

Gravel Parking Permit

** All Forms Listed Must Be Completed Fully.

- 1. Permit Application Completed
- 2. Copy of Survey
- 3. Home Owner Association Form
- 4. Home Owner Association Approval (if applicable)
- 5. Complete Area Calculation Form
- 6. Memorial Village Water Authority (Must obtain approval prior to submitting to city)
- 7. Authorized Work Hours Form
- 8. Person Responsible for Project Form
- 9. Tree Disposition Form
- 10. Plans must be reviewed by the plan examiner.
- 11. All applications are to be **dropped-off** to the city.

Notes: The City of Piney Point Village has an ordinance for parking areas in public rights-of-way. See Ordinance No. 2018.06.25A. All gravel parking must comply with the city ordinance. Must list the Building Code: IRC 2018.

Plan Examiners

- Kimberly Perez Intake
- Annette Arriaga City Building Official
- Jason Bienek Plan Examiner
- Cary Moran City Urban Forester



Building, Planning & Development Department PERMITS AND INSPECTIONS DIVISION

7676 Woodway Dr, Suite 300 Houston, Texas 77063 Phone: (713) 782-1757 / Fax: (713) 782-3178

bldgofficial@pineypt.org

FOR OFFICE USE ONLY		
P#		
PERMIT FEE:		
INSPECTION FEE:		
GRAND TOTAL:		

PERMIT APPLICATION REQUEST

(ALL INFORMATION IS REQUIRED)

PROPERTY OWNER INFORMATION			
DATE:			
LOT:BLOCI	K: SUBD	DIVISION:	
PROPERTY OWNER:			
MAILING ADDRESS:		STATE: ZIP:	
PHONE NUMBER:	MOBIL: _		
FAX NUMBER:	E-MAIL:		
CONTRACTOR INFORMATION			
CONTRACTOR COMPANY NAME:	·		
CONTACT NAME:	STATE	E LICENSE#	
MAILING ADDRESS:			
CITY:	STATE:	ZIP:	
PHONE NUMBER:	MOBIL	i	
FAX NUMBER:	E-MAIL:		
TOTAL COST OF IMPROVEMENT	<mark>'S</mark> : \$		
	TYPE OF PERMIT		
☐ ACCESSORY STRUCTURE	☐ ELECTRICAL	■ NEW SINGLE FAMILY	
☐ ADDITION	☐ FENCE	☐ PLUMBING	
☐ DECKING	☐ FIRE SPRINKLER	☐ REMODEL	
☐ DEMOLITION	☐ GENERATOR	ROOF	
☐ DRAINAGE	□ HVAC	☐ SWIMMING POOL	
☐ DRIVEWAY/FLATWORK IF OTHER, PLEASE SPECIFY:	☐ IRRIGATION SPRINKLER Gravel Parking	OTHER	

JOB DESCRIPTION / DETAILED SCOPE OF WORK
(Job description and detailed scope of work is <u>required</u> .)
SIGNATURE OF APPLICANT
PRINT NAME OF APPLICANT
(Signatures are <u>required</u> for all applications.)
SIGNATURE OF HOMEOWNER
PRINT NAME OF HOMEOWNER

(Homeowner signatures are required for all new single-family homes, additions, and renovations.)

THE UNDERSIGNED, IN ACCORDANCE WITH PROVISIONS OF THE BUILDING AND ZONING ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, HEREBY APPLIES FOR THE PERMIT DESCRIBED HEREIN. APPLICANT HEREBY CERTIFIES THAT ALL PROVISIONS OF THE BUILDING LAWS AND ORDINANCES WILL BE COMPLIED WITH AND THAT ALL STATEMENTS MADE HEREIN ARE TRUE AND CORRECT.

<u>NOTE</u>: No use of any building is permitted without a Certificate of Occupancy, including the storage of any items. Use of building prior to issuance of a Certificate of Occupancy will require the gas and electric to be terminated. Not to exclude other penalties. The City of Piney Point Village has the right to include the current resident/home owner in every aspect of the building permitting process.

