIVE (5) FEET MIN DEPTH REQUIRED, ADJACENT TO TREES.
 3. BORE HITS TO BE 4 MIN 15" FROM TREES.
 4. FENCINGS REQUIRED NEXT TO TREE ADJACENT TO CONSTRUCT ON ACTIVITIES.
 5. NO OPEN CUT AT WITHIN 15' OF TREES.
 6. MINIMUM BORE DEPTH OF 4' UNDER TREES.



TEO, LLC
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Houston, Texas
77005
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teo@tgo.com
FIRM # F-8978



SEE SHEET 11 TO MATCH SURVEY STA. 39+10

SEE SHEET 13 TO MATCH SURVEY STA. 45+60

CITY OF PINEY POINT VILAGE, TX
HARRIS COUNTY



PROJECT	
THE MEMORIAL VILLAGES TX	
HP HOOD KANSAS 1	
WORK ORDER IN 018 30' 28' 29' 30' 31' 32'	
CLARIFICATION NO	QUANTITY
PLACE 30x60x30" HH	1
BORE 1-2" HDPE	240'
PLAC 1-432F CABLE	340'
1500' MF 12 TERM TAIL	1

NATIONAL ACCESS TRANSMISSION SERVICES CORPORATION
OUTSIDE PLANT CONSTRUCTION
TITLE: FIBER OPTIC ROUTE
HP HOOD KANSAS 1
THE MEMORIAL VILLAGES TX

DATE: 3/21
ENGINEER: CHRIS JONES
DRAWN BY: G.F.S. REL.

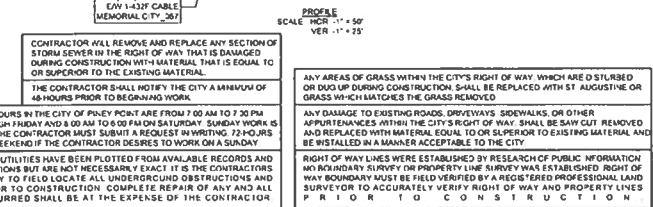
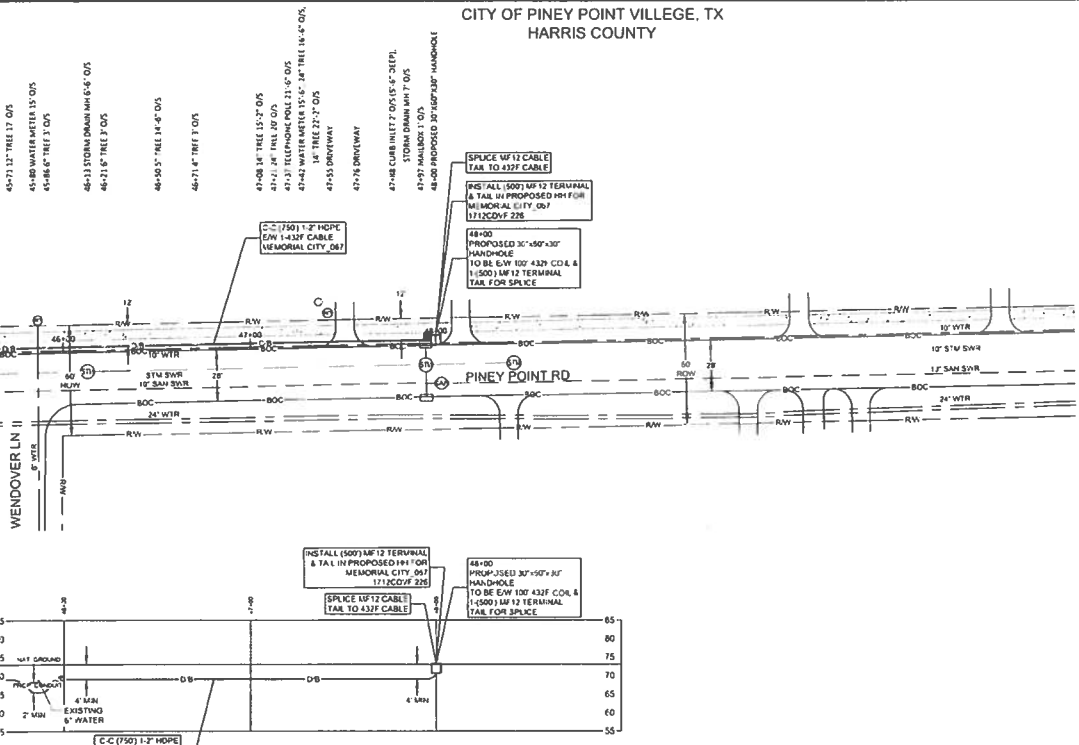
REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	3/21	07H OF PINEY POINT REVISIONS	

