

**MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING  
HELD ON MONDAY, OCTOBER 24, 2022, AT 6:00 P.M. AT CITY HALL CHAMBERS,  
7676 WOODWAY DR., SUITE 300, HOUSTON, TEXAS.**

**Councilmembers Present:** Mayor Mark Kobelan, Dale Dodds, Aliza Dutt, Michael Herminghaus.

**Councilmembers Absent:** Brian Thompson, Joel Bender.

**City Representatives Present:** Bobby Pennington, City Administrator; David Olson, City Attorney; Annette Arriaga, Director of Planning and Development; Joe Moore, City Engineer; Angelo Vela, Administrative Assistant.

**Call To Order**

- Mayor Kobelan declared a quorum and called the meeting to order at 6:00 p.m.

**Pledge Of Allegiance**

- Council led the Pledge of Allegiance to the United States of America Flag.

**Citizens Wishing to Address Council**

- There were no citizens wishing to address council regarding items that are not on the agenda.

**Agenda**

**1. Discussed and considered possible action on the Memorial Villages Police Department monthly report.**

- Chief Schultz reported the activities of the police department for the month of September.

**2. Discussed and considered possible action on the Village Fire Department monthly report.**

- Report was submitted; however, no presentation or discussion was presented.

✓ Items #3 and #4 moved from the original order of posted agenda.

**4. Presentation by Gin Kappler-Peeler of Stantec, representing Spring Branch Independent School District's proposed Memorial Drive Elementary School project status.**

- It was noted the project is undergoing the permitting and procurement process with the goal of receiving approvals by the calendar year-end. The team answered questions from council and the public on drainage, trees, traffic control, and security. On drainage, HDR confirmed that the design meets requirements. On tree count, Stantec confirmed that plan meets the tree requirement contingent on plantings along a CenterPoint easement. On parking, Stantec reported proposed drive would accommodate additional queueing space for vehicles. On safety, the design incorporates a single public entrance with locking security vestibule, and SBISD enforces a "lock door" policy for all exterior campus doors. On lighting,

Stantec detailed levels of shed candlelight and plans call for shields to control light projection. On signage, Dodds stated that the marquee size and display must be resolved before final approval. Chris Earnest, SBISD Board President, reported that proposed classrooms are district standards and delivered a positive report on recent district test scores. Stantec submitted packet information to Planning and Zoning and is preparing a response to a P&Z Commission questionnaire.

- 3. Discussion and action on Ordinance No. 2022.10.24 to increase the rate of deposits to the Texas Municipal Retirement System by the employees of the City of Piney Point Village.**
  - Councilmember Herminghaus made a motion to adopt Ordinance No. 2022.10.24 approving to increase the rate of deposits to the Texas Municipal Retirement System by the employees of the City of Piney Point Village. Councilmember Dodds seconded the motion and it passed unanimously.
  
- 5. Discussion and action on a municipal court collections agreement. Item includes: (1) Action to approve an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP to act as special counsel to perform all legal services necessary to collect unpaid fines, fees and court costs as provided in Texas code of criminal procedure art. 103.0031; and authorize the mayor to sign the agreement on the city's behalf. (2) Action to adopt resolution no. 2022.10.24 of the city council of the City of Piney Point Village regarding Linebarger Goggan Blair & Sampson, LLP as being fully qualified as special counsel to perform all legal services pursuant to sec. 2254.1036 of the Texas government code. (3) Action on an order to authorize and impose a collection fee as authorized by article 103.0031, Texas code of criminal procedure. Council asked questions regarding the notification process, outstanding fines and cost associated with the service.**
  - Councilmember Dodds made a motion to approve an agreement with Linebarger to act as special counsel to perform all legal services and authorize the mayor to sign the agreement on the city's behalf, as presented. Motion includes action to adopt Resolution No. 2022.10.24, as presented. Motion includes action on an order to authorize and impose a collection fee, as presented. Councilmember Dutt seconded the motion and it passed unanimously.
  
- 6. Discussion on the mayor's monthly report.**
  - Report included the status inquiry on the two proposed drinking fountains, City Administrator reported that the plumber has been secured, only waiting for taps to be completed by the water authority.
  
- 7. Discussion on the city administrator's monthly report.**
  - Report included financial report for September, investment report quarterly earnings, renewal of the Westco landscape maintenance contract, utility service line work events.
  
- 8. Discussion and action on the acceptance of the Kinkaid contribution agreement.**
  - Councilmember Herminghaus made a motion to approve the Kinkaid contribution agreement. Councilmember Dutt seconded the motion and it passed unanimously.

**9. Discussion and action on approval of Change Order No. 1 for the Tokeneke and Country Squires Improvements Project.**

- Item is related the concrete point repair in front of 11115 South Country Squire. The adjacent concrete panel has a significant sag that would cause water to pond in the centerline of the roadway. Also, moderate cracking throughout length recommends the replacement of the whole concrete panel to prevent the need for future point repairs in this area.
- Councilmember Dodds made a motion to approve Change Order No. 1, as presented. Councilmember Herminghaus seconded the motion and it passed unanimously.

**10. Discussion and action on the approval of Change Order No. 2 for the Tokeneke and Country Squires Improvements Project.**

- Item is for additional concrete paving point repair on Memorial Drive between North Piney Point Road and Kensington Court.
- Councilmember Dodds made a motion to approve Change Order No. 2, as presented. Councilmember Herminghaus seconded the motion and it passed unanimously.

**11. Discussion and action on quotes for cleaning and televising approximately 780 LF of storm sewer pipe from Oaklawn Drive to North Piney Point Road.**

- Councilmember Herminghaus made a motion to approve to clean and televise approximately 780 linear feet of 24" storm sewer pipe, as presented. Councilmember Dodds seconded the motion and it passed unanimously.

**12. Discussion on a proposal for professional engineering services for the Williamsburg Drainage Improvements Project.**

- Councilmember Dodds made a motion to approve the design for north and south sides of Williamsburg. Councilmember Dutt seconded the motion and it passed unanimously.

**13. Discussion on the Engineer's Report.**

- No action was taken.

**14. Discussion and action on Ordinance No. 2022.10.24A Amending the International Property Maintenance Code.**

- This amendment comes as a request from our municipal prosecutor.
- Councilmember Herminghaus made a motion to approve Ordinance No. 2022.10.24A amending the International Property Maintenance Code. Councilmember Dodd seconded the motion and it passed unanimously.

**15. Discuss and take possible action on the approval of the Minutes of the September 26, 2022, Regular Council Meeting.**

- Councilmember Herminghaus made a motion to approve Minutes of the September Regular Council Meeting, as presented. Councilmember Dutt seconded the motion and it passed unanimously.

**16. Discussion and action on any future agenda items, meeting dates, etc.**

- Reviewed dates of upcoming regular council, special council, and engineering meeting. No action.

**17. EXECUTIVE SESSION: The City Council adjournment into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney).**

- Executive Session was not needed.

**18. Discussion and action on items discussed in Executive Session.**

- There was no Executive Session.


**19. Adjourn.**

- At 7:50 p.m., Councilmember Dodds made a motion to adjourn. Councilmember Dutt seconded the motion and it passed unanimously. The meeting adjourned at 7:50 p.m.

**PASSED AND APPROVED this 21st day of November 2022.**

  
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Mark Kobelan  
Mayor



  
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Robert Pennington, City Administrator  
Acting City Secretary