The City of Piney Point Village

7676 Woodway Suite #300 Houston, Texas 77063 (713) 782-1757 phone (713) 782-3178 fax

THE STATE OF TEXAS § DEED RESTRICTION AND DEVELOPMENT PLAT

§ AFFIDAVIT FOR RESIDENTIAL

COUNTY OF HARRIS § BUILDING PERMIT

TVDE OF DEDAMT	
TYPE OF PERMIT:	Gravel Parking
Before me, the	undersigned authority, on this day personally appeared(Type
= ::	e of Affiant) who being first duly sworn by me, on her/his oath deposed and said the following:
	is given in connection with the application for a building permit that is attached hereto. It
=	or older, and I am of sound mind. I have personal knowledge of the facts set forth in this affida
	ut limitation, personal knowledge of the title to the real property to which the building peri
	rtains, of the plans and specifications for the work to be performed under the building permit
(a) (Each Affiant must initia	e intended use of the improvements to be constructed thereunder.
	the real property to which this building permit application appertains.
	esignated agent of the owner or owners of the real property to which this building permit applicat
	n expressly authorized by the owner or owners to make this affidavit on their behalf.
(b) (Each Affiant must initi	
. , .	nit application to which this affidavit appertains is for the repair, remodeling or construction o
single family detached resi	idence or auxiliary structure thereto (e.g., a garage) that is designed and intended for single fam
residential use exclusively.	
(c) As used in this part (c	c), the term "deed restrictions" means any and every restriction or convenant running with a
affecting the use and enjoy	yment of the land that is contained in or incorporated by reference in a properly recorded plan, p
re-plat, deed or any other is	instrument affecting a subdivision or portion thereof inside its boundaries that relates in any mani
	nis building permit application appertains. The term shall not include any covenant or restriction the
	of time by its own terms without renewal, revival or extension. Additionally, the term shall i
•	restriction to the extent, that it has expressly been declared invalid by final order of a court
competent national origin	of persons who may enjoy the use of the property. (If there are no deed restrictions, then t
	of persons who may enjoy the use of the property. (If there are no deed restrictions, then t
Affiant shall initial item (1)) below; if there are deed restrictions then the Affiant must initial and complete item (2) below.)
Affiant shall initial item (1) (1) I am personally) below; if there are deed restrictions then the Affiant must initial and complete item (2) below.) r familiar with the title to the real property to which this building permit application appertains, ar
Affiant shall initial item (1) (1) I am personally swear that this property is r) below; if there are deed restrictions then the Affiant must initial and complete item (2) below.) a familiar with the title to the real property to which this building permit application appertains, are not encumbered by any deed restrictions.
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Affiant shall initial item (1) (1) I am personally swear that this property is r (2) I am personally personal knowledge that th (3) Nothing on the Uses authorized: Setbacks: Front: Side/interior:	below; if there are deed restrictions then the Affiant must initial and complete item (2) below.) familiar with the title to the real property to which this building permit application appertains, ar not encumbered by any deed restrictions. y familiar with the title to the real property to which this building application appertains, and I have his real property is encumbered by deed restrictions, which provide in part as follows: submitted plans will violate any deed restrictions. Back/rear: Side Street:
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Notary Public in and for the State of TEXAS

Area Calculations Form

Property Address	Date:				
Type of Permit:					-
Area of Lot:	Square Footage:				
Lot Coverage	Calc	culations			
	Exis	sting Area	Proposed A	Area	Total Area
Main Structure (Total Covered Area)					
Accessory Structure					
Driveways, Walkways & Sidewalks					
Pool and Pool Decking					
Total Lot					
Coverage					
Percent of Lot Cove	erage b	y Main Struct	ture:		
Area of Main Structure (divided by)	ture/	Area of L	.ot =	30%	Max Coverage
Percent of Lot Coverage by Main Structure:					
Total Lot Covera (divided by)	ige/	Area of Lo	t =	50%	Max. Coverage
Reference, City of Pine	y Point Co	ode of Ordinances,	Chapter 74- Secti	ion, 244. R	legulations. (g)
The undersigned, in accordance wit statements made herein are true at Signature of Property Contame of Company:	nd correct. Owner a ı	nd/or Applicant	·		,



