

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 26, 2018**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, FEBRUARY 26, 2018 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Henry Kollenberg, Brian Thompson

**ABSENT:** Dale Dodds

**CITY STAFF:** Roger Nelson, City Administrator; Karen Farris, City Secretary, Annette Arriaga, Director of Planning and Development, David Olson, City Attorney, Joe Moore, City Engineer, and Aaron Crowley, HDR Engineering, Inc.

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Kobelan called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL:**

Mr. Glenn Edward Ellison and his wife Lynn, of #7 Smithdale Estates Dr. were present to address Council regarding landscaping issues after completion of the easement project.

**1. Discuss and take possible action on the VFD monthly report and discussion of City Council goals for the VFD**

Fire Commissioner Zeb Nash and Chief Foster provided an update regarding employee benefits, facility repairs and goals for the fire department. Councilmember Kollenberg made a motion to authorize the Mayor to write a letter stipulating the goals related to competitive benefits, salaries and a plan to manage the compensation for the public service employees. Councilmember Bender seconded the motion and it passed unanimously.

**2. Discuss and take possible action on the MVPD monthly report.**

Chief Raymond Schultz provided the monthly report summarizing police department activity for the month of January 2018.

**3. Discuss and take possible action on renewing with Cigna for employee health insurance**

Councilmember Ebeling made a motion to renew with Cigna for employee health insurance for plan year 2018. Councilmember Kollenberg seconded the motion and it passed unanimously.

**4. Discuss and take possible action on Ordinance 18.02.26.A and Certification of Unopposed Candidates for the May 2018 General Election**

Councilmember Bender made a motion to approve Ordinance 18.02.26.A and Certification of Unopposed Candidates for the May 2018 General Election. Councilmember Thompson seconded the motion and it passed unanimously.

**5. Discuss and take possible action on Kinkaid SUP Ordinance 18.02.26.B**

Councilmember Bender made a motion to approve Ordinance 18.02.26.B with 3 revisions (1) to move the clause from multipurpose field to baseball field; (2) adding language regarding gates on item 4; (3) adding a clause under item 2 to allow 5 years for completion of donor plaque project. Councilmember Ebeling seconded the motion and it passed unanimously.

**15. Discuss and take possible action on Bunker Hill waterline project – Blalock Road – west right-of-way**

(Agenda Item #15 was moved) Councilmember Kollenberg made a motion to approve the Bunker Hill waterline project – Blalock Road – west right-of-way. Councilmember Bender seconded the motion and it passed unanimously.

**6. Discuss and take possible action on appointment of Beautification Committee members**

Councilmember Kollenberg made a motion to approve the proposed members of the Beautification Committee. Councilmember Ebeling seconded and it passed unanimously.

**7. Discuss and take possible action on mosquito control contract with Cypress Creek Mosquito Control, Inc.**

Councilmember Bender made a motion to approve the mosquito control contract with Cypress Creek Mosquito Control, Inc. Councilmember Ebeling seconded the motion and it passed unanimously.

**8. Discuss and take possible action on the remodeling of the City Hall office space.**

Roger Nelson, City Administrator recommended to Council a revision to the remodeling of the City Hall offices to include a storage closet, walls for the city secretary's office, new carpeting, ceiling tiles, and paint. Council requested the total cost for the revised plans for the March 2018 Council meeting agenda.

**9. Discuss and take possible action on the Mayor's report, including but not limited to:**

- **Beautification**
- **Historical Trail project**
- **Flood water survey project**
- **Utility poles**

Mayor Kobelan provided an update on the bulleted items. Beautification had been discussed on agenda item number 6. Historical markers will be located in the circle of Arrowwood, Carol Tree Park, Memorial Village Water Authority on N. Piney Point, Hunters Creek, Hedwig Village (Gaylord), and St. Peter's Church (Long Point at

Campbell). The flood water survey project is to survey streets to determine the height of the water. Utility poles are being stored on the right-of-ways and need to be moved.

**10. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- **December 2017 and January 2018 financials**
- **Strategic Plan update**

There was discussion regarding the financials and valuations for homes that flooded. The money received in December 2017 for property tax will be rolled over to 2018. There was discussion regarding the Strategic Plan update and the need to discuss objectives.

