

**EXECUTIVE SUMMARY  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, DECEMBER 14, 2020**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, DECEMBER 14, 2020 AT 6:30 P.M. IN PERSON AT PINEY POINT CITY HALL AND VIA ZOOM TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**Zoom Meeting ID: 884 841 6839  
Passcode: 3786960901**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

**CITY STAFF:** Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

**DECLARATION OF QUORUM AND CALL TO ORDER**  
Mayor Kobelan called the meeting to order at 6:31 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL** – *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

This topic is specifically identified in Agenda Item #18, the Engineer's Monthly Report:

- Charles Chapman a resident of 11510 Summerhill was present to address City Council regarding drainage issues and the recent installing of a landscaping wall without a permit. Mr. Chapman described drainage issues and a possible resolution by installing a storm drainage pipe underground that would tie into the storm sewer that the City of Piney Point maintains, backfill, move fences over and properly maintained by himself and his neighbor. The City Engineer will review plans and discuss at the next Engineers meeting.

1. **Discuss and take possible action on the MVPD monthly report**  
The MVPD was holding their Monthly MVPD Commission Meeting at the same time of this City Council Meeting. No one was present from the MVPD.
2. **Discuss and take possible action on the VFD monthly report.**

Commissioner Nash was present via Zoom and updated City Council on VFD activities. Despite the challenges this year, the VFD continues to execute the Strategic Plan.

- Hired 4 Houston Firefighter Paramedics
- Performance metrics continue to have improvement
- Fire in Piney Point caused by a dishwasher
- VFD is a professional Fire Department
- Council Member Kollenberg briefly explained the change to the TMRS contribution for the Fire Department personnel from 1.5 to 1, to 2 to 1.

**3. Discuss and take possible action on proposed FY2021 Observed Holidays**

There was one change needed to the proposed FY2021 Observed Holidays. New Year's Day, Friday, December 31<sup>st</sup> should be New Year's Eve. Council Member Herminghaus made a motion to approve the proposed FY2021 Observed Holidays with one correction. Council Member Bender seconded the motion and it passed unanimously.

**4. Discuss and take possible action on proposed Ordinance 2020.12.14 City Council Meeting Dates for FY2021**

Council Member Kollenberg made a motion to approve Ordinance 2020.12.14 City Council Meeting Dates for FY2021. Council Member Bender seconded the motion and it passed unanimously.

**5. Discuss and take possible action on Still Forest camera and monthly expense**

The residents of Still Forest are wanting to install another security camera and are requesting the City allow them to tie into the power source currently in the City ROW. The cost to the City would be approximately \$15 a year. There was discussion. Council Member Kollenberg made a motion to allow Still Forest to move forward with the installation on the basis that Still Forest will pay for all costs and understands that the County could change it at some point. Council Member Bender seconded the motion and it passed unanimously.

**6. Discuss and take possible action on Memorial Drive and Piney Point Road Cross Walks**

The City Administrator presented quotes for installation of electronic cross walk signals at Piney Point Road and Memorial Drive. There was discussion regarding checking references on Pfeiffer & Son, Ltd. Council Member Herminghaus made a motion to accept the quote from Pfeiffer & Son subject to a positive outcome of the references. There was discussion regarding the mechanics of the electronic signals. Council Member Herminghaus changed his motion to authorize the Mayor to execute the contract for Pfeiffer & Son, Ltd subject to a positive outcome of the references. Council Member Bender seconded the motion and it passed unanimously.

**7. Discuss and take possible action on upcoming Annual Audit and Audit Committee**

Council Member Kollenberg nominated Council Member Bender and Council Member Herminghaus to be on the Audit Committee. Council Member Thompson seconded the motion and it passed unanimously.

- 8. Discuss and take possible action on the Mayor’s monthly report**  
The Mayor had nothing to add. Commented on the wrapping of the utility boxes.
- 9. Discuss and take possible action the City Administrator’s monthly report, including but not limited to:**