MEMORIAL VILLAGES WATER AUTHORITY

8955 GAYLORD DRIVE, HOUSTON, TEXAS 77024-2903

PH: 713-465-8318 Email: Info@MVWA.ORG FAX: 713-465-8387

APPLICATION FOR CONSTRUCTION PROJECT APPROVAL

(1 YPE OR PRIN1) Incomplete or illegible applic	ations may be delayed in processing.
Date:	PROJECT LOCATION
APPLICANTS NAME:	ADDRESS:
RETURN ADDRESS: (If different than project address)	CITY OF: Hedwig – Hunters Creek – Piney Point
City, State, Zip:	SIGN:
(HM)(Ofc)	(Cell)
THIS APPLICATION IS FOR: (check	all that apply)
	Oriveway/sidewalk Drainage Plan (Submit plans)
Other - Describe:	Gravel Parking
	(Submit construction plans if applicable)
COMMENTS:	
SEWER CLEANOUTS, MANHOLES, FIRE	CATION OF EXITING WATER METER(S), SANITARY E HYDRANTS, WATER VALVES and EASEMENTS. DO NOT WRITE BELOW THIS LINE ACTION TAKEN
APPROVED APPROVED as n	oted RE-SUBMIT as noted DENIED as noted
Fence Construction -	
Driveway/sidewalk	
Drainage Plan	
Other	
Acknowledgement by Owner/Represer	ntative MVWA Official
Print Name, Initial & Date (at the time form is	picked up)



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Important Contractor Notification & Acknowledgement

NO WORK ON SUNDAYS

Sec. 10-1. - Time limitations on building activities.

- (a) It shall be unlawful for any person to cause, permit or perform any construction, renovation, alteration, repair or demolition of any building or structure, or any excavation related thereto ("building activities"), within the city, except between the hours of 7:00 a.m. and 7:00 p.m. on Mondays through Fridays, and between the hours of 8:00 a.m. and 6:00 p.m. on Saturdays. All building activities are strictly prohibited on Sundays and Holidays. Holidays shall include Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Years Day.
- **(b)** The provisions of subsection (a) shall not apply to any construction, renovation, alteration, repair, demolition or related excavation which is conducted by a governmental entity, or for which a city permit is not required.
- **(c)** The city building official is hereby authorized and directed to issue stop work orders as are necessary to assure compliance with the provisions of this section.
- (d) Any person who shall violate any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as prescribed in section 1-11.

(Ord. No. <u>20.02.24.B</u>, § 1, 2-24-20)

Cross reference— Environment, ch. 26.

Sec. 10-6. - Penalty for violation of chapter.

Any person who shall violate or cause to be violated any provision of this chapter, including a provision of a code adopted by this chapter, or who shall fail to comply with any of the requirements of this chapter or any code adopted by this chapter, shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished as provided in <u>section 1-11</u> of the City Code. Each such person shall be deemed guilty of a separate offense for each violation and for each day during which any violation is committed or continued.

(Ord. No. 20.02.24.B, § 1, 2-24-20)

I have read all of the contactor work hours for the City of Piney Point Village and acknowledge the required work hours and violations. I am aware that <u>no</u> work shall be performed on Sundays for projects that are currently under construction.

Date:	
Print Name of Applicant:	
Signature of Applicant:	
Project Address:	
Project Type:	



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Builder Responsible for Construction Correspondence

Date:	Permit Number:		
Property Address:			
Responsible Party			
Name & Title:			
First	Last	Title (Ex: Superintendent)	
Contact Phone Numbers:			
	Cell Phone	Home	
E-Mail:			
Alternate Contact			
Name & Title:			
First	Last	Title (Ex: Superintendent)	
Contact Phone Numbers:			
	Cell Phone	Home	
E-Mail:			
Estimated Build-Out Time:			

If any of this information changes or you are no longer in charge of the property as indicated above, please contact the city to inform of the update and/or change. The City of Piney Point Village can contact the current owner of the property, for example the property owner, to discuss any construction activity while the building is still under a permit and all final inspections have not been finalized with the city. All contact information will be passed on to the city's Code Enforcement Department, 832-849-8446.