SCALE

HORIZONTAL	1" = 50'
VERTICAL	1" = 10'
NIP	TO MP
SHEET	13 OF 13
FILE	

SEE SHEET 12 TO MATCH SURVEY STA. 45+60

SEE SHEET 12 TO MATCH SURVEY STA. 45+60



CONTRACTOR SHALL REMOVE AND REPLACE ANY SECTION OF STORM SEWER IN THE RIGHT OF WAY THAT IS DAMAGED DURING CONSTRUCTION WITH MATERIAL THAT IS EQUAL TO OR SUPERIOR TO THE EXISTING MATERIAL.
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- CONSTRUCTION NOTES
- COORDINATE WITH THE CITY'S URBAN FORESTER ON ANY NECESSARY TREE PROTECTION MEASURES PRIOR TO BEGINNING WORK.
 - 2" FIVE (5) FEET MIN. DEPTH REQUIRED, ADJACENT TO TREE TRUNKS.
 - BORE HITS TO BE A MAX. 15' FROM TREES.
 - FENCING REQUIRED NEXT TO TREES ADJACENT TO CONSTRUCTION ACT VES.
 - NO OPEN CUT WITHIN 15' OF TREES.
 - VANADIUM BORE DEPTH OF 4' UNDER TREES.

3-3-2021



TEO, LLC
5510 Community Drive
Houston, Texas
77005
281-536-5123 OFFICE
713-668-8334 FAX
teoilc@gmail.com
FIRM # F-8978



CALL BEFORE YOU DIG
1-800-545-6009
48-HOURS NOTICE REQUIRED



Council Agenda Item Cover Memo

**1/24/2022
Date of Meeting**

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on a proposal for professional engineering services for the Tokeneke and Country Squires Improvements Project.

SUMMARY/BACKGROUND (WHY): Council previously requested that HDR prepare a proposal for professional engineering services for drainage and paving improvements on Tokeneke Trail, North Country Squire, and South Country Squire. Attached is a proposal for design, bidding, and construction phase services for the project.

STAFF RECOMMENDATION:

ESTIMATED COST: See Attachment **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES NO **EMERGENCY REQUEST:** YES NO

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



January 18, 2022

Mayor and City Council Members
City of Piney Point Village
7676 Woodway Drive; Suite 300
Houston, Texas 77063

Re: Proposal for Professional Engineering Services
Design, Bid, and Construction Phase Services for
the Tokeneke Trail and Country Squires Improvement Project
City of Piney Point Village

HDR Engineering, Inc. (HDR) is pleased to submit this proposal for the design, bid phase, construction management, and part-time construction phase services for the above referenced project. The proposal is based on our conversations held with the City on this project. For your convenience, this proposal consists of a General Overview, Project Understanding, Scope of Services, and a Fee Schedule.

GENERAL OVERVIEW:

This proposal provides a description of the engineering services required for the drainage improvements on Tokeneke Trail and paving improvements on North and South Country Squire in the City of Piney Point Village. The following is a general overview of each location included in the project and the issues that are anticipated to be addressed as part of this project:

PROJECT UNDERSTANDING:

Tokeneke Lane

Currently the drainage system on Tokeneke Trail consists of a combination of open ditches with driveway culverts and closed storm sewer pipes. The approximate western third of the street drains to North Piney Point Road while approximate eastern two thirds of the street drains to the cul-de-sac and into an open ditch that is located in a 20-foot drainage easement on the shared property line of #1 and #2 Tokeneke. The ditch and drainage easement turn south at the eastern property line of #1 Tokeneke continuing south where it outfalls into a Type E Inlet and 30-inch storm sewer pipe near the south property line of #1 Tokeneke and 11302 Innisfree Street. The Type E Inlet and 30-inch storm sewer pipe were installed during the construction of the Claymore and Smithdale Roadway Improvements Project, are sized to accommodate a City of Houston 2-year storm event from approximately two-thirds of Tokeneke Trail, and are set at adequate depth for extension of the storm sewer onto Tokeneke Trail.