  - November 2020 Financials: there was discussion regarding the Financials vs what SBISD collected
  - Personnel: Kimberly Perez has been working as a temporary employee and effective today she is a regular full-time employee. She filled a court and front office position.
  - Metro: is working to improve existing bus stops to include shelter
  - SCAP: conditionally approved the refund of \$49,718.72; however, the City will be submitting the cost of 3 computers that did not get included
- 10. Discuss and take possible action on Drainage Facilities – Section 50-99 Piney Point Code of Ordinances**  
Harris County recommended minimum standards for adoption by communities located in Harris County. Harris County has requested changes to Ordinance Section 50-99 with track changes on. The changes require all City drainage projects be designed using Atlas 14 rainfall data. Harris County requested the minimum standards be effective by December 31, 2020. Council Member Dodds made a motion to authorize Mayor Kobelan to approve the ordinance change once drafted by Legal and reviewed by staff. Council Member Herminghaus seconded the motion and it passed unanimously.
- 11. Discuss and take possible action on New Construction Drainage Plans**  
Council Member Bender made a motion to approve the changes based upon the 2018 Harris County Flood Control Bond Project that relates to New Construction Drainage Plans, New Pool Construction Standards, Temporary Drainage Plans, and Partial Construction Drainage Plans. Council Member Dodds seconded the motion and it passed unanimously.
- 12. Discuss and take possible action on New Pool Construction Standards**  
Council Member Bender made a motion to approve the changes based upon the 2018 Harris County Flood Control Bond Project that relates to New Construction Drainage Plans, New Pool Construction Standards, Temporary Drainage Plans, and Partial Construction Drainage Plans. Council Member Dodds seconded the motion and it passed unanimously.
- 13. Discuss and take possible action on Temporary Drainage Plan During Construction – Plan Requirements**  
Council Member Bender made a motion to approve the changes based upon the 2018 Harris County Flood Control Bond Project that relates to New Construction Drainage Plans, New Pool Construction Standards, Temporary Drainage Plans, and Partial Construction Drainage Plans. Council Member Dodds seconded the motion and it passed unanimously.
- 14. Discuss and take possible action on a Partial Construction – Drainage Plans**

Council Member Bender made a motion to approve the changes based upon the 2018 Harris County Flood Control Bond Project that relates to New Construction Drainage Plans, New Pool Construction Standards, Temporary Drainage Plans, and Partial Construction Drainage Plans. Council Member Dodds seconded the motion and it passed unanimously.

**15. Discuss and take possible action on Chuckanut Ditch (West Side) Regrading Quotes**

HDR obtained quotes for regrading the ditch on the west side of Chuckanut Lane from 7 Chuckanut to 1 Chuckanut. Council Member Thompson made a motion to approve the quote from T-Construction for \$13,803 for regrading the ditch on the west side of Chuckanut Lane from 7 Chuckanut to 1 Chuckanut. Council Member Dodds seconded the motion and it passed unanimously.

**16. Discuss and take possible action on Wilding Lane Paving and Drainage Improvement Project**

TR Grace was awarded the contract for the Wilding Lane Drainage & Paving Improvements Project but has notified HDR that they are formally withdrawing their bid. The City Engineer recommends approving RAC Industries. Council Member Bender made a motion to accept the bid from RAC Industries. Council Member Dodds seconded the motion and it passed unanimously. Council Kollenberg had a question regarding the Bid Bond and requested the City Attorney review for any recourse.

**17. Discuss and take possible action on proposal for Land Surveying Services**

HDR obtained a proposal for topographic survey of the right-of-way along Tokeneke Trail and the 20-foot-wide drainage easement along the north and east property lines of 1 Tokeneke Trail. Council Member Dodds made a motion to accept the proposal from MBCO for \$7,642.50 for the survey of the right-of-way along Tokeneke Trail and the drainage easement along the north and east property lines of 1 Tokeneke Trail. Council Member Bender seconded the motion and it passed unanimously.

**18. Discuss and take possible action on the City Engineer's monthly report**

The Engineer's Report for this month includes updates to the Surrey Oaks Lane Project, the Beinhorn Road Project, the Wilding Lane Project, the 2020 Paving Project, Chuckanut, Summerhill Ditch, other various maintenance projects, and future projects.

**19. Discuss and take possible action on the minutes of the November 23, 2020 Council Meeting**

Council Member Herminghaus made a motion to approve the Minutes of the November 23, Council Meeting. Council Member Bender seconded the motion and it passed unanimously.

**20. Discuss and take possible action on any future agenda items, meeting dates, etc.**

There was discussion. Nothing added.

- 21. EXECUTIVE SESSION:** The City Council will adjourn into closed executive session pursuant to 551.074 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public employee or to hear a complaint or charge against an officer or employee, specifically regarding 2021 employee compensation.

Council adjourned into a closed session at 7:57 p.m.

Council reconvened into an open session at 8:48 p.m.

- 22. Action outside of Executive Session if any**

No action taken

- 23. Adjourn**

Council Member Herminghaus made a motion to adjourn. Council Member Bender seconded the motion and it passed unanimously. The meeting adjourned at 8:49 p.m.