

**MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING
HELD ON MONDAY, MONDAY, NOVEMBER 21, 2022, AT 6:00 P.M. AT CITY HALL
CHAMBERS, 7676 WOODWAY DR., SUITE 300, HOUSTON, TEXAS.**

Councilmembers Present: Mayor Mark Kobelan, Dale Dodds, Aliza Dutt, Michael Herminghaus, Brian Thompson, Joel Bender.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Annette Arriaga, Director of Planning and Development; Joe Moore, City Engineer; Jim Huguenard, Police Commissioner; Zeb Nash, Fire Commissioner; Angelo Vela, Administrative Assistant.

Call To Order

- Mayor Kobelan declared a quorum and called the meeting to order at 6:04 p.m.

Pledge Of Allegiance

- Council led the Pledge of Allegiance to the United States of America Flag.

Citizens Wishing to Address Council

- Charles Chapman, Resident on Summerhill Ln., raised issue regarding the permit process for residential construction at 11219 Claymore. His primary request is to allow a flagpole between the right-of-way and the building line. It was recommended that the Board of Adjustments review his request. Additionally, Mr. Chapman announced that he would volunteer his time to the city.

Agenda

1. Discussed and considered possible action on the Memorial Villages Police Department monthly report.

- Chief Schultz reported the activities of the police department for the month of October.
- No action was taken.

2. Discussed and considered possible action on the Village Fire Department monthly report.

- Commissioner Nash and Chief Foster reported the activities of the fire department for the month of October. Council was further briefed on recent actions of the fire commission and Foster clarified Council's questions on operational and budgetary matters.
- No action was taken.

➤ Item #8 moved from the original order of posted agenda.

8. Discuss and take possible action on the presentation of the City's Online Geographic Information System (GIS) Mapping.

- Joe Moore presented a proposed an online GIS system to display street and drainage infrastructure that will improve operational and research efficiency.
- No action was taken.

- 3. Discuss and take possible action on Ordinance 2022.11.21 confirming the designated appointment of Robert Pennington as City Secretary for the City of Piney Point Village.**
 - Councilmember Thompson made a motion to adopt Ordinance No. 2022.11.21 confirming the designated appointment of Robert Pennington as City Secretary for the City of Piney Point Village. Councilmember Bender seconded the motion and it passed unanimously.

- 4. Discuss and consider possible action on the schedule of Observed Holidays for 2023.**
 - Council discussed the Fourth of July 2023 being observed on Monday July 3, 2022. Councilmember Bender made a motion on the schedule of Observed Holidays for 2023 as presented. Councilmember Dodds seconded the motion and it passed unanimously.

- 5. Discuss and consider possible action on the schedule of City Council Regular Meetings for 2023.**
 - Councilmember Bender requested staff update neighborhood signs to reflect the time change of the regular council meetings to 6:00 p.m. Councilmember Bender made a motion on City Council Regular Meetings for 2023. Councilmember Herminghaus seconded the motion and it passed unanimously.

- 6. Discuss and consider possible action on the Mayor's Monthly Report.**
 - Discussed new tree plantings on Memorial Drive.
 - No action was taken.

- 7. Discuss and consider possible action on the City Administrator's Monthly Report, including but not limited to: Financial Report for October 2022; Update on Specific Use Permit Projects; Oaklawn Drive request to landscape right-of-way; Current projects; Community events; Employee Certification - Luis Campos/Zoonosis.**
 - Report included financial report for October, discussed Oaklawn Drive HOA Improvements, update on drinking fountains, and an update was provided on Beautification Committee recommendations.
 - No action was taken.

- 9. Discuss and take possible action on the costs for an additional concrete point repair on Memorial Drive on the west side of the North Piney Point Road intersection.**
 - Council directed Mayor to approve with no formal action.

- 10. Discuss and take possible action on a contract amendment for professional engineering services on the Tokeneke & Country Squires Improvements Project.**
 - Councilmember Dodds made a motion on a contract amendment for professional engineering services on the Tokeneke & Country Squires Improvements Project. Councilmember Bender seconded the motion and it passed unanimously.

11. Discuss and take possible action on the Engineer's Report.

- No action was taken.

12. Discuss and consider approval of the Minutes for the Regular Session Meeting held on October 24, 2022.

- Councilmember Herminghaus made a motion to approve Minutes of the October Regular Council Meeting, as presented. Councilmember Bender seconded the motion and it passed unanimously.

13. Discuss and consider possible action on any future agenda items, meeting dates, and similar matters.

- No action was taken.

14. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney).

- Executive Session was not needed.

15. Discuss and consider possible action on items discussed in Executive Session.

- There was no Executive Session.


16. Adjourn.

- At 8:23 p.m., Councilmember Bender made a motion to adjourn. Councilmember Thompson seconded the motion and it passed unanimously. The meeting adjourned at 8:23 p.m.

PASSED AND APPROVED this 19th day of December 2022.



Mark Kobelan
Mayor



Robert Pennington
City Administrator / City Secretary