Residents on Lanecrest Lane who's backyards are directly adjacent to the ditch at #1 Tokeneke approached Council expressing concern of flooding from sheet flow produced



on Tokeneke when the Type E Inlet is clogged with debris. City Council request that HDR obtain survey and investigate the existing conditions of the drainage system on Tokeneke Trail. HDR noted several deficiencies in the existing drainage system along the street to include misaligned and reverse grade storm sewer pipes and driveway culverts.

The resident at #2 Tokeneke approached City Council in favor of installing storm sewer in the ditch along the shared property line of #1 and #2 Tokeneke Trail and expressed interest in and willingness to cost share with the City for extending the storm sewer in the right-of-way in front of #2 Tokeneke the replace the existing open ditch and driveway culvert system. This improvement would also eliminate existing driveway culverts that are reverse grade and set higher than storm sewer located upstream at #4 Tokeneke.

The storm sewer at #4 Tokeneke is lower than downstream culverts and set with a reverse grade. Per Council direction, HDR approached the developer at #4 Tokeneke about the City removing the deficient storm sewer pipe and installation of a ditch. The developer did not wish to have a ditch installed along #4 Tokeneke and expressed a willingness to cost share with the City for extension of the storm sewer in the right-of-way in front of #4 Tokeneke to replace the deficient pipe.

In summary, it is our understanding that the proposed drainage improvements on Tokeneke Trail include installation of storm sewer within the existing drainage easement starting at the Type E Inlet near the shared property line of #1 and 11302 Innisfree, continuing north before turning west at the shared property line of #1 and #2 Tokeneke Trail, then continuing in the right-of-way in front of #2 and #4 Tokeneke Trail.

South Country Squire

There are several locations on South Country Squire where there severe cracking, potholes, and faulting in the concrete pavement resulting in poor rideability and ponding. Additionally, it was observed that the west end of the street appears to have flat or reverse grading. Per Council direction, HDR obtained survey on approximately 900-foot of the western portion of the street. The survey demonstrated that if reconstructed, the cul-de-sac could be raised to obtain proper gutter line slopes. HDR met with City Council on South Country Squire to discuss the pavement issues and recommended limits of pavement replacement which include replacement of the cul-de-sac and concrete panels in front of 11135/11140 South Country Squire. Council also selected two additional panels to be replaced on South Country Squire.

North Country Squire

City Council also met with HDR on North Country Squire to discuss two concrete panels with severe cracking and potholes in front of 11115 North Country Squire. This project includes the replacement of two concrete panels and curb at this location. No storm sewer improvements are included in the current scope of work.

The engineer's opinion of probable construction costs for the above described project is \$405,280.

SCOPE OF SERVICES

The following Scope of Services is outlined for the design, bid, and construction phase services.

I. DESIGN PHASE SERVICES

A. Basic Design Phase Services

- Hold a “kick-off” meeting with City staff to finalize the requirements for the project.
- Review available historical information (record drawings, reports/studies, GIS data, etc.)
- Research and gather information on private utilities (i.e. gas, electrical, telephone, pipelines, etc.) along the project alignment.
- Prepare drainage area map based on previously identified drainage areas.
- Prepare hydraulic calculations for the plan set.
- Prepare plan cover sheet, general notes, survey control, project layout, 90% plan/profile drawings, and detail sheets.
- Develop typical cross-section, street grade lines, and street elevations for the South Country Squire cul-de-sac.
- Prepare contract documents and specifications.
- Coordinate with the Memorial Villages Water Authority (M.V.W.A.) during the design process and provide draft documents for review and comment. Incorporate appropriate comments with the final bid documents.
- Submit 90% plans to private utility companies for review and incorporate utility company markups in the final bid documents.
- Assist the City in obtaining and/or securing approvals required public and private utilities affected by this project. This assistance will involve the usual and expected coordination for the approval process. When the process

involves work beyond the expected, such as; special submittals, additional designs, appearances at special meetings, coordination of utility/pipeline excavation efforts, permitting applications, etc., such work falls under the Additional Services portion of this proposal. All permit fees will be the responsibility of the City of Piney Point Village.