**11. Discuss and take possible action on the City Engineer's monthly report**

- a. **North Piney Point Road Paving and Drainage**
- b. **Smithdale Estates Bypass Project**
- c. **Crosswalk Presentation**

Joe Moore, City Engineer updated Council on the North Piney Point Road Paving and Drainage project. The contractor has completed the storm sewer installation with the exception of one or two more inlets. There was discussion regarding detours for the asphalt reclamation process, sidewalk elevations, and median noses. Michael Herminghaus, resident on Rain Tree Circle was present and had a concern regarding plans to replace trees that are uprooted due to construction. The replacement of trees will be considered by the Beautification Committee.

Smithdale Estates Bypass Project is going well. Dana Lane is complete.

The city engineer consulted with a traffic engineer to provide options for additional safety measures for a crosswalk at the intersection of N. Piney Point and Beinhorn. This also could be a project considered by the Beautification Committee.

On Wilding Lane there appeared to be a blockage in the culverts under 2 driveways. Upon excavating contractors found a buried inlet between the two driveways that was full of dirt. The dirt was cleaned out of the inlet allowing flow to pass through the culvert.

The Memorial Villages Water Authority reported an issue with the metering flume located at the intersection of Blalock and Memorial. It was determined that, during the installation by Huff & Mitchell, part of the flume met the dimensions and other parts were narrowed during the installation. Huff & Mitchell has been instructed to fix the problem.

**12. Discuss and take possible action on Smithdale Estates Bypass Change Order for the Greenbay/Memorial junction box modifications.**

Councilmember Kollenberg made a motion authorizing the Mayor in consultation with the City Engineer to execute a change order with Conrad Construction in the amount he believes appropriate not to exceed \$65,000. Councilmember Bender seconded the motion and it passed unanimously.

**13. Discuss and take possible action on Smithdale Estates Bypass Contract Amendment #1 for the Greenbay/Memorial junction box modifications (revision**

**required to clear up total contract amount for accounting purposes, no additional funds requested.**

Joe Moore, City Engineer is requesting to substitute, the previous Amendment, for Amendment #1. There was an error on the summary of fees. The previous amendment was missing the line item for Survey of #7 Smithdale Estates at a cost of \$1,590. Councilmember Bender made a motion to approve the amendment at \$13,330 which results in a total contract amount of \$497,820. Councilmember Ebeling seconded the motion and it passed unanimously.

**14. Discuss and take possible action on Engineering Proposal for 2018 Update to Street Assessment**

Councilmember Bender made a motion to approve the Engineering Proposal for 2018 Update to Street Assessment. Councilmember Ebeling seconded the motion and it passed unanimously.

**15.** This agenda item was moved and placed after agenda item #5.

**16. Discuss and take possible action on North Piney Point Road Paving and Drainage Change Order for retaining wall blocks**

Councilmember Kollenberg made a motion to approve the North Piney Point Road Paving and Drainage Change Order for retaining wall blocks. Councilmember Ebeling seconded the motion and it passed unanimously.

**17. Discuss and take possible action on Proposal from Landtech Surveyors to survey Wilding Lane**

Councilmember Kollenberg made a motion to approve the Proposal from Landtech Surveyors to survey Wilding Lane. Councilmember Thompson seconded the motion and it passed unanimously.

**18. Discuss and take possible action on the minutes of the January 22, 2018 Council meeting**

Councilmember Kollenberg made a motion to approve the minutes of the January 22, 2018 Council meeting. Councilmember Ebeling seconded the motion and it passed unanimously

**19. Discuss and take possible action on any future agenda items, meeting dates, etc.**

Future agenda items : Accounts payable process, Building Inspectors.

**20. EXECUTIVE SESSION:** The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property.

Council adjourned into a closed session at 9:11 p.m.

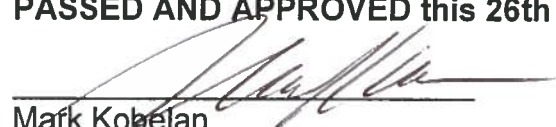
Council reconvened into open session at 10:08 p.m.

**21. Action outside of Executive Session, if any**  
No action taken

**22. Adjourn**

Councilmember Kollenberg made a motion to adjourn. Councilmember Ebeling seconded the motion and the meeting adjourned at 10:10 p.m.

**PASSED AND APPROVED this 26th day of March, 2018.**

  
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Mark Kobelan  
Mayor

  
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Karen Farris  
City Secretary