Annette R. Arriaga

Building Official



Building, Planning & Development Department PERMITS AND INSPECTIONS DIVISION

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Tree Disposition Plan

Date:			
Project Addre	ess:		
SQ FT of Pro	perty:		
Contractor Na	ame:		
Phone:	Fax:		E-Mail:
Owner:			
Phone:		Fax:	
The following	g items must be attached:		
TreeOProp	es Removed YES NO es Survey (signed by a certified forest Specie, Trees 3" > DBH Narrative/Report on Trees (i.e. removals, replacements, treat cosed Site Plan	ter)	
,	e circle one of the following)	G	0.1
Pool	New Single Family Dwelling Remodel/Addition	Garage Tree Remov	Other:
I hereby certifunderstand the	fy that I have completed the above is at any information submitted in error returned and an additional re-chec	nformation to the	ne best of my ability. I Tree Disposition Plans and
Signature:			Date
Name (Print):			Title
City Forester:			Date
NO OTHER 7	TREE REMOVALS WITHOUT RI	EVISED TDP A	ND CITY APPROVAL.
City Urban Fo	orester – Cary Moran – (832) 952-1	136 – cary@pin	eypt.org

ORDINANCE NO. 2018.06.25A

AN ORDINANCE AMENDING ARTICLE I OF CHAPTER 46 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING SECTION 46-3 AND PROVIDED FOR A NEW SECTION 46-3, ESTABLISHING REGULATIONS FOR PARKING AREAS IN PUBLIC RIGHTS-OF-WAY, INCLUDING ALLOWANCES FOR NONCONFORMING PARKING AREAS ESTABLISHED PRIOR TO THE ADOPTION OF THIS ORDINANCE; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. That a new Section 46-3 be added to Article I of Chapter 46 to provide as follows:

"Sec. 46-3. - Parking Areas in Public Rights-of-Way.

No person shall improve public rights-of-way for the purpose creating a parking area, except under the following conditions:

- 1. The improved portion of the public right-of-way immediately adjacent to a person's property is less than twenty-four (24) feet in total width and not improved with curb and gutter;
- 2. A person is only authorized to expand the width of the improved portion of the public right-of-way adjacent to the person's property to a total width of twelve (12) feet from the center line of the improved right-of-way;
- 3. A person is only authorized to improve the unimproved portion of public right-of-way adjacent to the person's property a total of forty (40) linear feet parallel to the improved right-of-way; provided, however, if a person has established a parking area in the unimproved portion of public right-of-way adjacent to the person's property that is greater than forty (40) linear feet, then such person shall be allowed to repair, replace, or otherwise maintain the nonconforming parking area at a length no greater than the length of the parking area, as established prior to the adoption of this ordinance, so long as such parking area otherwise conforms with the regulations provided for in this section;

- 4. A person is only authorized to improve the unimproved portion of public right-of-way adjacent to the person's property with gravel, aggregate base or other similar material approved by the City;
- 5. A person shall notify and receive permission from all public and private utilities with infrastructure or a property interest in the public right-of-way adjacent to the person's property;
- 6. The City and other utilities are not required to repair damage caused to a parking area while work is being done in the public right-of-way;
- 7. A person cannot fill in any ditch or other drainage improvement with any material;
- 8. A person cannot improve a parking area if such area interferes with the use of a sidewalk; and
- 9. A person shall apply for and receive a permit from the City prior to construction of a parking area."

Section 2. Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violate any provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 4. All ordinances and parts of ordinance in conflict herewith are, to the extent

of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this 25 day of June. 2018.

Mark Kobelan

Mayor

ATTEST:

Karen Farris
City Secretary

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