- Prepare an engineer's opinion of probable construction costs to reflect the 90% design.
- Provide a set of 90% plans and specifications to the City for their review and comment.
- Prepare contract documents including plans, specifications, and bidding documents associated with the design and the project addressing City comments from the 90% review for bidding.
- Provide a set of Contract Documents to the City.
- A presentation of the design plans or public meeting with residents is not included in this scope of services. If the City determines that a public meeting is warranted, HDR will perform such services under the existing on-going contract with the City

B. Special Services

1. Urban Forestry Services

- HDR will coordinate the proposed improvement and provide design plans to the City Urban Forester for evaluation on the proposed improvements on existing trees and to obtain recommendations for tree protection during construction.

2. Traffic Control Plan

- Prepare traffic control plans and details for the construction area.

3. Storm Water Pollution Protection Plan

- Due to the proposed work to be performed in this project, a storm water pollution protection plan will be produced so that the City complies with State mandated MS4 permitting.

4. Reimbursable Expenses

- A budgetary amount will be allocated for typical reimbursable expenses such as reproduction, courier services, mileage, etc. The cost for plans and specifications for review sets and construction documents to be provided to the City and other review agencies will be included in this task at cost Plus 10%. Mileage will be charged at prevailing IRS rates.

II. BID PHASE SERVICES

A. Basic Services

The City of Piney Point Village will enter into this phase after the acceptance of the Final Design Phase documents.

- Assist the City in obtaining bids for the project. The City of Piney Point Village will advertise the project and will absorb all related advertising costs. HDR will coordinate with the City and will assist in developing the wording of the advertisement.
- HDR will post project plans and specifications on Civcast to generate interest for the project during the bidding process, provide information to and answer questions from potential bidders concerning the Project's construction documents and prepare addendums as necessary. The City will absorb costs associated to posting on Civcast.
- Conduct a pre-bid conference for potential bidders, including the preparation of the meeting agenda and preparing a meeting minutes summary.
- Evaluate the bids and the qualifications of the apparent low bidders.
- Prepare a letter of recommendation advising the City as to the acceptability of the apparent low bidder.

III. CONSTRUCTION PHASE SERVICES

A. Basic Services – Construction Management

- Act as the City's Project Representative during the construction phase.
- Review and respond accordingly to submittals as required by the contract specifications.

- Respond to RFI's and prepare change orders necessitated by field conditions.
- Review the contractor's pay estimates, evaluate the completion of work, and make payment recommendations to the City.
- Visit the site periodically to observe the progress and quality of executed work and to determine in general if such work is proceeding in accordance with the contract documents. Site representation (construction observation) is not included as part of the Basic Services for Construction Management. Site representation is included in the Construction Phase - Special Services.
- HDR will not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor(s) or the safety precautions and programs incident to the work of the Contractor(s). HDR's effort will be directed toward providing a greater degree of confidence for the City that the completed work of Contractor(s) will conform to the Contract Documents, but HDR will not be responsible for the failure of Contractor(s) to perform the work in accordance with the Contract Documents. During site visits HDR shall keep the City informed of the progress of the work, shall endeavor to guard the City against defects and deficiencies in such work and may disapprove or reject work failing to conform to the Contract Documents.
- Conduct a final review of the Project and make a recommendation for Final Payment on the Project.
- Engineer shall provide the City one electronic copy of record plans based on the drawings provided to the Engineer by the Contractor(s).
- A public meeting with residents is not included in this scope of services. If the City determines that a public meeting is warranted, HDR will perform such services under the existing on-going contract with the City.
- HDR anticipates that construction will take approximately three (3) months to complete and has therefore based the lump sum fee on a level of effort to complete the above tasks for this duration.

B. Special Services – Construction Observation Phase Services and Material Testing

1. Material Testing

- Construction materials testing is included in this proposal as a budgetary item only. It is anticipated that Geotest Engineering, Inc. will be utilized as a subcontractor to HDR to perform the testing services.

2. Part-Time Site Representation Services

- Provide one construction observer (on-site representative) to observe the daily progress of construction activities and to assist in the interpretation of plans and specifications. The estimated construction duration for the project will be three (3) months. The on-site representative will be on site an average of 10 hours a week for the project.
- Provide support to the on-site representative through supervisory and administrative services.
- Provide engineering and technical office personnel support throughout construction. This is to attend project progress meetings, provide on-site support to address Contractor's questions, resident's concerns and conflict issues.
- In the event of rain days where construction may be hindered or stopped, the representative will be on-site long enough to verify that inclement weather has occurred and the associated impact on the Contractor and construction.
- The on-site representative shall maintain daily reports.
- The on-site representative will coordinate with the Contractor's representative to estimate quantities installed on the project. The on-site representative will review the Contractor's quantity measurements prior to HDR's project manager processing the Contractor's periodic monthly payment request.
- The on-site representative will aid in the coordination of activities of the testing laboratory.
- The on-site representative will coordinate with the City and the Contractor for construction scheduling, resident notification, and complaints.

- The on-site representative will assist in the performance of a final inspection, the preparation of a punch list and subsequent follow up reviews.
- The on-site representative will assemble and maintain notes, comments, sketches, and supporting data related to the project in order to assist in the preparation of record drawings.
- HDR will process daily reports and other administrative office duties.
- HDR will track and document costs associated with the work.
- The on-site representative will be provided in an effort to aid in the process of observing performance of work of the Contractor(s). Through more extensive on-site observations of the work in progress, HDR shall endeavor to provide further protection for the City against defects and deficiencies in the work of the contractor(s); but the furnishing of such on-site representative will not make HDR responsible for construction means, methods, techniques, sequences or procedures or safety precautions or programs, or for Contractor(s) failure to perform their work in accordance with the Contract Documents.

ADDITIONAL SERVICES

- "Additional Services" shall only be performed when directed by the City to HDR. These services are not considered normal or customary engineering services.
- Services resulting from significant changes in the Project or its design, including but not limited to, changes in size, complexity, the City's schedule, or character of construction or method of financing; and revising previously accepted studies, reports design documents or Contract Documents when such revisions are due to causes beyond HDR's control.
- Preparing documents for alternate bids outside of the original scope requested by the City or documents for out of sequence work.
- Preparing to serve or serving as a consultant or witness for the City in any litigation, public hearing or other legal or administrative proceeding involving the Project.
- Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) a significant amount of defective or neglected work of Contractor(s), (3) prolongation of the construction

contract time, (4) acceleration of the progress schedule involving services beyond normal working hours and (5) default of Contractor.

- HDR will endeavor to appraise the City of any potential additional or extended services that may result from the above listed items, prior to HDR's expenditure of time on such services. As previously noted, any such extended or additional services shall only be performed when directed by the City to HDR.

FEE SCHEDULE

HDR will submit monthly invoices with status reports for all engineering work completed to invoice date. Please be aware that these fees are based on performing all improvement design as a single project. The fees presented in this section reflect a combined effort to perform all proposed work at one time as a single project. If the project is reduced the proposed fees will need to be adjusted accordingly to reflect the cost of performing engineering services on a smaller project. The invoices will be based on the following schedule:

<u>Tokeneke & Country Squires Improvements Project</u>	<u>Total Fees</u>
Design Phase (Lump Sum)	\$ 38,050.00
Bid Phase (Lump Sum)	\$ 6,650.00
Construction Management (Lump Sum)	\$ 23,850.00
Traffic Control (Lump Sum)	\$ 950.00
Storm Water Pollution Protection Plan (Lump Sum)	\$ 1,070.00
Part-Time Site Observation (Not to Exceed) -Time & Materials	\$ 20,750.00
*Construction Material Testing (Not to Exceed) -subconsultants cost plus 10%	<u>\$ 5,000.00</u>
Tokeneke & Country Squires Improvements Project	\$ 96,320.00

*At this time the magnitude of these tasks are not known. Therefore budgetary amounts are provided. These figures may increase or decrease depending upon actual work required. If an increase becomes necessary it can be accomplished by utilizing available funds from other lines items that have under run or by contract amendment.

The total engineer opinion of total project cost is as follows:

Construction	\$ 405,280.00
Engineering	\$ 70,570.00
Subconsultants	\$ 5,000.00
<u>Observation Fees</u>	<u>\$ 20,750.00</u>
Total Opinion of Probable Project Cost	\$ 501,600.00

Public meetings addressing the Final Engineering or Construction phases and results other than at regular council meetings to Council is not included in this scope. In the event the City should desire a public meeting, (such as a Town Hall type meeting) HDR's services associated with such a meeting or meetings will be charge under the current on-going contract.

SCHEDULE

It is estimated that the schedule to accomplish the Design Phase is two (2) months from the date of authorization to proceed, the bid phase will be one (1) month, execution of the contract document will be one (1) month, and construction will take approximately three (3) months.

INVOICES

All hourly charges shall be based on a raw labor rate times a multiplier of 3.18. Reimbursable expenses will be charged at cost plus 10%. Time and materials charges and additional services beyond those described in the Scope of Services will be invoiced on the basis of direct labor costs times a factor of 3.18 for office personnel and for field personnel and direct cost plus 10%. No additional services will be performed or invoiced without prior authorization from the City of Piney Point Village.

HDR appreciates the opportunity to submit this proposal and we look forward to continuing our work with the City of Piney Point Village.

Sincerely

HDR ENGINEERING, INC.

Acceptance: City of Piney Point Village, Texas



David Weston
Vice President/Area Manager

By: _____

Date: _____

Council Agenda Item Cover Memo

1/24/2022
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Engineer's Report

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the Wilding Lane Project, other various maintenance projects, and future projects.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES NO **EMERGENCY REQUEST:** YES NO

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



Engineer's Status Report
City of Piney Point Village
HDR Engineering, Inc.
City Council Meeting Date: January 24, 2022
Submit to City: January 19, 2022

CURRENT PROJECTS

1. Wilding Lane Drainage & Paving Improvements Project

The Contractor has repaired the damaged pavement base and subgrade located in portions of Phase 2 and has been working to repair any damaged driveways that were not replaced as part of the construction project. The Contractor scheduled the HMAC overlay for January 19th – 20th but has postponed the planned work due to inclement weather forecast. HDR has requested the reschedule date and will share that with the City upon receipt. Once begun, the Contractor anticipates installing all asphalt within a 2-3 day timeframe.

After HMAC overlay installation the Contractor will work to regrade the right-of-way and install sod. HDR will schedule a final walkthrough with the Contractor after this has been completed and prepare a punchlist from the walkthrough.

Per Council direction, Olson & Olson drafted an agreement to be completed by six residents on Wilding Lane who have requested that the City not lay HMAC overlay in the two-foot wide parking pad in front of their home. The agreement states that the resident will install and maintain a gravel parking pad at their own cost. The agreement is included in a separate agenda item for review and possible action.

2. Maintenance Projects

On Par Civil Construction has completed the maintenance project including additional work. Final invoices for the work have been submit to the City for review and payment. As discussed in the January engineering meeting, the sinkhole that appeared on Smithdale Estates will not be completed as part of this maintenance project. HDR will include the appropriate repair on the next upcoming maintenance project.

3. 96-inch CMP on S. Piney Point Road

The surveyor has completed the survey and HDR anticipates receiving this data any day. Upon receipt, HDR will draw the project background drawings in preparation of a preliminary design. The geotechnical engineer was on-site Wednesday, January 19th, to complete geotechnical borings. HDR is currently updating the models with the ATLAS 14 rainfall data.

4. Piney Point Circle - Additional Easements

As discussed in the January engineering meeting, survey was obtained on 11302 and 11303 Piney Point Circle as well as 11410 Memorial Drive in attempt to locate the existing 24-inch storm sewer pipe in relation to existing property lines so that easements could be delineated and obtained. It appears that the storm sewer pipe is located in the backyard of 11302 as believed, but it appears to turn to the east while in the backyard of 11303 Piney Point Circle and was not located on the southern half of 11303 Piney Point Circle nor 11410 Memorial Drive. The data collected from survey indicates that the storm sewer may be located on the



western property lines of 11406 and 11408 Memorial Drive. HDR will coordinate with the homeowners of those two properties in attempt to locate the storm sewer.

5. Lacewood Lane Ditch Grading

At the January engineering meeting HDR discussed resident complaints of standing water in the ditch in front of #8 and #6 Lacewood Lane and high points located in the ditch, specifically in front of #6 and #4 Tokeneke. The ditch was last regraded in 2013. City Council requested that HDR obtain quotes to regrade the ditch. No driveway culverts resets will be included at this time. HDR will bring received quotes to the February City Council meeting for discussion and possible action.



DITCH BETWEEN #8 & #6 LACEWOOD



DITCH AT #6 LACEWOOD



DITCH BETWEEN #6 & #4 LACEWOOD



FUTURE PROJECTS

6. Windermere

Per Council request, HDR sent the expired ILA to David Olson along with engineering contact information. The City of Houston's project manager has also reached out to HDR to schedule a meeting to discuss the project's path forward. No date has been set at this time but HDR will continue to project updates as this project develops.

7. Tokeneke & Country Squires Improvements Project

At the December Engineering Meeting City Council requested that HDR prepare a proposal for professional engineering design, bid, and construction management phase services to prepare plans and bid the concrete point repairs on the County Squires and drainage improvements on Tokeneke. HDR has included a proposal for professional engineering services on a separate agenda item for consideration and possible action.

8. Memorial Drive Elementary Rebuild

The City, SBISD, SBISD architecture and engineering consultants, HDR, and Councilman Dodds recently met to discuss the planned rebuild of Memorial Drive Elementary (MDE). The meeting agenda generally included SBISD's project timeline, projects previously completed by SBISD, site specific discussion, the City's building requirements, and City's interest in possible detention on the MDE property. HDR previously sent meeting minutes with more detail to City Council.

The anticipated re-construction schedule for the school is as follows:

- Design – Begin Jan. 2022 – 1 year duration
- Construction – Begin Jan. 2023 – 18-month duration
- Students to be in south transition campus until August 2024
- Project Advisory Board – Comprised of representatives from the Village – November/December 2021

Annette has begun meeting with SBISD's representatives in order to start the platting and permitting process if efforts to meet the timeline has described above.

9. Maintenance Items

Jose Gomez notified HDR of several locations of concern around the City to include a curb inlet top on Kensington Court, ditch undermining the pavement on Radney Circle, and a sinkhole on Blalock Road near Habersham. HDR will add the Smithdale Estates sinkhole to this list and evaluate the other locations. Future discussions on the required repairs will be included on an engineering meeting agenda.

**MINUTES
THE CITY OF PINEY POINT VILLAGE
SPECIAL COUNCIL MEETING
MONDAY, DECEMBER 20, 2021**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A SPECIAL COUNCIL MEETING ON MONDAY, DECEMBER 20, 2021, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

Council Members Present: Mayor Pro Tem Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson
Absent: Mayor Mark Kobelan

City Staff: Karen Farris, City Secretary, David Olson, City Attorney, Joe Moore, City Engineer

Declaration of Quorum and call to order

Mayor Pro Tem Bender called the meeting to order at 6:30 p.m.

Pledge of Allegiance

CITIZENS WISHING TO ADDRESS COUNCIL: *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

Citizens present:

- Resident of 11402 Quail Hollow Ln. was present to comment on replacing an existing fence.
- Resident of 11213 Wilding Lane was present to comment on parking pads.

City Council Agenda:

1. Public Hearing on a proposed Ordinance amending Section 74-123 of Division 4 of Article II of Chapter 74, establishing when specific use permits are required. Mayor Pro Tem Bender opened the Public Hearing for discussion at 6:34 p.m. The purpose of the amendment was discussed. Mayor Pro Tem Bender closed the Public Hearing at 6:36 p.m.
2. Discussed and considered possible action on Ordinance No. 2021.12.20, amending Section 74-123 of Division 4 of Article II of Chapter 74 of the Code of Ordinances. Council Member Kollenberg made a motion to adopt Ordinance No. 2021.12.20 amending Section 74-123 of Division 4 of Article II of Chapter 74 of the Code of Ordinances. Council Member Herminghaus seconded the motion and it passed unanimously.

3. Discussed the Memorial Villages Police Department monthly report. Chief Schultz provided the report for the month of November.
4. Discussed and considered possible action on the Village Fire Department monthly report. Commissioner Nash provided the report for the month of November.
5. Discussed and considered possible action on an agreement with Cypress Creek Mosquito Control, Inc. The terms of the agreement will be for three years starting January 1, 2022 and ending on December 31, 2024. Spraying will commence the week of March 15th and ending the week of November 15th. Council Member Herminghaus made a motion to approve the agreement with Cypress Creek Mosquito Control, Inc. Council Member Thompson seconded the motion and it passed unanimously.
6. Discussed and considered action on Ordinance No. 2021.12.20.1 establishing regular City Council Meeting dates for 2022. The November 28, 2022, Regular Council Meeting will be moved to November 21, 2022. The December 26, 2022, Regular Council Meeting will be moved to December 19, 2022. Council Member Herminghaus made a motion to approve Ordinance No. 2021.12.20.1 establishing regular City Council Meeting dates for 2022 with the change reflected for the November 2022, and December 2022, City Council Meetings. Council Member Thompson seconded the motion and it passed unanimously.
7. Discussed and considered action on approving proposed Holidays for 2022. There were 2 typographical errors on the schedule. The observed Thanksgiving Day is November 24th. The New Year's Day January 1, 2023 date was deleted since it is for the next year.
8. Discussed the Mayor's Monthly Report.
 - Update on Moody's issuer rating – this was tabled due to Mayor's absence. An update was provided by Mayor Pro Tem Bender. Mayor had discussions with financial advisor, and it was determined that maintaining the Moody's issuer rating was not needed.
9. Discussion regarding the City Administrator's Monthly Report, including but not limited to:
 - November 2021 Financials
10. Discussion and considered action on the Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund. This item was tabled and will be on the January agenda. Council Member Herminghaus volunteered his services to negotiate the Public Management Proposal in close coordination with the Mayor.
11. Discussed and considered action on a proposal for professional survey services for the Piney Point Circle easements. Council had requested that HDR obtain a proposal for survey on an existing storm sewer and potential drainage easement along the side yards and backyards of 11302 and 11303 Piney Point Circle and then 11410 Memorial Drive to identify the location of the existing storm sewer in

relation to the property lines so that an easement size can be determined. Council Member Dodds made a motion to accept the proposal from MBCO for \$9,695. Council Member Herminghaus seconded the motion and it passed unanimously.

12. Discussed and considered action on the Wilding Lane Parking Pads. Council had requested that HDR present one alternative option, to asphalt parking pads between driveways on Wilding Lane, for the lots that had gravel prior to construction. The alternative would allow installation of 2-feet of gravel in-lieu of the 2-foot-wide asphalt to serve as a parking pad. Council Member Herminghaus made a motion to change the contract with the contractor to allow the 5 lots identified by the City Engineer to install gravel at the resident's expense, and the resident, in writing, promises to maintain the gravel parking pad. Council Member Kollenberg seconded the motion and it passed unanimously.

Agenda Item #15 was moved up.

15. Discussion regarding replacing existing fences. Council Member Thompson made a motion to send Ordinance No. 2021.04.13.A establishing regulations for fences, back to the Planning & Zoning Commission for replacement of fences, moving height from 6 feet to a maximum of 8 feet. Council Member Bender seconded the motion and it passed by a vote of 3 in favor of, and 2 against.
13. Discussed and considered a change order for the 2021 Maintenance Project to include Wickwood and Memorial point repairs. Council had previously requested HDR investigate and obtain costs for adding two additional full depth concrete point repairs on Wickwood and on Memorial Drive. Council Member Dodds made a motion to approve the change order for the 2021 Maintenance Project to include Wickwood and Memorial point repairs at a cost of \$12,500. Council Member Herminghaus seconded the motion and it passed unanimously.
14. Discussion and considered action on the Engineer's Report. The City of Houston contacted HDR about the status of the Windermere Project. The City of Houston anticipates rebidding the project in the spring. The City of Houston also noted that the Interlocal Agreement has expired, and a new agreement will need to be processed. City Council requested the City Engineer and the City Attorney request money paid by the City of Piney Point Village to the City of Houston for the Windermere Project be returned to the City of Piney Point Village.
16. Discussed and considered approval of the Minutes for the November 15, 2021, November 22, 2021, and December 6, 2022, Special Council Meetings. Council Member Herminghaus made a motion to approve the Minutes for the November 15, 2021 Special Council Meeting, the November 22, 2021, Special Council Meeting, and the December 6, 2021, Special Council Meeting. Council Member Dodds seconded the motion and it passed unanimously.
17. Discuss and consider possible action on any future agenda items, meeting dates, etc.
 - Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund

- City of Houston – Windermere Project

18. **Executive Session:** The City Council adjourned into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code (Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator.
Council adjourned into a closed session at 7:43 p.m.
Council reconvened into an open session at 7:52 p.m.
19. Discussed and considered action on the City Administrator Employment Agreement. Council Member Bender made a motion to approve the City Administrator Employment Agreement. Council Member Dodds seconded the motion and it passed unanimously. Mayor Pro Tem Bender was authorized to execute the City Administrator Employment Agreement in the absence of Mayor Kobelan.
20. Discussed and considered action on other items discussed in Executive Session. There was nothing else discussed.
21. **Adjourn**
Council Member Dodds made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 7:55 p.m.

PASSED AND APPROVED this 24th day of January 2022.

Mark Kobelan
Mayor

Karen Farris
City Secretary